The Hutto City Council met in a regular session on Thursday, April 16, 2015 in the Hutto City Council Chamber, 401 W. Front Street, Hutto, TX 78634.

CALL SESSION TO ORDER

Mayor Holland called the session to order at 7:02 pm.

ROLL CALL

Members of the City Council that were present were Mayor Debbie Holland, Mayor Pro-tem Ronnie Quintanilla-Perez, Councilmember Anne Cano, Councilmember Paul Prince, Councilmember Michael J. Smith, Councilmember Melanie Rios, and Councilmember Max V. Yeste.

Members of staff that were present were Karen Daly, City Manager, Micah Grau, Assistant City Manager, Charlie Crossfield, City Attorney, Scot Stomsness, Public Works Director, Matt Bushak, City Engineer, Earl Morrison, Chief of Police, and Erika Ragsdale, Senior Planner.

INVOCATION

The invocation was given by Pastor Will Hutchinson with Resonate Community Church of Hutto.

PLEDGE OF ALLEGIANCE

Mayor Holland led the Pledge of Allegiance.

PROCLAMATIONS

5A. Proclamation declaring May as National Bike Month in Hutto, Texas.

Mayor Holland read the following proclamation and presented it to Jessica Romigh.

OFFICIAL PROCLAMATION

WHEREAS, the bicycle is an economical, healthy, convenient, and environmentally sound form of transportation and an excellent tool for recreation and commuting throughout Hutto; and
WHEREAS, throughout the month of May, the residents of Hutto and visitors will experience the joys of bicycling through educational programs, commuting events, charity and social events, or by simply getting out and going for a ride; and

WHEREAS, creating a bicycling-friendly community has been shown to improve citizens' health, well-being, and quality of life, with the ability to grow the economy of Hutto by attracting tourism dollars, improving traffic safety, supporting student learning outcomes, and reducing pollution, congestion, wear and tear on our streets and roads; and

WHEREAS, Bike Hutto, Bike Texas, the League of American Bicyclists, schools, parks and recreation departments, police departments, companies and civic groups are promoting bicycling tourism year round to attract more visitors to enjoy our local restaurants, hotels, retail establishments, and cultural and scenic attractions;

NOW THEREFORE, I, Debbie Holland, Mayor, do hereby proclaim May 2015 as "NATIONAL BIKE MONTH" in Hutto Texas, and I urge all residents to join me in this special observance.

PROCLAIMED this 16th day of April, 2015

5B. Proclamation declaring April 22, 2015 as Earth Day in the City of Hutto.

Mayor Holland read the following proclamation and presented it to Erika Ragsdale.

OFFICIAL PROCLAMATION
WHEREAS, the global community now faces extraordinary challenges, such as global health issues, food and water shortages, and economic struggles; and

WHEREAS, all people, regardless of race, gender, income, or geography, have a moral right to a healthy, sustainable environment with economic growth; and

WHEREAS, it is understood that the citizens of the global community must step forward and take action to create a green economy to combat global challenges; and

WHEREAS, a green economy can be achieved on the individual level through educational efforts, public policy, and consumer activism campaigns; and
WHEREAS, it is necessary to broaden and diversify this global movement to achieve maximum success; and

WHEREAS, Earth Day is the beginning of a new year for environmental stewardship commitments, to implement sustainability efforts and commit to an Earth Day resolution; and

NOW, THEREFORE, I, Debbie Holland, Mayor of The City of Hutto, do hereby proclaim Wednesday, April 22, 2015, as:
"EARTH DAY"

to support green economy initiatives in Hutto, Texas, and to encourages residents, businesses and institutions to use this day to celebrate the Earth and commit to building a sustainable and green economy.

PROCLAIMED this the 16th day of April, 2015.

PUBLIC COMMENT

6A. Remarks from visitors.
   Michael Glass – 101 Cotton Creekway – Shared his agreement with council on denying the support for low income housing project. He addressed a quote in the newspaper that stated the individuals who would utilize low income housing were undesirable. Lastly he urged the City Council to have some locations set aside for future developments of this nature.

