CITY OF HUTTO, TEXAS
REGULAR CITY COUNCIL MEETING
THURSDAY, MAY 30, 2019 AT 7:00 PM
CITY HALL - CITY COUNCIL CHAMBERS
500 WEST LIVE OAK STREET

CITY COUNCIL

Doug Gaul, Mayor
Tom Hines, Place 2, Mayor Pro-tem
Scott Rose, Place 1
Mike Snyder, Place 3
Peter Gordon, Place 4
Patti Turner, Place 5
Terri Grimm, Place 6

AMENDED AGENDA

1. CALL SESSION TO ORDER

2. ROLL CALL

3. INVOCATION

4. PLEDGE OF ALLEGIANCE

5. CITY COUNCIL COMMENTS

Pursuant to Texas Government Code Sec. 551.0415, a member of the governance body may make an announcement about items of community interest during a meeting of the governing body without given notice of the subject of the announcement. Items of Community Interest include: (1) expressions of thanks, congratulations, or condolence; (2) information regarding holiday schedule; (3) an honorary or salutary recognition of public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition of the subdivision; (4) a reminder regarding social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the political subdivision; and (5) announcements involving imminent threat to the public health and safety of people in the political subdivision that has arisen after the posting of the agenda.

5A. General Comments from City Council

6. PUBLIC COMMENT

May 30, 2019 - City Council Amended Agenda
Any citizen wishing to speak during public comment may do so after completing the required registration form.

In accordance with the Texas Attorney General’s Opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the City Council.

No formal action, discussion, deliberation, or comment will be made by the City Council. Comments must be courteous and respectful. Accordingly, concerns, complaints, and assertions of character regarding specific individuals, including any citizens, staff member, City Board or Commission member or City Council member shall not be raised in a public forum; but should be addressed separately and privately with the City Manager or individual member of the City Council. Any person who violates these rules will have their speaking time ended immediately. Any person, including persons in the audience, who acts in an inappropriate or disruptive manner may be asked to leave the City Council Chambers. Each person providing public comment will be limited to 3 minutes.

6A. Remarks from visitors. (Three-minute time limit)

7. CONSENT AGENDA ITEMS:
   All items listed on the consent agenda are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Council member in which event, the item will be removed from the consent agenda and considered as a regular agenda item.

7A. Consideration and possible action approving the minutes of the May 15, 2019 Special City Council Meeting and the May 16, 2019 Regular City Council Meeting. (Lynn Trumbul)

7B. Consideration and possible action on the acceptance of the street, sidewalk, sidewalk ramps, water, wastewater and drainage improvements of Mager Meadows Phase 2 Subdivision. (MD Hossain)

REGULAR AGENDA ITEMS

8. ORDINANCES:

8A. Consideration and possible action on the second and final reading of an ordinance concerning the first amendment to the Fiscal Year 2019 Budget of the Hutto Economic Development Corporation - Type B. (Michel Sorrell)

9. RESOLUTIONS:

9A. Consideration and possible action on a resolution supporting Williamson County in their efforts to explore alternative transportation options in coordination with the City of Hutto. (Ashley Lumpkin)

10. CITY MANAGER COMMENTS:

10A. Online Message Board Discussion. (Emily Parks)

May 30, 2019 - City Council Amended Agenda
10B. Budget Calendar Review. (Michel Sorrell)

10C. Update on:
   - Hwy 79 and Co-Op Boulevard; and,
   - Snyder Boulevard and contract default. (MD Hossain and Bill Bingham)

11. ADJOURNMENT

CERTIFICATION

I certify that this notice of the May 30, 2019 Hutto City Council meeting was posted on the City Hall bulletin board of the City of Hutto on May 27, 2019 at 11:10 AM.

Lacie Hale, City Secretary

The City of Hutto is committed to comply with the American with Disabilities Act. The Hutto City Council Chamber is wheelchair accessible. Request for reasonable special communications or accommodations must be made 48 hours prior to the meeting. Please contact the City Secretary at (512) 759-4839 or lacie.hale@huttotx.gov for assistance.
AGENDA ITEM NO.: 7A.  AGENDA DATE: May 30, 2019

PRESENTED BY: Lynn Trumbul, Senior Assistant City Secretary

ITEM: Consideration and possible action approving the minutes of the May 15, 2019 Special City Council Meeting and the May 16, 2019 Regular City Council Meeting. (Lynn Trumbul)

STRATEGIC GUIDE POLICY: Quality of Life & Services

ITEM BACKGROUND:
Meeting minutes have been prepared and are presented for Council approval for the May 15, 2019 Special City Council Meeting and the May 16, 2019 Regular City Council Meeting.

BUDGETARY AND FINANCIAL SUMMARY:
Not applicable.

RELATED COUNCIL COMMITTEE OR ADVISORY BOARD RECOMMENDATIONS:
Not applicable.

CITY ATTORNEY REVIEW:
Not applicable.

STAFF RECOMMENDATION:
Staff recommends approval.

SUPPORTING MATERIAL:
1. 5-15-19 Minutes
2. 5-16-19 Minutes

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Fiscal and Budgetary Comments:

Fiscal Review Signature:
The Hutto City Council met in a special called session on Wednesday, May 15, 2019, in Council Chambers, City Hall, 500 W. Live Oak, Hutto, TX 78634.

CALL SESSION TO ORDER

Mayor Gaul called the session to order at 7:00 p.m.

ROLL CALL

Members of the City Council present were Mayor Doug Gaul, Mayor Pro-tem Tom Hines, Councilmember Nathan Killough, Councilmember Patti Turner and Councilmember Terri Grimm. Councilmember Scott Rose was absent.

Members of staff that were present were Odis Jones, City Manager; Edena Atmore, Assistant City Manager; Cara Hana, City Attorney, Byron Frankland, Assistant City Manager/Public Safety Officer; Paul Hall, Chief of Police; Emily Parks, Public Information Officer, and Lynn Trumbul, Senior Assistant City Secretary.

PLEDGE OF ALLEGIANCE

Mayor Gaul led the pledge of allegiance.

PUBLIC COMMENT

There were no public comments.

EXECUTIVE SESSION

6A. Consideration and possible action on a resolution canvassing the returns and declaring the results of the May 4, 2019 General and Special Election official.

Motion: Mayor Pro-tem Hines made a motion to approve the resolution as presented. Councilmember Killough seconded the motion

Vote: Ayes Mayor Doug Gaul
Mayor Pro-tem Tom Hines
Councilmember Nathan Killough
Councilmember Patti Turner
Councilmember Terri Grimm
Action: The motion carried with 5 ayes and 0 nays.

68. Consideration and possible action on a resolution ordering a run-off election for the purposes of electing a Place 6 City Council Member; election to be held on June 8, early voting and election day voting; and making provisions for the conduct of such election.

Motion: Mayor Pro-tem Hines made a motion to approve the resolution as presented. Councilmember Killough seconded the motion.

Vote: Ayes Mayor Doug Gaul
Mayor Pro-tem Tom Hines
Councilmember Nathan Killough
Councilmember Patti Turner
Councilmember Terri Grimm

Action: The motion carried with 5 ayes and 0 nays.

6C. Swearing In of new council members.

Peter Gordon, Place 3; Mike Snyder, Place 4; and, Mayor Gaul, were sworn in and completed their oaths of office.

ADJOURNMENT

There being no further business to be heard, the meeting was adjourned at 7:08 p.m.

CITY OF HUTTO

_____________________________________________________________
Doug Gaul, Mayor

ATTESTED:

_____________________________________________________________
Lynn Trumbul, Senior Assistant City Secretary
The Hutto City Council met in a regular session on Thursday, May 16, 2019, in Council Chambers, City Hall, 500 W. Live Oak, Hutto, TX 78634.

CALL SESSION TO ORDER

Mayor Gaul called the session to order at 7:00 p.m.

ROLL CALL

Members of the City Council present were Mayor Doug Gaul, Mayor Pro-tem Tom Hines, Councilmember Scott Rose, Councilmember Mike Snyder, Councilmember Peter Gordon, Councilmember Patti Turner and Councilmember Terri Grimm.

Members of staff that were present were Odis Jones, City Manager; Edena Atmore, Assistant City Manager; City Attorney, Cara Hanna; Byron Frankland, Assistant City Manager/Public Safety Director; Michel Sorrell, Chief Financial Officer; Ashley Lumpkin, Executive Director Infrastructure & Development Services; Ashby Grundman, Director of Development Services; Emily Parks, Public Information Officer; Tony Host, Executive Director of Community Services; and, Lynn Trumbul, Sr. Assistant City Secretary.

INVOCATION

The invocation was given by Pastor Johnny Brower of the Hutto Discovery Church, Hutto, Texas.

PLEDGE OF ALLEGIANCE

Mayor Gaul led the Pledge of Allegiance and the Texas Pledge.

APPOINTMENT OF OFFICER

5A. Consideration and action on the appointment of the Mayor Pro-tem position.

Motion: Councilmember Rose made a motion to nominate Mayor Pro-tem Tom Hines for the position of Mayor Pro-tem. Councilmember Grimm seconded the motion.

Vote: Ayes Mayor Doug Gaul
Councilmember Scott Rose
Mayor Pro-tem Tom Hines
Councilmember Mike Snyder
Councilmember Peter Gordon
Councilmember Patti Turner
Councilmember Terri Grimm

**Action:** The motion passed with 7 ayes, 0 nays.

**CITY COUNCIL COMMENTS**

6A. General Comments from City Council

Councilmember Scott Rose resigned from both Type A and Type B Economic Development Corporations Board of Directors.

