Minutes of the Finance Committee meeting of Thursday, April 23, 2015. The meeting convened at 7:00 p.m. in the Selectmen’s Meeting Room in Town Hall.

Present: Ms. Meredith Anderson, Chairman, Ms. Jori Screnci, Vice Chairman, Mr. JP Waller, Clerk, Ms. Cheryl Adams, Ms. Jennifer Clark-Croes, Mr. Steve Currier, Mr. Maurice McCarthy, and Mr. Anthony Kinahan.

Absent: Mr. Peter Fredericksen

Also present at this time were: Mr. David Gagne, Town Administrator.

Ms. Anderson stated that the Committee would be discussing and reviewing the proposed balanced FY2016 budget as presented by the Board of Selectmen. Ms. Anderson said that the Committee would be reviewing the budget to ensure it was best for the taxpayers and that the Committee would be presenting their recommendations for a vote at Town Meeting. Mr. McCarthy asked if the budget was balanced against the expected revenues. Ms. Anderson said that it was.

Mr. Gagne said that the revenues consist of the tax dollars from residents and business owners, projected state aid, and miscellaneous fees through permits and licenses. He said that the Board of Selectmen is aiming to lower the tax rate and that the FY16 budget presented by the Board of Selectmen is balanced on a 1.5% increase. He said the Selectmen is also using $350,000 from free cash to offset the school debt as was done last year. Mr. Gagne said that state aid can change. He said that he inputted conservative figures for receivables such as permit fees. He said keeping receipts low generates free cash and that can be used to offset the tax rate for the next fiscal year. Mr. Gagne said this year, many debt payments were paid off in FY15 so that frees up some money for FY16. Mr. Gagne said there is a $106,000 increase in state aid and $100,000 decrease in debt services which translates to $200,000. He said the Selectmen are not aiming to spend that but rather are lowering the tax rate.

Ms. Anderson said that the maximum amount that a town can raise from year to year is 2.5%. Mr. Gagne said that levy limits will continually raise by 2.5% despite what is budgeted for. He said the Selectmen will spend money to deliver services necessary and not spend money just because it is there.

Ms. Anderson asked why taxes increased. Mr. Gagne said that the cost of the new school caused the tax rate to increase. He said the effective tax rate is $17.81 on residential property. He said it was $16.49 the previous year. Mr. Gagne said the difference is $1.32, and $1.24 of which was specifically for the school. He said taxes went up just $.08 per thousand dollars for the Town side.

Discussion continued regarding the increases in valuation on properties. Mr. Currier stated that the increasing assessments should be considered when setting a tax rate. Mr. Gagne said there is a macro number that is equal to the entire value of the Town and that figure is used in the formula to set the tax rate. Ms. Screnci noted that there is an annual seminar on taxation and recommended that other Committee members attend.

Ms. Screnci MOVED to approve the minutes of February 19, 2015. Seconded by Ms. Adams and
so voted unanimously. Anderson, yes; Screnci, yes; Waller, yes; Adams, yes; Clark-Croes, yes; Currier, yes; Fredericksen, absent; McCarthy, yes; Kinahan, yes.

Mr. Currier MOVED to approve the minutes of March 19, 2015. Seconded by Mr. McCarthy and so voted unanimously. Anderson, yes; Screnci, yes; Waller, yes; Adams, yes; Clark-Croes, yes; Currier, yes; Fredericksen, absent; McCarthy, yes; Kinahan, yes.

Mr. Currier MOVED to accept for review the minutes of April 2, 2015. Seconded by Mr. McCarthy and so voted unanimously. Anderson, yes; Screnci, yes; Waller, yes; Adams, yes; Clark-Croes, yes; Currier, yes; Fredericksen, absent; McCarthy, yes; Kinahan, yes.

Ms. Anderson asked the Committee to consider a timeline of reviewing the budget. The Committee agreed to review the budget to determine how much work can be completed in one night and to try to adjourn at 9:00 p.m.

