CITY OF HUTTO, TEXAS
REGULAR CITY COUNCIL MEETING
THURSDAY, JULY 16, 2015 AT 7:00 PM
CITY HALL - CITY COUNCIL CHAMBERS
401 WEST FRONT STREET

CITY COUNCIL
Debbie Holland, Mayor
Anne Cano, Place 1
Tom Hines, Place 2
Ronnie Quintanilla-Perez, Place 3
Michael J. Smith, Place 4, Mayor Pro-tem
Lucio Valdez, Place 5
Max V. Yeste, Place 6

AGENDA

1. CALL SESSION TO ORDER

2. ROLL CALL

3. INVOCATION

4. PLEDGE OF ALLEGIANCE

5. PROCLAMATIONS:

5A. Proclamation declaring August 4, 2015, as 'National Night Out' in the City of Hutto in recognition of the community activities that will be held in the City.

5B. Proclamation recognizing the month of August as "Breast Feeding Awareness Month."

6. PUBLIC COMMENT

6A. Remarks from visitors. (Three-minute time limit)

REGULAR AGENDA ITEMS

7. ORDINANCES:

1 July 16, 2015 - City Council Agenda
7A. Consideration and possible action on the first reading of an ordinance amending the City of Hutto fee schedule concerning Article A1.000 Development Services, Engineering and Construction, Article A4.000 Public Facility Rentals, Article A7.000 Library, and Article A8.00 Miscellaneous.

7B. Consideration and possible action on the first reading of an ordinance concerning the adoption of the Hutto Economic Development Corporation Fiscal Year 2015-16 Budget.

8. RESOLUTIONS:

8A. Consideration and possible action on a resolution concerning Outside Agency Funding allocations and authorizing the City Manager to execute all Interlocal Agreements established with Outside Agencies for the 2015-16 Fiscal Year.

8B. Consideration and possible action on a resolution concerning a cooperative agreement with Williamson County for inclusion in the County’s application for US Department of Housing and Urban Development for the Community Development Block Grant program and the Home Investment Partnership Program.

9. OTHER BUSINESS:

9A. Consideration and possible action on the meeting minutes for the July 2, 2015 City Council regular meeting.

10. WORK SESSION:
A work session is conducted for information or educational purposes. No action is taken by the Council on items listed. It is the policy of the City Council that public comment will not be allowed for work session items.

10A. Presentation and discussion concerning the Proposed Fiscal Year 2015-16 Annual Operating Budget

11. ADJOURNMENT

The City Council for the City of Hutto reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by the Texas Government Code Sections 551.071 (Litigation/Consultation with Attorney), 551.072 [Deliberations regarding real property], 551.073 [Deliberations regarding gifts and donations], 551.074 [Deliberations regarding personnel matters] or 551.076 [Deliberations regarding deployment/implementation of security personnel or devices] and 551.087 [Deliberations regarding Economic Development negotiations].
CERTIFICATION

I certify that this notice of the July 16, 2015 Hutto City Council meeting was posted on the City Hall bulletin board of the City of Hutto on Monday, the 13th day of July 2015 at 10:00am.

Seth Gipson, City Secretary

The City of Hutto is committed to comply with the American with Disabilities Act. The Hutto City Council Chamber is wheelchair accessible. Request for reasonable special communications or accommodations must be made 48 hours prior to the meeting. Please contact the City Secretary at (512) 759-4033 or seth.gipson@hutto.tx.gov for assistance.
OFFICIAL PROCLAMATION

WHEREAS, the Hutto Police Department along with the National Association of Town Watch is participating in a unique, nationwide crime and drug prevention program on August 4, 2015, called “National Night Out”; and

WHEREAS, the 32nd Annual National Night Out provides a unique opportunity for Hutto to join forces with thousands of other communities across the country in promoting cooperative, police community crime prevention, and the enhancement of quality-of-life issues; and

WHEREAS, the citizens of Hutto play a vital role in assisting the Police Department through joint crime, drug prevention, and reporting efforts in Hutto; and

WHEREAS, it is essential that all citizens of Hutto be aware of the importance of crime prevention programs and the impact their participation can have on reducing crime, drugs, and violence in Hutto; and

WHEREAS, police-community partnerships, neighborhood safety, awareness, and cooperation are important themes of the National Night Out program.

NOW THEREFORE, I, Debbie Holland, Mayor of the City of Hutto do hereby proclaim August 4, 2015, as the

“32nd ANNUAL NATIONAL NIGHT OUT”

and call upon all citizens to join with me in supporting this important night.

PROCLAIMED this 16th day of July, 2015.

CITY OF HUTTO, TEXAS

DEBBIE HOLLAND, MAYOR
OFFICIAL PROCLAMATION

WHEREAS, the Williamson County and Cities Health District’s Women, Infants and Children (WIC) Program takes this occasion to educate, inform, and encourage breastfeeding mothers on the importance of health care for mothers and babies; and

WHEREAS, the mission of WIC is focused on improving the nutritional status of low and moderate income women, infants, and children by providing food, nutrition and breastfeeding education; and

WHEREAS, the goals of WIC are to highlight the importance of breast milk for infants as well as the support that is available throughout the community and to make sure that the importance of breastfeeding reaches as many people as possible,

NOW THEREFORE, I, Debbie Holland, Mayor of the City of Hutto do hereby proclaim the month of August as

“BREAST-FEEDING AWARENESS MONTH”

in Hutto and urge all citizens to take part in recognizing the successes of healthy mothers and healthy children and to help by providing encouragement to breastfeeding mothers.

PROCLAIMED this the 16th day of July, 2015.

CITY OF HUTTO, TEXAS

DEBBIE HOLLAND, MAYOR
CITY OF HUTTO
CITY COUNCIL AGENDA

AGENDA ITEM NO.: 7A.        AGENDA DATE: July 16, 2015
PRESENTED BY: Melanie Hudson, Director of Finance

ITEM: Consideration and possible action on the first reading of an ordinance amending the City of Hutto fee schedule concerning Article A1.000 Development Services, Engineering and Construction, Article A4.000 Public Facility Rentals, Article A7.000 Library, and Article A8.00 Miscellaneous.

STRATEGIC GUIDE POLICY: Fiscal and Budgetary

ITEM BACKGROUND:
Summary of the proposed amendment to the City of Hutto’s fee schedule:

Article A1.000 Development Services, Engineering and Construction: Elimination of the $75 refundable inspection deposit for several miscellaneous building permits. The inspection deposit is collected when a permit is issued, and refunded by mail after the final inspection is passed (generally three weeks). The deposits expire three years from the date the permit is issued.

Article A4.000 Public Facility Rentals: Addition of rental fees for the Hutto Gin facility. Proposed fees include rental rates and security deposits for Hutto residents ($500/day, $100/hour, $250 deposit), non-residents ($600/day, $200/hour, $350 deposit) and local non-profit organizations ($300/day, $50/hour, $250 deposit).

Article A7.000 Library: Clarification of the non-resident library card fee. The current fee schedule requires people not living within Hutto city limits or enrolled in Hutto ISD schools to pay a $10 library card fee. The proposed revision changes the application of the non-resident fee to people not living or owning property within Hutto city limits or Hutto ISD boundaries, and allows all Hutto taxpayers to receive a library card free of charge.

Article A8.000 Miscellaneous: Addition of filming application and disruptive use fees. These fees are part of the City’s Film Friendly program adopted by the City Council on May 7, 2015

Other changes in this amendment are renaming and renumbering items based on the proposed additions and revisions.

BUDGETARY AND FINANCIAL SUMMARY:
Article A1.000 Development Services, Engineering and Construction: since the inspection deposit is refundable, the removal is not expected to impact revenue.

Article A4.000 Public Facility Rentals: rental fee revenue for the Hutto Gin facility will offset operating costs for the facility. The security deposit is refundable and not expected to impact revenue.

Article A7.000 Library: clarification of the non-resident library card fee is not expected to impact revenue.

Article A8.000 Miscellaneous: filming fee revenue will offset administrative costs, as well as costs associated with the disruptive use and closure of public areas.

**RELATED COUNCIL COMMITTEE OR ADVISORY BOARD RECOMMENDATIONS:**
The Fiscal and Budgetary Committee has reviewed the proposed fee schedule amendment.

**CITY ATTORNEY REVIEW:**
Not applicable.

**STAFF RECOMMENDATION:**
Staff recommends approval of the ordinance amending the City of Hutto's fee schedule.

**SUPPORTING MATERIAL:**
1. Ordinance Amending Fee Schedule
2. Exhibit A - Amended Fee Schedule
3. Redlined Exhibit A - Amended Fee Schedule
ORDINANCE NO.

AN ORDINANCE PRESCRIBING CERTAIN FEES FOR THE CITY HUTTO, AMENDING ALL APPLICABLE ORDINANCES AND OTHER INSTRUMENTS; PROVIDING FOR A SCHEDULE OF FEES AND CHARGES; PROVIDING A PUBLICATION CLAUSE; AND PROVIDING AN OPEN MEETINGS CLAUSE.

WHEREAS, a review has been made by the City Staff covering rates, fees and charges of the City of Hutto for certain services rendered or provided by the City of Hutto; and

WHEREAS, it is deemed advantageous to set out all of said rates, fees and charges in one ordinance for the convenience of the City of Hutto, its employees and the citizens of Hutto and the public in general; and

WHEREAS, it is the purpose and intent of this ordinance to adopt rate schedules, fees and charges for such utilities and services provided by the City of Hutto; and

WHEREAS, it is recognized that the existing ordinances covering the various rates, fees and charges are numerous and it is the purpose and intent of this ordinance to amend all of said prior ordinance so as to set forth the rate and fee schedules as provided herein.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUTTO, TEXAS:

SECTION 1.0 Exhibit “A” which is attached to this Ordinance as a reference and is incorporated into this Ordinance as presented, lists each of the specific fees and charges authorized by the City Council.

SECTION 2.0 All fees and charges specified in Exhibit “A” shall be in effect as of July 30, 2015, unless otherwise noted in Exhibit “A”.

SECTION 3.0 All ordinances heretofore adopted by this City covering the fees and charges as set forth in the ordinance be and each of said ordinances is hereby amended so as to incorporate therein the applicable fees as set forth and contained in Exhibit “A” of this ordinance.

SECTION 4.0 If any sentence, phrase, paragraph or other part of this ordinance should be held to be invalid by a court of competent jurisdiction such holding of invalidity shall not affect the remainder of this ordinance and all portions of this ordinance not held to be invalid shall continue and remain in full force and effect.

SECTION 5.0 All other terms and conditions contained in the amended ordinances, except as amended herein and hereby shall continue and remain in full force and effect.
SECTION 6.0 Publication. The City Secretary of the City of Hutto, Texas is hereby authorized and directed to publish the caption of this ordinance in the manner and for the length of time prescribed by law.

SECTION 7.0 Open Meetings Clause. The City Council hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this ordinance and the subject matter hereof were discussed, considered and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

READ and APPROVED on first reading on this the ____ day of July, 2015, at a regular meeting of the City Council of the City of Hutto, Texas.

READ, APPROVED and ADOPTED on second and final reading on this the ____ day of July, 2015, at a special called meeting of the City Council of the City of Hutto, Texas.

CITY OF HUTTO, TEXAS

____________________________________
Debbie Holland, Mayor

ATTEST:

______________________________
Seth Gipson, City Secretary
### EXHIBIT “A”

### FEE SCHEDULE

### JULY 30, 2015

<table>
<thead>
<tr>
<th>Article</th>
<th>Description</th>
<th>Page</th>
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<tbody>
<tr>
<td>A1.000</td>
<td>Development Services, Engineering and Construction</td>
<td>A-3</td>
</tr>
<tr>
<td>A2.000</td>
<td>Public Safety</td>
<td>A-9</td>
</tr>
<tr>
<td>A3.000</td>
<td>Public Works</td>
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</tr>
<tr>
<td>A4.000</td>
<td>Public Facility Rentals</td>
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</tr>
<tr>
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<td>Utilities</td>
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</tr>
<tr>
<td>A6.000</td>
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<td>A-19</td>
</tr>
<tr>
<td>A7.000</td>
<td>Library</td>
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</tr>
<tr>
<td>A8.000</td>
<td>Miscellaneous</td>
<td>A-20</td>
</tr>
</tbody>
</table>
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ARTICLE A1.000 DEVELOPMENT SERVICES, ENGINEERING AND CONSTRUCTION

(a) Zoning fees.

(1) Temporary use permits: $300.00.

(2) Zoning change: $500.00 up to 5 acres. $100.00 for each additional 5 acres.

(3) Planned unit developments (PUD): $1,750.00 up to 20 acres. $100.00 for each additional 5 acres.

(4) Zoning variance: $175.00.

(5) Development Agreements: $750.00.

(6) SmartCode Submittal: $500.00 up to 80 acres. $100.00 for each additional 5 acres.

(7) Annexation (voluntary); $500.00

(8) Specific use permit: $300.00.

(9) Zoning verification letter: $25.00.**

(10) Warrant (Historic District only): $25.00.**

(11) Traffic Impact Analysis: $200.00 + Engineer Review Fees at $150 per hour (rate will be higher if the City is billed at a higher rate).**

(12) Technology Fee: $25.00 except where indicated by **.

*Notices–Written notice of each public hearing before the Planning and Zoning Commission on a proposed change in a zoning classification or a specific use permit shall be sent to each owner, as indicated by the most recently approved municipal tax roll, of real property within a 200-foot radius of the affected area. All application fees include the initial notification fees. However, subsequent notifications will be charged to the applicant prior to making each additional notice at the rate of $5 per notice. For large scale projects with over 50 mailed notices, an additional fee of $1.00 per letter shall be charged for each mailing.

(b) Appeals.

(1) Administrative Appeal (Zoning Board of Adjustment): $500.00.**

(2) All other Appeals (City Council): $25.00.**

(c) Subdivision fees.

(1) Development assessment review: $1,100.00.

(2) Major subdivision preliminary plat: $1,550.00 plus $25.00 per lot; plus $20.00 per acre of right-of-way.

(3) Major subdivision final plat: $1,000.00 plus $25.00 per lot; plus $20.00 per acre of right-of-way.

(4) Plat vacation: $400.00.
(5) Amended plat of subdivision: $500.00 plus $25.00 per lot.

(6) Major/Minor plat recordation processing fee: $50 plus Williamson County plat recordation fees.**

(7) Minor/short form final plat: $500.00.

(8) Right of Way vacation/abandonment/license to encroach (public utility, right-of-way and drainage easement): $250.00* Requires amendment plat.

(9) GIS Fee: $25.00.**

(10) Subdivision public improvements/construction inspection fee: 3% of cost of public improvements.**

(11) Plan extension request (1 year extension): $150.00.**

(12) Subdivision public improvements/construction plan review: $100.00/acre.

(13) Legal lot determination: $25.00.**

(14) Subdivision variance: $175.00.

(15) Traffic Impact Analysis: $200.00 + Engineer Review Fees at $150 per hour (rate will be higher if the City is billed at a higher rate).**

(16) Technology Fee: $25.00 except where indicated by **.

(d) Development fees.

(1) Parkland development fee:
   (A) Residential: $500.00 per unit.
   (B) Non-residential: $800.00 (minimum); $800.00 per acre for 3 or more acres.

(2) Parkland fee-in-lieu of land dedication fees:
   (A) Residential:
      Single-Family: $300.00 per unit
      Multi-Family: $175.00 per unit

(e) Site plan fees.

(1) Site plan review fee: $1,000.00 plus $100.00 per acre. A resubmittal fee of $250 will be required for submittals received more than 45 days after comments were sent or after the third submittal for the project.
   (A) Technology fee: $25.00.

(2) Site Inspection fee: $200.00 plus $0.05/sq. ft. for impervious cover.

(3) Site inspection fee (public improvements only): 3% of cost of public improvements
(4) Minor deviations/design modifications: $200.00 plus $0.05/sq. ft. for impervious cover.

