CITY OF HUTTO, TEXAS
REGULAR CITY COUNCIL MEETING
THURSDAY, JUNE 2, 2016 AT 7:00 PM
CITY HALL - CITY COUNCIL CHAMBERS
401 WEST FRONT STREET

CITY COUNCIL
Doug Gaul, Mayor
Anne Cano, Place 1
Tom Hines, Place 2
Nathan Killough, Place 3
Michael J. Smith, Place 4, Mayor Pro-tem
Lucio Valdez, Place 5
Bettina Jordan, Place 6

AGENDA

1. CALL SESSION TO ORDER

2. ROLL CALL

3. INVOCATION

4. PLEDGE OF ALLEGIANCE

5. PUBLIC COMMENT
   5A. Remarks from visitors. (Three-minute time limit)

6. CONSENT AGENDA ITEMS:
   All items listed on the consent agenda are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Council member in which event, the item will be removed from the consent agenda and considered as a regular agenda item.

   6A. Consideration and possible action on the meeting minutes for the May 5, 2016, and May 19, 2016 City Council Regular Meetings and the May 17, 2016 Special Called City Council Meeting.

REGULAR AGENDA ITEMS

7. ORDINANCES:

1 June 2, 2016 - City Council Agenda

7B. Consideration and possible action on the first reading of an ordinance adopting the Downtown Facade Improvement Grant Program.

7C. Consideration and possible action on the first reading of an ordinance adopting the Historic Preservation Property Tax Freeze Program.

8. RESOLUTIONS:

8A. Consideration and possible action on a resolution concerning an agreement with Chasco Constructors for the construction of the FM 1660 N Hike and Bike Trail in the amount of $1,511,340 pending Texas Department of Transportation approval.

9. EXECUTIVE SESSION:

9A. Executive session as authorized by §551.074, Texas Government Code, Personnel Matters: City Manager, City Manager’s Contract and The City of Hutto’s contractual obligations and options regarding the City Manager’s contract.

10. ACTION RELATIVE TO EXECUTIVE SESSION:

10A. Consideration and possible action concerning the Executive Session regarding the City Manager, City Manager’s Contract and The City of Hutto’s contractual obligations and options regarding the City Manager’s contract.

11. ADJOURNMENT

The City Council for the City of Hutto reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by the Texas Government Code Sections 551.071 [Litigation/Consultation with Attorney], 551.072 [Deliberations regarding real property], 551.073 [Deliberations regarding gifts and donations], 551.074 [Deliberations regarding personnel matters] or 551.076 [Deliberations regarding deployment/implementation of security personnel or devices] and 551.087 [Deliberations regarding Economic Development negotiations].

CERTIFICATION

I certify that this notice of the June 2, 2016 Hutto City Council meeting was posted on the City Hall bulletin board of the City of Hutto on Friday, the 27th day of May 2016, at 5:10pm.

Seth Gipson, City Secretary

The City of Hutto is committed to comply with the American with Disabilities Act. The Hutto City Council Chamber is wheelchair accessible. Request for reasonable special communications or accommodations must be made 48 hours prior to the meeting. Please contact the City Secretary at (512) 759-4033 or seth.gipson@huttox.gov for assistance.
AGENDA ITEM NO.: 6A.  AGENDA DATE: June 02, 2016

PRESENTED BY: Seth Gipson, City Secretary

ITEM: Consideration and possible action on the meeting minutes for the May 5, 2016, and May 19, 2016 City Council Regular Meetings and the May 17, 2016 Special Called City Council Meeting.

STRATEGIC GUIDE POLICY: Leadership

ITEM BACKGROUND: The City Council meeting minutes for the May 5, 2016, and the May 19, 2016 City Council Regular Meetings and the May 17, 2016 Special Called City Council Meeting have been drafted for the City Council's review and consideration.

BUDGETARY AND FINANCIAL SUMMARY: Not applicable.

RELATED COUNCIL COMMITTEE OR ADVISORY BOARD RECOMMENDATIONS: Not applicable.

CITY ATTORNEY REVIEW: Not applicable.

STAFF RECOMMENDATION: Staff recommends approval of the City Council meeting minutes for the May 5, 2016, and the May 19, 2016 City Council Regular Meetings and the May 17, 2016 Special Called City Council Meeting.

SUPPORTING MATERIAL:
1. Draft - May 5, 2016 City Council Meeting Minutes
2. Draft - May 17, 2016 Special Called City Council Meeting Minutes
3. Draft - May 19, 2016 City Council Meeting Minutes
The Hutto City Council met in a regular session on Thursday, May 5, 2016, in the Hutto City Council Chamber, 401 W. Front Street, Hutto, TX 78634.

CALL SESSION TO ORDER

Mayor Holland called the session to order at 7:00p.m.

ROLL CALL

Members of the City Council that were present were Mayor Debbie Holland, Mayor Pro-tem Michael J. Smith, Councilmember Anne Cano, Councilmember Tom Hines, Councilmember Ronnie Quintanilla-Perez, Councilmember Lucio Valdez, and Councilmember Max V. Yeste.

Members of staff that were present were Karen Daly, City Manager, Micah Grau, Assistant City Manager, Charlie Crossfield, City Attorney, Helen Ramirez, Development Services Director, Earl Morrison, Chief of Police, Melanie Hudson, Finance Director, Scot Stromsness, Public Works Director, and Seth Gipson, City Secretary.

INVOCATION

The invocation was given by Pastor Brian Black with The Fellowship Hutto.

PLEDGE OF ALLEGIANCE

Mayor Holland led the Pledge of Allegiance.

PROCLAMATIONS

5A. Proclamation declaring May 15, 2016, as Peace Officers Memorial Day and May 15-21, 2016, as Police Week.

Mayor Debbie Holland read and presented the following proclamation to Police Chief, Earl Morrison.

Official Proclamation

Whereas, in every American community, committed law enforcement officers watch over our neighborhoods and work to make our Nation a safer, more peaceful place; and

Whereas, by taking an oath to serve and protect their fellow citizens, law enforcement officers answer a vital calling and accept a profound responsibility and work to uphold our laws and serve on the front lines in the fight against crime and terrorism; and
Whereas, we honor the heroism of all of Hutto’s Police Officers who serve the cause of justice, and pay tribute to those in Texas who have lost their lives in the line of duty this past year. We ask God’s blessing for the families and friends they left behind; and

Whereas, by a joint resolution approved October 1, 1962, as amended, the Congress of the United States has authorized and requested the president to designate May 15th of each year as “Peace Officers Memorial Day” and the week in which it falls as “Police Week”, and by Public Law 103-322, as amended, which directs that the flag of the United States on all Government buildings be displayed at half-staff on May 15, National Peace Officers’ Memorial Day.

