City of Wentzville
2011 Annual Report
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The City of Wentzville remained active and growing in 2011. Commercial growth began with the opening of Chick-fil-a and then finished the year with the beginning of construction of the new Sam’s Club. Industrial growth included the major announcement of General Motors of a second shift for the van production line and the addition of a 500,000 sq ft expansion to the plant to accommodate a new mid-size truck assembly line, in total of 2,000 new jobs.

Improvements to the City’s infrastructure continued as the rebuilding of Mexico Rd. from Highway A to High Country Drive started. This project converts Mexico Road from two lanes of asphalt to a three lane concrete collector street. At the end of the year the Wentzville Parkway/Pearce Blvd. intersection and the Church Street reconstruction from Interstate 70 to Main Street were approved and construction started.

The Park’s saw the approval of contracts for the Architectural and Engineering design of the three new parks, Splash Station, Heartland and Peruque Valley Parks.

And finally the start of the $20 million dollar expansion of the Wastewater Treatment Plant and the construction of the new Prospect Road Booster Pump Station, in order to keep our utility systems one step ahead of our needs and allow for more growth and expansion of the City in the future.

While these major improvements are large projects, the staff and departments, also, continue to provide necessary day to day services to the residents of the City. We cannot take for granted the public safety provided by our Police. The water and wastewater that we all use daily. Our recreation and sports programs like baseball and softball leagues, day camp and swim lessons, among the many programs our Parks Department offers and the hard work of all our other departments to make Wentzville a great place to live and be a part of.

The City’s elected officials and employees are proud of our accomplishments and constantly looking for ways to improve the City. Looking forward in 2012 and beyond we will see the completion of the projects above, plus other new items as the City continues to grow.

On behalf of your City government, thank you for your continued support and involvement.

Sincerely,

Dennis Walsh
Interim City Administrator
The Business Office at City Hall receives all concerns and distribute them to departments for review and correction if required. When the department resolves the issue it is logged and a response is given to the individual if so requested. In 2011 we received 1,959 concerns by phone or e-mail.

The City of Wentzville has a Council-Administrator form of government. The Board of Aldermen is the governing body of the City elected by the public, and the administrator is hired by the Board to carry out the policies it establishes. The City is organized into departments, each managed by a professional, municipal Department Director who reports to the City Administrator. The City Clerk is responsible for maintaining the official City records, licenses, and certifying and issuing official documents. The Customer Service is located in City Hall and the Customer Service Representatives assist residents and clients with inquiries about city operations, initiate work orders, and register individuals for utilities services and process payments. The Human Resource Division is responsible for policy administration, recruitment, benefits administration, internal communication and training and support for other City departments.

In 2011 Robert "Bob" Burke became Wentzville’s first Citizen of the Year, for his outstanding dedication to the City of Wentzville.

In 2011 all Board and Commission meetings became available for viewing on the City’s website. Videos of the meetings are available one to two days following the meeting.

"Wall of Honor" names are to be engraved on the leaves to honor individuals that have done outstanding service to the City.

All current agreements, ordinances dated back to 1988 and resolutions dated back to 1999 are scanned into document imaging.

The City currently employs 176 full-time and 34 part-time employees. During the summer months an additional 75 seasonal employees are hired to maintain services in the Parks and Recreation Department.

Service Highlights
Your Building Division at Work

Service Highlights

Building Inspectors completed 10,490 inspections including 1,315 residential occupancy inspections and 1,131 residential concerns.

Property Maintenance
6,335 properties were observed with the property maintenance program. Code Compliance also saw an increase in tall grass concerns, for a total of 715 incidents resolved.

Commercial Growth
Seven new commercial projects began in 2011 which include Wentzville’s bus shed, additions for 3 schools, industrial storage building the Chick-fil-a restaurant and the start of construction for Sam’s Club.

Residential Growth
The City experienced a reduction in permits over the past year with 218 new home permits issued. Overall, 2,222 various construction permits were issued in 2011 including decks, fences, pools, etc.

This year’s Property Maintenance Program was conducted on the Eastern half of the city. Most compliance issues were pools without permits, gutters, tall grass, derelict vehicles, trash and debris. A total of 335 homes were cited for concerns during the summer long program.

