The Hutto City Council met in a regular session on Thursday, May 5, 2016, in the Hutto City Council Chamber, 401 W. Front Street, Hutto, TX 78634.

CALL SESSION TO ORDER

Mayor Holland called the session to order at 7:00 p.m.

ROLL CALL

Members of the City Council that were present were Mayor Debbie Holland, Mayor Pro-tem Michael J. Smith, Councilmember Anne Cano, Councilmember Tom Hines, Councilmember Ronnie Quintanilla-Perez, Councilmember Lucio Valdez, and Councilmember Max V. Yeste.

Members of staff that were present were Karen Daly, City Manager, Micah Grau, Assistant City Manager, Charlie Crossfield, City Attorney, Helen Ramirez, Development Services Director, Earl Morrison, Chief of Police, Melanie Hudson, Finance Director, Scot Stroomsness, Public Works Director, and Seth Gipson, City Secretary.

INVOCATION

The invocation was given by Pastor Brian Black with The Fellowship Hutto.

PLEDGE OF ALLEGIANCE

Mayor Holland led the Pledge of Allegiance.

PROCLAMATIONS

5A. Proclamation declaring May 15, 2016, as Peace Officers Memorial Day and May 15-21, 2016, as Police Week.

Mayor Debbie Holland read and presented the following proclamation to Police Chief, Earl Morrison.

Official Proclamation

Whereas, in every American community, committed law enforcement officers watch over our neighborhoods and work to make our Nation a safer, more peaceful place; and

Whereas, by taking an oath to serve and protect their fellow citizens, law enforcement officers answer a vital calling and accept a profound responsibility and work to uphold our laws and serve on the front lines in the fight against crime and terrorism; and
Whereas, we honor the heroism of all of Hutto’s Police Officers who serve the cause of justice, and pay tribute to those in Texas who have lost their lives in the line of duty this past year. We ask God's blessing for the families and friends they left behind; and

Whereas, by a joint resolution approved October 1, 1962, as amended, the Congress of the United States has authorized and requested the president to designate May 15th of each year as “Peace Officers Memorial Day” and the week in which it falls as “Police Week”, and by Public Law 103-322, as amended, which directs that the flag of the United States on all Government buildings be displayed at half-staff on May 15, National Peace Officers’ Memorial Day.

Now Therefore, I, Debbie Holland, Mayor of the City of Hutto, Texas, do hereby proclaim:

MAY 15, 2016
AS PEACE OFFICERS MEMORIAL DAY
and
MAY 15-21, 2016
AS POLICE WEEK

in Hutto and urge all Hutto citizens to observe these events with appropriate ceremonies and activities and for citizens and businesses to display the flag at half staff on May 15, 2016.

Proclaimed this 5th day of May, 2016.

5B. Proclamation recognizing May 8 - 14, 2016, as "Economic Development Week" in conjunction with the International Economic Development Council.

Mayor Debbie Holland read and presented the following proclamation to Councilmember Anne Cano and Tim Chase, President/CEO of the Hutto Economic Development Corporation.

Official Proclamation

Whereas, the International Economic Development Association (IEDC) is celebrating its 90th year as the largest professional organization representing the practice of economic development; and

Whereas, the City recognizes it is a vital part of the region’s success due to its commitment to enhancing robust economic development programs and promoting strong partnerships with local entities in the Hutto Community and in the surrounding communities; and

Whereas, the practice of economic development recognizes its role in a region’s long term success by addressing issues vital to businesses such as workforce availability, training, international trade, direct foreign investment, incentives and reduced cost of operations that result in the creation of high-quality jobs, the development of vibrant
communities, and improve the quality of life in their regions; and

Whereas, The Hutto Economic Development Corporation achieved the designation of Accredited Economic Development Organization (AEDO) in 2008, a distinction held by only three organizations in the entire State of Texas and 46 organizations in North America and is led by a staff that has earned the special designation of Certified Economic Developer and Fellow Member by the International Economic Development Council.

Now Therefore, I, Debbie Holland, Mayor of the City of Hutto, Texas, do hereby proclaim:

MAY 8-14, 2016 AS ECONOMIC DEVELOPMENT WEEK

in Hutto and urge all Hutto citizens to recognize the importance of the economic development profession in creating investment opportunities and improving quality of life.

Proclaimed this 5th day of May, 2016.

