The Hutto City Council met in a regular session on Thursday, July 21, 2016, in the Hutto City Council Chamber, 401 W. Front Street, Hutto, TX 78634.

CALL SESSION TO ORDER

Mayor Gaul called the session to order at 7:00 p.m.

ROLL CALL

Members of the City Council that were present were Mayor Doug Gaul, Mayor Pro-tem Michael J. Smith, Councilmember Anne Cano, Councilmember Tom Hines, Councilmember Nathan Killough, Councilmember Lucio Valdez, and Councilmember Bettina Jordan.

Members of staff that were present were Micah Grau, Interim City Manager, Charlie Crossfield, City Attorney, Helen Ramirez, Development Services Director, Earl Morrison, Chief of Police, Melanie Melancon, Finance Director, Randy Barker, General Services Director, Scot Stroomsness, Public Works Director, and Seth Gipson, City Secretary.

INVOCATION

The invocation was given by Pastor Will Hutchinson with Resonate Community Church.

PLEDGE OF ALLEGIANCE

Mayor Gaul led the Pledge of Allegiance and the Texas Pledge.

PROCLAMATIONS

5A. Proclamation recognizing the month of August 2016, as "Breast Feeding Awareness Month" in the City of Hutto.

Mayor Gaul read and presented the proclamation to Candace Charles, with the Williamson County and Cities Health District.

Official Proclamation

Whereas, the Williamson County and Cities Health District’s Women, Infants and Children (WIC) Program takes this occasion to educate, inform, and encourage breast-feeding mothers on the importance of health care for mothers and babies; and
Whereas, the mission of WIC is focused on improving the nutritional status of low and moderate income women, infants, and children by providing food, nutrition and breastfeeding education; and

Whereas, the goals of WIC are to highlight the importance of breast milk for infants as well as the support that is available throughout the community and to make sure that the importance of breastfeeding reaches as many people as possible.

Now Therefore, I, DOUG GAUL, MAYOR of the City of Hutto do hereby proclaim the month of August, 2016 as

"BREAST-FEEDING AWARENESS MONTH"

in Hutto and urge all citizens to take part in recognizing the successes of healthy mothers and healthy children and to help by providing encouragement to breast-feeding mothers.

Proclaimed this the 21st day of July, 2016.

5B. Proclamation declaring August 2, 2016, as 'National Night Out' in the City of Hutto in recognition of the community activities that will be held in the City.

Mayor Gaul read and presented the proclamation to Officer Suzanne Glass and Chief Earl Morrison.

Official Proclamation

Whereas, the Hutto Police Department along with the National Association of Town Watch is participating in a unique, nationwide crime and drug prevention program on August 2, 2016, called "National Night Out"; and

Whereas, the 33rd Annual National Night Out provides a unique opportunity for Hutto to join forces with thousands of other communities across the country in promoting cooperative, police community crime prevention, and the enhancement of quality-of-life issues; and

Whereas, the citizens of Hutto play a vital role in assisting the Police Department through joint crime, drug prevention, and reporting efforts in Hutto; and

Whereas, it is essential that all citizens of Hutto be aware of the importance of crime prevention programs and the impact their participation can have on reducing crime, drugs, and violence in Hutto; and

Whereas, police-community partnerships, neighborhood safety, awareness, and cooperation are important themes of the National Night Out program.
Now Therefore, I, DOUG GAUL, MAYOR of the City of Hutto do hereby proclaim August 2, 2016, as the

33rd ANNUAL NATIONAL NIGHT OUT

and call upon all citizens to join with me in supporting this important night.

Proclaimed this 21st day of July, 2016.

5C. Proclamation declaring July 2016, as "Parks and Recreation Month" in the City of Hutto.

Mayor Gaul read and presented the proclamation to Troy McMillin, Park Advisory Board Chair, Kelly Gaydos, Parks Advisory Board Vice-Chair, and Micah Grau, Interim City Manager.

