CITY OF HUTTO, TEXAS
REGULAR CITY COUNCIL MEETING
THURSDAY, FEBRUARY 15, 2018 AT 7:00 PM
CITY HALL - CITY COUNCIL CHAMBERS
401 WEST FRONT STREET

CITY COUNCIL

Doug Gaul, Mayor
Tom Hines, Place 2, Mayor Pro-tem
Scott Rose, Place 1
Nathan Killough, Place 3
Tim Jordan, Place 4
Lucio Valdez, Place 5
Terri Grimm, Place 6

AGENDA

1. CALL SESSION TO ORDER
2. ROLL CALL
3. INVOCATION
4. PLEDGE OF ALLEGIANCE
5. CITY COUNCIL COMMENTS
   5A. General Comments from City Council
6. PUBLIC COMMENT
   Any citizen wishing to speak during public comment regarding an item on or off the agenda may
do so after completing the required registration card. In accordance with the Texas Attorney
General’s Opinion, any public comment that is made on an item that is not on the published final
agenda will only be heard by the City Council. No formal action, discussion, deliberation, or
comment will be made by the City Council. Each person providing public comment will be limited
to 3 minutes.
   6A. Remarks from visitors. (Three-minute time limit)
7. PRESENTATIONS:
   7A. Presentation of the 2017 City of Hutto Racial Profiling and Uniform Crime Report.
      (Chief of Police, Bryon Frankland)
8. CONSENT AGENDA ITEMS:
All items listed on the consent agenda are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Council member in which event, the item will be removed from the consent agenda and considered as a regular agenda item.

8A. Consideration and possible action on the meeting minutes for the January 4, 2018 and January 18, 2018 and February 1, 2018 Regular City Council Meetings. (Lisa L. Brown)

8B. Consideration and possible action on a resolution approving the proposed Hutto Highlands Section 2 Phase 1 Final Plat, 73.30 acres, more or less, of land, 274 residential lots, located east of FM 1660 North at CR 132. (Carolyn Horner)

8C. Consideration and possible action on a resolution approving the proposed Hansons Corner Addition Resubdivision of Lots 3A and 3B Block A Final Plat, 8.201 acres, more or less, of land, four commercial lots, located at the northeast corner of US 79 West and Ed Schmidt Boulevard (in the Home Depot center). (Carolyn Horner)

8D. Consideration and possible action on a resolution approving purchase of a storage array network with Freeit Data Solutions for an amount not to exceed $61,000.00. (David Mason)

8E. Consideration and possible action on a resolution concerning the purchase of a John Deere 310L Backhoe from RDO Equipment Company under BuyBoard (TASB) contract # 515-16 for an amount not to exceed $92,000.00. (David Mason)

REGULAR AGENDA ITEMS

9. ORDINANCES:

9A. Consideration of a public hearing and possible action on the first reading of an ordinance amending the Code of Ordinances (2014 Edition), Chapter 16, Article 16.02 Unified Development Code (UDC) Chapter Two, Section 10.203.9. (Carolyn Horner)

10. RESOLUTIONS:

10A. Consideration and possible action on a resolution authorizing the City Manager to prepare a Municipal Service Plan for the proposed annexation of the Neal Tracts, 167.375 acres, more or less, of land, out of the William Gatlin Survey, Abstract No. 271, located on the south side of CR 199. (Carolyn Horner)

10B. Consideration and possible action on a resolution authorizing the City Manager to prepare a Municipal Service Plan for the proposed annexation of the Wallin Family Hutto Investments Tract, 136.0 acres, more or less, of land, out of the John Dykes Survey, Abstract No. 186, located on the west side of FM 1660 North, along the northern boundary of the Huttoparke Subdivision. (Carolyn Horner)
10C. Consideration and possible action on a resolution authorizing the City Manager to prepare a Municipal Service Plan for the proposed annexation of the Overton-Wolter Tracts, 181.33 acres, more or less, of land, out of the John Dykes Survey, Abstract No. 186, located on the east side of CR 119, adjacent to the northeast boundary of the Huttoparke Subdivision. (Carolyn Horner)

10D. Consideration and possible action on a resolution authorizing the City Manager to prepare a Municipal Service Plan for the proposed annexation of the Packsaddle Tracts, 169.99 acres, more or less, of land located on the east side of FM 1660 North and adjacent to the northern boundary of the Rivers Crossing Subdivision. (Carolyn Horner)

10E. Consideration and possible action on a resolution regarding a Policy for Donations, Grants, Sponsorships, and Fundraising. (Eliska Padilla)

10F. Consideration and possible action on a resolution regarding an amended Policy for Naming Facilities, Events, and Properties. (Eliska Padilla and Larry Foos)

10G. Consideration and possible action on a resolution for the appointment of a City Council Member to represent the City of Hutto on the Clean Air Coalition of the Capital Area Council of Governments. (Eliska Smith Padilla)

10H. Consideration and possible action on a resolution authorizing the City Manager to expend up to $130,000.00 for safety and necessary improvements to Fritz Park. (Anthony Host)

11. EXECUTIVE SESSION:

11A. Executive Session, as authorized by Texas Government Code, Section 551.071, regarding consultation with Attorney, and Section 551.072 regarding the Manville Water Contract and public infrastructure.