PUBLIC HEARING

7A. Open and conduct a public hearing concerning an amendment the Growth Guidance Plan (Comprehensive Plan) by updating the content and renaming the plan to "Hutto 2040".

   Mayor Holland opened the public hearing at 7:15 pm. There being no testimony, the public hearing was closed at 7:16pm.

CONSENT AGENDA ITEMS

8A. Consideration and possible action on a resolution concerning the subdivision approval extension request for the Hutto Crossing Phase 1 Section 1 Final Plat (1,923 acres, more or less, of land, 1 street), located west of the intersection of FM 685 and the proposed extension of Carl Stern Drive. (Owner: Hutto Mezz Holdings LLC; Applicant: Sierra Consulting LLC)

   Councilmember Max Yeste asked that item 8A be pulled from the consent agenda and addressed during the regular agenda items.


8C. Consideration and possible action on the second and final reading of an ordinance amending the Fiscal Year 2014-15 Budget.

8D. Consideration and possible action on the meeting minutes for the April 2, 2015 City Council and Planning and Zoning Commission work session and April 2, 2015 City Council regular session.
MOTION: Councilmember Melanie Rios moved to approve items 8B, 8C, and 8D listed on the consent agenda as presented. Councilmember Michael Smith seconded the motion. The motion carried with 7 ayes and 0 nays

REGULAR AGENDA ITEMS

8A. Consideration and possible action on a resolution concerning the subdivision approval extension request for the Hutto Crossing Phase 1 Section 1 Final Plat (1.923 acres, more or less, of land, 1 street), located west of the intersection of FM 685 and the proposed extension of Carl Stern Drive. (Owner: Hutto Mezz Holdings LLC; Applicant: Sierra Consulting LLC)

Erika Ragsdale, Senior Planner, gave a brief overview of the extension request. If the request is granted then the extension is set to expire April 16, 2016.

MOTION: Councilmember Max Yeste moved to approve the resolution concerning the subdivision approval extension request for the Hutto Crossing Phase 1 Section 1 Final Plat (1.923 acres, more or less, of land, 1 street), located west of the intersection of FM 685 and the proposed extension of Carl Stern Drive. (Owner: Hutto Mezz Holdings LLC; Applicant: Sierra Consulting LLC) as presented. Mayor Pro-tem Ronnie Quintanilla-Perez seconded the motion. The motion carried with 7 ayes and 0 nays

ORDINANCES

9A. Consideration and possible action on the first reading of an ordinance amending the Growth Guidance Plan (Comprehensive Plan) by updating the content and renaming the plan to "Hutto 2040".

Erika Ragsdale, Senior Planner, gave the staff presentation. The Comprehensive Plan is a tool used by cities to guide growth in order to protect the public health, safety and welfare. It outlines the overall vision for the city's future, and the steps needed to progress toward that vision. Hutto's Growth Guidance Plan, which was adopted in 2006, currently serves as the city's Comprehensive Plan. However, Hutto's growth and evolution over the past decade warrants a more thorough evaluation of the community's vision and goals. The Comprehensive Plan will assist boards, commissions, City Council and staff in making recommendations and decisions related to Hutto's growth. It will also aid property owners and potential developers in understanding the city's priorities and trajectory for the next 25 years. The Plan will also be updated approximately every 5 years. Hutto's Comprehensive Plan, Hutto 2040, is built from a broad, diverse base of public input and review. Planning staff compiled responses from multiple outreach efforts, including the Sustainable Places Project, the 2013 Citizen Survey, and two successful public workshops. Several efforts included an online component, gathering input from residents who could not attend in-person meetings. The Comprehensive Plan outreach hit new levels of participation among residents, reaching those who do not typically attend public meetings on city business.
Staff developed the goals and objectives of Hutto 2040 based on the input received from residents. The goals and objectives are supported by available data and trends with benchmarks providing a way to measure progress in the future.

Ms. Ragsdale gave a brief overview of the population growth, permit activity, age distribution, race and ethnicity, and median household income. She continued on by specifying several of the modifications that were made since the work session with the Planning and Zoning Commission, and reviewed the goals that were placed in each of the plan's 4 sections.

