The Hutto City Council met in a regular session on Thursday, November 3, 2016, in the Hutto City Council Chamber, 401 W. Front Street, Hutto, TX 78634.

CALL SESSION TO ORDER

Mayor Gaul called the session to order at 7:00 p.m.

ROLL CALL

Members of the City Council that were present were Mayor Doug Gaul, Mayor Pro-tem Michael J. Smith, Councilmember Anne Cano, Councilmember Tom Hines, Councilmember Nathan Killough, Councilmember Lucio Valdez, and Councilmember Bettina Jordan.

Members of staff that were present were Micah Grau, Interim City Manager, Charlie Crossfield, City Attorney, Randy Barker, General Services Director, Earl Morrison, Chief of Police, and Seth Gipson, City Secretary.

INVOCATION

The invocation was given by Pastor Russell Daniel with Austin Christian Fellowship.

PLEDGE OF ALLEGIANCE

Mayor Gaul led the Pledge of Allegiance and the Texas Pledge.

PROCLAMATIONS

5A. Proclamation declaring the week of November 7-11, 2016, as Municipal Court Week.

Mayor Gaul presented this proclamation to Judge Lucas Wilson, Lea Ness, Municipal Court Clerk, and Taffenie Walton, Deputy Court Clerk.

Whereas, more people, citizens and non-citizens alike, come in personal contact with municipal courts than all other Texas courts combined; and

Whereas, Municipal Judges and court support personnel have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all, and conform to the standards set by the Canons of Judicial Conduct; and
Whereas, the Municipal Courts play a significant role in preserving the quality of life in Texas communities through the adjudication of traffic offenses, ensuring a high level of traffic safety for our citizens; and

Whereas, the Municipal Judges and Clerks continually strive to improve the administration of justice through participation in judicial education programs, seminars, workshops, and the annual meetings of their state and local professional organizations; and

Whereas, it is most appropriate that we recognize the accomplishments of the over 900 Texas Municipal Courts and salute their critical role in preserving public safety, protecting the quality of life in Texas communities, and deterring future criminal behavior.

Now Therefore, I, DOUG GAUL, MAYOR, of the City of Hutto hereby proclaim the week of November 7 - 11, 2016, as

"MUNICIPAL COURT WEEK"

in Hutto, and further extend appreciation to all Municipal Judges and Court Support Personnel for the vital services they perform and their exemplary dedication to our community.

Proclaimed this 3rd day of November 2016.

PUBLIC COMMENT

6A. Remarks from visitors

There were no remarks from visitors.

ORDINANCES


Charlie Crossfield, City Attorney, gave the staff presentation which outlined the written changes that are necessary to comply with Texas Local Government Code, Chapter 214.

Mayor Gaul opened the public hearing at 7:09 p.m.

There being no public comment the public hearing was closed at 7:09 p.m.

There was a brief discussion concerning the powers and duties of the building official and whether the building official has to obtain authorization before performing an inspection on private property without the property owner’s consent.
MOTION: Councilmember Nathan Killough moved to approve the first reading of the ordinance amending the Code of Ordinances (2014 Edition), Chapter 6, Article 6.03: Unsafe Buildings with the addition of the legal requirement for an official to obtain a warrant before performing an inspection on private property. Councilmember Tom Hines seconded the motion.

VOTE: Ayes: Mayor Doug Gaul
Mayor Pro-temp Michael Smith
Councilmember Anne Cano
Councilmember Tom Hines
Councilmember Nathan Killough
Councilmember Lucio Valdez
Councilmember Bettina Jordan
Nays: None
Abstain: None
Absent: None

ACTION: The motion carried with 7 ayes and 0 nays.

7B. Consideration and possible action on the first reading of an ordinance amending the composition and miscellaneous provisions of Chapter 2, Article 2.02 Board, Commissions, and Authorities, Section 2.02.003 Appointments; Vacancies of the Code of Ordinances (2014 Edition).

