AGENDA

1. CALL SESSION TO ORDER

2. ROLL CALL

3. INVOCATION

4. PLEDGE OF ALLEGIANCE

5. PROCLAMATION:
   
   5A.  Proclamation declaring March 5, 2016, as Arbor Day in Hutto, Texas.

6. PUBLIC COMMENT
   
   6A.  Remarks from visitors. (*Three-minute time limit*)

7. WORK SESSION:
   
   A work session is conducted for information or educational purposes. No action is taken by the Council on items listed. It is the policy of the City Council that public comment will not be allowed for work session items.

   7A.  Work session regarding the annual update of the Library Advisory Board.

8. CONSENT AGENDA ITEMS:
All items listed on the consent agenda are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Council member in which event, the item will be removed from the consent agenda and considered as a regular agenda item.

8A. Consideration and possible action on a resolution concerning the proposed Star Ranch Gattis School Rd/SH 130 Subdivision Final Plat, 29.99 acres, more or less, of land, 3 commercial lots, located within Hutto’s extraterritorial jurisdiction at Gattis School Road (south boundary) and SH-130 (west boundary).

8B. Consideration and possible action on the meeting minutes for the January 30, 2016 Joint City Council and Hutto Economic Development Corporation Board of Directors Work Session, February 2, 2016 Joint City Council and Hutto ISD Board of Directors Work Session, February 4, 2016 Regular City Council Meeting, February 18, 2016 Regular City Council Meeting, and the February 20, 2016 Joint City Council and Planning and Zoning Commission Work Session.

REGULAR AGENDA ITEMS

9. RESOLUTIONS:

9A. Consideration and possible action on a resolution concerning a fee waiver for the rental of the City of Hutto Gin facility for a fundraiser benefiting the family of Chuck Murphy.

10. WORK SESSION:
A work session is conducted for information or educational purposes. No action is taken by the Council on items listed. It is the policy of the City Council that public comment will not be allowed for work session items.

10A. Work session on the Williamson County Emergency Services District #3 and the proposed sales tax election.

11. EXECUTIVE SESSION:

11A. Executive Session as authorized by Section 551.072, Government Code, related to the acquisition of real property: 208 East St., Hutto, Texas.

12. ACTION RELATIVE TO EXECUTIVE SESSION:

12A. Consideration and possible action on a resolution concerning a real estate contract to acquire real property located at 208 East St., Hutto, Texas.

13. ADJOURNMENT
The City Council for the City of Hutto reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by the Texas Government Code Sections 551.071 [Litigation/Consultation with Attorney], 551.072 [Deliberations regarding real property], 551.073 [Deliberations regarding gifts and donations], 551.074 [Deliberations regarding personnel matters] or 551.076 [Deliberations regarding deployment/implementation of security personnel or devices] and 551.087 [Deliberations regarding Economic Development negotiations].

CERTIFICATION

I certify that this notice of the March 3, 2016 Hutto City Council meeting was posted on the City Hall bulletin board of the City of Hutto on Friday, the 26th day of February 2016 at 1:45pm.

Seth Gipson, City Secretary

The City of Hutto is committed to comply with the American with Disabilities Act. The Hutto City Council Chamber is wheelchair accessible. Request for reasonable special communications or accommodations must be made 48 hours prior to the meeting. Please contact the City Secretary at (512) 759-4033 or seth.gipson@huttox.gov for assistance.
Official Proclamation

Whereas, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

Whereas, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska and is now observed throughout the nation and the world; and

Whereas, trees can reduce the erosion of our precious topsoil by wind and water, can cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife; and

Whereas, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, increased property values, enhance the economic vitality of business areas, beautify our community, and are a source of joy and spiritual renewal.

Now, Therefore, I, Debbie Holland, Mayor of the City of Hutto do hereby proclaim Saturday, March 5, 2016, as:

“ARBOR DAY”

in the City of Hutto as we celebrate by expanding the tree canopy through planting new trees in Fritz Park and educating citizens to increase and support efforts that protect and replenish our trees and woodland areas, which increase the well-being of current and future generations in Hutto.

Proclaimed this the 3rd day of March, 2016.

CITY OF HUTTO, TEXAS

________________________
Debbie Holland, Mayor
AGENDA ITEM NO.: 7A.  
AGENDA DATE: March 03, 2016

PRESENTED BY: Randy Barker, General Services Director

ITEM: Work session regarding the annual update of the Library Advisory Board.

STRATEGIC GUIDE POLICY: Growth Guidance

ITEM BACKGROUND: The City Council will meet on an annual basis with each board and commission. The work session will include a discussion on the Commission’s goals, what the Commission is working on and what the Council would like to see from the Commission moving forward.

BUDGETARY AND FINANCIAL SUMMARY: Not applicable.

RELATED COUNCIL COMMITTEE OR ADVISORY BOARD RECOMMENDATIONS: Not applicable.

CITY ATTORNEY REVIEW: Not applicable.

STAFF RECOMMENDATION: Not applicable.

SUPPORTING MATERIAL: There are no supporting documents.
AGENDA ITEM NO.: 8A.  
AGENDA DATE: March 03, 2016

PRESENTED BY: Helen Ramirez, AICP, Director, Development Services

ITEM: Consideration and possible action on a resolution concerning the proposed Star Ranch Gattis School Rd/SH 130 Subdivision Final Plat, 29.99 acres, more or less, of land, 3 commercial lots, located within Hutto’s extraterritorial jurisdiction at Gattis School Road (south boundary) and SH-130 (west boundary).

STRATEGIC GUIDE POLICY: Growth Guidance

ITEM BACKGROUND:
The Star Ranch HEB Preliminary Plat (Gattis School Rd/SH 130 Subdivision) is a proposed retail shopping center project comprised of 29.990 acres, more or less, of land bounded to the south by Gattis School Road, to the east by the southbound S.H. 130 frontage road, to the west by the proposed extension of Murfield Bend Road, and to the north by the property pertaining to TACK Development Ltd. that is proposed to be developed as commercial. The subject property is located outside the City limits, but within the City’s Extraterritorial Jurisdiction (ETJ). The property is subject to a Development Agreement and Economic Development Agreement that was first approved in 2006. Both the Development Agreement and the Economic Development Agreement have been amended and were approved at the City Council February 4th, 2016 meeting. Pursuant to the Strategic Partnership Agreement between the City of Hutto and Williamson County Municipal Utility District No. 3, the land has been annexed by the City for limited purposes under Section 43.0751 of the Texas Local Government Code.