Official Proclamation

Whereas, public parks and recreation systems are dedicated to enhancing the quality of life for millions of residents in communities around the world, ensuring the health of all citizens, and contributing to the economic and environmental well-being of a community through recreation programming, leisure activities and conservation efforts; and

Whereas, parks and recreation programs increase a community’s economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

Whereas, parks and natural recreation areas improve water quality, protect groundwater, prevent flooding, improve the quality of the air, provide vegetative buffers to development, and produce habitats for wildlife; and

Whereas, recreation programs such as Park Kids Summer Camp, softball leagues, Summer Track Club, and Movies in the Park are programs which keep children and adults active and healthy as well as promote Hutto’s park system; and

Whereas, in observance of Recreation and Parks Month, we recognize the vital contributions of the volunteers who have served or currently serve on the Parks Advisory Board, various youth sports organizations, and the employees of our parks and recreation department and also recognize the dedicated supporters that keep public parks clean and safe for visitors, organize youth activities, provide educational programs, advocate for more open space, ensure that facilities are safe and accessible for all citizens to enjoy, and unselfishly raise funds for local improvements.

Now, Therefore, I, DOUG GAUL, MAYOR, of the City of Hutto, do hereby proclaim the month of July, 2016 as
HUTTO PARKS & RECREATION MONTH

in the City of Hutto and applaud the continued celebration of our parks and recreation system in the community. I further encourage the community to stay active by visiting their neighboring parks and trails.

Proclaimed this the 21st day of July, 2016.

PUBLIC COMMENT

6A. Remarks from visitors

Kelly Gaydos - 1200 Regan Wells Dr. – spoke in opposition to the joint City/YMCA athletic fields.

Randy Lee – 105 E. Doucet Cove - spoke of the potential uses of the Joint City/YMCA athletic fields for the Hutto Youth Baseball Softball Association.

CONSENT AGENDA ITEMS:

All items listed on the consent agenda are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Council member in which event, the item will be removed from the consent agenda and considered as a regular agenda item.

7A. Consideration and possible action on a resolution concerning the proposed Carol Meadows Section 2 Preliminary Plat, 34.49 acres, more or less, of land, 112 single family lots, located at Limmer Loop and Carol Drive.

7B. Consideration and possible action on the second reading of an ordinance amending the Fiscal Year 2015-16 Budget to reflect adjustments such as internal fund transfers, salary adjustments, and other miscellaneous items (Budget Amendment #3).

7C. Consideration and possible action on the second and final reading of an ordinance concerning the first amendment to the Fiscal Year 2016 Budget of the Hutto Economic Development Corporation.

7D. Consideration and possible action on a resolution concerning the proposed Hutto Crossing Phase 4 Section 1 Final Plat, 1.88 acres, more or less, of land, 1 amenity lot, located on Cyril Drive at Duroc Drive.

MOTION: Councilmember Tom Hines moved to approve items 7A-7D on the consent agency as presented. Mayor Pro-tem Michael Smith seconded the motion.

VOTE: Ayes: Mayor Doug Gaul
Mayor Pro-tem Michael Smith
Councilmember Anne Cano
Councilmember Tom Hines

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Councilmember Nathan Killough
Councilmember Lucio Valdez
Councilmember Bettina Jordan

Nays: None
Abstain: None
Absent: None

ACTION: The motion carried with 7 ayes and 0 nays.

ORDINANCES

8A. Consideration and possible action on the first reading of an ordinance continuing Chapter 14 Offenses and Additional Provisions, Division 2 Curfew, of the City of Hutto Code of Ordinances regarding juvenile curfew regulations.

Earl Morrison, Police Chief, gave the staff presentation. This ordinance must be readopted every three years by the governing body, per state law. There were no changes recommended to the current ordinance.

MOTION: Councilmember Nathan Killough moved to approve the first reading of an ordinance continuing Chapter 14 Offenses and Additional Provisions, Division 2 Curfew, of the City of Hutto Code of Ordinances regarding juvenile curfew regulations. Councilmember Anne Cano seconded the motion.

VOTE: Ayes: Mayor Doug Gaul
Mayor Pro-tem Michael Smith
Councilmember Anne Cano
Councilmember Tom Hines
Councilmember Nathan Killough
Councilmember Lucio Valdez
Councilmember Bettina Jordan

Nays: None
Abstain: None
Absent: None

ACTION: The motion carried with 7 ayes and 0 nays.