**PUBLIC COMMENT**

Dana Boehm, 1116 Augusta Bend Drive, Hutto – She expressed her dissatisfaction with the responses and comments she has received from the City Council with regard to roads and flooding. She is tired of being lied to and the lack of transparency. She asked why all the denial, belittling, and mocking of citizens?

Troy McMillin, 301 College Street, Hutto - He asked that Council not agree to the construction of a ten-story hotel in the Co-Op District. He referenced a real estate contract with Lisa Pollard for a piece of property to be used for park land. He urged the citizens to contact the City Council with questions, attend meetings, and get involved because the citizens of Hutto deserve transparent, responsive City leaders.

Debbie Holland, 104 Hutto Street, Hutto – She is a resident of Hutto Old Town. She said the responsibility of the Council members is to represent the community. She stated that making decisions on the dais should be based on factual information and be made with forethought and discussion. She noted the decision of a developer to construct a 10-story building, and stated she feels that whatever the developer wants, they will get. She asked “who is running the show?”

Tanner Rose, 207 Watergate Way, Hutto – He asked if the City Council is doing enough to solicit feedback from the citizens to ask what the citizens want. He further asked if there more that the City Council could be doing to engage the public. He would like the Council to reflect on this.

Tracey Nolan, 405 West Metcalf Street, Hutto – She referenced that this is the second time that she has received a notice of two public hearings regarding a proposed planning unit development zoning ordinance amendment request for property in the Co-Op. She noted that the notice does not provide the recommended amendment, and that supporting information was not included with the notice, but rather made available online only 4 days before the meeting. She asked how the City can expect the citizens to comment properly when they are not being provided the information with ample time to properly review it. She believes that more citizens should have been notified.
George Kando, 16 Unman Drive, Hutto – He has lived in Hutto for 13 years. He expressed his satisfaction with the City Manager and City Council and their decisions over the past 4-5 years. He thanked the Council for their hard work. He referenced his eagerness for the construction of the 10-story building and said to keep going in the direction in which they are going.

Micki Eubanks, 1251 CR 129, Hutto – She has served in the United States Marine Corps for 25 years, and has had the opportunity to live in many different locations, but was very impressed by the beauty of Norman’s Crossing the first time she saw it. This caused her ten years later to purchase her land. She noted that she is not a farmer like her neighbors, but acknowledges the livelihood of her surrounding neighbors and their families. She suggested some growth boundaries between where the city is and can spread, to where the farmland is; these boundaries have been successful in other cities.

Wynette Northman Lassiter, 12621 FM 1660, Taylor – Her family, the Norman family, has been in Norman’s Crossing for 147 years, with seven generation of Normans there. She is asking the City to work with the residents of Norman’s Crossing. She is asking for protection from unregulated developers. She is looking forward to working with the City. She wanted to thank Councilmember Terri Grimm for her active interest in her community, and she would like to see that from the rest of the Council.

PUBLIC HEARINGS

8A. Open and conduct the first public hearing regarding the proposed annexation of the Chandler Corner Subdivision, 26.303 acres, more or less, of land as recorded in Document No. 2019000610 of the Official Public Records of Williamson County, Texas, and to establish base zoning as SF-1 (Single Family Residential), located at the southwest corner of Chandler Road and FM 1660 North.

A public hearing was opened at 7:29 p.m.

Terry Irion, 1250 South Capital of Texas Highway, Austin – He is here representing Chase Equities, Inc. He noted that this is a 26-acre tract. The subdivision application was filed in February of 2018. The plat was approved in December of 2018 and recorded in January of 2019. He has some questions and was hoping he could get some clarity and possibly a presentation from City staff. He is asking for clarification on the zoning for SF-1 in the posted agenda, where the notice sent had indicated zoning would be B-2, and also as to what kind of sewer service plan will be provided.

Odís Jones, City Manager, asked that Ashby Grundman, Director of Development Services, follow-up with Mr. Irion after the meeting.

Ashley Lumpkin, Executive Director of Infrastructure and Development Services, added that the SF-1 zoning was mistakenly noted in the agenda, but it would be updated to B-2 for the next public hearing. She also addressed Mr. Irion’s question of the service plan, pointing out that the development of the plan will be ongoing because the size of the extending lines is unknown, but will be in compliance with the 2.5-year period provided in state law. Ms. Lumpkin also
emphasized that the City cannot and will not take any vested rights of the property owner, and will not take away any platting status.

Mayor Pro-tem Hines asked Mr. Irion if Williamson County ESD has been doing the fire inspections. Mr. Irion affirmed they have been corresponding with them.

Councilmember Mike Snyder asked if this is the first of a five-step process. Ms. Lumpkin confirmed that it was the second step.

Ms. Lumpkin noted that the said that Hutto has always been very business-friendly, however we could have further conversations with regard to a site plan, but we want to respect the ETJ residents.

The hearing was closed at 7:37 p.m.

No action was taken.

8B. Open and conduct the first public hearing regarding the proposed annexation of the Fritz Tract, 5.9753 acres, more or less, of land, and to establish base zoning as SF-1 (Single Family Residential), being out of the J.B. Bealle Survey, Abstract No. 97, located on CR 132.

Ms. Lumpkin provided a description of this area and stated that this is the second step in a five-step process for annexation.

A public hearing was opened at 7:39 p.m.

The hearing was closed at 7:39 p.m.

No action was taken.

8C. Open and conduct the first public hearing regarding the proposed annexation of the Limmer Tracts, 497.58 acres, more or less, of land, and to establish base zoning as SF-1 (Single Family Residential), being out of the J.B. Bealle Survey, Abstract No. 97, located on FM 1660 South.

Ashley Lumpkin provided a description of the property, and noted that, in previous discussions for development agreements-in-lieu-of annexation, residents had expressed concern about being developed in the county, which does not require public hearings.

A public hearing was opened at 7:40 p.m.

Katherine Hess, 1250 FM 1660, Taylor - She spoke to her family's land and her concern for potential flooding issues caused by the proposed annexation. She noted that if single family homes are built near her property, their business will no longer be viable. She is concerned with whether or not Hutto is compliant with FEMA regulations. She urged the Council to not put first responders and the public in danger.
Ms. Lumpkin said they could look into suggesting that the area be designated as agricultural instead of single family homes, which would provide more variation in the types of properties that are constructed.

Mayor Pro-tem Hines asked if the City offered voluntary annexation to this tract. Ms. Lumpkin responded that yes it was offered and the owner declined. Mayor Pro-tem further asked how they can correct the issue at this point.

Ashley Lumpkin noted that although no action can be taken at this time by Council, the Council can make the suggestion to change the designation to agricultural.

Councilmember Snyder stated that he would like to see better communication between the City and the landowners.

Odis Jones, City Manager, stated that his staff has been upfront with the citizens and that Ms. Lumpkin has made a good suggestion to rectify the issue. Mayor Gaul noted that the City is following the State-mandated process for annexation.

Richard Hamala, 102 N. Railroad Avenue, Hutto – He noted that he came to the meeting to represent Judy Limmer. He stated that the land south of 1660 is the homestead and the north side of 1660 is farm land. The owners have asked him to agree to the annexation agreement for the land on the north side of 1660. The owners are suggesting a strategic partnership agreement for the land on the south side of 1660, instead of an annexation agreement.

Councilmember Scott Rose stated that he agrees with the recommendation to make the land agricultural instead of the default zoning of single family (SF-1). Ms. Lumpkin indicated the City will follow up and explore options before the next public hearing. Councilmember Grimm indicated she would like to be updated as this proceeds.

Mayor Gaul noted that the last time the City created a special district that did not go over well with the residents, and that would explain the hesitation from Council.

The hearing was closed at 8:05 p.m.

No action was taken.

8D. Open and conduct the first public hearing regarding the proposed annexation of the
LPL Investments Tract, 141.5 acres, more or less, of land, and to establish base zoning
as SF-1 (Single Family Residential), being out of the James Hickman Survey, Abstract
No. 291, located on FM 1660 South.

Ashley Lumpkin provided a description of the property.

A public hearing was opened at 8:06 p.m.
The hearing was closed at 8:06 p.m.

No action was taken.

8E. Open and conduct the first public hearing regarding the proposed annexation of the M. Moore Family Farms Tracts, 528.774 acres, more or less, of land, and to establish base zoning as SF-1 (Single Family Residential), 286.546 acres being out of the John Kuykendall Survey, Abstract No. 378; 102.4 acres being out of the M. Farley Survey, Abstract No. 238; 85.566 acres being out of the Josias B. Bealle Survey, Abstract No. 97; 54.262 acres being out of the James Hickman Survey, Abstract No. 291 and the J.H. Fredenburgh Survey, Abstract No. 237, all in Williamson County, Texas, located on CR 132 and also on Limmer Loop.

Ashley Lumpkin provided a description of the property.

A public hearing was opened at 8:09 p.m.

The hearing was closed at 8:09 p.m.

No action was taken.

8F. Open and conduct the first public hearing regarding the proposed annexation of the No-Count LLC Tracts, 157.0848 acres, more or less, of land, and to establish base zoning as B-2 (General Commercial), 62.6868 acres being out of the Aaron Armstrong Survey, Abstract No. 26, and 94.394 acres being out of the James Shelton Survey, Abstract No. 560, in Williamson County, Texas, located on CR 119 and also on CR 108.

Ashley Lumpkin provided a description of the property.

A public hearing was opened at 8:11 p.m.

The hearing was closed at 8:12 p.m.

No action was taken.