11B. Executive Seession, as authorized by Texas Government Code, Section 551.071, regarding consulting with an Attorney, and Section 551.087, economic development negotiations.

12. ADJOURNMENT

The City Council for the City of Hutto reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by the Texas Government Code Sections 551.071 [Litigation/Consultation with Attorney], 551.072 [Deliberations regarding real property], 551.073 [Deliberations regarding gifts and donations], 551.074 [Deliberations regarding personnel matters] or 551.076 [Deliberations regarding deployment/implementation of security personnel or devices] and 551.087 [Deliberations regarding Economic Development negotiations].
CERTIFICATION

I certify that this notice of the
February 15, 2018
Hutto City Council meeting was posted on the City Hall bulletin board of the City of Hutto on
February 9, 2018
at
________________________.

Original Agenda Signed
Lisa L. Brown, City Secretary

The City of Hutto is committed to comply with the American with Disabilities Act. The Hutto City Council Chamber is wheelchair accessible. Request for reasonable special communications or accommodations must be made 48 hours prior to the meeting. Please contact the City Secretary at (512) 759-4033 or lisa.brown@huttotx.gov for assistance.
AGENDA ITEM NO.: 7A. AGENDA DATE: February 15, 2018

PRESENTED BY: Bryon Frankland, Chief of Police

ITEM: Presentation of the 2017 City of Hutto Racial Profiling and Uniform Crime Report. (Chief of Police, Bryon Frankland)

STRATEGIC GUIDE POLICY: Public Safety

ITEM BACKGROUND:

Article 2.132 (7) of the Texas Code of Criminal Procedure requires the annual reporting to the Hutto Police Department’s governing body of data collected on the race or ethnicity of individuals stopped and issued citations or arrested subsequent to traffic stops and whether or not those individuals were searched. Assistant Chief of Police, Paul Hall, will present to the Council the report reflecting this data for the 2017 calendar year.

BUDGETARY AND FINANCIAL SUMMARY:

Not applicable.

RELATED COUNCIL COMMITTEE OR ADVISORY BOARD RECOMMENDATIONS:

Not applicable.

CITY ATTORNEY REVIEW:

Not applicable.

STAFF RECOMMENDATION:

Not applicable.

SUPPORTING MATERIAL:
There are no supporting documents.
AGENDA ITEM NO.: 8A. AGENDA DATE: February 15, 2018

PRESENTED BY: Lisa Brown, City Secretary

ITEM: Consideration and possible action on the meeting minutes for the January 4, 2018 and January 18, 2018 and February 1, 2018 Regular City Council Meetings. (Lisa L. Brown)

STRATEGIC GUIDE POLICY: Leadership

ITEM BACKGROUND: Consideration and possible action on the meeting minutes for the January 4, 2018 and January 18, 2018 and February 1, 2018 Regular City Council Meetings. (Lisa L. Brown)

BUDGETARY AND FINANCIAL SUMMARY: Not applicable.

RELATED COUNCIL COMMITTEE OR ADVISORY BOARD RECOMMENDATIONS: Not applicable.

CITY ATTORNEY REVIEW: Not applicable.

STAFF RECOMMENDATION: Staff recommends approval of the City Council meeting minutes.

SUPPORTING MATERIAL:
1. January 4 Council Meeting Minutes
2. February 1 Council Meeting Minutes
3. January 18, 2018 City Council Minutes
The Hutto City Council met in a regular session on Thursday, January 4, 2018, in the Hutto City Council Chamber, 401 W. Front Street, Hutto, TX 78634.

CALL SESSION TO ORDER

Mayor Gaul called the session to order at 7:00 p.m.

ROLL CALL

Mayor Pro-tem Tom Hines
Councilmember Scott Rose
Councilmember Nathan Killough
Councilmember Tim Jordan
Councilmember Lucio Valdez
Councilmember Terri Grimm

Members of the City Council that were present were Mayor Doug Gaul, Mayor Pro-tem Tom Hines, Councilmember Scott Rose, Councilmember Nathan Killough, Councilmember Tim Jordan, Councilmember Lucio Valdez, and Councilmember Terri Grimm.

Members of staff that were present were Odis Jones, City Manager, Mike Shaunessy, City Attorney, Helen Ramirez, Assistant City Manager, Byron Frankland, Chief of Police, Paul Hall, Assistant Chief of Police, Scot Stromsness, Executive Director of Public Works and Engineering, Matthew Rector, Executive Director of Business and Development Services, Michel Sorrells, Chief Finance Officer, Carolyn Horner, Planning Director, Susan Cates, Executive Director of Economic Development, and Lucretia Alvarez, City Secretary.

INVOCATION

Tonight's invocation is conducted by Pastor Doug Fisher, from Hutto Bible Church.

PLEDGE OF ALLEGIANCE

Mayor Gaul led the Pledge of Allegiance and the Texas Pledge.

CITY COUNCIL COMMENTS

5A. General Comments from City Council

No council comments.
6. **PUBLIC COMMENT**

6A. Steven R. Harris, 1106 Canoe Cove stated that he is pleased with the way Hutto is handling the current city business. The food trucks owners were given short notice that they needed to move from the Co-op area. Mr. Harris requested that in the future they be given more advanced notice.

