The Hutto City Council met in a regular session on Thursday, February 4, 2016 in the Hutto City Council Chamber, 401 W. Front Street, Hutto, TX 78634.

CALL SESSION TO ORDER

Mayor Holland called the session to order at 7:00 p.m.

ROLL CALL

Members of the City Council that were present were Mayor Debbie Holland, Mayor Pro-tem Michael J. Smith, Councilmember Anne Cano, Councilmember Tom Hines, Councilmember Ronnie Quintanilla-Perez, and Councilmember Lucio Valdez. Councilmember Max V. Yeste was absent.

Members of staff that were present were Karen Daly, City Manager, Micah Grau, Assistant City Manager, Charlie Crossfield, City Attorney, Helen Ramirez, Development Services Director, Melanie Hudson, Finance Director, Randy Barker, General Services Director, Scot Stroomsness, Public Works Director, Mike Hemker, Parks and Recreation Director, Earl Morrison, Chief of Police, and Seth Gipson, City Secretary.

INVOCATION

The invocation was given by Pastor Marcus Bigott of Hutto Lutheran Church.

PLEDGE OF ALLEGIANCE

Mayor Holland led the Pledge of Allegiance.

PROCLAMATIONS

5A. Proclamation recognizing the month of February, 2016 as Love Your Library Month and the award of the 2015 Achievement of Library Excellence to the Hutto Public Library.

Mayor Debbie Holland read the following proclamation and presented it to Randy Barker, General Services Director, Paula Waak, Library Manager, and various members of the Library Advisory Board, Friends of the Library Board, and patrons.

Official Proclamation
Whereas, libraries enable individuals to make informed decisions about their self-governance by promoting unrestricted access to information and by serving as community centers for lifelong learning; and,

Whereas, in a world undergoing constant change, libraries provide enduring connections to the past and future of our communities, nations, and civilizations; and,

Whereas, libraries provide entry to important research about health, economics, housing, the environment, and countless other areas to support better living conditions and to help people lead longer, more productive and fulfilling lives; and,

Whereas, libraries support a competitive workforce with basic literacy programs, computers, and other resources to help children and adults learn to find, evaluate and use information they need for their jobs, health, education, and other needs; and,

Whereas, libraries provide free of charge to their resident patrons wholesome recreation, spurs to imagination, and inspiration through books, audio books, videos, eBooks, story times, reading programs and other publications and programs.

Now, Therefore, I, DEBBIE HOLLAND, MAYOR, of the City of Hutto hereby proclaim the month of February 2016, as

LOVE YOUR LIBRARY MONTH

in Hutto, and further urge all residents to visit libraries and thank a librarian for making this unique and wonderful institution possible.

PROCLAIMED this 4th day of February, 2016.

PUBLIC COMMENT

6A. Remarks from visitors

There were no remarks from the visitors present.

PUBLIC HEARINGS

7A. Open and conduct a Public Hearing to hear testimony regarding the City of Hutto’s Transit Development Plan – Final Report.

Mayor Debbie Holland opened the public hearing at 7:12 p.m.

Michelle Meaux, Regional Coordination Planner for Capital Metropolitan Transportation Authority, provided an overview of the draft plan which included the plan phases, operations, capital, financing plans, potential implementation strategy, estimated costs for each phase, infrastructure possibilities, program benefits, and the next steps to adopt the Transit Plan. Jessica Romigh, Bike Hutto, spoke in support of the Transit Development Plan.
Camille Baptiste – spoke in support of the Transit Development Plan, and encouraged the City Council to focus on internal mobility first.

There being no further individuals registered to speak, Mayor Debbie Holland closed the public hearing at 7:38 p.m.

CONSENT AGENDA ITEMS

All items listed on the consent agenda are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Councilmember in which event, the item will be removed from the consent agenda and considered as a regular agenda item.

