The Hutto City Council met in a regular session on Thursday, April 20, 2017, in the Hutto City Council Chamber, 401 W. Front Street, Hutto, TX 78634.

CALL SESSION TO ORDER

Mayor Gaul called the session to order at 7:00 p.m.

ROLL CALL

Members of the City Council that were present were Mayor Doug Gaul, Mayor Pro-tem Tom Hines, Councilmember Anne Cano, Councilmember Nathan Killough, Councilmember Tim Jordan, and Councilmember Lucio Valdez.

Members of staff that were present were Odis Jones, City Manager, Danielle Singh, Interim City Manager, Mike Shaunessy, City Attorney, Helen Ramirez, Executive Director Business/Development Services, Bryon Frankland, Chief of Police, Michel Sorrell, Chief Financial Officer, and Seth Gipson, City Secretary.

INVOCATION

The invocation was given by Associate Pastor Trey Dove with Hutto Bible Church.

PLEDGE OF ALLEGIANCE

Mayor Gaul led the Pledge of Allegiance and the Texas Pledge.

PROCLAMATIONS

5A. Proclamation declaring the week of May 1-5, 2017, as Air Quality Awareness Week.

Mayor Gaul presented the following proclamation. There was no one to accept the proclamation.

Official Proclamation

Whereas, air pollution can threaten the environment, economy, and the health of the residents of the City of Hutto; and

Whereas, while air quality is improving in Central Texas, regional air pollution levels were considered “Moderate” or worse on more than a quarter of the days in 2016, according to the national Air Quality Index; and

Whereas, children, older adults, people with lung disease, and people with heart disease, make up about two out of every five residents of Central Texas, and are particularly affected by poor air quality; and
Whereas, the City of Hutto supports public awareness about the quality of local and regional air quality and steps that members of our community can take to reduce their exposure to air pollution and to reduce the emissions that contribute to poor air quality in the region; and

Whereas, the City of Hutto is a member of the Central Texas Clean Air Coalition of the Capital Area Council of Governments (CAPCOG) and supports the Coalition’s efforts to promote regional air quality.

Now Therefore, I, DOUG GAUL, MAYOR, of the City of Hutto hereby proclaim the week of May 1-5, 2017, as

"AIR QUALITY AWARENESS WEEK"

in Hutto, and encourage our residents and employees to educate themselves about air quality, including through CAPCOG’s Air Central Texas (ACT) website www.aircentraltexas.org, and to promote air quality and air quality awareness within the community.

Proclaimed this 20th day of April 2017.

PUBLIC COMMENT

6A. Remarks from visitors

Terri Grimm – 227 Tolcarne Dr. – Spoke concerning charter violations, lack of transparency, holding City Council and staff accountable, and that citizens want solutions.

CITY MANAGER COMMENTS

7A. Recognition of employee’s service to the City of Hutto

Odis Jones, City Manager, recognized Lt. Nathan Spraggins for his hard work, dedication and leadership during the Police Department transition period.

PRESENTATIONS

8A. Presentation regarding the annual update from the Williamson County and Cities Health District.

Odis Jones, City Manager, spoke briefly on how the Williamson County and Cities Health District (WCCHD) helped the City of Hutto through a recent airborne illness case and the education that was provided to our police officers. Ehab Kawar, Chair of the WCCHD Board of Directors, thanked the City Council for appointing him for an additional term and introduced Dr. John Teel, Executive Director of the WCCHD.

Dr. Teel’s presentation covered the current outlook on public health, local and regional public health coverage, a brief history of the WCCHD, services provided, how the WCCHD
interacts and communicates with their partners, funding, statistics regarding disease surveillance, investigation, and control, and population growth.

PUBLIC HEARINGS

9A. Open and conduct the first public hearing regarding the proposed annexation of the Canutillo Corner, located on 2,590 acres more or less, of land located on the northeast corner of FM 1660 North and Limmer Loop.

Helen Ramirez, Executive Director of Business/Development Services, made the staff presentation. Mrs. Ramirez provided a brief overview of the process that has occurred up to the public hearing including the approval of the Municipal Service Plan and notices.

Mayor Gaul opened the public hearing at 7:33 p.m.

