



STORM WATER ADVISORY COMMITTEE POLICIES & PROCEDURES

ARTICLE I. PURPOSE

The Storm Water Advisory Committee of the City of Wentzville shall assist with and advise on the implementation and effectiveness of the City's National Pollutant Discharge Elimination System (NPDES) stormwater permit. The Committee also helps conduct bi-annual public meetings to bring potentially-affected stakeholder groups into the Storm Water Management Plan's development and assessment process. Stakeholder groups include, but are not limited to: commercial and industrial businesses, trade associations, environmental groups, homeowners associations and educational organizations.

ARTICLE II. COMPOSITION -- APPOINTMENT -- TERM

The Storm Water Advisory Committee shall consist of six (6) members chosen from the citizens of the City. Five members shall be appointed by the Mayor, subject to approval by a majority of the Board of Aldermen. They shall serve for a term of five (5) years or until their successors are appointed and qualified; except that members first appointed shall be appointed for such terms that the terms of not more than two (2) of the members shall expire annually thereafter. One member from the Board of Aldermen will be selected by a majority of the Board of Aldermen and serve for a term of one (1) year or until their successors are appointed and qualified. Members of the Storm Water Advisory Committee shall serve without pay.

ARTICLE III. MEETINGS

The Storm Water Advisory Committee shall meet a minimum of two times per calendar year, at such times as may be set by the Board of Aldermen, or at the request of the Director of Public Works and as may be determined by the Storm Water Advisory Committee. Special meetings may be called by the Chairman or Director of Public Works. Notice of each meeting shall be sent to each member not less than ten days before the meeting.

ARTICLE IV. QUORUM

A quorum for conducting business at meetings of the Storm Water Advisory Committee shall consist of four (4) members.

ARTICLE V. OFFICERS

A Chairman shall be appointed by a majority of the Storm Water Advisory Committee for a term of one year. The Chairman shall convene and preside over regularly scheduled Committee meetings or arrange for another member of the Committee to preside. His/her duties are to

submit meeting agendas, minutes, and review comments on the City's National Pollutant Discharge Elimination System (NPDES) stormwater permit and annual reports.

ARTICLE VI. RESIGNATION -- VACANCIES

Resignation from the Committee must be in writing and received by the Chairman. A vacancy shall be declared to exist whenever a Storm Water Advisory Committee member fails to attend three (3) consecutive Storm Water Advisory Committee meetings without reasonable cause or excuse. Any vacancy on the Committee shall be filled for the unexpired term in the same manner as the original appointment.

ARTICLE VII. AMENDMENTS

These Policies and Procedures may be amended when necessary by a two-thirds majority of the Committee. Proposed amendments must be submitted to the Chairman to be sent out with regular Committee announcements.

These Policies and Procedures were approved at a meeting of the Storm Water Advisory Committee of the City of Wentzville on April 21, 2011.

Approved by:

A handwritten signature in cursive script that reads "Jim Burris". The signature is written in black ink and is positioned above a horizontal line.

Jim Burris
Chairman