8G. Open and conduct the first public hearing regarding the proposed annexation of the TK Industrial Park, 35.51 acres, more or less, of land, as recorded in Document No. 2018062874 of the Official Public Records of Williamson County, Texas, and to establish base zoning as B-2 (General Commercial), located on CR 108.

Ashley Lumpkin provided a description of the property.

A public hearing was opened at 8:13 p.m.

The hearing was closed at 8:13 p.m.
No action was taken.

CITY MANAGER COMMENTS

9A. Presentation of the City Financials for the Month of April as required by the fiscal and budgetary policy.

Michel Sorrell presented the monthly financials for the month of April.

CONSENT AGENDA

Motion: Councilmember Rose made a motion to pull Item 10C from the consent agenda to allow discussion. Councilmember Turner seconded the motion.

Vote: Ayes Mayor Doug Gaul Councilmember Scott Rose Mayor Pro-tem Tom Hines Councilmember Mike Snyder Councilmember Peter Gordon Councilmember Patti Turner Councilmember Terri Grimm

Action: The motion passed with 7 ayes, 0 nays

10A. Consideration and possible action approving the minutes of the May 2, 2019 Regular City Council Meeting.

10B. Consideration and possible action on the acceptance of the street, sidewalk, sidewalk ramps, water, wastewater and drainage improvements of Brooklands Sections 1 & 2 Subdivision.

10D. Consideration and possible action on a resolution approving the proposed Amended Plat of Lots 14-17, Block 1 of the Old Town Addition of the City of Hutto, 0.290 acres, more or less, of land, one commercial lot, located at 103 Jim Cage Lane.

Motion: Mayor Pro-tem Hines made a motion to approve the remaining items on the consent agenda. Councilmember Grimm seconded the motion.

Vote: Ayes Mayor Doug Gaul Councilmember Scott Rose Mayor Pro-tem Tom Hines Councilmember Mike Snyder Councilmember Peter Gordon Councilmember Patti Turner Councilmember Terri Grimm
Action: The motion passed with 7 ayes, 0 nays

REGULAR AGENDA ITEMS

10C. Consideration and possible action on a resolution approving the proposed Hutto Highlands Section 2 Phase 2 and Phase 3 Revised Preliminary Plat, 73.0 acres, more or less, of land, 208 residential lots, located at Henderson Lane and Plantain Drive.

Ashley Lumpkin provided further detail of the revised plat to Council.

Councilmember Rose asked if the developer was reluctant. Ms. Lumpkin replied no, that the County was reluctant.

Councilmember Rose expressed concern over the differences in the third phase of the development being different from the first two phases because of the CCR. He stated the residents have been purchasing homes under a specific understanding and the developer is reluctant on the design standards.

Ms. Lumpkin noted that as they move forward with developments, the City may have more control with design quality and have more discussion with builders.

Councilmember Patti Turner expressed concern regarding outgoing traffic from the development.

Motion: Mayor Pro-tem Hines made a motion to approve the resolution. Councilmember Grimm seconded the motion.

Vote: Ayes Mayor Doug Gaul
Councilmember Scott Rose
Mayor Pro-tem Tom Hines
Councilmember Mike Snyder
Councilmember Peter Gordon
Councilmember Patti Turner
Councilmember Terri Grimm

Action: The motion passed with 7 ayes, 0 nays

ORDINANCES:

11A. Consideration of a public hearing and possible action on the first reading of an ordinance approving a specific use permit for the property located at 3600 Limmer Loop, 1.86 acres, more or less, of land, Block A, Lot 1 of the Northtown Commons Final Plat,
allowing a convenience store with gasoline sales in the B-1 (Local Business) zoning district.

A public hearing was opened at 8:42 p.m.

Mike Fowler, 108 West Live Oak Street, Hutto – He was a real estate developer and represents Cary Rabb. He stated that his client would like to see the passage of this ordinance. They plan to sell gas and run a meat market on the property.

The hearing was closed at 8:43 p.m.

Councilmember Turner noted that this would be the third gas station in one intersection.

Ashley Lumpkin noted that with the City of Hutto growing, there would be a need for more gas station and that this occurrence is not uncommon.

Motion: Mayor Pro-tem Hines made a motion to approve the ordinance. Councilmember Rose seconded the motion.

Vote: Ayes Mayor Doug Gaul
       Councilmember Scott Rose
       Mayor Pro-tem Tom Hines
       Councilmember Mike Snyder
       Councilmember Peter Gordon
       Councilmember Patti Turner
       Councilmember Terri Grimm

Action: The motion passed 7 ayes, 0 nays.

11B. Consideration of a public hearing and possible action on the first reading of an ordinance approving the Planned Unit Development (PUD) zoning ordinance amendment for the Co-Op District PUD, 35.1021 acres, more or less, of land, located on US 79 West and Co Op Boulevard.

Ashley Lumpkin and developer Bob Wunsch provided an overview of the zoning ordinance amendment for the Co-Op District PID, which is being proposed primarily to organize subsequently-entered agreements for the PUD. The proposed amendment would allow temporary parking; adjust the maximum height up to 10 stories; add the Flix Site (Tract 6) to the PUD; and adjust the landscape islands to be 162 square feet.

A public hearing was opened at 9:09 p.m.

Tracy Nolan, 405 West Metcalfe Street, Hutto – She stated that she is not against growth, but she is against a building of this size in this location. Once a request of this nature is approved for one developer, it will be easy for other developers to get approval. The Planning and Zoning Commission did not bring this issue up at the meeting last week.
Tanner Rose, 207 Watergate Way, Hutto – He stated that it sounds like we purchased a piece of land, and now the dirt “sucks,” and now we have to compromise and build upwards. He asked if we have the emergency personnel to address a fire in a building of that size and height. Is the Council doing enough to get people involved?

Mike Fowler, 108 West Live Oak Street, Hutto – He was the Mayor when the Co-Op was purchased in 2003. He named several structures in the area that are taller than the proposed hotel. He wanted to appear as a resource to answer any questions that anyone might have.

The hearing was closed at 9:19 p.m.

Councilmember Grimm expressed her concern with going above six stories. However, she supports the Planning and Zoning Commission as they have put a lot of work into this decision.

Ashley Lumpkin referenced the Planning and Zoning Commission recommendation, which was 8-stories by right, and 10-stories by further architectural need.

Mayor Pro-tem Hines states that since 2017, the Council knew it would have to make some changes in order to abide by the zoning requirements to ensure the financing structure.

Councilmember Snyder expressed his concern that the property may develop into even taller buildings.
Councilmember Gordon stated that he was reluctant to override the Planning and Zoning Commission. He further stated that it took the commission an hour and a half to deliberate to get to this point.

Mayor Pro-tem Hines said no one knew that it would be a 10-story building. The Council merely let the developer know that they would support their recommendations.

Councilmember Snyder said he is ok with an 8-story building. He further stated that he thinks the issue is less with the number of stories and more with the transparency regarding the issue.

Bob Wunsch said that what is driving this decision is the parking.

Councilmember Rose stated that he has heard residents both for and against this; he appreciates the time that the Planning and Zoning Commission has spent on this.

**Motion:** Councilmember Rose made a motion to approve the recommendation from the Planning and Zoning Commission. Councilmember Turner seconded the motion.

**Vote:** Ayes Mayor Doug Gaul
Councilmember Scott Rose
Mayor Pro-tem Tom Hines
Councilmember Peter Gordon
Councilmember Patti Turner
RESOLUTIONS:

12A. Consideration and possible action on a resolution approving the waiver of library late fees in exchange for canned and boxed goods.

Emily Parks, Assistant to the City Manager and Public Information Officer, noted that library fines are $.25 per day, and requested Council approve a program that would allow a family to bring in canned food items to reduce or eliminate their overdue library fees. The canned foods would be donated directly to the Hutto Food Pantry.

Lisa Riggs, Library Supervisor, added that the total fines due to the library currently totals over $2,000.00. She further noted that program has been very successful in the past.

Councilmember Grimm asked if we could place signage outside the library so patrons know that the event is going on? Ms. Parks responded that they have that in the works.

Motion: Mayor Pro-tem Hines made a motion to approve the resolution. Councilmember Grimm seconded the motion.

Vote: Ayes  Mayor Doug Gaul  
Councilmember Scott Rose  
Mayor Pro-tem Tom Hines  
Councilmember Mike Snyder  
Councilmember Peter Gordon  
Councilmember Patti Turner  
Councilmember Terri Grimm

Action: The motion passed 7 ayes, 0 nays.

OTHER BUSINESS

13A. Consideration and possible action concerning the June 6, 2019 Regular City Council meeting.

Motion: Councilmember Grimm made a motion to move the June 6, 2019 Regular City Council meeting to May 30, 2019. Councilmember Gordon seconded the motion.

Vote: Ayes  Mayor Doug Gaul  
Councilmember Scott Rose  
Mayor Pro-tem Tom Hines  
Councilmember Mike Snyder  
Councilmember Peter Gordon

Action: The motion passed 7 ayes, 0 nays.
Councilmember Patti Turner  
Councilmember Terri Grimm  

**Action:** The motion passed 7 ayes, 0 nays.

13B. Consideration of and possible appointments to City Boards and Commissions.

**Motion:** Councilmember Turner made a motion to appoint Havala Merit to the Library Advisory Board. Councilmember Grimm seconded the motion.

