AGENDA
Board of Supervisors
County of Prince George, Virginia
Regular Meeting: December 10, 2019
County Administration Bldg. Boardroom, Third Floor
6602 Courts Drive, Prince George, Virginia

Regular Meeting

Closed Session
5:00 p.m.

Work Session
6:00 p.m.

Business Meeting
7:00 p.m.

*Public Hearings Will Be Heard at 7:30 p.m.

CALL TO ORDER
Roll Call

CLOSED SESSION
E-1. Resolution; Closed Session Motion with Topics and Code Section References to be Provided at Board Meeting.

E-2. Resolution; “Certification of Closed Session” Certifying that Only those Items Contained in the Closed Session Motion were Discussed.

WORK SESSION
Update on Current Walton Elementary School
Transfer of Special Exceptions

INVOCATION

PLEDGE OF ALLEGIANCE TO U.S. FLAG

PUBLIC COMMENTS

ADOPTION OF AGENDA

ORDER OF CONSENSUS
C-2. Resolution Declaring Prince George County as a Second Amendment Sanctuary.

C-3. Resolution; Operating Agreement Between Prince George County Police Department and The Virginia Port Authority.

C-4. Resolution: Appropriation ($47,415.11 School Student Support and Academic Enrichment Grant Funds).

C-5. Resolution; Execution of the Crater Regional Workforce Development Board, Local Workforce Area 15, Chief Elected Officials Consortium Agreement.

C-6. Request of the Department of the Army to Allow Residents to use the Fort Lee Cardinal Golf Club, Ten-Strike Bowling Center, Hideaway and Sustainer’s Pub.

C-7. Resolution: Perform a Speed Study and Maintenance Assessment of Arwood Road.

PRESENTATIONS

SUPERVISORS’ COMMENTS

COUNTY ADMINISTRATOR’S COMMENTS

REPORTS
Auditor’s Report – Robinson, Farmer, Cox
New Scott Park Master Plan – Tristan Cleveland

TABLED ITEMS

T-1. Naming of Central Wellness Center Walking Trail.

ORDER OF BUSINESS

A-2. Resolution; Budget Amendment and Appropriation ($704,232.13 for FY19 School Division Carry-Over Funds).

A-3. Resolution; FY 2019-2020 Budget Amendment And Change to FY 2019-2020 Position Chart to Add a Full-Time Deputy Sheriff, a Full-Time Assistant Commonwealth’s Attorney, a Full-Time Apparatus Technician and to Reclassify One Mechanic to Apparatus Technician ($109,828).

A-4. Resolution; Award of Contract (Architectural And Engineering Services Central Wellness Center Code Compliance Phase I Renovations Not To Exceed $215,377).

A-5. Consideration of Appointments – Board, Commissions, Committees, Authorities:
Resolution of Appointment(s):
A. Resolution; Appointment of One Member to Prince George Planning Commission (Four-Year Term).

B. Resolution; Appointment of One Member to Virginia Gateway Region (One-Year Term).

C. Resolution; Appointment of One Member to Crater District Planning Commission (Four-Year Term).

D. Resolution; Appointments to the US Census Count Committee.

PUBLIC HEARINGS
P-1. Public Hearing; Lease Agreement for Use of a Portion of the Prince George Central Wellness Center between the County of Prince George, Virginia and the Rotary Club of Prince George County Virginia.

P-2. Public Hearing; SPECIAL EXCEPTION SE-19-07: Request of Jacqueline Cerny O’Hare Pursuant to Sections 90-53(2), (23) and (40) to Permit a Riding School, Riding Stable, Animal Hospital, Animal Board Place, Veterinary Services, and a Gift Shop within an A-1, General Agricultural District. The request property is located 12620 Johnson Road and is identified as Tax Map 430(0A)00-066-0. The Comprehensive Plan indicates the property is suitable for residential uses.


ADJOURNMENT
Board meeting format: Executive Meeting at 5:00 p.m., followed by a Business Meeting at 7:00 p.m. with Public Hearings being heard at 7:30 p.m. Visit Prince George County website for information www.princegeorgeva.org.
MINUTES
Board of Supervisors
County of Prince George, Virginia

December 10, 2019

County Administration Bldg. Boardroom, Third Floor
6602 Courts Drive, Prince George, Virginia

MEETING CONVENED. A regular meeting of the Board of Supervisors of the County of Prince George, Virginia, was called to order at 5:00 p.m. on Tuesday, December 10, 2019 in the Boardroom, County Administration Building, 6602 Courts Drive, Prince George, Virginia by Donald R. Hunter, Chairman.

ATTENDANCE. The following members responded to Roll Call:
Donald R. Hunter, Chairman Present
Floyd M. Brown, Jr., Vice-Chairman Present
Alan R. Carmichael Present
Marlene J. Waymack Present
T. J. Webb Present

Also present was: Percy Ashcraft, County Administrator; Jeff Stoke, Deputy County Administrator; Betsy Drewry, Deputy County Administrator; and Dan Whitten, County Attorney.

CLOSED SESSION
E-1. Resolution; Closed Session for (i) Section 2.2-3711.A.1 – Discussion or consideration of the assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of a specific public officers, appointees or employee of the public body; I further move that such discussion shall be limited to (a) appointment to the Prince George Planning Commission; (b) appointment to the Virginia Gateway Region; (c) appointment to the Crater District Planning Commission; (d) appointment to the US Census Complete Count Committee; (e) an employee of Human Resources, and (f) an employee of Community Development and Code Compliance. Mrs. Waymack made a motion, seconded by Mr. Webb, that the Board convene closed session for (i) Section 2.2-3711.A.1 – Discussion or consideration of the assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of a specific public officers, appointees or employee of the public body; I further move that such discussion shall be limited to (a) appointment to the Prince George Planning Commission; (b) appointment to the Virginia Gateway Region; (c) appointment to the Crater District Planning Commission; (d) appointment to the US Census Complete Count Committee; (e) an employee of Human Resources, and (f) an employee of Community Development and Code Compliance.
RESOLUTION; CLOSED SESSION FOR (I) SECTION 2.2-3711.A.1 – DISCUSSION OR CONSIDERATION OF THE ASSIGNMENT, APPOINTMENT, PROMOTION, PERFORMANCE, DEMOTION, SALARIES, DISCIPLINING OR RESIGNATION OF A SPECIFIC PUBLIC OFFICERS, APPOINTEES OR EMPLOYEE OF THE PUBLIC BODY; I FURTHER MOVE THAT SUCH DISCUSSION SHALL BE LIMITED TO (A) APPOINTMENT TO THE PRINCE GEORGE PLANNING COMMISSION; (B) APPOINTMENT TO THE VIRGINIA GATEWAY REGION; (C) APPOINTMENT TO THE CRATER DISTRICT PLANNING COMMISSION; (D) APPOINTMENT TO THE US CENSUS COMPLETE COUNT COMMITTEE; (E) AN EMPLOYEE OF HUMAN RESOURCES, AND (F) AN EMPLOYEE OF COMMUNITY DEVELOPMENT AND CODE COMPLIANCE

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 10th day of December, 2019, does hereby vote to enter closed session for (i) Section 2.2-3711.A.1 – Discussion or consideration of the assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of a specific public officers, appointees or employee of the public body; I further move that such discussion shall be limited to (a) appointment to the Prince George Planning Commission; (b) appointment to the Virginia Gateway Region; (c) appointment to the Crater District Planning Commission; (d) appointment to the US Census Complete Count Committee; (e) an employee of Human Resources, and (f) an employee of Community Development and Code Compliance.

