The Hutto City Council met in a regular session on Thursday, October 5, 2017, in the Hutto City Council Chamber, 401 W. Front Street, Hutto, TX 78634.

CALL SESSION TO ORDER

Mayor Gaul called the session to order at 7:00 p.m.

ROLL CALL

Members of the City Council that were present were Mayor Doug Gaul, Mayor Pro-tem Tom Hines, Councilmember Scott Rose, Councilmember Nathan Killough, Councilmember Tim Jordan, Councilmember Lucio Valdez, and Councilmember Terri Grimm.

Members of staff that were present were Odis Jones, City Manager, Ashley Statham, Assistant City Manager, Mike Shaunessy, City Attorney, Byron Frankland, Chief of Police, Paul Hall, Assistant Chief of Police, Michel Sorrell, Chief Financial Officer, Carolyn Horner, Director of Planning, Shawna Willis, Human Resources Director, Eliska Smith, Executive Director of Communications and Marketing, Scot Stromsness, Executive Director of Public Works and Engineering, Matt Rector, City Engineer, and Seth Gipson, City Secretary.

INVOCATION

The invocation was given by Pastor Bob Zirpoli with New Life Pentecostal Church of Hutto.

PLEDGE OF ALLEGIANCE

Mayor Gaul led the Pledge of Allegiance and the Texas Pledge.

PUBLIC COMMENT

5A. Remarks from visitors

Christopher Walters – 305 Willowbrook Dr. – shared his concerns regarding the arterial fence issues and the timeline given to fix the fence.

Betty Rodriguez – 107 Willowbrook Dr. – shared her concerns regarding the arterial fence issues and would like the City to work with the subdivision to find a solution to the problem.
Kellea Mueller – 319 Willowbrook Dr. – Shared some history regarding the arterial fence project and the marketing materials that were used during the bond election. Mrs. Mueller requested that the Council reopen the topic for discussion.

Sammy Henson – 321 Willowbrook Drive. – Shared concerns regarding the arterial fence issues and the timeline given to fix the fences.

Rick Hudson – 1207 Rhonda Cove – Requested the City to reverse their decision to support the Pedcor Development that the City Council approved on September 21, 2017, and said that there are better locations for this type of development.

Ed Pride – 101 Cottonwood Dr. – Shared his concerns regarding the current Type B EDC Board Members, City Manager, and City Attorney.

Kay Johnson – 113 East St. – Shared her concerns regarding actions within the City of Hutto.

Lauren McAndrews – Opportunities for Williamson and Burnet Counties – Thanked the City Council and Citizens of Hutto for supporting the Meals on Wheels Program and spoke about the programs and the seniors that they serve in Hutto.

Diane Atkinson – 401 Willowbrook Dr. – Shared her concerns regarding the arterial fence issues and the timeline given to fix the fences.

Amy Collins 100 Meadside Dr. – shared her concerns regarding the arterial fence issues and the timeline given to fix the fences.

PRESENTATIONS

6A. Presentation and discussion concerning the City’s financial statements and investments as of August 31, 2017. (Michel Sorrell)

Michel Sorrell, Chief Financial Officer, made the staff presentation. Ms. Sorrell provided an overview of the revenues and expenditures for the following funds.

- General Fund
- General Debt Service Fund
- General Capital Replacement Fund
- Court Technology Fund
- Court Security Fund
- Court Training
- Hotel Tax Fund
- ATS Red Light Camera Fund
- PEG Capital Fees Fund
- Utility Fund
- Utility Debt Service Fund
- Impact Fees Fund
- Utility Capital Replacement Fund
- UF Capital Improvement Project
- Capital Improvements Project
- Solid Waste Fund

Mrs. Sorrell highlighted that the City is continuing to diversify investments and pointed out some of the funds that have seen high activity which included the Utility Fund and Hotel Occupancy Tax Fund.

The City Council dispensed with the order of the agenda and they addressed item 12A

**CITY MANAGER COMMENTS**

12A. Presentation and discussion concerning updates and staffing models for the Public Works and Engineering Departments.

Scot Stromness, Executive Director of Engineering and Public Works, made the staff presentation. Mr. Stromness provided an overview of current and future plans for each of the divisions in Public Works and Engineering; this presentation included the development and implementation of staff development programs and staffing plans, a current assessment of trained staff, job duties, plans to diversify recruiting, current and future facilities, and department challenges.