Now Therefore, I, Debbie Holland, Mayor of the City of Hutto, Texas, do hereby proclaim:

MAY 15, 2016
AS PEACE OFFICERS MEMORIAL DAY
and
MAY 15-21, 2016
AS POLICE WEEK

in Hutto and urge all Hutto citizens to observe these events with appropriate ceremonies and activities and for citizens and businesses to display the flag at half staff on May 15, 2016.

Proclaimed this 5th day of May, 2016.

5B. Proclamation recognizing May 8 - 14, 2016, as "Economic Development Week" in conjunction with the International Economic Development Council.

Mayor Debbie Holland read and presented the following proclamation to Councilmember Anne Cano and Tim Chase, President/CEO of the Hutto Economic Development Corporation.

Official Proclamation

Whereas, the International Economic Development Association (IEDC) is celebrating its 90th year as the largest professional organization representing the practice of economic development; and

Whereas, the City recognizes it is a vital part of the region’s success due to its commitment to enhancing robust economic development programs and promoting strong partnerships with local entities in the Hutto Community and in the surrounding communities; and

Whereas, the practice of economic development recognizes its role in a region’s long term success by addressing issues vital to businesses such as workforce availability, training, international trade, direct foreign investment, incentives and reduced cost of operations that result in the creation of high-quality jobs, the development of vibrant
Whereas, The Hutto Economic Development Corporation achieved the designation of Accredited Economic Development Organization (AEDO) in 2008, a distinction held by only three organizations in the entire State of Texas and 46 organizations in North America and is led by a staff that has earned the special designation of Certified Economic Developer and Fellow Member by the International Economic Development Council.

Now Therefore, I, Debbie Holland, Mayor of the City of Hutto, Texas, do hereby proclaim:

**MAY 8-14, 2016 AS ECONOMIC DEVELOPMENT WEEK**

in Hutto and urge all Hutto citizens to recognize the importance of the economic development profession in creating investment opportunities and improving quality of life.

Proclaimed this 5th day of May, 2016.

5C. Proclamation declaring May 2016, as Motorcycle Safety and Awareness Month in Hutto, Texas.

Mayor Debbie Holland read and presented the following proclamation to Bob Wood with Crossroads Motorcycle Club.

Official Proclamation

Whereas, tens of thousands of Texas motorcyclists travel the roads, streets, and highways of the state in their regular work and school commutes, and in their weekend adventures and vacation rides; and,

Whereas, motorcycles are fuel efficient, reduce urban traffic and parking congestion, and tread lightly on the overworked road system and transportation infrastructure for which they help provide funding; and,

Whereas, campaigns have helped inform riders and motorists alike regarding motorcycle safety issues to reduce motorcycle-related risks, injuries, and, most of all, fatalities, through a comprehensive approach to motorcycle safety; and,

Whereas, it is the responsibility of all who put themselves behind the wheel to become aware of motorcyclists, regarding them with the same respect as any other motorist or vehicles traveling the highways of this country, and it is the responsibility of riders and motorists alike to obey all traffic laws and safety rules.

Now therefore, I, Debbie Holland, Mayor of Hutto, do hereby proclaim May 2016, as **“MOTORCYCLE SAFETY AND AWARENESS MONTH”**
in Hutto Texas, and I urge all residents to do their part to increase safety and awareness in our community.

Proclaimed this 5th day of May, 2016.

PUBLIC COMMENT

6A. Remarks from visitors

There were no visitors that signed up on public comment.

CONSENT AGENDA ITEMS:

All items listed on the consent agenda are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Council member in which event, the item will be removed from the consent agenda and considered as a regular agenda item.

7A. Consideration and possible action on the second and final reading of an ordinance amending the Fiscal Year 2015-16 Budget to reflect audited beginning fund balances, merit adjustments, and other miscellaneous adjustments.

7B. Consideration and possible action on the meeting minutes for the April 21, 2016 City Council Regular Meeting.

MOTION: Councilmember Max Yeste moved to approve items 7A & 7B on the consent agenda as presented. Mayor Pro-tem Michael Smith seconded the motion. The motion carried with 7 ayes and 0 nays.

RESOLUTIONS

8A. Consideration and possible action on a resolution concerning the adoption of the 2016 Water Master Plan.

Scot Stromsness, Public Works Director, introduced Darren Strozewski, Principal at DCS Engineering, who conducted the presentation.

Mr. Strozewski began by providing an overview of the master plan scope of work, which included an Iron Sequestering Analysis, Flushing Plan, and the delivered Water Master Plan.

Mr. Strozewski and Karen Daly, City Manager, highlighted the success of the first flushing plan for the city that uses fewer gallons of water than traditional systems and has reduced the number of complaints concerning discolored water.

The Water Master Plan is comprised of:
- A study of the existing water system and service area.
- Texas Commission on Environmental Quality (TCEQ) System Requirements
- Facilities Required vs. Capacity per TCEQ
- Water Modeling and Findings
- Capital Improvement Plan (CIP) Projects through 2022 and projects beyond 2027.

Following the presentation there was a brief discussion on CIP project costs, current water contracts, and the main purpose of the plan, which is to identify future needs of the city for better planning purposes.

**MOTION:** Councilmember Max Yeste moved to approve the resolution adopting the 2016 Water Master Plan. Councilmember Anne Cano seconded the motion. The motion carried with 7 ayes and 0 nays.

8B. Consideration and possible action on a resolution expressing official intent to reimburse expenses related to Fritz Park and City streets projects.

Melanie Hudson, Finance Director, gave the staff presentation.

The City has $6,500,000 remaining from the 2009 bond authorization for parks and street projects.

The FY16 Budget includes funding for the Fritz Park improvements and various City street rehabilitation projects. This reimbursement resolution allows the City to use existing cash on hand to pay for project expenses, and then reimburse the funds once debt is issued. City staff, the City financial advisor, and the City's bond attorney are completing the preliminary work to issue general obligation bonds later this fiscal year.

**MOTION:** Councilmember Max Yeste moved to approve the resolution expressing official intent to reimburse expenses related to Fritz Park and City streets projects. Councilmember Anne Cano seconded the motion.

**VOTE:**

<table>
<thead>
<tr>
<th>Ayes:</th>
<th>Mayor Debbie Holland</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Mayor Pro-tem Michael Smith</td>
</tr>
<tr>
<td></td>
<td>Councilmember Anne Cano</td>
</tr>
<tr>
<td></td>
<td>Councilmember Ronnie Quintanilla-Perez</td>
</tr>
<tr>
<td></td>
<td>Councilmember Max Yeste</td>
</tr>
</tbody>
</table>

| Nays:               | Councilmember Tom Hines |
|---------------------| Councilmember Lucio Valdez |

| Abstain: | None |
| Absent:  | None |

**ACTION:** The motion carried with 5 ayes and 2 nays.

8C. A resolution of the City of Hutto, Texas authorizing an amendment to an existing agreement with JasPas properties for the lease of office Suite 203, containing approximately 1,000 square feet of rentable area in the Old Town Professional Building located at 210 Hwy 79 East in Hutto, Texas.
Helen Ramirez, Development Services Director, gave the staff presentation. Ms. Ramirez provided a brief summary of the recent Development Services office move and office renovation.

