The Hutto City Council met in a regular session on Thursday, November 19, 2015, in the Hutto City Council Chamber, 401 W. Front Street, Hutto, TX 78634.

CALL SESSION TO ORDER

Mayor Debbie Holland called the session to order at 7:01 p.m.

ROLL CALL

Members of the City Council that were present were Mayor Debbie Holland, Mayor Pro-tem Michael J. Smith, Councilmember Anne Cano, Councilmember Tom Hines, Councilmember Ronnie Quintanilla-Perez, Councilmember Lucio Valdez, and Councilmember Max V. Yeste.

Members of staff that were present were Karen Daly, City Manager, Micah Grau, Assistant City Manager, Charlie Crossfield, City Attorney, Helen Ramirez, Development Services Director, Mike Hemker, Director of Parks and Recreation, and Earl Morrison, Chief of Police.

INVOCATION

The invocation was given by Pastor Fred Warren with Little Ebenezer Baptist Church.

PLEDGE OF ALLEGIANCE

Mayor Holland led the Pledge of Allegiance.

PUBLIC COMMENT

5A. Remarks from visitors.

There were no remarks from the visitors present.

PRESENTATIONS

6A. Presentation of the Texas Amateur Athletic Federation (TAAF) Silver Medal Member City for the support of amateur athletics in Hutto.

Mark Lord, Executive Director for the Texas Amateur Athletic Federation, presented the City of Hutto with two awards. The first, was the Silver Member City Award. This award is given based on a formula that calculates team, individual, coach and parent registrations, and certifications to its population. The second award presented, was the Member City Award for population 34,999 and below. This award can only be
earned once every five years and recognizes the City for promoting and improving the athletic programs.

Mayor Debbie Holland, Mike Hemker, Parks and Recreation Director, and Lacey Dingman, Recreation Manager, were in attendance to accept both of the awards.

REGULAR AGENDA ITEMS

ORDINANCES

7A. Consideration and possible action on the first reading of an ordinance to reduce the speed limit of FM 1660 North within the City upon the basis of an Engineering and Traffic investigation by Texas Department of Transportation.

Helen Ramirez, Development Services Director, gave the staff presentation. The Texas Department of Transportation (TxDOT) recently conducted a speed study to reduce the speed limit on FM 1660 North between US 79 and 48 feet north of Cottonwood Drive to 30 MPH and between 48 feet north of Cottonwood Drive and 535 feet north of CR-136 (Mager Lane) to 45 MPH within the City limits. TxDOT requires the City Council to pass an ordinance in order for the speed limit signs to be changed.

Ms. Ramirez recognized the chart listed in the ordinance contained duplicated information and she read the correction.

MOTION: Councilmember Ronnie Quintanilla-Perez moved to approve the first reading of the ordinance, as amended, to reduce the speed limit of FM 1660 North within the City upon the basis of an Engineering and Traffic investigation by the Texas Department of Transportation. Mayor Pro-tem Michael Smith seconded the motion. The motion carried with 7 ayes and 0 nays.

MOTION: Councilmember Max Yeste moved to dispense with the second reading of the ordinance, as amended, to reduce the speed limit of FM 1660 North within the City upon the basis of an Engineering and Traffic investigation by the Texas Department of Transportation and to adopt the ordinance. Mayor Pro-tem Michael Smith seconded the motion. The motion carried with 7 ayes and 0 nays.

RESOLUTIONS

8A. Consideration and possible action on a resolution concerning amendments to the City Council Relations Policy.

Seth Gipson, City Secretary, gave the staff presentation. In 2006, the Hutto City Council approved a resolution adopting a Council Relations Policy that served as a guide for City Council processes. This policy was revised several times, with the last revision being in 2009.

On July 13, 2015, the Leadership and Legislative Committee determined that the current City Council Relations Policy should be divided into two guiding documents. One that
focused on policies and procedures, which was named the City Council Protocol Policy and adopted by City Council on August 6, 2015. The second would amend the current City Council Relations Policy to serve as a guide for how City Council members interact with one another, City staff, constituents, and others they come into contact with when representing the City of Hutto. This policy reflects the intentions of the Hutto City Council in defining the behaviors, manners, and courtesies that are suitable for various occasions.

