The Hutto City Council met in a regular session on Thursday, March 19, 2015, in the Hutto City Council Chamber, 401 W. Front Street, Hutto, TX 78634.

CALL SESSION TO ORDER

Mayor Holland called the session to order at 7:00 p.m.

ROLL CALL

Members of the City Council that were present were Mayor Debbie Holland, Mayor Pro-tem Ronnie Quintanilla-Perez, Councilmember Anne Cano, Councilmember Paul Prince, Councilmember Michael J. Smith, and Councilmember Max V. Yeste. Councilmember Melanie Rios was absent.

Members of staff that were present were Karen Daly, City Manager, Micah Grau, Assistant City Manager, Charlie Crossfield, City Attorney, Melanie Hudson, Finance Director, Will Guerin, Development Services Director, and Earl Morrison, Chief of Police.

INVOCATION

The invocation was given by Councilmember Anne Cano.

PLEDGE OF ALLEGIANCE

Mayor Holland led the Pledge of Allegiance.

PROCLAMATIONS

5A. Proclamation recognizing March as National Nutrition Month in Hutto.

Mayor Holland read the following proclamation and presented it to Laura Salinas, Registered Dietitian from the Williamson County & Cities Health District.

WHEREAS, National Nutrition Month was actually started as National Nutrition Week in 1973, but interest and excitement grew so much that the month of March was inaugurated as National Nutrition Month in 1980; and
WHEREAS, National Nutrition Month provides the opportunity for awareness of nutrition education and information and is sponsored annually by the Academy of Nutrition and Dietetics; and
WHEREAS, The goal of this awareness campaign is to focus attention on the importance of making informed food choices to develop sound eating and physical activity habits; and
WHEREAS, With the help of Registered Dietitian and Nutritionists, who are indispensable providers of food and nutrition services and are committed to increase awareness of healthy eating,
NOW THEREFORE, I, Debbie Holland, Mayor of the City Of Hutto, Texas do hereby recognize the month of March as National Nutrition Month and encourage our citizens to educate themselves about healthy eating habits and to choose a physical activity that the whole family can participate so they can commit themselves to enjoy healthy lives.
PROCLAIMED this 19th day of March, 2015.

Laura Salinas talked about what they do to help educate the public on healthy eating and habits. The District also supports community gardens and ways to make them better.

PUBLIC COMMENT

6A. Remarks from visitors.

There were no remarks from the visitors.

PRESENTATIONS

7A. Presentation regarding the 2013-14 Comprehensive Annual Financial Report and audit.

Melanie Hudson, Finance Director, gave the staff presentation. The City Charter requires the City Council to have a certified public accountant conduct an independent audit of all accounts of the City at the close of the fiscal year, or as necessary. On July 19, 2014, the Council engaged the audit firm of Brockway, Gersbach, Franklin & Niemeier, P. C. for the City’s independent financial audit for the fiscal year ending September 30, 2014. The firm has conducted the City’s audit since 2006 and assisted staff with the preparation of the Comprehensive Annual Financial Report (CAFR).

In October of 2014, the Fiscal & Budgetary Committee met with Stephen Niemeier, Partner with Brockway, Gersbach, Franklin & Niemeier to discuss the audit process, and the committee met with Mr. Niemeier again on March 9, 2015, to review the results of the audit in detail.

Mr. Niemeier presented the results of the audit and explained the following financial highlights. Daniel Jones, who assisted with the audit, was also present for questions regarding the audit.

Significant Impacts in FY 2014

- Local economy strengthens
  - Increase in sales tax (7.2% over fiscal year 2013), property values (8.0% over fiscal year 2013), and contributed infrastructure for subdivisions totaled $2.4 million
- City invested $7.1 million during fiscal year 2014 in capital asset additions
- City’s net assets exceed liabilities by $66.6 million at the end of fiscal year 2014
• Increased unrestricted net assets 9.3% over 2013 to 42% of expenses in fiscal year 2014
• $528,000 of grant funds utilized from TxDOT to improve FM 685
• Over the past 7 years, the City’s TMRS retirement plan strengthened (funded portion of retirement obligation from 51.7% to 80.1%)

Mr. Niemeier also gave a brief overview of the following graphs.
• Revenues By Component of Primary Government
• Expenses By Component of Primary Government
• Summary of Net Assets of Primary Government
• TMRS Unfunded and Funded

He completed the presentation by stating that the City had an Unmodified Report, which means there were not any serious weaknesses and no new recommendations. Mr. Niemeier also outlined the changes in pension accounting for 2015.

CONSENT AGENDA ITEMS
All items listed on the consent agenda were considered to be routine by the City Council and were enacted by one motion. There was no separate discussion of the items and no items were removed from the consent agenda.

8A. Consideration and possible action on a resolution concerning the proposed Subdivision Case #1370-PLAT, Case Name: Glenwood Phase 5 Final Plat. (21.190 acres, more or less, of land, 68 single-family lots), located at FM 1660 S and Luna Vista Drive. (Owner: Continental Homes of Texas LP; Agent: ALM Engineering Inc)

8B. Consideration and possible action on a resolution concerning the proposed Subdivision Case #1373-PLAT, Case Name: Star Ranch Phase 2 Section 1 Final Plat. (10.56 acres, more or less, of land, 24 single-family lots, 1 commercial lot), located within Hutto’s extraterritorial jurisdiction at Muirfield Bend Drive and Muirfield Bend Cove. (Owner: Tack Development LTD; Applicant: Randall Jones & Associates Engineering Inc)

8C. Consideration and possible action on the meeting minutes for the February 26, 2015 City Council and Economic Development Corporation Board of Directors work session, February 28, 2015 City Council work session, March 4, 2015 City Council and Economic Development Corporation Board of Directors work session, and March 5, 2015 City Council regular session.

MOTION: Councilmember Paul Prince moved to approve all the items listed on the consent agenda as presented. Councilmember Michael Smith seconded the motion. The motion carried with 6 ayes and 0 nays.

EXECUTIVE SESSION
The City Council recessed into the City Hall conference room at 7:19 pm to address the following executive session items.
9A. Executive Session as authorized by §551.074, Texas Government Code, Personnel Matters, regarding appointments to the Hutto Economic Development Corporation Board of Directors.

9B. Executive Session as authorized by §551.074, Texas Government Code, related to the discussion, deliberation, and/or negotiations regarding the annual performance evaluation of the City Manager.

The City Council reconvened back into the regular session at 9:27pm.

ACTION RELATIVE TO EXECUTIVE SESSION

10A. Consideration and possible action concerning the Executive Session regarding the annual performance evaluation of the City Manager.

MOTION: Mayor Pro-tem Ronnie Quintanilla-Perez moved to direct staff to increase the City Manager's salary by 3% based on her yearly evaluation effective April 1, 2015. Councilmember Paul Prince seconded the motion. The motion carried with 6 ayes and 0 nays.

ADJOURNMENT

There being no further business, the meeting was adjourned at 9:29p.m.

CITY OF HUTTO, TEXAS

Debbie Holland, Mayor

ATTEST:

Christine Martinez, City Secretary