Ms. Anderson asked if any members had any questions. Mr. Currier asked how many weeks were in FY15 versus FY16. Mr. Gagne said FY15 was 52.2 weeks and FY16 is 52.4 weeks. Mr. Currier asked what the total budget increase is. Mr. Gagne said the Board of Selectmen is submitting a budget with a total increase of 4.7%.

The Committee began their review of the budget. Discussion continued regarding a scribner’s error in the spreadsheet regarding the total budget increase. Mr. Gagne noted that the 4.7% increase includes two years of increases for the Unions, a substantial increase for technology due to the new school, and a 12% increase in the Insurances budget due to a brand new school. Mr. Gagne said there is a substantial increase in the Veterans budget due to an increase in the number of veterans that live in Town. He said that the Canine Control budget doubled due to state mandates. Mr. Gagne said that due to all of these factors, 4.7% increase is still reflective of a modest budget.

The Committee determined that once a budget is voted on, it will not be discussed again unless a significant monetary change or issue has occurred.

Mr. Currier MOVED to approve the recommended budget of $588 for 1140 Moderator. Seconded by Ms. Adams and so voted unanimously. Anderson, yes; Screnci, yes; Waller, yes; Adams, yes; Clark-Croes, yes; Currier, yes; Fredericksen, absent; McCarthy, yes; Kinahan, yes.

The Committee reviewed 1220 Selectmen. Mr. Gagne said that there is a $1,000 increase in this budget when first presented to the Committee. He said that the Executive Administrative Assistant is due $2000 per contractual obligation for tuition reimbursement and not $1000 as previously inputed. Mr. McCarthy noted that the changes were mostly contractual in this budget. Mr. Currier said the Dues and Meetings line increased for necessary training for the Selectmen.

Mr. Currier MOVED to approve the recommended budget of $180,686 for 1220 Board of Selectmen. Seconded by Ms. Clark-Croes and so voted unanimously. Anderson, yes; Screnci, yes; Waller, yes; Adams, yes; Clark-Croes, yes; Currier, yes; Fredericksen, absent; McCarthy, yes; Kinahan, yes.

The Committee reviewed budget 1290 Town Administrator. Ms. Anderson said that $105,350
was requested and that it was approved by the Board of Selectmen with no changes. Mr. Currier and Ms. Anderson noted that the budget was still a reduction from FY15. There were no further comments or questions.

Mr. Currier MOVED to approve the recommended budget of $105,350 for 1290 Town Administrator. Seconded by Mr. Waller and so voted unanimously. Anderson, yes; Screnci, yes; Waller, yes; Adams, yes; Clark-Croes, yes; Currier, yes; Fredericksen, absent; McCarthy, yes; Kinahan, yes.

The Committee reviewed budget 1310 Finance Committee. Mr. Currier said that the Committee requested an increase from $1,800 to $4,100 specifically for Dues and Meetings in order to participate in trainings held by Massachusetts Municipal Association for Finance Committee members.

Ms. Clark-Croes MOVED to approve the recommended budget of $4,100 for 1310 Finance Committee. Seconded by Mr. McCarthy and so voted unanimously. Anderson, yes; Screnci, yes; Waller, yes; Adams, yes; Clark-Croes, yes; Currier, yes; Fredericksen, absent; McCarthy, yes; Kinahan, yes.

The Committee reviewed budget 1320 Finance Committee Reserve. Ms. Anderson said that the Committee requested $67,000 and it was approved by the Board of Selectmen.

Mr. McCarthy MOVED to approve the recommended budget of $67,000 for 1320 Finance Committee Reserve. Seconded by Ms. Screnci and so voted unanimously. Anderson, yes; Screnci, yes; Waller, yes; Adams, yes; Clark-Croes, yes; Currier, yes; Fredericksen, absent; McCarthy, yes; Kinahan, yes.