On roll call the vote was:
In favor: (5) Hunter, Brown, Waymack, Webb, Carmichael
Opposed: (0)
Abstained: (0)

E-2. Resolution; Certification of Closed Session. At 5:42 p.m., Mr. Brown made a motion, seconded by Mr. Webb, that the Board adjourn the closed session and enter open session, certifying that to the best of each Board Members’ knowledge (1) only public business lawfully exempted from open meeting requirements were discussed and (2) only matters identified in the convening motion were discussed. Chairman Hunter asked if any Board member knew of any matter discussed during the closed session that was not announced in its convening legislation. Hearing no comment from the Board, the Chairman asked that the roll be called on the motion.

R-19-152A

E-2.

RESOLUTION; CERTIFICATION OF CONTENTS OF CLOSED SESSION PURSUANT TO SEC. 2.2-3711, ET SEQ., CODE OF VIRGINIA (1950, AS AMENDED)
BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 10th day of December, 2019 does hereby certify that, to the best of each Board Member’s knowledge, (1) only public business lawfully exempted from open meeting requirements were discussed, and (2) only matters identified in the convening motion were discussed.

On roll call the vote was:
In favor: (5) Brown, Waymack, Webb, Carmichael, Hunter
Opposed: (0)
Absent: (0)

Chairman Hunter called a recess at 5:43 p.m. The meeting reconvened at 6:00 p.m. for a worksession.

WORK SESSION
Dr. Lisa Pennycuff, Prince George County School Superintendent, stated that, as the Board is already aware, they have been experiencing air quality issues at Walton Elementary School. Moseley Architects has conducted an HVAC Study and made their recommendations. Dr. Pennycuff introduced Mr. Tyler Whateley of Moseley Architects to give a report on the findings and recommendations of that study. He stated that they made a site visit on October 22 and created HVAC options to improve the fresh air available to spaces with proper dehumidification. They created Good, Better, Best options to determine appropriate solutions until the New Walton ES is completed. There was one option for DG-5, DG-3 Clinic, the E Conference, and PALS, which was to replace the existing through wall units with new units to provide more outside air and better dehumidification at a cost of $70,000. For the I Building, the good option is to maintain existing units and install separate dedicated outside air system at an estimated cost of $510,000. The better option for the I Building would be to replace the existing retrofitted unit ventilators with packaged vertical classroom units such as Bard I-Tec series, to provide an HVAC system to meet current code. This option would cost $570,000. The best option for the I Building would be to replace the entire building with a high efficiency variable air-volume system at an estimated cost of $915,000. For the existing packaged units, the good option would be to provide new thermostats, commercial grade dehumidifiers sized appropriately to hand the loads, bi-polar ionization units to improve indoor air quality, and to upgrade exhaust system to provide constant exhaust during occupied hours. This option would cost $265,000. The better option for the existing packaged units is to replace the existing rooftop units with similar configured united retrofitted into existing ductwork, with dehumidification control at a cost of $1,100,000. The best option for the existing packaged units is to replace the existing rooftop units with high efficiency rooftop units retrofitted into the existing ductwork at a cost of $1,500,000. The recommendation would be to use the only option for Rooms DG5, DG3, E Conference and PALS at $70,000, the better option for the I Building at $570,000, and the good option for the existing packaged units at $265,000 for a total of $905,000. This recommendation represented the best value to provide an acceptable education environment while the “better” option for the I Building provides new units that can be re-purposed in other schools at the completion of the New Walton Elementary. The projects could be performed in two phases starting with the resource rooms, the gymnasium and the existing 39 packaged units for $415,000. Phase Two would be the I Building classrooms for $490,000. Dr. Pennycuff stated that the School Board has a School Carry Forward Appropriation on the agenda later this
evening in the amount of $704,232.13. This represents the reduction in local school transfer for actual school revenues over actual school expenditures, less an amount already re-appropriated for purchase orders. $164,232.13 of that money is intended for Phase One of the Walton HVAC. The School Board has added transfer funds for field house renovations to Phase One of the Walton HVAC in the amount of $80,000. Therefore, the School Board is requesting an additional $170,767.87 for Phase One and $490,000 for Phase Two. Both Phases can be completed this upcoming summer.

County Attorney Dan Whitten stated that there have been 654 Special Exceptions since 1974. It is unknown how many of those are still active. They expire after two years of non-use. Mr. Whitten is suggesting that if you have an applicant or a new owner of an existing Special Exception, the Planning Department should just bring it before the Board on its Consent Agenda. In that process, the condition would be removed so it would not have to come back before the Board moving forward. The Board agreed by consent that would be the best solution. The only time it would need to go back to the Planning Commission for a public hearing would be if they add additional conditions. Mr. Brown suggested the Planning Department maybe consider a blanket change in all active Special Exceptions if possible. Ms. Julie Walton, Director of Community Development, stated that they would be able to bring these Special Exceptions on a case by case basis. However, the amount of man hours for the Planning Department to track every property owner on all Special Exceptions for one blanket change would be more than the Department can handle.

Chairman Hunter called a recess at 6:28 p.m. The meeting reconvened at 7:00 p.m.

**Invocation.** Mr. Brown gave the Board’s invocation.

**Pledge of Allegiance to U.S. Flag.** Chairman Hunter led the Pledge of Allegiance to the U.S. Flag.

**Motion to Suspend the Rules.** Mr. Carmichael made a motion, seconded by Mr. Webb, to suspend the rules of the by-laws.

On roll call the vote was:
In favor: (5) Brown, Waymack, Webb, Carmichael, Hunter
Opposed: (0)
Absent: (0)

**Motion to Accelerate the Consent Agenda.** Mr. Webb made a motion, seconded by Mr. Brown, to accelerate the consent agenda.

