CITY OF HUTTO, TEXAS
SPECIAL CALLED CITY COUNCIL MEETING
MONDAY, MAY 15, 2017 AT 6:30 PM
CITY HALL - CITY COUNCIL CHAMBERS
401 WEST FRONT STREET

CITY COUNCIL

Doug Gaul, Mayor
Anne Cano, Place 1
Tom Hines, Place 2, Mayor Pro-tem
Nathan Killough, Place 3
Tim Jordan, Place 4
Lucio Valdez, Place 5
Vacant, Place 6

AGENDA

1. CALL SESSION TO ORDER

2. ROLL CALL

3. RESOLUTIONS:

3A. Consideration and possible action on a resolution canvassing the returns and declaring the results of the May 6, 2017 General and Special Elections official.

3B. Consideration and possible action on a resolution ordering a run-off election for the purposes of electing a Place 1 City Council Member; election to be held on June 10, 2017; designating election precincts and polling places; providing for early voting and election day voting; and making provisions for the conduct of such election.

4. ADJOURNMENT

The City Council for the City of Hutto reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by the Texas Government Code Sections 551.071 [Litigation/Consultation with Attorney], 551.072 [Deliberations regarding real property], 551.073 [Deliberations regarding gifts and donations], 551.074 [Deliberations regarding personnel matters] or 551.076 [Deliberations regarding deployment/implementation of security personnel or devices] and 551.087 [Deliberations regarding Economic Development negotiations].

May 15, 2017 - City Council Agenda
CERTIFICATION

I certify that this notice of the May 15, 2017 Hutto City Council Meeting was posted on the City Hall bulletin board of the City of Hutto on Friday, May 12, 2017, at 5:30 p.m.

Seth Gipson, City Secretary

The City of Hutto is committed to comply with the American with Disabilities Act. The Hutto City Council Chamber is wheelchair accessible. Request for reasonable special communications or accommodations must be made 48 hours prior to the meeting. Please contact the City Secretary at (512) 759-4033 or seth.gipson@huttotx.gov for assistance.
AGENDA ITEM NO.: 3A.  AGENDA DATE: May 15, 2017

PRESENTED BY: Seth Gipson, City Secretary

ITEM: Consideration and possible action on a resolution canvassing the returns and declaring the results of the May 6, 2017 General and Special Elections official.

STRATEGIC GUIDE POLICY: Leadership

ITEM BACKGROUND: A general election for the purpose of electing City Council, Place 1, and City Council, Place 4, and a Special Election for the purpose of voting on proposed charter amendments were held on May 6, 2017. This resolution is to accept the official results from the Williamson County Elections Division that will be presented at the canvass on May 15, 2017. The canvass is a mandatory action that must take place during an official meeting of a political subdivision's governing body between May 9-17, 2017.

BUDGETARY AND FINANCIAL SUMMARY: Not applicable.

RELATED COUNCIL COMMITTEE OR ADVISORY BOARD RECOMMENDATIONS: Not applicable.

CITY ATTORNEY REVIEW: Not applicable.

STAFF RECOMMENDATION: Staff recommends approval of the resolution accepting the results as presented.

SUPPORTING MATERIAL: There are no supporting documents.
CITY OF HUTTO
CITY COUNCIL AGENDA

AGENDA ITEM NO.: 3B.  AGENDA DATE: May 15, 2017

PRESENTED BY: Seth Gipson, City Secretary

ITEM: Consideration and possible action on a resolution ordering a run-off election for the purposes of electing a Place 1 City Council Member; election to be held on June 10, 2017; designating election precincts and polling places; providing for early voting and election day voting; and making provisions for the conduct of such election.

STRATEGIC GUIDE POLICY: Leadership

ITEM BACKGROUND:
This resolution calls for the City of Hutto to conduct a runoff election on Saturday, June 10, 2017 for the purposes of electing a Place 1 City Council member. Early voting begins Tuesday, May 30, 2017 and ends June 6, 2017. Election day is Saturday June 10, 2017. No provision has been made for Early Voting on Sunday, June 4, 2017.

The Early Voting and Election Day Voting will be held at Hutto City Hall located at 401 W. Front Street in Hutto, Texas. The Williamson County Inner Loop Annex, located at 301 SE Inner Loop, Georgetown, Texas will also serve as an Early Voting Location.

BUDGETARY AND FINANCIAL SUMMARY:
The total cost estimate for the Special and Runoff Elections is approximately $10,000.00

RELATED COUNCIL COMMITTEE OR ADVISORY BOARD RECOMMENDATIONS:
Not applicable.
CITY ATTORNEY REVIEW:
Not applicable.