The Committee reviewed budget 1350 Accountant. Ms. Anderson said that the department request was $121,810 and that the Selectmen approved $113,808. She said that the Committee noted that there was an increase that was contractual. Mr. Gagne said that the contract negotiations had concluded and that the budget had been reduced to reflect those negotiations. Mr. McCarthy asked how long that contract was. Mr. Gagne said that the contract expires in September of 2016. Mr. Gagne said that the Selectmen negotiate contracts on an annual basis. He said the Board will start negotiating three year contracts with built-in increases when the contracts are expired. Ms. Clark-Croes noted that it is a 3% increase for the Town Accountant.

Mr. McCarthy MOVED to approve the recommended budget of $113,808 for 1350 Accountant. Seconded by Ms. Clark-Croes and so voted unanimously. Anderson, yes; Screnci, yes; Waller, yes; Adams, yes; Clark-Croes, yes; Currier, yes; Fredericksen, absent; McCarthy, yes; Kinahan, yes.

The Committee reviewed budget 1410 Assessors. Mr. Gagne said that the Board of Assessors requested to implement a full GIS system and to include a website for the public to use and access the information. He said that there is a mandate from the state to do this. He said that he worked with the vendor, Tighe and Bond, and the Assessors, to allow the Town to give a username for the Assessors to use the GIS system through the Highway Department’s license. Mr. Gagne said that is a savings of $1,250. He said the Principal Assessor needs the appropriate training which would take a full year to undergo. Mr. Gagne said that the Principal Assessor will
be trained in FY16 and the website will not yet be operational. He said that next year, the Assessors will put in a funding request of $6,000 to get the website up and running for use.

Mr. Gagne said that every department head has been notified if there was a reduction in their budget and that they agreed to the changes. Ms. Anderson asked if any department head would try to request increases from the Committee. Mr. Gagne said that they were not and that they would only be called into the Committee should there be further changes to their budget.

Mr. Currier asked if these changes to budget 1410 Assessors affect the grant the Assessors received. Mr. Gagne said the grant was accepted and used but that part of the grant was that the Assessors would continue providing the services. Mr. Currier asked about increasing hours for the Principal Assessor. Mr. Gagne said that they were requesting to increase the hours in order to do the work on the GIS system but to also align with the hours that the Principal Assessor actually works.

Discussion continued regarding the need for a full-time Assessor.

Mr. McCarthy MOVED to approve the recommended budget of $190,023 for 1410 Assessors.

Ms. Anderson noted that FY16 was a revaluing year. She asked how that would affect expenses for FY17. Mr. Gagne said that every three years the Town is required to examine the valuations of the Town. He said that the cost of this service is spread out over three years to control costs.

Ms. Screnici seconded the motion and so voted unanimously. Anderson, yes; Screnici, yes; Waller, yes; Adams, yes; Clark-Croes, yes; Currier, yes; Fredericksen, absent; McCarthy, yes; Kinahan, yes.

The Committee reviewed budget 1450 Treasurer/Collector. There was discussion regarding whether the budgets reflected contractual increases in the budget for the Appointed Official. The Committee noted that the budget increased from the previous presentation. Mr. Gagne said the budget reflected the final negotiations with the Board of Selectmen for the Appointed Official.

Discussion continued regarding the Selectmen beginning to negotiate three-year contracts when the contract term expires rather than every year.

Ms. Clark-Croes MOVED to approve the recommended budget of $309,811 for 1450 Treasurer/Collector. Seconded by Mr. Currier and so voted unanimously. Anderson, yes; Screnici, yes; Waller, yes; Adams, yes; Clark-Croes, yes; Currier, yes; Fredericksen, absent; McCarthy, yes; Kinahan, yes.

The Committee reviewed budget 1510 Town Counsel.

Mr. Currier MOVED to approve the recommended budget of $80,000 for 1510 Town Counsel. Seconded by Ms. Adams and so voted unanimously. Anderson, yes; Screnici, yes; Waller, yes; Adams, yes; Clark-Croes, yes; Currier, yes; Fredericksen, absent; McCarthy, yes; Kinahan, yes.