On roll call the vote was:
In favor: (5) Brown, Waymack, Webb, Carmichael, Hunter
Opposed: (0)
Absent: (0)
ORDER OF CONSENSUS. Mr. Brown made a motion, seconded by Mr. Carmichael, that the consensus agenda be approved as presented. Roll was called on the motion.

C-1. Draft Minutes – November 26, 2019 Regular Meeting Minutes were approved as presented.

R-19-153

C-2.

RESOLUTION OF PRINCE GEORGE COUNTY BOARD OF SUPERVISORS

WHEREAS, the Second Amendment of the United States Constitution reads: "A well-regulated Militia, being necessary to the security of a free State, the right of the people to keep and bear Arms, shall not be infringed," and,

WHEREAS, Article 1, Section 13, of the Constitution of Virginia provides "that a well-regulated militia, composed of the body of the people, trained to arms, is the proper, natural, and safe defense of a free state, therefore, the right of the people to keep and bear arms shall not be infringed; that standing armies, in time of peace, should be avoided as dangerous to liberty; and that in all cases the military should be under strict subordination to, and governed by, the civil power;" and,

WHEREAS, certain legislation introduced in the 2019 session of the Virginia General Assembly, and certain legislation introduced in the current session of the United States Congress could have the effect of infringing on the rights of law abiding citizens to keep and bear arms, as guaranteed by the Second Amendment of the United States Constitution; and,

WHEREAS, the Prince George County Board of Supervisors is concerned about the passage of any bill containing language which unconstitutionally infringes upon the Second Amendment rights of the citizens of Prince George County, and,

WHEREAS, the Prince George County Board of Supervisors wishes to express its deep commitment to the rights of all citizens of Prince George County to keep and bear Arms; and,

WHEREAS, the Prince George County Board of Supervisors wishes to express opposition to any law that would unconstitutionally restrict the rights under the Second Amendment of the citizens of Prince George County to bear arms; and,

WHEREAS, the Prince George County Board of Supervisors wish to express its intent to stand as a Sanctuary County for Second Amendment rights and to oppose, within the limits of
the Constitutions of the United States and the Commonwealth of Virginia, any efforts to unconstitutionally restrict such rights, and to use such legal means at its disposal to protect the constitutional rights of the citizens to keep and bear arms, including through legal action, the power of appropriation of public funds, and the right to petition for redress of grievances.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF PRINCE GEORGE COUNTY, VIRGINIA:

That the Board of Supervisors hereby expresses its intent to uphold the Second Amendment rights of the citizens of Prince George County, Virginia and its intent that public funds of the County not be used to unconstitutionally restrict Second Amendment rights or to aid in the unconstitutional restriction of the rights under the Second Amendment of the citizens of Prince George County, Virginia to bear arms; and

That the Board of Supervisors hereby declares its intent to oppose unconstitutional restrictions on the right to keep and bear arms through such legal means as may be expedient, including without limitation court action; and,

That the Board of Supervisors hereby declares Prince George County, Virginia, as a "Second Amendment Sanctuary."

R-19-153A

C-3.

RESOLUTION; OPERATING AGREEMENT BETWEEN PRINCE GEORGE COUNTY POLICE DEPARTMENT AND THE VIRGINIA PORT AUTHORITY

NOW, THEREFORE, BE IT RESOLVED, That the Board of Supervisors of the County of Prince George this 10th day of December, 2019 does hereby authorize the Chief of Police to execute the Virginia Port Authority Maritime Incident Response Team Operating Agreement between Prince George County Police Department and the Virginia Port Authority.

R-19-153B

C-4.

RESOLUTION; APPROPRIATION ($47,415.11 SCHOOL STUDENT SUPPORT AND ACADEMIC ENRICHMENT GRANT FUNDS)
BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 10th day of December, 2019, does hereby authorize the following increase of funds within the 2019-2020 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

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<th>FUND/ORGANIZATION</th>
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<tr>
<td>Student Support &amp; Academic Enrichment Grant</td>
<td>$47,415.11</td>
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RESOLUTION; EXECUTION OF THE CRATER REGIONAL WORKFORCE DEVELOPMENT BOARD, LOCAL WORKFORCE AREA 15, CHIEF ELECTED OFFICIALS CONSORTIUM AGREEMENT

WHEREAS, Prince George County, Virginia is a member of the Crater Region, Local Workforce Area 15;

WHEREAS, through federal funding, the Workforce Innovation & Opportunity Act (WIOA) provides workforce training and other services to the Prince George County, Virginia area; and

WHEREAS, the Crater WIOA member jurisdictions wish to jointly perform the responsibilities prescribed under the federal WIOA; and

WHEREAS, the Crater Region Chief Elected Officials Consortium Agreement describes the responsibilities and operational powers of the locality.

NOW, THEREFORE, BE IT RESOLVED that the Prince George County, Virginia Board of Supervisors this 10th of December, 2019, authorize the execution of the Crater Region Chief Elected Official Consortium Agreement.

C-5.

C-6.
REQUEST OF THE DEPARTMENT OF THE ARMY TO ALLOW RESIDENTS TO USE THE FORT LEE CARDINAL GOLF CLUB, TEN-STRIKE BOWLING CENTER, HIDEAWAY AND SUSTAINER’S PUB

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 10th day of December, 2019, does hereby authorize the request of the Department of the Navy to allow Prince George County residents to use the Fort Lee Cardinal Golf Club, Ten-Strike Bowling Center, Hideaway and Sustainer’s Pub in order to build lasting partnerships and promote community relations.

R-19-153E

C-7.

RESOLUTION: PERFORM A SPEED STUDY AND MAINTENANCE ASSESSMENT OF ARWOOD ROAD

WHEREAS, Citizens have expressed a concern of the speed of vehicles traveling on Arwood Road in Prince George County; and

WHEREAS, Citizens have also expressed a concern of the steady deterioration of Arwood Road in Prince George County.

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 10th day of December, 2019, does hereby approve a speed study and maintenance assessment to be conducted on Arwood Road.

On roll call the vote was:
In favor: (5) Waymack, Hunter, Webb, Carmichael, Brown
Opposed: (0)
Absent: (0)

APPROVAL OF AGENDA. Mr. Webb added Item A-6 as an authority to advertise a public hearing on January 14 for the reallocation of funds for the spring borrowing. Mr. Webb made a motion, seconded by Mr. Brown, to adopt the agenda as amended. Roll was called on the motion.

