The Hutto City Council met in a regular session on Thursday, May 7, 2015 in the Hutto City Council Chamber, 401 W. Front Street, Hutto, TX 78634.

CALL SESSION TO ORDER

Mayor Holland called the session to order at 7:00 p.m.

ROLL CALL

Members of the City Council that were present were Mayor Debbie Holland, Mayor Pro-tem Ronnie Quintanilla-Perez, Councilmember Anne Cano, Councilmember Paul Prince, Councilmember Michael J. Smith, and Councilmember Max V. Yeste. Councilmember Melanie Rios was absent.

Members of staff that were present were Karen Daly, City Manager, Micah Grau, Assistant City Manager, Charlie Crossfield, City Attorney, Melanie Hudson, Finance Director, Earl Morrison, Chief of Police, and Scot Stromsness, Public Works Director.

INVOCATION

The invocation was given by City Councilmember Anne Cano.

PLEDGE OF ALLEGIANCE

Mayor Holland led the Pledge of Allegiance.

PUBLIC COMMENT

5A. Remarks from visitors.

Chris Harris – 400 Meadowside Dr. – Addressed his concerns about the lack of sidewalks and crosswalks in Hutto and how this affects his mobility around the city. In addition to sidewalks, he expressed his concerns regarding being warned for using the streets to get around the city on his motorized chair. He asked that additional sidewalks be installed on FM 1660 S and on HY 79 as well as a crosswalk at FM 685. Mr. Harris also pointed out the issue of cars blocking sidewalks that force him to use the street.

PRESENTATIONS

6A. Presentation and discussion of Ensuring Hutto’s Safety Series: Hutto Police Department.
Earl Morrison, Chief of Police, gave the staff presentation. This represented the second presentation in the Ensuring Hutto's Safety Series. Chief Morrison presented the findings of the workload analysis that the Command Staff of the Police Department recently conducted. The analysis described how the current workload is distributed across existing staff and provided a baseline upon which to identify near and long-term workload trends and its impact on staffing plans.

Chief Morrison illustrated this by showing the following graphs:
- Calls for Services v. Population History
- Violent Crime v. Property Crime
- Calls per day v. Officers Available
- On Call v. Discretionary Patrol times
- Hutto Citizen Survey Results

Chief Morrison concluded the presentation by outlining how the department could be improved, which includes:
- Being more proactive
- Increasing contact with citizens
- Adding additional sworn patrol staff members to improve call times, call distribution, and proactively patrol.

Chief Morrison emphasized that the exact staffing levels will need to be determined by data not national averages, so the department is working on collecting the necessary data to determine the appropriate staffing levels.

6B. Presentation and discussion of a mid-year 2014-15 Annual Operating Budget review.

Karen Daly, City Manager, and Melanie Hudson, Finance Director, gave the staff presentation. Ms. Daly began the presentation of the mid-year review for the 2014-15 fiscal year operating budget with the strategic initiatives that were funded with the budget.

Those initiatives include:

Service Delivery Policy
- Public Information Officer
- Library Staffing
- Merit/Market Pay Study

Organizational development
- IT Manager
- IT Master Plan

Fiscal and Budgetary
- Enterprise Financial Software

Infrastructure
- Kothman Dr. Extension
- Pavement Management System
- Old Town Demolitions
Quality of Life
- Parks Master Plan
- Community Marketing
- City Logo

FY 15 equipment
- Parks
- Police Department Patrol Video System and Patrol Car Replacements
- Public Works – Dump Truck and Truck Replacements
- CIP Projects
  - Hutto Gin

Following the initiatives, Karen Daly turned the presentation over to Melanie Hudson, Finance Director. Ms. Hudson gave an overview of the following:

- General Fund Revenues and Expenses
- Utility Fund Revenues and Expenses
- Utility Fund Growth of Accounts

To conclude, Ms. Hudson gave a brief overview of the FY 16 budget calendar.

CONSENT AGENDA ITEMS

All items listed on the consent agenda were considered to be routine by the City Council and were enacted by one motion. There was no separate discussion of the items and no items were removed from the consent agenda.

7A. Consideration and possible action on a resolution concerning the proposed Subdivision Case #1381-PLAT, Case Name: Riverwalk Phase 1 Section 3 Final Plat, (34.39 acres, more or less, of land, 69 single-family lots and 1 school site lot), located at Riverwalk Drive and Holbrooke Street. (Owner: Continental Homes of Texas LP and Hutto Independent School District; Agent: Randall Jones & Associates Engineering Inc)

7B. Consideration and possible action on a resolution concerning the proposed Subdivision Case #1382-PLAT, Case Name: Hutto Crossing Phase 2 Preliminary Plat, (23.41 acres, more or less, of land, 98 single-family lots), located at Carl Stern Drive and the proposed Methodius Drive. (Owner: Hutto Option Mezz Holdings LLC; Agent: Nathan D Smith Engineer)

7C. Consideration and possible action on a resolution concerning the proposed Subdivision Case #1376-PLAT, Case Name: Amended Plat of Lots 1-5 Block 1 of McGees First Addition, (0.466 acres, more or less, of land, 1 commercial lot), located at the southeast corner of East Front Street and Jim Cage Lane. (Owner: Jaspas Properties LC; Agent: B-Squared Engineering)

7D. Consideration and possible action on the second and final reading of an ordinance updating the Hutto 2040 Comprehensive Plan.
7E. Consideration and possible action on the second and final reading of an ordinance amending Chapter 20, Article 20.04, Code of Ordinances, City of Hutto, Texas repealing and re-adopting guidelines and criteria governing reinvestment zones and tax abatement agreements within the City limits or extraterritorial jurisdiction of Hutto, Texas.

7F. Consideration and possible action on the meeting minutes for the April 16, 2015 City Council regular meeting.

7G. Consideration and possible action on a resolution concerning the adoption of Film Friendly Guidelines for Hutto.

7H. Consideration and possible action on a resolution appointing an Emergency Management Coordinator for the City of Hutto, Texas.

   MOTION: Councilmember Michael Smith moved to approve all the items listed on the consent agenda as presented. Councilmember Anne Cano seconded the motion. The motion carried with 6 ayes and 0 nays.

REGULAR AGENDA ITEMS

ORDINANCES

8A. Consideration and possible action on the first reading of an ordinance concerning the first amendment to the Fiscal Year 2015 Budget of the Hutto Economic Development Corporation.

   Erin Klingemann, Hutto EDC Interim President, gave the presentation. This item represented the first amendment to the FY15 Budget of the Hutto Economic Development Corporation. Ms. Klingemann outlined the proposed amendments to the budget.

   MOTION: Mayor Pro-tem Ronnie Quintanilla-Perez moved to approve the first reading of the ordinance regarding the first amendment to the Fiscal Year 2015 Budget of the Hutto Economic Development Corporation. Councilmember Paul Prince seconded the motion. The motion carried with 6 ayes and 0 nays.

ADJOURNMENT
There being no further business, the meeting was adjourned at 8:09 p.m.

CITY OF HUTTO, TEXAS

ATTEST:

Debbie Holland, Mayor

Seth Gipson, City Secretary

May 7, 2015 – City Council Meeting Minutes