7. **CONSENT AGENDA ITEMS:**

All items listed on the consent agenda are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Council member in which event, the item will be removed from the consent agenda and considered as a regular agenda item.

7A. Consideration and possible action on the meeting minutes for the December 4, 2017 Special Called City Council Meeting, and December 7, 2017 and December 21, 2017 Regular City Council Meetings. (Lucretia Alvarez)

**MOTION:** Mayor Pro-Tem Tom Hines moved to approve item 7A on the consent agenda, but would like to recall the Ordinance O-17-12-21-9A amending the Code of Ordinances (2014) Chapter 16, Article 16.02 Unified Development Code (UDC) Chapter Two, Section 10.203.9: Minor Modification, at the next regular meeting. Councilmember Nate Killough seconded the motion.

**VOTE:**

Ayes: Mayor Doug Gaul
Mayor Pro-tem Tom Hines
Councilmember Scott Rose
Councilmember Nathan Killough
Councilmember Tim Jordan
Councilmember Lucio Valdez
Councilmember Terri Grimm

Nays: None
Abstain: None
Absent: None

**ACTION:** The motion carried with 7 ayes and 0 nays.

*Mayor Doug Gaul recessed from open session to go into executive session at 7:08 p.m., as authorized by Texas Government Code, Section 551.071, regarding consultation with Attorney, and reconvened into open session at 7:46 p.m.*

8. **WORK SESSION:**
8A. Work session to discuss wastewater rates.

Michel Sorrells, Chief Finance Officer introduced Matthew Garrett, consultant with NewGen Strategies and Solutions to discuss the steps involved to control debt rates while repairing the burdens of the city's responsibilities and managing a fee structure that council will approve.

REGULAR AGENDA ITEMS

9. ORDINANCES:

9A. Consideration of a public hearing and possible action on the first reading of an ordinance approving the zoning change for the property known as 330 Ed Schmidt Boulevard, 4.859 acres, more or less, of land, located on Ed Schmidt Boulevard north of the Hansons Corner Subdivision, from SF-1 (Single Family Residential) to B-2 (General Commercial) zoning district. (Carolyn Horner)

Carolyn Horner, Planning Director, gave the staff report.

A public hearing was opened at 8:27 and closed at 8:28 having no public comments.

MOTION: Mayor Pro-Tem Tom Hines moved to approve item 9A on the first reading of an ordinance approving the zoning change for the property known as 330 Ed Schmidt Boulevard, 4.859 acres, more or less, of land, located on Ed Schmidt Boulevard north of the Hansons Corner Subdivision, from SF-1 (Single Family Residential) to B-2 (General Commercial) zoning district. Councilmember Lucio Valdez seconded the motion.

VOTE: Ayes: Mayor Doug Gaul
Mayor Pro-tem Tom Hines
Councilmember Scott Rose
Councilmember Nathan Killough
Councilmember Tim Jordan
Councilmember Lucio Valdez
Councilmember Terri Grimm

Nays: None
Abstain: None
Absent: None

ACTION: The motion carried with 7 ayes and 0 nays.

With all councilmembers present voting affirmatively, council may vote to dispense the second reading.
MOTION: Mayor Pro-Tem Tom Hines moved to dispense of the second reading of an ordinance approving the zoning change for the property known as 330 Ed Schmidt Boulevard, 4.859 acres, more or less, of land, located on Ed Schmidt Boulevard north of the Hansons Corner Subdivision, from SF-1 (Single Family Residential) to B-2 (General Commercial) zoning district. Councilmember Scott Rose seconded the motion.

VOTE:
Ayes: Mayor Doug Gaul
Mayor Pro-tem Tom Hines
Councilmember Scott Rose
Councilmember Nathan Killough
Councilmember Tim Jordan
Councilmember Lucio Valdez
Councilmember Terri Grimm

Nays: None
Abstain: None
Absent: None

ACTION: The motion carried with 7 ayes and 0 nays.

9B. Consideration and possible action on the first reading of an ordinance amending the wastewater rates outlined in the City of Hutto Code of Ordinances (2014 Edition), Appendix A Fee Schedule, Article A5.000 Utilities. (Michel Sorrell)

Michel Sorrells, Chief Financial Officer, gave the staff report.

MOTION: Councilmember Tim Jordan reluctantly moved to approve item 9B the first reading of an ordinance amending the wastewater rates outlined in the City of Hutto Code of Ordinances (2014 Edition), Appendix A Fee Schedule, Article A5.000 Utilities, with amending the rate at 25% for first year and additional language in Section 2.0 that the fees and dues will be reviewed in January 2019. Councilmember Terri Grimm reluctantly seconded the motion.

VOTE:
Ayes: Mayor Doug Gaul
Mayor Pro-tem Tom Hines
Councilmember Scott Rose
Councilmember Nathan Killough
Councilmember Tim Jordan
Councilmember Terri Grimm
Councilmember Lucio Valdez

Nays: Councilmember Tim Jordan
Abstain: None
Absent: None

ACTION: The motion carried with 6 ayes and 1 nay.
10. RESOLUTIONS:

10A. Consideration and possible action on a resolution approving the second amendment to the Williamson County Regional Animal Shelter Interlocal Agreement. (Helen Ramirez)

Helen Ramirez, Assistant City Manager, gave the staff report and introduced Cheryl Schneider, Williamson County Regional Animal Shelter Director who discussed the renovations of adding a second story to the existing space. This would allow dogs on the first floor, cats on the second floor, and more surgical space to the facility.