**Vote:** Ayes  
Mayor Doug Gaul  
Councilmember Scott Rose  
Mayor Pro-tem Tom Hines  
Councilmember Mike Snyder  
Councilmember Peter Gordon  
Councilmember Patti Turner  
Councilmember Terri Grimm  

**Action:** The motion passed 7 ayes, 0 nays.

**Motion:** Councilmember Gordon made a motion to appoint Don Carlson to the Economic Development Corporation Board. Mayor Pro-tem Hines seconded the motion.

**Vote:** Ayes  
Mayor Doug Gaul  
Councilmember Scott Rose  
Mayor Pro-tem Tom Hines  
Councilmember Mike Snyder  
Councilmember Peter Gordon  
Councilmember Patti Turner  
Councilmember Terri Grimm  

**Action:** The motion passed 7 ayes, 0 nays.

**Motion:** Councilmember Rose made a motion to appoint Cristina Garza to the Library Advisory Board. Mayor Pro-tem Hines seconded the motion.

**Vote:** Ayes  
Mayor Doug Gaul  
Councilmember Scott Rose  
Mayor Pro-tem Tom Hines  
Councilmember Mike Snyder  
Councilmember Peter Gordon  
Councilmember Patti Turner  
Councilmember Terri Grimm  

**Action:** The motion passed 7 ayes, 0 nays.
EXECUTIVE SESSION

14A. Executive Session, as authorized by Texas Government Code, Section 551.087, for deliberations regarding Economic Development negotiations, to discuss Megasite and easement request.

The City Council entered Executive Session at 10:00 p.m.

The City Council returned from executive Session at 11:04 p.m.

No action was taken in Executive Session.

ADJOURNMENT

There being no further business to be heard, the meeting was adjourned at 11:04 p.m.

______________________________
Doug Gaul, Mayor

ATTESTED:

______________________________
Lynn Trumbul, Senior Assistant City Secretary
AGENDA ITEM NO.: 7B.  AGENDA DATE: May 30, 2019

PRESENTED BY: MD Hossain

ITEM: Consideration and possible action on the acceptance of the street, sidewalk, sidewalk ramps, water, wastewater and drainage improvements of Mager Meadows Phase 2 Subdivision. (MD Hossain)

STRATEGIC GUIDE POLICY: Infrastructure & Growth

ITEM BACKGROUND: The infrastructure improvements for the residential subdivision Mager Meadows Phase 2 have been constructed and are ready to be accepted by the City Council. A final inspection was conducted by the City's construction inspection staff of all streets, sidewalks, water, wastewater and drainage improvements. All items have been constructed according to engineering plans and City Codes and Standards. The developer has submitted a maintenance bond to cover materials and workmanship for two years.

BUDGETARY AND FINANCIAL SUMMARY: The total cost of improvements is $1,704,057.45

RELATED COUNCIL COMMITTEE OR ADVISORY BOARD RECOMMENDATIONS: Not applicable.

CITY ATTORNEY REVIEW: Not applicable.

STAFF RECOMMENDATION:
Staff recommends approval.

**SUPPORTING MATERIAL:**
1. Resolution
2. Site Map
3. Final Cost and Quantities
4. Engineer's Concurrence Letter
5. Project Construction Summary
6. Maintenance Bond

<table>
<thead>
<tr>
<th>Funding Source</th>
<th>Fund</th>
<th>Div</th>
<th>Dept</th>
<th>Object/Project</th>
<th>Total Amount</th>
<th>Requested</th>
<th>Available FY Budget</th>
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Fiscal and Budgetary Comments:

Fiscal Review Signature:
RESOLUTION NO.

A RESOLUTION APPROVING THE STREET, SIDEWALK, SIDEWALK RAMPS, WATER, WASTEWATER AND DRAINAGE IMPROVEMENTS OF MAGER MEADOWS PHASE 2 SUBDIVISION.

WHEREAS, the infrastructure improvements for the Mager Meadows Phase 2 residential subdivision have been constructed and are ready for acceptance; and

WHEREAS, a final inspection was conducted by the City’s Construction Inspector of all water, wastewater, sidewalk, ramps, streets and drainage improvements; and

WHEREAS, all items have been constructed according to engineering plans and City codes and standards; and

WHEREAS, Liberty Civil Construction, LLC submitted a maintenance bond to cover the materials and workmanship for two years,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HUTTO, TEXAS, hereby accepts the infrastructure improvements for the Mager Meadows Phase 2 residential subdivision.

The City Council hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this Resolution was adopted was posted and that such meeting was open to the public as required by law at all times during which this Resolution and the subject matter hereof were discussed, considered and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

RESOLVED this 30th day of May, 2019.

CITY OF HUTTO, TEXAS

______________________________
Doug Gaul, Mayor

ATTEST:

______________________________
Lynn Trumbul, Senior Assistant City Secretary
# FINAL COST AND QUANTITIES

## DRAINAGE IMPROVEMENTS

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<tr>
<th>ITEM</th>
<th>DESCRIPTION</th>
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<th>UNIT PRICE</th>
<th>COST AMOUNT</th>
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<td>5</td>
<td>54&quot; RCP</td>
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<td>6</td>
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<td>LF</td>
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<td>$42,873.75</td>
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<tr>
<td>7</td>
<td>7'X7' JUNCTION BOX</td>
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<td>EA</td>
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<td>8</td>
<td>8'X10' JUNCTION BOX</td>
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<td>EA</td>
<td>$ 7,590.00</td>
<td>$7,590.00</td>
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<td>CONNECT TO EXISTING DRAINAGE LINE</td>
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<td>EA</td>
<td>$ 2,461.58</td>
<td>$4,923.16</td>
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<td>10</td>
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<td>3</td>
<td>EA</td>
<td>$ 641.34</td>
<td>$1,924.02</td>
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<tr>
<td>11</td>
<td>10' INLET</td>
<td>25</td>
<td>EA</td>
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<td>12</td>
<td>CLEAR AND GRUB-CHANNEL</td>
<td>0.51</td>
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<td>1,273</td>
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<td>$4,030.40</td>
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Total Cost: $565,889.01

## WATER IMPROVEMENTS

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<th>UNIT PRICE</th>
<th>COST AMOUNT</th>
</tr>
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<tr>
<td>1</td>
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<td>3,778</td>
<td>LF</td>
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<td>$116,112.00</td>
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<tr>
<td>2</td>
<td>8&quot; GATE VALVES</td>
<td>15</td>
<td>EA</td>
<td>$ 1,452.83</td>
<td>$21,792.45</td>
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<td>3</td>
<td>RAISE VALVES</td>
<td>15</td>
<td>EA</td>
<td>$ 385.85</td>
<td>$5,767.75</td>
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<tr>
<td>4</td>
<td>FIRE HYDRANTS W/6&quot; GATE VALVE; LEAD: 6&quot;X6&quot; TEE</td>
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<td>EA</td>
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<td>$31,454.88</td>
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<tr>
<td>5</td>
<td>8&quot; PLUG</td>
<td>2</td>
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<td>6</td>
<td>8&quot; WET CONNECTION</td>
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<td>7</td>
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Total Cost: $267,823.95

## WASTEWATER IMPROVEMENTS

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<td>1</td>
<td>8&quot; SDR-26 WASTEWATER LINE 0-8 DEEP</td>
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<td>8&quot; SDR-26 WASTEWATER LINE 8-10 DEEP</td>
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<td>8&quot; SDR-26 WASTEWATER LINE 10-12 DEEP</td>
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<td>5</td>
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<td>4&quot; DIAMETER WW MANHOLE W/TYPE &quot;B&quot; DROP CONNECTION</td>
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<td>ADJUST MANHOLES TO FINISHED GRADE ALONG QUARTON DR.</td>
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Total Cost: $279,536.30
### Erosion Improvements

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<td>REVEGETATION (ROW ONLY)</td>
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### Streets Improvements

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### Sidewalk and Ramp Improvements

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<th>UNIT PRICE</th>
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### Total Construction Costs

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<td>2</td>
<td>WATER IMPROVEMENTS</td>
<td>$287,823.95</td>
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<tr>
<td>3</td>
<td>WASTEWATER IMPROVEMENTS</td>
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<tr>
<td>4</td>
<td>EROSION IMPROVEMENTS</td>
<td>$22,003.81</td>
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<td>5</td>
<td>STREET IMPROVEMENTS</td>
<td>$594,757.88</td>
</tr>
<tr>
<td>6</td>
<td>SIDEWALK AND RAMP IMPROVEMENTS</td>
<td>$34,247.70</td>
</tr>
<tr>
<td></td>
<td><strong>Total</strong></td>
<td><strong>$1,704,057.45</strong></td>
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(Company Staff Approval Signature)
ENGINEER’S CONCURRENCE
FOR
PROJECT ACCEPTANCE

PROJECT: Mager Meadows, Phase 2
Street, Drainage, Water & Wastewater Improvements

Date: April 9, 2019

Owner’s Name and Address

288 Development, Inc.
311 University Drive, Suite 101
Fort Worth, Texas 76107

Consultant Engineer’s Name and Address

Pape-Dawson Engineers, Inc.
10801 N. Mopac Expwy., Building 3, Suite 200
Austin, Texas 78759

On April 5, 2019, I, the undersigned Professional Engineer in the State of Texas, or my representative, met with representatives of the City of Hutto and the Project Contractor and made a visual inspection of the above referenced project. No discrepancies in approved construction plans or deficiencies in construction were visible or brought to my attention by the parties at the meeting except minor items which were subsequently rectified. I, therefore, recommend acceptance of this project by the City of Hutto once the following listed items are corrected to the satisfaction of the City of Hutto.