8A. Consideration and possible action on a resolution concerning an Agreement to Contribute Right of Way Funds with the Texas Department of Transportation for the Fixed Price amount of $42,593.00 for land to accommodate the Farm-to-Market 1660 improvements in the City of Hutto, Texas.

8B. Consideration and possible action on resolution concerning a Finance Contract with Chase Equipment Finance for the purpose of procuring vehicles and equipment for Police and Public Works Departments.

8C. Consideration and possible action on a resolution concerning the issuance of a Purchase Order to Centennial Construction for the renovation of the Public Works Annex Facility.

8D. Consideration and possible action on a resolution concerning the issuance of a Purchase Order to Caldwell Country Ford for the purchase of five (5) Police vehicles.

8E. Consideration and possible action on a resolution concerning the issuance of a Purchase Order to RDO Equipment for the purchase of one (1) John Deere 410L backhoe.

8F. Consideration and possible action on a resolution concerning a Joint Election Agreement and Contract for Election Services between the City of Hutto, Williamson County, and Williamson County Participating Authorities for the May 7, 2016, General Election.

MOTION: Councilmember Tom Hines moved to approve all the items listed on the consent agenda as presented. Councilmember Anne Cano seconded the motion. The motion carried with 6 ayes and 0 nays.

ORDINANCES
9A. **Consideration and possible action on the first reading of an ordinance amending the Fiscal Year 2014-15 Budget for miscellaneous end of year entries and to move capital project budgets to Fiscal Year 2015-16.**

Melanie Hudson, Finance Director, gave the staff presentation. This is the first reading of the ordinance concerning the fourth and final amendment to the Fiscal Year 2014-15 Budget. The main purpose of the amendment is related to the roll over of capital projects and contract balances to the Fiscal Year 2015-16 Budget.

Ms. Hudson explained the figures for the Revenues, Expenses, Transfers, and or Net Results of the following funds:

- General Fund
- General Debt Service Fund
- Hotel Occupancy Tax Fund
- Red Light Camera Fund
- Utility Fund
- Utility Debt Service Fund
- Utility CIP Fund
- General CIP Fund
- Solid Waste Fund

**MOTION:** Councilmember Ronnie Quintanilla-Perez moved to approve the first reading of the ordinance amending the Fiscal Year 2014-15 Budget for miscellaneous end of year entries and to move capital project budgets to Fiscal Year 2015-16. Councilmember Tom Hines seconded the motion. The motion carried with 6 ayes and 0 nays.

9B. **Consideration and possible action on the first reading of an ordinance amending the Fiscal Year 2015-16 Budget to reallocate capital project funds from the FY16 Budget and other miscellaneous adjustments.**

Melanie Hudson, Finance Director, gave the staff presentation. This is the first reading of the ordinance concerning Amendment No. 1 for the Fiscal Year 2015-16 Budget. The main purpose of the amendment is to move allocated funds from FY 15 to FY 16 that are related to capital projects and to make miscellaneous adjustments and corrections. The fund balances are estimated and based on the adopted budget and purchase orders that are rolled into FY 16.

Ms. Hudson explained the following funds and pointed out that all figures presented are estimates and would be finalized with the audit. Ms. Hudson explained the figures for the Revenues, Expenses, Transfers, and or Net Results of the following funds:

- General Fund
- General Debt Service Fund
- Hotel Occupancy Tax Fund
- Red Light Camera Fund
- Utility Fund
• Utility Debt Service Fund
• Utility CIP Fund
• General CIP Fund
• Solid Waste Fund

**MOTION:** Councilmember Tom Hines moved to approve the first reading of the ordinance amending the Fiscal Year 2015-16 Budget to reallocate capital project funds from the FY 16 Budget and other miscellaneous adjustments. Mayor Pro-tem Michael Smith seconded the motion. The motion carried with 6 ayes and 0 nays.

The City Council recessed into executive session at 7:57 p.m.