**MOTION:** Councilmember Anne Cano moved to approve the resolution amending the City Council Relations Policy. Councilmember Max Yeste seconded the motion. The motion carried with 7 ayes and 0 nays.

8B. Consideration and possible action on a resolution casting votes for the election of members to serve on the Williamson County Central Appraisal District Board of Directors.

Karen Daly, City Manager, gave the staff presentation. The Williamson County Appraisal District requests that Hutto City Council and other taxing jurisdictions within Williamson County, determine (by resolution adopted by its governing body) how to cast their allotted number of votes (30) for the election of members to the Williamson County Central Appraisal District Board of Directors. The votes must be submitted to the Chief Appraiser before December 15, 2015.

At the October 1, 2015, City Council meeting, the City Council nominated Rufus Honeycutt. At the November 1, 2015, Leadership and Legislative Committee meeting, the members recommended casting all 30 votes for Mr. Rufus Honeycutt.

**MOTION:** Councilmember Ronnie Quintanilla-Perez moved to approve the resolution casting all 30 votes for Rufus Honeycutt for the Williamson County Central Appraisal District Board of Directors. Councilmember Tom Hines seconded the motion. The motion carried with 7 ayes and 0 nays.

**WORK SESSIONS**

9A. Presentation regarding the Transportation Development Plan (TDP).

The City Council dispensed with the order of the agenda and addressed item 9B before 9A.

9B. Work session concerning the Information Technology Master Plan.

David Reeves, IT Manager, gave the staff presentation. A staff team of seven representing multiple departments was tasked with producing an Information Technology Master Plan that could provide the city with a road map for technological advances covering the next five years. The team selected and contracted with Fortium Partners to create the plan.
Mr. Reeves provided a high-level presentation of the process used to develop the plan, key elements outlined in the plan and the implementation process.

Councilmember Yeste emphasized the leveraging of technology in order to maintain and improve customer service.

There being no further comments, Mr. Reeves concluded his presentation.

9A.
Presentation regarding the Transportation Development Plan (TDP).

Helen Ramirez, Development Services Director, introduced Michelle Meaux, Regional Coordinator Planner, with Capital Metro and Andrew Ittigson, Senior Transportation Planner, with AECOM.

Ms. Meaux provided a history of the program and the purpose of the Transit Development Plan. She explained how this plan will work with other long range plans like the 2040 Comprehensive Plan, Pedestrian Mobility Plan, and Lone Star Rail Plan in order to meet the needs of the growing area. She also highlighted other Transit Development Plans that were being conducted by neighboring cities and cited that opportunities for collaboration were present.

Ms. Meaux outlined the project schedule and the following tasks of the Development Plan:
- Public Involvement and Outreach
- Existing Conditions
- Mission and Goals
- Evaluate Course of Action/Transit Needs Assessment
- Three-Year Implementation Plan
- Draft and Final Transit Development Plan

Andrew Ittigson, Senior Transportation Planner with AECOM, provided an overview of the following proposed service plan goals.

1. Provide lifeline service to shopping, jobs, medical appointments, and social services.
2. Provide commuter service to University of Texas and Downtown Austin.
3. Create cost effective, useful and user-friendly transit plan.
4. Develop partnerships with neighboring communities and local organizations/companies.
5. Establish a solid foundation for transit to build on over time.
6. Connect to future regional services – Project Connect and Lone Star Rail.

Mr. Ittigson explained the proposed two phase plan including information on operations and financial planning, a high-level of costs, and benefits of the transit systems.

Following the presentation, the City Council discussed public input, current ridership of the CARTS service, park and ride infrastructure costs, possible partnerships with other communities, and potential funding options.
The City Council asked that there be a public hearing before the next time the Transit Development Plan is brought before City Council to provide another opportunity for individuals to share their thoughts about this plan.

ADJOURNMENT

There being no further business, the meeting was adjourned at 8:12p.m.

CITY OF HUTTO, TEXAS

[Signature]
Debbie Holland, Mayor

ATTEST:

[Signature]
Seth Gipson, City Secretary