# Issue Analysis Form

**Date:** July 14, 2020  
**Item:** Appropriation – Insurance Recovery  
**Lead Department(s):** County Finance  
**Contact Person(s):** Betsy Drewry

## Description and Current Status

We received insurance proceeds from VACORP for damages related to a lightning strike at Jefferson Park Fire Station on June 5, 2020. The station sustained damage to its alerting system, their firewall and switches, and a projector.

Total insurance proceeds received are **$21,414.23**; estimated value of repairs/replacements, less $2,500 deductible.

**Board Action Requested:**  
Approve appropriation of Insurance Proceeds - $21,414.23

A draft resolution for budget amendment / appropriation is attached for Board consideration.

**Appropriation Increase and Transfer Entry for FY2019-20 is:**

**Revenues:**  
Increase:  
0100-40-507-8206-341111 – Insurance Recoveries - $21,414.23

**Expenditures:**  
Increase:  
0100-03-200-0610-48107 – Fire/EMS Info Tech Equipment - $21,414.23

## Government Path

<table>
<thead>
<tr>
<th>Question</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Does this require IDA action?</td>
<td>☐</td>
<td>☒</td>
</tr>
<tr>
<td>Does this require BZA action?</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Does This require Planning Commission Action?</td>
<td>☐</td>
<td>☒</td>
</tr>
<tr>
<td>Does this require Board of Supervisors action?</td>
<td>☒</td>
<td>☐</td>
</tr>
<tr>
<td>Does this require a public hearing?</td>
<td>☐</td>
<td>☒</td>
</tr>
<tr>
<td>If so, before what date?</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Fiscal Impact Statement</td>
<td></td>
<td></td>
</tr>
<tr>
<td>------------------------</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Increases in appropriation of insurance recoveries $21,414.23</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Total Increase in FY2019-20 Appropriation = $21,414.23**

<table>
<thead>
<tr>
<th>County Impact</th>
</tr>
</thead>
<tbody>
<tr>
<td>Will allow for budget to be increased for purchase of replacement alerting system and other technology equipment.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>
PAY TO THE ORDER OF
Twenty-One Thousand Four Hundred Fourteen and 23/100 Dollars

PRINCE GEORGE COUNTY

REMITTANCE STATEMENT - PLEASE DETACH BEFORE DEPOSITING

<table>
<thead>
<tr>
<th>Description</th>
<th>From Date</th>
<th>To Date</th>
<th>Invoice #</th>
<th>Invoice Amt</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Buildings</td>
<td></td>
<td>Repair</td>
<td></td>
<td>$23,914.23</td>
<td>$23,914.23</td>
</tr>
<tr>
<td>Buildings</td>
<td></td>
<td>Deductible</td>
<td></td>
<td>($2,500.00)</td>
<td>($2,500.00)</td>
</tr>
</tbody>
</table>

Claim Number: 1232020268637  Claimant: Prince George County  Payee: PRINCE GEORGE COUNTY
Check Number: 413053  Total Check Amt: $21,414.23  Event Date: 6/5/2020  Department: 123 Prince George County  Date of Check: 6/16/2020
Memo: Fire Station Lightning Strike

ATTACHMENT 1
June 12, 2020

Prince George County
6602 Courts Drive
Prince George VA 23875

Attention: Dawn Parent

Virginia Association of Counties Group Self-Insurance Risk Pool
Member: Prince George County
Claim Number: 1232020266637
Date of Loss: 06-05-20

Dear Ms. Parent:

Enclosed please find a VACORP property damage check in the amount of $21,414.23 to cover the lightning strike damage to equipment at Jefferson Park Fire Station. This amount was determined by adding together the following amounts and applying the $2,500.00 property deductible:

1) $ 579.68 Amazon order for original Projector dated 02-04-20
2) $ 2,300.55 ePlus quote for firewall and switch
3) $21,034.00 US Digital Designs, Inc. for G2 Fire Station Alerting System

You are welcome to call our office if you should have any questions regarding this payment.

Sincerely,

Melissa Maddox
Melissa Maddox, AIC, AIS
Claims Specialist

Enc. - check
County of Prince George, Virginia
Revenue Transmittal Form

Collections for Period Covering ___________________________ to ___________________________

<table>
<thead>
<tr>
<th>A/R Charge Code</th>
<th>Account Code</th>
<th>Description</th>
<th>Cash Amount</th>
<th>Check Amount</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>4111</td>
<td>0100-40-507-8206-341111</td>
<td>VACORP- JPVFD Lightning</td>
<td>$ ________</td>
<td>$ 21,414.23</td>
<td>21,414.23</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$ ________</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$ ________</td>
<td>$</td>
<td></td>
</tr>
</tbody>
</table>

Revenue

Total to be deposited

$ 21,414.23

Receipts used for accepting funds

Please issue receipts in sequence and insure receipt amounts agree with revenue code totals above

Counted by

Date

Received by

Date

PAID
JUN 24 2020
Prince George County, VA
TREASURER #8

ATTACHMENT 1
Board of Supervisors  
County of Prince George, Virginia

Resolution

At a regular meeting of the Board of Supervisors of the County of Prince George held in the Boardroom, Third Floor, County Administration Building, 6602 Courts Drive, Prince George, Virginia this 14th day of July, 2020:

Present:  
Donald R. Hunter, Chairman  
Alan R. Carmichael, Vice-Chairman  
Floyd M. Brown, Jr  
Marlene J. Waymack  
T. J. Webb

Vote:

C-5

On motion of ____________, seconded by ____________, which carried unanimously, the following Resolution was adopted:

RESOLUTION; APPROPRIATION ($21,414.23 INSURANCE RECOVERIES – JEFFERSON PARK FIRE STATION LIGHTNING DAMAGE TO EQUIPMENT)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 14th day of July, 2020, does hereby authorize the following increase of funds within the 2019-2020 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<table>
<thead>
<tr>
<th>FUND/ORGANIZATION</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund: Fire/EMS Technology Equipment</td>
<td>$21,414.23</td>
</tr>
</tbody>
</table>

Revenue:

<table>
<thead>
<tr>
<th>Expenditure:</th>
</tr>
</thead>
<tbody>
<tr>
<td>0100-40-507-8206-341111 General Fund; Insurance Proceeds $21,414.23</td>
</tr>
</tbody>
</table>

A Copy Teste:

Percy C. Ashcraft  
County Administrator