Ms. Ramirez stated that the City had first right of refusal on an adjacent suite at the Hutto Professional Building. This additional suite is approximately 1000 sq. ft. and could accommodate 4-5 additional employees, which could alleviate some overcrowding in other City Offices.

There was a brief discussion concerning the current lease agreement with Hutto Commons and the amount of parking at the Hutto Professional Building.

**MOTION:** Councilmember Tom Hines moved to approve the resolution authorizing an amendment to an existing agreement with JasPas properties for the lease of office Suite 203, containing approximately 1,000 square feet of rentable area in the Old Town Professional Building located at 210 Hwy 79 East in Hutto, Texas. Councilmember Ronnie Quintanilla-Perez seconded the motion. The motion carried with 7 ayes and 0 nays.

**OTHER BUSINESS**

9A. Consideration and possible action on a recommendation from the Leadership and Legislative Committee for an appointment to the Historic Preservation Commission.

Councilmember Tom Hines spoke on behalf of the Leadership and Legislative Committee and presented Nicholas Linzenmeyer as the lone candidate for the Historic Preservation Commission and requested that Stephen Fuller serve as chair and Ray Alba as Vice Chair.

Councilmember Yeste asked what stood out about Mr. Linzenmeyer. Councilmember Ronnie Quintanilla-Perez and Karen Daly, City Manager, spoke of his passion for the community and his background in archeology.

**MOTION:** Councilmember Anne Cano moved to appoint Nicholas Linzenmeyer to the Historic Preservation Commission to an unexpired term that will expire December 2016 and appoint Stephen Fuller as chair and Ray Alba as Vice Chair. Mayor Pro-tem Michael Smith seconded the motion. The motion carried with 6 ayes and 1 nay.

**WORK SESSION**

10A. Presentation and discussion of 2015-16 Annual Operating Budget Mid-Year Review.

Karen Daly, City Manager, made the staff presentation. Mrs. Daly provided updates on the following Strategic Initiatives:

- Quality of Life
  - Complete and opened the Gin
  - Facilitated the Brick Paver Fundraiser
  - Held Arbor Day Celebrations
□ Adopted new solid waste franchise to offer weekly recycling and lower rate
□ Adopted Parks Master Plan
  o Organizational Development
    ▪ Implemented Market Pay Study
    ▪ Conducted Employee Engagement Survey
  o Service Delivery
    ▪ Began 2016 Citizen Survey
    ▪ Held Quarterly HOA Meetings
    ▪ IT Master Plan
    ▪ Increase Social Media Presence
  o Fiscal and Budgetary
    ▪ Completed Audit with a clean opinion
    ▪ Updated Fiscal and Budgetary Policy
    ▪ Achieved Fund Balance Target
    ▪ Received CAMPO grant for Limmer Loop Sidewalk
    ▪ Awarded Police Body Camera Grant
    ▪ Continuing with Enterprise Financial Software System Migration
  o Public Safety
    ▪ Held Advanced Citizen Police Academy
    ▪ City’s Emergency Management Program received FEMA reimbursement for Memorial Day Floods
    ▪ Inclusion of Hutto projects in Hazard Mitigation Plan
  o Infrastructure
    ▪ South Wastewater Treatment Plant
    ▪ Conducted Pavement Management Assessment
    ▪ Smart Meter Implementation

Mrs. Daly continued on by outlining current Mid-Year Budget Adjustments, status of FY 16 Equipment and CIP Projects, General and Utility Fund Revenues and Expenses, and lastly a schedule of the FY 17 Budget Calendar.

ADJOURNMENT

There being no further business, the meeting was adjourned at 8:21 pm.

CITY OF HUTTO, TEXAS

________________________________________
Doug Gaul, Mayor

ATTEST:

________________________________________
Seth Gipson, City Secretary
The Hutto City Council met in a special session on Tuesday, May 17, 2016, in the Hutto City Council Chamber, 401 W. Front Street, Hutto, TX 78634.

CALL SESSION TO ORDER

Mayor Holland called the session to order at 6:00 p.m.

ROLL CALL

Members of the City Council that were present were Mayor Debbie Holland, Mayor Pro-tem Michael Smith, Councilmember Anne Cano, Councilmember Tom Hines, and Councilmember Lucio Valdez. Councilmember Ronnie Quintanilla-Perez and Councilmember Max Yeste were absent.

Members of staff that were present were Karen Daly, City Manager, Micah Grau, Assistant City Manager, and Seth Gipson, City Secretary.

RESOLUTIONS

3A. Consideration and possible action on a resolution canvassing the returns and declaring the results of the May 7, 2016 General Election official.

Seth Gipson, City Secretary presented the following results of the May 7, 2016 General Election.

- **Office of the Mayor**
  - Doug Gaul: 402 votes (100%)

- **City Council, Place 3**
  - Nate Killough: 362 votes (100%)

- **City Council, Place 6**
  - Tim Jordan: 254 votes (49.90%)
  - Bettina Jordan: 255 votes (50.10%)

**MOTION:** Mayor Pro-tem Michael Smith moved to approve the resolution canvassing the returns and declaring the results of the May 7, 2016 General Election official. Councilmember Tom Hines seconded the motion. The motion carried with 5 ayes and 0 nays.

ADJOURNMENT

There being no further business, the meeting was adjourned at 6:02 p.m.

CITY OF HUTTO, TEXAS

__________________________
Doug Gaul, Mayor

__________________________
Seth Gipson, City Secretary
The Hutto City Council met in a regular session on Thursday, May 19, 2016, in the Hutto City Council Chamber, 401 W. Front Street, Hutto, TX 78634.

CALL SESSION TO ORDER

Mayor Holland called the session to order at 7:00 p.m.

ROLL CALL

Members of the City Council that were present were Mayor Debbie Holland, Mayor Pro-tem Michael J. Smith, Councilmember Anne Cano, Councilmember Tom Hines, Councilmember Ronnie Quintanilla-Perez, Councilmember Lucio Valdez, and Councilmember Max V. Yeste. Also, present were Mayor Elect Doug Gaul, Councilmember Elect Nate Killough, and Councilmember Elect Bettina Jordan.

Members of staff that were present were Karen Daly, City Manager, Micah Grau, Assistant City Manager, Charlie Crossfield, City Attorney, Helen Ramirez, Development Services Director, Earl Morrison, Chief of Police, Scot Stromsness, Public Works Director, Randy Barker, General Services Director, Mike Hemker, Parks and Recreation Director, and Seth Gipson, City Secretary.

INVOCATION

The invocation was given by Father Adrian Chishimba with St. Patrick’s Catholic Church.

PLEDGE OF ALLEGIANCE

Mayor Holland led the Pledge of Allegiance.

