The Hutto City Council met in a regular session on Thursday, March 16, 2017, in the Hutto City Council Chamber, 401 W. Front Street, Hutto, TX 78634.

CALL SESSION TO ORDER

Mayor Gaul called the session to order at 7:00 p.m.

ROLL CALL

Members of the City Council that were present were Mayor Doug Gaul, Councilmember Anne Cano, Councilmember Tom Hines, Councilmember Nathan Killough, and Councilmember Lucio Valdez. Councilmember Bettina Jordan was absent.

Members of staff that were present were Odis Jones, City Manager, Charlie Crossfield, City Attorney, Helen Ramirez, Executive Director Business/Development Services, Earl Morrison, Chief of Police, Danielle Singh, City Engineer, Michel Sorrell, Chief Financial Officer, Seth Gipson, City Secretary, and Jill Cloud, Director of Communications.

INVOCATION

The invocation was given by Councilmember Anne Cano

PLEDGE OF ALLEGIANCE

Mayor Gaul led the Pledge of Allegiance and the Texas Pledge.

PUBLIC COMMENT

5A. Remarks from visitors

Debbie Holland – 104 Hutto St. – Shared her concerns regarding the actions of the City Council and City Manager.

Mildred Lundberg – An attorney with DuBois, Bryant and Campbell spoke on behalf of several employees that had been terminated.

Mike Shaunessay, Attorney for the City of Hutto, reminded the City Council that they cannot respond to public comments, and provided additional information that would be discussed in an executive session.

WORK SESSION:
6A. **Work session regarding the annual update of the Parks Advisory Board.**

Larry Foos, Parks and Recreation Director, along with members of the Parks Advisory Board made the staff presentation. The following Parks Advisory Board Members were in attendance: Troy McMillin, Chair, Kelly Gaydos, Vice Chair, and Rose McMillin, Board Member.

Mr. Foos provided an overview of statistics concerning special events, recreation programming, and rentals, and he highlighted the accomplishments and park improvements that have occurred over the last year.

Mr. Foos continued on by outlining future projects that were part of the Parks, Recreation, Open Space, & Trails Master Plan. Those projects included acquisition of park land, an athletic fields/sports complex, and a recreation center.

In conclusion, Mr. Foos defined the goals for the upcoming year that are related to programming and park improvements

**CONSENT AGENDA ITEMS**

7A. **Consideration and possible action on the meeting minutes for the January 5, 2017 and January 19, 2017 Regular City Council Meetings and the January 14, 2017 City Council Work Session.**

7B. **Consideration and possible action on the acceptance of the street, drainage, and wastewater improvements of Park at Brushy Creek 4-B Subdivision.**

**MOTION:** Councilmember Nathan Killough moved to approve items 7A-7B on the consent agenda as presented. Councilmember Tom Hines seconded the motion.

**VOTE:**

- **Ayes:** Mayor Doug Gaul  
  Councilmember Anne Cano  
  Councilmember Tom Hines  
  Councilmember Nathan Killough  
  Councilmember Lucio Valdez

- **Nays:** None
- **Abstain:** None
- **Absent:** Councilmember Bettina Jordan

**ACTION:** The motion carried with 5 ayes and 0 nays.

**ORDINANCES**

8A. **Consideration of a public hearing and possible action on the first reading of an ordinance granting a specific use permit for the property located at 311 FM 1660 South, 1.284 acres, more or less, of land, Lot 1 Block A of the Legends of Lone Star**
Commercial Two Subdivision, allowing a convenience store with gasoline sales in the B-1 (local business) zoning district.

Helen Ramirez, Executive Director of Business and Development Services, made the staff presentation. Ms. Ramirez provided an overview of the specific use permit, the proposed site plan, the evaluation criteria for the permit, and outlined the following conditions recommended by the Planning and Zoning Commission on March 7, 2017.

- Tanker/Fuel Trucks shall enter and exit from FM 1660 South only; and
- Construction of a six foot masonry wall, in addition to a 15 foot landscaped planting area, along the Western property line be constructed to minimize noise, light and other impacts.

Mayor Gaul opened the public hearing at 7:41 p.m.

Adam Zarafshani. – 4101 Cat Mountain – Spoke on the development's impacts to his property, and wants to meet with the property owner to discuss the development further before the project moves forward. Mr. Zarafshani is not opposed to the development.

Following public comment, Mayor Gaul closed the public hearing at 7:45 p.m.

A brief discussion occurred regarding the public's concerns. Ms. Ramirez clarified that this public hearing is just concerning the specific use of the property, and this issue would be discussed when the site plans are submitted.