MOTION: Mayor Pro-Tem Tom Hines moved to approve item 10A on a resolution approving the second amendment to the Williamson County Regional Animal Shelter Interlocal Agreement. Councilmember Terri Grimm seconded the motion.

VOTE: Ayes: Mayor Doug Gaul

Mayor Pro-tem Tom Hines
Councilmember Scott Rose
Councilmember Nathan Killough
Councilmember Tim Jordan
Councilmember Lucio Valdez
Councilmember Terri Grimm

Nays: None
Abstain: None
Absent: None

ACTION: The motion carried with 7 ayes and 0 nays.

11. EXECUTIVE SESSION:

11A. Executive Session, as authorized by Texas Government Code, Section 551.071, regarding consultation with Attorney, and Section 551.072, regarding real property, for a report by legal counsel regarding status of Williamson County participation in Reinvestment Zone Number One, City of Hutto, Texas, and interlocal agreement to exchange real property between Williamson County and the City of Hutto.

Mayor Doug Gaul recessed from open session at 8:45 p.m. to go into executive session at 8:45 p.m.

Mayor Doug Gaul adjourned from executive session at 9:23 p.m. and reconvened into open session at 9:23 p.m.

5 January 4, 2018 City Council Meeting Minutes
12. **ACTION RELATIVE TO EXECUTIVE SESSION:**

12A. Consider and approve final ordinance to create Reinvestment Zone No. One, City of Hutto, Texas, for the purpose of promoting redevelopment within the corporate limits of the City of Hutto (Co-Op Project).

**MOTION:** Councilmember Nate Killough moved to approve item 12A approving the final ordinance to create Reinvestment Zone No. One, City of Hutto, Texas, for the purpose of promoting redevelopment within the corporate limits of the City of Hutto (Co-Op Project). Councilmember Terri Grimm seconded the motion.

**VOTE:**

| Ayes: | Mayor Doug Gaul  
| Mayor Pro-tem Tom Hines  
| Councilmember Scott Rose  
| Councilmember Nathan Killough  
| Councilmember Tim Jordan  
| Councilmember Lucio Valdez  
| Councilmember Terri Grimm  
|  
| Nays: | None  
|  
| Abstain: | None  
|  
| Absent: | None  

**ACTION:** The motion carried with 7 ayes and 0 nays.

12B. Consideration and possible action on the adoption of an Interlocal Agreement regarding the Tax Increment Financing by and between Williamson County, the City of Hutto, and the Hutto Reinvestment Zone Number One.

**MOTION:** Councilmember Nate Killough moved to approve item 12B on the adoption of an Interlocal Agreement regarding the Tax Increment Financing by and between Williamson County, the City of Hutto, and the Hutto Reinvestment Zone Number One. Councilmember Tim Jordan seconded the motion.

**VOTE:**

| Ayes: | Mayor Doug Gaul  
| Mayor Pro-tem Tom Hines  
| Councilmember Scott Rose  
| Councilmember Nathan Killough  
| Councilmember Tim Jordan  
| Councilmember Lucio Valdez  
| Councilmember Terri Grimm  
|  
| Nays: | None  
|  
| Abstain: | None  
|  
| Absent: | None  

**ACTION:** The motion carried with 7 ayes and 0 nays.
13. **ADJOURNMENT**

*There being no further business, the meeting was adjourned at 9:26 p.m.*

CITY OF HUTTO, TEXAS

_________________________
Doug Gaul, Mayor

ATTEST:

_________________________
Lisa L. Brown, City Secretary
The Hutto City Council met in a regular session on Thursday, February 1, 2018, in the Hutto City Council Chamber, 401 W. Front Street, Hutto, TX 78634.

CALL SESSION TO ORDER

Mayor Gaul called the session to order at 7:00 p.m.

ROLL CALL

Mayor Doug Gaul
Mayor Pro-tem Tom Hines
Councilmember Scott Rose
Councilmember Nathan Killough
Councilmember Tim Jordan
Councilmember Lucio Valdez
Councilmember Terri Grimm

Members of the City Council that were present were Mayor Doug Gaul, Mayor Pro-tem Tom Hines, Councilmember Scott Rose, Councilmember Nathan Killough, Councilmember Tim Jordan, and Councilmember Terri Grimm. Councilmember Lucio Valdez was absent.

Members of staff that were present were Odis Jones, City Manager, Mike Shaunessy, City Attorney, Helen Ramirez, Assistant City Manager, Byron Frankland, Chief of Police, Paul Hall, Assistant Chief of Police, Officer Suzanne Glass, Hutto Police Department, Scot Stromsness, Executive Director of Public Works and Engineering, Shauna Willis, Human Resources Director, Eliska Padilla, Executive Director of Communications and Marketing, and Lisa L. Brown, City Secretary.