There being no public comment, Mayor Gaul closed the public hearing at 7:33 p.m.

CONSENT AGENDA ITEMS

10A. Consideration and possible action on the meeting minutes for the February 2, 2017 and February 16, 2017 Regular City Council Meetings and the February 23, 2017 Joint City Council and Hutto ISD Board of Trustees Meeting.

10B. Consideration and possible action on a resolution concerning the acceptance of the street, sidewalk, sidewalk ramps, drainage, and wastewater improvements of Riverwalk Phase 3, Section 3 Subdivision.

MOTION: Councilmember Anne Cano moved to approve items 10A-10B on the consent agenda with the amendments. Councilmember Nathan Killough seconded the motion.

VOTE:

Ayes: Mayor Doug Gaul
Mayor Pro-tem Tom Hines
Councilmember Anne Cano
Councilmember Nathan Killough
Councilmember Tim Jordan
Councilmember Lucio Valdez

Nays: None
Abstain: None
Absent: None

ACTION: The motion carried with 6 ayes and 0 nays.

ORDINANCES

The City Council dispensed with the order of the agenda and addressed item 11A following item 15A

11B. Consideration and possible action on the second and final reading of an ordinance amending Article 24.04 Water and Sewers, Section 24.04.039(b) Charge for after-hours
re-connection of the Code of Ordinances (2014 Edition) by amending and resetting the work hours associated with re-connection of water services.

Michel Sorrell, Chief Financial Officer, made the staff presentation. Mrs. Sorrell provided an overview of the proposed changes, which included setting specific after-hours reconnection times. After-hours connections requested Monday through Friday will only be done from 7:00 a.m. to 8:00 a.m. and from 5:00 p.m. to 8:00 p.m. After-hours connections requested on weekends or holidays will be done from 7:00 a.m. to 8:00 p.m. This amendment does not reflect any change in fees, only hours of service.

Discussion ensued concerning reconnection fees, reasons for making the changes which included the safety of the employees, and current and future staffing needs and potential solutions in the Utility Department.

**MOTION:** Mayor Pro-tem Tom Hines moved to approve the second and final reading of an ordinance amending Article 24.04 Water and Sewers, Section 24.04.039(b) Charge for after-hours re-connection of the Code of Ordinances (2014 Edition) by amending and resetting the work hours associated with re-connection of water services. Councilmember Lucio Valdez seconded the motion.

**VOTE:**

Ayes: Mayor Doug Gaul
Mayor Pro-tem Tom Hines
Councilmember Anne Cano
Councilmember Nathan Killough
Councilmember Tim Jordan
Councilmember Lucio Valdez

Nays: None
Abstain: None
Absent: None

**ACTION:** The motion carried with 6 ayes and 0 nays.

**RESOLUTIONS**

12A. Consideration and possible action on a joint Resolution establishing the Williamson County Inter-Jurisdictional Emergency Management Program and appointing the Director and Deputy Director of the Williamson County Office of Emergency Management as the Emergency Management Coordinators for the City of Hutto.

Jarred Thomas, Director/Emergency Management Coordinator Williamson County of Office Emergency Management, made the staff presentation. Mr. Thomas outlined the purpose of the new agreement, the roles of the County and the City, and how the new plans will be structured and used.

**MOTION:** Councilmember Lucio Valdez moved to approve the Joint Resolution establishing the Williamson County Inter-Jurisdictional Emergency Management Program and appointing the Director and Deputy Director of the Williamson County Office of Emergency Management as the Emergency Management Coordinators for the City of Hutto. Councilmember Anne Cano seconded the motion.
VOTE: Ayes: Mayor Doug Gaul
Mayor Pro-tem Tom Hines
Councilmember Anne Cano
Councilmember Nathan Killough
Councilmember Tim Jordan
Councilmember Lucio Valdez
Nays: None
Abstain: None
Absent: None

ACTION: The motion carried with 6 ayes and 0 nays.

12B. Consideration and possible action on a resolution concerning an Interlocal Agreement with Williamson County for the extension of County Road 119 from Limmer Loop to Chandler Road.