The proposed Preliminary Plat includes three (3) lots, the largest lot or Block A - Lot 1 is 27.111 acres, Block A - Lot 2 is 1.589 acres and is located on the northeast corner of Gattis School Road and proposed Muirfield Bend Road and Block A - Lot 3 is 1.154 acres and fronts on the S.H. 130 Frontage Road. The development is vested under the 2002 Subdivision Code, however the applicant has complied with specific sections of the Unified Development Code. Staff finds that the Preliminary Plat conforms to the applicable provisions in the 2002 Subdivision Code and specific sections of the Unified Development Code (UDC) as outlined in the Development Agreement, as amended.

As demonstrated by the Applicant, there are no areas within the boundaries of this subdivision that are in the 100-year floodplain as defined by the Firm Map. No. 48491C0515E. Water and Wastewater for this subdivision will be available through the Williamson County Water, Sewer, Irrigation, Drainage District No. 3 (WCWSIDD). Parkland Development Fees are required and will be
A Traffic Impact Analysis for the preliminary plat has been submitted by the Applicant pursuant to Section 10.515.4 of the UDC for the intersection of Gattis School Road, Muirfield Bend Road, SH 130 frontage roads and FM 685. The TIA has been reviewed by staff, the City's traffic consultant, Williamson County and TxDOT. The City has reviewed the revised TIA and City comments have been addressed. TxDOT has conditionally approved the TIA. TxDOT's conditional approval is regarding the SH130 frontage road/Gattis School Road intersection land assignment, signal modification and other needed improvements. HEB's driveway permit approval will be granted upon agreement of necessary improvements to be funded by the developer. The preliminary plat was approved by the City Council at the February 18th meeting.

Staff requested that the applicant change the name of the plat from “Gattis School Rd / SH 130 Subdivision” to include “Star Ranch” in order to be consistent with the other plats in Star Ranch and the applicant has complied with this request. Staff has submitted additional comments that will be resolved prior to City Council approval and/or recordation including the following: Specify all drainage easements and who maintains them; Show County and City limits on Location Map; Label FM 685 as SH 130 as well; Show Survey Ties across FM 685; Use City of Hutto Standard Plat Notes; Need 10’ PUE along all lot lines; Show Muirfield Bend Road, If recorded by separate instrument, leave a blank for the document number. Fill in prior to recording plat.

Furthermore, Williamson County has submitted additional comments to the applicant regarding the Final Plat that will need to be addressed prior to approval by Williamson County and the plat being recorded.

**BUDGETARY AND FINANCIAL SUMMARY:**
Not applicable.

**RELATED COUNCIL COMMITTEE OR ADVISORY BOARD RECOMMENDATIONS:**
The Planning and Zoning Commission considered the plat on March 1st, 2016.

**CITY ATTORNEY REVIEW:**
Not applicable.

**STAFF RECOMMENDATION:**
Staff recommends that the Council approve the resolution.

**SUPPORTING MATERIAL:**
1. Resolution - Star Ranch Gattis School Rd/SH-130 Subdivision Final Plat
2. Exhibit A - Star Ranch Gattis School Rd/SH-130 Subdivision Final Plat
RESOLUTION NO.

A RESOLUTION APPROVING THE FINAL PLAT KNOWN AS “STAR RANCH GATTIS SCHOOL RD/SH-130 SUBDIVISION”; LOCATED WITHIN THE EXTRATERRITORIAL JURISDICTION OF THE CITY OF HUTTO, WILLIAMSON COUNTY, TEXAS.

WHEREAS, the Texas Local Government Code Chapter 212 and the City of Hutto Subdivision Ordinance requires the Planning and Zoning Commission to take action to recommend to the City Council whether or not to approve or disapprove a subdivision plat within thirty (30) days of the date an application is accepted, and;

WHEREAS, the Texas Local Government Code Chapter 212 and the City of Hutto Subdivision Ordinance requires the City Council take action to approve or disapprove a subdivision plat within thirty (30) days of the date of presentation at Planning and Zoning Commission, and;

WHEREAS, the Development Services Department and the City Engineer have reviewed the above referenced plat for compliance with statute and engineering standards, and;

WHEREAS, if City Council fails to take action on this plat within the prescribed thirty (30) day period, the plat is granted statutory approval.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HUTTO, TEXAS:

that the Hutto City Council hereby approves the resolution for the final plat known as “Star Ranch Gattis School Rd/SH-130 Subdivision”, a copy of same being attached hereto as “Exhibit A” and incorporated herein for all purposes.

RESOLVED on this the 3rd day of the month of March, 2016.

CITY OF HUTTO, TEXAS

_________________________________
Debbie Holland, Mayor

ATTEST:

_________________________________
Seth Gipson, City Secretary
AGENDA ITEM NO.: 8B.  AGENDA DATE: March 03, 2016

PRESENTED BY: Seth Gipson, City Secretary

ITEM:
Consideration and possible action on the meeting minutes for the January 30, 2016 Joint City Council and Hutto Economic Development Corporation Board of Directors Work Session, February 2, 2016 Joint City Council and Hutto ISD Board of Directors Work Session, February 4, 2016 Regular City Council Meeting, February 18, 2016 Regular City Council Meeting, and the February 20, 2016 Joint City Council and Planning and Zoning Commission Work Session.

STRATEGIC GUIDE POLICY: Leadership

ITEM BACKGROUND:
The City Council meeting minutes for the January 30, 2016 Joint City Council and Hutto Economic Development Corporation Board of Directors Work Session, February 2, 2016 Joint City Council and Hutto ISD Board of Directors Work Session, February 4, 2016 Regular City Council Meeting, February 18, 2016 Regular City Council Meeting, and the February 20, 2016 Joint City Council and Planning and Zoning Commission Work Session have been drafted for the City Council’s review and consideration.

BUDGETARY AND FINANCIAL SUMMARY:
Not applicable.

RELATED COUNCIL COMMITTEE OR ADVISORY BOARD RECOMMENDATIONS:
Not applicable.

CITY ATTORNEY REVIEW:
Not applicable.

STAFF RECOMMENDATION:
Staff recommends approval of the meeting minutes for the January 30, 2016 Joint City Council and Hutto Economic Development Corporation Board of Directors Work Session, February 2, 2016 Joint City Council and Hutto ISD Board of Directors Work Session, February 4, 2016 Regular City Council Meeting, February 18, 2016 Regular City Council Meeting, and the February 20, 2016 Joint City Council and Planning and Zoning Commission Work Session.
SUPPORTING MATERIAL:
1. Draft - January 30, 2016 Joint City Council - EDC Work Session Minutes
2. Exhibit A - January 30, 2016 Joint City Council and Hutto EDC Work Session Minutes
3. Draft - February 2, 2016 Joint City Council - Hutto ISD Board Work Session Minutes
4. Draft - February 4, 2016 City Council Meeting Minutes
5. Draft - February 18, 2016 City Council Meeting Minutes
6. Draft - February 20, 2016 Joint City Council and Planning and Zoning Commission Meeting Minutes
The Hutto City Council and Hutto Economic Development Corporation Board of Directors met in a work session on Saturday, January 30, 2016 at the Hampton Inn, 327 Ed Schmidt Blvd., Hutto, TX 78634.