INVOCATION

The invocation was given by Pastor Bernhard Suppan, New Life Church.

PLEDGE OF ALLEGIANCE

Mayor Gaul led the Pledge of Allegiance and the Texas Pledge.
Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

Mayor Gaul led the Pledge of Allegiance and the Texas Pledge.

CITY COUNCIL COMMENTS

5A. General Comments from City Council

PUBLIC COMMENT

6A. Remarks from visitors.

John McCabe – 111 Town Valley – addressed the city council about reducing noise decibel due to loud noise levels at night emanating from the concrete plant on Chris Kelley Blvd.

PROCLAMATIONS

7A. Proclamation declaring February, 2018, as Love Your Library Month in Hutto, Texas. (Presented to Lisa Riggs)

Mayor Gaul read a proclamation declaring February 2018 as Love Your Library Month in Hutto, Texas, and presented Lisa Riggs of the Hutto Library with a framed copy of the proclamation.

PRESENTATIONS

8A. Recognition of the City of Hutto for receiving the Police-Community Partnerships National Award for 2017 from the National Association of Town Watch for its outstanding participation in ‘America’s Night Out Against Crime.’

Officer Suzanne Glass presented Mayor Gaul with a plaque from the National Association of Town Watch for the 2017 Police-Community Partnerships National Award for its outstanding participation in ‘America’s National Night Out Against Crime.’
PUBLIC HEARINGS

9A. Work Session to discuss City Council governing documents.
   • Strategic Plan (Eliska Padilla)
   • Magnificent Seven (Helen Ramirez)

CONSENT AGENDA ITEMS

All items listed on the consent agenda are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Council member in which event the item will be removed from the consent agenda and considered as a regular agenda item.

10A. Consideration and possible action on a resolution concerning leasing eight (8) Police Department vehicles through American National Leasing Company. (Chief Byron Frankland)

   MOTION: Mayor Pro-tem Hines moved to approve item 10A on the consent agenda. Councilmember Killough seconded the motion.

   VOTE: Ayes: Mayor Doug Gaul
   Mayor Pro-tem Tom Hines
   Councilmember Scott Rose
   Councilmember Nathan Killough
   Councilmember Tim Jordan
   Councilmember Lucio Valdez
   Councilmember Terri Grimm

   Nays: 6
   Abstain: None
   Absent: Councilmember Lucio Valdez

   ACTION: The motion carried with 6 ayes and 0 nays

REGULAR AGENDA ITEMS

ORDINANCES:

11A. Consideration and possible action on the second and final reading of an ordinance amending the Fiscal Year 2017-18 Budget to reflect organizational restructuring, revision of CIP projects, the update of debt service funds to reflect the October 2017 debt issuance, and other miscellaneous adjustments.
MOTION: Councilmember Killough moved to approve item 11A, consideration and possible action on the second and final reading of an ordinance amending the Fiscal Year 2017-18 Budget to reflect organizational restructuring, revision of CIP projects, the update of debt service funds to reflect the October 2017 debt issuance, and other miscellaneous adjustments. Councilmember Jordan seconded the motion.

VOTE: Ayes: Mayor Doug Gaul
Mayor Pro-tem Tom Hines
Councilmember Scott Rose
Councilmember Nathan Killough
Councilmember Tim Jordan
Councilmember Lucio Valdez
Councilmember Terri Grimm
Nays: None
Abstain: None
Absent: Councilmember Lucio Valdez

ACTION: The motion carried with 6 ayes and 0 nays.

RESOLUTIONS:

12A. Consideration and possible action on a resolution amending the Fiscal and Budgetary Policy.

MOTION: Mayor Pro-tem Hines moved to approve item 12A, consideration and possible action on a resolution amending the Fiscal and Budgetary Policy. Councilmember Rose seconded the motion.

VOTE: Ayes: Mayor Doug Gaul
Mayor Pro-tem Tom Hines
Councilmember Scott Rose
Councilmember Nathan Killough
Councilmember Tim Jordan
Councilmember Lucio Valdez
Councilmember Terri Grimm
Nays: None
Abstain: None
Absent: Councilmember Lucio Valdez

ACTION: The motion carried with 6 ayes and 0 nays.

12B. Consideration and possible action on a resolution adopting the City's Investment Policy dated February 1, 2018.
MOTION: Councilmember Killough moved to approve item 12B, consideration and possible action on a resolution adopting the City’s Investment Policy dated February 1, 2018. Mayor Pro-tem Hines seconded the motion.

VOTE: Ayes: Mayor Doug Gaul
Mayor Pro-tem Tom Hines
Councilmember Scott Rose
Councilmember Nathan Killough
Councilmember Tim Jordan
Councilmember Lucio Valdez
Councilmember Terri Grimm

Nays: None
Abstain: None
Absent: Councilmember Lucio Valdez

ACTION: The motion carried with 6 ayes and 0 nays.

12C. Consideration and possible action on a resolution ordering the May 5, 2018, General Election for the purpose of electing City Council, Place 2, and City Council, Place 5.

MOTION: Mayor Pro-tem Hines moved to approve item 12C, consideration and possible action on a resolution ordering the May 5, 2018, General Election for the purpose of electing City Council, Place 2, and City Council, Place 5. Councilmember Grimm seconded the motion.