MOTION: Mayor Pro-tem Ronnie Quintanilla-Perez moved to approve the first reading of the ordinance that amends the Growth Guidance Plan (Comprehensive Plan) by updating the content and renaming the plan to “Hutto 2040”. Councilmember Anne Cano seconded the motion. The motion carried with 7 ayes and 0 nays.

9B. Consideration and possible action on the first reading of an ordinance amending Chapter 20, Article 20.04, Code of Ordinances, City of Hutto, Texas repealing and re-adopting guidelines and criteria governing reinvestment zones and tax abatement agreements within the City limits or extraterritorial jurisdiction of Hutto, Texas.

Micah Grau, Assistant City Manager, gave the staff presentation. Chapter 312 of the Texas Tax Code requires that cities adopt an ordinance outlining policies and procedures related to the administration of tax reinvestment zones and tax abatements. The City's current ordinance, Article 20.04 of the Code of Ordinances, was adopted in October 1989. The ordinance, as proposed, complies with the requirements of Chapter 312 and creates eligibility qualifications based on the taxable value of the investment, number of jobs created, and the average wage of those jobs. The proposed ordinance creates the framework allowing the City to enact a property tax abatement or reinvestment zone of ad valorem taxes from 0 - 90% for up to ten years. Each individually proposed abatement/reinvestment zone would still need to be approved by the City Council. The Growth Guidance Committee reviewed the ordinance on March 16, 2015. The ordinance will also be presented to the Hutto EDC on April 21, 2015.

MOTION: Mayor Pro-tem Ronnie Quintanilla-Perez moved to approve the first reading of the ordinance that amends Chapter 20, Article 20.04, Code of Ordinances, City of Hutto, repealing and re-adopting guidelines and criteria governing reinvestment zones and tax abatement agreements within the City limits or extraterritorial jurisdiction of Hutto. Councilmember Michael Smith seconded the motion. The motion carried with 7 ayes and 0 nays.

RESOLUTIONS

10A. Consideration and possible action on a resolution concerning an Interlocal Agreement between the City of Hutto and the Capital Metropolitan Transportation Authority to prepare a three year Transit Development Plan (TDP) to identify
transit needs, service options and financing, and provide recommendations for transit services for the City of Hutto.

Karen Daly, City Manager, introduced the Capitol Metro Representative Michelle Meaux. Ms. Meaux gave the presentation. On April 23, 2014, the Capital Metro Board approved a revised Service Expansion Policy that provides non-member jurisdictions with new options and guidelines for obtaining transit service and accessing Section 5307 funding. The policy requires that jurisdictions complete a Transit Development Plan (TDP) before service is implemented. The purpose of the TDP is to identify transit needs, provide specific recommendations for service alternatives, and create a financing plan to support service recommendations. TDPs are required to cover at least three years and must be updated yearly.

Main components of the plan include:
1. Creation of a Project Steering Committee
2. Public involvement and outreach
3. A performance and situational appraisal
4. Development of mission and goals
5. Development and evaluation of alternatives
6. Development of a three-year (3) implementation program
7. A review of the program's relationship to other plans
8. TDP report and executive summary

Since adoption of the policy, Capital Metro staff engaged the non-member cities to explain the guidelines for obtaining service and accessing federal funds to support service. The City responded by submitting a letter to Capital Metro President Linda Watson expressing interest in accessing Section 5307 funding to begin work on a TDP. The total net cost estimate for the Hutto TDP is $70,256, with $56,205 (80%) of funding from Section 5307 funds and $14,051 (20%) of funding from local funds.

**MOTION:** Councilmember Max Yeste moved to approve the resolution concerning an Interlocal Agreement between the City of Hutto and the Capital Metropolitan Transportation Authority to prepare a three year Transit Development Plan (TDP) to identify transit needs, service options and financing, and provide recommendations for transit services for the City of Hutto. Councilmember Melanie Rios seconded the motion. The motion carried with 7 ayes and 0 nays.