5C. Proclamation declaring May 2016, as Motorcycle Safety and Awareness Month in Hutto, Texas.

Mayor Debbie Holland read and presented the following proclamation to Bob Wood with Crossroads Motorcycle Club.

Official Proclamation

Whereas, tens of thousands of Texas motorcyclists travel the roads, streets, and highways of the state in their regular work and school commutes, and in their weekend adventures and vacation rides; and,

Whereas, motorcycles are fuel efficient, reduce urban traffic and parking congestion, and tread lightly on the overworked road system and transportation infrastructure for which they help provide funding; and,

Whereas, campaigns have helped inform riders and motorists alike regarding motorcycle safety issues to reduce motorcycle-related risks, injuries, and, most of all, fatalities, through a comprehensive approach to motorcycle safety; and,

Whereas, it is the responsibility of all who put themselves behind the wheel to become aware of motorcyclists, regarding them with the same respect as any other motorist or vehicles traveling the highways of this country, and it is the responsibility of riders and motorists alike to obey all traffic laws and safety rules.

Now therefore, I, Debbie Holland, Mayor of Hutto, do hereby proclaim May 2016, as "MOTORCYCLE SAFETY AND AWARENESS MONTH"
in Hutto Texas, and I urge all residents to do their part to increase safety and awareness in our community.

Proclaimed this 5th day of May, 2016.

PUBLIC COMMENT

6A. Remarks from visitors

There were no visitors that signed up on public comment.

CONSENT AGENDA ITEMS:

All items listed on the consent agenda are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Council member in which event, the item will be removed from the consent agenda and considered as a regular agenda item.

7A. Consideration and possible action on the second and final reading of an ordinance amending the Fiscal Year 2015-16 Budget to reflect audited beginning fund balances, merit adjustments, and other miscellaneous adjustments.

7B. Consideration and possible action on the meeting minutes for the April 21, 2016 City Council Regular Meeting.

MOTION: Councilmember Max Yeste moved to approve items 7A & 7B on the consent agenda as presented. Mayor Pro-tem Michael Smith seconded the motion. The motion carried with 7 ayes and 0 nays.

RESOLUTIONS

8A. Consideration and possible action on a resolution concerning the adoption of the 2016 Water Master Plan.

Scot Stromsness, Public Works Director, introduced Darren Strozewski, Principal at DCS Engineering, who conducted the presentation.

Mr. Strozewski began by providing an overview of the master plan scope of work, which included an Iron Sequestering Analysis, Flushing Plan, and the delivered Water Master Plan.

Mr. Strozewski and Karen Daly, City Manager, highlighted the success of the first flushing plan for the city that uses fewer gallons of water than traditional systems and has reduced the number of complaints concerning discolored water.

The Water Master Plan is comprised of:
- A study of the existing water system and service area.
- Texas Commission on Environmental Quality (TCEQ) System Requirements
- Facilities Required vs. Capacity per TCEQ
- Water Modeling and Findings
- Capital Improvement Plan (CIP) Projects through 2022 and projects beyond 2027.

Following the presentation there was a brief discussion on CIP project costs, current water contracts, and the main purpose of the plan, which is to identify future needs of the city for better planning purposes.

**MOTION:** Councilmember Max Yeste moved to approve the resolution adopting the 2016 Water Master Plan. Councilmember Anne Cano seconded the motion. The motion carried with 7 ayes and 0 nays.

8B. **Consideration and possible action on a resolution expressing official intent to reimburse expenses related to Fritz Park and City streets projects.**

Melanie Hudson, Finance Director, gave the staff presentation.

The City has $6,500,000 remaining from the 2009 bond authorization for parks and street projects.

The FY16 Budget includes funding for the Fritz Park improvements and various City street rehabilitation projects. This reimbursement resolution allows the City to use existing cash on hand to pay for project expenses, and then reimburse the funds once debt is issued. City staff, the City financial advisor, and the City’s bond attorney are completing the preliminary work to issue general obligation bonds later this fiscal year.

**MOTION:** Councilmember Max Yeste moved to approve the resolution expressing official intent to reimburse expenses related to Fritz Park and City streets projects. Councilmember Anne Cano seconded the motion.

