The Hutto City Council met in a regular session on Thursday, November 2, 2017, in the Hutto City Council Chamber, 401 W. Front Street, Hutto, TX 78634.

CALL SESSION TO ORDER

Mayor Gaul called the session to order at 7:00 p.m.

ROLL CALL

Members of the City Council that were present were Mayor Doug Gaul, Mayor Pro-tem Tom Hines, Councilmember Scott Rose, Councilmember Nathan Killough, Councilmember Tim Jordan, Councilmember Lucio Valdez, and Councilmember Terri Grimm.

Members of staff that were present were Odis Jones, City Manager, Mike Shaunessy, City Attorney, Helen Ramirez, Assistant City Manager, Byron Frankland, Chief of Police, Paul Hall, Assistant Chief of Police, Scot Stromness, Executive Director of Public Works and Engineering, Larry Foos, Parks and Recreation Director, Eliska Padilla, Executive Director of Communications and Marketing, and Seth Gipson, City Secretary.

INVOCATION

The invocation was given by Councilmember Nathan Killough.

PLEDGE OF ALLEGIANCE

Mayor Gaul led the Pledge of Allegiance and the Texas Pledge.

PROCLAMATIONS

5A. Proclamation declaring November 15, 2017, as America Recycles Day in Hutto, Texas.

Mayor Gaul presented the following proclamation to representatives from the Keep Hutto Beautiful Foundation

Official Proclamation

Whereas, Hutto, Texas recognizes the importance of protecting and preserving our natural resources and adopting conscientious habits that will improve our daily lives and bring about a cleaner, economical, and more sustainable environment; and
Whereas, although there has been a significant increase in the amount of recycling in Hutto to date, which has improved our economy and created jobs, we must also continue to focus on our initiatives such as waste reduction, composting, the reuse of product and materials, and purchasing recycled products; and

Whereas, state and community leaders can help encourage recycling by informing citizens about local recycling options, they can also help foster greater awareness of the need to expand collection programs by promoting the benefits of recycling for businesses; and

Whereas, it is important that all Hutto citizens become involved in recycling activities and learn more about the many jobs creating recycled and recyclable products available to them as consumers; it is also fitting for Hutto, Texas to celebrate America Recycles Day 2017 and take action by educating citizens and businesses about the recycling options available in our community.

Now Therefore, I, DOUG GAUL, MAYOR of the City of Hutto do hereby proclaim the day of November 15, 2017, as

“America Recycles Day”

in Hutto and encourage businesses, state agencies, nonprofit organizations, schools and citizens to celebrate America Recycles Day 2017, and further promote recycling as a daily, environmentally efficient, and economically smart habit.

Proclaimed this the 2nd day of November, 2017.

Lance Romigh, Keep Hutto Beautiful Foundation Representative, thanked the Mayor and Council and spoke about the upcoming Recycling Day Event on November 18, 2017.

5B. Proclamation declaring the month of October 2017, as Fire Prevention Month in Hutto, Texas.

Mayor Gaul presented the following proclamation to Fire Chief Scott Kerwood.

Official Proclamation

Whereas, the City of Hutto, Texas and local first responders are committed to ensuring the safety and security of all those living in and visiting Hutto; and

Whereas, many of today's products and furnishings produce toxic gases and smoke when burned, making it impossible to see and breathe within moments, contributing to a smaller window of time for people to escape a home fire safely; and

Whereas, a home fire escape plan provides the skill set and know-how to quickly and safely escape a home fire situation; and a home fire escape plan includes two exits
from every room in the home; a path to the outside from each exit; smoke alarms in all
required locations; and a meeting place outside where everyone in the home will meet
upon exiting; and home fire escape plans should be developed by all members of the
household; and

Whereas, the Williamson County Emergency Services District #3 and other local first
responders are dedicated to reducing the occurrence of home fires and home fire
injuries through prevention and protection education.

Now Therefore, I, DOUG GAUL, MAYOR of the City of Hutto do hereby proclaim the
month of October 2017, as

“Fire Prevention Month”

in Hutto and encourage all citizens of Hutto to develop home fire escape plan with all
members of the household and practice it twice a year, and to participate in public
safety activities and efforts.

Proclaimed this the 2nd day of November, 2017.