None

Signature
Michael S. Fisher, P.E.
Typed Name
87704
Texas Registration No.
PROJECT CONSTRUCTION SUMMARY

PROJECT NAME: Mager Meadows Phase 2
FINAL ACCEPTANCE DATE: ____________________________
INSPECTOR: Slade Harris
CONTRACTOR: Liberty Civil

<table>
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<th>Maintained By:</th>
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<tr>
<td>COH</td>
<td>Other</td>
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CONSTRUCTION COSTS

STREET IMPROVEMENT COST: $594,757.88
SIDEWALK IMPROVEMENT COST: $20,155.20
SIDEWALK RAMP IMPROVEMENT COST: $14,092.50
BRIDGE IMPROVEMENT COST: N/A
POND(S) COST: N/A
DRAINAGE IMPROVEMENT COST: $505,689.01
WATER IMPROVEMENT COST: $267,823.95
WASTEWATER IMPROVEMENT COST: $279,535.30
EROSION CONTROLS / RESTORATION COST: $22,003.61

TOTAL IMPROVEMENT COST: $1,704,057.45

PREPARED BY (DESIGN ENGINEER): Michael Fisher, P.E. Pape-Dawson Engineers
CHECKED BY (CID SUPERVISOR): ____________________________
<table>
<thead>
<tr>
<th>STREET NAME</th>
<th>Address from</th>
<th>Address to</th>
<th>Pavement Design (Thickness)</th>
<th>Pavement Width (FT)</th>
<th>L (FT)</th>
<th>PRIVAT E</th>
<th>ETJ</th>
</tr>
</thead>
<tbody>
<tr>
<td>Quarton Drive</td>
<td>400</td>
<td>504</td>
<td>2' / 9&quot;</td>
<td>30</td>
<td>481.4</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Stellamar Drive</td>
<td>100</td>
<td>125</td>
<td>2' / 9&quot;</td>
<td>30</td>
<td>868.3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cranbrook Lane</td>
<td>100</td>
<td>123</td>
<td>2' / 9&quot;</td>
<td>30</td>
<td>823.4</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Craft Street</td>
<td>100</td>
<td>119</td>
<td>2' / 9&quot;</td>
<td>30</td>
<td>668.0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Marimoor Drive</td>
<td>207</td>
<td>508</td>
<td>2' / 9&quot;</td>
<td>30</td>
<td>951.0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>STREET NAME</td>
<td>Address from</td>
<td>Address to</td>
<td>W (FT)</td>
<td>L (FT)</td>
<td>SIDES</td>
<td>CURB RAMP</td>
<td></td>
</tr>
<tr>
<td>--------------</td>
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<td>-------</td>
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</tr>
<tr>
<td>Stellamar Drive</td>
<td>125</td>
<td>207</td>
<td>5</td>
<td>15</td>
<td>W</td>
<td>2</td>
<td></td>
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<tr>
<td>Stellamar Drive</td>
<td>120</td>
<td>301</td>
<td>5</td>
<td>15</td>
<td>E</td>
<td>2</td>
<td></td>
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<tr>
<td>Cranbrook Lane</td>
<td>123</td>
<td>307</td>
<td>5</td>
<td>15</td>
<td>W</td>
<td>2</td>
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<tr>
<td>Cranbrook Lane</td>
<td>120</td>
<td>401</td>
<td>5</td>
<td>15</td>
<td>E</td>
<td>2</td>
<td></td>
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<td>Craft Street</td>
<td>119</td>
<td>407</td>
<td>5</td>
<td>15</td>
<td>W</td>
<td>1</td>
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<tr>
<td>Craft Street</td>
<td>116</td>
<td>501</td>
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<td>15</td>
<td>E</td>
<td>1</td>
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<tr>
<td>Marimoor Drive</td>
<td>212</td>
<td>400</td>
<td>5</td>
<td>590</td>
<td>S</td>
<td>0</td>
<td></td>
</tr>
</tbody>
</table>

1 – Designates location of existing sidewalk (E, W, S, N, SE, SW, NE, NW of designated street)
2 – Number of Ramps
# CONSTRUCTION SUMMARY FOR BRIDGES

## BRIDGES / BRIDGE CLASS CULVERTS / DRAINAGE CULVERTS ACROSS ROW

<table>
<thead>
<tr>
<th>STREET NAME AND ADDRESS OR LOCATION</th>
<th>FEATURE CROSSED</th>
<th>TYPE</th>
<th>DESCRIPTION</th>
<th>DECK W (FT)</th>
<th>L (FT)</th>
<th>COST</th>
<th>PRIVATE</th>
<th>ETJ</th>
</tr>
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<tbody>
<tr>
<td></td>
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</tr>
</tbody>
</table>

1. Feature Crossed: Creek name if major creek or branch, or roadway name if overpass.

2. Type: B - Bridge, C - Culvert, P - Pipe. All crossings 20' and wider including multiple box culverts totaling 20' or wider shall be classified as a B - Bridge. Culverts are precast of cast-in-place box culverts. Pipes are smaller drainage pipe crossings with or without headwalls.

3. Description: i.e. 2 spans (Bridge), 2 - 5 X 7' (Culverts), 2 - 24' RCP (Pipes).

4. Deck Width: Use “footprint” of culvert/pipes for width on buried culvert/pipes; include full “out to out” dimension including sidewalks/railings for width of standard bridges.

5. Deck Length: Measured along the centerline of the roadway.
CONSTRUCTION SUMMARY FOR PONDS

<table>
<thead>
<tr>
<th>POND TYPE</th>
<th>LOCATION (ADDRESS OR LOT / BLOCK #)</th>
<th>SIZE (SY)</th>
<th>DRAINAGE AREA (ACRES)</th>
<th>PRIVATE</th>
<th>ETJ</th>
<th>COST</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tr>
</tbody>
</table>

1 - BD = Bio-Detention  
D = Detention Only  
DSF = Detention / Sedimentation / Filtration  
F = Filtration Only  
S = Sedimentation Only  
SF = Sedimentation / Filtration  
SFI = Sedimentation / Filtration / Infiltration  
SI = Sedimentation / Irrigation  
WP = Wet Pond

2 - Approximate boundary area

3 - Provide copy of recorded agreement for privately maintained ponds
### Construction Summary for Drainage

<table>
<thead>
<tr>
<th>STORM DRAIN</th>
<th>MANHOLES</th>
<th>INLETS</th>
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</thead>
<tbody>
<tr>
<td>SIZE (IN)</td>
<td>QTY</td>
<td>QTY</td>
</tr>
<tr>
<td>18</td>
<td>RCP</td>
<td>959</td>
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<tr>
<td>24</td>
<td>RCP</td>
<td>780</td>
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<tr>
<td>30</td>
<td>RCP</td>
<td>419</td>
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<tr>
<td>36</td>
<td>RCP</td>
<td>536</td>
</tr>
<tr>
<td>54</td>
<td>RCP</td>
<td>845</td>
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<tr>
<td>6' x 5' Box Culvert</td>
<td>RCP</td>
<td>125</td>
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### Junction Boxes

<table>
<thead>
<tr>
<th>QTY</th>
<th>SIZE (FT x FT x FT)</th>
<th>MATERIAL TYPE</th>
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<tbody>
<tr>
<td>2</td>
<td>7' x 7'</td>
<td>Precast</td>
</tr>
<tr>
<td>1</td>
<td>8' x 10'</td>
<td>Precast</td>
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</table>

### Outfall Structures

<table>
<thead>
<tr>
<th>QTY</th>
<th>SIZE 3</th>
<th>DESCRIPTION 4</th>
</tr>
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<tbody>
<tr>
<td></td>
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</table>

### Channel

<table>
<thead>
<tr>
<th>LENGTH (FT)</th>
<th>BOTTOM WIDTH (FT)</th>
<th>SIDE SLOPE (FT/FT)</th>
<th>LINING MATERIAL TYPE</th>
</tr>
</thead>
<tbody>
<tr>
<td>220</td>
<td>3</td>
<td>3/1</td>
<td>Grass</td>
</tr>
<tr>
<td>780</td>
<td>3</td>
<td>3/1</td>
<td>Grass</td>
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</table>

1) Grate, Area, Curb, Recessed Curb, Combination, Slotted Drain
2) Cast-in-Place, Precast
3) Pipe size / Culvert Size
4) Headwall, Wing Walls, Gabions
# CONSTRUCTION SUMMARY FOR WATER

<table>
<thead>
<tr>
<th>VALVES INSTALLED</th>
<th>PIPE</th>
<th>FIRE HYDRANTS</th>
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</thead>
<tbody>
<tr>
<td>SIZE</td>
<td>DESCRIPTION</td>
<td>NO.</td>
</tr>
<tr>
<td>8&quot;</td>
<td>Gate Valve</td>
<td>15</td>
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<tr>
<td>6&quot;</td>
<td>Gate Valve</td>
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## AIR RELEASE

<table>
<thead>
<tr>
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<tr>
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## SERVICES INSTALLED

<table>
<thead>
<tr>
<th>NO.</th>
<th>TYPE</th>
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<tr>
<td>22</td>
<td>SINGLE</td>
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<td>36</td>
<td>DOUBLE</td>
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## REMARKS

Wet Connection (3)
## CONSTRUCTION SUMMARY FOR WASTEWATER

<table>
<thead>
<tr>
<th>PIPE</th>
<th>MANHOLES</th>
</tr>
</thead>
<tbody>
<tr>
<td>SIZE</td>
<td>TYPE</td>
</tr>
<tr>
<td>8&quot;</td>
<td>PVC</td>
</tr>
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</table>