(5) Fire review fees shall be established by the Williamson County Emergency Services District No. 3.

(6) Right-of-way construction application fee:
   (A) $50.00 (driveway/flatwork/sidewalk/curb cut).
   (B) $50.00 (public improvements required).
   (C) Technology Fee: $5.00.

(7) Right-of-way construction inspection fee:
   (A) $25.00 (driveway/flatwork/sidewalk/curb cut).
   (B) 3% of cost of public improvements (public improvements required).

(f) Building plan review fees:
   (1) Residential: $25 per dwelling. Required for all new residential construction and residential addition permits.
   (2) Commercial: 65% of Commercial permit fee. Required for all new commercial construction and commercial addition permits.
   (3) Certificate of appropriateness (Historic District only): $25.00.

(g) Building permit fees. Fees for building permits double if work on the project begins prior to issuance of the permit. All permit fees are to be paid in advance by the licensed party who applies for the permit. Building Valuation is determined by the International Code Council (ICC) Building Valuation Data Table (BVD). This calculation takes the total square feet of a structure multiplied by the amount found on the BVD table for the Building Group and Construction Type.

(1) New Residential/New Commercial/Residential Addition/Commercial Addition/Commercial Remodel permit fees: Includes required inspections, re-inspections are an additional fee.

<table>
<thead>
<tr>
<th>Estimated Valuation</th>
<th>Fee</th>
</tr>
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<tbody>
<tr>
<td>$1.00 to $5,000.00</td>
<td>$25</td>
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<tr>
<td>$5,001.00 to $10,000.00</td>
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<tr>
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</tbody>
</table>
$1,000,001.00 and up  $3,088.69 for the first $1,000,000 plus $1.74 for each additional $1,000

(A) Re-inspections: $50 each.

(B) Technology fee

   (1) Residential building permit: $10.00

   (2) Commercial building permit: $20.00

(2) Miscellaneous permits/inspections by type.

   (A) Technology fee: $5.00 for all miscellaneous permits, except where indicated by **.

   (B) Move-in permit fee (modular structure): $100.00.

   (C) Demolition:

      (1) Residential: $25.00.

      (2) Commercial: $100.00.

   (D) Storage building (over 200 square feet); Water Softener; Water Heater; Irrigation; Spas; Hot Tubs; HVAC; Pool; Solar Panel; Wind Turbine; Patio; Deck permit: $25.00; plus required inspection(s) fees. Re-inspections are an additional fee.

   (E) Fire safety inspection for commercial buildings is set by Williamson County Emergency Services District No. 3.

   (F) Tree removal permit**

      (1) Undeveloped or redevelopment site:

         (i) Trees with a DBH of at least 6", regardless of health: Permit required; no fee.

         (ii) Nuisance, diseased, dangerous or dead trees: No permit required; no fee.

      (2) Developed site:

         (i) Trees with a DBH of at least 2.5", regardless of health: Permit required; no fee.

         (ii) Nuisance, diseased, dangerous or dead trees: No permit required; no fee.

   (G) HUD-code manufactured home fees.

      (1) Permit application fee: $100.00. (2004 Code, sec. 3.902)

      (2) License application or renewal fees: $50.00.

      (3) License transfer fee: $50.00.
(H) Sign permits.

(1) Regular signs (on buildings or freestanding).
   (i) Signs meeting code requirements, fee due upon application: $5.00 per sq. foot of facing.
   (ii) Sign master plan application fee: $100.00.

(2) Signs requiring variances.
   (i) Processing fee: $50.00.
   (ii) If variance approved: $10.00 per square foot of facing.
   (iii) If variance approved for sign master plan: $5.00 per square foot of facing.

(3) Temporary signs.
   (i) Temporary Commercial Signage, per sign: $30.00.
   (i) A-Frame Sign: $30.00 (1 year).
   (iii) Public Information Sign: Permit required; no fee.**
   (iv) Political sign: No permit required; no fee.**

(I) Certificate of Occupancy (change of commercial tenant or ownership): $50.00.

(J) Temporary Certificate of Occupancy: $100.00 per issuance.

(K) Occupation of a structure prior to issuance of a Certificate of Occupancy: $100.00 per day of occupancy prior to issuance of a Certificate of Occupancy.

(L) Temporary job/construction trailer: $30.00.

(M) Remodel-Residential: $25.00 plus required inspection(s) fees. Re-Inspections are an additional fee. (No Plan Review fee required)

(N) Inspection for habitable dwelling. Building or home 5 years or older: $25.00.

(O) All inspections and re-inspections not listed above: $50.00 each.**

(h) Map and Plan Documents.

(1) Printed map products.
   (A) Black and white or color map.
(i) 8.5" x 11": $2.00.

(ii) 11" x 17": $4.00.

(iii) 34" x 48": $15.00.

(B) Map tube: $2.00.

(C) Postage: $4.00 depending on additional postage fees.

(D) 2-day request: $20.00.

(E) As-built plans (24" x 36"): $3.00.

(2) GIS/CD/e-mail products.

(A) PDF file: No fee.

(B) JPG file: No fee.

(C) CD: $2.00.

(D) DVD: $2.50.

(E) Postage: $4.00 depending on additional postage fees.

(F) Shape file.

   (i) Each layer: $25.00.

   (ii) Parcel layer: $50.00.

(G) Aerial.

   (i) Individual panels (per panel): $25.00.

   (ii) All panels: $750.00.

(H) As-built plans (electronic): No fee.

(3) GIS custom maps: GIS is not authorized to prepare custom maps. However, should the preparation of a custom map be authorized by the Planning Director, the customer will be charged on a per hour basis. $75 for the first hour, $35 for each additional hour.

ARTICLE A2.000 PUBLIC SAFETY

(a) Police.

(1) Fingerprinting service, per set (voluntary fingerprinting of children is at no charge): $10.00.
(2) Accident reports, per report: $6.00.

(3) Hourly rate for police unit (vehicle) on security detail, per hour: $15.00.


(5) Business alarm permits (annual fee): $50.00.

(6) Residential alarm permits (annual fee): $25.00.

(b) Animal control. Ordinance 10-003-00. All fees set forth shall apply as adopted by the Williamson County Commissioner’s Court for the Regional Animal Shelter, as amended.

(1) Dog registration for sterilized animal, per tag: $5.00.

(2) Dog registration for unsterilized animal, per tag: $10.00.

(3) Impoundment fee, registered: $30.00.

(4) Impoundment fee, unregistered: $60.00.

(5) Return charge for loose livestock that are picked up, per occurrence: $65.00.

(6) Holding fee, per day: $10.00.

(7) Rabies vaccination, per animal: $15.00.

(8) Pick up deceased owner animal, per animal: $25.00.

(9) Fee for dropping off animal - owner surrender, per occurrence: $25.00.

(10) Additional drop-off fee with litter, per occurrence: $25.00.

(c) Traffic fines. The municipal judge has discretion to charge the maximum fee per state law depending on the violation. In addition to traffic fines, a person convicted of a misdemeanor shall pay court cost mandated by the state. Other fines charged are established in the Code of Ordinances and state law.

(1) Maximum fines. The maximum fine for most municipal court cases is as follows:

   (A) Traffic Violations: $200

      (i) $200 fines for traffic violations may be doubled for offenses in a construction or maintenance work zone when workers are present and if the construction or maintenance work zone is marked by a sign indicating construction or maintenance work zone.

      (ii) Additional fee applies if speeding in a school zone.

   (B) Penal Violations: $500

(d) City Ordinances. As stated in Chapter 1, Section 1.01.009 of the Code, the City Council may establish the following penalties:
(1) A fine up to $2,000 in all cases arising under the ordinances, resolutions, rules or orders that govern: fire safety, zoning, public health and sanitation (including dumping of refuse); and

(2) A fine up to $500 for all other city violations.

(e) Unlawful Passing of School Buses. Unlawfully passing a school bus is punishable by a fine of $500–$1250 for first offense, or $1,000–$2,000 for second or subsequent offense.

(f) Failure to Maintain Motor Vehicle Liability Insurance. Conviction of this offense is a misdemeanor punishable by a fine of not less than $175 or more than $350; if a person has been previously convicted of this offense, it is punishable by fine of not less than $350 or more than $1000.

(g) Parked in Handicap Zone. Conviction of this offense is a misdemeanor punishable by a fine of not less than $500 or more than $750; if a person has been previously convicted of this offense, it is punishable by a fine not less than $550 or more than $800; and if that person has been convicted three times of this offense, a fine of not less than $800 or more than $1100.

(h) Time Payment Fee (Chapter 51 of Government Code Sec. 51.921). Municipal Court shall collect a fee of $25.00 from a person who has been convicted, pays any part of a fine, court cost or restitution on or after the 31st day after the date Judgment is entered.

(i) Photographic traffic enforcement system.

(1) Civil penalty: $75.00.
(2) Late payment fee: $25.00.
(3) Payment by credit or debit card: 2% of the total payment.

(Ordinance 06-012-01 adopted 6/19/08)

(j) Food sanitation fees (25 Texas Administrative Code Sec. 229.161-171, 229.173-175) Fees under this subsection are to be reviewed and regulated by the Williamson County and Cities Health District.

ARTICLE A3.000 PUBLIC WORKS

(a) Solid waste collection. The proposed rates would take effect December 1, 2008, if current provider contract is renewed. Includes $1.10 adjustable fuel surcharge

(1) Residential customers. Collected by city on monthly utility bill. Pickup once per week.

<table>
<thead>
<tr>
<th>Container Size or Number</th>
<th>Base Rate (includes billing)</th>
<th>Fuel Surcharge</th>
<th>Street Maint.</th>
<th>+ Sales tax (8.25%)</th>
<th>Recycle Cart</th>
<th>Total Monthly Fee</th>
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</thead>
<tbody>
<tr>
<td>Single 96-gallon cart</td>
<td>$14.25</td>
<td>$0.50</td>
<td>$0.93</td>
<td>$1.36</td>
<td>$0.75</td>
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<td>Each additional cart</td>
<td>$14.25</td>
<td>$0.50</td>
<td>$0.93</td>
<td>$1.36</td>
<td>$0.75</td>
<td>$17.79</td>
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</table>

(2) Commercial customers with a cart. Collected by city on monthly utility bill. Pickup once per week.
(b) **Assessments.** Lot cleanup: Actual cost plus $100.00 administrative fee.

*(Ordinance 08-026-00 adopted 10/2/08)*

**ARTICLE A4.000 PUBLIC FACILITY RENTALS**

(a) **Facilities and equipment rental.** Rental procedures and forms will be set and made available through the Parks and Recreation department. Fees for facilities and equipment are set below.

(1) **Facilities.** Resident and non-resident individuals, clubs, organizations, or businesses may rent parks and recreation facilities, when available, for a fee per function as follows:

(A) **Pavilions:**

<table>
<thead>
<tr>
<th></th>
<th>Residents</th>
<th>Nonresidents</th>
</tr>
</thead>
<tbody>
<tr>
<td>City Park</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Full (120' x 60')</td>
<td>$100.00</td>
<td>$125.00</td>
</tr>
<tr>
<td>Half (60' x 30')</td>
<td>$50.00</td>
<td>$75.00</td>
</tr>
<tr>
<td>Neighborhood parks (18' x 36')</td>
<td>$25.00</td>
<td>$50.00</td>
</tr>
</tbody>
</table>

(B) **Saul House Recreation Site:**

| Home Site/Meeting Facility (4 hours) | $200.00 | $225.00 |
| Additional Hours                  | $20/hour | $25/hour |

(C) **Sports facility lights**

| Sports facility lights | $20.00/hour | $25.00/hour |

A $100.00 deposit shall be required to rent the above listed facilities. Upon inspection and determination that facilities have not been damaged and clean up costs have not been incurred, the deposit shall be refunded.

(D) **Hutto Gin**

<table>
<thead>
<tr>
<th>Full Day (4+ hours)</th>
<th>Residents</th>
<th>Nonresidents</th>
<th>Local Non-profit</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$500.00/day</td>
<td>$600.00/day</td>
<td>$300.00/day</td>
</tr>
<tr>
<td>Half Day (1-3 hours)</td>
<td>$100.00/hour</td>
<td>$200.00/hour</td>
<td>$50.00/hour</td>
</tr>
<tr>
<td>----------------------</td>
<td>--------------</td>
<td>--------------</td>
<td>-------------</td>
</tr>
<tr>
<td>Security Deposit</td>
<td>$250.00</td>
<td>$350.00</td>
<td>$250.00</td>
</tr>
</tbody>
</table>

Upon inspection and determination that facilities have not been damaged and clean up costs have not been incurred, the deposit shall be refunded.

(2) **Equipment.**

(A) Recreation kit

<table>
<thead>
<tr>
<th></th>
<th>Residents</th>
<th>Nonresidents</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$25.00</td>
<td>$30.00</td>
</tr>
</tbody>
</table>

(3) **Athletic field rental rates.**

(A) Deposit fees for all athletic field rentals:

<table>
<thead>
<tr>
<th>Service Description</th>
<th>Residents</th>
<th>Nonresidents</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bases/field markers, per field</td>
<td>$150.00</td>
<td>$150.00</td>
</tr>
<tr>
<td>Keys, per set</td>
<td>$50.00</td>
<td>$50.00</td>
</tr>
<tr>
<td>Litter damage, per complex</td>
<td>$150.00</td>
<td>$150.00</td>
</tr>
<tr>
<td>Concession stand, per day</td>
<td>$25.00</td>
<td>$30.00</td>
</tr>
<tr>
<td>Light fees, per hour</td>
<td>$20.00</td>
<td>$20.00</td>
</tr>
<tr>
<td>Press Box</td>
<td>$25.00</td>
<td>$30.00</td>
</tr>
</tbody>
</table>

(B) **Athletic rental fee schedule.**

(i) **Tournaments.**

<table>
<thead>
<tr>
<th>Rental Type</th>
<th>Residents - HISD</th>
<th>Nonresidents - Non-HISD</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adult tournaments, per field per day</td>
<td>$50.00</td>
<td>$75.00</td>
</tr>
<tr>
<td>Youth tournaments, per field per day</td>
<td>$25.00</td>
<td>$50.00</td>
</tr>
<tr>
<td>School tournaments, per field per day</td>
<td>$25.00</td>
<td>$75.00</td>
</tr>
</tbody>
</table>

(ii) **Camps, clinics and practices.**

<table>
<thead>
<tr>
<th>Rental Type</th>
<th>Residents</th>
<th>Nonresidents</th>
</tr>
</thead>
</table>

12
**Sports camps/clinics, per field per day**

<table>
<thead>
<tr>
<th></th>
<th>Adult</th>
<th>Youth</th>
<th>Light fee</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$100.00</td>
<td>$50.00</td>
<td>$20.00/hr.</td>
</tr>
<tr>
<td></td>
<td>$125.00</td>
<td>$75.00</td>
<td>$20.00/hr.</td>
</tr>
</tbody>
</table>

**Practice field rental, per hour**

<table>
<thead>
<tr>
<th></th>
<th>Adult</th>
<th>Youth</th>
<th>Light fee</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$20.00</td>
<td>$20.00</td>
<td>$20.00/hr.</td>
</tr>
<tr>
<td></td>
<td>$35.00</td>
<td>$35.00</td>
<td>(if available)</td>
</tr>
</tbody>
</table>

(iii) PARD Staff Fee: $25 per hour per staff member (if Parks and Recreation Staff is required to be available during use.)

(b) **Youth sports association facility fees.**

(1) All youth associations will be required to pay no less than a five dollar ($5.00) non-resident fee per season for each non-resident child in the association.

(2) All youth associations may be subject to a minimum individual player fee for each participant for each season of play. This fee may be no less than $1.00 per participant.

(c) **Recreation program fees.**

(1) All recreation program fees are set by the director of parks and recreation and approved by the city manager on a case-by-case basis. Nonresidents shall pay a $5.00 surcharge per class or special event.