CALL SESSION TO ORDER

Mayor Holland called the session to order at 9:00 a.m.

ROLL CALL.

Members of the City Council that were present were Mayor Debbie Holland, Mayor Pro-tem Michael J. Smith, Councilmember Anne Cano, Councilmember Tom Hines, Councilmember Ronnie Quintanilla-Perez, and Councilmember Lucio Valdez. Councilmember Max Yeste was absent.

Members of the Hutto Economic Development Board of Directors that were present were Mario Perez, Chair, Douglas Fell, Vice Chair, Anne Cano, Secretary, Chris Carey, Member, Jeff Coombs, Member. Kim Engram, Member was absent.

Members of City staff that were present were Karen Daly, City Manager, Micah Grau, Assistant City Manager, and Seth Gipson, City Secretary.

Members of the Hutto Economic Development Corporation that were present were Tim Chase, President/CEO.

PUBLIC COMMENT

3A. Remarks from visitors

There were no remarks from the visitors present.

WORK SESSION

4A. Discussion of goals, objectives, and performance expectation between the Hutto Economic Development Corporation and the City of Hutto.

The Hutto City Council and the Hutto Economic Development Corporation Board of Directors met with Dr. Richard Lewis, Jr., to determine the roles of the City Council and Economic Development Corporation for successful implementation of the economic development goals. Dr. Lewis conducted several discussions concerning the goals and visions of each entity, refining and clarifying those guiding pieces, prioritized the
economic development goals, and identified the next steps in achieving those goals. Those discussions are summarized in Exhibit A.

ADJOURNMENT

There being no further business, the meeting was adjourned at 1:01p.m.

CITY OF HUTTO, TEXAS

______________________________
Debbie Holland, Mayor

ATTEST:

______________________________
Seth Gipson, City Secretary
I. City Council Economic Development Strategic Vision. The current vision statement is provided below and participants discussed.

*To passionately serve the public through innovation, sustainability, and diversity for the enrichment of current and future generations.*

The following suggestions regarding the vision statement were made by the participants.
- The current statement does not address growth.
- Sustainability is not defined and it does not address growth.
- The statement should be modified to include growth issues.

II. Economic Development Corporation Vision Statement. The current vision statement was discussed by attendees and it was modestly adjusted. These adjustments will need to be considered by the EDC Board. The revised version is provided below.

*To foster meaningful employment and diversified capital investment resulting in Hutto being a desirable and profitable business location.*

III. City of Hutto Economic Development Strategic Goals. Goals created by the City Council were discussed during the session. As a result, the following suggestions were made.
- Make a distinction between the City’s Comprehensive Plan and EDC goals. By clarifying what is economic development and what is community development, distinguishing community needs will be much easier.
- The City Economic Development Goals should be updated. Specifically, Goals A, C, and E need adjustment.
- Identify additional infrastructure opportunities for EDC. These opportunities include land use.
IV. EDC Strategic Goal Discussion. The EDC six strategic goals were discussed and some slight revisions were suggested. An additional three (3) goals were identified. This set of goals was prioritized resulting in five goals ranked the most important. The City Council and the EDC Board agreed that the Corporation staff should develop action steps to address them. The prioritized list of goals is below. The number in parentheses reflects the votes each received as part of the prioritization exercise.

A. Five Most Important Economic Development Goals.
• Business Retention/Expansion. Seek to retain and expand existing employers in the basic industries. (10)
• Real Estate and Speculative Building Development. Continue to pursue ways to construct speculative buildings and enhance key properties for industrial and commercial developments. (10)
• Marketing. Seek to market Hutto to interested parties both regionally and nationally. (8)
• Business Recruitment. Expand the business base of the community to diversify the tax base and business portfolio. (8)
• Continue development of regional partnerships. (7)

B. Additional Economic Development Goals. These did not receive sufficient support by attendees but should be considered in the creation of action steps associated with the goals above.
• Develop workforce and provide continuing training. (1)
• Operations and Community Outreach. Seek to operate the Hutto Economic Development Corporation in a professional manner that benefits economic development growth in Hutto and educates the citizens on our efforts.
• Incentives. Seek to be good stewards of Public Funds by maintaining responsible fiscal policy.
• Identify items needed for attracting economic development opportunities.

V. Determine the Roles of City Council and the Economic Development Corporation for Successful Implementation of the Economic Development Goals. Participants discussed what roles are needed for successful implementation of the EDC goals. Along with the roles, additional actions were identified as well.

A. City Council Member Roles.
• Provide direction on where the EDC should undertake retention and expansion project efforts including a policy on the use of incentives outside the corporate limits.
• Revisit the comprehensive plan.
• Create a unique incentive package/program and pilot. Make it specific and flexible.
• Become involved earlier in the process of recruitment to positively leverage the interested businesses.
• Clarify pertinent policies that impact economic development. The key is flexibility.
• Develop and provide good analytic summaries for the economic development decision-making (City & EDC staff).
B. Economic Development Corporation Board Member Roles.

- Ensure that the EDC moves forward on the goals.
- Share information and goal addressment with the City Council.
- Establish quarterly updates to City Council and City Staff. Determine the appropriate reporting mechanism.
- Convey concerns and needs to City Council so that they can assist in the economic development process.
- Develop and provide good analytic summaries for the economic development decision-making (EDC staff).

VI. Next Steps. Based on the discussions during the goal setting session, the following actions were suggested by the participants.

- Continue to review the City vision.
- Review the EDC vision and modify as necessary.
- Focus business recruitment and retention more specifically to address issues of location, type, ownership, potential sustainability, etc.
- Define and describe under-utilized areas in the City of Hutto and EDC’s role if any.
- Define and describe areas in need of revitalization in the City of Hutto and EDC’s role if any.
The Hutto City Council and Hutto ISD Board of Trustees met in a meeting on Tuesday, February 2, 2016, in the Hutto ISD Board Room, 200 College St., Hutto, TX 78634.

CALL SESSION TO ORDER

Mayor Holland called the session to order at 7:38 p.m.

ROLL CALL

Members of the City Council that were present were Mayor Debbie Holland, Councilmember Anne Cano, Councilmember Tom Hines, Councilmember Ronnie Quintanilla-Perez, and Councilmember Lucio Valdez. Mayor Pro-tem Michael Smith arrived at 7:57 p.m. and Councilmember Max Yeste was absent.