## SERVICES INSTALLED

<table>
<thead>
<tr>
<th>NO.</th>
<th>TYPE – S / D</th>
<th>TYPE OF MANHOLE COATING:</th>
</tr>
</thead>
<tbody>
<tr>
<td>14</td>
<td>SINGLE</td>
<td>Spray Wall</td>
</tr>
<tr>
<td>52</td>
<td>DOUBLE</td>
<td></td>
</tr>
</tbody>
</table>
MAINTENANCE BOND
BOND NUMBER 226288

THE STATE OF TEXAS §

§ KNOW ALL MEN BY THESE PRESENTS:

THE COUNTY OF WILLIAMSON §

THAT Liberty Civil Construction, LLC 3555 Highway 29 West, Georgetown, TX 78628 (name of contractor-owner, address), being the General Contractor who constructed the public improvements including but not limited to, streets, utilities, drainage, services, and facilities to serve the Property identified herein-below, as Principal (the "Principal"), and North American Specialty Insurance 311 University Dr., Suite 101, Fort Worth, TX 76107 (name of bonding company, address), a corporate surety/sureties organized under the laws of the State of Texas and fully licensed to transact business in the State of Texas, as Surety (the "Surety"), are held and firmly bound unto the City of Hutto, 401 West Front Street, Hutto, Texas 78634, a municipal corporation, (hereinafter referred to as "Obligee" or "City") in the penal sum of One Hundred Sixty-eight Thousand Two Hundred Five And 38/100 Hundred Dollars ($168,205.38) DOLLARS (10% of the contract price of all public improvements, or in such amount as approved by the City Engineer) for the payment of which are well and truly to be made in lawful money of the United States to Owner, we the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITIONS OF THIS OBLIGATION are such that:

WHEREAS, the Principal entered into a certain written contract with City (the "Contract") in which the said Principal agrees to complete all of the improvements, dated the 10th day of August, 2018, which is made a part hereof by reference, for Mager Meadows Phase 2 (name of development), the improvements of which being generally described as follows: Street and Drainage Improvements and Water and Wastewater Improvements (the "Improvements").

NOW, THEREFORE, if Principal will maintain and keep in good repair the work herein contracted to be done for a period of two (2) years from the date of final acceptance by the City of Hutto and do and perform all the necessary work and repair any defective condition, it being understood that the purpose of this section is to cover all defective conditions arising by reason of defective materials, work, or labor performed by Principal, then this obligation shall be void, otherwise it shall remain in full force and effect; and in case Principal shall fail to do so, it is agreed that the City may do such work and supply such materials and charge the same against the Principal and Surety on this obligation.

PROVIDED, however, that the said Principal hereby agrees to indemnify and save harmless the City of Hutto against any claim or liability for personal injury, loss, or property damage occasioned directly by the failure of said materials or workmanship of the Improvements. It is
understood, however, that this Bond shall not include loss or damage by failure or workmanship or materials due to hurricane, cyclone, tornado, earthquake, volcanic eruption or any similar disturbance of nature, nor military, naval or usurped power, insurrection, riot or civil commotion, nor any act of God.

**PROVIDED**, further, that if any legal action be filed on this Bond, exclusive venue shall lie in Williamson County, Texas.

**PROVIDED**, further, that nothing contained in this Maintenance Bond and/or the City’s acceptance of this Maintenance Bond from Principal shall waive or be deemed or interpreted to waive any claims or cause of action that City may now have or which may hereafter accrue arising out of or related to the Improvements.

**PROVIDED**, further, it is understood and agreed that the Surety does hereby relieve the City of Hutto or its representatives from the exercise of any diligence whatever in securing compliance on the part of the Principal in terms of the Contract, and the Surety hereby waives any notice to it of any default, or delay by the Principal in performance regarding the Contract, and agrees that it, the Surety, shall be bound to take notice of and shall be held to have knowledge of all acts or omissions of the Principal in all matters pertaining to the Contract.

**AND PROVIDED FURTHER**, Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration, or addition to the terms of the Contract or to the work performed thereunder, or any breach of the Principal of the Contract or any duty of any kind or nature owed to Surety shall in any way affect its obligation on this Bond; and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the Contract regarding the Improvements or to the work performed thereunder.

The undersigned and designated agent is hereby designated by Surety as the resident agent in Williamson County, Texas to whom all requisite notice may be delivered and on whom service of process may be had in matters arising out of this suretyship.

**IN WITNESS WHEREOF**, the above bounden parties have executed this instrument under their several seals this 27th day of May, 2019, the name and corporate seal of each corporate party being hereto affixed, and these presents duly signed by its undersigned representative pursuant to the authority of its governing body.

**ATTEST:**

[Signature]

[Typed/Printed Name]

**PRINCIPAL:**

[Signature]

[Typed/Printed Name]

(Signatures Continued on Next Page)
### MAINTENANCE BOND

**BOND NUMBER 2252898**

<table>
<thead>
<tr>
<th><strong>Contract Administrator</strong></th>
<th><strong>President</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Title</strong></td>
<td><strong>Title</strong></td>
</tr>
<tr>
<td>3555 Highway 29 West</td>
<td>3555 Highway 29 West</td>
</tr>
<tr>
<td><strong>Address</strong></td>
<td><strong>Address</strong></td>
</tr>
<tr>
<td>Georgetown, TX 78628</td>
<td>Georgetown, TX 78628</td>
</tr>
<tr>
<td><strong>City</strong></td>
<td><strong>City</strong></td>
</tr>
<tr>
<td>State</td>
<td>State</td>
</tr>
<tr>
<td><strong>Zip</strong></td>
<td><strong>Zip</strong></td>
</tr>
<tr>
<td>(512) 986-7649</td>
<td>(512) 986-7649</td>
</tr>
<tr>
<td><strong>Phone</strong></td>
<td><strong>Phone</strong></td>
</tr>
<tr>
<td><strong>Fax</strong></td>
<td><strong>Fax</strong></td>
</tr>
</tbody>
</table>

**ATTEST:**

By: ____________________________

Signature: ____________________

**Typed/Printed Name**

Liza Ortiz

**Title**

Witness

**Address**

10101 Reunion Place, Suite 100
San Antonio, TX 78216

<table>
<thead>
<tr>
<th><strong>SURETY:</strong></th>
<th><strong>Alexander Reeh</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Title</strong></td>
<td><strong>Attorney-in-Fact</strong></td>
</tr>
<tr>
<td><strong>Address</strong></td>
<td>5200 Metcalf OPN111</td>
</tr>
<tr>
<td><strong>City</strong></td>
<td><strong>Overland Park, KS 66202</strong></td>
</tr>
<tr>
<td>State</td>
<td>State</td>
</tr>
<tr>
<td><strong>Zip</strong></td>
<td><strong>Zip</strong></td>
</tr>
<tr>
<td>(913) 676-5200</td>
<td>(913) 676-5200</td>
</tr>
<tr>
<td><strong>Phone</strong></td>
<td><strong>Phone</strong></td>
</tr>
<tr>
<td><strong>Fax</strong></td>
<td><strong>Fax</strong></td>
</tr>
</tbody>
</table>

The Resident Agent of the Surety in Williamson County, Texas, for delivery of notice and service of the process is:

NAME: Acruisure, LLC dba IBTX - Bryan Moore

STREET ADDRESS: 10101 Reunion Place, Suite 100
CITY, STATE, ZIP: San Antonio, TX 78216

**Note:** If Resident Agent is not a corporation, give a person’s name.

**Note:** Bonding Company should attach a State of Texas Claim Notice Endorsement, which states “in accordance with Section 2253.021(f) of the Texas Government Code and Section 53.202(6) of the Texas Property Code any notice of claim to the named surety under this bond should be sent to (full name, address, phone number, fax of the bonding company).

**Note:** Date on Page 1 of Maintenance Bond must be the same date that City Counsel awarded Contract. Date on Page 2 of Maintenance Bond must be after date of Contract.

END OF DOCUMENT
SWISS RE CORPORATE SOLUTIONS

NORTH AMERICAN SPECIALTY INSURANCE COMPANY
WASHINGTON INTERNATIONAL INSURANCE COMPANY

GENERAL POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS, THAT North American Specialty Insurance Company, a corporation duly organized and existing under laws of the State of New Hampshire, and having its principal office in the City of Overland Park, Kansas, and Washington International Insurance Company, a corporation organized and existing under the laws of the State of New Hampshire and having its principal office in the City of Overland Park, Kansas, each does hereby make, constitute and appoint:

GARY W. WHEATLEY, BETTY J. REEH

CLARK D. FRESTER AND BRYAN K. MOORE

JOINTLY OR SEVERALLY

Its true and lawful Attorney(s)-in-Fact, to make, execute, seal and deliver, for and on its behalf and as its act and deed, bonds or other writings obligatory in the nature of a bond on behalf of each of said Companies, as surety, on contracts of suretyship as are or may be required or permitted by law, regulation, contract or otherwise, provided that no bond or undertaking or contract or suretyship executed under this authority shall exceed the amount of:

FIFTY MILLION ($50,000,000.00) DOLLARS

This Power of Attorney is granted and is signed by facsimile under and by the authority of the following Resolutions adopted by the Boards of Directors of both North American Specialty Insurance Company and Washington International Insurance Company at meetings duly called and held on the 9th of May, 2012:

"RESOLVED, that any two of the Presidents, any Managing Director, any Senior Vice President, any Vice President, any Assistant Vice President, the Secretary or any Assistant Secretary be, and each or any of them hereby is authorized to execute a Power of Attorney qualifying the attorney named in the given Power of Attorney to execute on behalf of the Company bonds, undertakings and all contracts of surety, and that each or any of them hereby is authorized to attest to the execution of any such Power of Attorney and to attach therein the seal of the Company; and it is

FURTHER RESOLVED, that the signature of such officers and the seal of the Company may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signatures or facsimile seal shall be binding upon the Company when so affixed and in the future with regard to any bond, undertaking or contract of surety to which it is attached."