(2) All youth associations will be required to pay no less than a $5.00 non-resident fee per season for each non-resident child in the association.

*(Ordinance 08-026-00 adopted 10/2/08)*

**ARTICLE A5.000 UTILITIES**

(a) **Deposits for all water and wastewater accounts per connection.** If average monthly consumption is found to be in excess of the minimum, the customer may be assessed an additional deposit as determined by the city manager.

(1) Water and wastewater, per customer:

   (A) Good payment history: $0.* Deposit may be waived with letter of good credit (Sec. 13.02.037) or through credit check.

   (B) Average payment history: $150.**

   (C) Poor payment history: $250.**

   *$150 deposit will be charged for any customer without a deposit who is disconnected for non-payment.
** An additional $50 deposit will be charged to customers disconnected for non-payment.

*** Final determination of credit history to be made by the City Utility Billing Supervisor.

(2) Wastewater only:

(A) Good payment history: $0* Deposit may be waived with letter of good credit (Sec. 13.02.037) or through credit check.

(B) Average payment history: $100**

(C) Poor payment history: $200**

** An additional $50 deposit will be charged to customers disconnected for non-payment.

*** Final determination of credit history to be made by the City Utility Billing Supervisor.

(3) Non-residential:

Non-residential deposits are outlined in Article 13, Section 13.02.037 in the Code of Ordinances. The minimum non-residential deposit is equal to the residential deposit.

(4) Temporary meters, per meter: $1,500.00.

(b) Connection fees.

(1) Water:

(A) 5/8" and 3/4" meter: $600.00;

(B) 1" meter: $750.00;

(C) 1-1/2" meter: $900.00;

(D) 2" meters: $1,100.00;

(E) Above 2" meters: Actual meter costs plus $300.00.

(2) Wastewater:

(A) Up to 8" connection: $750.00 inside city; $300.00 developer installed.

(B) Above 8" meters: Actual materials and labor costs plus $500.00; $300.00 developer installed.

(c) Other service charges.

(1) New account charge/transfer account charge: $35.00.

(2) Disconnection/reconnection fee due to nonpayment: $50.00. (Jonah and Manville customers will be assessed an additional $50 fee).
(3) After-hours connection fee/reconnection fee: $50.00 in addition to above.

(4) Meter reread charge: $25.00.

(5) Tampering with a locking device: $250.00.

(d) Impact fees. For plats recorded prior to February 1, 2013.

(1) Water, per service unit equivalent: $4,363.00.

(2) Wastewater, per service unit equivalent: $1,068.00.

(e) Impact fees. For plats recorded after February 1, 2013.

(1) Water, per service unit equivalent: $3,625.00.

(2) Wastewater, per service unit equivalent: $2,128.00.

(f) Retail water/wastewater rates. Outside city rates are 1.15 times inside city rates.

Water

Minimum Monthly Charge (Demand)

<table>
<thead>
<tr>
<th>Meter Size</th>
<th>Inside City</th>
<th>Outside City</th>
</tr>
</thead>
<tbody>
<tr>
<td>5/8&quot; &amp; 3/4&quot; meter</td>
<td>$22.74</td>
<td>$26.14</td>
</tr>
<tr>
<td>1&quot; meter</td>
<td>$34.11</td>
<td>$39.22</td>
</tr>
<tr>
<td>1-1/2&quot; meter</td>
<td>$56.85</td>
<td>$65.37</td>
</tr>
<tr>
<td>2&quot; meter</td>
<td>$113.70</td>
<td>$130.75</td>
</tr>
<tr>
<td>3&quot; meter</td>
<td>$181.92</td>
<td>$209.21</td>
</tr>
<tr>
<td>4&quot; meter</td>
<td>$363.82</td>
<td>$418.40</td>
</tr>
<tr>
<td>6&quot; meter</td>
<td>$568.48</td>
<td>$653.75</td>
</tr>
<tr>
<td>8&quot; meter</td>
<td>$1,136.96</td>
<td>$1,307.51</td>
</tr>
</tbody>
</table>

Volume Rate (per 1,000 gallons)

Single-Family Residential

<table>
<thead>
<tr>
<th>Monthly use between:</th>
<th>Inside City</th>
<th>Outside City</th>
</tr>
</thead>
<tbody>
<tr>
<td>0 to 5,000 gals</td>
<td>$6.98</td>
<td>$8.03</td>
</tr>
</tbody>
</table>
5,001 to 12,000 gals $7.65 $8.80
12,001 to 25,000 gals $7.94 $9.12
25,001 gals or more $8.72 $10.03
Non-residential, all consumption $7.65 $8.80
Irrigation, all consumption $7.94 $9.12
Construction, all consumption $7.94 $9.12

**Wastewater**

Minimum Monthly Charge (Demand)

<table>
<thead>
<tr>
<th>Meter Size</th>
<th>Inside City</th>
<th>Outside City</th>
</tr>
</thead>
<tbody>
<tr>
<td>5/8&quot; &amp; 3/4&quot; meter</td>
<td>$16.77</td>
<td>$19.29</td>
</tr>
<tr>
<td>1&quot; meter</td>
<td>$26.16</td>
<td>$28.93</td>
</tr>
<tr>
<td>1-1/2&quot; meter</td>
<td>$41.93</td>
<td>$48.22</td>
</tr>
<tr>
<td>2&quot; meter</td>
<td>$83.85</td>
<td>$96.44</td>
</tr>
<tr>
<td>3&quot; meter</td>
<td>$134.16</td>
<td>$154.29</td>
</tr>
<tr>
<td>4&quot; meter</td>
<td>$268.33</td>
<td>$308.57</td>
</tr>
<tr>
<td>6&quot; meter</td>
<td>$419.27</td>
<td>$482.16</td>
</tr>
<tr>
<td>8&quot; meter</td>
<td>$838.53</td>
<td>$964.31</td>
</tr>
</tbody>
</table>

Volume Rate (per 1,000 gallons)

<table>
<thead>
<tr>
<th></th>
<th>Inside City</th>
<th>Outside City</th>
</tr>
</thead>
<tbody>
<tr>
<td>Residential*</td>
<td>$4.19</td>
<td>$4.82</td>
</tr>
<tr>
<td>Non-residential**</td>
<td>$4.82</td>
<td>$5.54</td>
</tr>
</tbody>
</table>

Monthly Rate (volume and demand)

<table>
<thead>
<tr>
<th></th>
<th>Inside City</th>
<th>Outside City</th>
</tr>
</thead>
<tbody>
<tr>
<td>Flat Rate Customers</td>
<td>$40.00</td>
<td>$46.00</td>
</tr>
</tbody>
</table>

*Based on winter water use average.
**Based on monthly water meter readings. Non-residential customers with a 5/8” or 3/4” water meter will continue to base their bill on winter water use average unless a separate irrigation meter is installed. Wastewater only customers must report monthly water readings. Late or underreported usage will be subject to late fees in accordance with Section 13.02.039 and disconnection for nonpayment.

(g) **Unmetered fire protection systems per connection.** Minimum charge per month, per service size:
   - (1) 2-inch: $8.00.
   - (2) 6-inch: $20.00.
   - (3) 8-inch: $30.00.

(h) **Bulk water rate.** Per 1,000 gallons: $3.50.

*(Ordinance 08-026-00 adopted 10/2/08)*

(i) **Drought contingency plan.**
   - (1) Water allocation surcharges for stage 6 response.
     - (A) Single-family residential customers:
       - (i) $10.00 for the first 1,000 gallons over allocation.
       - (ii) $15.00 for the second 1,000 gallons over allocation.
       - (iii) $20.00 for the third 1,000 gallons over allocation.
       - (iv) $25.00 for each additional 1,000 gallons over allocation.
     - (B) Master-metered multifamily residential customers:
       - (i) $10.00 for 1,000 gallons over allocation up through 1,000 gallons for each dwelling unit.
       - (ii) $15.00 thereafter for each additional 1,000 gallons over allocation up through a second 1,000 gallons for each dwelling unit.
       - (iii) $20.00 thereafter for each additional 1,000 gallons over allocation up through a third 1,000 gallons for each dwelling unit.
       - (iv) $25.00 thereafter for each additional 1,000 gallons over allocation.
     - (C) Commercial customers:
       - (i) Customers whose allocation is 0 gallons through 3,000 gallons per month:
         - a. $10.00 per thousand gallons for the first 1,000 gallons over allocation.
         - b. $15.00 per thousand gallons for the second 1,000 gallons over allocation.
         - c. $20.00 per thousand gallons for the third 1,000 gallons over allocation.
d. $25.00 per thousand gallons for each additional 1,000 gallons over allocation.

(ii) Customers whose allocation is 3,000 gallons per month or more:

a. 3 times the block rate for each 1,000 gallons in excess of the allocation up through 5 percent above allocation.

b. 5 times the block rate for each 1,000 gallons from 5 percent through 10 percent above allocation.

c. 7 times the block rate for each 1,000 gallons from 10 percent through 15 percent above allocation.

d. 9 times the block rate for each 1,000 gallons more than 15 percent above allocation.

As used herein, “block rate” means the charge to the customer per 1,000 gallons at the regular water rate schedule at the level of the customer’s allocation.

(D) Industrial customers:

(i) Customers whose allocation is 0 gallons through 3,000 gallons per month:

a. $10.00 per thousand gallons for the first 1,000 gallons over allocation.

b. $15.00 per thousand gallons for the second 1,000 gallons over allocation.

c. $20.00 per thousand gallons for the third 1,000 gallons over allocation.

d. $25.00 per thousand gallons for each additional 1,000 gallons over allocation.

(ii) Customers whose allocation is 3,000 gallons per month or more:

a. 3 times the block rate for each 1,000 gallons in excess of the allocation up through 5 percent above allocation.

b. 5 times the block rate for each 1,000 gallons from 5 percent through 10 percent above allocation.

c. 7 times the block rate for each 1,000 gallons from 10 percent through 15 percent above allocation.

d. 9 times the block rate for each 1,000 gallons more than 15 percent above allocation.

As used herein, “block rate” means the charge to the customer per 1,000 gallons at the regular water rate schedule at the level of the customer’s allocation.

(2004 Code, sec. 13.410)

(2) Water reconnection charge following discontinuance of water service for conviction of three or more distinct violations of the plan: $35.00. (2004 Code, sec. 13.411)
ARTICLE A6.000 BUSINESS

(a) Wine and beer retailer permit: $25.00.

(b) Peddler, Solicitors, Distributors, Itinerant Vendors and Mobile Street Vendors

   (1) Peddler/Solicitor: $25.00 for each person permitted.

   (2) Distributor: $25.00 for each person or group of persons.

   (3) Itinerant Vendors/Mobile Street Vendors

      a) 14 day permit: $25.00 fee

      b) 30 day permit: $35.00 fee

      c) 90 day permit: $75.00 fee

      d) 180 day permit: $100.00 fee

(Ordinance O-14-06-19-6A adopted 6/19/14)

ARTICLE A7.000 LIBRARY

(a) Library cards.

   (1) Non-resident.

      (A) Family: No family cards.

      (B) Individual: People not living or owning property within the City of Hutto limits or Hutto ISD boundaries may obtain a library card for $10 annual fee. This will be effective April 1, 2015. This fee will be charged yearly at the time of renewal.

(Ordinance O-15-03-05-7D)

   (2) Replacement.

      (A) For 1st replacement: $1.00.

      (B) All additional replacement cards: $5.00.

(b) Copies.

   (1) Black and white, per impression: $0.10.

   (2) Color, per impression: No color copies.

(c) Fines and fees.
(1) Overdue books, per day up to maximum cost to replace: $0.25 with a $10.00 maximum fine.

(2) Lost or damaged book fee: Cost of book + $5.00 processing fee + fines.

(d) Interlibrary loan: Cost of return postage.

(Ordinance 08-026-00 adopted 10/2/08)

ARTICLE A8.000 MISCELLANEOUS

(a) Special events permit application fee: $50.00. (Ordinance 2006-25 adopted 5/15/06)

(b) Street closure permit application fee: $25.00. (Ordinance 2006-24 adopted 5/15/06)

(c) Fireworks display permit application fee: $40.00. (2004 Code, sec. 5.105)

(d) Film application fee: $50.00 (Ordinance___________ adopted 7/2/15)

(1) Total or disruptive use (regular operating hours) of a public building, park, right-of-way, or public area: $500.00 per day.

(2) Partial, non-disruptive use of a public building, park, right-of-way, or public area: $250.00 per day.

(3) Total closure or obstruction of public street or right-of-way, including parking lots and on-street parking: $50.00 per block per day.

(4) Partial closure or obstruction of a public street or right-of-way, including parking lots and on-street parking: $25.00 per block per day.

(5) Use of City parking lots, parking areas, and City streets (for the purpose of parking film trailers, buses, catering trucks, and other large vehicles): $50.00 per block or lot per day.

(e) Brush collection by city after storm.

(1) Minimum: $15.00.

(2) Additional time in increments of five minutes: $5.00.

(2004 Code, sec. 6.311)

(f) Returned check fee (for any city payment): $30.00.

(g) Credit card processing fee, per transaction: $1.00.

(Ordinance 08-026-00 adopted 10/2/08)


EXHIBIT “A”

FEE SCHEDULE

MARCH 5JULY 30, 2015

<table>
<thead>
<tr>
<th>Article</th>
<th>Description</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A1.000</td>
<td>Development Services, Engineering and Construction</td>
<td>A-3</td>
</tr>
<tr>
<td>A2.000</td>
<td>Public Safety</td>
<td>A-92</td>
</tr>
<tr>
<td>A3.000</td>
<td>Public Works</td>
<td>A-104</td>
</tr>
<tr>
<td>A4.000</td>
<td>Public Facility Rentals</td>
<td>A-114</td>
</tr>
<tr>
<td>A5.000</td>
<td>Utilities</td>
<td>A-135</td>
</tr>
<tr>
<td>A6.000</td>
<td>Business</td>
<td>A-1924</td>
</tr>
<tr>
<td>A7.000</td>
<td>Library</td>
<td>A-1924</td>
</tr>
<tr>
<td>A8.000</td>
<td>Miscellaneous</td>
<td>A-204</td>
</tr>
</tbody>
</table>
ARTICLE A1.000  DEVELOPMENT SERVICES, ENGINEERING AND CONSTRUCTION

(a) Zoning fees.

(1) Temporary use permits: $300.00.

(2) Zoning change: $500.00 up to 5 acres. $100.00 for each additional 5 acres.

(3) Planned unit developments (PUD): $1,750.00 up to 20 acres. $100.00 for each additional 5 acres.

(4) Zoning variance: $175.00.

(5) Development Agreements: $750.00.

(6) SmartCode Submittal: $500.00 up to 80 acres. $100.00 for each additional 5 acres.

(7) Annexation (voluntary): $500.00

(8) Specific use permit: $300.00.

(9) Zoning verification letter: $25.00.**

(10) Warrant (Historic District only): $25.00.**

(11) Traffic Impact Analysis: $200.00 + Engineer Review Fees at $150 per hour (rate will be higher if the City is billed at a higher rate).**

(12) Technology Fee: $25.00 except where indicated by **.

*Notices–Written notice of each public hearing before the Planning and Zoning Commission on a proposed change in a zoning classification or a specific use permit shall be sent to each owner, as indicated by the most recently approved municipal tax roll, of real property within a 200-foot radius of the affected area. All application fees include the initial notification fees. However, subsequent notifications will be charged to the applicant prior to making each additional notice at the rate of $5 per notice. For large scale projects with over 50 mailed notices, an additional fee of $1.00 per letter shall be charged for each mailing.

(b) Appeals.

(1) Administrative Appeal (Zoning Board of Adjustment): $500.00.**

(2) All other Appeals (City Council): $25.00.**

(c) Subdivision fees.

(1) Development assessment review: $1,100.00.

(2) Major subdivision preliminary plat: $1,550.00 plus $25.00 per lot; plus $20.00 per acre of right-of-way.