PUBLIC COMMENT

5A. Remarks from visitors

Karen Daly, City Manager, made a special presentation to Mayor Debbie Holland.

SWEARING IN CEREMONY FOR THE NEWLY ELECTION CITY COUNCIL MEMBERS:

5A. Office of the Mayor
5B. City Council Member, Place 3
5C. City Council Member, Place 6
Municipal Court Judge Lucas Wilson conducted the swearing-in ceremony for Doug Gaul, Mayor and Bettina Jordan, Place 6. Justice of the Peace, Precinct 4, Judge Judy Hobbs, conducted the swearing in of Nathan Killough, Place 3

The Hutto City Council recessed at 7:11 pm and reconvened into regular session at 7:25 pm

CONSENT AGENDA ITEMS:

All items listed on the consent agenda are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Council member in which event, the item will be removed from the consent agenda and considered as a regular agenda item.

7A. Consideration and possible action on a resolution concerning the acceptance of the water, wastewater, street and drainage improvements of the Hutto Crossing Phase Two subdivision.

Item 7A was pulled from the agenda.

RESOLUTIONS

8A. Consideration and possible action on a resolution concerning a negotiated settlement between the ATMOS Cities Steering Committee (ACSC) and Atmos Energy Corporation, Mid-Tex Division regarding the Company’s 2016 Rate Review Mechanism Filings.

Karen Daly, City Manager, made the staff presentation. Mrs. Daly pointed out that while the new rate is an increase, the negotiations that occurred reduced the initial rates that were filed by Atmos.

Martin Perez, an Atmos representative, was available to answer any questions.

MOTION: Councilmember Anne Cano moved to approve the resolution concerning a negotiated settlement between the ATMOS Cities Steering Committee (ACSC) and Atmos Energy Corporation, Mid-Tex Division regarding the Company’s 2016 Rate Review Mechanism Filings. Mayor Pro-tem Michael Smith seconded the motion. The motion carried with 7 ayes and 0 nays.

8B. Consideration and possible action on a resolution concerning the execution of an Advanced Funding Agreement for the Transportation Alternatives Program (TAP) project with TxDOT for the construction of the Limmer Loop Sidewalk.

Helen Ramirez, Development Services Director, gave the staff presentation. Mrs. Ramirez provided an overview of the grant program, a project timeline, highlighted the connectivity map and showed how this sidewalk will tie in with our current and future sidewalks, described the breakdown of funding and pointed out the increased cost of the project was due to the construction of a pedestrian bridge.

Councilmember Hines inquired where the funding was coming from and how many students would utilize the sidewalk. Mrs. Ramirez and Mrs. Daly stated that it would be
cash funded in FY 17 and that while the exact number of students that would use it is unknown, approximately 60% of the student population lives within two miles of the schools.

Councilmember Killough asked if the City had approached the school district about participating in funding the sidewalk project since there is a possibility of cost savings to the school district as a result of the project completion.

Lastly, Councilmember Hines asked when final approval was needed. Mrs. Ramirez stated that approval was needed as soon as possible so that project engineering could be completed and the project bid out by August of 2017, as stipulated in the grant.

**MOTION:** Councilmember Anne Cano moved to approve the resolution concerning the execution of an Advanced Funding Agreement for the Transportation Alternatives Program (TAP) project with TxDOT for the construction of the Limmer Loop Sidewalk. Mayor Pro-tem Michael Smith seconded the motion. The motion carried with 7 ayes and 0 nays.

8C. **Consideration and possible action on a resolution concerning a professional fireworks show to be hosted by the City of Hutto on Saturday, May 28, 2016.**

Mike Hemker, Parks and Recreation Director, gave the staff presentation. Mr. Hemker highlighted the location of the show and described the event and protocols.

Discussion ensued on event funding and marketing and the permit approval process that is outlined in the code of ordinances.

**MOTION:** Councilmember Tom Hines moved to approve the resolution concerning a professional fireworks show to be hosted by the City of Hutto on Saturday, May 28, 2016. Councilmember Nathan Killough seconded the motion. The motion carried with 7 ayes and 0 nays.

**OTHER BUSINESS**

9A. **Consideration and possible action on the appointment of the Mayor Pro-tem position.**

Mayor Doug Gaul asked for nominations from the floor and requested that a roll call vote be conducted.

**MOTION:** Councilmember Anne Cano moved to appoint Michael Smith to the position of Mayor Pro-tem. Councilmember Bettina Jordan seconded the motion.

**VOTE:**

<table>
<thead>
<tr>
<th>Ayes</th>
<th>Nays</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mayor Doug Gaul</td>
<td>Councilmember Tom Hines</td>
</tr>
<tr>
<td>Mayor Pro-tem Michael Smith</td>
<td>Councilmember Tom Hines</td>
</tr>
<tr>
<td>Councilmember Anne Cano</td>
<td>Councilmember Lucio Valdez</td>
</tr>
<tr>
<td>Councilmember Bettina Jordan</td>
<td>Councilmember Lucio Valdez</td>
</tr>
</tbody>
</table>
ACTION: The motion carried with 4 ayes and 3 nays.

9B. Consideration and possible action on directing the City Manager to cancel the fire services analysis study.

This item was requested by Councilmembers Anne Cano and Lucio Valdez.

Micah Grau, Assistant City Manager, made the staff presentation. Mr. Grau provided a summary of the purpose and overview of the study, highlighted the credentials of the Center for Public Safety Management as well as other cities that use their services, data needed in order to complete the study, a timeline of events that have transpired and the next steps in the study.

The Council discussed the purpose of the study and asked questions regarding the data that the study would provide to the city that has not already been given.

Mr. Grau reiterated that the purpose of the study is to have subject matter experts conduct a thorough, independent analysis of the emergency services data that the city could use to determine current and future emergency service needs.

MOTION: Councilmember Tom Hines moved to direct the city manager to cancel the fire services analysis and withdraw the open records requests. Councilmember Lucio Valdez seconded the motion.

Mayor Gaul called for a roll call vote.

VOTE: Ayes: Mayor Doug Gaul
Councilmember Tom Hines
Councilmember Nathan Killough
Councilmember Lucio Valdez

Nays: Mayor Pro-tem Michael Smith
Councilmember Anne Cano
Councilmember Bettina Jordan

Abstain: None
Absent: None

ACTION: The motion carried with 4 ayes and 3 nays.

ADJOURNMENT

There being no further business, the meeting was adjourned at 8:20 p.m.

CITY OF HUTTO, TEXAS
ATTEST:

Seth Gipson, City Secretary

__________________________________________________________

Doug Gaul, Mayor

STRATEGIC GUIDE POLICY:  Growth Guidance

ITEM BACKGROUND:
This proposed amendment is to modify the existing tax rebate program in order to make more projects eligible for this incentive. The City’s existing tax rebate program allows property owners who increase their total property value by at least 50% to qualify for a property tax rebate valued at 100% of municipal property taxes in years one and two, and 80% in years three through five. Due to the relatively high threshold of 50% property value increase, this incentive is generally available only for new construction. Staff is proposing to lower the threshold from 50% to 20% in order to allow more projects, including existing buildings, to qualify for the tax rebate incentive.

