The Hutto City Council met in a regular session on Thursday, December 15, 2016, in the Hutto City Council Chamber, 401 W. Front Street, Hutto, TX 78634.

CALL SESSION TO ORDER

Mayor Gaul called the session to order at 7:00 p.m.

ROLL CALL

Members of the City Council that were present were Mayor Doug Gaul, Mayor Pro-tem Michael J. Smith, Councilmember Anne Cano, Councilmember Tom Hines, Councilmember Nathan Killough, Councilmember Lucio Valdez, and Councilmember Bettina Jordan.

Members of staff that were present were Odis Jones, City Manager, Micah Grau, Assistant City Manager, Charlie Crossfield, City Attorney, Randy Barker, General Services Director, Helen Ramirez, Development Services Director, Earl Morrison, Chief of Police, Melanie Melancon, Finance Director, Scot Stromsness, Public Works Director, and Seth Gipson, City Secretary.

INVOCATION

The invocation was given by Pastor Jorge with Iglesia Nueva Vida

PLEDGE OF ALLEGIANCE

Mayor Gaul led the Pledge of Allegiance and the Texas Pledge.

PUBLIC COMMENT

5A. Remarks from visitors

- Melissa Meaker – 317 Cockrill St. – Expressed issues with current ordinance regulating pools.
- Bryon Burson – 317 Cockrill St. – Expressed issues with current ordinance regulating pools.
- Michael Cooper – 1305 Creekbend Cove – Acknowledged Micah Grau, Assistant City Manager, for his service to the Hutto Community.
- Lisa Pollard – 4217 Prickly Pear Drive – Requested a compromise between the developer and Ms. Pollard concerning the development on County Road 137, that is located next to her property.
6A. Presentation by the Williamson County and Cities Health District updating the City on the WCCHD's efforts to control and mitigate mosquito transmitted diseases.

John Teel, Executive Director WCCHD, and Ehab Kawar, Chairman of the WCCHD Board, made the staff presentations. Mr. Kawar provided an overview of the 2015 WCCHD Services Report.

Mr. Teel continued on by providing a presentation on mosquito born illnesses, specifically the Zika and West Nile Viruses. The presentation included how the viruses are transmitted, symptoms, and complications. Mr. Teel continued on by outlining the current situation in the United States, the lessons that have been learned since these viruses have appeared, their impacts not only on individuals including the economic impact, and what preventative actions can and have been conducted by citizens, the City and the health district.

WORK SESSION

7A. Work session with the Charter Review Commission to review recommendations for the proposed May 2017 Charter Election.

Seth Gipson, City Secretary and members of the Charter Review Commission gave the presentation. Members of the Charter Review Commission that were present were Ray Alba, Chair, Tony Wertz, Commissioner, and Kristian Andrews, Commissioner.

Mr. Gipson, provided an overview of the process that was used by the Charter Review Commission and the time that was taken to carefully review each article. Mr. Gipson continued on by outlining each of the 23 propositions that the Commission recommended to the City Council.

Following the presentation, discussion ensued concerning possible changes and the reasoning behind the propositions.

7B. Work session with City Council and the Planning and Zoning Commission to discuss the Future Land Use Map amendment.

Helen Ramirez, Development Services Director, gave the staff presentation. Mrs. Ramirez began by providing an overview of the process used to update the current Future Land Use Map, which included meetings with the City Council, Planning and Zoning Commission, and Economic Development Corporation.

Mrs. Ramirez went on to discuss how the proposed Future Land Use Map tied into the 2040 Comprehensive Plan and the county’s mobility plan. This led to a discussion on low, mid, and high density residential areas within the map.

The presentation concluded with a comparison of the current and draft Future Land Use Maps. Mrs. Ramirez highlighted the changes in the percentages of land use, the addition of a “raw land” designation, modifications to the legend, controlled access facilities,
regional and community nodes, possible special districts, commercial corridors, and an outline of the next steps that includes further outreach, analysis, and integration of master plans.

CONSENT AGENDA ITEMS

8A. Consideration and possible action on a resolution concerning the proposed Brooklands Preliminary Plat, 151.80 acres, more or less, of land, 628 single family lots, one commercial lot, 13 open space lots, 4 pocket park lots, 10 shared use path lots and one lift station lot, located between CR 163 (east boundary), CR 137 (west boundary), Farley Middle School and Ray Elementary School (north boundary) and Brushy Creek (south boundary).

Item 8A was pulled from the consent agenda.

8B. Consideration and possible action on a resolution concerning the proposed Hutto Crossing Phase 4 Section 3 Final Plat, 2.113 acres, more or less, of land, one commercial lot and one open space lot, located at the southwest corner of Chris Kelley Boulevard and Carl Stern Drive.