**VOTE:**

- **Ayes:** Mayor Debbie Holland
- Mayor Pro-tem Michael Smith
- Councilmember Anne Cano
- Councilmember Ronnie Quintanilla-Perez
- Councilmember Max Yeste

- **Nays:** Councilmember Tom Hines
- Councilmember Lucio Valdez

- **Abstain:** None
- **Absent:** None

**ACTION:** The motion carried with 5 ayes and 2 nays.

8C. **A resolution of the City of Hutto, Texas authorizing an amendment to an existing agreement with LasPas properties for the lease of office Suite 203, containing approximately 1,000 square feet of rentable area in the Old Town Professional Building located at 210 Hwy 79 East in Hutto, Texas.**
Helen Ramirez, Development Services Director, gave the staff presentation. Ms. Ramirez provided a brief summary of the recent Development Services office move and office renovation.

Ms. Ramirez stated that the City had first right of refusal on an adjacent suite at the Hutto Professional Building. This additional suite is approximately 1000 sq. ft. and could accommodate 4-5 additional employees, which could alleviate some overcrowding in other City Offices.

There was a brief discussion concerning the current lease agreement with Hutto Commons and the amount of parking at the Hutto Professional Building.

**MOTION:** Councilmember Tom Hines moved to approve the resolution authorizing an amendment to an existing agreement with JasPas properties for the lease of office Suite 203, containing approximately 1,000 square feet of rentable area in the Old Town Professional Building located at 210 Hwy 79 East in Hutto, Texas. Councilmember Ronnie Quintanilla-Perez seconded the motion. The motion carried with 7 ayes and 0 nays.

**OTHER BUSINESS**

9A. Consideration and possible action on a recommendation from the Leadership and Legislative Committee for an appointment to the Historic Preservation Commission.

Councilmember Tom Hines spoke on behalf of the Leadership and Legislative Committee and presented Nicholas Linzenmeyer as the lone candidate for the Historic Preservation Commission and requested that Stephen Fuller serve as chair and Ray Alba as Vice Chair.

Councilmember Yeste asked what stood out about Mr. Linzenmeyer. Councilmember Ronnie Quintanilla-Perez and Karen Daly, City Manager, spoke of his passion for the community and his background in archeology.

**MOTION:** Councilmember Anne Cano moved to appoint Nicholas Linzenmeyer to the Historic Preservation Commission to an unexpired term that will expire December 2016 and appoint Stephen Fuller as chair and Ray Alba as Vice Chair. Mayor Pro-tem Michael Smith seconded the motion. The motion carried with 6 ayes and 1 nay.

**WORK SESSION**

10A. Presentation and discussion of 2015-16 Annual Operating Budget Mid-Year Review.

Karen Daly, City Manager, made the staff presentation. Mrs. Daly provided updates on the following Strategic Initiatives:

- Quality of Life
  - Complete and opened the Gin
  - Facilitated the Brick Paver Fundraiser
  - Held Arbor Day Celebrations
• Adopted new solid waste franchise to offer weekly recycling and lower rate
• Adopted Parks Master Plan

○ Organizational Development
• Implemented Market Pay Study
• Conducted Employee Engagement Survey

○ Service Delivery
• Began 2016 Citizen Survey
• Held Quarterly HOA Meetings
• IT Master Plan
• Increase Social Media Presence

○ Fiscal and Budgetary
• Completed Audit with a clean opinion
• Updated Fiscal and Budgetary Policy
• Achieved Fund Balance Target
• Received CAMPO grant for Limmer Loop Sidewalk
• Awarded Police Body Camera Grant
• Continuing with Enterprise Financial Software System Migration

○ Public Safety
• Held Advanced Citizen Police Academy
• City’s Emergency Management Program received FEMA reimbursement for Memorial Day Floods
• Inclusion of Hutto projects in Hazard Mitigation Plan

○ Infrastructure
• South Wastewater Treatment Plant
• Conducted Pavement Management Assessment
• Smart Meter Implementation

Mrs. Daly continued on by outlining current Mid-Year Budget Adjustments, status of FY 16 Equipment and CIP Projects, General and Utility Fund Revenues and Expenses, and lastly a schedule of the FY 17 Budget Calendar.

ADJOURNMENT

There being no further business, the meeting was adjourned at 8:21 pm.

CITY OF HUTTO, TEXAS

Doug Gaul, Mayor

ATTEST:

Seth Gipson, City Secretary