On roll call the vote was:
In favor: (5) Waymack, Hunter, Webb, Carmichael, Brown
Opposed: (0)
Absent: (0)
PUBLIC COMMENTS. Chairman Hunter announced that anyone wishing to come before the Board may do so at this time. He noted that this was the time for unscheduled general public comments. He opened the public comments at 7:05 p.m.

Travis Toombs (Carson). Mr. Toombs stated that the right to defend ourselves using any and all tools available is not a right granted to us by any government. It is not a right bestowed upon us by a politician in Washington or Richmond. It is a right that was given to us by “God Almighty” when we took our first breathe on this earth and it cannot be taken away by any government. Because of our natural born right to possess a firearm, a 100-pound female can know defend herself against a 300-pound male attacker. There are many examples in history that prove when citizens are disarmed, tyranny follows. Mr. Toombs quoted Thomas Jefferson and George Washington, stating that “a free not only be armed, but disciplined.” The only way to secure the freedom and safety of the people is not only to allow, but to encourage the citizens to arm themselves. This is why the Second Amendment was written. By declaring Prince George County as a Second Amendment Sanctuary, you are telling the citizens of Prince George and the legislators in Richmond that Prince George County will not enforce unjust and unconstitutional laws attempting to disarm us, laws that would send this County down the path of Baltimore or Chicago, places whose law abiding citizens cannot defend themselves from violent attackers or overreaching Government because they have been disarmed.

Delegate Emily Brewer (Smithfield, Virginia). Delegate Brewer thanked the Board for standing up for the citizens of Prince George County. She stated that over 70% of the counties in Virginia have done the same. She thanked them for a clear directive to take back to the General Assembly and stated that she and all of the citizen’s present are very proud.

Dennis O’Connor (4957 Warwick Court). Mr. O’Connor stated that he served on the Board of Directors of the Virginia Citizens Defense League for 17 years and is also a retired Army officer and combat veteran. He stated that the Constitution means something to him and the rights, freedoms, and liberties preserved to us by generations of young soldiers who died face down in the mud are cherished by the citizens of Prince George. He thanked the Board for its courage and patriotism. He did think the Board should commit to having the law enforcement protect the rights of the people.

Todd Jarrett (13700 Moody Road). Mr. Moody is a professional shooter and firearms instructor for decades. He works with local law enforcement. He stated that Virginia has hosted thousands of local State, National, and World Championship titles for decades. These events will soon be banned in Virginia with the current Bills in 2020. This is about disarming American citizens of all guns. A good person with a gun can protect themselves and their family. If legislators pass these insane gun ownership laws, the lives of good people will be at risk. These laws could make good people felons overnight, including National Guardsmen and veterans.

Carolyn Day Pruett (Prince George). Ms. Pruett thanked the Board for passing the Second Amendment Sanctuary. She stated that some people think these resolutions are pointless and unnecessary. She disagrees. Local government serves as both the starting point as the voice for concerned citizens as well as the last defense against control by groups of people whose day to day lives have little in common with those of our own. Ms. Pruett works in Richmond and
travels on I-95 for an average of 10 hours a week. As a woman, it is a comfort for her to have the ability to defend herself. Assuming that citizens should not have the right to own assault rifles, is assuming that citizens will commit a crime with assault rifles. In America, we are innocent until proven guilty. These measures assume guilt punishing innocent citizens for crimes they have not committed. Infringing on our God given Second Amendment right is immoral. It is our duty to protect the freedom we inherited.

Leyla Myers (Prince George). Ms. Myers stated that she too works in Richmond. She has had to defend an innocent citizen from another deranged citizen because she had the proper tools. She stated that she lived in the evil empire of the Soviet Union. She spoke of the atrocities she and her family experienced.

Daniel Ashley (3706 Lafayette Street). Mr. Ashley stated that his ancestors started, fought, and died for this country. He fought in Vietnam. He stated that the government wants to turn everyone into felons. We are a republic, not a democracy. We do not want to put law enforcement in harm’s way. The right to keep and bear arms is a God given right. Militia is the whole of the people and it is our right to defend the Constitution.

Tammye Jennings (Sandy Ridge Road). Ms. Jennings stated that she supports the Second Amendment. However, she does get concerned with a few points. Because Virginia is a Dillon Rule State, the County only has the power provided to it by the State. The County can be sued for not upholding the law. What is Prince George County going to do if the Bills are passed? Is the County financial prepared to defend this? She thinks this is very premature and is very concerned about what the County plans to do.

There being no one else to speak, the public comments period was closed at 7:31 p.m.

SUPERVISORS COMMENTS
Mr. Brown thanked the citizens, County employees, the County Administrator, and the Board for reaching out to him and his family during a very difficult time. He stated that the County is like a family.

Mrs. Waymack stated that she wished everyone would take as much interest in other matters of business by the Board as they did tonight.

Chairman Hunter echoed Mrs. Waymack’s comments.

PUBLIC HEARINGS
P-1. Public Hearing; Lease Agreement for Use of a Portion of the Prince George Central Wellness Center between the County of Prince George, Virginia and the Rotary Club of Prince George County Virginia. Mr. Percy Ashcraft, County Administrator, stated that the Rotary Club of Prince George have approached the County to request that the County lease a portion of the Central Wellness Center to this organization to be used for activities that support the bringing together of business and professional leaders in order to provide humanitarian service. In order to lease real estate owned by the County, the Board must hold a public hearing.
Chairman Hunter opened the public hearing at 7:38 p.m. There was no one to speak and the public hearing was closed. Mr. Carmichael made a motion, seconded by Mr. Webb, to approve the lease as presented. Roll was called on the motion.

P-1.

PUBLIC HEARING; LEASE AGREEMENT FOR USE OF A PORTION OF THE PRINCE GEORGE CENTRAL WELLNESS CENTER BETWEEN THE COUNTY OF PRINCE GEORGE, VIRGINIA AND THE ROTARY CLUB OF PRINCE GEORGE COUNTY VIRGINIA

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Prince George this 10th day of December, 2019 does hereby authorize the County Administrator to execute an Agreement of Lease between Prince George County and the Rotary Club of Prince George County.