(3) Major subdivision final plat: $1,000.00 plus $25.00 per lot; plus $20.00 per acre of right-of-way.
4 Plat vacation: $400.00.

5 Amended plat of subdivision: $500.00 plus $25.00 per lot.

6 Major/Minor plat recordation processing fee: $50 plus Williamson County plant recordation fees.*

7 Minor/short form final plat: $500.00.

8 Right of Way vacation/abandonment/license to encroach (public utility, right-of-way and drainage easement): $250.00* Requires amendment plat.

9 GIS Fee: $25.00.**

10 Subdivision public improvements/construction inspection fee: 3% of cost of public improvements.**

11 Plan extension request (1 year extension): $150.00.**

12 Subdivision public improvements/construction plan review: $100.00/acre.

13 Legal lot determination: $25.00.**

14 Subdivision variance: $175.00.

15 Traffic Impact Analysis: $200.00 + Engineer Review Fees at $150 per hour (rate will be higher if the City is billed at a higher rate).**

16 Technology Fee: $25.00 except where indicated by **.

d Development fees.

1 Parkland development fee:

   (A) Residential: $500.00 per unit.
   
   (B) Non-residential: $800.00 (minimum); $800.00 per acre for 3 or more acres.

2 Parkland fee-in-lieu of land dedication fees:

   (A) Residential:

   Single-Family: $300.00 per unit
   
   Multi-Family: $175.00 per unit

3 Site plan fees.

1 Site plan review fee: $1,000.00 plus $100.00 per acre. A resubmittal fee of $250 will be required for submittals received more than 45 days after comments were sent or after the third submittal for the project.

   (A) Technology fee: $25.00.
(2) Site Inspection fee: $200.00 plus $0.05/sq. ft. for impervious cover.

(3) Site inspection fee (public improvements only): 3% of cost of public improvements

(4) Minor deviations/design modifications: $200.00 plus $0.05/sq. ft. for impervious cover.

(5) Fire review fees shall be established by the Williamson County Emergency Services District No. 3.

(6) Right-of-way construction application fee:
   (A) $50.00 (driveway/flatwork/sidewalk/curb cut).
   (B) $50.00 (public improvements required).
   (C) Technology Fee: $5.00.

(7) Right-of-way construction inspection fee:
   (A) $25.00 (driveway/flatwork/sidewalk/curb cut).
   (B) 3% of cost of public improvements (public improvements required).

(f) Building plan review fees:
   (1) Residential: $25 per dwelling. Required for all new residential construction and residential addition permits.
   (2) Commercial: 65% of Commercial permit fee. Required for all new commercial construction and commercial addition permits.
   (3) Certificate of appropriateness (Historic District only): $25.00.

(g) Building permit fees. Fees for building permits double if work on the project begins prior to issuance of the permit. All permit fees are to be paid in advance by the licensed party who applies for the permit. Building Valuation is determined by the International Code Council (ICC) Building Valuation Data Table (BVD). This calculation takes the total square feet of a structure multiplied by the amount found on the BVD table for the Building Group and Construction Type.

(1) New Residential/New Commercial/Residential Addition/Commercial Addition/Commercial Remodel permit fees: Includes required inspections, re-inspections are an additional fee.

<table>
<thead>
<tr>
<th>Estimated Valuation</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>$1.00 to $5,000.00</td>
<td>$25</td>
</tr>
<tr>
<td>$5,001.00 to $10,000.00</td>
<td>$76.92</td>
</tr>
<tr>
<td>$10,001.00 to $25,000.00</td>
<td>$99.69 for the first $10,000 plus $7.70 for each additional $1,000</td>
</tr>
<tr>
<td>$25,001.00 to $50,000</td>
<td>$215.19 for the first $25,000 plus $5.56 for each additional $1,000</td>
</tr>
</tbody>
</table>
$50,001.00 to $100,000.00  $354.19 for the first $50,000 plus $3.85 for each additional $1,000

$100,001.00 to $500,000.00  $546.69 for the first $100,000 plus $3.08 for each additional $1,000

$500,001.00 to $1,000,000.00  $1,778.69 for the first $500,000 plus $2.62 for each additional $1,000

$1,000,001.00 and up  $3,088.69 for the first $1,000,000 plus $1.74 for each additional $1,000

(A)  Re-inspections:  $50 each.

(B)  Technology fee

   (1)  Residential building permit: $10.00

   (2)  Commercial building permit: $20.00

(2)  Miscellaneous permits/inspections by type.

   (A)  Technology fee: $5.00 for all miscellaneous permits, except where indicated by **.

   (B)  Move-in permit fee (modular structure): $100.00.

   (C)  Demolition:

          (1)  Residential: $25.00.

          (2)  Commercial: $100.00.

   (D)  Storage building (over 200 square feet); Water Softener; Water Heater; Irrigation; Spas; Hot Tubs; HVAC; Pool; Solar Panel; Wind Turbine; Patio; Deck permit: $25.00; plus required inspection(s) fees; plus $75.00. Deposit: Deposit will be refunded upon inspection. Refundable deposits expire three (3) years from date permit issued. Deposit refunds are mailed back to the applicant and may take up to three (3) weeks. Re-inspections are an additional fee.

   (E)  Fire safety inspection for commercial buildings is set by Williamson County Emergency Services District No. 3.

   (F)  Tree removal permit**

          (1)  Undeveloped or redevelopment site:

                 (i)  Trees with a DBH of at least 6", regardless of health: Permit required; no fee.

                 (ii)  Nuisance, diseased, dangerous or dead trees: No permit required; no fee.
(2) Developed site:
   (i) Trees with a DBH of at least 2.5”, regardless of health: Permit required; no fee.
   (ii) Nuisance, diseased, dangerous or dead trees: No permit required; no fee.

(G) HUD-code manufactured home fees.
   (1) Permit application fee: $100.00. (2004 Code, sec. 3.902)
   (2) License application or renewal fees: $50.00.
   (3) License transfer fee: $50.00.
       (2004 Code, sec. 3.903)

(H) Sign permits.
   (1) Regular signs (on buildings or freestanding).
       (i) Signs meeting code requirements, fee due upon application: $5.00 per sq. foot of facing.
       (ii) Sign master plan application fee: $100.00.
   (2) Signs requiring variances.
       (i) Processing fee: $50.00.
       (ii) If variance approved: $10.00 per square foot of facing.
       (iii) If variance approved for sign master plan: $5.00 per square foot of facing.
   (3) Temporary signs.
       (i) Temporary Commercial Signage, per sign: $30.00.
       (i) A-Frame Sign: $30.00 (1 year).
       (iii) Public Information Sign: Permit required; no fee.**
       (iv) Political sign: No permit required; no fee.**

(I) Certificate of Occupancy (change of commercial tenant or ownership): $50.00.

(J) Temporary Certificate of Occupancy: $100.00 per issuance.

(K) Occupation of a structure prior to issuance of a Certificate of Occupancy: $100.00 per day of occupancy prior to issuance of a Certificate of Occupancy.
(L) Temporary job/construction trailer: $30.00.

(M) Remodel-Residential: $25.00 plus required inspection(s) fees; plus $75.00 deposit. Deposit will be refunded upon inspection. Refundable deposits expire three (3) years from date permit issued. Deposit refunds are mailed back to the applicant and may take up to three (3) weeks. Re-Inspections are an additional fee. (No Plan Review fee required)

(N) Inspection for habitable dwelling. Building or home 5 years or older: $25.00.

(O) All inspections and re-inspections not listed above: $50.00 each.**

(h) Map and Plan Documents.

(1) Printed map products.

(A) Black and white or color map.

(i) 8.5" x 11": $2.00.

(ii) 11" x 17": $4.00.

(iii) 34" x 48": $15.00.

(B) Map tube: $2.00.

(C) Postage: $4.00 depending on additional postage fees.

(D) 2-day request: $20.00.

(E) As-built plans (24" x 36"): $3.00.

(2) GIS/CD/e-mail products.

(A) PDF file: No fee.

(B) JPG file: No fee.

(C) CD: $2.00.

(D) DVD: $2.50.

(E) Postage: $4.00 depending on additional postage fees.

(F) Shape file.

(i) Each layer: $25.00.

(ii) Parcel layer: $50.00.
(G) **Aerial.**

(i) Individual panels (per panel): $25.00.

(ii) All panels: $750.00.

(H) As-built plans (electronic): No fee.

(3) **GIS custom maps:** GIS is not authorized to prepare custom maps. However, should the preparation of a custom map be authorized by the Planning Director, the customer will be charged on a per hour basis. $75 for the first hour, $35 for each additional hour.

**ARTICLE A2.000 PUBLIC SAFETY**

(a) **Police.**

(1) Fingerprinting service, per set (voluntary fingerprinting of children is at no charge): $10.00.

(2) Accident reports, per report: $6.00.

(3) Hourly rate for police unit (vehicle) on security detail, per hour: $15.00.


(5) Business alarm permits (annual fee): $50.00.

(6) Residential alarm permits (annual fee): $25.00.

(b) **Animal control.** Ordinance 10-003-00. All fees set forth shall apply as adopted by the Williamson County Commissioner’s Court for the Regional Animal Shelter, as amended.

(1) Dog registration for sterilized animal, per tag: $5.00.

(2) Dog registration for unsterilized animal, per tag: $10.00.

(3) Impoundment fee, registered: $30.00.

(4) Impoundment fee, unregistered: $60.00.

(5) Return charge for loose livestock that are picked up, per occurrence: $65.00.

(6) Holding fee, per day: $10.00.

(7) Rabies vaccination, per animal: $15.00.

(8) Pick up deceased owner animal, per animal: $25.00.

(9) Fee for dropping off animal - owner surrender, per occurrence: $25.00.

(10) Additional drop-off fee with litter, per occurrence: $25.00.
(c) Traffic fines. The municipal judge has discretion to charge the maximum fee per state law depending on the violation. In addition to traffic fines, a person convicted of a misdemeanor shall pay court cost mandated by the state. Other fines charged are established in the Code of Ordinances and state law.

(1) Maximum fines. The maximum fine for most municipal court cases is as follows:

(A) Traffic Violations: $200

(i) $200 fines for traffic violations may be doubled for offenses in a construction or maintenance work zone when workers are present and if the construction or maintenance work zone is marked by a sign indicating construction or maintenance work zone.

(ii) Additional fee applies if speeding in a school zone.

(B) Penal Violations: $500

(d) City Ordinances. As stated in Chapter 1, Section 1.01.009 of the Code, the City Council may establish the following penalties:

(1) A fine up to $2,000 in all cases arising under the ordinances, resolutions, rules or orders that govern: fire safety, zoning, public health and sanitation (including dumping of refuse); and

(2) A fine up to $500 for all other city violations.

(e) Unlawful Passing of School Buses. Unlawfully passing a school bus is punishable by a fine of $500–$1250 for first offense, or $1,000–$2,000 for second or subsequent offense.

(f) Failure to Maintain Motor Vehicle Liability Insurance. Conviction of this offense is a misdemeanor punishable by a fine of not less than $175 or more than $350; if a person has been previously convicted of this offense, it is punishable by fine of not less than $350 or more than $1000.

(g) Parked in Handicap Zone. Conviction of this offense is a misdemeanor punishable by a fine of not less than $500 or more than $750; if a person has been previously convicted of this offense, it is punishable by fine of not less than $550 or more than $800; and if that person has been convicted three times of this offense, a fine of not less than $800 or more than $1100.

(h) Time Payment Fee (Chapter 51 of Government Code Sec. 51.921). Municipal Court shall collect a fee of $25.00 from a person who has been convicted, pays any part of a fine, court cost or restitution on or after the 31st day after the date Judgment is entered.

(i) Photographic traffic enforcement system.

(1) Civil penalty: $75.00.

(2) Late payment fee: $25.00.

(3) Payment by credit or debit card: 2% of the total payment.

(Ordinance 06-012-01 adopted 6/19/08)
(j) Food sanitation fees (25 Texas Administrative Code Sec. 229.161-171, 229.173-175) Fees under this subsection are to be reviewed and regulated by the Williamson County and Cities Health District.

ARTICLE A3.000 PUBLIC WORKS

(a) Solid waste collection. The proposed rates would take effect December 1, 2008, if current provider contract is renewed. Includes $1.10 adjustable fuel surcharge

(1) Residential customers. Collected by city on monthly utility bill. Pickup once per week.

<table>
<thead>
<tr>
<th>Container Size or Number</th>
<th>Fees (effective 02/01/2012)</th>
<th>Monthly Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Base Rate (includes billing)</td>
<td>Fuel Surcharge</td>
</tr>
<tr>
<td>Single 96-gallon cart</td>
<td>$14.25</td>
<td>$0.50</td>
</tr>
<tr>
<td>Each additional cart</td>
<td>$14.25</td>
<td>$0.50</td>
</tr>
</tbody>
</table>

(2) Commercial customers with a cart. Collected by city on monthly utility bill. Pickup once per week.

<table>
<thead>
<tr>
<th>Container Size or Number</th>
<th>Fees (effective 02/01/2012)</th>
<th>Monthly Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Base Rate (includes billing)</td>
<td>Fuel Surcharge</td>
</tr>
<tr>
<td>Single 96-gallon cart</td>
<td>$21.63</td>
<td>$0.50</td>
</tr>
<tr>
<td>Each additional cart</td>
<td>$21.63</td>
<td>$0.50</td>
</tr>
</tbody>
</table>

(b) Assessments. Lot cleanup: Actual cost plus $100.00 administrative fee.

(Ordinance 08-026-00 adopted 10/2/08)

ARTICLE A4.000 PUBLIC FACILITY RENTALS

(a) Park facilities and equipment rental. Rental procedures and forms will be set and made available through the parks and Recreation department. Fees for facilities and equipment are set below.

(1) Park facilities. Resident and non-resident individuals, clubs, organizations, or businesses may rent parks and recreation facilities, when available, for a fee per function as follows:
(A) Pavilions:

<table>
<thead>
<tr>
<th></th>
<th>Residents</th>
<th>Nonresidents</th>
</tr>
</thead>
<tbody>
<tr>
<td>City Park</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Full (120' x 60')</td>
<td>$100.00</td>
<td>$125.00</td>
</tr>
<tr>
<td>Half (60' x 30')</td>
<td>$50.00</td>
<td>$75.00</td>
</tr>
<tr>
<td>Neighborhood parks (18' x 36')</td>
<td>$25.00</td>
<td>$50.00</td>
</tr>
</tbody>
</table>

(B) Saul House Recreation Site:

<table>
<thead>
<tr>
<th></th>
<th>Residents</th>
<th>Nonresidents</th>
</tr>
</thead>
<tbody>
<tr>
<td>Home Site/Meeting Facility (4 hours)</td>
<td>$200.00</td>
<td>$225.00</td>
</tr>
<tr>
<td>Additional Hours</td>
<td>$20/hour</td>
<td>$25/hour</td>
</tr>
</tbody>
</table>

(C) Sports facility lights

<table>
<thead>
<tr>
<th></th>
<th>Residents</th>
<th>Nonresidents</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$20.00/hour</td>
<td>$25.00/hour</td>
</tr>
</tbody>
</table>

A $100.00 deposit shall be required to rent the above listed facilities. Upon inspection and determination that facilities have not been damaged and clean up costs have not been incurred, the deposit shall be refunded.

(D) Hutto Gin

<table>
<thead>
<tr>
<th></th>
<th>Residents</th>
<th>Nonresidents</th>
<th>Local Non-profit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full Day (4+ hours)</td>
<td>$500.00/day</td>
<td>$600.00/day</td>
<td>$300.00/day</td>
</tr>
<tr>
<td>Half Day (1-3 hours)</td>
<td>$100.00/hour</td>
<td>$200.00/hour</td>
<td>$50.00/hour</td>
</tr>
<tr>
<td>Security Deposit</td>
<td>$250.00</td>
<td>$350.00</td>
<td>$250.00</td>
</tr>
</tbody>
</table>

Upon inspection and determination that facilities have not been damaged and clean up costs have not been incurred, the deposit shall be refunded.

