The Hutto City Council met in a regular session on Thursday, February 2, 2017, in the Hutto City Council Chamber, 401 W. Front Street, Hutto, TX 78634.

CALL SESSION TO ORDER

Mayor Gaul called the session to order at 7:00 p.m.

ROLL CALL

Members of the City Council that were present were Mayor Doug Gaul, Mayor Pro-tem Michael J. Smith, Councilmember Anne Cano, Councilmember Tom Hines, Councilmember Nathan Killough, and Councilmember Lucio Valdez. Councilmember Bettina Jordan was absent.

Members of staff that were present were Odis Jones, City Manager, Melanie Melancon, Assistant City Manager, Charlie Crossfield, City Attorney, Helen Ramirez, Executive Director Business/Development Services, Earl Morrison, Chief of Police, Danielle Singh, City Engineer, Michel Sorrell, Chief Financial Officer, and Seth Gipson, City Secretary.

INVOCATION

The invocation was given by Pastor Fred Warren with Little Ebenezer Baptist Church.

PLEDGE OF ALLEGIANCE

Mayor Gaul led the Pledge of Allegiance and the Texas Pledge.

PUBLIC COMMENT

5A. Remarks from visitors

There were no remarks from visitors.

PRESENTATIONS

6A. Presentation of the Downtown Façade Improvement Program recipients.

Helen Ramirez, Executive Director of Business/Development Services, made the staff presentation. The individuals that were awarded a façade grant were presented with their matching grant.

PUBLIC HEARINGS
7A. Continuation of a public hearing concerning an ordinance amending the Code of Ordinances (2014 Edition) Chapter 6 Building Regulations: Articles 6.01 and 6.02; Chapter 10 Fire Prevention and Protection: Articles 10.01 and 10.02; Chapter 24 Utilities: Article 24.05, by adopting the 2015 Editions of the International Codes (I-Codes), including appendices and listed amendments as regulations for buildings and structures.

This was a continuation of the public hearing from the January 19, 2017 City Council Meeting. The Mayor opened the public hearing at 7:50pm on Thursday, January 19, 2017.

There being no one signed up to speak, Mayor Gaul closed the public hearing at 7:06 p.m.

7B. Consideration of a public hearing regarding an ordinance amending the Code of Ordinances (2014 Edition) Chapter 6 Building Regulations: Articles 6.01 and 6.02; Chapter 10 Fire Prevention and Protection: Articles 10.01 and 10.02; Chapter 24 Utilities: Article 24.05, by adopting the 2015 Editions of the International Codes (I-Codes), including appendices and listed amendments as regulations for buildings and structures.

Mayor Gaul opened the public hearing at 7:07 p.m.

There being no one signed up to speak, Mayor Gaul closed the public hearing at 7:07 p.m.

CONSENT AGENDA ITEMS

8A. Consideration and possible action on a resolution approving the proposed Star Ranch Section 7 Phase 5 Final Plat, 15.91 acres, more or less, of land, 56 single family lots, located within Hutto’s extraterritorial jurisdiction at Winterfield Drive and West Highfield Street.

8B. Consideration and possible action on a resolution approving the proposed Hutto Crossing Phase One Section Four Final Plat, 1.3569 acres, more or less, of land, roadway expansion of the existing Carl Stern Drive west of Chris Kelley Boulevard.

8C. Consideration and possible action on the meeting minutes for the November 17, 2016, and December 1, 2016 City Council Regular Meetings and the November 30, 2016 and December 12, 2016 Special Called City Council Meetings.

MOTION: Mayor Pro-tem Michael Smith moved to approve items 8A-8C on the consent agenda as presented. Councilmember Tom Hines seconded the motion.

VOTE: Ayes: Mayor Doug Gaul
Mayor Pro-tem Michael Smith
Councilmember Anne Cano
Councilmember Tom Hines
ACTION: The motion carried with 6 ayes and 0 nays.

ORDINANCES

9A. Consideration and possible action on the first reading of an ordinance amending the Fiscal Year 2015-16 Budget to adjust project funds, fund balances, and other miscellaneous items.

Michel Sorrell, Chief Financial Officer, made the staff presentation. This was the fourth budget amendment for Fiscal Year 2016. The purpose of the amendment is to adjust project funds, fund balances, and other miscellaneous items.

Ms. Sorrell provided an overview of the expenses and revenues in following funds:

- General Fund
- General Debt Service Fund
- Capital Replacement Fund
- Court Funds
- Hotel Tax Fund – Based on collections
- Red light camera fund
- Peg Fund
- Utility Fund
- Utility Fund Debt Service
- Impact Fee Fund
- Utility CIP Fund
- General Fund CIP
- Solid Waste Fund

MOTION: Councilmember Tom Hines moved to approve the first reading of an ordinance amending the Fiscal Year 2015-16 Budget to adjust project funds, fund balances, and other miscellaneous items. Councilmember Nathan Killough seconded the motion.