Seth Gipson, City Secretary, gave the staff presentation. The City Council has been reviewing policies and procedures pertaining to the appointments of board and commission members. Currently, the code of ordinances states that the City Council will appoint the chair and vice chair of each board and commission, as stated in Article 2.02 Boards, Commissions, and Authorities, Section 2.02.003 (b) Appointments; Vacancies. The council wishes to amend the current procedure, so that each board and commission will select their own chair and vice chair.

The proposed amendment will make the desired change so that the members of the board or commission will select their own chair and vice chair by a vote of the membership but also allows the City Council to make the appointment if necessary.

Discussion ensued concerning the proposed wording and its meaning. Several other options were presented and discussed.

MOTION: Councilmember Anne Cano moved to approve the first reading of the ordinance amending the composition and miscellaneous provisions of Chapter 2, Article 2.02 Board, Commissions, and Authorities, Section 2.02.003 Appointments; Vacancies of the Code of Ordinances (2014 Edition). Mayor Pro-temp Michael Smith seconded the motion.

VOTE: Ayes: Mayor Doug Gaul
Mayor Pro-temp Michael Smith
Councilmember Anne Cano

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Councilmember Bettina Jordan

Nays: Councilmember Nathan Killough
      Councilmember Lucio Valdez
      Councilmember Tom Hines

Abstain: None
Absent: None

**ACTION:** The motion carried with 4 ayes and 3 nays.

**RESOLUTIONS**

8A. **Consideration and possible action on a resolution concerning a Finance Contract with US Bancorp Government Leasing & Finance for the purpose of procuring vehicles and equipment for the City of Hutto.**

Randy Barker, General Services Director, made the staff presentation. The City of Hutto is requesting to enter into a lease agreement with US Bancorp Government Leasing & Finance for a five (5) year lease not to exceed $410,000 to purchase one (1) Building Inspector pickup truck for Development Services, one (1) top dresser for Parks & Recreation, one (1) Ford F450 with crane attachment for Public Works and four (4) patrol vehicles for the Police Department.

**MOTION:** Councilmember Tom Hines moved to approve the resolution concerning a Finance Contract with US Bancorp Government Leasing & Finance for the purpose of procuring vehicles and equipment for the City of Hutto. Mayor Pro-tem Michael Smith seconded the motion.

**VOTE:**

Ayes: Mayor Doug Gaul
      Mayor Pro-tem Michael Smith
      Councilmember Anne Cano
      Councilmember Tom Hines
      Councilmember Nathan Killough
      Councilmember Lucio Valdez
      Councilmember Bettina Jordan

Nays: None
Abstain: None
Absent: None

**ACTION:** The motion carried with 7 ayes and 0 nays.

8B. **Consideration and possible action on a resolution amending and readopting the City Council Protocol Policy.**

Seth Gipson, City Secretary, made the staff presentation which outlined the proposed minor changes in grammar and terminology and the process which Mayor Gaul developed for making appointments to boards and commissions.
The process utilized a council subcommittee to review applications and conduct interviews, but allowed for all councilmembers to submit comments concerning the applicants.

The City Council discussed other potential options for these types of appointments and the consensus was the keep the structure, but strike the subcommittee and have the entire City Council review and interview board and commission applicants.

**MOTION:** Councilmember Tom Hines moved to approve the resolution amending and readopting the City Council Protocol Policy with the amendments discussed. Councilmember Nathan Killough seconded the motion.

**VOTE:**

**Ayes:**
- Mayor Doug Gaul
- Mayor Pro-tem Michael Smith
- Councilmember Anne Cano
- Councilmember Tom Hines
- Councilmember Nathan Killough
- Councilmember Lucio Valdez
- Councilmember Bettina Jordan

**Nays:** None

**Abstain:** None

**Absent:** None

**ACTION:** The motion carried with 7 ayes and 0 nays.

**EXECUTIVE SESSION**

9A. Executive Session as authorized by §551.074, Texas Government Code, Personnel Matters: to conduct interviews with the finalists for the position of City Manager for the City of Hutto.

The City Council recessed into executive session at 7:40 p.m.

The City Council reconvened into regular session at 9:36 p.m.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 9:36 p.m.

CITY OF HUTO, TEXAS

[Signature]

Doug Gaul, Mayor

**ATTEST:**

[Signature]

Seth Gipson, City Secretary

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