The Hutto City Council met in a regular session on Thursday, December 1, 2016, in the Hutto City Council Chamber, 401 W. Front Street, Hutto, TX 78634.

CALL SESSION TO ORDER

Mayor Gaul called the session to order at 7:00p.m.

ROLL CALL

Members of the City Council that were present were Mayor Doug Gaul, Mayor Pro-tem Michael J. Smith, Councilmember Tom Hines, Councilmember Nathan Killough, Councilmember Lucio Valdez, and Councilmember Bettina Jordan. Councilmember Anne Cano was absent.

Members of staff that were present were Micah Grau, Interim City Manager, Charlie Crossfield, City Attorney, Helen Ramirez, Development Services Director, Earl Morrison, Chief of Police, Melanie Melancon, Finance Director, Scot Stromness, Public Works Director, and Seth Gipson, City Secretary.

INVOCATION

The invocation was given by Pastor Jerry Reynaga with La Hermosa Church of Hutto.

PLEDGE OF ALLEGIANCE

Mayor Gaul led the Pledge of Allegiance and the Texas Pledge.

PUBLIC COMMENT

5A. Remarks from visitors

There were no remarks from visitors.

WORK SESSION

6A. Work session with the Bond Committee to review recommendations for a proposed May 2017 General Obligation bond election.

Micah Grau, Interim City Manager, made the staff presentation. Michael Cooper, Chair of the Bond Election Committee, also spoke on the process and thanked staff for their time.
The City Council formed a Bond Election Committee on July 7, 2016, to evaluate and propose projects for consideration for a May 6, 2017, Bond Referendum Election. The Committee met from August - November to review and discuss proposed projects. In addition, a joint City Council and Bond Committee work session was held on September 1 to discuss the Committee’s purpose and to provide direction. The meetings were public and public comment was allowed at the beginning of each meeting to allow the public to provide input on proposed projects.

This was a Committee driven process where they identified, ranked, discussed, and prioritized projects. Staff provided technical support and developed scopes and cost estimates for the projects identified by the Committee. The City’s financial advisor and bond counsel were also technical - advisors to the Bond Committee.

As a result of the process, the Committee is recommending the following:

- Proposition 1 totaling $14,100,000 for Public Safety facilities including a fire station and police station.
- Proposition 2 totaling $18,600,000 for Transportation improvements.
- Proposition 3 totaling $17,800,000 for Park improvements including athletic fields, family aquatic center, and parkland acquisition.
- Proposition 4 totaling $3,075,000 for construction of a Maintenance Facility for the City of Hutto.

Danielle Singh, City Engineer, provided a brief overview of each project that is outlined in each of the four propositions.

There were two Public Comments:

Tim Chase – President of EDC – asked several questions about the bond ability of the city and how projects would be prioritized.

Steve Harris – 1106 Canoe Cove – Advocated for not issuing debt and implementing a pay as you go plan.

The City Council discussed the impact this would have on the current tax rate, transportation rehabilitation projects versus projects that are adding capacity, and projects that are going to generate revenue.

There was a representative from McCall, Parkhurst, and Horton, the city’s bond counsel, which spoke briefly on ballot wording.

PRESENTATIONS

7A. Presentation and discussion concerning the Quarterly Investment Report.

Melanie Melancon, Finance Director, provided the overview of the investment report, which shows cash and investment balances for all funds combined. As of September 30,
2016, the city’s investment balances were made up of cash, investment pools, and certificates of deposit.

RESOLUTIONS

8A. Consideration and possible action on a resolution concerning the execution of Supplemental Agreement No. 1 with H.R. Gray & Associates, Inc. to allow additional construction phase services for the Hutto South Wastewater Treatment Plant due to delays and a revised timeline on the project.

Danielle Singh, City Engineer, gave the staff presentation. Additional construction phase services are required since the construction contract has exceeded the allotted days to achieve substantial completion of the project. H.R. Gray’s contract was calculated based on substantial completion occurring within 480 days from the start of the contract. This amendment will allow H.R. Gray to continue their work as the project manager for the duration of construction.

Charlie Crossfield, City Attorney, provided an overview of the liquidated damages process.

MOTION: Councilmember Tom Hines moved to approve resolution concerning the execution of Supplemental Agreement No. 1 with H.R. Gray & Associates, Inc. to allow additional construction phase services for the Hutto South Wastewater Treatment Plant due to delays and a revised timeline on the project. Mayor Pro-tem Michael Smith seconded the motion.