8B. Consideration of a public hearing and possible action on the first reading of an ordinance concerning the zoning change for 485 FM 685, 0.944 acres, more or less, of land, Lot C7, Block G of the Enclave At Brushy Creek Section 1, from SF-1 (single family residential) to B-2 (general commercial) zoning district.

Helen Ramirez, Development Services Director, gave the staff presentation, which consisted of an overview of the property, the development plans, and Mrs. Ramirez highlighted that this project is consistent with the Future Land Use Plan.

Mayor Doug Gaul opened the public hearing at 7:21 pm.
There being no public to comment, Mayor Doug Gaul closed the public hearing at 7:21 pm.

**MOTION:** Councilmember Anne Cano moved to approve the first reading of an ordinance concerning the zoning change for 485 FM 685, 0.944 acres, more or less, of land, Lot C7, Block G of the Enclave At Brushy Creek Section 1, from SF-1 (single family residential) to B-2 (general commercial) zoning district. Councilmember Bettina Jordan seconded the motion.

**VOTE:**  
**Ayes:**  
Mayor Doug Gaul  
Mayor Pro-tem Michael Smith  
Councilmember Anne Cano  
Councilmember Tom Hines  
Councilmember Nathan Killough  
Councilmember Lucio Valdez  
Councilmember Bettina Jordan  

**Nays:** None  
**Abstain:** None  
**Absent:** None

**ACTION:** The motion carried with 7 ayes and 0 nays.

Councilmember Nathan Killough moved to dispense with the second reading of the ordinance. Councilmember Lucio Valdez seconded the motion.

**VOTE:**  
**Ayes:**  
Mayor Doug Gaul  
Mayor Pro-tem Michael Smith  
Councilmember Anne Cano  
Councilmember Tom Hines  
Councilmember Nathan Killough  
Councilmember Lucio Valdez  
Councilmember Bettina Jordan  

**Nays:** None  
**Abstain:** None  
**Absent:** None

**ACTION:** The motion carried with 7 ayes and 0 nays.

**8C.** Consideration and possible action on the first reading of an ordinance concerning the adoption of the Hutto Economic Development Corporation Fiscal Year 2016-17 Budget.

Tim Chase, Hutto EDC President, made the staff presentation, which included an overview of the following:

- Long-term projects  
- Fiscal Forecast for 2012-2016  
- Comparison of FY 2014, 2015, and 2016 Budgets
- Comparison of FY 2016 Budget and the Forecasted Year-end
- Proposed FY 2017 Budget
- Incentives Pool

**MOTION:** Councilmember Tom Hines moved to approve the first reading of an ordinance adopting the Hutto Economic Development Corporation Fiscal Year 2016-17 Budget. Councilmember Anne Cano seconded the motion.

**VOTE:**

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**ACTION:** The motion carried with 7 ayes and 0 nays.

**RESOLUTIONS**

9A. **Consideration and possible action on a resolution directing the Development Services Department to prepare a Municipal Service Plan for the proposed annexation of the Malone Tract, 63.46 acres, more or less, of land located on CR 136, southwest of the intersection of FM 1660 South and CR 163.**

Helen Ramirez, Development Services Director, made the staff presentation. The City of Hutto has received a request for a voluntary annexation for a property consisting of approximately 63.46 acres of land referred to as the Malone tract.

The overall vision for this property, once annexed, is to be zoned Smartcode and be developed as one cohesive development that would include commercial, open space and residential development. The developer of this property, RPS Group, has also submitted a zoning application.

**MOTION:** Councilmember Lucio Valdez moved to approve the a resolution directing the Development Services Department to prepare a Municipal Service Plan for the proposed annexation of the Malone Tract, 63.46 acres, more or less, of land located on CR 136, southwest of the intersection of FM 1660 South and CR 163. Mayor Pro-tem Michael Smith seconded the motion.

