The Hutto City Council met in a regular session on Thursday, April 2, 2015 in the Hutto City Council Chamber, 401 W. Front Street, Hutto, TX 78634.

CALL SESSION TO ORDER

Mayor Holland called the session to order at 7:15pm.

ROLL CALL

Members of the City Council that were present were Mayor Debbie Holland, Mayor Pro-tem Ronnie Quintanilla-Perez, Councilmember Anne Cano, Councilmember Paul Prince, Councilmember Michael J. Smith, Councilmember Melanie Rios, and Councilmember Max V. Yeste.

Members of staff that were present were Karen Daly, City Manager, Micah Grau, Assistant City Manager, Brian Knowles, Attorney, Melanie Hudson, Finance Director, Matt Bushak, City Engineer.

INVOCATION

The invocation was given by Pastor Paul Thrasher.

PLEDGE OF ALLEGIANCE

Mayor Holland led the Pledge of Allegiance.

PROCLAMATIONS

5A. Proclamation declaring April 11, 2015, as 'Don't Mess with Hutto, Texas Day.'

Mayor Holland read the following proclamation and presented it to Bryon Borchers, Lacey Dingman, and Judy Hayes.

OFFICIAL PROCLAMATION

WHEREAS, Keep Texas Beautiful is working with communities, counties and volunteer groups statewide to conduct litter prevention, recycling, beautification, community improvement and waste minimization activities as part of Keep America Beautiful’s Great American Clean-up; and

WHEREAS, Keep Hutto Beautiful and the Hutto Parks & Recreation Department, strive to empower individuals to take greater responsibility for enhancing their community environment while participating in the "Don’t Mess With Texas Trash-Off" by keeping litter out of Hutto Lake, Cottonwood Creek, Brushy Creek and other creek systems as this litter detracts from the beauty of water ways, can endanger fish and wildlife, and lead to flooding; and
WHEREAS, the City of Hutto Employees Green Committee and Leadership Hutto participants joint together in providing the “Junk Round-Up” as another way of helping Hutto citizens start at their own homes to create a cleaner community; and,

WHEREAS, community and school service groups are organized and ready to mobilize to attack litter and debris along Hutto streets, parks, school sites and waterways with support of local businesses who provide generous contributions for beautification projects; and,

WHEREAS, Keep Hutto Beautiful wishes to support the nation’s largest organized cleanup, beautification, and community involvement program, built on the foundation of civic pride and individual responsibility.

NOW, THEREFORE, I, DEBBIE HOLLAND, MAYOR OF THE CITY OF HUTTO, do hereby proclaim Saturday, April 11, 2015, as:

“DON’T MESS WITH HUTTO, TEXAS DAY”

in Hutto, as part of “Hutto’s BIG EVENT” in the City of Hutto as we celebrate by cleaning up our city through the combined Trash Off and Junk Round-up events, and I urge all businesses and citizens to participate through volunteerism and sponsorship of these programs in an effort to clean up Hutto.

PROCLAIMED this 2nd day of April, 2015.

PUBLIC COMMUNICATION

6A. Remarks from visitors.

There were no remarks from the visitors.

PRESENTATIONS

7A. Demonstration of Williamson County Emergency Communications' Intuitive EMS Dispatch System

Karen Daly, City Manager, introduced this item. She reported that this presentation is the first in a series of educational opportunities for the City Council to begin mapping the future of Hutto’s Public Safety services. With the community’s continued growth, this is an opportunity to begin working on customizing the delivery of services for the safety of Hutto’s residents. These educational presentations would be designed to provide information on Hutto’s existing needs and to explore emerging trends and technological advances to secure Hutto’s future as a safe city. This first presentation explored the deployment methods used by Williamson County Emergency Communications.

Scott Parker, Director of Williamson County Emergency Communications conducted the presentation and covered the following items.
• The department's mission and vision
• Overview of the community needs, the 911 system and dispatch floor
• Demonstrated the call process which included actual examples
• Training
• Roles of each member on the floor
• Budget and budget growth
• Cost of service and an average cost per call
• Total call counts
• Call answer speed
• Population growth compared to budget

There being no further questions, Mr. Parker concluded his presentation.

REGULAR AGENDA ITEMS

ORDINANCES


Karen Daly, City Manager, gave the staff presentation. The Texas Water Development Board requires the submission of a Water Conservation Plan in order to plan for the long-term water needs for the State of Texas. Each Water Conservation Plan must contain a utility profile, drought contingency plan, 5-year and 10-year targets, water rate structure that doesn't encourage excessive water use, and other planning elements. One of the sections, the Drought Contingency Plan, has enforcement provisions and must be adopted by ordinance. Currently, Hutto's Code of Ordinances includes two sections that provide duplicate and contradictory information. This amendment would consolidate two sections into one. The Growth Guidance Committee reviewed the Water Conservation Plan and the City's Drought Contingency Plan on March 16, 2015. Water Conservation Plans are required to be submitted to the State by May 1st.

MOTION: Councilmember Paul Prince moved to approve the first reading of the ordinance that amends Chapter 24, Article 24.07, Water Conservation and Drought Response, of the Code of Ordinances (2014). Mayor Pro-tem Ronnie Quintanilla-Perez seconded the motion. The motion carried with 7 ayes and 0 nays.

8B. Consideration and possible action on the first reading of an ordinance amending the Fiscal Year 2014-15 Budget.