Discussion concerning the substantial completion date ensued and a representative from HR Gray provided a project update and outlined some obstacles that have been encountered during the project.

VOTE:

Ayes: Mayor Doug Gaul
Mayor Pro-tem Michael Smith
Councilmember Tom Hines
Councilmember Nathan Killough
Councilmember Lucio Valdez
Councilmember Bettina Jordan

Nays: None
Abstain: None
Absent: Councilmember Anne Cano

ACTION: The motion carried with 6 ayes and 0 nays.

8B. Consideration and possible action on a resolution issuing a purchase order to Grande Truck Center for the purchase of an F550 Ford Extended Cab Truck with Utility Bed, Air Compressor and an electric Auto Crane.

Scot Stromsness, Public Works Director, gave the staff presentation. Currently public works has two utility work trucks. Our goal is to have three utility trucks with two
employees per truck, who are equipped to deal with water and wastewater issues. Originally an F450 was requested in the budget process. Due to the Gross Vehicle Weight Requirements of the crane and crane body we found that we needed to move from and F450 to an F550 truck and chassis. The Auto crane is rated to pick up 6000 pounds and will be used for replacing fire hydrants, valves, pumps and motors and reduces employee on the job injuries. This truck and auto crane were budgeted in FY2016/17 budget.

MOTION: Mayor Pro-tem Michael Smith moved to approve a resolution issuing a purchase order to Grande Truck Center for the purchase of an F550 Ford Extended Cab Truck with Utility Bed, Air Compressor and an electric Auto Crane. Councilmember Nathan Killough seconded the motion.

VOTE: Ayes: Mayor Doug Gaul
Mayor Pro-tem Michael Smith
Councilmember Tom Hines
Councilmember Nathan Killough
Councilmember Lucio Valdez
Councilmember Bettina Jordan

Nays: None
Abstain: None
Absent: Councilmember Anne Cano

ACTION: The motion carried with 6 ayes and 0 nays.

8C. Consideration and possible action on a resolution concerning an Interlocal Agreement with the Williamson County Emergency Services District #3 for fire inspection, review, and enforcement services within the City of Hutto limits.

Micah Grau, Interim City Manager, gave the staff presentation. The proposed Interlocal agreement would formalize the current practice of the Williamson County Emergency Services District #3 performing fire review, inspections, and enforcement for the City of Hutto. Under the proposed agreement, the WCESD#3 will provide fire review, inspection, and code enforcement of the City Council’s adopted fire code. Any appeals would be made directly to the City Council, in accordance with Art. 10.02 of the Hutto Code of Ordinances, as the Council adopts the fire code within the City of Hutto limits.

The City will not compensate the WCESD#3 for these services. Instead, the WCESD#3 will charge and collect fire inspection and review fees directly from customers.

Helen Ramirez, Development Services Director, and Scot Kerwood, Fire Chief, provided an overview of the current processes and how the two entities work together to perform these tasks.

MOTION: Councilmember Lucio Valdez moved to approve a resolution concerning an Interlocal Agreement with the Williamson County Emergency Services District #3 for fire inspection, review, and enforcement services within the City of Hutto limits. Mayor Pro-tem Michael Smith seconded the motion.

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VOTE: Ayes: Mayor Doug Gaul  
Mayor Pro-tem Michael Smith  
Councilmember Tom Hines  
Councilmember Nathan Killough  
Councilmember Lucio Valdez  
Councilmember Bettina Jordan  
Nays: None  
Abstain: None  
Absent: Councilmember Anne Cano

ACTION: The motion carried with 6 ayes and 0 nays.

OTHER BUSINESS:

9A. Conduct applicant interviews and possible action concerning a recommendation for appointments to City boards and commissions.

The City Council conducted several interviews for the Historic Preservation Commission and the Parks Advisory Board.

EXECUTIVE SESSION

10A. Executive Session as authorized by §551.074, Texas Government Code Personnel Matters, regarding appointments to the Hutto Economic Development Corporation Board of Directors, Planning and Zoning Commission, and Zoning Board of Adjustment.

The City Council did not recess into executive session.

ADJOURNMENT

There being no further business, the meeting was adjourned at 9:09 p.m.

CITY OF HUTTO, TEXAS

ATTEST:

Seth Gipson, City Secretary