Danielle Singh, Interim Assistant City Manager, made the staff presentation. Mrs. Singh provided a brief overview of the extension project, the financial impact to the City, and the payment structure.

Odis Jones, City Manager, added that this project is part of an economic development strategy and demonstrated how this project would allow the City to provide water and wastewater service to the area for future expansion.

MOTION: Mayor Pro-tem Tom Hines moved to approve the resolution concerning an Interlocal Agreement with Williamson County for the extension of County Road 119 from Limmer Loop to Chandler Road. Councilmember Anne Cano seconded the motion.

VOTE: Ayes: Mayor Doug Gaul
Mayor Pro-tem Tom Hines
Councilmember Anne Cano
Councilmember Nathan Killough
Councilmember Tim Jordan
Councilmember Lucio Valdez
Nays: None
Abstain: None
Absent: None

ACTION: The motion carried with 6 ayes and 0 nays.

12C. Consideration and possible action on a resolution amending the Fiscal and Budgetary Policy.

Michel Sorrell, Chief Financial Officer, made the staff presentation. Mrs. Sorrell provided an overview of the proposed changes, which were to ensure the policy was in alignment with the City’s Strategic Plan and to reflect current practices.

The Outside Agency Funding Process was addressed. The application process, reporting procedures, agency performance measures, and compliance reviews were included in the discussion and vetted.
The Council asked that the fee schedules be reviewed annually.

Ms. Sorrell added that a new cash handling policy was implemented, an internal controls policy will be brought back for the Council’s review and approval, and that the City is currently working with the auditor on best practices and procedures.

**MOTION:** Councilmember Nathan Killough moved to approve the resolution amending the Fiscal and Budgetary Policy. Mayor Pro-tem Tom Hines seconded the motion.

**VOTE:**
- **Ayes:** Mayor Doug Gaul  
  - Mayor Pro-tem Tom Hines  
  - Councilmember Anne Cano  
  - Councilmember Nathan Killough  
  - Councilmember Tim Jordan  
  - Councilmember Lucio Valdez
- **Nays:** None
- **Abstain:** None
- **Absent:** None

**ACTION:** The motion carried with 6 ayes and 0 nays.

**WORK SESSION**

13A. **Work Session regarding the draft 2018-2019 Capital Improvements Plan.**

Danielle Singh, Interim Assistant City Manager, made the staff presentation. Mrs. Singh provided an overview of the FY 17 Capital Improvements Plan (CIP), the development of a new CIP process, the draft FY 2018 and FY 2019 CIP’s, and the next steps in the process.

Mrs. Singh provided updates on the projects listed in the FY 2017 CIP and gave the council an overview of the proposed projects for the FY 2018 and FY 2019 CIP. Projects that were highlighted in FY 2018 CIP, included the County Road 119 Extension, Avery Lake Wastewater Interceptor, Mega Site Waste Water Extension, extension of Emory Farms Blvd. and Technology Blvd.

Odis Jones spoke briefly on performance expectations of developers.
Discussion ensued concerning the timing of projects, the evaluation process, the role of the Planning and Zoning Commission during the CIP process, and community partners cost participation in projects.

It was the consensus of the City Council that this CIP and the proposed process is the direction that the Council would like to move forward with.

**EXECUTIVE SESSIONS**

14A. **Executive Session, as authorized by Section 551.071 Texas Government Code, consultation with attorney regarding contract negotiations with Heart of Texas Water Suppliers, L.P. and as authorized by Section 551.072, Texas Government Code regarding**
deliberations concerning real property, regarding lease-hold and related interests with Heart of Texas Water Suppliers, L.P.

14B. **Executive Session**, as authorized by Section 551.071, Texas Government Code, consultation with attorney regarding contract negotiations with Williamson County Emergency Services District# 3.

14C. **Executive Session**, as authorized by Section 551.072, Texas Government Code regarding deliberations concerning real property, concerning a real estate contract for the acquisition of future park land.