Chief Kerwood spoke briefly about fire prevention and reminded everyone
about safety tips for the upcoming holiday season.

CITY COUNCIL COMMENTS

6A. General Comments from City Council

Mayor Gaul spoke briefly about the purpose of Hutto Has Heart.

Mayor Pro-tem Hines thanked the staff and everyone that worked on the Co-op
property groundbreaking, and especially highlighted Kristi Robich for all of her hard
work in making the event a success.

PUBLIC COMMENT

7A. Remarks from visitors

Ed Pride – 101 Cottonwood – shared his concerns regarding a recent settlement
agreement concerning land options dealing with the megasite.

Mike Shaunessy, City Attorney, provided clarification to the remarks submitted by Mr.
Pride and outlined the consequences if the City of Hutto had not taken action
concerning the agreement.

Kay Johnson – 113 East St. – reiterated her concerns regarding actions occurring
within the City of Hutto and stated that she only represents herself and not a group of
people.
Terri Grimm – 227 Tolcarne Dr. – spoke as a private citizen – Mrs. Grimm shared her concerns about citizens negative comments regarding elected and appointed officials within the City of Hutto and the effect on the City. Mrs. Grimm also shared the accomplishments of both the City and the EDC in the recent months as well as her pride in the work that has been completed by the City, staff, and the EDC Board.

PUBLIC HEARINGS

8A. Open and conduct the first public hearing regarding the proposed annexation of the Packsaddle Tracts, 169.99 acres, more or less, of land located on the east side of FM 1660 North and adjacent to the northern boundary of the Rivers Crossing Subdivision. (Helen Ramirez)

MOTION: Councilmember Nathan Killough moved to table item 8A. Councilmember Tim Jordan seconded the motion.

VOTE: Ayes:
Mayor Doug Gaul
Mayor Pro-temp Tom Hines
Councilmember Scott Rose
Councilmember Nathan Killough
Councilmember Tim Jordan
Councilmember Lucio Valdez
Councilmember Terri Grimm

Nays: None
Abstain: None
Absent: None

ACTION: The motion carried with 7 ayes and 0 nays.

CONSENT AGENDA ITEMS

9A. Consideration and possible action on the meeting minutes for the September 21, 2017 Regular City Council Meeting and September 28, 2017 Joint City Council and Hutto ISD Board Meeting. (Seth Gipson)

9B. Consideration and possible action on a resolution appointing Ashley Stathatos as the City of Hutto Representative to the Williamson County Regional Animal Shelter Board. (Seth Gipson)

9C. Consideration and possible action on a resolution repealing Resolution No. 2006-37R(1) and removing the designation of the Hutto Co-Op Site as a surplus and/or designated protected site within in the City of Hutto. (Helen Ramirez)

9D. Consideration and possible action on a resolution authorizing the City Manager to negotiate and execute a Certificate of Convenience and Necessity (CCN) agreement with Jonah Water Special Utility District. (Odis Jones)
**MOTION:** Councilmember Nathan Killough moved to pull item 9B from the consent agenda. Councilmember Tim Jordan seconded the motion.

**VOTE:**

Ayes:  
Mayor Doug Gaul  
Mayor Pro-tem Tom Hines  
Councilmember Scott Rose  
Councilmember Nathan Killough  
Councilmember Tim Jordan  
Councilmember Lucio Valdez  
Councilmember Terri Grimm  

Nays:  
None  

Abstain:  
None  

Absent:  
None

**ACTION:** The motion carried with 7 ayes and 0 nays.

**MOTION:** Mayor Pro-tem Tom Hines moved to approve items 9A, 9C, and 9D on the consent agenda. Councilmember Lucio Valdez seconded the motion.

**VOTE:**

Ayes:  
Mayor Doug Gaul  
Mayor Pro-tem Tom Hines  
Councilmember Scott Rose  
Councilmember Nathan Killough  
Councilmember Tim Jordan  
Councilmember Lucio Valdez  
Councilmember Terri Grimm  

Nays:  
None  

Abstain:  
None  

Absent:  
None

**ACTION:** The motion carried with 7 ayes and 0 nays.

Following the consent agenda items, the City Council addressed item 9B

9B. Consideration and possible action on a resolution appointing Ashley Stathatos as the City of Hutto Representative to the Williamson County Regional Animal Shelter Board. (Seth Gipson)

Odis Jones, City Manager, pointed out a modification that needed to be made to the resolution.