The Building Division provides thorough plan review and inspections, accurate and timely permit issuance, effective code enforcement and responsible customer service. The division offers multiple services to residents and business’ pertaining to construction, maintenance, occupancy and grant administration. Public safety and service in the built environment is our number one goal.
Service Highlights

16 residential, commercial, and municipal sites were inspected and dedicated (total cost $4 million). This included 2.66 miles of streets, 3.03 miles of sanitary sewers, 3.66 miles of water lines, and 3.09 miles of storm pipe.

$748,015 in grant funding was received to support pollution prevention projects over the next four years and green infrastructure at Heartland Park.

11,440 pounds of trash were removed from local creeks, 1,175 storm drains marked, and 78 stormwater outreach programs impacted 5,628 people.

The Engineering Division plans and reviews construction projects for streets, residential stormwater, and commercial developments.

2011 highlights include the construction of $487,995 in slab replacements, $212,097 in asphalt overlays, and $93,281 in waterline extensions across the City. There was also $183,235 in stormwater improvements at five locations: 2 on Blumhoff, St. Charles Street, Public Works, and the Law Enforcement Center.

Helping keep Wentzville clean—294 volunteers removed over 10,000 pounds of trash from local creeks in two hours at the 8th Annual Mission: Clean Stream event.

Improving Mexico Road from Highway A to High Country Drive from a two lane asphalt to a three lane concrete street. (Construction cost $4.0 million).

Improving traffic flow at Wentzville Parkway intersection (Construction $2.2 million) and Church Street (Construction cost $2.0 million).

Your Engineering Division at Work
Supervised janitorial services for municipal facilities and 57.3 acres of ground maintenance throughout the City.

Service Highlights

- 252 total work orders completed for all City Departments.
- Provided electrical services for the Sunset Concert, Movies in the Park, July 4th festivities, Soapbox Derby, Wabash Days, and the Taste of Wentzville.
- Supervised janitorial services for municipal facilities and 57.3 acres of ground maintenance throughout the City.

Engineering Maintenance (Building Services) provides HVAC, electrical, building construction and maintenance support throughout the City's buildings.

Engineering Maintenance also removes snow and ice from City Hall, Public Works, the Utility Service Center, the Law Enforcement Center, Green Lantern, Mary Martha, the Water Control Building, the Water Reclamation Center, Allen and Main Street parking areas, and City parking lots and sidewalks.

When the update and remodel of offices are needed (such as this one at City Hall), the Engineering Maintenance (Building Service) works with staff on the design and construction schedule to help minimize the cost and interruptions in service.

Engineering Maintenance supervised Progress Park's entrance lighting underground construction of electric conduit. Building Service Division staff installed ten lights.

Your Engineering Maintenance (Building Services) at Work
Your Finance Department at Work

The Certificate of Achievement for Excellence in Financial Reporting has been awarded to City of Wentzville by the Government Finance Officers Association of the United States and Canada (GFOA) for its comprehensive annual financial report (CAFR). The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

The Finance Department provides professional support to City Management allowing them to make sound fiscal and organizational decisions. The department provides fiscal management and processing of account transactions for all City funds. This includes processing accounts payable, accounts receivable, centralized payroll, purchasing and utility billing. In addition, the Finance Department manages IT, the information technology function in FY2011.

The City Financial Statements are on the City’s website.

The General fund is the central operating fund of the City. Personnel is the largest expense due to the City’s primary mission of providing services to its citizens. For example, police protection and street maintenance.

Real estate and property taxes are billed and collected by St. Charles County Government. The amount collected is then disbursed to the various taxing agencies.

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Service Highlights

The Marketing & Business Development Department is responsible for the economic growth of the community. They work to attract new businesses to the community. They also work with existing businesses that may want to expand. A large part of this process is building relationships with developers and brokers who serve as “agents” for the businesses we are trying to attract.

New businesses that came to Wentzville in 2011 includes Club Fitness; Lesa’s Décor & Antiques; Suntrup Hyundai; True Image Design Photography; Lulu’s Shaved Ice & Frozen Custard; GNC (General Nutrition Center); Urgent Care for Kids; Fireside Treasures; All About Love Christian Books & Gifts.