**VOTE:**

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Councilmember Lucio Valdez
Councilmember Bettina Jordan

Nays: None
Abstain: None
Absent: None

ACTION: The motion carried with 7 ayes and 0 nays.

9B. Consideration and possible action on a resolution regarding the execution of Amendment No. 2 to the Advanced Funding Agreement with TxDOT for funding of the FM 685 Widening and Bridge Replacement Project.

Emily Truman, City Engineer, made the staff presentation. This amendment reduces the city’s financial responsibility and the Advanced Funding Agreement is being revised to reflect current project costs.

MOTION: Councilmember Tom Hines moved to approve the resolution regarding the execution of Amendment No. 2 to the Advanced Funding Agreement with TxDOT for funding of the FM 685 Widening and Bridge Replacement Project. Councilmember Anne Cano seconded the motion.

VOTE: Ayes: Mayor Doug Gaul
Mayor Pro-tem Michael Smith
Councilmember Anne Cano
Councilmember Tom Hines
Councilmember Nathan Killough
Councilmember Lucio Valdez
Councilmember Bettina Jordan

Nays: None
Abstain: None
Absent: None

ACTION: The motion carried with 7 ayes and 0 nays.

9C. Consideration and possible action on a resolution regarding the execution of an Advance Funding Agreement for Voluntary Local Government Contributions to Transportation Improvement On-system Project with no required match for the installation of a traffic signal on SH 130 at FM 685/Star Ranch Blvd., Hutto, Texas.

Emily Truman, City Engineer, made the staff presentation. The SH 130 and FM 685 intersections are currently stopped controlled, however, the westbound travel movement at both intersections is uncontrolled providing for free flowing movements. A signal warrant has been met for the existing condition. With the construction of the proposed HEB development as well as other commercial/retail developments planned for this area, it is recommend that this intersection be signalized to provide safe and efficient traffic flow for all approaches to the intersections.
The construction of the traffic signal will be accomplished through the execution of this Advanced Funding Agreement between the City of Hutto and TxDOT and the traffic signal shall be constructed at the time the Muirfield Bend Drive extension is completed and connected to the existing section of Klattenhoff Lane.

**MOTION:** Councilmember Anne Cano moved to approve the resolution regarding the execution of an Advance Funding Agreement for Voluntary Local Government Contributions to Transportation Improvement On-system Project with no required match for the installation of a traffic signal on SH 130 at FM 685/Star Ranch Blvd., Hutto, Texas. Mayor Pro-tem Michael Smith seconded the motion.

**VOTE:**

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**ACTION:** The motion carried with 7 ayes and 0 nays.

9D. **Consideration and possible action on a resolution concerning an amendment to the Williamson County Regional Animal Shelter Interlocal Agreement.**

Micah Grau, Interim City Manager, made the staff presentation. Mr. Grau provided an overview of the following.

- Animal Shelter History
- Interlocal Amendments
- Goals for the Animal Shelter Expansion
- Charts concerning population growth and animal intake
- Construction schedule, phases, and costs

Cheryl Schneider, Director of the Williamson County Animal Shelter, provided information on how the current spaces have been used for multiple purposes and Ms. Schneider highlighted some specific immediate shelter needs.

**MOTION:** Councilmember Tom Hines moved to table the resolution concerning an amendment to the Williamson County Regional Animal Shelter Interlocal Agreement. Councilmember Anne Cano seconded the motion.

**VOTE:**

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Councilmember Nathan Killough
Councilmember Lucio Valdez
Councilmember Bettina Jordan

Nays: None
Abstain: None
Absent: None

**ACTION:** The motion carried with 7 ayes and 0 nays.

9E. Consideration and possible action on a resolution concerning a memorandum of understanding with the YMCA of Greater Williamson County to jointly develop, operate, and maintain recreation fields to serve the Hutto community.

Mayor Doug Gaul recused himself from this item.

Micah Grau, Interim City Manager, made the staff presentation. Sport fields continue to be a need in this community as youth and adults search for recreation and athletic opportunities. Creating additional soccer and baseball/softball fields was ranked as a high priority in the 2015 adopted Parks Master Plan.