On roll call the vote was:
In favor: (5) Waymack, Hunter, Webb, Carmichael, Brown
Opposed: (0)
Absent: (0)

P-2. Public Hearing; SPECIAL EXCEPTION SE-19-07: Request of Jacqueline Cerny O’Hare Pursuant to Sections 90-53(2), (23) and (40) to Permit a Riding School, Riding Stable, Animal Hospital, Animal Boarding Place, Veterinary Services, and a Gift Shop within an A-1, General Agricultural District. The request property is located 12620 Johnson Road and is identified as Tax Map 430(0A)00-066-0. The Comprehensive Plan indicates the property is suitable for residential uses. Mr. Tim Graves of the Planning Department stated that the applicant is requesting a special exception to permit a riding school, riding stable, animal hospital, animal boarding place, veterinary service, and a gift shop on the property located west of I-95 at 12620 Johnson Road. The property has previously been approved for a Special Exception for similar uses in 2005, 2010, and 2014, with the kennel building constructed in 2005. Staff and the Planning Commission recommend approval of this request, with the recommended conditions, including unannounced inspections by County Animal Services Officers, a screened buffer, and restricted hours of operation. Chairman Hunter opened the public hearing at 7:46 p.m. There was no one to speak and the public hearing was closed. Mr. Brown made a motion, seconded by Mr. Carmichael, to approve the special exception as amended. Roll was called on the motion.

O-19-22

P-2.

SPECIAL EXCEPTION SE-19-07: Request of Farm Life Pets LLC pursuant to §§ 90-53(2), (23), and (40) to permit a riding school, riding stable, animal hospital, animal boarding place, veterinary services, and a gift shop within an A-1, General Agricultural District. The request property is located at 12620 Johnson Road and is
identified as Tax Map 430(0A)00-066-0. The Comprehensive Plan indicates the property is suitable for residential uses.

BE IT ORDAINED by the Board of Supervisors of Prince George County that the Special Exception Application identified as SE-19-07 is granted as an amendment to the official zoning map with the following conditions:

1. This Special Exception request is granted to Farm Life Pets, LLC for riding school, riding stable, animal hospital, animal boarding place, veterinary services, and gift shop on Tax Map 430(0A)00-066-0.

2. All areas used for overnight animal boarding located within 400 feet of a dwelling shall be screened with evergreen vegetative materials to provide a visual and auditory buffer between the animal boarding place and any adjacent residential uses.

3. The applicants shall permit unannounced inspections during regular business hours by County Animal Service Officers to ensure proper treatment of the animals at the facility.

4. All areas used for animal boarding and training activities shall be cleaned and made free of animal waste on a regular basis. In addition, the applicants shall employ a means of eliminating any odor problems and the propagation of insects on the premises.

5. One (1) non-illuminated, freestanding sign, no greater than twenty (20) square feet in area and a height of six (6) feet, may be placed for directional purposes near the main entrance, located outside of the VDOT right-of-way and meeting setback requirements.

6. Hours of operation for the use shall be 6am to 6pm Monday to Friday, 6am to 4pm on Saturdays, and 12pm to 5pm on Sundays, with on-call availability outside of those hours.

7. The applicants shall take appropriate measures to ensure compliance with the County’s Noise Ordinance (Section 54-23.1).

8. If the requested use of the premises is abandoned for a period of twenty-four (24) consecutive months, then the Special Exception shall become null and void.

9. This permit may be revoked by the County of Prince George or its designated agent for failure by the applicants to comply with any of the listed conditions or any provision of Federal, State or County regulations.

On roll call the vote was:
In favor: (5) Waymack, Hunter, Webb, Carmichael, Brown
Opposed: (0)
Absent: (0)

P-3. Public Hearing; Ordinance to Amend “The Code of the County of Prince George, Virginia”, 2005, as Amended, by Amending and Re-Enacting § 74-222 Relating to Eligibility
for Exemption of Eligible Persons for Real Estate Exemption. Ms. Darlene Rowsey, Commissioner of the Revenue, stated that at the Board’s November 13, 2019 work session, information was presented regarding tax relief for the elderly and disabled. The Board indicated a consensus to move forward with amending the current Ordinance. The amendment states disability income of relatives and non-relatives living with the owner shall not be included. Chairman Hunter opened the public hearing at 7:49 p.m. There was no one to speak and the public hearing was closed. Mr. Brown made a motion, seconded by Mrs. Waymack, to approve the ordinance amendment as presented. Roll was called on the motion.

O-19-23

P-3.

ORDINANCE TO AMEND “THE CODE OF THE COUNTY OF PRINCE GEORGE, VIRGINIA”, 2005, AS AMENDED, BY AMENDING AND RE-ENACTING § 74-222 RELATING TO ELIGIBILITY FOR EXEMPTION OF ELIGIBLE PERSONS FOR REAL ESTATE EXEMPTION

BE IT ORDAINED by the Board of Supervisors of Prince George County:

(1) That The Code of the County of Prince George, Virginia, 2005, as amended, is amended by amending and re-enacting § 74-222, as follows:

Sec. 74-222. - Eligibility for exemption for eligible person.

(a) Any eligible person not less than 65 years of age as of the last day of the immediately preceding taxable year or any person under 65 years of age who has been determined to be permanently and totally disabled on the last day of the immediately preceding taxable year, who owns or partially owns a dwelling or mobile home as the sole dwelling of that person, shall be eligible for, and may apply for, an exemption of real estate taxes on such dwelling or mobile home and the land, in an amount not to exceed five contiguous acres on which it is situated, provided that:

(1) The total combined income during the immediately preceding year shall not exceed $45,000.00. The following scale shall apply: on such combined income amounts of from $0.00 to $28,000.00, the exemption shall be 100 percent; and on such combined income amounts of $28,001.00 to $45,000.00, the exemption shall be 50 percent.

(2) The net combined financial worth, as of December 31 of the immediately preceding year, cannot exceed $120,000.00.

(b) The total combined income applicable in this section includes the income received during the prior calendar year of:

(1) The owners of the dwelling who use it as their principal residence;
(2) The owners' relatives who live in the dwelling, except for those relatives living in the
dwelling and providing bona fide caregiving services to the owner, whether such
relatives are compensated or not; and
(3) Non-relatives of the owner who live in the dwelling except for bona fide tenants or
bona fide caregivers of the owner, whether compensated or not.

(c) If an individual described above in subsection (b)(2) or (b)(3) is permanently and totally
disabled, any disability income received by such person shall not be included.

(d) Real property owned and occupied as the sole dwelling of an eligible person or two or
more individuals includes real property:

(1) Held by the eligible person alone, in conjunction with his spouse, or in
conjunction with one or more other people as tenant or tenants for life or joint
lives;
(2) Held in a revocable inter vivos trust over which an eligible person alone, with his
spouse, or with one or more other people hold the power to revocation; or
(3) Held in an irrevocable trust under which an eligible person alone, in conjunction
with his spouse, or in conjunction with one or more other person possesses a
life estate or an estate for joint lives or enjoys a continuing right of use or
support.

(Ord. No. O-17-10, § 1, 7-11-2017)

State law reference—Similar provisions, Code of Virginia, § 58.1-3212

(2) That this Ordinance shall be effective January 1, 2020.