VOTE: Ayes: Mayor Doug Gaul
Mayor Pro-tem Tom Hines
Councilmember Scott Rose
Councilmember Nathan Killough
Councilmember Tim Jordan
Councilmember Lucio Valdez
Councilmember Terri Grimm

Nays: None
Abstain: None
Absent: Councilmember Lucio Valdez

ACTION: The motion carried with 6 ayes and 0 nays.

The City Council recessed into executive session at 7:53 p.m.
EXECUTIVE SESSION:

13A. Executive Session, as authorized by Texas Government Code, Section 551.071, regarding consultation with Attorney, and Section 551.072, deliberation regarding real property.

13B. Executive Session, as authorized by Section 551.087, Texas Government Code, economic development negotiations.

13C. Executive Session, as authorized by Section 551.074, Texas Government Code, Personnel Matters, regarding appointments to the Board of Directors for the 4A and 4B Hutto Economic Development Corporations.

ACTION RELATIVE TO EXECUTIVE SESSION:

The City Council reconvened in regular session at 8:43 p.m.

15A. Consideration and possible action relative to Executive Session Item 13A.

MOTION: Mayor Pro-tem Hines moved to approve the Memorandum of Understanding between the City of Hutto and Trak Development, Inc. Councilmember Killough seconded the motion.

VOTE: Ayes: Mayor Doug Gaul
Mayor Pro-tem Tom Hines
Councilmember Scott Rose
Councilmember Nathan Killough
Councilmember Tim Jordan
Councilmember Lucio Valdez
Councilmember Terri Grimm

Nays: None
Abstain: None
Absent: Councilmember Lucio Valdez

ACTION: The motion carried with 6 ayes and 0 nays

15B. Consideration and possible action relative to Executive Session Item 13C.

MOTION: Councilmember Grimm moved to move to appoint Christopher Carey to the Economic Development Board. Councilmember Rose seconded the motion.
VOTE: Ayes: Mayor Doug Gaul
Mayor Pro-tem Tom Hines
Councilmember Scott Rose
Councilmember Nathan Killough
Councilmember Tim Jordan
Councilmember Lucio Valdez
Councilmember Terri Grimm
Nays: None
Abstain: None
Absent: Councilmember Lucio Valdez

ACTION: The motion carried with 6 ayes and 0 nays

The City Council recessed again into executive session at 8:47 p.m.

The City Council reconvened in regular session at 8:56 p.m.

ADJOURNMENT

There being no further business, the meeting was adjourned at 8:57 p.m.

CITY OF HUTTO, TEXAS

__________________________________
Doug Gaul, Mayor

ATTEST:

__________________________________
Lisa L. Brown, City Secretary
The Hutto City Council met in a regular session on Thursday, January 18, 2018, in the Hutto City Council Chamber, 401 W. Front Street, Hutto, TX 78634.

1. CALL SESSION TO ORDER

Mayor Gaul called the session to order at 7:00 p.m.

2. ROLL CALL

Mayor Pro-tem Tom Hines
Councilmember Scott Rose
Councilmember Nathan Killough
Councilmember Tim Jordan
Councilmember Lucio Valdez
Councilmember Terri Grimm

Members of the City Council that were present were Mayor Doug Gaul; Mayor Pro-tem Tom Hines; Councilmember Scott Rose; Councilmember Nathan Killough; councilmember Tim Jordan; and Councilmember Terri Grimm. Councilmember Lucio Valdez was absent.

Members of the staff that were present were Odis Jones, City Manager; Mike Shaunessy, City Attorney; Helen Ramirez, Assistant City Manager; Bryon Frankland, Chief of Police; Paul Hall, Assistant Chief of Police; Scot Stromsness, Executive Director of Public Works and Engineering; Matthew Rector, Executive Director of Planning Director; Susan Cates, Executive Director of Economic Development; and Lucretia Alvarez, City Secretary.

3. INVOCATION

Tonight’s invocation is conducted by Fr. Adrian Chishomba, St. Patrick’s Catholic Church.

4. PLEDGE OF ALLEGIANCE

Mayor Gaul led the Pledge of Allegiance and Texas Pledge.

5. CITY COUNCIL COMMENTS
5A. General Comments from City Council

Councilmember Grimm praised the Police department for their excellent work in the community.

Mayor Pro-tem commented that the Commissioners’ Court is impressed and in favor of the development in Hutto.

Mayor Gaul suggested a work session be scheduled to review and update city projects and schedules.

6. PUBLIC COMMENT:

Any citizen wishing to speak during public comment regarding an item on or off the agenda may do so after completing the required registration card. In accordance with the Texas Attorney General’s Opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the City Council. No formal action, discussion, deliberation, or comment will be made by the City Council. Each person providing public comment will be limited to 3 minutes.

6A. Jimmy Pierce, a longtime resident, requested the City to address the drainage runoff from the cornfields in Oldtown, that the Council find an alternative to overhead power lines in Oldtown and in new developments for aesthetic reasons, and he inquired if any businesses have been contracted with to occupy space in the new Co-op development.