Members of the Hutto ISD Board of Trustees that were present were Phillip Boutwell, President, Byron McDaniel, Vice President, Billie Logiudice, Secretary, Shelia Knapp, Board Member, Doug Gaul, Board Member, Connie Gooding, Board Member, and Kelly Farmer, Board Member.

Members of City staff that were present were Karen Daly, City Manager, Earl Morrison, Police Chief, and Seth Gipson, City Secretary.

Members of the Hutto ISD Staff that were present were Dr. Doug Killian, Superintendent, Ed Ramos, Deputy Superintendent, Brandy Baker, Assistant Superintendent of School Support, Lisa Patterson, Assistant Superintendent of Human Resources, and Rick Stone, Hutto ISD Police Chief.

DISCUSSION CONCERNING THE FOLLOWING ITEMS:

3A. City of Hutto and Hutto ISD Team of Four

Phillip Boutwell, Hutto ISD Board President, began the discussion. Mr. Boutwell gave a brief overview of the Team of Four meetings and how they are conducted. There was a brief discussion concerning the executive one-on-one meetings and the individuals that are to attend those meetings. It was the consensus of the group that the deputies to the executives could attend those meetings as well to ensure continuity.

3B. City of Hutto and Hutto ISD Executive one-on-one

Karen Daly, City Manager, provided a brief overview of the discussions that occurred and the meeting summaries.
3C. FM 685 Construction

Karen Daly, City Manager, began the discussion by providing a construction update on what pieces have been completed, such as the raising of the railroad tracks. Ms. Daly continued on by explaining some of the upcoming changes to traffic routes and discussion ensued on the impacts this would have on the High School and the plans for addressing traffic issues.

3D. Facilities Use Agreement

Ed Ramos, Deputy Superintendent, began the discussion by outlining the contract review process and the productive discussions that were had between both entities in order to come to a mutual beneficial agreement. There was a short discussion on school staffing and the structure of the new agreement.

3E. Hutto ISD Police Department

Lisa Patterson, Assistant Superintendent of Human Resources, provided an overview of the process that was used to establish the Hutto ISD Police Department. Rick Stone, Hutto ISD Chief of Police, described the application and interview process, as well as provided an implementation date of July 1, 2016. Chief Stone entertained questions regarding jurisdiction, staffing at special events, and hours of operation.

ADJOURNMENT

There being no further business, the governing bodies stated that the next joint meeting date would be set by the Team of Four and the meeting was adjourned at 8:12 p.m.

CITY OF HUTTO, TEXAS

Debbie Holland, Mayor

ATTEST:

Seth Gipson, City Secretary
The Hutto City Council met in a regular session on Thursday, February 4, 2016 in the Hutto City Council Chamber, 401 W. Front Street, Hutto, TX 78634.

CALL SESSION TO ORDER

Mayor Holland called the session to order at 7:00 p.m.

ROLL CALL

Members of the City Council that were present were Mayor Debbie Holland, Mayor Pro-tem Michael J. Smith, Councilmember Anne Cano, Councilmember Tom Hines, Councilmember Ronnie Quintanilla-Perez, and Councilmember Lucio Valdez. Councilmember Max V. Yeste was absent.

Members of staff that were present were Karen Daly, City Manager, Micah Grau, Assistant City Manager, Charlie Crossfield, City Attorney, Helen Ramirez, Development Services Director, Melanie Hudson, Finance Director, Randy Barker, General Services Director, Scot Stromsness, Public Works Director, Mike Hemker, Parks and Recreation Director, Earl Morrison, Chief of Police, and Seth Gipson, City Secretary.

INVOCATION

The invocation was given by Pastor Marcus Bigott of Hutto Lutheran Church.

PLEDGE OF ALLEGIANCE

Mayor Holland led the Pledge of Allegiance.

PROCLAMATIONS

5A. Proclamation recognizing the month of February, 2016 as Love Your Library Month and the award of the 2015 Achievement of Library Excellence to the Hutto Public Library.

Mayor Debbie Holland read the following proclamation and presented it to Randy Barker, General Services Director, Paula Waak, Library Manager, and various members of the Library Advisory Board, Friends of the Library Board, and patrons.

Official Proclamation
Whereas, libraries enable individuals to make informed decisions about their self-governance by promoting unrestricted access to information and by serving as community centers for lifelong learning; and,

Whereas, in a world undergoing constant change, libraries provide enduring connections to the past and future of our communities, nations, and civilizations; and,

Whereas, libraries provide entry to important research about health, economics, housing, the environment, and countless other areas to support better living conditions and to help people lead longer, more productive and fulfilling lives; and,

Whereas, libraries support a competitive workforce with basic literacy programs, computers, and other resources to help children and adults learn to find, evaluate and use information they need for their jobs, health, education, and other needs; and,

Whereas, libraries provide free of charge to their resident patrons wholesome recreation, spurs to imagination, and inspiration through books, audio books, videos, eBooks, story times, reading programs and other publications and programs.

Now, Therefore, I, DEBBIE HOLLAND, MAYOR, of the City of Hutto hereby proclaim the month of February 2016, as

LOVE YOUR LIBRARY MONTH

in Hutto, and further urge all residents to visit libraries and thank a librarian for making this unique and wonderful institution possible.

PROCLAIMED this 4th day of February, 2016.

PUBLIC COMMENT

6A. Remarks from visitors

There were no remarks from the visitors present.

PUBLIC HEARINGS

7A. Open and conduct a Public Hearing to hear testimony regarding the City of Hutto’s Transit Development Plan – Final Report.

Mayor Debbie Holland opened the public hearing at 7:12 p.m.

Michelle Meaux, Regional Coordination Planner for Capital Metropolitan Transportation Authority, provided an overview of the draft plan which included the plan phases, operations, capital, financing plans, potential implementation strategy, estimated costs for each phase, infrastructure possibilities, program benefits, and the next steps to adopt the Transit Plan.

Jessica Romigh, Bike Hutto, spoke in support of the Transit Development Plan.
Camille Baptiste – spoke in support of the Transit Development Plan, and encouraged the City Council to focus on internal mobility first.

There being no further individuals registered to speak, Mayor Debbie Holland closed the public hearing at 7:38 p.m.

CONSENT AGENDA ITEMS

All items listed on the consent agenda are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Councilmember in which event, the item will be removed from the consent agenda and considered as a regular agenda item.

8A. Consideration and possible action on a resolution concerning an Agreement to Contribute Right of Way Funds with the Texas Department of Transportation for the Fixed Price amount of $42,593.00 for land to accommodate the Farm-to-Market 1660 improvements in the City of Hutto, Texas.

8B. Consideration and possible action on resolution concerning a Finance Contract with Chase Equipment Finance for the purpose of procuring vehicles and equipment for Police and Public Works Departments.