The Marketing & Business Development Department also works to promote the community as a place to live and do business. They work with The Greater St. Louis Renaissance Faire and the St. Charles County Fair to promote tourism. They also assist in organizing Wabash Days, a street festival held in August in the Wentzville Village Center.

In December, General Motors received the Business Spotlight Award from the Economic Development Roundtable of St. Charles County.

2011 saw the announcement from General Motors that they will be adding a newly designed Chevrolet Colorado mid-size pickup model to the Wentzville Assembly plant that will require a 500,000 sq ft plant expansion. This $380 million Capital Investment will create 1600 additional jobs for our community.

Sam’s Club announced a 136,000 sq ft facility; This $23 million Capital Investment will create hundreds of construction and permanent jobs.

The City partners with area groups and agencies like the Wentzville Chamber of Commerce, the Wentzville Downtown Business Association, and the St. Charles County Economic Development Center to co-sponsor events and programs like the Taste of Wentzville, and the St. Louis Business Journal’s Business Expo at the St. Charles Convention Center.

Marketing & Development worked with General Motors and the Chamber of Commerce to create a relocation packet for the new positions at the assembly plant.

We continue to work with the downtown businesses to preserve and revitalize the Village Center.
The Wentzville Municipal Court derives its authority from State statute as a Division of the St. Charles County Circuit Court, which is administered by the presiding Circuit Judge of the County. The Municipal Judge is presently elected and serves the Wentzville Municipal Court under the Administration of the Presiding Circuit Judge.

The court has the legal authority to fine an offender up to $500.00 for each offense and may impose incarceration in the municipal jail for up to 90 days.

The Wentzville Municipal Court is located within the Law Enforcement Center building at 1019 Schroeder Creek Blvd. Municipal Court is held in the morning two times a month and trials once per month in the evening. The court functions to adjudicate alleged violations of Municipal Ordinance Violations and State Misdemeanor Statutes. Violations brought before the court consist of building codes, traffic offenses, misdemeanor charges, and regulatory offenses codified by City ordinance.

The fines received through court assessment are used to provide additional services to the community as general revenue. A court cost is assessed with each fine and is distributed to several State funds among which includes the Victims Compensation Fund and Police Training Funds.

The Court collected $1,149,900.08 in fines for 2011.

10,713 violations were handled through the municipal court system in 2011.
The Maintenance Division planted 150 trees and 2,000 tulip bulbs.

Eighty-one programs (not including special events or leagues) were offered with 6,432 people participating.

The Parks and Recreation Department provides recreation and leisure activities to citizens and guests of all ages. These services include providing quality parks, facilities, open space and an array of programs that offer physical, social and mental benefits to participants.

The City owns 316.06 acres of park land; 28.35 acres were purchased in 2011. Of the 316.06 acres, 90.51 acres are currently developed and 147.15 acres will be developed in the next three years.

- Splash Station Aquatic Center
- Heartland Park
- Peruque Valley Park

The department plays a crucial role in administering the New Horizon Youth Sports League in partnership with Lake St. Louis, Dardenne Prairie, New Melle, and Wright City. The league was created by members of the staff in 2003 and continues to be successful with approximately 2,500 youth participating throughout the area, 757 registered through the City.

A new playground was installed at Memorial Park. This playground and the sidewalk leading to it are now ADA accessible. Soccer programs have also been added to the events offered in this park. Total costs of Memorial Park renovation was $68,450 of which $30,802 was funded by the Land and Water Conservation Fund.

1,399 children participated in Camp Wentzville.

The swimming pool continues to be a popular amenity to citizens with an estimated 54,448 guests.

The Maintenance Division planted 150 trees and 2,000 tulip bulbs.
Your Planning and Zoning Division at Work

Village Center Zoning Regulations and a revitalization plan to encourage downtown redevelopment and growth.

Overlay Districts at work to maintain high commercial and industrial design standards along main corridors.

Redevelopment of the downtown area per the Downtown Revitalization Study (artist rendering of Church Street improvements at the intersection of Church Street and West Fourth Street, currently under construction). Completion is scheduled for Winter 2012.