7. CONSENT AGENDA ITEMS:

All items on the consent agenda are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Council member in which event, the item will be removed from the consent agenda and considered as a regular agenda item.

7A. Consideration and possible action on a resolution approving the proposed Jordan Foster Construction Offices Final Plat, 4.97 acres, more or less, of land, one commercial lot, located at 2059 Limmer Loop.

MOTION: Mayor Pro-tem Hines moved to approve item 7A on the consent agenda. Councilmember Killough seconded the motion.

VOTE: Ayes Mayor Doug Gaul
Mayor Pro-tem Tom Hines
Councilmember Scott Rose
ACTION: The motion carried with 6 ayes and 0 nays.

8. ORDINANCES:

8A. Consideration and possible action on the first reading of an ordinance amending the Fiscal Year 2017-18 Budget to reflect organizational restructuring, revision of CIP projects, the update of debt service funds to reflect the October 2017 debt issuance, and other miscellaneous adjustments.

MOTION: Councilmember Killough moved to approve item 8A, the first reading of an ordinance amending the Fiscal Year 2017-2018 Budget to reflect organizational restructuring, revision of CIP projects, the update of debt service funds to reflect October 2017 debt issuance, and other miscellaneous adjustments. Councilmember Jordan seconded the motion.

VOTE: Ayes
Mayor Doug Gaul
Mayor Pro-tem Tom Hines
Councilmember Scott Rose
Councilmember Nathan Killough
Councilmember Tim Jordan
Councilmember Lucio Valdez
Councilmember Terri Grimm

Nays: None
Abstain: None
Absent: Lucia Valdez

ACTION: The motion carried with 6 ayes and 0 nays.

8B. Consideration and possible action on the second and final reading of an ordinance amending the wastewater rates outlined in the City of Hutto Code of Ordinances (2014 Edition), Appendix A Fee Schedule, Article A5.000 Utilities. (Michel Sorrell)

Consideration and possible action on the second and final reading of an ordinance amending the wastewater rates outlined in the City of Hutto Code of Ordinances (2014 Edition), Appendix A Fee Schedule, Article A5.000 Utilities.
MOTION: Mayor Pro-tem Hines moved to approve item 8B, the second and final reading of an ordinance amending the wastewater rates outlined in the City of Hutto Code of Ordinance (2014 Edition), Appendix A Fee Schedule, Article A5.000 Utilities. Councilmember Rose Seconded the motion.

VOTE:  
Ayes:  Mayor Doug Gaul  
       Mayor Pro-tem Tom Hines  
       Councilmember Scott Rose  
       Councilmember Nathan Killough  
       Councilmember Tim Jordan  
       Councilmember Lucio Valdez  
       Councilmember Terri Grimm  

Nays: None  
Abstain: None  
Absent: Lucia Valdez  

ACTION: The motion carried with 6 ayes and 0 nays.

8C. Consideration and possible action on an ordinance amending the bylaws for the Hutto Economic Development Corporation Type 'B'.

MOTION: Mayor Pro-tem Hines moved to approve item 8C, an ordinance amending the bylaws for the Hutto Economic Development Corporation Type ‘B’. Councilmember Killough seconded the motion.

VOTE:  
Ayes:  Mayor Doug Gaul  
       Mayor Pro-tem Tom Hines  
       Councilmember Scott Rose  
       Councilmember Nathan Killough  
       Councilmember Tim Jordan  
       Councilmember Lucio Valdez  
       Councilmember Terri Grimm  

Nays: None  
Abstain: None  
Absent: Lucio Valdez  

ACTION: The motion carried with 6 ayes and 0 nays.
9. RESOLUTIONS:

9A. Consideration and possible action on a resolution authorizing the City Manager to engage an engineering firm with CobbFendley and Associates for the design and coordination of the US 79 upgrades associated with the Co-Op Development project.

MOTION: Councilmember Killough moved to approve item 9A to approve a resolution authorizing the City Manager to engage an engineering firm with CobbFendley and Associates for the design and coordination of the US 79 upgrades associated with the Co-Op Development project. Mayor Pro-tem Hines seconded.

VOTE: Ayes: Mayor Doug Gaul
Mayor Pro-tem Tom Hines
Councilmember Scott Rose
Councilmember Nathan Killough
Councilmember Tim Jordan
Councilmember Lucio Valdez
Councilmember Terri Grimm

Nays: None
Abstain: None
Absent: Lucio Valdez

ACTION: The motion carried with 6 ayes and 0 nays.

9B. Consideration and possible action on a resolution of the City of Hutto, Texas authorizing an extension of the depository agreement with the Wells Fargo Bank through January 18, 2021; finding that the meeting complies with the open meetings act; making other findings and provisions related to the subject; and declaring an effective date.

MOTION: Mayor Pro-tem Hines moved to approve item 9B to approve a resolution of the City of Hutto, Texas authorizing an extension of the depository agreement with the Wells Fargo Bank through January 18, 2021; finding that the meeting complies with the open meetings act; making other findings and provisions related to the subject; and declaring an effective date. Councilmember Grimm seconded the motion.