8C. Consideration and possible action on a resolution concerning the issuance of a Purchase Order to Centennial Construction for the renovation of the Public Works Annex Facility.

8D. Consideration and possible action on a resolution concerning the issuance of a Purchase Order to Caldwell Country Ford for the purchase of five (5) Police vehicles.

8E. Consideration and possible action on a resolution concerning the issuance of a Purchase Order to RDO Equipment for the purchase of one (1) John Deere 410L backhoe.

8F. Consideration and possible action on a resolution concerning a Joint Election Agreement and Contract for Election Services between the City of Hutto, Williamson County, and Williamson County Participating Authorities for the May 7, 2016, General Election.

MOTION: Councilmember Tom Hines moved to approve all the items listed on the consent agenda as presented. Councilmember Anne Cano seconded the motion. The motion carried with 6 ayes and 0 nays.

ORDINANCES
9A. Consideration and possible action on the first reading of an ordinance amending the Fiscal Year 2014-15 Budget for miscellaneous end of year entries and to move capital project budgets to Fiscal Year 2015-16.

Melanie Hudson, Finance Director, gave the staff presentation. This is the first reading of the ordinance concerning the fourth and final amendment to the Fiscal Year 2014-15 Budget. The main purpose of the amendment is related to the roll over of capital projects and contract balances to the Fiscal Year 2015-16 Budget.

Ms. Hudson explained the figures for the Revenues, Expenses, Transfers, and or Net Results of the following funds:

- General Fund
- General Debt Service Fund
- Hotel Occupancy Tax Fund
- Red Light Camera Fund
- Utility Fund
- Utility Debt Service Fund
- Utility CIP Fund
- General CIP Fund
- Solid Waste Fund

MOTION: Councilmember Ronnie Quintanilla-Perez moved to approve the first reading of the ordinance amending the Fiscal Year 2014-15 Budget for miscellaneous end of year entries and to move capital project budgets to Fiscal Year 2015-16. Councilmember Tom Hines seconded the motion. The motion carried with 6 ayes and 0 nays.

9B. Consideration and possible action on the first reading of an ordinance amending the Fiscal Year 2015-16 Budget to reallocate capital project funds from the FY16 Budget and other miscellaneous adjustments.

Melanie Hudson, Finance Director, gave the staff presentation. This is the first reading of the ordinance concerning Amendment No. 1 for the Fiscal Year 2015-16 Budget. The main purpose of the amendment is to move allocated funds from FY 15 to FY 16 that are related to capital projects and to make miscellaneous adjustments and corrections. The fund balances are estimated and based on the adopted budget and purchase orders that are rolled into FY 16.

Ms. Hudson explained the following funds and pointed out that all figures presented are estimates and would be finalized with the audit. Ms. Hudson explained the figures for the Revenues, Expenses, Transfers, and or Net Results of the following funds:

- General Fund
- General Debt Service Fund
- Hotel Occupancy Tax Fund
- Red Light Camera Fund
- Utility Fund
• Utility Debt Service Fund
• Utility CIP Fund
• General CIP Fund
• Solid Waste Fund

**MOTION:** Councilmember Tom Hines moved to approve the first reading of the ordinance amending the Fiscal Year 2015-16 Budget to reallocate capital project funds from the FY 16 Budget and other miscellaneous adjustments. Mayor Pro-tem Michael Smith seconded the motion. The motion carried with 6 ayes and 0 nays.

*The City Council recessed into executive session at 7:57 p.m.*

**EXECUTIVE SESSION**

10A. Executive Session as authorized by §551.087, Texas Government Code, related to the discussion, deliberation, and/or negotiations of economic development matters regarding a Chapter 380 Agreement with Tack Development.

10B. Executive Session as authorized by §551.087, Texas Government Code, related to the discussion, deliberation, and/or negotiations of economic development matters regarding a Chapter 380 Agreement for Project Asset.

*The City Council reconvened into regular session at 8:58 p.m.*

**RESOLUTIONS**

11A. Consideration and possible action on a resolution concerning a Development Agreement by and between the City of Hutto, HEB Grocery Company and TACK Development L.P.

Helen Ramirez, Development Services Director, gave the staff presentation. Ms. Ramirez provided a high-level overview of the project by outlining the land development, applicable codes, negotiations, signage, landscaping, the Traffic Impact Analysis, and the involvement of Williamson County and TxDOT.

**MOTION:** Councilmember Ronnie Quintanilla-Perez moved to approve the resolution concerning a Development Agreement by and between the City of Hutto, HEB Grocery Company, and TACK Development with the addition of allowing staff and the city attorney to make non-substantive changes without City Council approval. Councilmember Anne Cano seconded the motion. The motion carried with 6 ayes and 0 nays.

11B. Consideration and possible action on a resolution concerning the second amendment to an economic development agreement with Tack Development LP in accordance with Chapter 380 of the Texas Local Government Code.
Micah Grau, Assistant City Manager, gave the staff presentation. Mr. Grau outlined the Chapter 380 Agreement and pointed out that this is a performance based agreement.

**MOTION:** Councilmember Tom Hines moved to approve the resolution concerning the second amendment to an economic development agreement with Tack Development, L.P. in accordance with Chapter 380 of the Texas Local Government Code. Mayor Pro-tem Michael Smith seconded the motion. The motion carried with 6 ayes and 0 nays.

11C. **Consideration and possible action on a resolution concerning an economic development agreement with Asset Solution, Inc. in accordance with Chapter 380 of the Texas Local Government Code.**

Micah Grau, Assistant City Manager, gave the staff presentation and was joined by Tim Chase, President/CEO of the Hutto Economic Development Corporation. Mr. Grau outlined the Chapter 380 Agreement and Mr. Chase spoke briefly about the project and its potential growth.

**MOTION:** Councilmember Ronnie Quintanilla-Perez moved to approve the resolution concerning an economic development agreement with Asset Solution, Inc. in accordance with Chapter 380 of the Texas Local Government Code. Mayor Pro-tem Michael Smith seconded the motion. The motion carried with 6 ayes and 0 nays.

11D. **Consideration and possible action on a resolution ordering the May 7, 2016, General Election for the purpose of electing the Office of the Mayor and City Council Members, Place 3 and Place 6.**

Seth Gipson, City Secretary, made the staff presentation. Mr. Gipson stated this is a statutory requirement and this resolution calls for a General Election on Saturday, May 7, 2016, to elect Mayor, Councilmember Place 3 and Councilmember Place 6. Early voting begins Monday, April 25, 2016, and ends Tuesday, May 3, 2016. The first day to file for a place on the ballot was Wednesday, January 20, 2016, and the last day to file for a place on the ballot is 5:00 p.m. Friday, February 19, 2016.

Mr. Gipson added that a City Council candidate orientation will be held on February 13, 2016, in the City Council Chamber.