8C. Consideration and possible action on a resolution approving the subdivision approval extension request for the Hutto Square Section 5A Final Plat, 11.91 acres, more or less, of land, 50 single family lots, located at Westfield Street and Limmer Loop.

8D. Consideration and possible action on a resolution approving the subdivision approval extension request for the Hutto Crossing Phase 3 Section 1 Final Plat, 41.7620 acres, more or less, of land, 121 single family lots and 7 open space lots, located at Carl Stern Drive and Hereford Loop.

MOTION: Councilmember Anne Cano moved to approve items 8B-8D on the consent agenda as presented. Councilmember Nathan Killough seconded the motion.

VOTE: Ayes: Mayor Doug Gaul
Mayor Pro-tem Michael Smith
Councilmember Anne Cano
Councilmember Tom Hines
Councilmember Nathan Killough
Councilmember Lucio Valdez
Councilmember Bettina Jordan

Nays: None

Abstain: None

Absent: None

ACTION: The motion carried with 7 ayes and 0 nays.

8A. Consideration and possible action on a resolution concerning the proposed Brooklands Preliminary Plat, 151.80 acres, more or less, of land, 628 single family lots, one commercial lot, 13 open space lots, 4 pocket park lots, 10 shared use path lots and one lift station lot, located between CR 163 (east boundary), CR 137 (west boundary), Farley Middle School and Ray Elementary School (north boundary) and Brushy Creek (south boundary).
lots, one commercial lot, 13 open space lots, 4 pocket park lots, 10 shared use path lots and one lift station lot, located between CR 163 (east boundary), CR 137 (west boundary), Farley Middle School and Ray Elementary School (north boundary) and Brushy Creek (south boundary).

Charlie Crossfield, City Attorney, briefed the Council on the plat approval process and the requirements mandated by the state law.

Helen Ramirez, Development Services Director, provided an overview of some of the concerns that the neighboring property owner has regarding this development.

Staff was directed to continue working with the owners to make a good faith effort to identify potential solutions.

**MOTION:** Councilmember Anne Cano moved to approve a resolution concerning the proposed Brooklands Preliminary Plat. Councilmember Lucio Valdez seconded the motion.

**VOTE:**

- Ayes: Mayor Doug Gaul
  - Mayor Pro-tem Michael Smith
  - Councilmember Anne Cano
  - Councilmember Tom Hines
  - Councilmember Nathan Killough
  - Councilmember Lucio Valdez
  - Councilmember Bettina Jordan

- Nays: None
- Abstain: None
- Absent: None

**ACTION:** The motion carried with 7 ayes and 0 nays.

**RESOLUTIONS**

9A. **Consideration and possible action on a resolution concerning an agreement with Cat’s Landscape for right of way mowing.**

Scot Stromness, Public Works Director, gave the staff presentation. In October 2016, City staff bid the mowing service out with a start date of January 1, 2017. The Request for Proposals was released in accordance with state law and City procurement policies. Four companies submitted proposals that were then evaluated by a staff review panel.

Cat’s Landscape Services was the low bid and the most responsive bidder. Cat’s has been performing mowing services with the City of Hutto since 2013 and has on two occasions had to take on additional duties when other mowing contractors stopped performing.

Randy Barker, General Services Director, briefly discussed the process for recovering funds from a contractor who defaults on the contract.
MOTION: Councilmember Anne Cano moved to approve a resolution concerning an agreement with Cat’s Landscape for right of way mowing. Councilmember Bettina Jordan seconded the motion.

VOTE:  
Ayes:  
Mayor Doug Gaul  
Mayor Pro-tem Michael Smith  
Councilmember Anne Cano  
Councilmember Tom Hines  
Councilmember Nathan Killough  
Councilmember Lucio Valdez  
Councilmember Bettina Jordan  

Nays:  
None  

Abstain:  
None  

Absent:  
None  

ACTION: The motion carried with 7 ayes and 0 nays.

WORK SESSION

10A. Discussion and update on the Downtown Facade Improvement Grant Program.

Helen Ramirez, Development Services Director, gave the staff presentation. Mrs. Ramirez provided an overview of the program’s purpose and eligibility, qualifying improvements, the application review process, and a list of the eligible applicants.

Mrs. Ramirez highlighted the great interest in the program by residential and commercial property owners in the downtown area. She continued on by outlining the awards process and that the City Council had initially budgeted $10,000 for this pilot program, but there were $34,000 in requests.

It was the consensus of the City Council to add an additional $25,000 to this year’s program budget in order to fund all approved applications.

EXECUTIVE SESSION

11A. Executive Session as authorized by §551.074, Texas Government Code Personnel Matters, regarding appointments to the Hutto Economic Development Corporation Board of Directors, Planning and Zoning Commission, and Zoning Board of Adjustment.

The City Council did not go into executive session.

