The Hutto City Council met in a regular session on Thursday, October 13, 2016, in the Hutto City Council Chamber, 401 W. Front Street, Hutto, TX 78634.

CALL SESSION TO ORDER

Mayor Gaul called the session to order at 7:00 p.m.

ROLL CALL

Members of the City Council that were present were Mayor Doug Gaul, Mayor Pro-tem Michael J. Smith, Councilmember Anne Cano, Councilmember Tom Hines, Councilmember Nathan Killough, Councilmember Lucio Valdez, and Councilmember Bettina Jordan.

Members of staff that were present were Micah Grau, Interim City Manager, Charlie Crossfield, City Attorney, Randy Barker, General Services Director, Helen Ramirez, Development Services Director, Earl Morrison, Chief of Police, and Seth Gipson, City Secretary.

INVOCATION

The invocation was given by Pastor Caleb Higginbotham with New Hope Christian Church.

PLEDGE OF ALLEGIANCE

A local Cub Scout troop led the Pledge of Allegiance and the Texas Pledge.

PROCLAMATIONS

5A. Proclamation declaring October 2016 as Cyber Security Awareness Month in Hutto

Mayor Gaul presented to the following proclamation to Max Yeste, former City Councilmember, and David Reeves, IT Manager.

Whereas, we recognize the vital role that technology has in our daily lives and in the future of our nation, whereby today many citizens, schools, libraries, businesses, and other organizations use the Internet for a variety of tasks; and

Whereas, critical infrastructure sectors are increasingly reliant on information systems to support financial services, energy, telecommunications, transportation, utilities, health care, and emergency response systems; and

Whereas, Internet users and our information infrastructure face an increasing threat of malicious cyber attacks thus the U.S. Department of Homeland Security has established the Office of Cyber-security and Communications and devoted resources within it to

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solely support the strengthening and securing of the country’s cyber infrastructure at the state, local, tribal, and territorial levels; and

Whereas, maintaining the security of cyberspace is a shared responsibility in which each of us has a critical role, and awareness of computer security essentials will improve the security of the City of Hutto information infrastructure and economy.

Now, Therefore, I, DOUG GAUL, MAYOR, of the City of Hutto, do hereby proclaim the Month of October 2016, as

“CYBER SECURITY AWARENESS MONTH”

in Hutto, and encourage all citizens to learn about cyber security; and put that knowledge into practice in their homes, schools, workplaces, and businesses.

Proclaimed this the 13th day of October 2016.

5B. Proclamation declaring the week of October 16-22, 2016, as Friends of Libraries Week in Hutto.

Mayor Gaul presented to the following proclamation to Tara Chappell, President of the Friends of the Hutto Library, and Lisa Riggs, the Hutto Library Assistant.

Whereas, Friends of the Hutto Library raises money that enables our library to provide additional programming, much needed equipment, support for children’s summer reading, and special events throughout the year; and

Whereas, the work of the Friends highlights on an on-going basis that our library is a cornerstone of the community providing opportunities for all to engage in the joy of lifelong learning and connect with the thoughts and ideas of others from ages past to the present; and

Whereas, the Friends understand the critical importance of well funded libraries and advocate to ensure that our library gets the resources it needs to provide a wide variety of services to all ages including access to print and electronic materials, along with expert assistance in research, readers’ advisory, and children’s services; and

Whereas, the Friends’ gift of their time and commitment to the library sets an example for all in how volunteerism leads to positive civic engagement and the betterment of our community.

Now, Therefore, I, DOUG GAUL, MAYOR, of the City of Hutto, do hereby proclaim October 16-22, 2016, as

“FRIENDS OF LIBRARIES WEEK”

In the City of Hutto and I urge everyone to thank them for all they do to make our library and community so much better.
Proclaimed this the 13th day of October 2016.

PUBLIC COMMENT

6A. Remarks from visitors

There were no remarks from visitors.

CONSENT AGENDA ITEMS:

All items listed on the consent agenda are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Council member in which event, the item will be removed from the consent agenda and considered as a regular agenda item.

7A. Consideration and possible action on the second and final reading of an ordinance regarding the proposed annexation of the Malone Tract, located on 63.46 acres more or less, of land located on CR 136, southwest of the intersection of FM 1660 South and CR 163.

7B. Consideration and possible action on a resolution concerning the proposed Amended Plat of Star Ranch Gattis School Road/SH 130 Subdivision Lots 1A and 3A, 28.264 acres, more or less, of land, 2 commercial lots, located within Hutto's extraterritorial jurisdiction at Gattis School Road (south boundary) and SH-130 (west boundary).