By

Steven P. Anderson, Senior Vice President of Washington International Insurance Company
& Senior Vice President of North American Specialty Insurance Company

By

Michael A. Ito, Senior Vice President of Washington International Insurance Company
& Senior Vice President of North American Specialty Insurance Company

IN WITNESS WHEREOF, North American Specialty Insurance Company and Washington International Insurance Company have caused their official seals to be hereunto affixed, and these presents to be signed by their authorized officers this 25th day of January, 2018.

North American Specialty Insurance Company
Washington International Insurance Company

State of Illinois
County of Cook ss:

On this 25th day of January, 2018, before me, a Notary Public personally appeared Steven P. Anderson, Senior Vice President of Washington International Insurance Company and Senior Vice President of North American Specialty Insurance Company and Michael A. Ito, Senior Vice President of Washington International Insurance Company and Senior Vice President of North American Specialty Insurance Company, personally known to me, who being by me duly sworn, acknowledged that they signed the above Power of Attorney as officers of and acknowledged said instrument to be the voluntary act and deed of their respective companies.

By

Jeffrey Goldberg, the duly elected Assistant Secretary of North American Specialty Insurance Company and Washington International Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney given by said North American Specialty Insurance Company and Washington International Insurance Company, which is still in full force and effect.

IN WITNESS WHEREOF, I have set my hand and affixed the seals of the Companies this 1st day of May, 2019.

Jeffrey Goldberg, Vice President & Assistant Secretary of
IMPORTANT NOTICE

In order to obtain information or make a complaint:

You may contact Jeffrey Goldberg, Vice President - Claims, at 1-800-338-0753.

You may call Washington International Insurance Company and/or North American Specialty Insurance Company’s toll-free number for information or to make a complaint at:

1-800-338-0753

You may also write to Washington International Insurance Company and/or North American Specialty Insurance Company at the following address:

1450 American Lane, Suite 1100
Schaumburg, IL 60173

You may contact the Texas Department of Insurance to obtain information on companies, coverages, rights or complaints at:

1- 800-252-3439

You may write the Texas Department of Insurance:

P.O. Box 149104
Austin, TX 78714-9104
Fax: (512) 475-1771
Web: http://www.tdi.state.tx.us
E-mail: ConsumerProtection@tdi.state.tx.us

PREMIUM OR CLAIM DISPUTES:
Should you have a dispute concerning your premium or about a claim you should first contact the Washington International Insurance Company and/or North American Specialty Insurance Company. If the dispute is not resolved, you may contact the Texas Department of Insurance.

ATTACH THIS NOTICE TO YOUR POLICY:
This notice is for information only and does not become a part or condition of the attached document.

AVISO IMPORTANTE

Para obtener información o para someter un queja:

Puede comunicarse con Jeffrey Goldberg, Vice President - Claims, al 1-800-338-0753.

Usted puede llamar al numero de teléfono gratis de Washington International Insurance Company and/or North American Specialty Insurance Company’s para información o para someter una queja al:

1-800-338-0753

Usted tambien puede escribir a Washington International Insurance Company and/or North American Specialty Insurance Company al:

1450 American Lane, Suite 1100
Schaumburg, IL 60173

Puede escribir al Departamento de Seguros de Texas para obtener información acerca de compañías, coberturas, derechos o quejas al:

1- 800-252-3439

Puede escribir al Departamento de Seguros de Texas:

P.O. Box 149104
Austin, TX 78714-9104
Fax: (512) 475-1771
Web: http://www.tdi.state.tx.us
E-mail: ConsumerProtection@tdi.state.tx.us

DISPUTAS SOBRE PRIMAS O RECLAMOS:
Si tiene una disputa concerniente a su prima o a un reclamo, debe comunicarse con el Washington International Insurance Company and/or North American Specialty Insurance Company primero. Si no se resuelve la disputa, puede entonces comunicarse con el Departamento de Seguros de Texas.

UNA ESTE AVISO A SU POLIZA:
Este aviso es solo para proposito de informacion y no se convierte en parte o condicion del documento adjunto.
CITY OF HUTTO
CITY COUNCIL AGENDA

AGENDA ITEM NO.: 8A. AGENDA DATE: May 30, 2019

PRESENTED BY: Michel Sorrell, Chief Financial Officer

ITEM:
Consideration and possible action on the second and final reading of an ordinance concerning the first amendment to the Fiscal Year 2019 Budget of the Hutto Economic Development Corporation - Type B. (Michel Sorrell)

STRATEGIC GUIDE POLICY: Fiscal Responsibility

ITEM BACKGROUND:
The proposed amendment will increase the expenditures for the FY 2018-19 Budget by $721,523. On April 1, 2019 the new Hutto Economic Development Corporation Board - Type B reviewed and adopted the amended budget. The increase is due to the addition of a full-time employee, Tim Jordan, Economic Development Coordinator, an economic development contribution of $585,000 for the Park at Brushy Creek Amphitheater, as well as incentives for JRS, AEND and a small business loan program.

The City Council is asked to approve this amendment of the Hutto Economic Development Corporation to comply with Section 501.073 of the Texas Local government Code which states:

Sec. 501.073. SUPERVISION BY AUTHORIZING UNIT. (a) The corporation's authorizing unit will approval all programs and expenditures of a corporation and annually review any financial statements of the corporation.

BUDGETARY AND FINANCIAL SUMMARY:
The proposed amendment will increase the budgeted expenditures.

RELATED COUNCIL COMMITTEE OR ADVISORY BOARD RECOMMENDATIONS:
The Hutto Economic Development Corporation Board approved the amendment at their April 1, 2019 Board Meeting.
CITY ATTORNEY REVIEW:

Review by the City Attorney is not required.

STAFF RECOMMENDATION:

Staff recommends approval of the ordinance amending the FY 2018-19 Budget.

SUPPORTING MATERIAL:
1. Ordinance - Amending HEDC TYPE B FY 2018-19 Budget
2. Budget Amendment #1

<table>
<thead>
<tr>
<th>Funding Source</th>
<th>Fund</th>
<th>Div</th>
<th>Dept</th>
<th>Object/Project</th>
<th>Total Amount</th>
<th>Requested Amount</th>
<th>Available FY Budget</th>
</tr>
</thead>
</table>

Fiscal and Budgetary Comments:

Fiscal Review Signature:
AN ORDINANCE OF THE CITY OF HUTTO, TEXAS AMENDING THE APPROPRIATIONS FOR THE SUPPORT OF THE HUTTO ECONOMIC DEVELOPMENT CORPORATION TYPE B FOR THE FISCAL YEAR OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019; PROVIDING FOR A PUBLICATION CLAUSE, SEVERABILITY CLAUSE, AND OPEN MEETING CLAUSE.

WHEREAS, the Hutto Economic Development Corporation budget for the fiscal year October 1, 2018 through September 30, 2019, was duly presented to the City Council.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUTTO, TEXAS:

SECTION I.
That the appropriations for the fiscal year October 1, 2018 through September 30, 2019 for the support of the Hutto Economic Development Corporation be fixed and determined for said terms in accordance with the expenditures shown in the EDC’s 2019 fiscal year budget, a summary of which is appended hereto as Exhibit A.

SECTION II.
That the budget, as shown in words and figures in Exhibit A, is hereby approved in all respects and adopted as the City’s budget for the fiscal year October 1, 2018 through September 30, 2019.

SECTION III. Publication Clause
The City Secretary of the City of Hutto is hereby authorized and directed to publish the caption of this ordinance in the manner and for the length of time prescribed by law.

SECTION IV. Severability Clause
The provisions of this ordinance are severable, and if any sentence, section, or other parts of this ordinance should be found to be invalid, such invalidity shall not affect the remaining provisions, and the remaining provisions shall continue in full force and effect.

SECTION V. Repealing Clause
All ordinances and resolutions and parts thereof in conflict herewith are hereby expressly repealed insofar as they conflict.

SECTION VI. Open Meeting Clause
The City Council hereby finds and declares that written notice of the date, hour, place, and subject of the meeting at which this ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this ordinance and the subject hereof were discussed, considered, and formerly acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.
SECTION VII.
This ordinance shall take effect and be in force from and after its passage.

READ and APPROVED on first reading on this the 2nd day of May 2019, at a regular meeting of the City Council of the City of Hutto, there being a quorum present.

READ, APPROVED and ADOPTED on second and final reading this 16th day of May 2019, at a regular meeting of the City Council of the City of Hutto, there being a quorum present.