The goal is that this incentive program will encourage existing property owners to invest in, and make improvements to, their property.

BUDGETARY AND FINANCIAL SUMMARY:
The lowering of the threshold of the Property Tax Rebate from 50% to 20% will make more projects (residential and commercial) eligible to participate in the rebate program.

RELATED COUNCIL COMMITTEE OR ADVISORY BOARD RECOMMENDATIONS:
The proposed policy amendment was reviewed by the Growth Guidance Committee on April 25, 2016, and the Committee was supportive of the proposed amendment to the policy.

The proposed policy amendment was reviewed by the Historic Preservation Commission May 24, 2016, and the Commission was supportive of the amendment to the policy.

CITY ATTORNEY REVIEW:
The City Attorney has approved the process as to form.
STAFF RECOMMENDATION:
Staff recommends that the Council approve the first reading of the ordinance. The Council may dispense with the second reading of this ordinance.

SUPPORTING MATERIAL:
1. Ordinance - Downtown Incentive Program Ordinance Amendment
ORDINANCE NO.

AN ORDINANCE OF THE CITY OF HUTTO, TEXAS AMENDING THE CODE OF ORDINANCES (2014 EDITION) ARTICLE 1.06 ECONOMIC DEVELOPMENT, DIVISION 2 DOWNTOWN INCENTIVE PROGRAMS, SECTION 1.06.032 PROGRAM ADOPTED, PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES.

WHEREAS, an amendment has been presented to the City Council of the City of Hutto, Texas to amend the Downtown Incentive Program adopted March 22, 2012, affecting the Tax Rebate Policy for Property Tax by reducing the minimum percentage of the increased value resulting from any proposed rehabilitation and/or improvement(s) to existing real property located within the Historical Overlay District from fifty (50) percent to twenty (20) percent; and;

WHEREAS, the City Council determines that the amendments provided for herein promote the health and safety and protects and preserves the general welfare of the community, and;

WHEREAS, each and every requirement set forth in Chapter 211, Sub-Chapter A., Texas Local Government Code, concerning public notices, hearings, and other procedural matters has been fully complied with.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUTTO, TEXAS:

SECTION I.

That Chapter 1, Article 1.06, Division 2, Code of Ordinances (2014 edition) of the City of Hutto, Texas entitled Downtown Incentive Programs, is hereby amended to read as follows:

Section 1.06.032 – Property Tax Rebate Policy

General
This policy was developed by the City of Hutto to enhance economic development within the City’s historic center – an area Hutto has aptly named the “Heart of Hutto.” It provides two types of incentives, one for new construction and one targeting new businesses that locate in the City’s historic area. This policy vests City staff with the ability to offer the incentives, as expressly set forth in this policy. Chapter 380 agreements will be utilized as the primary type of agreements between the parties and the City. Staff has no authority to offer or execute any agreement beyond the parameters as set forth in this policy. Requests for incentives above the levels in this policy will have to be made directly to the City Council.

Effective Date
This policy shall become effective immediately upon favorable action by the City Council. These incentives can also be applied to any new businesses that started in the historic area since October 1 of 2011.
**Geographical Boundaries**
The incentives provided by this policy shall only be applicable within the area of Hutto known as the Historical Overlay District. A map of the Historical Overlay District is attached as Exhibit A to this policy.

**Tax Rebate Policy**

**Property Tax:** A reimbursement of City property taxes, in excess of the real property value of the property at the time the property owner requests the reimbursement as listed on the Williamson County Appraisal District Rolls, on real property will be granted when the proposed rehabilitation and/or improvement(s) of a non-residential or mixed use, of 10,000 or less square feet, increases the value of the existing real property by a minimum of twenty (20) percent.

The reimbursement will be calculated on the appraised value of improvements as follows:

<table>
<thead>
<tr>
<th>Year</th>
<th>Reimbursement</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>100%</td>
</tr>
<tr>
<td>2-5</td>
<td>80%</td>
</tr>
</tbody>
</table>

Design fees will only be included in the abatement if a registered architect has designed the project.

**Sales Tax:** A reimbursement of City sales taxes on sales from any new retail businesses, of 4,000 or less square feet located in a permanent structure will be granted as follows:

<table>
<thead>
<tr>
<th>Year</th>
<th>Reimbursement</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>100%</td>
</tr>
</tbody>
</table>

An “Agreement for Disclosure of Confidential Tax Information” must be filed with the State of Texas Comptroller in order for the City to rebate City sales taxes. Sales tax rebates can and will only occur on businesses that generate sales tax. Sales tax rebates will generally occur one quarter after the actual payment of the sales tax. This is due to the processing time of sales tax information at the State Comptroller. A business participating in this policy must be in business at the time of the rebate to be eligible to receive the rebate.

**Development Fee Reduction Program**
The following fees will be reduced by 80% for the following development applications:

- Preliminary Plat, Final Plat, Amended Plat and Replat
- Abandonment of public right of way or easements
- Dedication of a public right-of-way or easement
- Building Permit fees

The following fee will be reduced 100% for the following development application:

- Demolition of any non-historic building or structure

**Expedited Permitting**
Permits meeting all submission requirements will be processed within five (5) working days of when they are submitted.
Process
Proposed businesses interested in applying for assistance through the City’s program must file an application. City Staff may approve an agreement with the business and/or property owner, if the business or property owner meets everything as specified in the policy.

SECTION II. Publication Clause

The City Secretary of the City of Hutto is hereby authorized and directed to publish the caption of this ordinance in the manner and for the length of time prescribed by law.

SECTION III. Severability Clause

The provisions of this ordinance are severable, and if any sentence, section, or other parts of this ordinance should be found to be invalid, such invalidity shall not affect the remaining provisions, and the remaining provisions shall continue in full force and effect.

SECTION IV. Repealing Clause

All ordinances and resolutions and parts thereof in conflict herewith are hereby expressly repealed insofar as they conflict.

SECTION V. Open Meeting Clause

The City Council hereby finds and declares that written notice of the date, hour, place, and subject of the meeting at which this ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this ordinance and the subject hereof were discussed, considered, and formerly acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

SECTION VI. Effective Date

This ordinance shall take effect and be in force from and after its passage.

READ and APPROVED on first reading on this the 2nd day of June, 2016 at a meeting of the Hutto, Texas City Council; there being a quorum present.

By motion duly made, seconded and passed with an affirmative vote of all the Councilmembers present, the requirement for reading this ordinance on two separate days was dispensed with.

READ, PASSED and ADOPTED on first reading of ordinance this 2nd day of June, 2016 at a meeting of the Hutto, Texas City Council; there being a quorum present.

