The Hutto City Council met in a special session on Thursday, July 13, 2017, in the Hutto City Council Chamber, 401 W. Front Street, Hutto, TX 78634.

CALL SESSION TO ORDER

Mayor Gaul called the session to order at 6:00 p.m.

ROLL CALL

Members of the City Council that were present were Mayor Doug Gaul, Mayor Pro-tem Tom Hines, Councilmember Scott Rose, Councilmember Nathan Killough, Councilmember Tim Jordan, Councilmember Lucio Valdez, and Councilmember Terri Grimm.

Members of staff that were present were Odis Jones, City Manager, Danielle Singh, Assistant City Manager, Mike Shaunessy, City Attorney, Helen Ramirez, Executive Director Business/Development Services, Byron Frankland, Chief of Police, Paul Hall, Assistant Chief of Police, Michel Sorrell, Chief Financial Officer, Shawna Willis, Human Resources Director, Eliska Smith, Executive Director of Communications and Marketing, Scot Stromness, Executive Director of Public Works and Engineering, Sam Pearson, Director of Public Works, Larry Foos, Director of Parks and Recreation, Matt Rector, City Engineer, Carolyn Horner, Director of Planning, and Seth Gipson, City Secretary.

PUBLIC HEARINGS

5A. Open and conduct the second public hearing regarding the proposed annexation of the Titan Innovation Business Park, 69.829 acres and 1.0 acre, more or less, of land located on Innovation Boulevard.

Helen Ramirez, Executive Director of Business/Development Services, made the staff presentation. Mrs. Ramirez provided a brief overview of the project, the location, and the steps that have occurred thus far.

Mrs. Ramirez mentioned that the City had received one letter of objection citing traffic concerns and that the City is having discussions concerning traffic calming measures.

Mayor Gaul opened the public hearing at 6:03 p.m.

There being no public comment, Mayor Gaul closed the public hearing at 6:03 p.m.
WORK SESSION

6A. Presentation and discussion concerning the proposed Fiscal Year 2017-18 Annual Operating Budget.

Odis Jones, City Manager, began with some opening comments that provided history on previous discussions concerning restructuring some of the funds, enhancements that will create efficiencies, and the timeline for receiving the final tax roles.

Michel Sorrell, Chief Financial Officer, made the staff presentation. Mrs. Sorrell began the presentation with a comparison of Taxable Value and Tax Rate, staffing comparison with benchmark cities, and an overview of the budget process, charter requirements, and budget highlights.

Mrs. Sorrell continued on by outlining the revenues, expenses, and enhancements for the following funds.

- General Fund
- Streets, Drainage, & Grounds Construction Fund

The City Council recessed for a break at 8:00 p.m. and reconvened at 8:09 p.m. Mrs. Sorrell continued on by outlining the remaining funds listed below.

- Utility Fund
- General Debt Service Fund
- General Capital Replacement Fund
- General Capital Improvements Fund
- Solid Waste Fund
- Utility Debt Service Fund
- Utility Capital Replacement Fund
- Impact Fees Fund
- Court Fees Fund
- Hotel Tax Fund
- PEG Fund

Discussion ensued and staff was available to answer any questions from the city council regarding budgets and enhancements. Mrs. Sorrell highlighted the new funds that included Streets, Drainage, and Grounds Construction and Utility Capital Replacement.

Mrs. Sorrell completed her presentation with an overview of the Outside Agency Funding Applications that were received and the City Council discussed the selection process.

Matt Rector, City Engineer, provided an overview of the Fiscal Year 2017 Capital Improvements Plan and the draft Fiscal Year 2018-19 Capital Improvements Plan. This overview included projects related to Parks and Recreation, Municipal Facilities, Water, Waste Water, Transportation, and Drainage. The City Council requested that a column be added to the charts to indicate where the Capital Improvements Plan projects connect to the Strategic Plan.
RESOLUTIONS

7A. Consideration and possible action on a resolution authorizing the City Manager to execute renewal contracts for employee health benefit coverage with United Health Care, MetLife, and Superior Vision.

Shawna Willis, Human Resources Director, made the staff presentation. Mrs. Willis provided an overview of the Request For Proposals process and the proposed Medical, Dental, Supplemental, and Voluntary Plans that would be available to the employees.

Discuss ensued concerning the recommended health benefit plans, budgeting for an increase, and the enrollment period and process.

MOTION: Councilmember Terri Grimm moved to approve resolution authorizing the City Manager to negotiate and execute renewal contracts for employee health benefit coverage with United Health Care, MetLife, Superior Vision and Cigna. Mayor Pro-tem Tom Hines seconded the motion.

VOTE: Ayes: Mayor Doug Gaul
Mayor Pro-tem Tom Hines
Councilmember Scott Rose
Councilmember Nathan Killough
Councilmember Tim Jordan
Councilmember Lucio Valdez
Councilmember Terri Grimm

Nays: None
Abstain: None
Absent: None

ACTION: The motion carried with 7 ayes and 0 nays.

CITY MANAGER COMMENTS

8A. Discussion concerning costs related to open records requests submitted from December 2016-July 2017.

Seth Gipson, City Secretary, made the staff presentation. Mr. Gipson presented statistics on open records requests that have been received from December 2016-June 2017. These statistics included the total number of requests received during that time frame and cost estimates for staff time and attorney fees related to the processing and production of the open records request responses.

ADJOURNMENT

There being no further business, the meeting was adjourned at 10:45 p.m.
CITY OF HUTTO, TEXAS

Doug Gaul, Mayor

ATTEST:

Seth Gipson, City Secretary