(2) Equipment

<table>
<thead>
<tr>
<th></th>
<th>Residents</th>
<th>Nonresidents</th>
</tr>
</thead>
<tbody>
<tr>
<td>Recreation kit</td>
<td>$25.00</td>
<td>$30.00</td>
</tr>
</tbody>
</table>

(3) Athletic field rental rates

<table>
<thead>
<tr>
<th></th>
<th>Residents</th>
<th>Nonresidents</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deposit fees for all athletic field rentals:</td>
<td>$150.00</td>
<td>$150.00</td>
</tr>
</tbody>
</table>

12
Keys, per set $50.00 $50.00
Litter damage, per complex $150.00 $150.00
Concession stand, per day $25.00 $30.00
Light fees, per hour $20.00 $20.00
Press Box $25.00 $30.00

(B) Athletic rental fee schedule.

(i) Tournaments.

<table>
<thead>
<tr>
<th>Rental Type</th>
<th>Residents -</th>
<th>Nonresidents -</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>HISD</td>
<td>Non-HISD</td>
</tr>
<tr>
<td>Adult tournaments, per field per day</td>
<td>$50.00</td>
<td>$75.00</td>
</tr>
<tr>
<td>Youth tournaments, per field per day</td>
<td>$25.00</td>
<td>$50.00</td>
</tr>
<tr>
<td>School tournaments, per field per day</td>
<td>$25.00</td>
<td>$75.00</td>
</tr>
</tbody>
</table>

(ii) Camps, clinics and practices.

<table>
<thead>
<tr>
<th>Rental Type</th>
<th>Residents</th>
<th>Nonresidents</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sports camps/clinics, per field per day</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Adult</td>
<td>$100.00</td>
<td>$125.00</td>
</tr>
<tr>
<td>Youth</td>
<td>$50.00</td>
<td>$75.00</td>
</tr>
<tr>
<td>Light fee</td>
<td>$20.00/hr.</td>
<td>$20.00/hr.</td>
</tr>
<tr>
<td>Practice field rental, per hour</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Adult</td>
<td>$20.00</td>
<td>$35.00</td>
</tr>
<tr>
<td>Youth</td>
<td>$20.00</td>
<td>$35.00</td>
</tr>
<tr>
<td>Light fee</td>
<td>$20.00/hr.</td>
<td>$20.00/hr.</td>
</tr>
<tr>
<td>(if available)</td>
<td></td>
<td>(if available)</td>
</tr>
</tbody>
</table>

(iii) PARD Staff Fee: $25 per hour per staff member (if Parks and Recreation Staff is required to be available during use.)

(b) Youth sports association facility fees.

1. All youth associations will be required to pay no less than a five dollar ($5.00) non-resident fee per season for each non-resident child in the association.

2. All youth associations may be subject to a minimum individual player fee for each participant for each season of play. This fee may be no less than $1.00 per participant.
(c) Recreation program fees.

(1) All recreation program fees are set by the director of parks and recreation and approved by the city manager on a case-by-case basis. Nonresidents shall pay a $5.00 surcharge per class or special event.

(2) All youth associations will be required to pay no less than a $5.00 non-resident fee per season for each non-resident child in the association.

(Ordinance 08-026-00 adopted 10/2/08)

ARTICLE A5.000 UTILITIES

(a) Deposits for all water and wastewater accounts per connection. If average monthly consumption is found to be in excess of the minimum, the customer may be assessed an additional deposit as determined by the city manager.

(1) Water and wastewater, per customer:

(A) Good payment history: $0.* Deposit may be waived with letter of good credit (Sec. 13.02.037) or through credit check.

(B) Average payment history: $150.**

(C) Poor payment history: $250.**

*$150 deposit will be charged for any customer without a deposit who is disconnected for non-payment.

** An additional $50 deposit will be charged to customers disconnected for non-payment.

*** Final determination of credit history to be made by the City Utility Billing Supervisor.

(2) Wastewater only:

(A) Good payment history: $0* Deposit may be waived with letter of good credit (Sec. 13.02.037) or through credit check.

(B) Average payment history: $100**

(C) Poor payment history: $200**

** An additional $50 deposit will be charged to customers disconnected for non-payment.

*** Final determination of credit history to be made by the City Utility Billing Supervisor.

(3) Non-residential:

Non-residential deposits are outlined in Article 13, Section 13.02.037 in the Code of Ordinances. The minimum non-residential deposit is equal to the residential deposit.

(4) Temporary meters, per meter: $1,500.00.
(b) Connection fees.

(1) Water:
   (A) 5/8" and 3/4" meter: $600.00;
   (B) 1" meter: $750.00;
   (C) 1-1/2" meter: $900.00;
   (D) 2" meters: $1,100.00;
   (E) Above 2" meters: Actual meter costs plus $300.00.

(2) Wastewater:
   (A) Up to 8" connection: $750.00 inside city; $300.00 developer installed.
   (B) Above 8" meters: Actual materials and labor costs plus $500.00; $300.00 developer installed.

(c) Other service charges.

(1) New account charge/transfer account charge: $35.00.

(2) Disconnection/reconnection fee due to nonpayment: $50.00. (Jonah and Manville customers will be assessed an additional $50 fee).

(3) After-hours connection fee/reconnection fee: $50.00 in addition to above.

(4) Meter reread charge: $25.00.

(5) Tampering with a locking device: $250.00.

(d) Impact fees. For plats recorded prior to February 1, 2013.

(1) Water, per service unit equivalent: $4,363.00.

(2) Wastewater, per service unit equivalent: $1,068.00.

(e) Impact fees. For plats recorded after February 1, 2013.

(1) Water, per service unit equivalent: $3,625.00.

(2) Wastewater, per service unit equivalent: $2,128.00.

(f) Retail water/wastewater rates. Outside city rates are 1.15 times inside city rates.

Water

Minimum Monthly Charge (Demand)
<table>
<thead>
<tr>
<th>Meter Size</th>
<th>Inside City</th>
<th>Outside City</th>
</tr>
</thead>
<tbody>
<tr>
<td>5/8&quot; &amp; 3/4&quot; meter</td>
<td>$22.74</td>
<td>$26.14</td>
</tr>
<tr>
<td>1&quot; meter</td>
<td>$34.11</td>
<td>$39.22</td>
</tr>
<tr>
<td>1-1/2&quot; meter</td>
<td>$56.85</td>
<td>$65.37</td>
</tr>
<tr>
<td>2&quot; meter</td>
<td>$113.70</td>
<td>$130.75</td>
</tr>
<tr>
<td>3&quot; meter</td>
<td>$181.92</td>
<td>$209.21</td>
</tr>
<tr>
<td>4&quot; meter</td>
<td>$363.82</td>
<td>$418.40</td>
</tr>
<tr>
<td>6&quot; meter</td>
<td>$568.48</td>
<td>$653.75</td>
</tr>
<tr>
<td>8&quot; meter</td>
<td>$1,136.96</td>
<td>$1,307.51</td>
</tr>
</tbody>
</table>

Volume Rate (per 1,000 gallons)

Single-Family Residential

<table>
<thead>
<tr>
<th>Monthly use between:</th>
<th>Inside City</th>
<th>Outside City</th>
</tr>
</thead>
<tbody>
<tr>
<td>0 to 5,000 gals</td>
<td>$6.98</td>
<td>$8.03</td>
</tr>
<tr>
<td>5,001 to 12,000 gals</td>
<td>$7.65</td>
<td>$8.80</td>
</tr>
<tr>
<td>12,001 to 25,000 gals</td>
<td>$7.94</td>
<td>$9.12</td>
</tr>
<tr>
<td>25,001 gals or more</td>
<td>$8.72</td>
<td>$10.03</td>
</tr>
</tbody>
</table>

Non-residential, all consumption $7.65 $8.80

Irrigation, all consumption $7.94 $9.12

Construction, all consumption $7.94 $9.12

Wastewater

Minimum Monthly Charge (Demand)

<table>
<thead>
<tr>
<th>Meter Size</th>
<th>Inside City</th>
<th>Outside City</th>
</tr>
</thead>
<tbody>
<tr>
<td>5/8&quot; &amp; 3/4&quot; meter</td>
<td>$16.77</td>
<td>$19.29</td>
</tr>
<tr>
<td>1&quot; meter</td>
<td>$26.16</td>
<td>$28.93</td>
</tr>
<tr>
<td>1-1/2&quot; meter</td>
<td>$41.93</td>
<td>$48.22</td>
</tr>
<tr>
<td>2&quot; meter</td>
<td>$83.85</td>
<td>$96.44</td>
</tr>
</tbody>
</table>
### Water Rates

<table>
<thead>
<tr>
<th>Size</th>
<th>Volume Rate</th>
<th>Monthly Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>3&quot; meter</td>
<td>$4.19</td>
<td>$40.00</td>
</tr>
<tr>
<td>4&quot; meter</td>
<td>$4.19</td>
<td>$46.00</td>
</tr>
<tr>
<td>6&quot; meter</td>
<td>$4.19</td>
<td>$40.00</td>
</tr>
<tr>
<td>8&quot; meter</td>
<td>$4.19</td>
<td>$46.00</td>
</tr>
</tbody>
</table>

**Volume Rate (per 1,000 gallons)**

<table>
<thead>
<tr>
<th>Category</th>
<th>Rate 1</th>
<th>Rate 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Residential*</td>
<td>$4.19</td>
<td>$4.82</td>
</tr>
<tr>
<td>Non-residential**</td>
<td>$4.82</td>
<td>$5.54</td>
</tr>
</tbody>
</table>

**Monthly Rate (volume and demand)**

<table>
<thead>
<tr>
<th>Type</th>
<th>Rate 1</th>
<th>Rate 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Flat Rate Customers</td>
<td>$40.00</td>
<td>$46.00</td>
</tr>
</tbody>
</table>

*Based on winter water use average.

**Based on monthly water meter readings. Non-residential customers with a 5/8" or 3/4" water meter will continue to base their bill on winter water use average unless a separate irrigation meter is installed. Wastewater only customers must report monthly water readings. Late or underreported usage will be subject to late fees in accordance with Section 13.02.039 and disconnection for nonpayment.

### Fire Protection Systems

**Unmetered fire protection systems per connection.** Minimum charge per month, per service size:

1. 2-inch: $8.00.
2. 6-inch: $20.00.
3. 8-inch: $30.00.

### Bulk Water Rate

Per 1,000 gallons: $3.50.

*(Ordinance 08-026-00 adopted 10/2/08)*

### Drought Contingency Plan

1. Water allocation surcharges for stage 6 response.
   
   **(A) Single-family residential customers:**
   
   (i) $10.00 for the first 1,000 gallons over allocation.
   
   (ii) $15.00 for the second 1,000 gallons over allocation.
   
   (iii) $20.00 for the third 1,000 gallons over allocation.
(iv) $25.00 for each additional 1,000 gallons over allocation.

(B) Master-metered multifamily residential customers:

(i) $10.00 for 1,000 gallons over allocation up through 1,000 gallons for each dwelling unit.

(ii) $15.00 thereafter for each additional 1,000 gallons over allocation up through a second 1,000 gallons for each dwelling unit.

(iii) $20.00 thereafter for each additional 1,000 gallons over allocation up through a third 1,000 gallons for each dwelling unit.

(iv) $25.00 thereafter for each additional 1,000 gallons over allocation.

(C) Commercial customers:

(i) Customers whose allocation is 0 gallons through 3,000 gallons per month:
   a. $10.00 per thousand gallons for the first 1,000 gallons over allocation.
   b. $15.00 per thousand gallons for the second 1,000 gallons over allocation.
   c. $20.00 per thousand gallons for the third 1,000 gallons over allocation.
   d. $25.00 per thousand gallons for each additional 1,000 gallons over allocation.

(ii) Customers whose allocation is 3,000 gallons per month or more:
   a. 3 times the block rate for each 1,000 gallons in excess of the allocation up through 5 percent above allocation.
   b. 5 times the block rate for each 1,000 gallons from 5 percent through 10 percent above allocation.
   c. 7 times the block rate for each 1,000 gallons from 10 percent through 15 percent above allocation.
   d. 9 times the block rate for each 1,000 gallons more than 15 percent above allocation.

As used herein, “block rate” means the charge to the customer per 1,000 gallons at the regular water rate schedule at the level of the customer’s allocation.

(D) Industrial customers:

(i) Customers whose allocation is 0 gallons through 3,000 gallons per month:
   a. $10.00 per thousand gallons for the first 1,000 gallons over allocation.
   b. $15.00 per thousand gallons for the second 1,000 gallons over allocation.
c. $20.00 per thousand gallons for the third 1,000 gallons over allocation.
d. $25.00 per thousand gallons for each additional 1,000 gallons over allocation.

(ii) Customers whose allocation is 3,000 gallons per month or more:

a. 3 times the block rate for each 1,000 gallons in excess of the allocation up through 5 percent above allocation.
b. 5 times the block rate for each 1,000 gallons from 5 percent through 10 percent above allocation.
c. 7 times the block rate for each 1,000 gallons from 10 percent through 15 percent above allocation.
d. 9 times the block rate for each 1,000 gallons more than 15 percent above allocation.

As used herein, “block rate” means the charge to the customer per 1,000 gallons at the regular water rate schedule at the level of the customer’s allocation.

(2004 Code, sec. 13.410)

(2) Water reconnection charge following discontinuance of water service for conviction of three or more distinct violations of the plan: $35.00. (2004 Code, sec. 13.411)

ARTICLE A6.000 BUSINESS

(a) Wine and beer retailer permit: $25.00.

(b) Peddler, Solicitors, Distributors, Itinerant Vendors and Mobile Street Vendors

(1) Peddler/Solicitor: $25.00 for each person permitted.

(2) Distributor: $25.00 for each person or group of persons.

(3) Itinerant Vendors/Mobile Street Vendors

   a) 14 day permit: $25.00 fee
   b) 30 day permit: $35.00 fee
   c) 90 day permit: $75.00 fee
   d) 180 day permit: $100.00 fee

(Ordinance O-14-06-19-6A adopted 6/19/14)
ARTICLE A7.000 LIBRARY

(a) Library cards.

(1) Non-resident.

(A) Family: No family cards.

(B) Individual: People not living or owning property within the City of Hutto limits and children not currently enrolled in Hutto ISD schools may obtain a library card for $10 annual fee. This will be effective April 1, 2015. This fee will be charged yearly at the time of renewal.

(Ordinance O-15-03-05-7D)

(2) Replacement.

(A) For 1st replacement: $1.00.

(B) All additional replacement cards: $5.00.

(b) Copies.

(1) Black and white, per impression: $0.10.

(2) Color, per impression: No color copies.

(c) Fines and fees.

(1) Overdue books, per day up to maximum cost to replace: $0.25 with a $10.00 maximum fine.

(2) Lost or damaged book fee: Cost of book + $5.00 processing fee + fines.

(d) Interlibrary loan: Cost of return postage.

(Ordinance 08-026-00 adopted 10/2/08)

ARTICLE A8.000 MISCELLANEOUS

(a) Special events permit application fee: $50.00. (Ordinance 2006-25 adopted 5/15/06)

(b) Street closure permit application fee: $25.00. (Ordinance 2006-24 adopted 5/15/06)

(c) Fireworks display permit application fee: $40.00. (2004 Code, sec. 5.105)

(d) Film application fee: $50.00 (Ordinance _______ adopted 7/2/15)

(1) Total or disruptive use (regular operating hours) of a public building, park, right-of-way, or public area: $500.00 per day.
(2) Partial, non-disruptive use of a public building, park, right-of-way, or public area: $250.00 per day.

(3) Total closure or obstruction of public street or right-of-way, including parking lots and on-street parking: $50.00 per block per day.

(4) Partial closure or obstruction of a public street or right-of-way, including parking lots and on-street parking: $25.00 per block per day.