CITY OF HUTTO, TEXAS

ATTEST: Doug Gaul, Mayor

Seth Gipson, City Secretary
AGENDA ITEM NO.: 7B.  AGENDA DATE: June 02, 2016

PRESENTED BY: Helen Ramirez, Director of Development Services

ITEM: Consideration and possible action on the first reading of an ordinance adopting the Downtown Facade Improvement Grant Program.

STRATEGIC GUIDE POLICY: Growth Guidance

ITEM BACKGROUND:
The facade improvement grant program would be structured as a 50/50 matching grant for building improvements that are highly visible from a public street. This incentive would be available to all properties located within the Historic District, including both commercial and residential properties. Eligible facade improvement expenses would include major facade restoration, such as repointing brick or restoring original wood windows, as well as fresh paint and historically appropriate signage.

Staff is proposing an initial City investment of $10,000 per year, with matching grants up to $5,000 for major facade repair projects, up to $2,000 for fresh paint, and up to $500 for new, historically appropriate signage. Matching grants would be determined by a staff committee, and priority would be given to contributing structures, owner occupied buildings, and buildings located on highly visible corridors. The proposed program would be structured as a reimbursement grant, therefore funds would be awarded to the property owner upon satisfactory completion of the work.

If approved, the proposed facade improvement grant program would be a three-year pilot program, which may either be renewed or discontinued at the end of three years.

BUDGETARY AND FINANCIAL SUMMARY:
Staff is proposing an initial City investment of $10,000 per year, with matching grants of up to $5,000 for major facade repair projects, up to $2,000 for fresh paint, and up to $500 for new, historically appropriate signage. If approved, the proposed façade improvement grant program would be a three-year pilot program, which may either be renewed or discontinued at the end of three years. The total amount of funding over a three-year period would be $30,000.

The Historic Preservation Committee is recommending that the City Council consider escalating the total amount of available funds allotted to the Façade Improvement Program to $10,000 for the First Year, $12,500 for the Second Year, and $15,000 for the Third Year. The total amount of funding
over a three-year period would be $37,500.

**RELATED COUNCIL COMMITTEE OR ADVISORY BOARD RECOMMENDATIONS:**
The proposed incentive program was reviewed by the Growth Guidance Committee on March 21, 2016, and the Committee was supportive of the proposal.

The proposed incentive program was reviewed by the Historic Preservation Commission May 24, 2016. The Commission was supportive of the proposal and is recommending that the City Council consider gradually increasing the total amount of available funds allotted to the Façade Improvement Program to $10,000 for the First Year, $12,500 for the Second Year, and $15,000 for the Third Year.

**CITY ATTORNEY REVIEW:**
The City Attorney has approved the process as to form.

**STAFF RECOMMENDATION:**
Staff recommends that the Council approve the first reading of the ordinance. Staff respectfully requests that the recommendation by Historic Preservation Commission be considered by the City Council: The Historic Preservation Committee is recommending that the City Council consider escalating the total amount of available funds allotted to the Façade Improvement Program to $10,000 for the First Year, $12,500 for the Second Year, and $15,000 for the Third Year.

The Council may dispense with the second reading of this ordinance.

**SUPPORTING MATERIAL:**
1. Ordinance - Downtown Facade Improvement Grant Program
ORDINANCE NO.

AN ORDINANCE OF THE CITY OF HUTTO, TEXAS ADOPTING THE DOWNTOWN FAÇADE IMPROVEMENT GRANT PROGRAM, PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES.

WHEREAS, the City of Hutto desires to enhance economic development activity within the City’s historic center by creating a Downtown Façade Improvement Grant Program for building improvements that are highly visible from a public street, and;

WHEREAS, the Program would be available to all properties located within the City’s Historic District, including both commercial and residential, and;

WHEREAS, the City will dedicate funds to reimburse eligible property owners at fifty (50) percent of the cost for eligible improvements upon satisfactory completion of said improvements, and;

WHEREAS, the Program is a three (3) year pilot program, which may be renewed or discontinued at the end of three (3) years, and;

WHEREAS, the City Council determines that the amendments provided for herein promotes health and safety, and protects and preserves the general welfare of the community, and;

WHEREAS, each and every requirement set forth in Chapter 211, Sub-Chapter A., Texas Local Government Code, concerning public notices, hearings, and other procedural matters has been fully complied with.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUTTO, TEXAS:

SECTION I.

That the Downtown Façade Improvement Grant Program is hereby adopted, as follows:

Section 1.06.033 – Downtown Façade Improvement Grant Program

Eligibility
The Downtown Façade Improvement Grant Program is available to all properties located within the City’s Historic District, including commercial and residential, that are highly visible from a public street.

Qualifying Improvements
The Downtown Façade Improvement Grant Program qualifying expenses eligible for reimbursement at fifty (50) percent are: major façade restoration, such as repointing brick or restoring original wood windows, as well as fresh paint and historically appropriate signage.

Application Review
The Downtown Façade Improvement Grant Program application is reviewed by staff committee, and priority may include, but will not be limited to the following: contributing structures, owner occupied buildings, and buildings located on highly visible corridors.
Reimbursement
If an eligible property owner completes all qualifying improvements and meets all City requirements upon completion, the Downtown Façade Improvement Grant Program reimburses the property owner up to fifty (50) percent of the cost for building improvements.

SECTION II. Publication Clause

The City Secretary of the City of Hutto is hereby authorized and directed to publish the caption of this ordinance in the manner and for the length of time prescribed by law.

SECTION III. Severability Clause

The provisions of this ordinance are severable, and if any sentence, section, or other parts of this ordinance should be found to be invalid, such invalidity shall not affect the remaining provisions, and the remaining provisions shall continue in full force and effect.

SECTION IV. Repealing Clause

All ordinances and resolutions and parts thereof in conflict herewith are hereby expressly repealed insofar as they conflict.

SECTION V. Open Meeting Clause

The City Council hereby finds and declares that written notice of the date, hour, place, and subject of the meeting at which this ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this ordinance and the subject hereof were discussed, considered, and formerly acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

SECTION VI. Effective Date

This ordinance shall take effect and be in force from and after its passage.

READ and APPROVED on first reading on this the 2nd day of June, 2016 at a meeting of the Hutto, Texas City Council; there being a quorum present.

By motion duly made, seconded and passed with an affirmative vote of all the Councilmembers present, the requirement for reading this ordinance on two separate days was dispensed with.

READ, PASSED and ADOPTED on first reading of ordinance this 2nd day of June, 2016 at a meeting of the Hutto, Texas City Council; there being a quorum present.

CITY OF HUTTO, TEXAS

ATTEST:                            Doug Gaul, Mayor

Seth Gipson, City Secretary
AGENDA ITEM NO.: 7C.  AGENDA DATE: June 02, 2016

PRESENTED BY: Helen Ramirez, Director of Development Services

ITEM: Consideration and possible action on the first reading of an ordinance adopting the Historic Preservation Property Tax Freeze Program.