The Committee reviewed budget 1550 Information Systems. Mrs. Anderson noted that there were many changes to this budget from last year and that the Selectmen approved to fund it at
Discussion continued regarding the steep increase for internet connectivity from $12,000 to $26,000. Mr. Gagne discussed the changes being made to the network to match the technology necessary for the school. He said that capacity is increasing and there is a switch from copper to fiber optic cable. Ms. Adams said that it is critical for the children to have access as part of their education. Mr. Gagne said the kids are going to be using chromebooks rather than books.

Discussion continued regarding the monthly cost of the internet and how it did not seem to be accurate. Mr. Waller noted that the cost is split between various departments. Mr. Gagne said budget 1550 Information Systems only shows 40% of the actual cost of the service. He said the School budget accounts for 55% of the cost of internet connectivity and 5% is paid for through the Water Department.

Ms. Screneci MOVED to approve the recommended budget of $85,788 for 1550 Information Systems. Seconded by Ms. Adams and so voted unanimously. Anderson, yes; Screneci, yes; Waller, yes; Adams, yes; Clark-Croes, yes; Currier, yes; Fredericksen, absent; McCarthy, yes; Kinahan, yes.

The Committee reviewed budget 1560 Cable TV Committee.

Ms. Clark-Croes MOVED to approve the recommended budget of $1100 for 1560 Cable TV Committee. Seconded by Mr. Waller and so voted unanimously. Anderson, yes; Screneci, yes; Waller, yes; Adams, yes; Clark-Croes, yes; Currier, yes; Fredericksen, absent; McCarthy, yes; Kinahan, yes.

The Committee reviewed budget 1610 Town Clerk. Mr. Currier noted that there is a new elected official. He asked if the salaries would be changed to reflect that. Mr. Gagne said that the salary is set at Town Meeting for elected officials. Ms. Screneci asked about the salary for the Assistant Town Clerk. Mr. Gagne said the budget was submitted before the deadline to submit nominations for election. He said the Assistant Town Clerk position is a Union position and that it will most likely be lower than the figure budgeted for. Mr. Currier said that the elected official’s salary should be commensurate with experience.

Discussion continued regarding adjusting the salary for the elected official. The Committee also discussed whether the salary should be tied experience. Ms. Clark-Croes said that they should send a letter to the Selectmen regarding the Committee’s concerns over increasing salaries for elected officials who are about to retire so that the successor would have a greater rate of pay. Mr. Gagne said that the Selectmen did not weigh in on the increase of 3% that was granted to the Town Clerk during FY15’s budget process and that the decision was made by the Committee.

Ms. Anderson said that changing the salary after the election is unfair but that the Committee should consider this in future budgeting.

Mr. Currier MOVED to approve budget 1610 Town Clerk as presented in the amount of $118,331. Seconded by Mr. McCarthy and so voted unanimously. Anderson, yes; Screneci, yes; Waller, yes; Adams, yes; Clark-Croes, yes; Currier, yes; Fredericksen, absent; McCarthy, yes; Kinahan, yes.
The Committee reviewed budget 1630 Elections/Registration. Ms. Anderson said that the Appointed Officials line is payment to the Town Clerk. Mr. Gagne said that the historically the Town Clerk received a stipend for this job. He said that when the previous Town Clerk requested an increase in this line, she took the position that it was approved specifically for her upon her request. He said therefore she decreased the line.

Mr. Currier MOVED to approve 1630 Elections/Resignation at $19, 891. Seconded by Mr. McCarthy and so voted unanimously.

The Committee reviewed 1710 Conservation Commission. Mr. McCarthy stated that he is abstaining from the discussion and vote on this budget as he is a member of the Conservation Commission.

Mr. Currier stated that he is a member of the Cable TV Committee and that he meant to abstain from that vote.

The Committee recognized that for the motion made by Ms. Croes and Seconded by Mr. Waller to approve budget 1560 Cable TV Committee at $1100 will reflect seven in the positive, one abstention, one absence and zero in the negative.

Ms. Anderson said that the Selectmen approved what was requested in the budget. She said the appointed official had already been settled.