The YMCA of Greater Williamson County first approached the City in 2014 to discuss a partnership to jointly develop sport fields located along Innovation Blvd. At that time, the City Council was unable to provide a direct monetary contribution to the project. Staff continued to work with the YMCA and has developed a Memorandum of Understanding with the YMCA to construct the fields. The City can pursue a Local Parks Non-Urban Recreation grant totaling $500,000 from the Texas Parks and Wildlife to match a contribution from the YMCA of $500,000 to build additional sport fields.

Discussion concerning maintenance and operations, next steps in moving forward with the memorandum of understanding, lease agreement with Texas State Technical College, infrastructure, and project costs.

**MOTION:** Councilmember Anne Cano moved to approve the resolution concerning a memorandum of understanding with the YMCA of Greater Williamson County to jointly develop, operate, and maintain recreation fields to serve the Hutto community. Councilmember Tom Hines seconded the motion.

**VOTE:** Ayes: Mayor Pro-tem Michael Smith
Councilmember Anne Cano
Councilmember Tom Hines
Councilmember Nathan Killough

Nays: Councilmember Lucio Valdez
Councilmember Bettina Jordan

Abstain: Mayor Doug Gaul
Absent: None

**ACTION:** The motion carried with 4 ayes and 2 nays.
WORK SESSION

10A. Presentation and discussion concerning the Proposed Fiscal Year 2016-17 Annual Operating Budget.

Melanie Melancon, Finance Director, made the staff presentation. Ms. Melancon provided an overview of the following:

- Utility Fund Revenues
- Utility Fund Expenses
- Utility Fund Contracts

Scot Stromness, Public Works Director, provided an overview of the Utility Division of Public Works, which included the following:
- History and operations of the Central Wastewater Treatment Facility
- Contract with the Brazos River Authority
- Water and Wastewater Division accomplishments and FY 17 objectives
- Planning Indicators
  o Customer growth
  o Service levels
  o Service demand request
  o Impacts

Randy Barker, General Service Director, provided an overview of the Utility Billing Division accomplishments and FY 17 objectives.

Ms. Melancon continued the presentation by providing updates concerning the Utility Fund CIP, Utility Debt Service Fund, Impact Fee Fund, and the Utility Capital Replacement Fund.

10B. Work session on the East Street rehabilitation and parking lot project.

Helen Ramirez, Development Services Director, and Emily Truman, City Engineer, made the staff presentation. City staff has been working with RPS Klotz on the design of the East Street and parking lot improvements project. They outlined the scope of the project, preliminary concepts plans, a design update, and three parking options.

The council discussed each option. The council consensus was to move forward with option c, as it had the most parking spaces and included a pedestrian plaza. The City Council also recommended that these options be presented to the downtown business owners.

10C. Work session to update the City Council on the Hutto Economic Development Corporation’s efforts to attract and expand economic development activities in Hutto.

Tim Chase, Hutto EDC President, made the staff presentation. Mr. Chase discussed the following:
- Historical perspective on the organization, staffing, budget and major projects
- Responsibilities of the Hutto EDC
- Types of Development: Community Development, Economic Development, and Business Development
- Ways to grow wealth
- Competitiveness in the market place
  - Labor Shed
- Site Research
  - Mega Site
  - Understanding infrastructure
  - Rail Road
  - Scientific Studies
    - Geotechnical
    - Wetlands Delineation
    - Archeological
    - Endangered Species
- Comparison of project counts for 2015 and 2016

EXECUTIVE SESSION

11A. Executive Session as authorized by §551.087, Texas Government Code regarding deliberation, Economic Development Negotiations, including the following: Project Wire.

11B. Executive Session as authorized by §551.087, Texas Government Code regarding deliberation, Economic Development Negotiations, including the following: Project Tonk.

The Hutto City Council recessed into executive session at 10:39 pm.

The Hutto City Council reconvened into regular session at 11:45 pm.

ADJOURNMENT

There being no further business, the meeting was adjourned at 11:45 pm.

CITY OF HUTO, TEXAS

[Signature]

Doug Gaul, Mayor

ATTEST:

[Signature]

Seth Gipson, City Secretary