**MOTION:** Councilmember Tom Hines moved to approve the resolution order the May 7, 2016, General Election for the purpose of electing the Office of the Mayor and City Council Members, Place 3 and Place 6. Councilmember Ronnie Quintanilla-Perez seconded the motion. The motion carried with 6 ayes and 0 nays.
ADJOURNMENT

There being no further business, the meeting was adjourned at 9:17 p.m.

CITY OF HUTTO, TEXAS

Debbie Holland, Mayor

ATTEST:

Seth Gipson, City Secretary
The Hutto City Council met in a regular session on Thursday, February 18, 2016, in the Hutto City Council Chamber, 401 W. Front Street, Hutto, TX 78634.

CALL SESSION TO ORDER

Mayor Holland called the session to order at 7:00 p.m.

ROLL CALL

Members of the City Council that were present were Mayor Debbie Holland, Mayor Pro-tem Michael J. Smith, Councilmember Anne Cano, Councilmember Tom Hines, Councilmember Ronnie Quintanilla-Perez, Councilmember Lucio Valdez, and Councilmember Max V. Yeste.

Members of staff that were present were Karen Daly, City Manager, Micah Grau, Assistant City Manager, Charlie Crossfield, City Attorney, Helen Ramirez, Development Services Director, Earl Morrison, Chief of Police, and Seth Gipson, City Secretary.

INVOCATION

The invocation was given by Councilmember Anne Cano.

PLEDGE OF ALLEGIANCE

Mayor Holland led the Pledge of Allegiance.

PUBLIC COMMENT

5A. Remarks from visitors

There were no remarks from the visitors present.

PRESENTATIONS

6A. Recognition of the City of Hutto for receiving the Police-Community National Award for 2015 from the National Association of Town Watch for its outstanding participation in "America's Night Out Against Crime."

Officer Suzanne Glass was in attendance to present the award. The National Association of Town Watch is the national organizing body that promotes and coordinates the annual “National Night Out Against Crime” in cities throughout the country. The City of Hutto has been an active participant for many years with community involvement
growing significantly in the last few years. This award is testimony to the City’s commitment to this program which continues to bring our community together to make our City a safer place to live.

6B. Presentation of the 2015 City of Hutto Racial Profiling and Uniform Crime Report

Earl Morrison, Chief of Police, gave the staff presentation. All law enforcement agencies in the State of Texas are required under House Bill 3389 to keep records on Racial Profiling. These statistics are gained from citations issued and the number and type of searches conducted. This data is collected and maintained by the Hutto Police Department. In fulfillment of the requirements of House Bill 3389, the data for traffic contacts and searches conducted in 2015 was presented to the City Council. The study showed compliance with HB 3389.

CONSENT AGENDA ITEMS:

All items listed on the consent agenda are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Council member in which event, the item will be removed from the consent agenda and considered as a regular agenda item.

7A. Consideration and possible action on a resolution approving the proposed Hutto Crossing Phase 4 Preliminary Plat, 253.09 acres, more or less, of land, 494 single-family lots, 4 commercial/multi-family lots, 20 open space lots, and 2 parkland/amenity center lots located between SH-130 (west boundary), US 79 W (north boundary), FM 685 (east boundary).

Item 7A was pulled from the consent agenda and addressed during the regular session items.

7B. Consideration and possible action on a resolution concerning the proposed Star Ranch HEB (Gattis School Rd/SH 130 Subdivision) Preliminary Plat, 30.0 acres, more or less, of land, 3 commercial lots, located within Hutto’s extraterritorial jurisdiction at Gattis School Road (south boundary) and SH-130 (west boundary).

7C. Consideration and possible action on the second and final reading of an ordinance amending the Fiscal Year 2014-15 Budget for miscellaneous end of year entries and to move capital project budgets to Fiscal Year 2015-16.

7D. Consideration and possible action on the second and final reading of an ordinance amending the Fiscal Year 2015-16 Budget to reallocate capital project funds from the FY16 Budget and other miscellaneous adjustments.

7E. Consideration and possible action on the meeting minutes for the January 7, 2016, and January 21, 2016 City Council Regular Meetings.
MOTION: Councilmember Anne Cano moved to approve items 7B-7E on the consent agenda as presented. Mayor Pro-tem Michael Smith seconded the motion. The motion carried with 7 ayes and 0 nays.

RESOLUTIONS

7A. Consideration and possible action on a resolution approving the proposed Hutto Crossing Phase 4 Preliminary Plat, 253.09 acres, more or less, of land, 494 single-family lots, 4 commercial/multi-family lots, 20 open space lots, and 2 parkland/amenity center lots located between SH-130 (west boundary), US 79 W (north boundary), FM 685 (east boundary).

Helen Ramirez, Development Services Director, gave the staff presentation. Ms. Ramirez explained the history and transformation of the project, outlined the requirements of the Planned Unit Development approved by City Council and the purpose of submitting this preliminary plat. Ms Ramirez pointed out the main purpose was to show staff the connectivity between the 5 phases of the development.

The City Council briefly discussed the desired uses of the property. Mark Meyer, a representative of Hutto Mezz Holdings, clarified and explained the vision of the development group and the need to have both residential and commercial sites within the property.

MOTION: Mayor Pro-tem Michael Smith moved to approve the resolution concerning the proposed Hutto Crossing Phase 4 Preliminary Plat, 253.09 acres, more or less, of land, 494 single-family lots, 4 commercial/multi-family lots, 20 open space lots, and 2 parkland/amenity center lots located between SH-130 (west boundary), US 79 W (north boundary), FM 685 (east boundary). Councilmember Max Yeste seconded the motion. The motion carried with 7 ayes and 0 nays.

8A. Consideration and possible action on a resolution concerning the submittal of a Body-Worn Camera Grant Application from the Office of the Governor, Criminal Justice Division, for the purchase of body cameras for the Police Department.

Earl Morrison, Chief of Police, gave the staff presentation. The Office of the Governor of Texas, Criminal Justice Division, is offering a grant for law enforcement agencies wishing to equip their officers with body cameras (body CAMS) to enhance the safety of both the officers and the citizens they serve. The use of these body CAMS would be consistent with the Police Department’s public safety mission. The total value of the grant is $42,968.75 which includes a contribution of $34,375.00 from the State and a contribution of $8,593.75 (25% matching funds) from the City of Hutto. This grant would apply to the 2016/2017 City of Hutto fiscal year.