The Planning and Zoning Division plans for and reviews new development proposals to enforce the adopted City zoning and land subdivision regulations. Future growth and development of roads, utilities and land uses are planned for via Wentzville Policy document titled the Comprehensive Plan maintained by the Department. The Division operates and maintains data layers within the Geographic Information Systems (GIS) and inspects properties for compliance with approved plans and City standards. Code compliance inspections are on-going.

Service Highlights

- 52 applications for approvals were accomplished by the Planning and Zoning Commission, reviewed and processed by staff.
- Text updates to the Zoning Regulations accomplished to maintain a progressive development code.
- A corridor study for the Wentzville Parkway South Extension has commenced and the study is on-going. A preferred alignment for this proposed extension should be established by end of this summer.
- GPS snow plow tracking was accomplished this year and integrated into the City GIS mapping software to improve customer service.
- GIS updates to parcel information, aerials, water, sanitary sewer, storm sewer infrastructure locations, 2010 aerial photos and the creation of new mapping products. Visit the IMS (Interactive Mapping Site) at www.wentzvillemo.org.
- Federal Highway Administration is poised to sign Wentzville’s Environmental Assessment (EA) and approve of the City’s Break in Access (BIA) document for David Hoekel Parkway, clearing a substantial step in the process to pursue the City’s future construction of this new arterial roadway.
The Police Department consisting of 56 sworn officers and 19 civilian employees are dedicated to provide a safe and secure environment and add to the quality of life offered by our community. The Police Department is a service organization that provides our community with a quick and courteous response to any need for police intervention.

The Police Department supports a strong sense of community, a caring for one another, values and principles of good citizenship, and a quality of service that contributes to the common good.

Officer Mary Wood was assigned as the Evidence Technician in 2011. She completed a reorganization of the evidence room and assumed command of the C.E.R.T team.

In 2011, Chief Robert Noonan retired after 14 years of service. Also retiring that year was, Officer Phil Yocum, Officer Gary Conners, and clerk Pat McGill. Congratulations to all for a happy and long retirement!!!!

There are four officers from the Wentzville Police Department that participate in the St. Charles County Regional SWAT. Members of this elite team serve high risk search warrants, respond to hostage situations and barricaded subjects, and provide V.I.P protection.

Service Highlights

Responded to 50,785 calls for service. Answered 125,003 emergency (911) and non-emergency calls. Created 4,365 reports on crimes against persons and crimes against property.

Wrote 9,496 summons, arrested 2,312 subjects, and took 582 auto accident reports.
The Public Works Department improves our quality of life by planning, designing, building and maintaining infrastructure in our community. Capital improvement projects anticipate future needs, promote environmental quality, and protect public health and safety.

Collectively, three divisions manage community development associated with land use, building code and marketing operations and five divisions manage engineering, street maintenance, water supply and wastewater treatment operations.

Public Works is a comprehensive team devoted to keeping the City safe and beautiful. Sanitation and recycling is monitored and maintained by the Administration Staff.

Through the year, City employees made tremendous improvements and recycled approximately 138,000 pounds of material at Parks, events, and City facilities.

This year 54 residents received Recycle Rewards Prize Baskets full of eco-friendly products. One Grand Prize Winner also received $1,500 in Energy Star appliances. All prizes are funded by recycling.

In 2011, Wentzville residents helped conserve natural resources by recycling 1,990 yards of yard waste and 2,207 tons of material, which is about 18.8% of the total waste collected.

221 locations throughout the City were sprayed for mosquitoes to protect public health.

Wentzville received the Missouri Recycling Association Award for Outstanding Community Program.
Your Street Division at Work

The Street Division is responsible for construction and maintenance, care and repair of sidewalks, over 168 miles of City streets, snow and ice removal on all City streets, tree trimming, storm sewer system maintenance associated with City street drainage, traffic control systems and devices on City streets and street striping.

Due to new federal regulations hundreds of traffic signs are being replaced to increase the visibility of these signs at night. 706 High Visibility signs have been replaced to date.