Melanie Hudson, Finance Director, gave the staff presentation. This item represents the second amendment of the FY15 Budget. The amendment includes adjustments to the beginning fund balance based on the city's current audit, as well as adjustments to the City operating, capital projects, and special revenue funds. Ms. Hudson added that this is a comprehensive amendment as all funds are adjusted based on the audited
beginning fund balance. The Fiscal & Budgetary Committee reviewed the draft budget amendment prior to the finalization of fund balances from the annual audit. Ms. Hudson gave an overview of the proposed amendments to the following funds.

- General Fund
- General Debt Service Fund
- Capital Replacement Fund
- Hotel Tax Fund
- Red Light Camera Fund
- PEG Fund
- Utility Fund
- Utility CIP Fund
- CIP Fund

**MOTION:** Councilmember Melanie Rios moved to approve the first reading of the ordinance that amends the Fiscal Year 2014-15 Budget. Councilmember Michael Smith seconded the motion. The motion carried with 7 ayes and 0 nays.

**RESOLUTIONS**

9A. **Consideration and possible action on a resolution concerning an Interlocal Agreement with Williamson County for the reconstruction of Limmer Loop within the City limits.**

Karen Daly, City Manager, gave the staff presentation. The City was recently approached by Williamson County to participate in the maintenance and reconstruction of Limmer Loop. Portions of Limmer Loop have fallen into disrepair and are in need of reconstruction. Other portions are in need of an overlay in order to maintain the integrity of the base. The County has produced the construction specifications and would bid and manage the projects for the 5-mile segment of Limmer Loop. The City would only be responsible for the 2-mile portion that has been annexed into the city limits.

Ms. Daly added that this project was not included in the 5-Year Capital Improvements Program. The County has agreed to finance the project and the City would pay the County back through two methods. The first is a $100,000 annual payment for seven years. The remainder would be reimbursed from the City's unobligated portion of the Landfill Fund. The total cost of the project is $1.7 million.

**MOTION:** Mayor Pro-tem Ronnie Quintanilla-Perez moved to approve the resolution concerning an Interlocal Agreement with Williamson County for the reconstruction of Limmer Loop within the city limits. Councilmember Anne Cano seconded the motion. The motion carried with 7 ayes and 0 nays.

9B. **Consideration and possible action on a resolution concerning the adoption of the City of Hutto's Stormwater Management Program.**

Karen Daly, City Manager made the staff presentation. The Texas Commission on Environmental Quality (TCEQ) governs local governments regarding their municipal
separate storm sewer systems (MS4s). Hutto’s MS4 consists of the system of conveyances including roads with drainage systems, streets, catch basins, curbs, gutters, ditches, human-made channels and storm drains. Every five years, cities must submit an updated plan to TCEQ. The plan must contain best management practices in six areas: Public Education (press releases), Illicit Discharge (investigation), Construction Site Runoff (siltation fences/SWPPP), Post-Construction Management (erosion), Pollution Prevention/Good Housekeeping (city buildings), and Industrial Stormwater Sources (Hutto has none yet). The Growth Guidance Committee reviewed the Best Management Practices that were submitted and approved by TCEQ on March 16, 2015. No changes were made to the plan.

**MOTION:** Mayor Pro-tem Ronnie Quintanilla-Perez moved to approve the resolution concerning the adoption of the City of Hutto’s Stormwater Management Program. Councilmember Michael Smith seconded the motion. The motion carried with 7 ayes and 0 nays.

**OTHER BUSINESS**

10A. **Consideration and possible action on the meeting minutes for the March 11, 2015 City Council and Economic Development Corporation Board of Directors work session and March 19, 2015 City Council regular session.**

**MOTION:** Councilmember Paul Prince moved to approve the minutes of March 11, 2015 and March 19, 2015 as presented. Councilmember Michael Smith seconded the motion. The motion carried with 7 ayes and 0 nays.

10B. **Consideration and possible action on the recommendation from the Leadership and Legislative Committee regarding the appointment to the Building and Standards Commission.**

Seth Gipson, City Secretary, gave the staff presentation. Five individuals submitted applications for appointments to the Building and Standards Commission. The Leadership and Legislative Committee met to review and discuss the applications. The committee interviewed the applicants on March 23, 2015 and prepared their recommendations to the City Council concerning the appointments, terms, selection of Chair, and Vice-Chair to the Building and Standards Commission.

Mayor Pro-tem Quintanilla-Perez relayed the committee’s recommendation as follows:

Hope Brown – Chair – 2 year term expiring Dec 2017  
Troy McMillin – Vice Chair – 3 year term expiring Dec 2018  
Tom Brown – Commissioner – 3 year term expiring Dec 2018  
Olinda Ramirez – Commissioner – 2 Year term expiring Dec 2017  
Rich Hudson – Commissioner – 2 year term expiring Dec 2017

**MOTION:** Councilmember Max Yeste moved to accept the recommendations for the Building and Standards Commission as presented. Councilmember Paul Prince seconded the motion. The motion carried with 7 ayes and 0 nays.
ADJOURNMENT

There being no further business, the meeting was adjourned at 8:49 p.m.

CITY OF HUTTO, TEXAS

[Signature]
Debbie Holland, Mayor

ATTEST:

[Signature]
Seth Gipson, City Secretary