(5) Use of City parking lots, parking areas, and City streets (for the purpose of parking film trailers, buses, catering trucks, and other large vehicles): $50.00 per block or lot per day.

(6) Brush collection by city after storm.

   (1) Minimum: $15.00.

   (2) Additional time in increments of five minutes: $5.00.

   (2004 Code, sec. 6.311)

(6) Returned check fee (for any city payment): $30.00.

(6) Credit card processing fee, per transaction: $1.00.

(Ordinance 08-026-00 adopted 10/2/08)
ITEM: Consideration and possible action on the first reading of an ordinance concerning the adoption of the Hutto Economic Development Corporation Fiscal Year 2015-16 Budget.

STRATEGIC GUIDE POLICY: Economic Development

ITEM BACKGROUND:
The Hutto Economic Development Corporation (EDC) by-laws require the EDC budget to be approved by City Council before the budget will become effective. The budget shall contain such classifications as shall be in such form as may be prescribed from time to time by City Council.

The by-laws of the Hutto EDC require that the EDC adopt a budget at least 60 days prior to the beginning of the next fiscal year. The Hutto EDC fiscal year is the same as the City, which starts October 1 and ends September 30.

BUDGETARY AND FINANCIAL SUMMARY:
The State Comptroller’s Office remits the ½ cent Type A economic development sales tax to the City. The funds are transferred to the EDC account monthly.

The FY 2016 Budget totals $799,000.

In accordance with the Texas Local Government Code Section 504.105 "Limitation on use of revenues for promotional purposes,” the Hutto EDC is proposing to spend $42,000 on marketing and promotions in the FY16 Budget. This is approximately 5% of the annual budget and less than the maximum of 25% allowed by statute.

RELATED COUNCIL COMMITTEE OR ADVISORY BOARD RECOMMENDATIONS:
The Hutto Economic Development Corporation Board of Directors recommended approval of the proposed budget at their meeting on June 23, 2015.
Not applicable.

**STAFF RECOMMENDATION:**
Not applicable.

**SUPPORTING MATERIAL:**
1. EDC Budget Ordinance
2. EDC Budget Synopsis
3. FY16 Draft EDC Budget
4. FY16 EDC Budget Summary Format
ORDINANCE NO.

AN ORDINANCE MAKING APPROPRIATIONS FOR THE SUPPORT OF THE HUTTO ECONOMIC DEVELOPMENT CORPORATION FOR THE FISCAL YEAR OCTOBER 1, 2015 THROUGH SEPTEMBER 30, 2016 AND ADOPTING THE ANNUAL BUDGET OF THE HUTTO ECONOMIC DEVELOPMENT CORPORATION FOR THE 2015-16 FISCAL YEAR; PROVIDING FOR A PUBLICATION CLAUSE, SEVERABILITY CLAUSE, AND OPEN MEETING CLAUSE.

WHEREAS, the Hutto Economic Development Corporation budget for the fiscal year October 1, 2015 through September 30, 2016, was duly presented to the City Council;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUTTO, TEXAS:

SECTION I.

That the appropriations for the fiscal year October 1, 2015 through September 30, 2016 for the support of the Hutto Economic Development Corporation be fixed and determined for said terms in accordance with the expenditures shown in the EDC’s 2016 fiscal year budget, a summary of which is appended hereto as Exhibit A.

SECTION II.

That the budget, as shown in words and figures in Exhibit A, is hereby approved in all respects and adopted as the City’s budget for the fiscal year October 1, 2015 through September 30, 2016.

SECTION III. Publication Clause

The City Secretary of the City of Hutto is hereby authorized and directed to publish the caption of this ordinance in the manner and for the length of time prescribed by law.

SECTION IV. Severability Clause

The provisions of this ordinance are severable, and if any sentence, section, or other parts of this ordinance should be found to be invalid, such invalidity shall not affect the remaining provisions, and the remaining provisions shall continue in full force and effect.

SECTION V. Repealing Clause

All ordinances and resolutions and parts thereof in conflict herewith are hereby expressly repealed insofar as they conflict.

SECTION VI. Open Meeting Clause

The City Council hereby finds and declares that written notice of the date, hour, place, and subject of the meeting at which this ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this ordinance and the subject hereof were discussed, considered, and formerly acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.
SECTION VII.
This ordinance shall take effect and be in force from and after its passage.

READ and APPROVED on first reading on this the _____ day of July, 2015 at a regular meeting of the City Council of the City of Hutto.

READ, APPROVED and ADOPTED on second reading this _____ day of July, 2015 at a special called meeting of the City Council of the City of Hutto.

CITY OF HUTTO, TEXAS

______________________________
Debbie Holland, Mayor

ATTEST:

____________________________________
Seth Gipson, City Secretary
HUTTO ECONOMIC DEVELOPMENT CORPORATION

DIVISION DESCRIPTION

The Hutto Economic Development Corporation is the City of Hutto’s economic development entity funded by a 1/2 cent Type A Sales Tax. The EDC was incorporated exclusively for the benefit of the City of Hutto to promote, assist and enhance economic development activities for the City, using tax revenues within the legal limits of the sales tax legislation. The Board’s budget is subject to Council review and approval. The Board hires a President/CEO who works with the City Manager to coordinate economic development efforts, provide information to economic development prospects and develop economic development incentives to attract and retain industrial and commercial development to Hutto. It is governed by a seven member Board appointed by the City Council.

<table>
<thead>
<tr>
<th>FY 2015 ACCOMPLISHMENTS</th>
<th>FY 2016 OBJECTIVES</th>
</tr>
</thead>
<tbody>
<tr>
<td>▪ Continued work on hiring a new President/CEO</td>
<td>▪ Continue to market Hutto to our target industries</td>
</tr>
<tr>
<td>▪ Continued funding partnership with TSTC for East Williamson County Higher Education Center – Hutto</td>
<td>▪ Continue to support the City of Hutto on development projects, research, insight, contacts, and ideas</td>
</tr>
<tr>
<td>▪ Continued funding partnership with the City of Hutto for infrastructure to open up land adjacent to SH130</td>
<td>▪ Attain AEDO reaccreditation</td>
</tr>
<tr>
<td>▪ Updated the Hutto EDC website</td>
<td>▪ Continue to grow and expand local business retention efforts throughout the Hutto community, increasing communication and rapport between businesses and government entities</td>
</tr>
<tr>
<td>▪ Partnered with Austin Chamber to assist in marketing the mega-site</td>
<td>▪ Update Strategic Guide</td>
</tr>
<tr>
<td>▪ Frame Switch Local Government Corporation</td>
<td>▪ Continue partnership with the Austin Chamber</td>
</tr>
<tr>
<td>▪ Obtained a 2nd extension from land owners on the mega-site</td>
<td>▪ Williamson County Economic Development Partnership</td>
</tr>
<tr>
<td>▪ Produced a Target Industry Analysis</td>
<td>▪ Continued to market Hutto for potential projects</td>
</tr>
<tr>
<td>▪ Worked with City of Hutto on updated incentive policy</td>
<td></td>
</tr>
</tbody>
</table>
**HUTTO ECONOMIC DEVELOPMENT CORPORATION**

### EXPENDITURES

#### FY 2015 Approved Budget

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Human Resources</td>
<td>$328,600</td>
</tr>
<tr>
<td>Administration</td>
<td>$104,400</td>
</tr>
<tr>
<td>Programs</td>
<td>$51,000</td>
</tr>
<tr>
<td>Projects</td>
<td>$315,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$799,000</strong></td>
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#### FY 2015

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<tr>
<th>Category</th>
<th>Amount</th>
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<tbody>
<tr>
<td>ED Sales Tax est.</td>
<td>$708,440</td>
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<tr>
<td>Expense est.</td>
<td>$715,700</td>
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<tr>
<td>Revenue - Expenses</td>
<td>($7,260)</td>
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</table>

#### FY 2016 Proposed Budget

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<th>Category</th>
<th>Amount</th>
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<td>Human Resources</td>
<td>$356,600</td>
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<tr>
<td>Administration</td>
<td>$106,400</td>
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<tr>
<td>Programs</td>
<td>$51,000</td>
</tr>
<tr>
<td>Projects</td>
<td>$285,000</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>$799,000</strong></td>
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#### FY 2016

<table>
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<tr>
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</thead>
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<tr>
<td>ED Sales Tax est.</td>
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<td>Expense est.</td>
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<td>Revenue - Expenses</td>
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### PERSONNEL

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Term</th>
<th>Start Date</th>
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<tbody>
<tr>
<td>President/CEO</td>
<td>Erin Klingemann</td>
<td>Vacant</td>
<td>6 years (October 2015)</td>
</tr>
<tr>
<td>Vice-President</td>
<td>Erin Klingemann</td>
<td>6 years (October 2015)</td>
<td>2 years (November 2015)</td>
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<tr>
<td>Executive Assistant</td>
<td>Emily Butler</td>
<td>2 years (November 2015)</td>
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<tr>
<td>Expense Accounts</td>
<td>FY 2014 Approved</td>
<td>FY 2015 Approved</td>
<td>FY 2016 Proposed</td>
</tr>
<tr>
<td>------------------</td>
<td>------------------</td>
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</tr>
<tr>
<td><strong>Human Resources</strong></td>
<td></td>
<td></td>
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<tr>
<td>Regular Full Time</td>
<td>$225,000</td>
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<td>$253,000</td>
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<td>FICA/Medicare</td>
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<td>$26,000</td>
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<tr>
<td>Health/Life Insurance</td>
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<tr>
<td>Payroll Fees</td>
<td>$500</td>
<td>$600</td>
<td>$600</td>
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<tr>
<td>Professional Development &amp; Dues</td>
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<td><strong>Total Human Resources</strong></td>
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<td><strong>Administration</strong></td>
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<tr>
<td>Operational Expenses &amp; Supplies</td>
<td>$9,000</td>
<td>$10,000</td>
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<tr>
<td>Office Equipment</td>
<td>$28,000</td>
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<tr>
<td>Office Rent</td>
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<tr>
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<tr>
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<td>Professional Fees</td>
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<td>Community Relations</td>
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<td>$12,000</td>
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<td>Postage &amp; Shipping</td>
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<td>$600</td>
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<tr>
<td>Miscellaneous Operating Expenses</td>
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<td><strong>Total Administration</strong></td>
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<td><strong>Programs</strong></td>
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<td><strong>Projects</strong></td>
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<td>$285,000</td>
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<td><strong>Total Budget</strong></td>
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<td>$799,000</td>
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</table>
## Hutto Economic Development Corporation

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<tr>
<td><strong>BEGINNING FUND BALANCE</strong></td>
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<td>$500,108</td>
<td>$500,108</td>
<td>$500,108</td>
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<td><strong>REVENUES</strong></td>
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<tr>
<td>Sales Tax Revenue - 1/2%</td>
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<td>715,166</td>
<td>708,440</td>
<td>708,440</td>
<td>750,946</td>
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<td>Interest</td>
<td>121</td>
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<td>-</td>
<td>-</td>
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<tr>
<td>Other</td>
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<td>-</td>
<td>-</td>
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<td><strong>TOTAL REVENUES</strong></td>
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<td>$708,440</td>
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<td>$750,946</td>
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<tr>
<td><strong>EXPENSES</strong></td>
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<tr>
<td>Human Resources</td>
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<tr>
<td>Regular Full Time</td>
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<td>600</td>
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<td>Prof. Development/Dues</td>
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<td>35,000</td>
<td>35,000</td>
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<td><strong>Human Resources Subtotal</strong></td>
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<td>$328,600</td>
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<tr>
<td>Administration</td>
<td></td>
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<tr>
<td>Operational Expenses/Supplies</td>
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<td>10,000</td>
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<td>42,000</td>
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<td>Utilities</td>
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<td>Insurance</td>
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<td>Professional Fees</td>
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<td>300</td>
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<td>300</td>
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<td><strong>Administration Subtotal</strong></td>
<td>$84,747</td>
<td>$104,400</td>
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<td>$106,400</td>
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<td>Programs</td>
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<td>Research</td>
<td>7,333</td>
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<td>7,000</td>
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<td>-</td>
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<td>Marketing</td>
<td>77,541</td>
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<td>44,000</td>
<td>31,000</td>
<td>42,000</td>
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<td><strong>Programs Subtotal</strong></td>
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<td>$51,000</td>
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<td>Projects</td>
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<td>Targeted Infrastructure</td>
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<td>Professional Services</td>
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<td>30,000</td>
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<td>-</td>
</tr>
<tr>
<td>Incentives</td>
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<tr>
<td>Higher Ed. Project</td>
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<td><strong>Projects Subtotal</strong></td>
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<td>$315,000</td>
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<tr>
<td><strong>TOTAL EXPENSES</strong></td>
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<td>$799,000</td>
<td>$715,700</td>
<td>$799,000</td>
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<tr>
<td><strong>NET CHANGE IN FUND BALANCE</strong></td>
<td>13,489</td>
<td>(83,834)</td>
<td>(90,560)</td>
<td>(7,260)</td>
<td>(48,054)</td>
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<tr>
<td><strong>ENDING FUND BALANCE</strong></td>
<td>$500,108</td>
<td>$416,274</td>
<td>$409,548</td>
<td>$492,848</td>
<td>$444,794</td>
</tr>
</tbody>
</table>
ITEM:
Consideration and possible action on a resolution concerning Outside Agency Funding allocations and authorizing the City Manager to execute all Interlocal Agreements established with Outside Agencies for the 2015-16 Fiscal Year.

STRATEGIC GUIDE POLICY: Fiscal and Budgetary

ITEM BACKGROUND:
The Fiscal and Budgetary Committee, made up of Councilmembers Anne Cano and Max Yeste, met on June 22, 2015, to hear presentations from outside agencies that submitted funding requests to the City of Hutto for FY 2015-16. The Committee made the following recommendations for funding based on available funds:

<table>
<thead>
<tr>
<th>Agency</th>
<th>FY16 Requested</th>
<th>FY16 Recommended</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hutto Has Heart</td>
<td>$15,000</td>
<td>$15,000</td>
</tr>
<tr>
<td>Hope Alliance</td>
<td>$15,000</td>
<td>$15,000</td>
</tr>
<tr>
<td>Hutto Area Chamber of Commerce</td>
<td>$22,000</td>
<td>$12,500</td>
</tr>
<tr>
<td>Hutto Community Food Pantry</td>
<td>$15,000</td>
<td>$8,000</td>
</tr>
<tr>
<td>Round Rock Area Serving Center</td>
<td>$10,000</td>
<td>$10,000</td>
</tr>
<tr>
<td>Williamson-Burnet County Opportunities</td>
<td>$8,000</td>
<td>$8,000</td>
</tr>
<tr>
<td>Williamson County Children’s Advocacy Center</td>
<td>$15,000</td>
<td>$15,000</td>
</tr>
<tr>
<td>Weekend Lunchbox Program</td>
<td>$9,900</td>
<td>$3,000</td>
</tr>
<tr>
<td>CTX Ability Sports</td>
<td>$5,000</td>
<td>$2,500</td>
</tr>
<tr>
<td>Hutto Family YMCA - Annual</td>
<td>$2,500</td>
<td>$2,500</td>
</tr>
<tr>
<td>Hutto Family YMCA - FNL</td>
<td>$2,500</td>
<td>$2,500</td>
</tr>
<tr>
<td>Hutto Family YMCA - MEND</td>
<td>$7,500</td>
<td>$2,500</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$127,400</strong></td>
<td><strong>$96,738</strong></td>
</tr>
</tbody>
</table>

Hutto Community Food Pantry funding in the amount of $8,000 is to be split: $2,000 for the purchase of equipment on a reimbursement basis, and the remaining $6,000 to be paid for food purchases in quarterly installments.

Williamson-Burnet County Opportunities requested funds to be paid on a reimbursement basis, with
appropriate receipts submitted.