**EXECUTIVE SESSION**

10A. Executive Session as authorized by §551.087, Texas Government Code, related to the discussion, deliberation, and/or negotiations of economic development matters regarding a Chapter 380 Agreement with Tack Development.

10B. Executive Session as authorized by §551.087, Texas Government Code, related to the discussion, deliberation, and/or negotiations of economic development matters regarding a Chapter 380 Agreement for Project Asset.

The City Council reconvened into regular session at 8:58 p.m.

**RESOLUTIONS**

11A. Consideration and possible action on a resolution concerning a Development Agreement by and between the City of Hutto, HEB Grocery Company and TACK Development L.P.

*Helen Ramirez, Development Services Director, gave the staff presentation. Ms. Ramirez provided a high-level overview of the project by outlining the land development, applicable codes, negotiations, signage, landscaping, the Traffic Impact Analysis, and the involvement of Williamson County and TxDOT.*

**MOTION:** Councilmember Ronnie Quintanilla-Perez moved to approve the resolution concerning a Development Agreement by and between the City of Hutto, HEB Grocery Company, and TACK Development with the addition of allowing staff and the city attorney to make non-substantive changes without City Council approval. Councilmember Anne Cano seconded the motion. The motion carried with 6 ayes and 0 nays.

11B. Consideration and possible action on a resolution concerning the second amendment to an economic development agreement with Tack Development L.P in accordance with Chapter 380 of the Texas Local Government Code.
Micah Grau, Assistant City Manager, gave the staff presentation. Mr. Grau outlined the Chapter 380 Agreement and pointed out that this is a performance based agreement.

**MOTION**: Councilmember Tom Hines moved to approve the resolution concerning the second amendment to an economic development agreement with Tack Development, L.P. in accordance with Chapter 380 of the Texas Local Government Code. Mayor Pro-tem Michael Smith seconded the motion. The motion carried with 6 ayes and 0 nays.

11C. Consideration and possible action on a resolution concerning an economic development agreement with Asset Solution, Inc. in accordance with Chapter 380 of the Texas Local Government Code.

Micah Grau, Assistant City Manager, gave the staff presentation and was joined by Tim Chase, President/CEO of the Hutto Economic Development Corporation. Mr. Grau outlined the Chapter 380 Agreement and Mr. Chase spoke briefly about the project and its potential growth.

**MOTION**: Councilmember Ronnie Quintanilla-Perez moved to approve the resolution concerning an economic development agreement with Asset Solution, Inc. in accordance with Chapter 380 of the Texas Local Government Code. Mayor Pro-tem Michael Smith seconded the motion. The motion carried with 6 ayes and 0 nays.

11D. Consideration and possible action on a resolution ordering the May 7, 2016, General Election for the purpose of electing the Office of the Mayor and City Council Members, Place 3 and Place 6.

Seth Gipson, City Secretary, made the staff presentation. Mr. Gipson stated this is a statutory requirement and this resolution calls for a General Election on Saturday, May 7, 2016, to elect Mayor, Councilmember Place 3 and Councilmember Place 6. Early voting begins Monday, April 25, 2016, and ends Tuesday, May 3, 2016. The first day to file for a place on the ballot was Wednesday, January 20, 2016, and the last day to file for a place on the ballot is 5:00 p.m. Friday, February 19, 2016.

Mr. Gipson added that a City Council candidate orientation will be held on February 13, 2016, in the City Council Chamber.

**MOTION**: Councilmember Tom Hines moved to approve the resolution order the May 7, 2016, General Election for the purpose of electing the Office of the Mayor and City Council Members, Place 3 and Place 6. Councilmember Ronnie Quintanilla-Perez seconded the motion. The motion carried with 6 ayes and 0 nays.
ADJOURNMENT

There being no further business, the meeting was adjourned at 9:17 p.m.

CITY OF HUTTO, TEXAS

[Signature]
Debbie Holland, Mayor

ATTEST:

[Signature]
Seth Gipson, City Secretary