STAFF RECOMMENDATION:
Staff recommends approval of the resolution.

SUPPORTING MATERIAL:
1. Resolution - Ordering a Runoff Election
2. Notice of Election
3. Order of Election
RESOLUTION NO.

A RESOLUTION OF THE CITY OF HUTTO, TEXAS, ORDERING A RUNOFF ELECTION TO BE HELD ON JUNE 10, 2017 FOR THE PURPOSE OF ELECTING A CITY COUNCIL PLACE ONE (1) MEMBER; DESIGNATING ELECTION DAY PRECINCTS AND POLLING PLACES; PROVIDING FOR EARLY VOTING AND ELECTION DAY VOTING; PROVIDING FOR PERFORMANCE OF REQUIRED ADMINISTRATIVE DUTIES; MAKING PROVISIONS FOR THE CONDUCT OF SUCH ELECTION; CERTIFYING PROVISION OF REQUIRED ACCESSIBLE VOTING SYSTEMS AT EACH POLLING PLACE; AND PROVIDING FOR OTHER MATTERS RELATED TO SUCH ELECTION.

THE STATE OF TEXAS §

COUNTY OF WILLIAMSON §

CITY OF HUTTO §

KNOW ALL BY THESE PRESENTS:

WHEREAS, pursuant to the provisions of the Texas Election Code (as amended), other related statutes, and its Home Rule Charter, the City Council of the City of Hutto, Texas, is authorized to order a Runoff Election for the purpose of electing a City Council Place 1 member; and

WHEREAS, in the General Election held on May 6, 2017, no candidate received the necessary percentage of the votes to be declared elected as City Councilmember Place 1 as required by the City Charter and consequently Scott Rose and Dana Wilcott will be in a runoff election; and

WHEREAS, the City Council has determined that Saturday, June 10, 2017 is the appropriate date for holding such election, and that date allows sufficient time to comply with requirements of law; and

WHEREAS, the City Council wishes to encourage all registered voters in the City of Hutto to vote in this election; and

WHEREAS, it is hereby officially found and determined that the written public notice of the date, hour, place, purpose and subject of the meeting at which this Resolution was adopted was posted and that such meeting was open to the public as required by law at all times during which this Resolution and the subject matter hereof were discussed, considered and formally acted upon, all as required by the Open Meetings Act, Chapter 551 of the Texas Government Code (as amended).

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HUTTO, TEXAS, THAT:

Section 1.  ELECTION DAY
**Election Officers.** The City Council hereby appoints the Williamson County Elections Administrator and the Hutto City Secretary as the Election Day Officers for the City of Hutto.

**Election Date.** A Runoff Election shall be held jointly on Saturday, June 10, 2017.

**Precincts and Polling Places.** The City hereby designates the election precincts and polling places designated by the Williamson County Elections Administrator, and approved by the Williamson County Commissioners Court, for such Election Day voting. The polls at the designated polling places on said Election Day shall be open from 7:00 am until 7:00 pm as noted in the Notice of Election labeled as “Exhibit “A” in the attachments to this resolution.

**Election Judges.**

The Williamson County Elections Administrator is conducting such elections for the City pursuant to the terms of an Election Services Contract. The City Council hereby appoints, for the term of such elections, the presiding election judge(s) and alternate election judge(s) as being those designated by the Williamson County Elections Administrator and approved by the Williamson County Commissioners Court.

The Williamson County Elections Administrator is hereby authorized to appoint the number of election clerks necessary to assist in the proper conduct of the elections. The appointment of such clerks shall include a person fluent in the Spanish language to serve as a clerk to render oral aid in the Spanish language to any voter desiring such aid at the polls on the day of the election.

**Section 2. EARLY VOTING.**

**Early Voting Clerk.** The City Council hereby appoints the Williamson County Elections Administrator as the Early Voting Clerk for the City of Hutto. The Williamson County Administrator shall appoint the presiding judges(s) for each of said Early Voting and Temporary polling places and is hereby further authorized to appoint additional election clerks (not less than two and not more than six) to assist in conducting said election.

**Dates for Early Voting.** Early voting shall commence on Tuesday, May 30, 2017 and continue through Tuesday, June 6, 2017, as provided by the Texas Election Code. Said dates for early voting are as noted in Exhibit “A” in the attachments to this resolution. No provision has been made for Early Voting on Sunday, June 4, 2017.

**Places for Early Voting.** Early voting shall be conducted by personal appearance and by mail at the early voting polling places designated by the Williamson County Elections Administrator and approved by the Williamson County Commissioners Court. Said dates for early voting are as noted in Exhibit “A” in the attachments to the resolution.