STRATEGIC GUIDE POLICY: Growth Guidance

ITEM BACKGROUND:
The proposed historic preservation tax freeze program would be available to owners of contributing residences who undertake substantial rehabilitation of their home. Under this program, if a property owner invests 20% or more of the value of the structure on qualifying expenses, they would be eligible to have their municipal property taxes frozen at the pre-renovation value for a period of five years. In this case, qualifying expenses would include improvements that extend the life of the building and preserve it for future generations. Examples of qualifying expenses would include installation of a new roof, repairs to the foundation, or restoration of the original wood windows. Cosmetic changes such as new bathroom fixtures or kitchen counters would not be considered eligible expenses. Projects would be reviewed by staff before work is begun, and verified after the work is completed.

BUDGETARY AND FINANCIAL SUMMARY:
The new Historic Preservation Tax Freeze Program will be available to residential properties that undertake substantial rehabilitation of the home.

RELATED COUNCIL COMMITTEE OR ADVISORY BOARD RECOMMENDATIONS:
The proposed incentive program was reviewed by the Growth Guidance Committee on March 21, 2016, and the Committee was supportive of the proposal.

The proposed incentive program was reviewed by the Historic Preservation Commission on May 24, 2016, and the Commission was supportive of the proposal.

CITY ATTORNEY REVIEW:
The City Attorney has approved the process as to form.
**STAFF RECOMMENDATION:**
Staff recommends that the Council approve the first reading of the ordinance. The Council may dispense with the second reading of this ordinance.

**SUPPORTING MATERIAL:**
1. Ordinance - Historic Preservation Property Tax Freeze Program
ORDINANCE NO.

AN ORDINANCE OF THE CITY OF HUTTO, TEXAS PROVIDING FOR THE ADOPTION OF THE HISTORIC PRESERVATION PROPERTY TAX FREEZE PROGRAM; PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES.

WHEREAS, the City of Hutto desires to enhance economic development activity within the City’s historic center by creating the Historic Preservation Property Tax Freeze Program for the substantial rehabilitation of historically contributing residential structures within the City’s Historic District, and;

WHEREAS, under the Program qualified property owners receive the incentive of having their municipal property taxes frozen at the pre-renovation value for a period of five (5) years, and;

WHEREAS, the City Council determines that the amendments provided for herein promote the health and safety, and protects and preserves the general welfare of the community, and;

WHEREAS, each and every requirement set forth in Chapter 211, Sub-Chapter A., Texas Local Government Code concerning public notices, hearings, and other procedural matters has been fully complied with.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUTTO, TEXAS:

SECTION I.

That the Historic Preservation Property Tax Freeze Program is hereby adopted, as follows:

Section 1.06.034 - Historic Preservation Property Tax Freeze Program

Eligibility
The Historic Preservation Property Tax Freeze Program is available to all residential properties designated to be a historically contributing structure within the City’s Historic District that complete the substantial rehabilitation of their home. A property owner must invest twenty (20) percent or more of the value of the structure on qualifying expenses to be eligible for the Program.

Qualifying Improvements
The Historic Preservation Property Tax Freeze Program qualifying expenses are: improvements that extend the life of the building and preserve it for future generations. Examples included, but are not limited to the following: installation of a new roof, repairs to the foundation, or restoration of the original wood windows.

Non-Qualifying Improvements
The following improvements that are not considered eligible, include, but are not limited to, the following: Cosmetic changes such as new bathroom fixtures or kitchen counters.

Application/Review
The Historic Preservation Property Tax Freeze Program application is reviewed by staff prior to construction and verified when all improvements have been completed.
Incentive
If an eligible property owner completes all qualifying improvements and meets all City requirements upon completion, the Program freezes the municipal property taxes at the pre-renovation value for a period of five (5) years.

SECTION II. Publication Clause
The City Secretary of the City of Hutto is hereby authorized and directed to publish the caption of this ordinance in the manner and for the length of time prescribed by law.

SECTION III. Severability Clause
The provisions of this ordinance are severable, and if any sentence, section, or other parts of this ordinance should be found to be invalid, such invalidity shall not affect the remaining provisions, and the remaining provisions shall continue in full force and effect.

SECTION IV. Repealing Clause
All ordinances and resolutions and parts thereof in conflict herewith are hereby expressly repealed insofar as they conflict.

SECTION V. Open Meeting Clause
The City Council hereby finds and declares that written notice of the date, hour, place, and subject of the meeting at which this ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this ordinance and the subject hereof were discussed, considered, and formerly acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

SECTION VI. Effective Date
This ordinance shall take effect and be in force from and after its passage.

READ and APPROVED on first reading on this the 2nd day of June, 2016 at a meeting of the Hutto, Texas City Council; there being a quorum present.

By motion duly made, seconded and passed with an affirmative vote of all the Councilmembers present, the requirement for reading this ordinance on two separate days was dispensed with.

READ, PASSED and ADOPTED on first reading of ordinance this 2nd day of June, 2016 at a meeting of the Hutto, Texas City Council; there being a quorum present.

THE CITY OF HUTTO, TEXAS

________________________________
Doug Gaul, Mayor

ATTEST:

________________________________
Seth Gipson, City Secretary
AGENDA ITEM NO.: 8A.  
AGENDA DATE: June 02, 2016

PRESENTED BY: Helen Ramirez, Director of Development Services

ITEM: Consideration and possible action on a resolution concerning an agreement with Chasco Constructors for the construction of the FM 1660 N Hike and Bike Trail in the amount of $1,511,340 pending Texas Department of Transportation approval.

STRATEGIC GUIDE POLICY: Infrastructure

ITEM BACKGROUND: This project includes the installation of a 10-foot wide shared use path and a bridge with associated appurtenances along Mager Lane from Hutto Elementary to FM 1660, North on FM 1660 to Cockrill Street in Hutto, Texas.

Five (5) sealed bid packages were received for the project at the bid opening on April 28, 2016. The Bid Tabulation is attached. Chasco Constructors is the apparent low bidder with a bid of $1,511,340.00. After reviewing the contractor's qualifications and verifying project references, the City's design consultant, BSP Engineers, Inc., recommends the bid be awarded to Chasco Constructors.

This contract will be awarded by the City pending approval by Texas Department of Transportation.

BUDGETARY AND FINANCIAL SUMMARY: The cost of the contract is $1,511,340. The project is being funded through a grant under the Federal Transportation Enhancement Program in the amount of $1,089,000. The remaining amount of $422,340.00 will come from the 2009 Street Bond Funds.

RELATED COUNCIL COMMITTEE OR ADVISORY BOARD RECOMMENDATIONS: Not applicable.