7C. Consideration and possible action on a resolution concerning the proposed Park At Brushy Creek Phase 4B Final Plat, 9.054 acres, more or less, of land, 49 single family lots, located at Fistral Drive and Pentire Way.

7D. Consideration and possible action on the meeting minutes for the August 18, 2016, September 1, 2016, and September 15, 2016 City Council Regular Meetings, the August 25, 2016 and September 22, 2016 Special Called City Council meetings, the August 27, 2016 Joint City Council, Planning and Zoning Commission, and Hutto Economic Development Corporation Board Work Session.

MOTION: Councilmember Tom Hines moved to approve items 7A-7D on the consent agenda as presented. Councilmember Nathan Killough seconded the motion.

VOTE: Ayes: Mayor Doug Gaul
Mayor Pro-tem Michael Smith
Councilmember Anne Cano
Councilmember Tom Hines
Councilmember Nathan Killough
Councilmember Lucio Valdez
Councilmember Bettina Jordan

Nays: None

Abstain: None

Absent: None

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**ACTION:** The motion carried with 7 ayes and 0 nays.

**ORDINANCES**

8A. Consideration of a public hearing and possible action on the first reading of an ordinance concerning the zoning change for the Brooklands (Hutto 150) property, located on 161.80 acres, more or less, of land, out of the William Gatlin Survey, Abstract No. 271, 63.46 acres of Agriculture Land are being added to the existing SmartCode zoned 98.34 acres resulting in an amended SmartCode Regulating Plan for the entire site.

Helen Ramirez, Development Services Director, made the staff presentation. Mrs. Ramirez provided an overview of the proposed development including the Transect Plan, area designed for open space, thoroughfare plan, and the percentage of commercial and residential development.

Mrs. Ramirez highlighted that the purpose of this item was to consider the overall zoning of the property.

Mayor Gaul opened the public hearing at 7:29 p.m.

- Lisa pollard – 4217 Prickly Pear Dr. – briefly spoke on the proposed layout of the development.
- Daire O’Ceallag – spoke in support of the development.

There being no further public comment, Mayor Gaul closed the public hearing at 7:31 p.m.

Following public comment, there was discussion concerning conducting a Traffic Impact Analysis and the time frame for commercial development.

**MOTION:** Mayor Pro-tem Michael Smith moved to approve the first reading of an ordinance concerning the zoning change for the Brooklands (Hutto 150) property, located on 161.80 acres, more or less, of land, out of the William Gatlin Survey, Abstract No. 271, 63.46 acres of Agriculture Land are being added to the existing SmartCode zoned 98.34 acres resulting in an amended SmartCode Regulating Plan for the entire site. Councilmember Nathan Killough seconded the motion.

**VOTE:**

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<th>Ayes</th>
<th>Mayor Doug Gaul</th>
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<td>Mayor Pro-tem Michael Smith</td>
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<td>Councilmember Bettina Jordan</td>
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<td>Nays:</td>
<td>Councilmember Lucio Valdez</td>
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<td>Abstain:</td>
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<td>Absent:</td>
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ACTION: The motion carried with 6 ayes and 1 nays.

WORK SESSION

9A. Work session to discuss updates to the City Council Protocol Policy.

Seth Gipson, City Secretary, made the staff presentation. In 2015, the Leadership and Legislative Subcommittee reviewed the Council Relations Policy and identified other policies that had been established throughout the years. They codified those policies into one document called the City Council Protocol Policy, which was approved in August 2015.

Since that time, staff has reviewed the policy and identified several items that require updating. Mr. Gipson presented the recommended changes, which included correcting grammatical errors, updating terminology, and removing the subcommittee structure and replacing it with a process for appointing boards and commissions. The City Council discussed potential processes that utilized a subcommittee and one that involved the entire council in the interview process. The Mayor stated that he would work with staff to develop a process and bring it back to the City Council for final approval.

EXECUTIVE SESSION


10B. Executive Session as authorized by §551.074, Texas Government Code, Personnel Matters, to deliberate the appointment, employment, evaluation, or duties of public officer or employees: City Manager.

The City Council recessed into executive session at 8:05 p.m.

The City Council reconvened into regular session at 11:08 p.m.

ADJOURNMENT

There being no further business, the meeting was adjourned at 11:10 p.m.

CITY OF HUTTO, TEXAS

ATTEST:

Seth Gipson, City Secretary

Doug Gaul, Mayor

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