MOTION: Councilmember Tom Hines moved to approve the resolution concerning the submittal of a Body-Worn Camera Grant Application from the Office of the Governor, Criminal Justice Division, for the purchase of body cameras for the Police Department. Councilmember Ronnie Quintanilla-Perez seconded the motion. The motion carried with 7 ayes and 0 nays.
8B. Consideration and possible action on a resolution concerning support and funding assistance for an application from GS Hutto Senior, LP to the Texas Department of Housing and Community Affairs for 2016 Competitive Nine-Percent Housing Tax Credits for the Havens at Hutto senior housing development located on the southeast corner of F.M. 1660 and C.R. 137 in the City of Hutto, Texas.

Helen Ramirez, Development Services Director, introduced the developer Kelly Garrett, with State Street Housing. Mr. Garrett explained the details of the Senior Housing Development, including the location, rental requirements, unit interiors, social programs for the residents, the analysis that was completed to show the demand in the area for this type of housing, and provided examples of the other properties that State Street Housing has developed.

In addition to the development details, Mr. Garrett explained the process to acquire the housing credits from the Texas Department of Housing and Community Affairs and the importance of this resolution of support.

Ms. Ramirez noted that the property is currently zoned B-2 (General Commercial), which does not allow for multi-family development. Pending approval of the resolution of support by the Council, the developer intends to submit a zoning change application for the seven acre tract from B-2 to MF (Multi-Family). Because the subject parcel is shown on the Future Land Use Map as being intended for commercial development, an amendment to the Future Land Use Map would be required prior to approval of the zoning change request.

Ms. Ramirez added that the City of Hutto is being requested to approve a commitment to the Project of funds in an amount of $100, which is proposed to be deducted from the site plan application fee at the time a site plan is submitted for review.

MOTION: Councilmember Anne Cano moved to approve the resolution concerning support and funding assistance for an application from GS Hutto Senior, LP to the Texas Department of Housing and Community Affairs for 2016 Competitive Nine-Percent Housing Tax Credits for the Havens at Hutto senior housing development located on the southeast corner of F.M. 1660 and C.R. 137 in the City of Hutto, Texas. Councilmember Ronnie Quintanilla-Perez seconded the motion. The motion carried with 7 ayes and 0 nays.

8C. Consideration and possible action on a resolution concerning the adoption of the City of Hutto’s Transit Development Plan - Final Report.

Helen Ramirez, Development Services Director, introduced Michelle Meaux, Regional Coordination Planner for Capital Metropolitan Transit Authority, who gave the presentation. The City of Hutto has been working closely with Capital Metro in the development of a Transit Development Plan (TDP) that: Provides an assessment of transit opportunities and the associated requirements for providing public transit service to the City of Hutto; Identifies and designs transit alternatives that consider the
varied needs of the area's growing population and employment markets; and Develops service and financial plans for future transit options.

During the TDP process, the project team engaged members of the community in a variety of ways to gain as much input as possible from a representative cross section of the population. Public input was gather through various modes including public meetings, a Spanish language outreach event, public intercept surveys, an online survey, and stakeholder interviews. In addition, the City of Hutto disseminated information through its website and Capital Metro provided social media support.

Ms. Meaux presented the proposed plan that was drafted utilizing citizen, city staff, and city council input. She highlighted the potential phases, funding mechanisms, implementation process, possible service costs, and emphasized that approving this plan does not commit the City to funding; approval of the plan is a policy requirement to continue the discussions to refine the plan and costs.

Discussion ensued among the City Council on ridership, fares, benefits to the City, marketing and education, funding and implementation timeframe, and plan evaluation.

**MOTION:** Councilmember Ronnie Quintanilla-Perez moved to approve the resolution concerning the adoption of the City of Hutto’s Transit Development Plan - Final Report. Mayor Pro-tem Michael Smith seconded the motion. The motion carried with 6 ayes and 1 nay.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 8:43 p.m.

CITY OF HUTTO, TEXAS

Debbie Holland, Mayor

ATTEST:

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Seth Gipson, City Secretary
The Hutto City Council and Planning and Zoning Commission met in a work session on Saturday, February 20, 2016 in the City Hall Council Chambers, 401 W. Front St., Hutto, TX 78634.

CALL SESSION TO ORDER

Mayor Holland called the session to order at 8:00 a.m.

ROLL CALL

Members of the City Council that were present were Mayor Debbie Holland, Mayor Pro-tem Michael J. Smith, Councilmember Anne Cano, Councilmember Tom Hines, Councilmember Ronnie Quintanilla-Perez, and Councilmember Lucio Valdez. Councilmember Max Yeste arrived at 8:04 a.m.

Members of the Planning and Zoning Commission that were present were Stephanie Alba, Chair, Bryon Borchers, Vice-Chair, Mary Belton, Commissioner, and Jessica Romigh, Commissioner. Davey Robinson, Commissioner, arrived at 8:03 a.m. and Todd Robison, Commissioner, was absent.

Members of City staff that were present were Karen Daly, City Manager, Micah Grau, Assistant City Manager, Charlie Crossfield, City Attorney, Helen Ramirez, Development Services Director, Wallis Meshier, Senior Planner, and Seth Gipson, City Secretary.

WORK SESSION

3A. Presentation on the role of the Planning and Zoning Commission.

Helen Ramirez, Development Services Director, made the staff presentation concerning the role of the Planning and Zoning Commission, which included discussions on the following:

- City of Hutto Vision
- City Charter
- Zoning
  - Purpose
  - Types of Zoning
  - Zoning specific to Hutto
  - Planned Unit Developments
  - Smart Code
  - Historic Overlay District
  - Development Process
Charlie Crossfield, City Attorney, addressed platting. Mr. Crossfield outlined the types of plats, the laws that govern the process, and described the process from submission to final approval by the governing body.

Ms. Ramirez, continued on with the presentation by describing the following:
- Capital Improvements Plan
- Annexation
- Staff Support
- Planning Ethics

Mayor Debbie Holland called for a short recess at 9:17 a.m. and the work session reconvened at 9:27 a.m.

3B. Presentation and discussion concerning Long-Range Planning Principles and Processes.

Helen Ramirez, Development Services Director, made the staff presentation concerning Long-Range Planning Principles and Processes, which included discussions on the following:
- Purpose of Long Range Planning
- Laws governing the development of comprehensive plans
- Future Land Use Maps

3C. Presentation and discussion on the City of Hutto’s Future Land Use Map revision process.

Helen Ramirez, Development Services Director, made the staff presentation concerning the Future Land Use Map. Ms. Ramirez’s presentation outlined the following topics:
- 2040 Comprehensive Plan and Goals
  - Overview
  - Development Process
  - Final Goals
- Population Growth
  - Comparison of estimates generated by the City and the US Census Bureau
  - Comparison alongside local communities
- Future Land Use Map
  - Description and percentage breakdown of the current land uses
  - Examples of other City’s Future Land Use Maps
  - Amendment Process
- Other long range plans utilized by the City
  - Heart of Hutto Old Town Master Plan
  - Thoroughfare Plan
  - Pedestrian Mobility Plan
  - Sustainable Place Project
  - Comprehensive Plan
Micah Grau, Assistant City Manager, outlined the current costs per service customer in Hutto, a breakdown of assessed property values and the percentages of residential, commercial, and agriculture/other land uses. Mr. Grau included charts that exhibited the current percentage breakdown of residential and non-residential zoning and what the Future Land Use Map shows as the future breakdown of residential and non-residential land use.