**Times for Early Voting.** During the period in which early voting is required or permitted by law, that being May 30, 2017 through June 6, 2017, the hours designated for early voting by personal appearance shall be designated in writing by the Williamson County Elections Administrator, and approved by the Williamson County Commissioners Court. Said times for early voting are as noted in Exhibit “A” in the attachments to this resolution.
Applications for Ballots by Mail

Applications for ballots by mail must be received, in the office of the Williamson County Elections Administrator, not later than 5:00 p.m. on Tuesday, May 30, 2017. The Early Voting Clerk’s mailing address to which ballot applications and ballots to be voted by mail may be sent is as follows:

Williamson County Elections Administrator
Post Office Box 209
Georgetown, TX 78627-0209

Section 3. EARLY VOTING BALLOT BOARD.

An Early Voting Ballot Board is hereby created to process early voting results, and the City hereby appoints the presiding judge of the Early Voting Ballot Board as appointed by the Williamson County Elections Administrator. Such presiding judge shall appoint not less than two (2) other qualified members to serve on such Board.

Section 4. CUSTODIAN OF ELECTION RECORDS.

Pursuant to the Texas Election Code and the applicable Election Services Contract, the City Secretary of Hutto, Texas shall be appointed as Custodian of Election Records.

Section 5. VOTERS.

All resident, qualified voters of the City shall be entitled to vote at the elections.

Section 6. NOTICE.

Posting. Notice of these elections, including a Spanish translation hereof, shall be given by posting the appropriate documentation on the bulletin board used for posting notices of City Council meetings, and same shall be posted not later than the fifteenth (15th) day before the date of the election and shall remain posted through Election Day.

Publication. Notice of these elections, including a Spanish translation hereof, shall be published once in a newspaper of general circulation in the City, the publication to appear not more than thirty (30) days and not less than ten (10) days prior to the date of the election.

Authorization to City Secretary. The City Secretary is hereby authorized and directed to publish and post the required notices in the manner and for the time periods required by law.

Section 7. VOTING DEVICES.

Electronic voting systems and corresponding voting devices and equipment may be used in conducting the election. The Williamson County Elections Administrator may also utilize a central counting station as provided by Texas Election Code Section 127.000 et seq., as amended.

Section 8. CONDUCT ACCORDING TO STATUTES.
In all substantive respects, the elections shall be conducted in accordance with applicable provisions of the Texas Election Code, any other applicable statutes, and the City of Hutto’s Home Rule Charter.

Section 9. **ELECTION RESULTS.**

The Williamson County Elections Administrator shall conduct an unofficial tabulation of results after the closing of the polls on June 10, 2017. The official canvass, tabulation and declaration of the results of the elections shall be conducted by the City Council at a regular or special council meeting held in accordance with provisions of the Texas Election Code.

Section 10. **MISCELLANEOUS.**

The provisions of this Resolution are severable, and in case any one or more of the provisions of this Resolution or the application thereof to any person or circumstance should be held to be invalid, unconstitutional, or ineffective as to any person or circumstance, then the remainder of this Resolution nevertheless shall be valid, and the application of any such invalid provision to persons or circumstances other than those as to which it is held invalid shall not be affected thereby.

The City Council hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this Resolution was adopted was posted and that such meeting was open to the public as required by law at all times during which this Resolution and the subject matter hereof were discussed, considered and formally acted upon, all in accordance with and as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended, and the Act.

**RESOLVED** on this 15th day of May, 2017.

CITY OF HUTTO, TEXAS

___________________________________
Doug Gaul, Mayor

ATTEST:

_________________________________
Seth Gipson, City Secretary
NOTICE OF RUNOFF ELECTION
(AVISO DE ELECCIÓN DE DESEMPATE)

To the registered voters of the City of Hutto, Texas:
(a los votantes registrados del Ciudad de Hutto, Texas):

Notice is hereby given that the polling places listed below will be open from 7:00 a.m. to 7:00 p.m., on Saturday, June 10, 2017, for voting in a runoff election to elect a City Council member for Place 1.

(Notifíquese, por las presente, que las casillas electorales sitados abajo se abrirán desde las 7:00 a.m. hasta las 7:00 p.m. el sábado 10 de Junio de 2017 para votar en la Elección General para elegir Concejale para la Posición 1.