Snow plow service is provided for 168 miles of streets. Eleven major storms were recorded in 2011. The snowfall amount in this picture was recorded at 10.5 inches.

Asphalt repairs and patching totaled 351 tons of hot mix asphalt. 500 square yards concrete pavement were removed and replaced In-house.

Service Highlights

- 251,300 linear feet of yellow and white traffic lines were completed by contract. In house painting consisted of 247 arrows, 154 stop blocks and 76 crosswalks.
- 7,654 miles of street were cleaned with the street sweeping program.
- 288 cubic yards of chipped brush were removed with the spring and fall Chipping Program (which covers the entire City of Wentzville).
The Vehicle Maintenance - Street Division reduces overhead costs by providing internal repairs and routine vehicle maintenance for other City departments.

In addition to typical cars and trucks, the Division performs preventive maintenance and repair on all Heavy Equipment like the City’s Snow Plows as well as trailers, a street sweeper, sludge trucks, a jet truck, backhoes, tractors, mowers, and generators.

In 2011, new vehicle and equipment specifications were adopted and reviewed for purchasing. Vehicles and equipment were also prepared for auctions three times during 2011.

Service Highlights

129 vehicles were serviced every 2,500 miles; 50% of the police fleet was serviced every 15 to 20 days.

Backhoes, tractors, mowers, and generators were serviced every 250 hours of metered use.

In the spirit of providing continuous public safety, Vehicle Maintenance rigorously maintains 36 police vehicles. This pertains to everything from routine maintenance to performing diagnostic work. Vehicle Maintenance maintains a scheduled service on all City equipment from various departments as well as Public Works.

Repairs on Emergency Equipment, such as this snowplow truck’s lighting ensure Public Safety and a speedy snow removal process.
Your Wastewater Division at Work

The Wastewater Division operates and maintains all infrastructures to ensure the safe collection and treatment of our community’s wastewater.

Wastewater collection and treatment is a highly regulated process, and our employees work very hard to make sure all local, state, and federal guidelines are met.

The Water Reclamation Center is an Activated Sludge Extended Aeration facility, which treats and separates water and solids that ultimately are returned to the environment. Treated water is discharged to McCoy Creek, and our award-winning Biosolids are applied as fertilizer to local farm fields.

Operated a 5.1 million gallon per day wastewater treatment plant to serve the community. 960,804,454 gallons of wastewater were treated in 2011, with 376 dry tons of biosolids land applied to neighboring fields.

Wastewater Expansion Phase II began in June 2011 to upgrade and add capacity to the existing treatment plant. Completion is expected late 2012.

State-certified Wastewater Operators are on-call 24/7 to respond to sewer-related emergencies.

Employees are committed to protecting the health of our receiving stream, McCoy Creek. As members of Stream Team #1062, we hold annual litter pick-ups to remove debris from both upstream and downstream from the plant outfall.

27.6 miles of sewer mains were cleaned with the City’s sewer jet truck and 278 grease traps were inspected.

261.7 miles of sewer mains, 33 sewage pump stations, and 17 emergency generators were maintained.
Your Water Division at Work

The Water Division provides a safe, quality product 24/7, 365 days a year. With over 10,000 water customers to serve, this is not an easy task with the extreme weather changes that our community can experience.

In 2011, the Water Division delivered over 1.27 billion gallons of water to our community. This includes water used for fire protection in the community.

Construction of the Prospect Road Booster Pump Station began in 2011 and will provide a 12.2 million gallon per day pumping ability. Construction cost for this project is $1,541,969. System will be online in April 2012.

Committed employees battle extreme weather conditions to restore water service to customers as quickly as possible in the event of a break. In 2011, employees repaired 26 water main breaks citywide.

Dedicated employees replace American flag on Wentzville Parkway Water Tower.

Service Highlights

- Responded to 6,315 service calls. Flushed, inspected, and painted 518 fire hydrants. Rebuild/repaired 1,500 water meters and replaced 1,528 transponders. Administered DNR mandated Backflow Prevention Program to ensure inspection of 1,682 residential and 701 commercial backflow devices.
- 179 new customers were added to the water system.
- Maintained 234.7 miles of water mains, 3 elevated water towers, and 2 water booster pump stations.