Ms. Scrceni MOVED to approve budget 1710 Conservation Commission at $72,581. Seconded by Ms. Clark- Croes and so voted. Anderson, yes; Scrceni, yes; Waller, yes; Adams, yes; Clark- Croes, yes; Currier, yes; Fredericksen, absent; McCarthy, abstain; Kinahan, yes.

The Committee reviewed budget 1715 Open Space Committee. Mr. Currier said that the Committee is requesting additional funding for more programs.

Mr. Currier MOVED to approve budget 1715 Open Space Committee at $950. Seconded by Ms. Clark-Croes and so voted unanimously. Anderson, yes; Scrceni, yes; Waller, yes; Adams, yes; Clark-Croes, yes; Currier, yes; Fredericksen, absent; McCarthy, yes; Kinahan, yes.

The Committee reviewed budget 1720 Agricultural Commission.

Mr. Currier MOVED to approve budget 1720 Agricultural Commission as level funded at $600. Seconded by Ms. Clark-Croes and so voted unanimously. Anderson, yes; Scrceni, yes; Waller, yes; Adams, yes; Clark-Croes, yes; Currier, yes; Fredericksen, absent; McCarthy, yes; Kinahan, yes.

The Committee reviewed budget 1715 Planning Board. Mr. Currier noted the only change was contractual with the clerical salary.

Mr. Currier MOVED to approve budget 1715 Planning Board in the amount of $20,387. Seconded by Mr. McCarthy and so voted unanimously. Anderson, yes; Scrceni, yes; Waller, yes; Adams, yes; Clark-Croes, yes; Currier, yes; Fredericksen, absent; McCarthy, yes; Kinahan, yes.
The Committee reviewed budget 1760 Board of Appeals. Ms. Anderson said that the Board of Selectmen approved what was presented. Ms. Scrcenci noted the increase requested for clerical salaries. Mr. Gagne said that the increase was not due to her rate changing but rather because there were more meetings than anticipated this year. He said that the increase is to ensure that the clerical staff would be paid for all the hours worked. Mr. Currier said it is a slight increase.

Mr. Currier MOVED to approve budget 1760 Board of Appeals at $3,873. Seconded by Ms. Adams and so voted unanimously. Anderson, yes; Scrcenci, yes; Waller, yes; Adams, yes; Clark-Croes, yes; Currier, yes; Fredericksen, absent; McCarthy, yes; Kinahan, yes.

The Committee reviewed budget 1850 Rent Control Board. Ms. Anderson noted that there was an increase for clerical staff. Mr. Gagne said that she was receiving an additional $92.

Mr. Currier MOVED to approve budget 1850 Rent Control Board in the amount of $3,513. Seconded by Ms. Clark-Croes and so voted unanimously. Anderson, yes; Scrcenci, yes; Waller, yes; Adams, yes; Clark-Croes, yes; Currier, yes; Fredericksen, absent; McCarthy, yes; Kinahan, yes.

The Committee reviewed budget 1920 ADA Committee.

Mr. Currier MOVED to approve budget 1920 ADA Committee in the amount of $500. Seconded by and Mr. Waller so voted unanimously. Anderson, yes; Scrcenci, yes; Waller, yes; Adams, yes; Clark-Croes, yes; Currier, yes; Fredericksen, absent; McCarthy, yes; Kinahan, yes.

The Committee reviewed budget 1930 Insurances. Mr. McCarthy noted that the increase for the budget was 12%. Ms. Scrcenci asked why fleet insurance has increased so much. Mr. Gagne said the new fleet truck with the Forestry Department and a new fire engine caused the increases. Mr. Currier said the new trucks are larger vehicles as well. Ms. Anderson said there is an additional ambulance insured this year. Ms. Clark-Croes asked if there was an additional cruiser being requested this year. Mr. Gagne said there was. Ms. Anderson said two cars were going to be taken out of service. Mr. Currier said that the Town added a K-9 car. Mr. Gagne said that the K-9 vehicle was repurposed, not purchased new. Ms. Croes asked if an inventory list was requested by the Capital Budget Committee. Ms. Scrcenci said that there was a lengthy discussion regarding the number of police vehicles.