ELECTION VOTING LOCATIONS, DATES AND TIMES:
(Lugares, fechas y horarios para el día de la elección):

EARLY VOTING BY PERSONAL APPEARANCE LOCATIONS, DATES, TIMES ARE ON EXHIBIT “A”:
(Lugares, fechas, horarios, para la votación adelantada en persona son situados en ANEXO “A”):

ELECTION DAY VOTING BY PERSONAL APPEARANCE LOCATIONS AND TIMES ARE ON EXHIBIT “A”
(Lugares, fechas, horarios, para la votación en persona son situados en ANEXO “A”):

APPLICATIONS FOR BALLOT BY MAIL SHALL BE MAILED TO:
(Las solicitudes para boletas que se votarán por ausencia por correo deberán enviarse a):

Williamson County Elections Administrator
(Administrador de Elecciones de Condado de Williamson)

Post Office Box 209
(El Apartado de correos 209)

Georgetown, TX 78627-0209
(Ciudad de Georgetown, TX 78627-0209

Applications for ballots by mail must be received no later than the close of business on May 30, 2017.
(Las solicitudes para boletas que se votarán en ausencia por correo deberán recibirse para el fin de las horas de negocio el 30 de Mayo de 2017.)

ISSUED this the 15th day of Mayo, 2017.
(Emitida este día 15 de Mayo, 2017.)

__________________________________
Doug Gaul, Mayor City of Hutto
Alcalde de la ciudad de Hutto, Doug Gaul
EXHIBIT “A”
(ANEXO “A”)

City of Hutto Run-Off Election
Cuidad de Hutto Ejecutar Elección

City of Hutto Special Election
Ciudad de Hutto Elección Especial

June 10, 2017
10 de junio de 2017

EARLY VOTING - Dates and Time for Full-Time locations
Fecha y hora de votación temprana para ubicaciones a tiempo completo

Tuesday, May 30 through Saturday, June 3
10:00 am to 6:00 pm
Martes 30 de mayo al Sábado 3 de junio
10:00 am – 6:00 pm

No Voting on Sunday, June 4
No hay votación el Domingo 4 de junio

Monday, June 5 and Tuesday, June 6
7:00 am -7:00 pm
Lunes 5 de junio y Martes 6 de junio
7:00 am – 7:00 pm

Williamson County Inner Loop Annex, 301 SE Inner Loop, Georgetown

Hutto City Hall, 401 Front Street, Hutto

ELECTION DAY Location 7:00 am – 7:00 pm
Lugar del día de la elección 7:00 am – 7:00 pm

Hutto City Hall, 401 Front Street, Hutto
ORDER OF RUNOFF ELECTION
CITY OF HUTTO, TEXAS

An Election is hereby ordered to be held on Saturday, June 10, 2017, for the purpose of electing a member to the Hutto City Council for Place 1.

Said election for city officers shall be held at the polling places for the precincts designated by the Williamson County as noted in Exhibit “A”, which is made a part hereof for all intents and purposes. The polls at the designated polling places shall be open from 7:00 am to 7:00 pm on Saturday, June 10, 2017.

The City Council appoints the Williamson County Elections Administrator as the Early Voting Clerk for the City of Hutto. The Williamson County Elections Administrator shall appoint the presiding judge(s) for each of said Early Voting and Temporary polling places and is hereby further authorized to appoint additional election clerks (not less than two and not more than six) to assist in conducting said election.

Early voting by personal appearance will be conducted at the locations, dates, and specific times designated by the Williamson County as noted in Exhibit “A”.

Applications for ballots by mail shall be mailed to:

Williamson County Elections Administrator
P.O. Box 209
Georgetown, Texas 78627-0209

Applications for ballots by mail must be received no later than 5:00 p.m. on Tuesday, May 30, 2017.

This Order of Election is issued on the 15th day of May, 2017.

CITY OF HUTTO, TEXAS

__________________________________
Doug Gaul, Mayor
EXHIBIT A
(ANEXO “A”)

City of Hutto Run-Off Election
Cuidad de Hutto Ejecutar Elección

City of Hutto Special Election
Ciudad de Hutto Elección Especial

June 10, 2017
10 de junio de 2017

EARLY VOTING - Dates and Time for Full-Time locations
Fecha y hora de votación temprana para ubicaciones a tiempo completo

Tuesday, May 30 through Saturday, June 3
10:00 am to 6:00 pm

Martes 30 de mayo al Sábado 3 de junio
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Williamson County Inner Loop Annex, 301 SE Inner Loop, Georgetown

Hutto City Hall, 401 Front Street, Hutto

ELECTION DAY Location 7:00 am – 7:00 pm
Lugar del día de la elección 7:00 am – 7:00 pm

Hutto City Hall, 401 Front Street, Hutto