Are you renovating or removing a structure?

As our community continues to grow, older buildings are being renovated or demolished to make room for newer, more modern buildings. For your safety and to prevent threats to public health and the environment, it’s important to properly manage construction and demolition (C&D) waste. We're here to help.

Frequently Asked Questions

- **What are the laws?**
  A DNR permit and fire district approval is required to burn untreated wood waste. Otherwise, all regulated non-hazardous C&D wastes cannot be burned, buried (except at a permitted landfill), or hauled to another property—even with the landowner’s permission. If this happens, everyone involved—the contractor, subcontractor, hauler, and landowner—will be held liable for illegal disposal. If you’re a building contractor, know that burying waste from a building anywhere on the property is illegal.

- **Where can I dispose the waste?**
  DNR has an online updated list of all demolition, sanitary and special waste landfills. Locally, try Fred Weber sanitary landfill at 314-344-0070; or demolition landfills such as Rock Hill Quarry, 314-968-2336, or Peerless Demolition Landfill, 636-225-7000.

- **How can I save money?**
  Some materials may be reused (lumber, doors, windows, tile and glass) or recycled into new products. Potentially recyclable items include scrap metals, asphalt shingles, sheet rock, lumber, glass and electrical wire. However, remember to sort materials at the site and ensure the material recovery facility will accept your material before you deliver to them. For recycling facilities, call DNR at 573-751-5401.

- **How can I tell if there's asbestos, lead, or other hazardous materials?**
  All buildings and some residential structures must be inspected for asbestos by a Missouri certified asbestos inspector before renovation or demolition. A registered asbestos abatement contractor may be required for removal. It’s your responsibility to determine if other wastes are hazardous. Visit www.dnr.mo.gov/env/apcp/Asbestos.htm or www.dnr.mo.gov/pubs/pub2002.pdf for requirements.

- **What if I have an underground storage tank?**
  The City and DNR must be contacted to perform a visual inspection when tanks are installed or removed.

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CHOOSE to prevent stormwater pollution!
CITY OF WENTZVILLE
DEMOlITION PERMIT CONDITIONS
This form must be accompanied with a Miscellaneous Permit Application form

1. Address of Site: ________________________________

2. Demolition of: ☐ House ☐ Shed ☐ Barn ☐ Business ☐ __________________________

3. Estimated Cost of Demolition: $____________________

4. Will utility disconnection be made under street, sidewalk or alley? ☐ Yes ☐ No
   a. If yes, contractor shall post a bond ($1500.00). Bond info submitted? ☐ Yes ☐ No

5. Utilities impacted (check all that apply):
   ☐ Gas ☐ Water* ☐ Sewer* ☐ Electric ☐ Phone ☐ Cable ☐ ______________________
   Note: Utility verification letter from each entity must be accompanied with this form.
   *See instructions below. Utility letters from Wentzville for water and sewer are not necessary.

☐ PERMIT CONDITIONS – WATER DISCONNECTION
Disconnection of water service should be accomplished by digging up the corporation stop, located on the water main and removing it. A wrap clamp 12" in length must then be placed over the old tapping hole, centered over that hole and adjusted appropriately. This point of connection must be used even if it is located under the street or sidewalk. If located in one of these areas, a bond for the repair must be supplied to the City of Wentzville Engineering Department per the specifications noted in the Wentzville City Code. An inspection of the wrap clamp’s position must be completed prior to backfilling. This will be performed by a City of Wentzville Water Department representative prior to backfilling the location. Any other option(s) must be approved by the Water Department prior to the disconnection being made. Call 636-327-5102 to schedule the disconnection inspection.

☐ PERMIT CONDITIONS – SEWER DISCONNECTION
Disconnection of the sewer service should be accomplished by digging up the sewer lateral connection located on the sewer main. The lateral should be cut, capped with a gasket style cap and encased in concrete a minimum of 6" on all sides. The point of capping a non-PVC sewer lateral should be within one foot of the sewer main. A water tight PVC lateral serving property without direct access to the main may be capped up to 65' from the main with approval of the City. If the disconnection work is under a sidewalk or street then a bond for the repair must be supplied to the City of Wentzville Engineering Department per the specifications noted in the Wentzville City Code. Any other disconnect option(s) must be approved by the Wastewater Department prior to disconnection being made. Call (636) 327-5102 to schedule the disconnection inspection.

☐ PERMIT CONDITIONS – DEMOLITION WASTE
The demolition of structures involves the removal of wastes. Some materials may be reused and some are considered hazardous. All proposed waste from demolition sites should be reviewed prior to the start of demolition for contaminants or potential for recycling. All demolition waste shall be kept neat and orderly so as not to cause pollution, litter, or pose a nuisance to any neighboring property. Consult the attached demolition waste brochure for further information.

Acceptance of Conditions
As the owner, occupant or contractor for the above related work I do hereby acknowledge acceptance of the above referenced conditions as described above and agree to conform to the laws of this jurisdiction.

Signature: __________________________ Printed Name: __________________________

Name of Company: __________________________

Phone Number: __________________________ Date: __________________________

For Office Use Only: Forward copy to Utilities Supervisor. Date Forwarded: _________ Initials: ___

U:\Demolition Permit Conditions REVISED 082813.doc
MISCELLANEOUS PERMIT APPLICATION

PERMIT NO. ____________

Please Print or Type

RESIDENTIAL

Address: ______________________ Subdivision: ______________________ Lot # __________

Owner Name: __________________ City: __________________ State: ____________ Zip: __________

Phone: ______________________ Email Address: __________________________

COMMERCIAL

Name of Business: ______________________

Type of Business or Service ______________________

Address: ______________________

Owner Name: __________________ Phone: __________________

Email Address: __________________ Fax: __________________

City: __________________ State: ____________ Zip: __________

Zoning: ____________ Sq. Ft.: ____________ Estimated date of occupancy: ____________

Name of Shopping Center or Plaza where business is located: ______________________

Any signs proposed? ____________ If so, a sign permit application must be submitted.

CONTRACTOR

Name: __________________ Address: __________________

City: __________________ State: ________ Zip: ________ Phone: ____________

Plumber: __________________ License # ________

Electrician: __________________ License # ________

HVAC Contractor: __________________ License # ________

NOTICE: Review your Covenants & Restrictions for your Subdivision prior to submitting for permit.

Estimated Cost of Construction: $ ____________ Residential ____________ Commercial ____________

☐ Above Ground Pool ☐ Water / Sewer Service ☐ Room Addition ☐ Hot Tub/Spa

☐ In-ground Pool ☐ Electric ☐ Finish Basement ☐ Mobile Home Setup

☐ Porch/Deck ☐ Plumbing/Irrigation ☐ Temp on Pole ☐ Fence

☐ Demo ☐ Garage ☐ Other ______________________

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent, and we agree to conform to all applicable laws of this jurisdiction. I understand that a commercial occupancy is required to file a business license application with the City Clerk's Office.

Is the applicant (please circle):

☐ Signature of Applicant

The Contractor

☐ Name (please print)

The Home Owner

☐ Date
### PLAN REVIEW

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Plan Reviewer: ____________________ Zoning District: ______________

Issue Date: ____________________ Permit Fee: ______________

### CONDITIONS:

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Signature Accepting Conditions ____________________ Date ______________

### OFFICE USE

PERMIT FEE: $__________

DATE PAID: ______________

RECEIPT NO. ______________

RECEIVED BY: ______________

INSPECTION SCHEDULE FOR: ______________

Revised June 12, 2019