VOTE:  Ayes:  Mayor Doug Gaul
        Mayor Pro-tem Michael Smith
        Councilmember Anne Cano
        Councilmember Tom Hines
        Councilmember Nathan Killough
        Councilmember Lucio Valdez

            Nays:  None
        Abstain:  None
        Absent:  Councilmember Bettina Jordan
**ACTION:** The motion carried with 6 ayes and 0 nays.

9B. Consideration and possible action on the first reading of an ordinance amending the Fiscal Year 2016-17 Budget to reallocate capital project funds from the FY16 Budget, organizational restructure and other miscellaneous adjustments.

Michel Sorrell, Chief Financial Officer, made the staff presentation. This was the first budget amendment for Fiscal Year (FY) 2017. The purpose of the amendment is to move allocated funds from FY16 to FY17 that are related to capital projects and adjust for citywide organizational restructuring. Fund balances are estimated based on the adopted budget and purchase orders that have been transferred from FY 16.

Ms. Sorrell provided an overview of the revenues and expenses in the following funds:

- General Fund
- Capital Replacement Fund
- Court Fund
- Red Light Camera Fund
- PEG Fund
- Utility Fund
- Utility Debt Service Fund
- General CIP Fund

**MOTION:** Councilmember Nathan Killough moved to approve the first reading of an ordinance amending the Fiscal Year 2016-17 Budget to reallocate capital project funds from the FY16 Budget, organizational restructure and other miscellaneous adjustments. Councilmember Anne Cano seconded the motion.

**VOTE:**

| Ayes: | Mayor Doug Gaul  
| Mayor Pro-tem Michael Smith  
| Councilmember Anne Cano  
| Councilmember Tom Hines  
| Councilmember Nathan Killough  
| Councilmember Lucio Valdez |

| Nays: | None |
| Abstain: | None |
| Absent: | Councilmember Bettina Jordan |

**ACTION:** The motion carried with 6 ayes and 0 nays.

**RESOLUTIONS**

10A. Consideration and possible action on a resolution concerning the execution of an agreement with Brinkley and Barfield, Inc. for engineering services for the Limmer Loop Sidewalk Project.
Danielle Singh, City Engineer, made the staff presentation. A Request for Qualifications (RFQ) for engineering services for the Limmer Loop Sidewalk was released on November 23, 2016. Three responses were received and accepted by Purchasing on December 14, 2016. City staff from Engineering and Public Works scored the RFQs with Binkley and Barfield being the highest ranked firm for the project.

This project will provide a 10' sidewalk along Limmer Loop from FM 1660 to Cottonwood Creek Elementary. This sidewalk will connect to the sidewalk on FM 1660 that is currently under construction. Both of these projects were intended to increase the pedestrian connectivity between neighborhoods and schools.

**MOTION:** Mayor Pro-tem Michael Smith moved to approve the resolution concerning the execution of an agreement with Brinkley and Barfield, Inc. for engineering services for the Limmer Loop Sidewalk Project. Councilmember Anne Cano seconded the motion.

**VOTE:**

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**ACTION:** The motion carried with 5 ayes and 1 nays.

**OTHER BUSINESS**

11A. Consideration and possible action concerning an appointment to the Library Advisory Board.

**MOTION:** Councilmember Tom Hines moved to appoint Kori Cox to the Library Advisory Board to a three-year term that expires December 2019. Mayor Pro-tem Michael Smith seconded the motion.

**VOTE:**

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**ACTION:** The motion carried with 6 ayes and 0 nays.

**WORK SESSION**
12A. Discussion concerning the structure and development of city council subcommittees.

Mayor Gaul provided an overview of the structure of the four committees that were being proposed. The committees would only be able to make recommendations to the City Council and an executive summary of each meeting would be kept.

Discussion ensued on the current process that is being used, which does not include subcommittees, and the pros and cons of implementing this kind of structure.

Odis Jones, City Manager, spoke briefly on the purpose and pointed out that these types of committees could be used to vet future council items.

It was the consensus of the Council to bring back this item at a future meeting once the structure and purpose for each committee was further developed.

Mayor Gaul continued on by outlining the development of three advisory councils: 1. Youth Advisory Council (high school and college), 2. Citizen Advisory Council, and 3. Business Advisory Council that could be a potential partnership with the Chamber of Commerce.

There was a brief discussion on each advisory council and the implementation process. It was suggested that the Business Advisory Council could be established before the election, and the other two advisory councils be established following the May 2017 Election.

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:58 p.m.

CITY OF HUTTO, TEXAS

Doug Gaul, Mayor

ATTEST:

Seth Gipson, City Secretary