Recommendations from planning and zoning -

MOTION: Councilmember Nathan Killough moved to approve the first reading of an ordinance granting a specific use permit for the property located at 311 FM 1660 South, 1.284 acres, more or less, of land, Lot 1 Block A of the Legends of Lone Star Commercial Two Subdivision, allowing a convenience store with gasoline sales in the B-1 (local business) zoning district with the conditions recommended by the Planning and Zoning Commission. Councilmember Anne Cano seconded the motion.

VOTE: Ayes: Mayor Doug Gaul
Councilmember Anne Cano
Councilmember Tom Hines
Councilmember Nathan Killough
Councilmember Lucio Valdez

Nays: None
Abstain: None
Absent: Councilmember Bettina Jordan

ACTION: The motion carried with 5 ayes and 0 nays.
8B. Consideration of a public hearing and possible action on the first reading of an ordinance approving the zoning change for the property known as 214 FM 1660 South, 0.43 acres, more or less, of land, Lot 1 of the Sanchez Subdivision, from SF-1 (single family residential to B-1 (local business) zoning district.

Helen Ramirez, Executive Director of Business and Development Services, made the staff presentation. Ms. Ramirez provided an overview of the purpose of the zoning change, what specifications are located in the code, and the recommendation for approval by the Planning and Zoning Commission.

Mayor Gaul opened the public hearing at 7:53 p.m.

There being no public comment, Mayor Gaul closed the public hearing at 7:54 p.m.

MOTION: Councilmember Anne Cano moved to approve the first reading of an ordinance approving the zoning change for the property known as 214 FM 1660 South, 0.43 acres, more or less, of land, Lot 1 of the Sanchez Subdivision, from SF-1 (single family residential to B-1 (local business) zoning district. Councilmember Lucio Valdez seconded the motion.

VOTE: Ayes: Mayor Doug Gaul
Councilmember Anne Cano
Councilmember Tom Hines
Councilmember Nathan Killough
Councilmember Lucio Valdez

Nays: None
Abstain: None
Absent: Councilmember Bettina Jordan

ACTION: The motion carried with 5 ayes and 0 nays.

MOTION: Councilmember Nathan Killough moved to dispense with the second reading of an ordinance approving the zoning change for the property known as 214 FM 1660 South, 0.43 acres, more or less, of land, Lot 1 of the Sanchez Subdivision, from SF-1 (single family residential to B-1 (local business) zoning district. Councilmember Lucio Valdez seconded the motion.

VOTE: Ayes: Mayor Doug Gaul
Councilmember Anne Cano
Councilmember Tom Hines
Councilmember Nathan Killough
Councilmember Lucio Valdez

Nays: None
Abstain: None
Absent: Councilmember Bettina Jordan

ACTION: The motion carried with 5 ayes and 0 nays
RESOLUTIONS

9A. Consideration and possible action on a resolution concerning the 2015-2016 Comprehensive Annual Financial Reports and Audit.

Michel Sorrell, Chief Financial Officer, made the staff presentation. Ms. Sorrell highlighted that the local economy strengthened, the City invested $16.4 million in capital assets, City’s assets exceed liabilities by $77.6 million, over the past 9 years City’s TMRS retirement plan has strengthened. Following the financial highlights the Ms. Sorrell outlined the audit process, the final audit recommendations, and the results, which the City received an unmodified report.

Daniel Jones, the individual that performed the audit, was available to answer questions and reviewed the audit process.

MOTION: Councilmember Anne Cano moved to approve the resolution concerning the 2015-2016 Comprehensive Annual Financial Reports and Audit. Councilmember Tom Hines seconded the motion.

VOTE: Ayes: Mayor Doug Gaul
Councilmember Anne Cano
Councilmember Tom Hines
Councilmember Nathan Killough
Councilmember Lucio Valdez

Nays: None
Abstain: None
Absent: Councilmember Bettina Jordan

ACTION: The motion carried with 5 ayes and 0 nays.

9B. Consideration and possible action on a resolution appointing Danielle Singh as the City of Hutto Representative to the Williamson County Regional Animal Shelter Board.

Seth Gipson, City Secretary, made the staff presentation.

MOTION: Councilmember Tom Hines moved to approve the resolution appointing Danielle Singh as the City of Hutto Representative to the Williamson County Regional Animal Shelter Board. Councilmember Anne Cano seconded the motion.

VOTE: Ayes: Mayor Doug Gaul
Councilmember Anne Cano
Councilmember Tom Hines
Councilmember Nathan Killough
Councilmember Lucio Valdez

Nays: None
Abstain: None
Absent: Councilmember Bettina Jordan
ACTION: The motion carried with 5 ayes and 0 nays.