On roll call the vote was:
In favor: (5) Waymack, Hunter, Webb, Carmichael, Brown
Opposed: (0)
Absent: (0)

REPORTS
Auditor’s Report – Mr. Josh Roller of Robinson, Farmer, Cox presented the 2019 Auditor’s
Report. He gave a brief overview of the opinions on the financial statements in the auditor’s
report. There are three sections within the report, including the basic financial statements,
internal controls over financial reporting, and the Federal compliance requirements. Mr. Roller
brought a few things within the report to the Board’s attention, focusing mainly on GASB 88.
He pointed out the management letter from Robinson, Farmer, Cox which reported no
difficulties and no disagreements with management. He stated that this was a very clean audit
for the County.

New Scott Park Master Plan – Ms. Tristan Cleveland and Bill Mechnick of Land Planning and
Design, architects for the New Scott Park, gave a report on the Master Plan. The New Scott Park
is being designed to serve the entire County with a wide diversity of uses. A survey was
conducted and the top five survey priorities were soccer fields, playgrounds, walking and hiking trails, baseball fields, and an outdoor water sprayground. A level of service inventory was conducted of the existing County and private facility. The level of service standard was based on public feedback and recreation trends. This level of service standard indicates County recreation needs, some of which can be addressed in Scott Park. The programming themes for the site include sports tourism, education, outdoor adventure, and community amenities. The Master Plan includes soccer field improvements, a baseball diamond complex, community park amenities including a tennis court, pickleball court, splashpad, a dog park, a playground, a skatepark, and picnic pavilions, a fishing pond, a ropes adventure course, and an outdoor classroom and wetlands. In addition, a maintenance yard is provided for the storage of equipment, vehicles, and materials necessary for the upkeep and maintenance of a large park site with many athletic fields. The maintenance yard will be buffered from the surrounding area with a privacy fence and screening planting. In terms of trails and community access, there will be 2.5 miles total of paved multi-use trails, 2 miles total of hiking trails, a .5-mile boardwalk and wetlands interpretive trail, trail access at vehicle access points, and trail connections to elementary school campuses. A recommended implementation of priorities for Phase 1 include the paved trails, baseball fields, nature/hiking trails, restrooms, a picnic shelter, and playground. Planning and grant applications are in place for immediate implementation of 1 mile of trails. The 1st Phase costs are: trails ($285,000), baseball ($2.5 - $3.5 million), playground/picnic shelter ($350,000 - $500,000). The entire project master plan cost is estimated at $12-$18 million.

TABLED ITEMS

T-1. Naming of the Central Wellness Center Walking Trail. County Administration is looking to name the new public walking trail around the football/soccer field behind the Central Wellness Center. The walking trail is a little over ¼ mile long for all residents to enjoy. The Parks and Recreation Advisory Commission suggested it be called the “CWC Fitness Trail.” County Staff has recommended “Turkey Trot Trail.” Mr. Webb made a motion, seconded by Mr. Brown, to approve Staff’s recommendation of “Turkey Trot Trail.” Roll was called on the motion.

On roll call the vote was:
In favor: (5) Waymack, Hunter, Webb, Carmichael, Brown
Opposed: (0)
Absent: (0)

ORDER OF BUSINESS

A-1. Authorization to Sign and Submit Notarized Statement Certifying Presentation of FY2018-2019 Financial Report to Local Governing Body. Ms. Betsy Drewry, Finance Director, stated that State Code requires local governing bodies to submit a notarized certification stating that the audited financial report has been presented to the governing body by December 31. The certification is to be signed by the Chief Elected Official and the Chief Administrative Officer. Mr. Carmichael made a motion, seconded by Mrs. Waymack, to authorize the execution of the certification. Roll was called on the motion.

On roll call the vote was:
In favor: (5) Waymack, Hunter, Webb, Carmichael, Brown
Opposed: (0)
Absent: (0)

A-2. Resolution; Budget Amendment and Appropriation ($704,232.13 for FY19 School Division Carry-Over Funds). Ms. Betsy Drewry, Finance Director, stated that on November 26, 2019, the Prince George County School Superintendent provided an updated request for carry-forward of unexpended FY2019 school operating funds and an appropriation increase of $704,232.13. This represents the reduction in local school transfer for actual school revenues over actual school expenditures ($851,921.13), less amount already re-appropriated for purchase orders ($147,689). This appropriation would come from fund balance. The requested appropriation increases are amounts above those included in the adopted FY2020 budget. The total request does not represent 1% of the adopted FY2020 budget, so no public hearing is required. The School textbook and Food Service funds carry forward automatically. $450,000 is planned for the trailers, $90,000 for one bus, and $164,232.13 for the Walton HVAC. Mr. Webb made a motion, seconded by Mr. Brown, to approve the resolution as presented. Roll was called on the motion.

R-19-155

A-2.

RESOLUTION; BUDGET AMENDMENT AND APPROPRIATION ($704,232.13 FOR FY19 SCHOOL DIVISION CARRY-OVER FUNDS)

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 10th day of December, 2019, does hereby authorize and appropriate the following increase of funds within the 2019-2020 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<table>
<thead>
<tr>
<th>FUND/ORGANIZATION</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
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<tr>
<td>Revenues:</td>
<td>Fund Balance</td>
</tr>
<tr>
<td>0100-40-900-8208-399999</td>
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</tr>
<tr>
<td>Expenditures:</td>
<td></td>
</tr>
<tr>
<td>0100-09-401-0917-49172</td>
<td>Transfer to County-Wide CIP School Projects $704,232.13</td>
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<tr>
<td>County-Wide CIP Fund</td>
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</tr>
<tr>
<td>Revenues:</td>
<td></td>
</tr>
<tr>
<td>0311-90-901-8207-399100</td>
<td>Transfer from General Fund $704,232.13</td>
</tr>
<tr>
<td>Expenditures:</td>
<td></td>
</tr>
<tr>
<td>0311-06-208-3196-48128</td>
<td>Walton Trailers $450,000.00</td>
</tr>
<tr>
<td>0311-06-208-3132-48105</td>
<td>School Buses $90,000.00</td>
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<tr>
<td>0311-06-208-XXXX-4XXXX</td>
<td>Walton HVAC $164,232.13</td>
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<tr>
<td>CIP Fund Transfer</td>
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</tr>
</tbody>
</table>
Expenditure Increase
0311-06-208-XXXX-4XXXX Walton HVAC 80,000.00

Expenditure Decrease
0311-06-208-3176-48120 Field House Renovations (80,000.00)