*The City Council recessed into executive session at 9:09 p.m.*

*The City Council reconvened into regular session at 11:21 p.m.*

**ACTION RELATIVE TO EXECUTIVE SESSIONS**

15A. **Consideration and possible action on a resolution authorizing the City Manager to negotiate and execute a Purchase Contract, not to exceed $63 Million, with Heart of Texas Water Suppliers, L.P. regarding the acquisition of Heart of Texas Water Suppliers, L.P. water system in an effort that will allow the City to stabilize water rates.**

*MOTION:* Councilmember Anne Cano moved to approve resolution authorizing the City Manager to negotiate and execute a Purchase Contract, not to exceed $63 Million, with Heart of Texas Water Suppliers, L.P. regarding the acquisition of Heart of Texas Water Suppliers, L.P. water system in an effort that will allow the City to stabilize water rates. Councilmember Nathan Killough seconded the motion.

**VOTE:**

- **Ayes:** Mayor Doug Gaul  
  Mayor Pro-tem Tom Hines  
  Councilmember Anne Cano  
  Councilmember Nathan Killough  
  Councilmember Tim Jordan  
  Councilmember Lucio Valdez

- **Nays:** None
- **Abstain:** None
- **Absent:** None

*ACTION:* The motion carried with 6 ayes and 0 nays.

11A. **Consideration and possible action on the first reading of an ordinance amending the water and wastewater rates outlined in the City of Hutto Code of Ordinances (2014 Edition), Appendix A Fee Schedule, Article A5,000 Utilities.*
Michel Sorrell, Chief Financial Officer, made the staff presentation. Mrs. Sorrell provided a brief overview of the rate study and the recommended increase.

Mike Shaunessy, City Attorney, reiterated that the City has already under collected for the year.

**MOTION:** Councilmember Anne Cano moved to approve the first reading of the ordinance amending the water and wastewater rates outlined in the City of Hutto Code of Ordinances (2014 Edition), Appendix A Fee Schedule, Article A5.000 Utilities. Mayor Pro-tem Tom Hines seconded the motion.

**VOTE:**

* Ayes: Mayor Doug Gaul  
  Councilmember Anne Cano  
  Mayor Pro-tem Tom Hines  
  Councilmember Nathan Killough  
  Councilmember Lucio Valdez  

* Nays: Councilmember Tim Jordan  

* Abstain: None  

* Absent: None  

**ACTION:** The motion carried with 5 ayes and 1 nays.

15B. Consideration and possible action on a resolution concerning a Sales Tax Sharing Agreement with the Williamson County Emergency Services District #3.

**MOTION:** Councilmember Anne Cano moved to authorize the City Manager to execute a sales tax sharing agreement with the Williamson County Emergency Services District #3 for 60% (to the City) - 40% (to the ESD) split of sales tax associated with the future annexation and development associated with the Schneider Tract and the Maldonado Tract. Councilmember Lucio Valdez seconded the motion.

**VOTE:**

* Ayes: Mayor Doug Gaul  
  Mayor Pro-tem Tom Hines  
  Councilmember Anne Cano  
  Councilmember Nathan Killough  
  Councilmember Tim Jordan  
  Councilmember Lucio Valdez  

* Nays: None  

* Abstain: None  

* Absent: None  

**ACTION:** The motion carried with 6 ayes and 0 nays.

15C. Consideration and possible action on a resolution authorizing the City Manager to execute a real estate contract with Lisa Pollard to acquire 65.9 acres of land for future park land.

Helen Ramirez, Executive Director of Business and Development Services, made the staff presentation. Mrs. Ramirez provided an overview of how the property was acquired, the
future development of the property, future revenue sources, and how this fulfills part of the Parks, Recreation, Open Space, and Trails Master Plan.

**MOTION:** Councilmember Nathan Killough moved to approve the resolution authorizing the City Manager to execute a real estate contract with Lisa Pollard to acquire 65.9 acres of land for future park land, not to exceed $1.7 Million. Councilmember Anne Cano seconded the motion.

Odis Jones, City Manager, outlined the payment process, anticipated closing date, and the preliminary plan to engage the public to determine how the park should be developed.

**VOTE:**

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**ACTION:** The motion carried with 6 ayes and 0 nays.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 11:35 p.m.

CITY OF HUTTO, TEXAS

[Signature]

Doug Gaul, Mayor

**ATTEST:**

[Signature]

Seth Gipson, City Secretary