CITY ATTORNEY REVIEW:

STAFF RECOMMENDATION: Staff recommends approval.
SUPPORTING MATERIAL:
1. Resolution - Chasco
2. Bid Tab
3. BSP Recommendation
RESOLUTION NO. ________________

A RESOLUTION RECOGNIZING CHASCO CONSTRUCTORS AS THE LOW BIDDER AND AUTHORIZING AND DIRECTING THE CITY MANAGER TO EXECUTE A CONTRACT FOR CONSTRUCTION OF THE FM 1660 N HIKE AND BIKE TRAIL PROJECT IN THE AMOUNT OF $1,511,340.00 AND GRANTING GENERAL AUTHORITY TO THE CITY MANAGER TO APPROVE CHANGE ORDERS ON THE CONTRACT INVOLVING A DECREASE OR AN INCREASE OF $50,000 OR LESS PENDING TEXAS DEPARTMENT OF TRANSPORTATION APPROVAL.

WHEREAS, the City of Hutto City Council authorized the submission of a Transportation Enhancement Grant application to fund construction of the FM 1660 N Hike and Bike Trail project by resolution R-12-10-18-12A3; and

WHEREAS, the City was awarded the grant on July 25, 2013 for a portion of the construction of the project with the understanding that the City of Hutto fund the remainder; and

WHEREAS, the City bid the project on April 28, 2016 and received five (5) sealed bids; and

WHEREAS, Chasco Constructors was the apparent low bidder; and

WHEREAS, the City’s design consultant, BSP Engineers, Inc., recommends the bid be awarded to Chasco Constructors pending Texas Department of Transportation approval.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HUTTO, TEXAS, THAT, the Hutto City Council hereby approves the resolution recognizing Chasco Contractors as the low bidder and authorizing and directing the City Manager to execute the attached contract pending Texas Department of Transportation approval for construction of the FM 1660 N Hike and Bike Trail project and granting general authority to the City Manager to approve change orders on the contract involving a decrease or increase of $50,000 or less.

CONSIDERED and RESOLVED this 2nd day of June, 2016.

CITY OF HUTTO, TEXAS

______________________________
Doug Gaul, Mayor

ATTEST:
Seth Gipson, City Secretary
<table>
<thead>
<tr>
<th>Item No.</th>
<th>Description</th>
<th>Unit</th>
<th>Quantity</th>
<th>Unit Cost</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>100</td>
<td>PREP &amp; TABULATION</td>
<td>EA</td>
<td>57</td>
<td>1,000.00</td>
<td>57,000.00</td>
</tr>
<tr>
<td>101</td>
<td>REMOVAL OF ALL</td>
<td>EA</td>
<td>144</td>
<td>900.00</td>
<td>129,600.00</td>
</tr>
<tr>
<td>102</td>
<td>CONCRETE, SCAFFOLDING</td>
<td>EA</td>
<td>10</td>
<td>3,500.00</td>
<td>35,000.00</td>
</tr>
<tr>
<td>103</td>
<td>REMOVAL OF CONCRETE</td>
<td>EA</td>
<td>10</td>
<td>900.00</td>
<td>9,000.00</td>
</tr>
<tr>
<td>104</td>
<td>REMOVAL OF CONCRETE</td>
<td>EA</td>
<td>75</td>
<td>490.00</td>
<td>36,750.00</td>
</tr>
<tr>
<td>110</td>
<td>EXCAVATION</td>
<td>CY</td>
<td>60</td>
<td>5,000.00</td>
<td>300,000.00</td>
</tr>
<tr>
<td>112</td>
<td>EMBANKMENT</td>
<td>CY</td>
<td>30</td>
<td>10,000.00</td>
<td>300,000.00</td>
</tr>
<tr>
<td>113</td>
<td>BULK DUMP</td>
<td>EA</td>
<td>400</td>
<td>140.00</td>
<td>56,000.00</td>
</tr>
<tr>
<td>150</td>
<td>CONCRETE, SM Assistant</td>
<td>EA</td>
<td>60</td>
<td>450.00</td>
<td>27,000.00</td>
</tr>
<tr>
<td>151</td>
<td>CONCRETE, SM ASSISTANT</td>
<td>EA</td>
<td>60</td>
<td>360.00</td>
<td>21,600.00</td>
</tr>
<tr>
<td>152</td>
<td>CONCRETE, SM ASSISTANT</td>
<td>EA</td>
<td>2</td>
<td>180.00</td>
<td>360.00</td>
</tr>
<tr>
<td>153</td>
<td>CONCRETE, SM ASSISTANT</td>
<td>EA</td>
<td>5</td>
<td>60.00</td>
<td>300.00</td>
</tr>
<tr>
<td>154</td>
<td>CONCRETE, SM ASSISTANT</td>
<td>EA</td>
<td>100</td>
<td>30.00</td>
<td>3,000.00</td>
</tr>
<tr>
<td>155</td>
<td>CONCRETE, SM ASSISTANT</td>
<td>EA</td>
<td>100</td>
<td>20.00</td>
<td>2,000.00</td>
</tr>
<tr>
<td>156</td>
<td>CONCRETE, SM ASSISTANT</td>
<td>EA</td>
<td>100</td>
<td>10.00</td>
<td>1,000.00</td>
</tr>
<tr>
<td>157</td>
<td>CONCRETE, SM ASSISTANT</td>
<td>EA</td>
<td>100</td>
<td>5.00</td>
<td>500.00</td>
</tr>
<tr>
<td>158</td>
<td>CONCRETE, SM ASSISTANT</td>
<td>EA</td>
<td>100</td>
<td>2.50</td>
<td>250.00</td>
</tr>
<tr>
<td>159</td>
<td>CONCRETE, SM ASSISTANT</td>
<td>EA</td>
<td>100</td>
<td>1.25</td>
<td>125.00</td>
</tr>
</tbody>
</table>

**TOTAL BASE BID:** $1,540,345.00

**Net Bid:** $1,511,345.00

**NOB:** $1,200,000.00

**C&G Construction:** $1,000,000.00

**Other Construction:** $1,000,000.00
May 25, 2016

City of Hutto
Emily Truman, City Engineer
210 Hwy 79, Suite 103
Hutto, TX 78634

Re: Hutto Transportation Enhancement Project Bid Recommendation

Ms. Truman,

BSP Engineers, Inc. (BSP) has reviewed the bids for the above referenced project. Chasco Constructors was the low bidder with a submitted a Total Bid of $1,511,340.00. Please see the attached Bid Summary for detailed information.

Chasco Constructors has met and/or exceeded all TxDOT bidding and construction certification requirements for this project. Chasco Constructors has been incorporated since 12/27/2002, and has a TxDOT certified bidding capacity of $504,986,000.

Based upon the bid amount, general construction experience, and meeting all TxDOT bidding/construction certification requirements, BSP Engineers recommends to award the City of Hutto Transportation Enhancement project, also known as the FM 1660 North Hike and Bike Trail project, in an amount of $1,511,340 to Chasco Constructors.

Sincerely,

Scott Murrah, P.E.