10B. **Consideration and possible action on a resolution concerning the execution of an agreement with Raba Kistner Consultants, Inc. for Materials Testing for the Hutto South Wastewater Treatment Plant project.**

Matt Bushak, City Engineer, gave the staff presentation. A Request for Qualifications for Materials Testing was advertised on October 15, 2014. Seven responses were received and evaluated by Engineering Department staff. The results of the scoring evaluation were provided to the City Council. The review team decided to forego the interview process as the team is very familiar with the top two firms and didn't feel an interview would add value to the process. The fee is $66,000. The contract will be paid
through Texas Water Development Board funds obtained for the project. $103,000 of the TWDB funds were allocated for materials testing. The remaining $37,000 will be used for materials testing for the Enclave Force main project.

**MOTION:** Councilmember Michael Smith moved to approve the resolution concerning the execution of an agreement with Raba Kistner Consultants, Inc. for Materials Testing for the Hutto South Wastewater Treatment Plant project. Councilmember Anne Cano seconded the motion. The motion carried with 7 ayes and 0 nays.

10C. Consideration and possible action on a resolution recognizing Archer Western Construction as the low bidder and authorizing the Mayor to execute a contract for construction of the Hutto South Wastewater Treatment Plant.

Matt Bushak, City Engineer, gave the staff presentation. This project will construct a new 2.0 million gallon per day capacity wastewater treatment plant on the Saul property. Five sealed bid packages were received for the project and are shown in the attached tabulation. Archer Western construction is the apparent low bidder with a bid of $15,392,672. The City’s design consultant, K. Friese and Associates, reviewed the contractor’s qualifications and verified project references and recommend the bid be awarded to Archer Western Construction. The cost of the contract is $15,392,672, which is $506,320 below the engineer’s estimate. The project is being funded through the Texas Water Development Board. The City applied for $15,899,000 for construction.

**MOTION:** Councilmember Paul Prince moved to approve the resolution recognizing Archer Western Construction as the low bidder and authorizing the Mayor to execute a contract for construction of the Hutto South Wastewater Treatment Plant. Councilmember Michael Smith seconded the motion. The motion carried with 7 ayes and 0 nays.

10D. Consideration and possible action on a resolution regarding an interlocal agreement between the City of Hutto and the Hutto Independent School District for a booster pump system for Cottonwood Elementary and Hutto Middle School.

Scot Stromness, Public Work Director, gave the staff presentation. In 2011, the City of Hutto and Jonah Special Utility District agreed to adjust CCN boundaries. The City of Hutto would serve water and wastewater to residents and businesses south of Limmer Loop and Jonah SUD would serve residents north of Limmer Loop. Cottonwood Elementary and Hutto Middle School’s fire protection systems were designed to run off of Jonah SUD’s water pressure which was dramatically higher than Hutto’s water pressure. Since then, neither school has been meeting fire flow regulations. After looking at options to resolve the issue, it was agreed upon by City of Hutto staff and school district staff that the best and most cost effective way to resolve the issue was to install two booster pump systems (one at each school). Hutto Independent School District shall construct and install two booster pumps pursuant to specifications approved by the City, one booster pump at Cottonwood Creek Elementary and the
other at Hutto Middle School. The booster pumps will allow both schools' fire protection systems to function properly and will allow the schools to resume normal operations without the need of a fire watch. The City of Hutto has agreed to pay $50,000 of the costs. The City shall remit to Hutto Independent School District a one-time payment of $50,000 as the City share of the costs related to the installation of two booster pumps, due and payable within thirty (30) days receipt of an invoice.

MOTION: Councilmember Anne Cano moved to approve the resolution regarding an interlocal agreement between the City of Hutto and the Hutto Independent School District for a booster pump system for Cottonwood Elementary and Hutto Middle School. Councilmember Michael Smith seconded the motion. The motion carried with 7 ayes and 0 nays.

ADJOURNMENT

There being no further business, the meeting was adjourned at 8:31 p.m.

CITY OF HUTTO, TEXAS

Debbie Holland, Mayor

ATTEST:

Seth Gipson, City Secretary