CTX Ability Sports $2500 to be paid directly to MLBPAA if possible. If not possible, payment should be on a reimbursement basis.

YMCA funding to be paid on an annual basis rather than quarterly.

**BUDGETARY AND FINANCIAL SUMMARY:**
City staff estimates a total of $96,976 available funding for outside agency funding, based upon 1% of estimated General Fund revenues. Outside Agency Committee recommendations will return $238 to the General Fund.

**RELATED COUNCIL COMMITTEE OR ADVISORY BOARD RECOMMENDATIONS:**
The Fiscal & Budgetary Committee recommends approval of the proposed allocations.

**CITY ATTORNEY REVIEW:**
Not Applicable.

**STAFF RECOMMENDATION:**
Not Applicable.

**SUPPORTING MATERIAL:**
1. FY16 Outside Agency Funding Resolution
2. FY16 Outside Agency Funding Recommendations
3. Outside Agency Funding Policy (from Fiscal & Budgetary Policy)
RESOLUTION NO.

A RESOLUTION APPROVING OUTSIDE AGENCY FUNDING ALLOCATIONS AND AUTHORIZING THE CITY MANAGER TO ENTER INTO INTERLOCAL AGREEMENTS WITH OUTSIDE AGENCIES FOR FISCAL YEAR 2015-16 FOR THE CITY OF HUTTO, TEXAS

WHEREAS, the City of Hutto’s Fiscal and Budgetary Policy sets aside 1% of the estimated General Fund Revenues to support outside agencies and organizations that provide core services to the citizens of Hutto; and

WHEREAS, all agencies submitted completed applications for funding to the City of Hutto during the 2015-16 Fiscal Year budget process; and

WHEREAS, each application received by the City of Hutto was evaluated for the number of Hutto citizens served, type of service offered and whether other organizations in the community provide the same service, availability of other funding sources, and demonstration of ability to adhere to the guidelines outlined in the Outside Agency Funding Policy.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HUTTO, TEXAS,

That the Hutto City Council hereby approves the Outside Agency Funding recommendations as presented in Exhibit A; and that the City Manager is hereby authorized and directed to execute an Interlocal Agreement with the approved Outside Agencies on behalf of the City for provision of Education, Quality of Life, and Social Services to the citizens of Hutto.

The City Council hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this Resolution was adopted was posted and that such meeting was open to the public as required by law at all times during which this Resolution and the subject matter hereof were discussed, considered and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

RESOLVED on this the 16th day of the month of July, 2015.

CITY OF HUTTO, TEXAS

______________________________
Debbie Holland, Mayor

ATTEST:

__________________________
Seth Gipson, City Secretary
### Outside Agency Funding

<table>
<thead>
<tr>
<th>Organization</th>
<th>2013-14</th>
<th>2014-15</th>
<th>2015-16</th>
<th>2015-16</th>
<th>Notes:</th>
</tr>
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<tbody>
<tr>
<td>Hutto Has Heart</td>
<td>-</td>
<td>15,000</td>
<td>15,000</td>
<td>15,000</td>
<td></td>
</tr>
<tr>
<td>Williamson County Crisis Center (Hope Alliance)</td>
<td>15,000</td>
<td>15,000</td>
<td>15,000</td>
<td>15,000</td>
<td></td>
</tr>
<tr>
<td>Hutto Area Chamber of Commerce</td>
<td>10,000</td>
<td>10,000</td>
<td>22,000</td>
<td>12,500</td>
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</tr>
<tr>
<td>Hutto Community Food Pantry</td>
<td>9,600</td>
<td>7,800</td>
<td>15,000</td>
<td>8,000</td>
<td>$2000 Equipment (reimbursement based); $6000 Food</td>
</tr>
<tr>
<td>Round Rock Area Serving Center</td>
<td>10,000</td>
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<td>10,000</td>
<td>10,000</td>
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<tr>
<td>Williamson-Burnet County Opportunities</td>
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<td>8,000</td>
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<td>Reimbursement</td>
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</tr>
<tr>
<td>Weekend LunchBox Program</td>
<td>-</td>
<td>2,500</td>
<td>9,900</td>
<td>3,000</td>
<td></td>
</tr>
<tr>
<td>CTX Ability Sports</td>
<td>-</td>
<td>-</td>
<td>5,000</td>
<td>2,500</td>
<td>Designate to MLBPA (reimbursement?F)</td>
</tr>
<tr>
<td>Hutto Family YMCA - Annual</td>
<td>-</td>
<td>-</td>
<td>2,500</td>
<td>2,500</td>
<td>Annual</td>
</tr>
<tr>
<td>Hutto Family YMCA - PNL</td>
<td>-</td>
<td>-</td>
<td>2,500</td>
<td>2,500</td>
<td>Annual</td>
</tr>
<tr>
<td>Hutto Family YMCA - MEND</td>
<td>10,000</td>
<td>7,500</td>
<td>7,500</td>
<td>2,500</td>
<td>Annual</td>
</tr>
<tr>
<td><strong>Total</strong></td>
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<td><strong>97,550</strong></td>
<td><strong>127,400</strong></td>
<td><strong>96,500</strong></td>
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</tbody>
</table>

91,000  97,550  96,738  96,738
(8,900)  30,662  238
OUTSIDE AGENCY FUNDING POLICY

(FROM FISCAL AND BUDGETARY POLICY ADOPTED OCTOBER 18, 2012)

I. Outside Agency Funding – The City Council may fund a number of outside agencies and organizations that provide core services for the citizens of Hutto. The amount of funding received by each agency depends upon Council direction and the availability of funds. The City Council may fund up to 1% of the estimated General Fund revenues during the budget process.

1. Funding Process – All agencies shall have a standardized process for application, review, monitoring and reporting. All agencies are required to submit applications for funding to the City during the budget process. Applications will include the following:
   a) Information about the organization including organization’s purpose, charter, board of directors, etc.
   b) Copy of organization’s financial policies.
   c) Copy of prior year’s tax filing demonstrating non-profit status.
   d) Copy of prior year’s audit or financial review for organizations whose operating budget exceeds $100,000 annually.

2. Funding of non-profit agencies through public funds require enhanced guidelines for spending and operations which shall include:
   a) Funding will typically be used for specific programs, rather than for general operating costs, and demonstrates the program’s sustainability beyond a three-year funding period.
   b) Funded agencies are encouraged to post meeting agendas at least 72 hours in advance in the spirit of transparency. At the Council’s discretion, funded agencies may be asked to allow a Council Member or a Council appointed representative to be a member of its board of directors.
   c) The City shall have the ability to review financial reports to monitor how public funds are utilized by an organization.
   d) Other items may be addressed by the City Council as specified in each organization’s Outside Agency Funding Agreement.

3. An Outside Agency Funding Review Committee will be appointed by the Council to review requests from other agencies and develop a recommendation to Council based upon available funding. Applications will be evaluated on the following criteria:
   a) Number of Hutto citizens served by the organization;
   b) Type of service provided and whether other organizations in the community provide the service;
   c) Availability of other funding sources for the organization;
   d) Demonstration of ability to adhere to the guidelines outlined by this policy;
   e) The City Council shall use the following guideline to allocate funding:
a. Education – 10%
b. Quality of Life – 30%
c. Social Services – 60%
d. Public Health and Safety – The City Council may provide additional funding above the designated 1% to support governmental organizations that provide public health and safety services to the Hutto Community. Examples include membership in the Williamson County and Cities Health District and financial support for Williamson County Emergency Services District #3.

All funded agencies shall be required to submit quarterly reports with performance data unless otherwise specified.
AGENDA ITEM NO.: 8B. AGENDA DATE: July 16, 2015

PRESENTED BY: Helen Ramirez, Director of Development Services

ITEM: Consideration and possible action on a resolution concerning a cooperative agreement with Williamson County for inclusion in the County’s application for US Department of Housing and Urban Development for the Community Development Block Grant program and the Home Investment Partnership Program.

STRATEGIC GUIDE POLICY: Growth Guidance

ITEM BACKGROUND:
Cities have the ability to partner together with other agencies when soliciting federal grant dollars through the US Department of Housing and Urban Development for the Community Development Block Grant program and the Home Investment Partnership Program. By including Hutto’s population numbers with the Williamson County application, the City increases its chances of getting local funds for CDBG projects.

The Community Development Block Grant (CDBG) program is a flexible program that provides communities with resources to address a wide range of unique community development needs. Beginning in 1974, the CDBG program is one of the longest continuously run programs at HUD. The CDBG program provides annual grants on a formula basis to units of local government and States.

The CDBG program works to ensure decent affordable housing, to provide services to the most vulnerable in our communities, and to create jobs through the expansion and retention of businesses. CDBG is an important tool for helping local governments tackle serious challenges facing their communities. The CDBG program has made a difference in the lives of millions of people and their communities across the Nation.

The annual CDBG appropriation is allocated between States and local jurisdictions called "non-entitlement" and "entitlement" communities respectively. Entitlement communities are comprised of central cities of Metropolitan Statistical Areas (MSAs); metropolitan cities with populations of at least 50,000; and qualified urban counties with a population of 200,000 or more (excluding the populations of entitlement cities). States distribute CDBG funds to non-entitlement localities not qualified as entitlement communities.

HUD determines the amount of each grant by using a formula comprised of several measures of

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HUD determines the amount of each grant by using a formula comprised of several measures of
community need, including the extent of poverty, population, housing overcrowding, age of housing, and population growth lag in relationship to other metropolitan areas.

**BUDGETARY AND FINANCIAL SUMMARY:**
There is no financial obligation for entering into the cooperative agreement.

**RELATED COUNCIL COMMITTEE OR ADVISORY BOARD RECOMMENDATIONS:**
Not applicable.

**CITY ATTORNEY REVIEW:**
The City Attorney has reviewed the cooperative agreement.

**STAFF RECOMMENDATION:**
Staff recommends approval of the resolution.

**SUPPORTING MATERIAL:**
1. Resolution - Wilco Cooperative Agreement
2. Wilco Cooperative Agreement
RESOLUTION NO. _______

RESOLUTION CONCERNING A COOPERATIVE AGREEMENT WITH WILLIAMSON COUNTY FOR INCLUSION IN THE COUNTY’S APPLICATION FOR US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AND THE HOME INVESTMENT PARTNERSHIP PROGRAM.

WHEREAS, The City has elected to have its population included as a portion of that population of the County in the County’s “Urban County” application to the U.S. Department of Housing and Urban Development for the Community Development Block Grant Program and the HOME investment Partnership Program, said applications being hereinafter sometimes referred to as the “Grants Applications”; and

WHEREAS, The County is willing to include all of the City’s population in the Grant Applications; and

WHEREAS, The 93rd Session of the Congress passed and the President of the Unites States signed into law, the Housing and Community Development Act of 1974 for the specific purpose of developing viable communities; and

WHEREAS, Williamson County desires to be designated as an “Urban County” by the Department of Housing and Urban Development in order to receive a formula share of program funds provided said County has an appropriate population under the enabling legislation in its unincorporated areas and its included units of general local governments with which it has entered cooperation agreements; and

WHEREAS, Article III, Section 64 of the Texas Constitution authorizes Texas counties to enter into cooperation agreements with local governments for essential Community Development and Housing and Assistance activities.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HUTTO, TEXAS, that the Hutto City Council hereby approves the resolution authorizing the Mayor to execute the Community Development Block Grant Cooperation Agreement with Williamson County for Hutto’ participation in the funding allocation for program funds through the Department of Housing and Urban Development’s Community Development Block Grant Program.

RESOLVED on this the 16th day of the month of July, 2015.

CITY OF HUTTO, TEXAS

Debbie Holland, Mayor

ATTEST:

Seth Gipson, City Secretary
COMMUNITY DEVELOPMENT BLOCK GRANT COOPERATION AGREEMENT

THIS AGREEMENT, made and entered into by and between the County of Williamson, a political subdivision of the State of Texas, hereafter referred to as the “County” and the City of ____________________________, a municipal corporation under the laws of the State of Texas, hereafter sometimes referred to as the “City”.

WITNESSETH

WHEREAS, The City has elected to have its population included as a portion of that population of the County in the County’s “Urban County” application to the U.S. Department of Housing and Urban Development for the Community Development Block Grant Program and the HOME Investment Partnership Program, said applications being hereinafter sometimes referred to as the “Grants Applications”; and

WHEREAS, The County is willing to include all of the City’s population in the Grant Applications; and

WHEREAS, The 93*r* Session of the Congress passed and the President of the Unites States signed into law, the Housing and Community Development Act of 1974 for the specific purpose of developing viable communities; and

WHEREAS, Williamson County desires to be designated as an “Urban County” by the Department of Housing and Urban Development in order to receive a formula share of program funds provided said County has an appropriate population under the enabling legislation in its unincorporated areas and its included units of general local governments with which it has entered cooperation agreements; and

WHEREAS, Article III, Section 64 of the Texas Constitution authorizes Texas counties to enter into cooperation agreements with local governments for essential Community Development and Housing and Assistance activities.

NOW, THEREFORE, KNOW ALL MEN BY THESE PRESENTS: That the County and the City do mutually agree as following:

SECTION I

The City agrees to allow the County to include the City’s population in order to qualify for a formula share of entitlement program funds through the Department of Housing and Urban Development’s Community Development Block Grant Program, the HOME Investment Partnership Program and other funding as may be authorized by HUD and included in the
County’s Consolidated Plan Strategy. The City and County agree to include the same in the Grant Application.

This Agreement covers the CDBG Entitlement program and, where applicable, the HOME Investment Partnership (HOME) and Emergency Solutions Grants (ESG) Programs (i.e., where the urban county receives funding under the ESG program, or receives funding under the HOME program as an urban county or as a member of a HOME consortium).

By executing this Agreement, the City understands that it:

1. May not apply for grants from appropriations under the State CDBG Program for fiscal years during the period in which it participates in the urban county's CDBG program; and

2. May receive a formula allocation under the HOME Program only through the urban county. Thus, even if the urban county does not receive a HOME formula allocation, the participating unit of local government cannot form a HOME consortium with other local governments.
   (Note: This does not preclude the urban county or a unit of government participating with the urban county from applying to the State for HOME funds, if the state allows.); and

3. May receive a formula allocation under the ESG Program only through the urban county.
   (Note: This does not preclude the urban county or a unit of government participating with the urban county from applying to the State for ESG funds, if the state allows.)

SECTION II

The County and the City agree to cooperate to undertake, or assist in undertaking, community renewal and lower income housing assistance activities, specifically urban renewal and publicly assisted housing activities pursuant to this Agreement. Such activities include but are not limited to these activities included in the Annual One Year Plan contained in the Consolidated Plan Strategy as required under 24 CFR Part 570 and approved by the Department of Housing and Urban Development which is on file at the Urban County Program office and which may be amended in the future. The parties agree, further, to cooperate in all other activities listed as “Community Development Program Activities Eligible for Assistance” under Public Law 93-383, The Housing and Community Development Act of 1974, Title I, Section 105, listed as “Eligible Activities” under the CFR, Title 24, Chapter V Part 570, as amended, Community Development Block Grants, should any of these activities be identified to be carried out in the City.

SECTION III

All activities to be carried out with annual Community Development Block Grant funds and HOME Investment Partnership Program funds, should the Grant Applications be approved, will be carried out during the three fiscal years following approval of said applications, including such additional time as may be required for the expenditure of funds granted to the participating unit of local government. The City agrees to inform the County of any income generated by the expenditure of Consolidated Plan Strategy Program funds received by the City. It is expressly understood by the City that such program income must be paid to the County unless the City has
been authorized by prior written Agreement from the County to retain such program income and that the City must use such funds only for eligible activities in accordance with all applicable Program guidelines and requirements. It is further understood by the City that the County has full responsibility for monitoring and reporting to the Department of Housing and Urban Development on the use of any such program income and that in the event of close-out, the City’s change of status or the discontinued use of Program funds for approved activities, and program income that is on hand or received subsequent to the closeout or change of status shall be paid to the County.

