The Hutto City Council and Hutto ISD Board of Trustees met in a Joint Meeting on Thursday, February 23, 2017, in the City Hall Council Chambers, 401 W. Front St., Hutto, TX 78634.

CALL SESSION TO ORDER

Mayor Gaul called the session to order at 7:03 p.m.

ROLL CALL

Members of the City Council that were present were Mayor Doug Gaul, Mayor Pro-tem Michael J. Smith, Councilmember Anne Cano, Councilmember Lucio Valdez, and Councilmember Bettina Jordan. Councilmember Tom Hines and Councilmember Nathan Killough were absent.

Members of the Hutto ISD Board of Trustees that were present were Connie Gooding, President, Billie Loguidice, Secretary, Morgan Hubbard, Boardmember, and Terrence Owens, Boardmember. Byron McDaniel, Vice President, Phillip Boutwell, Boardmember and Kelly Farmer, Boardmember were absent.

Members of City staff that were present were Melanie Melancon, Assistant City Manager, Danielle Singh, City Engineer, Helen Ramirez, Director of Development Services, Earl Morrison, Chief of Police, Jill Cloud, Director of Communications, Amy McGlothlin, Director of Human Resources, and Seth Gipson, City Secretary.

Members of the Hutto ISD Staff that were present were Dr. Doug Killian, Superintendent, Ed Ramos, Deputy Superintendent, Brandy Baker, Assistant Superintendent of School Support, and Dana Wilcott, Family and Community Liaison.

AGENDA ITEMS

3A. Presentation and discussion of the Hutto Youth Advisory Council.

Dana Wilcott, Family and Community Liaison, provided an overview of the program that included how the youth council would be organized, the selection process for participants, meeting requirements, how the program could grow and expand to offer additional benefits like internships and involvement in the state and national levels of Youth Advisory Council's.

Ms. Wilcott pointed out that one of the main goals is to make this a sustainable program that can be run by students, if necessary, and to utilize fundraising to help offset the costs. Initially, the costs would be shared between the school district and the city.
Governing bodies had a short discussion on whether to list the eligible participants by age or class, possible student internships, and topics of discussion for their retreat. It was the consensus of the governing bodies to move forward with developing a Youth Advisory Council.

3B. **Update and discussion on the following Hutto ISD projects and initiatives.**

1. **Classroom additions to Ray Elementary School and Cottonwood Creek Elementary School.**
   a. Mr. Ramos stated that the district was adding four classrooms to each campus to accommodate current and anticipated growth until the elementary school #7 is constructed. They are currently in the permitting process.

2. **Transfer of lift station to City to allow development to tie into and upgrade.**
   a. Currently there are some updates being made to the lift station before the final transfer is made. Danielle Singh, City Engineer, stated that they were in the final inspection phase, which is the last stage before the transfer.

3. **Hiring Hutto ISD Police Chief**
   a. Dr. Killian provided an update on the status of interviews that were conducted. He also stated that the current partnership with the City is a great partnership and they would like both police departments to continue training together to maintain that partnership.

4. **Timeline for Hutto ISD Elementary #7 and need for utility services.**
   a. Dr. Killian provided an overview of the location and timeline for the construction of elementary #7. The design phase should be in June 2017 and the school would be slated to open for the 2019-2020 school year.

5. **Project Based Learning**
   a. Ms. Baker outlined the Project Based Learning teaching method and highlighted that this method helps develop soft skills, has increased access to technology and the student’s ability to create, and that students are more engaged. Ms. Baked mentioned that the district is going into year 3 of the implementation of Project Based Learning, which will now allow them to start quantifying the data. Lastly, the update was concluded with the number of teachers that have been trained, the number of projects that have been completed, and the areas of focus for the upcoming year.

3C. **Update and discussion on the following City of Hutto projects and initiatives.**

1. **Avery Lake Interceptor**
   a. Ms. Singh provided an overview of the project and the site. The project is slated to begin in May 2019.
2. Limmer Loop Sidewalk Project
   a. Ms. Singh highlighted that this was part of the Transportation Alternative Grant Program from TxDOT and that the purpose is to connect to the sidewalk being constructed on FM 1660 N. The project is currently in the design phase and will start in the fall of 2017.

3. FM 1660 N Sidewalk Project
   a. Ms. Singh provided an overview of the project scope and the purpose. This sidewalk will connect the Hutto Park and Hutto Highland subdivisions to the main trail system and to local schools. The project is moving along smoothly and is anticipated to be complete in the summer of 2017.

4. Front Street Waterline Project
   a. Ms. Singh outlined the project’s purpose and timeline. The project is slated to start in October 2017 and be completed in July 2018. The City will be working with the school district on an easement to complete the project.

5. Public parking for Fritz Park Project
   a. Ms. Singh provided an update on the construction process of the Fritz Park Improvement Project, that has an estimated completion date of summer 2017, and the need to further discuss the options about utilizing the Hutto ISD property across from the park for public parking.

3D. Update and discussion on current interlocal agreements.

1. School Resource Officers
   a. Dr. Killian and Chief Earl Morrison briefly spoke on the current agreement, and stated that the agreement would be reassessed once the ISD Police Chief is hired and that a mutual operations agreement would be considered in the future.

2. Cable Channel
   a. Jill Cloud provided the update that the City and Hutto ISD Communications Department is currently reviewing the contract and current content. Mayor Gaul requested that staff investigate the viewership of the channel, come up with some possible projects, and have an update at the next meeting.

3. Facilities
   a. Staff provided an update that the new arrangement is working well, they highlighted some of the changes that were enacted and the facilities that were added to the agreement such as the Gin at the Co-op District and the Hutto ISD Tennis Courts.

3E. Consideration and possible action concerning the City of Hutto and Hutto ISD Partnership Action Plan.

Mayor Gaul facilitated the discussion concerning the action plan. The governing bodies discussed each of the action steps. The possible changes discussed were the following:
- Changing from one report from each executive concerning the monthly meeting to one combined report.
- Adding a report from the bi-monthly meetings of the Mayor, Mayor Pro-tem, President and Vice President.
- Rewording the last bullet in Expectations of Joint Board Meetings to say “Schedule and meet quarterly.”
- Remove the Partnership Matrix.

Mayor Gaul and Hutto ISD Board President Connie Gooding will thoroughly review the Partnership Action Plan and bring back additional recommended changes at the next joint meeting.

ADJOURNMENT

There being no further business, the meeting was adjourned at 8:26pm.

CITY OF HUTTO, TEXAS

[Signature]
Doug Gaul, Mayor

ATTEST:

[Signature]
Seth Gipson, City Secretary