Ms. Scrcenci asked if the insurances included the water department vehicles. Mr. Gagne said it does not. Mr. McCarthy asked if the budget will always increase by 12%. Mr. Gagne said that the substantial increase primarily comes from the new Middle/Senior High School so next year it will be a lower percentage increase. He said that the budget does not include potential deductible costs. Ms. Clark-Croes noted the increase in Fleet Insurance over the last few years. Mr. Gagne said the fleet insurance breaks down to about $1412 per vehicle. Mr. Currier asked if the budget included projected figures for insurance for the newer vehicles being requested at Town Meeting. Mr. Gagne said that he was confident the budget would be sufficient.

Mr. Currier MOVED to approve budget 1930 Insurances in the amount of $215,675. Seconded by Ms. Scrcenci and so voted unanimously. Anderson, yes; Scrcenci, yes; Waller, yes; Adams, yes; Clark-Croes, yes; Currier, yes; Fredericksen, absent; McCarthy, yes; Kinahan, yes.
The Committee reviewed budget 1940 Town Hall. The Committee discussed electricity costs. Ms. Anderson asked about sprinkler maintenance. She said she had a note from the presentation that the $1,000 may not be necessary. Mr. Gagne said that the sprinkler maintenance is done in the spring. Mr. Currier said that he had a similar note that the maintenance was performed every other year and that there was no cost for this line in FY2014.

Discussion continued regarding bringing the Building Inspector in to a meeting if the Committee was going to cut the budget.

The Committee agreed to hold budget 1940 Town Hall to get clarification on the sprinkler maintenance cost.

The Committee reviewed budget 1945 Municipal Building Needs Committee. Mr. Currier noted that it is level funded.

Mr. Currier MOVED to approve budget 1945 Municipal Building Needs Committee in the amount of $1,429. Seconded by Mr. McCarthy and so voted unanimously. Anderson, yes; Screnci, yes; Waller, yes; Adams, yes; Clark-Croes, yes; Currier, yes; Fredericksen, absent; McCarthy, yes; Kinahan, yes.

The Committee reviewed budget 1950 Wastewater Treatment Facilities. Mr. Currier noted that there was a deduction in this budget. Ms. Screnci said that Equipment Repairs and Consulting and Laboratory Services were removed from the budget. Mr. Waller noted that those lines historically were not spent.

Ms. Screnci MOVED to approve budget 1950 Wastewater Treatment Facilities in the amount of $3,600. Seconded by Ms. Clark-Croes and so voted unanimously.

The Committee reviewed budget 1955 Stormwater Management Committee. Mr. Waller noted that the increase is in clerical salaries. Mr. Gagne said that it is an additional $21.

Ms. Clark-Croes MOVED to approve budget 1955 Stormwater Management Committee in the amount of $1,431. Seconded by Mr. Currier and so voted unanimously. Anderson, yes; Screnci, yes; Waller, yes; Adams, yes; Clark-Croes, yes; Currier, yes; Fredericksen, absent; McCarthy, yes; Kinahan, yes.

The Committee reviewed budget 1965 Economic Development Commission. Mr. Currier noted that there were no changes. Ms. Anderson asked how the EDSAT presentation went. Mr. Gagne said that the Town is doing a lot of good things. He said we did have some deficiencies but that those are large obstacles. Ms. Anderson asked what the next steps are. Mr. Gagne said that he will forward along the presentation to the Selectmen. He said the Economic Development Commission is charged with developing plans to improve those areas.

Discussion continued regarding the needs in the industrial area. Mr. Gagne said the businesses need sewer.

Mr. Currier MOVED to approve budget 1965 Economic Development Commission in the
amount of $4,300. Seconded by Ms. Adams and so voted unanimously. Anderson, yes; Scrceni, yes; Waller, yes; Adams, yes; Clark-Croes, yes; Currier, yes; Fredericksen, absent; McCarthy, yes; Kinahan, yes.