SECTION IV

Neither party to the Agreement may veto or in any way obstruct the implementation of the approved Consolidate Plan Strategy (CPS) or such other Community Development program activities eligible for assistance during the three years for which the County is seeking to qualify as an “Urban County” or for such additional time as may be required for expenditure of funds granted to the County for such period. In addition, nothing contained in this Agreement shall deprive any municipality or other unit of government of any powers of zoning, development control, or other lawful authority which it presently possesses.

SECTION V

The City understands that it may not apply for grants under the Small Cities or State CDBG Programs from appropriations for fiscal years in which this Agreement is in effect. Further, the City may not participate in a HOME consortium except through the County, regardless of whether the County receives a HOME formula allocation during the fiscal years in which this Agreement is in effect.

SECTION VI

This Agreement shall be effective for the three year qualification period of Fiscal Years 2016-2018 and it will automatically be renewed for participation in successive three-year qualification periods, unless the County or the City provides written notice it elects not to participate in a new qualification period. By the date specified in HUD’s urban county qualification notice for the next qualification period, the County will notify the City in writing of its right not to participate. Each party shall adopt any amendment to the Agreement incorporating changes necessary to meet the requirements for cooperation agreements set forth in an Urban County Qualification Notice applicable for a subsequent three-year urban county qualification period, and shall submit such amendment to HUD as provided in the urban county qualification notice (see Section IV, Documents to be Submitted to HUD, paragraph E of the Notice) and failure to comply will void the automatic renewal for such qualification period. Failure by either party to adopt an amendment to this Agreement incorporating all changes necessary to meet the requirements for cooperation agreements set forth in the Urban County Qualification Notice applicable for a new qualification period, and to submit the amendment to the U.S. Department of Housing and Urban Development, shall void the automatic renewal of this Agreement for such qualification period.

This Agreement shall remain in effect until the CDBG (and, where applicable, HOME and ESG) funds and program income received (with respect to activities carried out during the three-year
qualification period, and any successive qualification periods under agreements that provide for automatic renewals) are expended and the funded activities completed. The County and City cannot terminate or withdraw from this Agreement while it remains in effect, unless the County fails to qualify as an urban county.

SECTION VII

Should the U.S. Department of Housing and Urban Development reject or refuse to accept this Agreement for any reason, the County may terminate this Agreement by giving written notice or same to the City. The County shall not be liable for any cause, action or damage arising from HUD’s rejection of the application. Should the U.S. Department of Housing and Urban Development, for any reason terminate funding to the County during any time of the three year period of qualifications, the County shall not be held liable for any obligation or expenses incurred by the City.

SECTION VIII

This Agreement remains in effect until the CDBG and HOME funds and income received with respect to the three-year qualification period and any successive qualification periods are expended and the funded activities completed, and the County and participating unit of general local government may not terminate or withdraw from this Agreement while it remains in effect.

SECTION IX

It is understood by the City and County that the County will adhere to HUD requirements regarding the public hearings and will have final responsibility for selection of projects, the filing of annual grant requests and the preparation of annual performance reports.

SECTION X

The County and the City agree to take all actions necessary to assure compliance with the urban county’s certification required by Section 104(b) of Title I of the Housing and Community Development Act of 1974, as amended, including Title VI of the Civil Rights Act of 1964, the Fair Housing Act, Section 109 of Title I of the Housing and Community Development Act of 1974 (which incorporates Section 504 of the Rehabilitation Act of 1973 and the Age Discrimination Act of 1975), or other applicable laws and affirmatively further fair housing. It is prohibited to use urban county funding for activities in, or in support of, any cooperating unit of general local government that does not affirmatively further fair housing within its own jurisdiction or that impedes the County’s actions to comply with the County’s fair housing certification.

SECTION XI

This Agreement may be voided if (1) the City is advised by HUD, prior to the completion of the current requalification process, that the City is eligible to become a metropolitan city; (2) the City elects to take its entitlement status; and (3) the City provides the County and HUD with notice of its election to take its entitlement status prior to the completion of the current requalification process. If, prior to the completion of the County’s current requalification
process, (1) the City has not been advised by HUD that it is eligible to become a metropolitan city; (2) the City has not elected to take its entitlement status and (3) the City has not provided the County and HUD with notice of its election to take its entitlement status, this Agreement shall not be voidable and the City must remain a part of the County Entitlement for the entire three-year period of the county’s qualification, regardless of population.

SECTION XII

The County and the City agree to take all required actions to comply with the provisions of the National Environmental Policy Act of 1969, Title VI of the Civil Rights Act of 1964, Title VIII of the Civil Rights Act of 1968, Section 104(b) and Section 109 of Title I of the Housing and Community Development Act of 1974, as amended, and other applicable laws.

SECTION XIII

Pursuant to 24 CFR 570.501(b), the unit of local government is subject to the same requirements applicable to subrecipients, including the requirement of a written agreement as described in 24 CFR 570.503.

SECTION XIV

The County and the participating units of general local government have adopted and are enforcing:

1) a policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in nonviolent civil rights demonstrations; and

2) a policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstrations within the jurisdiction.

SECTION XV

The City may not sell, trade, or otherwise transfer all or any portion of such funds to another such metropolitan city, urban county, unit of general local government, or Indian tribe, or insular area that directly or indirectly receives CDBG funds in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under title I of the Act.

SECTION XVI

This Agreement shall be of no force and effect unless and until it is executed by both parties hereto and certified by counsel for the County.

SECTION XVII

No amendment, modification or alteration of the terms hereof shall be binding unless the same be in writing, dated, subsequent to the date hereof, and duly executed by the parties hereto.
IN WITNESS THEREOF, the Agreement is executed in duplicate originals, each to have the force and effect of an original, on the later date set forth herein below.

COUNTY OF WILLIAMSON

BY:

________________________________         Date: ________________

Dan A. Gattis
County Judge

CITY OF __________________________

BY:

________________________________         Date: ________________

City Official (Mayor or Chief Executive Officer)
Name: __________________________
Title: __________________________

CERTIFICATION BY COUNTY LEGAL COUNSEL

I, the undersigned, have examined the foregoing Agreement, and as a statutory civil counsel to the County named therein, I certify that the terms and provisions of the Agreement are fully authorized under State and local laws and that the Agreement provides full legal authority for the County to undertake or assist in undertaking essential community development and housing assistance activities.

County Attorney

BY: ______________________________        Date: ________________
AGENDA ITEM NO.: 9A.  
AGENDA DATE: July 16, 2015

PRESENTED BY: Seth Gipson, City Secretary

ITEM: Consideration and possible action on the meeting minutes for the July 2, 2015 City Council regular meeting.

STRATEGIC GUIDE POLICY: Leadership

ITEM BACKGROUND: The City Council meeting minutes for the July 2, 2015 City Council regular meeting have been drafted for the City Council's review and consideration.

BUDGETARY AND FINANCIAL SUMMARY: Not applicable.

RELATED COUNCIL COMMITTEE OR ADVISORY BOARD RECOMMENDATIONS: Not applicable.

CITY ATTORNEY REVIEW: Not applicable.

STAFF RECOMMENDATION: Staff recommends approval of the City Council meeting minutes for the July 2, 2015 City Council regular meeting.

SUPPORTING MATERIAL:
1. Draft - July 2, 2015 City Council meeting minutes
The Hutto City Council met in a regular session on Thursday, July 2, 2015, in the Hutto City Council Chamber, 401 W. Front Street, Hutto, TX 78634.

CALL SESSION TO ORDER

Mayor Holland called the session to order at 7:00 p.m.

ROLL CALL

Members of the City Council that were present were Mayor Debbie Holland, Mayor Pro-tem Michael J. Smith, Councilmember Tom Hines, Councilmember Ronnie Quintanilla-Perez, Councilmember Lucio Valdez, and Councilmember Max V. Yeste. Councilmember Anne Cano was absent.

Members of staff that were present were Karen Daly, City Manager, Micah Grau, Assistant City Manager, Brian Knowles, Assistant City Attorney, Helen Ramirez, Development Services Director, Melanie Hudson, Finance Director, Mike Hemker, Parks and Recreation Director, and Earl Morrison, Chief of Police.

INVOCATION

The invocation was given by Esteban Castilla, Pflugerville Police Officer and Pastor Joaquin Bordoni with Iglesia Nueva Vida of Hutto.

PLEDGE OF ALLEGIANCE

Mayor Holland led the Pledge of Allegiance.

PUBLIC COMMENT

5A. Remarks from visitors.

There were no comments from visitors.

PRESENTATION

6A. Presentation and discussion on the future expansion of the Williamson County Regional Animal Shelter.

Micah Grau, Assistant City Manager, introduced Cheryl Schneider, Director of the Williamson County Regional Animal Shelter. Ms. Schneider gave the staff presentation.
The City of Hutto along with the cities of Cedar Park, Leander, Round Rock, and Williamson County, joined together in 2006 to create the Williamson County Regional Animal Shelter to address the cumulative animal care and sheltering needs of the partner cities and county. The shelter opened in 2007. Growth in the County’s population has stretched the capacity of the shelter. The Williamson County Regional Animal Shelter Board, acting through Williamson County, engaged the services of Jackson & Ryan Architects in 2014 to look at the future service needs of the shelter and to conduct facility planning through 2035 and 2050. The Hutto Assistant City Manager Micah Grau serves as Hutto’s representative on the Shelter Board.

Ms. Schneider also provided information on current shelter programs and initiatives, intake statistics by city, the reasons for expansion, which include compliance with state regulations and population group, and estimates of the expansion costs and a funding plan.

REGULAR AGENDA ITEMS

RESOLUTIONS

7A. Consideration and possible action on a resolution to allow the Hutto Independent School District to perform construction work outside of the time specified in the Unified Development Code (UDC) at the Norman Elementary School site.

Helen Ramirez, Development Services Director, gave the staff presentation. The City received a request from Hutto ISD for an exception to the regulations concerning the performance of construction work between the hours of 9:00 am and 6:00 pm on Sundays during the month of July 2015 (July 5, 12, 19 and 26). The request is due to the excessive rain that has recently been experienced resulting in the loss of 34 work days on the construction of Norman Elementary School. Hutto ISD has stated that the construction work to be performed on Sundays includes the hauling in of off-site material and compaction of fill material for the foundation base pad. Staff reported that the ordinance allows for the City Council to grant a special permit for such requests.

Ms. Ramirez reviewed some of the construction complaints that had been received by the City. Ed Ramos, Deputy Superintendent of Hutto ISD, also addressed the complaints and explained the communication plan that the City and school district have in place in order the resolve the issues quickly and noted its success so far.

MOTION: Councilmember Tom Hines moved to approve the resolution granting a special permit to the Hutto ISD to perform construction work outside of the time specified in the Unified Development Code (UDC) at the Norman Elementary School site between the hours of 9:00am – 6:00pm on July 5th, 12th, 19th, and 26th, 2015. Councilmember Lucio Valdez seconded the motion. The motion carried with 6 ayes and 0 nays.
7B. Consideration and possible action on a resolution concerning a real estate exchange contract between the City of Hutto and Hill Country Bible Church for less than 0.1 acres of land.

Micah Grau, Assistant City Manager, gave the staff presentation. The City approached Hill Country Bible Church (dba Hutto Bible Church) in 2014 about the possibility of completing a land swap to clean up the boundary between the church property and the Hutto Co-op. Mr. Grau described the areas of the City’s property and the Church property that would be involved in the land swap and how this swap was beneficial to both parties for the future development of the properties.

MOTION: Councilmember Tom Hines moved to approve the resolution and real estate exchange contract consisting of less that 0.1 acres of land between the City and Hutto Bible Church. Councilmember Ronnie Quintanilla-Perez seconded the motion. The motion carried with 6 ayes and 0 nays.

7C. Consideration and possible action on resolution concerning an investment advisory services contract with First Southwest Asset Management for investment advisory services.

Melanie Hudson, Finance Director, gave the staff presentation. The City solicited Investment Advisor proposals from qualified providers for investment advisor services. Three proposals were received: Valley View Consulting, The PFM Group, and First Southwest Asset Management. First Southwest is the current vendor and was selected by staff as the vendor of choice due to prior experience with the City of Hutto, the ease of understanding the presentation, the knowledge and experience of the company, and the favorable fee schedule provided in response to the Request for Proposals. First Southwest has provided the City with expert advice on investment of public funds in accordance with state law, pricing of securities and reviews the City’s investment policy and depository agreements. The services that would be provided through an investment advisory contract include the pricing of securities, review of the City’s investment policy and depository agreements, and expert advice on investment of public funds in accordance with state law.

MOTION: Councilmember Ronnie Quintanilla-Perez moved to approve the resolution and contract with First Southwest Asset Management for investment advisory services. Mayor Pro-tem Michael Smith seconded the motion. The motion carried with 6 ayes and 0 nays.

7D. Consideration and possible action on resolution adopting the City’s Investment Policy dated July 2, 2015.

Melanie Hudson, Finance Director, gave the staff presentation. Chapter 2256 of the Government Code requires that municipal governments adopt an investment policy and review and renew the adoption annually. The investment policy was last renewed on June 5, 2014. Minimal changes are proposed based on recent changes to the Public Funds
Investment Act. Ms. Hudson outlined the changes to the policy. She added that the changes are not expected to impact the City's investment portfolio.

MOTION: Councilmember Tom Hines moved to approve the resolution adopting the City’s Investment Policy dated July 2, 2015. Councilmember Ronnie Quintanilla-Perez seconded the motion. The motion carried with 6 ayes and 0 nays.

7E. Consideration and possible action on a resolution amending the City Council Relations Policy and renaming it to the Hutto City Council Protocol Policy.

Seth Gipson, City Secretary, gave the staff presentation. In 2006, the Hutto City Council approved a resolution adopting a Council Relations Policy that served as a guide for City Council processes. This policy was revised several times, with the last revision being in 2009. Last year when the City Council Committees were established, one of the goals that the Leadership and Legislative Council Committee was tasked with was to renovate the current Council Relations Policy. This committee has worked diligently to streamline the document so that it now reflects the current processes of the City Council. It includes the other independent policies that were established through the years so all of the council procedural policies can be found in one document, and the protocols are consistent with the employee handbook policies that are established by ordinance.

Councilmember Lucio Valdez suggested several modifications that he would like made to the protocol policy and the City Council requested that it be reviewed by the Leadership and Legislative Council Committee again.

There was no action on this item.

OTHER BUSINESS

8A. Consideration and possible action on the June 18, 2015 City Council meeting minutes.

MOTION: Councilmember Tom Hines moved to approve the minutes of the June 18, 2015 City Council meeting as presented. Mayor Pro-tem Michael Smith seconded the motion. The motion carried with 6 ayes and 0 nays.

ADJOURNMENT

There being no further business, the meeting was adjourned at 8:46 p.m.

CITY OF HUTTO, TEXAS

ATTEST:  

Debbie Holland, Mayor

Seth Gipson, City Secretary
AGENDA ITEM NO.: 10A.                     AGENDA DATE: July 16, 2015

PRESENTED BY: Karen Daly, City Manager

ITEM: Presentation and discussion concerning the Proposed Fiscal Year 2015-16 Annual Operating Budget.

STRATEGIC GUIDE POLICY: Fiscal and Budgetary

ITEM BACKGROUND: Information on the proposed Fiscal Year 2015-16 annual operating budget will be presented. The workshop will include a discussion on projected revenues and assumptions, property tax, utility rates, capital improvement projects and debt service requirements.

BUDGETARY AND FINANCIAL SUMMARY: The presented information is still preliminary. The FY16 Proposed Annual Operating Budget will be presented on July 30, 2015.

RELATED COUNCIL COMMITTEE OR ADVISORY BOARD RECOMMENDATIONS: Not applicable.

CITY ATTORNEY REVIEW: Not applicable.

STAFF RECOMMENDATION: Not applicable.

SUPPORTING MATERIAL: There are no supporting documents.