**MOTION:** Councilmember Nathan Killough moved to appoint Helen Ramirez as the City of Hutto representative to the Williamson County Regional Animal Shelter Board. Councilmember Terri Grimm seconded the motion.

There was additional discussion regarding this appointment and the Council asked if they needed to appoint an actual person or if a specific position at the city could be designated.
MOTION: Councilmember Nathan Killough moved to amend his original motion to say to appoint the Assistant City Manager or another employee deemed by the City Manager as the City of Hutto representative to the Williamson County Regional Animal Shelter Board. Councilmember Terri Grimm seconded the motion.

VOTE:  Ayes:  Mayor Doug Gaul  
Mayor Pro-tem Tom Hines  
Councilmember Scott Rose  
Councilmember Nathan Killough  
Councilmember Tim Jordan  
Councilmember Lucio Valdez  
Councilmember Terri Grimm  

Nays:  None  
Abstain:  None  
Absent:  None  

ACTION: The motion carried with 7 ayes and 0 nays.

Below is the final amended motion that was voted on.

MOTION: Councilmember Nathan Killough moved to appoint the Assistant City Manager or another employee deemed by the City Manager as the City of Hutto representative to the Williamson County Regional Animal Shelter Board. Councilmember Terri Grimm seconded the motion.

VOTE:  Ayes:  Mayor Doug Gaul  
Mayor Pro-tem Tom Hines  
Councilmember Scott Rose  
Councilmember Nathan Killough  
Councilmember Tim Jordan  
Councilmember Lucio Valdez  
Councilmember Terri Grimm  

Nays:  None  
Abstain:  None  
Absent:  None  

ACTION: The motion carried with 7 ayes and 0 nays.

CITY MANAGER COMMENTS

10A.  Updates and discussion concerning the Strategic Plan and Execution Guide. (Eliska Smith and Shawna Willis)

Eliska Padilla, Executive Director of Communications and Marketing, began the staff presentation. Mrs. Padilla highlighted some of the major accomplishments that have been achieved in 2017, which include:
- Acquiring the water utility
- Improvements to Fritz Park
- Creating a Streets and Drainage Bond Program
- Website renovation
- Charter Election
- Reevaluation of employee benefits.

Shawna Willis, Director of Human Resources, continued on with the staff presentation. Mrs. Willis outlined the proposed timeline for updating the strategic plan, expectations for the 2018 Fiscal Year, which included adding a new alignment for goals to connect them to the MAG 7 projects, and highlighted some of the proposed goals for 2018.

There was a brief discussion concerning aligning the strategic plan updates to the budget cycle and ensuring everyone is involved in the discussion and development.

WORK SESSION

11A. Discussion concerning the establishment of direction and criteria for the Historic Preservation Commission as it relates to the warrant process for business operations and boundary application and criteria. (Helen Ramirez)

Helen Ramirez, Assistant City Manager, made the staff presentation. Mrs. Ramirez provided an overview of the traditional roles of the Historic Preservation Commission (HPC), the district that is reviewed by the HPC, and the process and procedures that are currently in place.

Odis Jones, City Manager, expressed his recommendation that the HPC abilities should be restricted to protecting the integrity of historical contributing structures and that the Planning and Zoning Commission should determine the final use and operations of the properties even in the historical areas.

Mike Shaunessy, City Attorney, shared that making these modifications allows for consistency in the processes.

In conclusion, City Staff will work with legal counsel to align the codes and processes to minimize any risk.

Before the meeting adjourned, Mike Shaunessy, City Attorney, corrected a statement he made during public comment regarding the acquisition of the EDC options. Mr. Shaunessy mentioned that if the Council did not act on acquiring the options the third party would close on them in December, but that was incorrect, and they would have closed on the options in October 2017, leaving the third party with majority of the control of the megasite property.

ADJOURNMENT

There being no further business, the meeting was adjourned at 8:14 p.m.
CITY OF HUTTO, TEXAS

Doug Gaul, Mayor

ATTEST:
Lucretia Alvarez, City Secretary