The Committee reviewed budget 2410 Building Inspector. Ms. Anderson said the Board approved the Department’s request. She said that she noted that the budget is regularly under budget. Mr. Gagne said the top four lines are contractual. Mr. Currier said all the changes are contractual while all other lines are level funded.

Ms. Clark-Croes MOVED to approve budget 2410 Building Inspector in the amount of $130,463. Seconded by Ms. Scrceni and so voted unanimously. Anderson, yes; Scrceni, yes; Waller, yes; Adams, yes; Clark-Croes, yes; Currier, yes; Fredericksen, absent; McCarthy, yes; Kinahan, yes.

The Committee reviewed budget 2420 Gas and Plumbing Inspector.

Mr. Currier MOVED to approve budget 2420 Gas and Plumbing Inspector in the amount of $13,826. Seconded by Mr. McCarthy and so voted unanimously. Anderson, yes; Scrceni, yes; Waller, yes; Adams, yes; Clark-Croes, yes; Currier, yes; Fredericksen, absent; McCarthy, yes; Kinahan, yes.

The Committee reviewed budget 2440 Sealer of Weights and Measures. Ms. Anderson said the Appointed Official salary was settled with a 3% increase.

Mr. Currier MOVED to approve budget 2440 Sealer of Weights and Measures int he amount of $6,087. Seconded by Ms. Clark-Croes and so voted unanimously. Anderson, yes; Scrceni, yes; Waller, yes; Adams, yes; Clark-Croes, yes; Currier, yes; Fredericksen, absent; McCarthy, yes; Kinahan, yes.

The Committee reviewed budget 2450 Inspector of Wires. Ms. Scrceni said that there was a salary increase of $112.

Ms. Scrceni MOVED to approve budget 2450 Inspector of Wires in the amount of $14,026. Seconded by Ms. Adams and so voted unanimously. Anderson, yes; Scrceni, yes; Waller, yes; Adams, yes; Clark-Croes, yes; Currier, yes; Fredericksen, absent; McCarthy, yes; Kinahan, yes.

The Committee reviewed budget 2920 Canine Control. There was discussion regarding the new state mandates that require towns to care for stray dogs for 10 days. Ms. Adams said that if someone picks up the dog they have to pay the fees. Mr. Gagne said that not everyone takes ownership of the dogs, but when they do the fees are returned to the General Fund.

Mr. McCarthy MOVED to approve budget 2920 Canine Control in the amount of $8,450. Seconded by Ms. Scrceni and so voted unanimously. Anderson, yes; Scrceni, yes; Waller, yes; Adams, yes; Clark-Croes, yes; Currier, yes; Fredericksen, absent; McCarthy, yes; Kinahan, yes.

Ms. Anderson said the next meeting would take place on Monday, April 27.

The Committee then reviewed the proposed cover art for the Finance Committee Handbook. The Committee noted that the picture was of the center of town.
The Committee discussed getting additional photos to examine.

Discussion continued regarding upcoming meetings. Ms. Anderson said the Committee is meeting April 27 and April 30. She said May 4 is a possible date if the Committee has not completed going through the budgets.

There was discussion regarding some proposed warrant articles. Mr. Currier asked if the old water tank was going to be kept rather than decommissioned. Mr. Gagne said that there is a strong recommendation to keep it now.

The Committee agreed to decide on a cover photo in one week.

Mr. Kinahan MOVED to adjourn the meeting. Seconded by Mr. Currier and so voted unanimously. Anderson, yes; Scrcnci, yes; Waller, yes; Adams, yes; Clark-Croes, yes; Currier, yes; Fredericksen, absent; McCarthy, yes; Kinahan, yes.

JF Waller, Clerk

Respectfully submitted by Mallory E. Aronstein.

List of Documents in Agenda Packet

- Board of Selectmen's FY16 Recommended Budget with one line summary
- Minutes of February 19, 2015
- Minutes of March 19, 2015
- Minutes of April 2, 2015
- Proposed Cover Art for Finance Committee