Ms. Ramirez, concluded her presentation by explaining the process to amend and adopt a Future Land Use Map.

ADJOURNMENT

There being no further business, the meeting was adjourned at 11:16 a.m.

CITY OF HUTTO, TEXAS

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Debbie Holland, Mayor

ATTEST:

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Seth Gipson, City Secretary
AGENDA ITEM NO.: 9A.  AGENDA DATE: March 03, 2016

PRESENTED BY: Micah Grau, Assistant City Manager

ITEM: Consideration and possible action on a resolution concerning a fee waiver for the rental of the City of Hutto Gin facility for a fundraiser benefiting the family of Chuck Murphy.

STRATEGIC GUIDE POLICY: Fiscal and Budgetary

ITEM BACKGROUND: A group of citizens have approached the City to request the use of the Gin to hold a fundraiser and benefit for the family of Chuck Murphy. Murphy, a resident and member of the City’s Planning and Zoning Commission, passed away earlier this year. The group plans to host the event on May 7, 2016. The fundraiser will include music and food. The group has requested that the City waive rental and deposit fees for the use of the facility. The renter will still need to comply with all City guidelines for renting and cleaning the facility.

The City has waived rental fees for Park facilities in the past for non-profits and for other groups holding fundraisers. However, this is the first time the City has been approached about waiving fees at the Gin.

BUDGETARY AND FINANCIAL SUMMARY: The Gin fee schedule:
Hutto Gin

Residents | Nonresidents | Local Non-profit
---|---|---
Full Day (4+ hours) | $500.00/day | $600.00/day | $300.00/day
Half Day (1-3 hours) | | | |
Security Deposit | $100.00/hour | $200.00/hour | $50.00/hour

$250.00 | $350.00 | $250.00

Upon inspection and determination that facilities have not been damaged and clean up costs have not been incurred, the deposit shall be refunded.

**RELATED COUNCIL COMMITTEE OR ADVISORY BOARD RECOMMENDATIONS:**
Not applicable.

**CITY ATTORNEY REVIEW:**
Not applicable.

**STAFF RECOMMENDATION:**
Staff recommends approval of the resolution.

**SUPPORTING MATERIAL:**
1. Resolution - Fee Waiver
2. Fee Waiver Request Letter
RESOLUTION NO.

A RESOLUTION APPROVING A FEE WAIVER FOR THE RENTAL OF THE CITY OF HUTTO GIN FACILITY FOR A FUNDRAISER BENEFITTING THE FAMILY OF CHUCK MURPHY.

WHEREAS, Mr. Chuck Murphy was a long time resident of Hutto; and

WHEREAS, Mr. Murphy was an advocate for Hutto and loved the community as evidenced by his hours of public service as a former board member of the Hutto Parke Home Owner’s Association, graduate of the Hutto Citizens University program, and a member of the City’s Planning and Zoning Commission; and

WHEREAS, Mr. Murphy passed away unexpectedly on January 31, 2016; and

WHEREAS, friends of Mr. Murphy plan to hold a fundraiser on May 7, 2016, at the City-owned Co-Op Gin to honor Mr. Murphy’s legacy and to benefit his family.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HUTTO, TEXAS, that the Hutto City Council hereby waives all fees associated with the rental of the facility for the purpose of hosting a fundraiser to support the family of Chuck Murphy.

The City Council hereby finds and declares that written notice of the date, hour, place, and subject of the meeting at which this Resolution was adopted, was posted and that such meeting was open to the public as required by law at all times during which this Resolution and the subject matter hereof were discussed, considered, and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

RESOLVED on this the 3rd day of the month of March, 2016.

CITY OF HUTTO, TEXAS

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Debbie Holland, Mayor

ATTEST:

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Seth Gipson, City Secretary
2/17/2016

City Hall
ATTN: City Council Members
401 West Front Street
Hutto, TX 78634

RE: Chuck Murphy Celebration of Life at The Gin at the Co-Op District

City Council Members,

Greetings!

As you probably know, our dear friend Chuck Murphy passed away unexpectedly in a motorcycle accident on Sunday, January 31st. I am writing on behalf of the Murphy family, specifically his wife Traci, as I'm assisting with the planning and coordination of Chuck’s Celebration of Life event, which will be held at The Gin at the Co-op on Saturday, May 7th. This event will be open to the public, but hasn't yet been announced as the time is still TBD, pending final arrangements.

Unfortunately when Chuck passed, he was unemployed, leaving no life insurance or retirement savings. Understandably, in the midst of deep grief, Traci is also experiencing financial hardship with the many unexpected costs which resulted. I believe if the fees to rent the facility are waived, she will be better equipped to make ends meet in the months to come.

Ultimately, as her good friend and neighbor, I'm trying to lessen her hardship in any way I can, but could really use your help to do this. And so, I would humbly ask that you please consider waiving the $500 fee and $250 deposit to reserve the Co-op facility on May 7th for this event, as a goodwill gesture of the countless ways Chuck tirelessly and cheerfully volunteered his time and efforts for the City of Hutto.

Very much looking forward to hearing from you soon and hoping for your deepest understanding regarding this matter. Thank you!

Sincerely,

Katherine Barnhill
ITEM BACKGROUND:
On October 21, 2015, the Williamson County ESD#3 Board approved a resolution calling for a special election on the issue of the adoption of a local sales and use tax by the District pursuant to Chapter 775 of the Health & Safety Code. The election would be for the full 2% of local sales tax that is allowed by state law. The election is proposed to occur on the uniform election date of May 7, 2016. The last day to call or modify a ballot proposition was February 19, 2016.

The financial affect of this election is unknown at this time. However, as the City annexes commercial developments into its jurisdiction in the future, all local sales tax generated at the location would go to the ESD#3, should the election pass. This could adversely impact the City's ability to provide services in the future and impact the City's ability to incentivize any future development through a traditional Chapter 380 Sales Tax agreement.

BUDGETARY AND FINANCIAL SUMMARY:
Not applicable.

RELATED COUNCIL COMMITTEE OR ADVISORY BOARD RECOMMENDATIONS:
Not applicable.

CITY ATTORNEY REVIEW:
Not applicable.

STAFF RECOMMENDATION:
Not applicable.

SUPPORTING MATERIAL:
There are no supporting documents.