On roll call the vote was:
In favor: (5) Waymack, Hunter, Webb, Carmichael, Brown
Opposed: (0)
Absent: (0)

A-3. Resolution; FY 2019-2020 Budget Amendment And Change to FY 2019-2020 Position Chart to Add a Full-Time Deputy Sheriff, a Full-Time Assistant Commonwealth’s Attorney, a Full-Time Apparatus Technician and to Reclassify One Mechanic to Apparatus Technician ($109,828). Ms. Corrie Hurt, Human Resources Director, stated that the Board received information on staff needs at its September 28, 2019 board retreat. The Board agreed by consensus to consider mid-year additions to the position control chart for the Sheriff’s Department, the Commonwealth’s Attorney and the Garage. Staff is requesting for consideration, three mid-year position additions as follows: (1) Sheriff – an additional full-time Deputy Sheriff (+1 FTE) to assist with increased workload and scheduling challenges posed by the Courthouse lower level expansion and the addition of 3 judges during 2019; (2) Commonwealth’s Attorney – an additional Assistant Commonwealth’s Attorney (+1FTE); to assist with increased workload related to an increase in felony and misdemeanor charges and the addition of a General District Court Judge in 2019; (3) Garage - an additional Apparatus Technician (+1 FTE) and conversion of one Mechanic position to an Apparatus Technician (0 FTE); to assist with specialized repairs and routine maintenance on Fire apparatus, EMS and emergency vehicles. The addition and reclassification will result in a reduction of days/hours that apparatus and emergency vehicles in need of repairs are out of service, and will better equip the garage to schedule and complete needed routine and preventive maintenance. The Director of General Services and Fleet Manager are requesting an additional position (Apparatus Technician) and the reclassification of one existing position (Mechanic to Apparatus Technician). This will also require modification to the adopted Pay Grade Assignments document. The recommended grade for Apparatus Technician is Grade 311 [pay range $36,869 - $57,147]. Staff is requesting that the Board approve modification to the FY2019-2020 Position Control Chart and appropriation from General Fund Contingency and/or Fund Balance. The amount currently available in contingency is $35,699, if the board wishes to use available contingency. The remaining $74,129 will need to be appropriated from fund balance. If the board does not wish to use contingency, it is recommended that the entire $109,828 come from fund balance. Mr. Brown stated that he has a problem stripping the contingency. Mr. Webb stated that he is concerned that they have not even established a budget yet. Mr. Brown asked if we are going to continue to see if the Compensation Board may help out. Mr. Brown made a motion, seconded by Mr. Webb, to approve the modification and appropriation out of fund balance. Roll was called on the motion.

R-19-156

A-3.
RESOLUTION; FY 2019-2020 BUDGET AMENDMENT AND CHANGE TO FY 2019-2020 POSITION CHART TO ADD A FULL-TIME DEPUTY SHERIFF, A FULL-TIME ASSISTANT COMMONWEALTH’S ATTORNEY, A FULL-TIME APPARATUS TECHNICIAN AND TO RECLASSIFY ONE MECHANIC TO APPARATUS TECHNICIAN ($109,828)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 10th day of December, 2019, does hereby authorize the following amendment / transfers among accounts within the 2019-2020 Budget, such line items increased and changed as follows, which monies to be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George;

BE IT FURTHER RESOLVED That the Board of Supervisors of the County of Prince George this 10th day of December, 2019 hereby approves the requested changes to the FY 2019-2020 Position Chart and that no changes be made to the chart without Board approval regardless of what other County policies may state.

<table>
<thead>
<tr>
<th>FUND/ORGANIZATION</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Budget Amendment:</strong></td>
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<tr>
<td><strong>Revenue</strong></td>
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</tr>
<tr>
<td>0100-40-900-8208-399999 General Fund, Fund Balance</td>
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<td><strong>Expenditure – Increase:</strong></td>
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<td>Sheriff</td>
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<td>0100-02-010-0203-41100 Sheriff Salaries</td>
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<td>0100-02-010-0203-42210 Sheriff VRS Retirement</td>
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<tr>
<td>0100-02-010-0203-42400 Sheriff Group Life Insurance</td>
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<td><strong>SUB-TOTAL</strong></td>
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<tr>
<td>Commonwealth’s Attorney</td>
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<tr>
<td>0100-02-020-0204-41100 CA Salaries</td>
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<tr>
<td>0100-02-020-0204-42100 CA FICA SS/Medicare</td>
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</tr>
<tr>
<td>0100-02-020-0204-42210 CA VRS Retirement</td>
<td>$ 5,082</td>
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<td>0100-02-020-0204-42300 CA Health Insurance</td>
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<tr>
<td>0100-02-020-0204-42500 CA Disability Insurance</td>
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<tr>
<td><strong>SUB-TOTAL</strong></td>
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<tr>
<td>County Garage</td>
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<tr>
<td>0100-01-002-0502-41100 Garage Salaries</td>
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<tr>
<td>0100-01-002-0502-42100 Garage FICA SS/Medicare</td>
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<tr>
<td>0100-01-002-0502-42210 Garage VRS Retirement</td>
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<tr>
<td>0100-01-002-0502-42400 Garage Group Life Insurance</td>
<td>$ 269</td>
</tr>
<tr>
<td>0100-01-002-0502-42500 Garage Disability Insurance</td>
<td>$ 108</td>
</tr>
</tbody>
</table>
SUB-TOTAL $30,670
GRAND TOTAL $109,828

On roll call the vote was:
In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael
Opposed: (0)
Absent: (0)

A-4. Resolution; Award of Contract (Architectural and Engineering Services Central Wellness Center Code Compliance Phase I Renovations Not to Exceed $215,377). Mr. Mike Purvis, General Services Director, stated that the Board of Supervisors approved Phase I code compliance renovations to the Central Wellness Center as a FY2020 capital project. The Board authorized a Fall Series 2019 bond issuance on November 13, 2019, and $1,420,000 was borrowed for the CWC renovations. A total of $1,850,000 is available for Phase I A&E design services and construction (as $430,000 was already on hand for this project from a Series 2018 borrowing). RFP #18-0529-1 “A/E Services for the Central Wellness Center - Feasibility Study and Adaptive Reuse Design” was issued on May 29, 2018 and the contract for the study was awarded to Enteros Design. Section 2.3 “Additional Services” of RFP #18-0529-1 allowed for expanded building renovation A&E services to the successful consultant to include schematic design, bid assistance and construction management services. Staff is recommending award of contract to Enteros Design not to exceed $215,377. Mr. Webb reiterated that this money is coming from a previous bond issuance. Chairman Hunter stated that he appreciates this through emergency management for a situation requiring a shelter. Mr. Carmichael made a motion, seconded by Mr. Webb, to approve the resolution as presented. Roll was called on the motion.