**CONSENT AGENDA**

7A. Consideration and possible action on a resolution approving the proposed Mager Meadows Phase 1 Final Plat, 24.383 acres, more or less, of land, 91 single family lots, located on Mager Lane at Groves Lane. (Helen Ramirez)

7B. Consideration and possible action on a resolution approving the proposed Carol Meadows Section 2 Final Plat, 34.486 acres, more or less, of land, 81 single family lots, located on the north side of Limmer Loop at Carol Drive. (Helen Ramirez)

7C. Consideration and possible action on the meeting minutes for the August 17, 2017 Regular City Council Meeting and August 24, 2017 Special Called City Council Meeting. (Seth Gipson)

**MOTION:** Mayor Pro-tem Tom Hines moved to approve items 7A-7C on the consent agenda. Councilmember Lucio Valdez seconded the motion.

**VOTE:**

**Ayes:**
- Mayor Doug Gaul
- Mayor Pro-tem Tom Hines
- Councilmember Scott Rose
- Councilmember Nathan Killough
- Councilmember Tim Jordan
- Councilmember Lucio Valdez
- Councilmember Terri Grimm

**Nays:**
- None

**Abstain:**
- None

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Absent: None

ACTION: The motion carried with 7 ayes and 0 nays.

ORDINANCES

8A. Consideration and possible action on the first reading of an ordinance regarding the proposed annexation of the property known as 2059 Limmer Loop, 4.97 acres, more or less, of land located on the northwest corner of Limmer Loop at CR 108. (Helen Ramirez)

Carolyn Horner, Director of Planning, made the staff presentation. Mrs. Horner provided an overview of the annexation process and the municipal service plan that was approved on August 17, 2017.

MOTION: Councilmember Lucio Valdez moved to approve the first reading of an ordinance regarding the proposed annexation of the property known as 2059 Limmer Loop, 4.97 acres, more or less, of land located on the northwest corner of Limmer Loop at CR 108. Councilmember Tim Jordan seconded the motion.

VOTE: Ayes: Mayor Doug Gaul
Mayor Pro-tem Tom Hines
Councilmember Scott Rose
Councilmember Nathan Killough
Councilmember Tim Jordan
Councilmember Lucio Valdez
Councilmember Terri Grimm

Nays: None
Abstain: None
Absent: None

ACTION: The motion carried with 7 ayes and 0 nays.

RESOLUTIONS

9A. Consideration and possible action on a resolution authorizing the City Manager to engage an architecture/engineering firm for the Design of the Amphitheater in the Pollard Park Property, of which final design plans will be approved by the City Council. (Matthew Rector)

Matt Rector, City Engineer, made the staff presentation. Mr. Rector provided a brief history of the project, the firm selection process, and presented potential concept drawings. Mr. Rector pointed out that the final design will still come back to City Council for final approval.

Discussion ensued concerning the size of the amphitheater, location on the property to avoid areas that are in the flood way, and the not to exceed amount of $400,000.
MOTION: Mayor Pro-tem Tom Hines moved to approve a resolution authorizing the City Manager to engage an Parkhill Smith and Cooper for the Design of the Amphitheater in the Pollard Park Property, of which final design plans will be approved by the City Council, not to exceed $400,000. Councilmember Scott Rose seconded the motion.

VOTE:  
Ayes:  Mayor Doug Gaul  
Mayor Pro-tem Tom Hines  
Councilmember Scott Rose  
Councilmember Nathan Killough  
Councilmember Tim Jordan  
Councilmember Lucio Valdez  
Councilmember Terri Grimm  

Nays:  None  
Abstain:  None  
Absent:  None  

ACTION: The motion carried with 7 ayes and 0 nays.

9B. Consideration and possible action on a resolution nominating a representative to the Williamson County Appraisal District Board of Directors. (Odis Jones)

Seth Gipson, City Secretary, made the staff presentation. Mr. Gipson outlined the requirements for serving on the board, the election process, and provided information from previous appointments approved by the City of Hutto.

MOTION: Mayor Pro-tem Tom Hines moved to approve a resolution nominating Rufus Honeycutt to the Williamson County Appraisal District Board of Directors. Councilmember Tim Jordan seconded the motion.

VOTE:  
Ayes:  Mayor Doug Gaul  
Mayor Pro-tem Tom Hines  
Councilmember Scott Rose  
Councilmember Nathan Killough  
Councilmember Tim Jordan  
Councilmember Lucio Valdez  
Councilmember Terri Grimm  

Nays:  None  
Abstain:  None  
Absent:  None  

ACTION: The motion carried with 7 ayes and 0 nays.

9C. Consideration and possible action on a resolution expressing the City’s intent to award a contract for the construction of Limmer Loop Sidewalk which is part of TxDOT’s Transportation Alternative Program (TAP). (Matthew Rector)
Matt Rector, City Engineer, made the staff presentation. Mr. Rector provided an overview of the project history and scope, the bids that were received, a breakdown of the total costs of the project, and the approval process that TxDOT requires.

Discussion ensued concerning drainage and function to ensure pedestrian safety, right of way for future road expansion, and contributions from Hutto ISD.