CITY OF HUTTO, TEXAS

________________________________
Doug Gaul, Mayor

ATTEST:

____________________________
Lisa Brown, City Secretary
## EDC Budget for FY 2019-Amendment #1

<table>
<thead>
<tr>
<th></th>
<th>FY 18-19</th>
<th>FY 18-19 Amended</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenue</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sales Tax</td>
<td>1,327,500</td>
<td>1,327,500</td>
</tr>
<tr>
<td>Interest &amp; Other</td>
<td>4,000</td>
<td>4,000</td>
</tr>
<tr>
<td><strong>Total Revenue</strong></td>
<td>1,331,500</td>
<td>1,331,500</td>
</tr>
<tr>
<td><strong>EXPENSES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Payroll related</td>
<td>-</td>
<td>148,523</td>
</tr>
<tr>
<td>Community relations</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Office related</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Administrative Costs</td>
<td>1,000</td>
<td>1,000</td>
</tr>
<tr>
<td>Postage</td>
<td>250</td>
<td>250</td>
</tr>
<tr>
<td>Marketing</td>
<td>30,000</td>
<td>30,000</td>
</tr>
<tr>
<td>Professional Expenses</td>
<td>100,000</td>
<td>100,000</td>
</tr>
<tr>
<td>Audit</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Legal</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Appraisal Services</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Training/Conferences</td>
<td>15,000</td>
<td>15,000</td>
</tr>
<tr>
<td>Membership Dues</td>
<td>12,000</td>
<td>12,000</td>
</tr>
<tr>
<td>Other</td>
<td>2,000</td>
<td>2,000</td>
</tr>
<tr>
<td>Cost of Issuance</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Megasite Land Purchase</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>HMJIM Agreement</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Williamson County Higher Education Payment</td>
<td>125,000</td>
<td>125,000</td>
</tr>
<tr>
<td>Coop District <em>(funds to be paid to PID Bonds)</em></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Flix</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Southside BBQ</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Others</td>
<td></td>
<td></td>
</tr>
<tr>
<td>AEND</td>
<td>25,000</td>
<td>100,000</td>
</tr>
<tr>
<td>JRS</td>
<td>25,000</td>
<td>25,000</td>
</tr>
<tr>
<td>Amphitheater Payment</td>
<td>-</td>
<td>585,000</td>
</tr>
<tr>
<td>Projects/Incentives</td>
<td>337,000</td>
<td>250,000</td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td>672,250</td>
<td>1,393,773</td>
</tr>
<tr>
<td><strong>Revenues over expenditures</strong></td>
<td>659,250</td>
<td>(62,273)</td>
</tr>
</tbody>
</table>

### OTHER FINANCING SOURCES AND USES

<table>
<thead>
<tr>
<th></th>
<th>FY 18-19</th>
<th>FY 18-19 Amended</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bond Revenues</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Debt Service Payment</td>
<td>(546,179)</td>
<td>(546,179)</td>
</tr>
<tr>
<td><strong>Total Other Financing Sources (Uses)</strong></td>
<td>(546,179)</td>
<td>(546,179)</td>
</tr>
<tr>
<td><strong>Net Income</strong></td>
<td>113,071</td>
<td>(608,452)</td>
</tr>
<tr>
<td><strong>Beginning Fund Balance</strong></td>
<td>629,777</td>
<td>629,777</td>
</tr>
<tr>
<td><strong>Ending Fund Balance</strong></td>
<td>742,848</td>
<td>21,325</td>
</tr>
</tbody>
</table>
ITEM:
Consideration and possible action on a resolution supporting Williamson County in their efforts to explore alternative transportation options in coordination with the City of Hutto. (Ashley Lumpkin)

SUPPORTING MATERIAL:
1. Resolution

<table>
<thead>
<tr>
<th>Funding Source</th>
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</table>

Fiscal and Budgetary Comments:
Fiscal Review Signature:
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUTTO SUPPORTING WILLIAMSON COUNTY IN THEIR EFFORTS TO EXPLORE ALTERNATIVE TRANSPORTATION OPTIONS IN COORDINATION WITH THE CITY OF HUTTO.

WHEREAS, the City Council hereby supports the Williamson County Commissioners Court in their efforts to create safe and viable roadway options within the City of Hutto and Williamson County to address current and future transportation needs; and

WHEREAS, the City Council recognizes the need for regional transportation options to support the economic development efforts bringing an approximate 600,000 visitors to the City of Hutto annually; and

WHEREAS, the City of Hutto has experienced phenomenal growth over the last decade; and

WHEREAS, the City Council supports and prioritizes the expansion of the CR132 corridor from FM1660 South to Chandler Boulevard to support a thoroughfare internal to the City of Hutto.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HUTTO, TEXAS that the City of Hutto hereby recognizes and supports Williamson County’s efforts to promote regional transportation routes within the City of Hutto with a priority given to the improvements of the new interior road along the CR132 corridor and SH130 access lanes between US79 and Limmer Loop.

RESOLVED on this 30th day of the month of May, 2019.

CITY OF HUTTO

Doug Gaul, Mayor

ATTEST:

Lacie Hale, City Clerk
AGENDA ITEM NO.: 10A.  
AGENDA DATE: May 30, 2019

PRESENTED BY: Emily Parks

ITEM: Online Message Board Discussion. (Emily Parks)

STRATEGIC GUIDE POLICY: Quality of Life & Services

ITEM BACKGROUND:
The City of Hutto’s Communications Plan serves as the guiding communications document for the City. The plan outlines goals, objectives, and tasks for the department over the next three years to improve communications functions, build and maintain trust with the public, increase our ability to tell our story, as well as establish our department as the source for city news.

Communication Plan Goals:
1. Build/Maintain trust with public
2. Engage in External Communication
3. Guide Internal Communication
4. Strengthen our brand
5. Keep up with Technology/Social communication

Main objectives:
- Increased two-way access to Information
- Openness in government
- Storymaking
- Efficiency & effectiveness

BUDGETARY AND FINANCIAL SUMMARY:
No budget impacts are identified at this time

RELATED COUNCIL COMMITTEE OR ADVISORY BOARD RECOMMENDATIONS:
No recommendations are applicable at this time

**CITY ATTORNEY REVIEW:**

City attorney will review all legal requirements related to communications plan (i.e. open meetings act, public information act, etc.)

**STAFF RECOMMENDATION:**

**SUPPORTING MATERIAL:**
There are no supporting documents.

<table>
<thead>
<tr>
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</table>

**Fiscal and Budgetary Comments:**

**Fiscal Review Signature:**
CITY OF HUTTO  
CITY COUNCIL AGENDA  

AGENDA ITEM NO.: 10B.  
AGENDA DATE: May 30, 2019  

PRESENTED BY:  

ITEM: Budget Calendar Review. (Michel Sorrell)  

STRATEGIC GUIDE POLICY:  

ITEM BACKGROUND:  

BUDGETARY AND FINANCIAL SUMMARY:  

RELATED COUNCIL COMMITTEE OR ADVISORY BOARD RECOMMENDATIONS:  

CITY ATTORNEY REVIEW:  

STAFF RECOMMENDATION:  

SUPPORTING MATERIAL:  
1. Budget Calendar  

<table>
<thead>
<tr>
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</table>

Fiscal and Budgetary Comments:  

Fiscal Review Signature:  

## BUDGET CALENDAR FOR FISCAL YEAR 2020

<table>
<thead>
<tr>
<th>Date Range</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>May 17-June 1</td>
<td>Revenue Projections, Base Budgets, and Enhancements</td>
</tr>
<tr>
<td>May 24, 2019</td>
<td>Departments must send in their additional personnel requests</td>
</tr>
<tr>
<td>May 17-June 1</td>
<td>Departmental Budget Reviews</td>
</tr>
<tr>
<td>May 27-June 3</td>
<td>Budget Narratives: Overview, Accomplishments &amp; Objectives due</td>
</tr>
<tr>
<td>May 9</td>
<td>Release Outside Agency Funding Applications</td>
</tr>
<tr>
<td>June 3 - June 21</td>
<td>Budget Meetings with Departments and City Management</td>
</tr>
<tr>
<td>June 27</td>
<td><strong>Joint Session - Planning &amp; Zoning Recommends CIP Plan</strong></td>
</tr>
<tr>
<td>June 28</td>
<td>Outside Agency Funding Applications due</td>
</tr>
<tr>
<td>July 11</td>
<td><strong>Special Called City Council Work Session (Thursday)</strong> – Budget Overview, Council’s Budget Goals &amp; Objectives, Tax Rate Scenarios, FY19 Year-End Budget and Proposed FY20 Budget; Work Session to Review Outside Agency Funding Applications</td>
</tr>
<tr>
<td>July 25</td>
<td>Deadline for WCAD to Certify Tax Roll</td>
</tr>
<tr>
<td>August 1</td>
<td><strong>Regular City Council Meeting</strong> - Budget Presentation w/ CIP (Overview), Record Vote on Tax Publication</td>
</tr>
<tr>
<td>August 5</td>
<td>HEDC review and adopt FY20 Budget</td>
</tr>
<tr>
<td>August 15</td>
<td>Budget must be presented to City Council</td>
</tr>
<tr>
<td>August 15</td>
<td><strong>Regular City Council Meeting</strong> - Presentations from Outside Agency Funding groups</td>
</tr>
<tr>
<td>August 15</td>
<td><strong>Regular City Council Meeting</strong> – 1st Public Hearing on Tax Increase, 1st Budget Public Hearing – Tentative (pending Council Approval)</td>
</tr>
<tr>
<td>August 22</td>
<td><strong>Special Called City Council Meeting</strong> - 2nd Public Hearing on Tax Increase (if necessary), Budget Public Hearing – Tentative (pending Council Approval); 1st vote on tax ordinance</td>
</tr>
<tr>
<td>September 5</td>
<td><strong>Regular City Council Meeting</strong> - 1st Reading of Ordinance approving Ad Valorem Taxes; 1st reading of ordinance approving the budget and HEDC budget</td>
</tr>
<tr>
<td>September 19</td>
<td><strong>Regular City Council Meeting</strong> - 2nd Reading of Ordinance approving Ad Valorem Taxes, 2nd Reading of Ordinance approving Budget, Council Adopts Budget and HEDC budget</td>
</tr>
</tbody>
</table>