R-19-157

A-4.

RESOLUTION; AWARD OF CONTRACT (ARCHITECTURAL AND ENGINEERING SERVICES CENTRAL WELLNESS CENTER CODE COMPLIANCE PHASE I RENOVATIONS NOT TO EXCEED $215,377)

WHEREAS, In November of 2018 the County engaged Enteros Design to provide Architectural and Engineering (A&E) services for a Feasibility Study and Adaptive Reuse Design for the Central Wellness Center. These services were solicited with RFP #18-0529-1, which allowed for additional A&E building renovation services including schematic design, bid assistance and construction management. Staff and Enteros Design negotiated Phase I renovation pricing not to exceed $215,377; and

WHEREAS, $215,377 is available in the Capital Improvement Project fund from Series 2018 and Fall 2019 bonds; and
WHEREAS, Staff is requesting authorization for the County Administrator to enter into a contract with Enteros Design for an amount not to exceed $215,377 to move forward with the design and bidding of Phase I renovations to the Central Wellness Center.

NOW, THEREFORE, BE IT RESOLVED That the Board of the Supervisors of the County of Prince George this 10th day of December, 2019, hereby awards the contract for Architectural and Engineering Services for Phase I Central Wellness Center renovations to Enteros Design for an amount not to exceed $215,377 and authorizes the County Administrator to execute a contract with Enteros Design.

On roll call the vote was:
In favor: (5) Hunter, Brown, Webb, Waymack, Carmichael
Opposed: (0)
Absent: (0)

A-5. Consideration of Appointments – Board, Commissions, Committees, Authorities: Resolution of Appointment(s):

A. Resolution; Appointment of One Member to Prince George Planning Commission (Four-Year Term). Mr. Carmichael made a motion, seconded by Mrs. Waymack, to reappoint Mr. Clarence Joyner. Roll was called on the motion.

R-19-158

A-5A.

RESOLUTION; APPOINTMENT OF ONE MEMBERS TO PRINCE GEORGE PLANNING COMMISSION (FOUR-YEAR TERM)

WHEREAS, The term of V. Clarence Joyner, Jr. will expire on December 31, 2019; and

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 10th day of December, 2019 does hereby appoint Clarence Joyner to the Planning Commission to serve a four-year term, beginning January 1, 2020 and ending on December 31, 2023.

On roll call the vote was:
In favor: (5) Hunter, Brown, Webb, Waymack, Carmichael
Opposed: (0)
Absent: (0)

B. Resolution; Appointment of One Member to Virginia Gateway Region (One-Year Term). Mr. Brown made a motion, seconded by Mrs. Waymack, to reappoint Mr. Peter Clements. Roll was called on the motion.

R-19-159
A-5B.

RESOLUTION; APPOINTMENT OF (ONE-YEAR TERM) – CITIZEN MEMBER TO VIRGINIA GATEWAY REGION BOARD OF DIRECTORS

WHEREAS, the Articles of Incorporation of the Virginia Gateway Region (formerly “Appomattox Basin Industrial Development Corporation”) provide that participating localities may appoint a representative from the governing body and also a business-affiliated representative to serve on the Virginia Gateway Region Board of Directors for a term of one year;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Prince George this 10th day of December, 2019 that it hereby appoints Mr. Peter Clements as the business-affiliated representative on the Virginia Gateway Region Board of Directors for a one-year term beginning on January 1, 2020 and ending on December 31, 2020.

On roll call the vote was:
In favor: (5) Hunter, Brown, Webb, Waymack, Carmichael
Opposed: (0)
Absent: (0)

C. Resolution; Appointment of One Member to Crater District Planning Commission (Four-Year Term). Mrs. Waymack made a motion, seconded by Mr. Webb, to reappoint Mr. Steve McDonough. Roll was called on the motion.

A-5C.

RESOLUTION; APPOINTMENT OF MEMBER (FOUR-YEAR TERM) – CRATER PLANNING DISTRICT COMMISSION

WHEREAS, The term of Mr. Stephen M. McDonough, a citizen representative on the Crater Planning District Commission will expire on December 31, 2019; and

WHEREAS, Individuals that are appointed to serve on this Commission are appointed to serve a term of four years without compensation;

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 10th day of December, 2019 does hereby appoint Mr. Steve McDonough to serve a four-year term on the Crater Planning District Commission beginning January 1, 2019 and ending on December 31, 2022.

On roll call the vote was:
In favor: (5) Hunter, Brown, Webb, Waymack, Carmichael
Opposed: (0)
Absent: (0)
D. **Resolution; Appointments to the US Census Count Committee.** Mr. Brown made a motion, seconded by Mrs. Waymack, to appoint Ms. Tammie Miller Jennings, Darryl Cheek, Trish Cheek, and Norman Sanford.

On roll call the vote was:
In favor: (5) Hunter, Brown, Webb, Waymack, Carmichael
Opposed: (0)
Absent: (0)

A-6. **Authority to Advertise a Public Hearing for January 14 to Reallocate Spring Borrowing Funds.** Mr. Webb requested that this item be added for the purpose of reallocating Spring Borrowing Funds in the Amount of $170,767.87 for the Walton HVAC shortfall and $210,000 for three additional School Trailers. Mr. Webb stated that these funds would come from the Scott Park project. Mr. Webb made a motion, seconded by Mr. Brown, to authorize a public hearing. Chairman Hunter stated that he is not in favor of this. That money was originally allocated for specific projects and it has already been voted on. Mr. Carmichael agreed. Roll was called on the motion.

On roll call the vote was:
In favor: (2) Brown, Webb
Opposed: (3) Hunter, Carmichael, Waymack
Absent: (0)

**COUNTY ADMINISTRATOR COMMENTS**

Mr. Percy Ashcraft reminded the public that there will be a pre-budget worksession in the Boardroom on December 16 at 4:00 p.m.

**ADJOURNMENT.** Mr. Carmichael moved, seconded by Mrs. Waymack, to adjourn to December 16, 2019 at 4:00 p.m. for a pre-budget worksession in the Boardroom. Roll was called on the motion.

On roll call the vote was:
In favor: (5) Hunter, Brown, Webb, Waymack, Carmichael
Opposed: (0)
Absent: (0)

The meeting adjourned at 8:55 p.m.

[Draft Minutes prepared January 2, 2020 for consideration on January 14, 2020; adopted by unanimous vote.]

________________________________________
Donald R. Hunter
Chairman, Board of Supervisors
Percy C. Ashcraft
County Administrator