MOTION: Councilmember Lucio Valdez moved to table this item until the next City Council Meeting. Mayor Pro-tem Tom Hines seconded the motion.

VOTE: Ayes: Mayor Doug Gaul
Mayor Pro-tem Tom Hines
Councilmember Scott Rose
Councilmember Nathan Killough
Councilmember Tim Jordan
Councilmember Lucio Valdez
Councilmember Terri Grimm

Nays: None
Abstain: None
Absent: None

ACTION: The motion carried with 7 ayes and 0 nays.

The City Council, with the exception of Councilmembers Nathan Killough, Tim Jordan, and Terri Grimm, recessed into executive session at 8:41 p.m. and addressed Executive Session Item 10A. The City Council reconvened into regular session at 9:02 p.m. and addressed Item 9D and 11A. Councilmembers Nathan Killough, Tim Jordan, and Terri Grimm, did not participate because it can be argued that they have a conflict.

9D. Consideration and possible action on a resolution appointing independent counsel for the Ethics Review Commission. [Seth Gipson]

MOTION: Mayor Pro-tem Tom Hines moved to approve a resolution appointing Bojorquez Law Firm as independent counsel for the Ethics Review Commission. Councilmember Scott Rose seconded the motion.

VOTE: Ayes: Mayor Doug Gaul
Mayor Pro-tem Tom Hines
Councilmember Scott Rose
Councilmember Lucio Valdez

Nays: None
Abstain: Councilmember Nathan Killough
Councilmember Tim Jordan
Councilmember Terri Grimm

Absent: None

ACTION: The motion carried with 4 ayes and 0 nays.
ACTION REALTIVE EXECUTIVE SESSION

11A. Consideration and possible action concerning appointments to the Ethics Review Commission.

MOTION: Councilmember Lucio Valdez moved to appoint Russell Daniel and Dana Lively to the Ethics Review Commission to terms expiring in December 2018. Mayor Pro-tem Tom Hines seconded the motion.

VOTE:  
Ayes: Mayor Doug Gaul  
Mayor Pro-tem Tom Hines  
Councilmember Scott Rose  
Councilmember Lucio Valdez  
Nays: None  
Abstain: Councilmember Nathan Killough  
Councilmember Tim Jordan  
Councilmember Terri Grimm  
Absent: None

ACTION: The motion carried with 4 ayes and 0 nays

MOTION: Councilmember Scott Rose moved to appoint Lori Brown-Duncan to the Ethics Review Commission to a term ending in December 2017. Mayor Pro-tem Tom Hines seconded the motion.

VOTE:  
Ayes: Mayor Doug Gaul  
Mayor Pro-tem Tom Hines  
Councilmember Scott Rose  
Councilmember Lucio Valdez  
Nays: None  
Abstain: Councilmember Nathan Killough  
Councilmember Tim Jordan  
Councilmember Terri Grimm  
Absent: None

ACTION: The motion carried with 4 ayes and 0 nays

EXECUTIVE SESSION

10A. Executive Session, as authorized by Texas Government Code Section 551.071, consultation with attorney regarding boards and commissions.

10B. Executive Session as authorized by Section 551.071, Texas Government Code, regarding consultation with Attorney.
The City Council recessed into executive session at 9:05 p.m. to address Executive Session Item 10B. The City Council reconvened into regular session at 10:02 p.m.

**COUNCILMEMBERS**

**ACTION REALTIVE EXECUTIVE SESSION**

11A. Consideration and possible action concerning appointments to the Ethics Review Commission.

This item was addressed after Item 9D.

11B. Consideration and possible action relative to Executive Session Item 10B.

Mayor Pro-tem Tom Hines wanted to revisit the naming of the Fritz Park football field that was tabled at the August 17, 2017 City Council Meeting.

**MOTION:** Mayor Pro-tem Tom Hines moved to direct the Parks Board to move forward and dedicate the football field in Fritz Park to Tevan Lee Nguyen Sr. Stadium. Councilmember Tim Jordan seconded the motion.

**VOTE:**

Ayes: Mayor Pro-tem Tom Hines

Councilmember Scott Rose

Councilmember Nathan Killough

Councilmember Tim Jordan

Councilmember Lucio Valdez

Councilmember Terri Grimm

Nays: Mayor Doug Gaul

Abstain: None

Absent: None

**ACTION:** The motion carried with 6 ayes and 1 nays

**CITY MANAGER COMMENTS**

12A. Presentation and discussion concerning updates and staffing models for the Public Works and Engineering Departments.

This item was addressed earlier in the meeting following item 6A.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 10:03 p.m.

**CITY OF HUTTO, TEXAS**

[Signature]

Doug Gaul, Mayor

**ATTEST:**