OTHER BUSINESS:

9A. Consideration and possible action concerning appointments to the Hutto Economic Development Corporation Board of Directors, Ethics Review Commission, Historic Preservation Commission, Library Advisory Board, Parks Advisory Board, Planning and Zoning Commission, and Zoning Board of Adjustments.
**MOTION:** Mayor Pro-tem Michael Smith moved to reappoint Mario Perez term expiring December 2019, appoint Garry Guthrie to a term expiring December 2019 and Jazlyn Wiles, to an unexpired term expiring December 2017 to the Hutto Economic Development Board of Directors. Councilmember Tom Hines seconded the motion.

**VOTE:**

**Ayes:**
- Mayor Doug Gaul
- Mayor Pro-tem Michael Smith
- Councilmember Anne Cano
- Councilmember Tom Hines
- Councilmember Nathan Killough
- Councilmember Lucio Valdez
- Councilmember Bettina Jordan

**Nays:** None

**Abstain:** None

**Absent:** None

**ACTION:** The motion carried with 7 ayes and 0 nays.

**MOTION:** Councilmember Tom Hines moved to reappoint Larry Straughn and appoint Jim Morris to the Ethics Review Commission for a term that expires in December 2018. Mayor Pro-tem Michael Smith seconded the motion.

**VOTE:**

**Ayes:**
- Mayor Doug Gaul
- Mayor Pro-tem Michael Smith
- Councilmember Anne Cano
- Councilmember Tom Hines
- Councilmember Nathan Killough
- Councilmember Lucio Valdez
- Councilmember Bettina Jordan

**Nays:** None

**Abstain:** None

**Absent:** None

**ACTION:** The motion carried with 7 ayes and 0 nays.

**MOTION:** Councilmember Anne Cano moved to reappoint Ray Alba and Nicholas Linzenmeyer and appoint Curtis Orton to the Historic Preservation Commission for a term that expires in December 2018. Mayor Pro-tem Michael Smith seconded the motion.

**VOTE:**

**Ayes:**
- Mayor Doug Gaul
- Mayor Pro-tem Michael Smith
- Councilmember Anne Cano
- Councilmember Tom Hines
- Councilmember Nathan Killough
- Councilmember Lucio Valdez
- Councilmember Bettina Jordan
Nays: None
Abstain: None
Absent: None

ACTION: The motion carried with 7 ayes and 0 nays.

MOTION: Councilmember Tom Hines moved to reappoint Stephanie Alba and Bryon Borchers, and appoint Kristen Harrington and Michael Orman to the Planning and Zoning Commission for a term that expires in December 2018. Councilmember Nathan Killough seconded the motion.

VOTE: Ayes: Mayor Doug Gaul
Mayor Pro-tem Michael Smith
Councilmember Anne Cano
Councilmember Tom Hines
Councilmember Nathan Killough
Councilmember Lucio Valdez
Councilmember Bettina Jordan

Nays: None
Abstain: None
Absent: None

ACTION: The motion carried with 7 ayes and 0 nays.

MOTION: Councilmember Anne Cano moved to reappoint Maureen Rooker and appoint Pedro Perez to the Zoning Board of Adjustment for a term that expires in December 2018. Mayor Pro-tem Michael Smith seconded the motion.

VOTE: Ayes: Mayor Doug Gaul
Councilmember Tom Hines
Councilmember Nathan Killough
Councilmember Lucio Valdez

Nays: Mayor Pro-tem Michael Smith
Councilmember Anne Cano
Councilmember Bettina Jordan

Abstain: None
Absent: None

MOTION: Councilmember Nathan Killough moved to appoint Katie Weiss and Candi Patschke to the Parks Advisory Board for a term that expires in December 2019. Councilmember Tom Hines seconded the motion.

There was a brief discussion concerning the recommendation that was on the floor.

VOTE: Ayes: Mayor Doug Gaul
Mayor Pro-tem Michael Smith
Councilmember Anne Cano
Councilmember Tom Hines
Councilmember Nathan Killough
Councilmember Lucio Valdez  
Councilmember Bettina Jordan  

Nays: None  
Abstain: None  
Absent: None  

ACTION: The motion carried with 4 ayes and 3 nays.  

EXECUTIVE SESSION  

11A. Executive Session as authorized by §551.074, Texas Government Code, Personnel Matters, to deliberate the appointment, employment, evaluation, or duties of public officer or employees: City Manager.  

The City Council recessed into executive session at 9:44 p.m.  

The City Council reconvened into regular session at 10:30 p.m.  

ADJOURNMENT  

There being no further business, the meeting was adjourned at 10:30 p.m.  

CITY OF HUTTO, TEXAS  

[Signature]  
Doug Gaul, Mayor  

ATTEST:  

[Signature]  
Seth Gipson, City Secretary