9C. Consideration and possible action on a resolution concerning the execution of Change Order 1 with STR Constructors, LTD to allow for additional work on the Fritz Park Improvements Project.

Danielle Singh, City Engineer, made the staff presentation. The Fritz Park Improvement Project was originally approved by voters in the 2009 bond referendum election and was included in the 2016-2020 Capital Improvements Plan. In the fiscal year 2016 budget, $3,300,000 was appropriated to complete the project.

Change Order No. 1 includes additional funding for improvements to Park Street, improvements to a waste water manhole in Park Street, removal of drainage items associated with parking lot that was removed from contract previously, stabilization of piers under bleachers, design changes to piers under bleachers, installation of scoreboards, additional materials inside concession stand to prevent birds from nesting, and design changes in the materials needed to construct the concession stand.

An additional change proposal for the addition of a net to catch home run balls hit towards SH 79 was also submitted by the contractor. Staff has reviewed the proposal and believes that savings can be achieved by contracting directly with the vendor for purchase and installation. This item will be considered at a later date.

MOTION: Councilmember Tom Hines moved to approve the resolution concerning the execution of Change Order 1 with STR Constructors, LTD to allow for additional work on the Fritz Park Improvements Project. Councilmember Nathan Killough seconded the motion.

VOTE: Ayes: Mayor Doug Gaul
Councilmember Anne Cano
Councilmember Tom Hines
Councilmember Nathan Killough
Councilmember Lucio Valdez

Nays: None
Abstain: None
Absent: Councilmember Bettina Jordan

ACTION: The motion carried with 5 ayes and 0 nays.

OTHER BUSINESS

10A. Consideration and possible action concerning the acceptance of Michael Smith's resignation from City Council, Place 4.

Terri Grimm – 227 Tolcarne – Spoke concerning the requirements related to violations of the Charter and the process for filling a vacancy on the City Council.
MOTION: Councilmember Nathan Killough moved to accept Michael Smith’s resignation from City Council, Place 4 and his withdrawal from the May 2017 Election. Councilmember Tom Hines seconded the motion.

VOTE: Ayes: Mayor Doug Gaul
Councilmember Anne Cano
Councilmember Tom Hines
Councilmember Nathan Killough
Councilmember Lucio Valdez

Nays: None
Abstain: None
Absent: Councilmember Bettina Jordan

ACTION: The motion carried with 5 ayes and 0 nays.

10B. Consideration and possible action on an appointment to fill the current vacancy in Place 4 of the Hutto City Council.

Mayor Gaul spoke briefly about the lack of a process related to filling a vacancy. Discussion ensued concerning whether to implement a

MOTION: Councilmember Tom Hines moved to authorize the Mayor to get with other cities to see how they do it to develop a process and bring it back to the City Council. Councilmember Anne Cano seconded the motion.

Councilmember Killough asked how quickly this process could be brought back for review and pointed out what the Charter currently states.

MOTION: Councilmember Tom Hines moved to appoint Tim Jordan to fill the current vacancy in City Council Place 4 for the remainder of the term ending in May 2017. Councilmember Lucio Valdez seconded the motion.

VOTE: Ayes: Mayor Doug Gaul
Councilmember Anne Cano
Councilmember Tom Hines
Councilmember Nathan Killough
Councilmember Lucio Valdez

Nays: None
Abstain: None
Absent: Councilmember Bettina Jordan

ACTION: The motion carried with 5 ayes and 0 nays.

10C. Consideration and possible action on the appointment of the Mayor Pro-tem position.

MOTION: Councilmember Lucio Valdez moved to appoint Tom Hines to the position of Mayor Pro-tem. Councilmember Nathan Killough seconded the motion.
VOTE: Ayes: Mayor Doug Gaul
       Councilmember Anne Cano
       Councilmember Tom Hines
       Councilmember Nathan Killough
       Councilmember Lucio Valdez

       Nays: None
       Abstain: None
       Absent: Councilmember Bettina Jordan

ACTION: The motion carried with 6 ayes and 0 nays.

EXECUTIVE SESSIONS


11C. Executive Session, as authorized by Section 551.071, Texas Government Code, related to consultation with attorney concerning contemplated litigation and other confidential attorney-client matters regarding litigation or claims against the City.

The City Council recessed into executive session at 8:45 p.m.

The City Council reconvened into regular session at 9:35 p.m.

ADJOURNMENT

There being no further business, the meeting was adjourned at 9:35 p.m.

CITY OF HUTTO, TEXAS

[Signature]
Doug Gaul, Mayor

ATTEST:

Seth Gipson, City Secretary