VOTE: Ayes: Mayor Pro-tem Tom Hines
Councilmember Scott Rose
Councilmember Nathan Killough
Councilmember Tim Jordan
Councilmember Lucio Valdez
Councilmember Terri Grimm

Nays: Mayor Doug Gaul
Abstain: None
Absent: Lucio Valdez

**ACTION:** The motion carried with 5 ayes and 1 nay.

9C. Consideration and possible action for a resolution authorizing the city manager to execute a Hotel Occupancy Tax Funding Agreement, not to exceed $250,000.00, with GAR BROADCASTING, L.L.C., for the 2nd Annual KOKEFEST.

**MOTION:** Mayor Pro-tem Hines moved to approve item 9C authorizing the city manager to execute a Hotel Occupancy Tax Funding Agreement, not to exceed $250,000.00, with GAR BROADCASTING, L.L.C., for the 2nd Annual KOKEFEST. Councilmember Grimm seconded the motion.

**VOTE:**

Ayes: Mayor Doug Gaul
Mayor Pro-tem Tom Hines
Councilmember Scott Rose
Councilmember Nathan Killough
Councilmember Tim Jordan
Councilmember Lucio Valdez
Councilmember Terri Grimm

Nays: None

Abstain: None
Absent: Lucio Valdez

**ACTION:** The motion carried with 6 ayes and 0 nays.

9D. Consideration and possible action on a resolution expressing the intent to award a contract for the construction of the Limmer Loop sidewalk as part of the Transportation Alternatives Program.

**MOTION:** Councilmember Killough moved to approve item 9D, a resolution expressing the intent to award a contract for the construction of the Limmer Loop sidewalk as part of the Transportation Alternatives Program. Councilmember Rose seconded the motion.

**VOTE:**

Ayes Mayor Doug Gaul
Councilmember Scott Rose
Councilmember Nathan Killough
Councilmember Lucio Valdez
Councilmember Terri Grimm

Nays: Mayor Pro-tem Tom Hines
Councilmember Tim Jordan

Abstain: None
Absent: Lucio Valdez

**ACTION:** The motion carried with 4 ayes and 2 nays.

10. **CITY MANAGER COMMENTS:**

10A. Presentation and discussion concerning the City’s financial statements and investments as of December 31, 2017.


11. **WORK SESSION:**

11A. Work Session on Mobility Master Plan with City Council and the Planning and Zoning Commission.

**EXECUTIVE SESSION:**

12A. Executive Session, as authorized by Section 551.074, Texas Government Code, Personnel Matters, to deliberate the appointment, employment, evaluation, or duties of public officer or employees: the appointment of Tax Increment Reinvestment Zone (TIRZ) board members.


12C. Executive Session as authorized by Section 551.071, Texas Government Code, Consulting with Attorney: Manville Contract.

*Mayor Doug Gaul recessed to executive session and reconvened into open session at 10:21 p.m.*
12. ACTION RELATIVE TO EXECUTIVE SESSION:

13A. Consideration and possible action regarding the appointment of Tax Increment Reinvestment Zone (TIRZ) board members.

MOTION: Mayor Pro-tem Hines moved to accept the recommendation of the Commissioners’ Court as board member. Scott Hazelmeyer and Larry Madson to the Tax Increment Reinvestment Zone board. Councilmember Killough seconded the motion.

VOTE:

Ayes: Mayor Doug Gaul
Mayor Pro-tem Tom Hines
Councilmember Scott Rose
Councilmember Nathan Killough
Councilmember Tim Jordan
Councilmember Lucio Valdez
Councilmember Terri Grimm
None

Nays: None

Abstain: None

Absent: Lucio Valdez

ACTION: The motion carried with 6 ayes and 0 nays.

13B. Consideration and possible action regarding appointments of board members to the Building and Standards Commission, Ethics Review Commission, Historic Preservation Commission, Library Advisory Board, Parks Advisory Board, Planning and Zoning Commission, and Zoning Board of Adjustments.

MOTION: Councilmember Grimm moved to appoint board member to the Building and Standards Board. Councilmember Jordan seconded the motion.

Building and Standards: Hope Brown to be reappointed to a 3 year term expiring 2020.
Olinda Ramirez to be reappointed to a 3 year term expiring 2020.
Rick Hudson to be reappointed to a 3 year term expiring 2020.

VOTE:

Ayes: Mayor Doug Gaul
Mayor Pro-tem Tom Hines
Councilmember Scott Rose
Councilmember Nathan Killough
Councilmember Tim Jordan
Councilmember Lucio Valdez
Councilmember Terri Grimm
None
Nays: None
Abstain: None
Absent: Lucio Valdez

ACTION: The motion carried with 6 ayes and 0 nays.

MOTION: Councilmember Rose moved to appoint board member to the Ethics Review Commission. Councilmember Grimm seconded the motion.

Ethics Review Commission: Camille Baptist to be reappointed to a 2 year term expiring 2019.
Lori Brown-Duncan to be reappointed to a 2 year term expiring 2019.

VOTE: Ayes: Mayor Doug Gaul
Mayor Pro-tem Tom Hines
Councilmember Scott Rose
Councilmember Nathan Killough
Councilmember Tim Jordan
Councilmember Lucio Valdez
Councilmember Terri Grimm
None
Nays: None
Abstain: None
Absent: Lucio Valdez

ACTION: The motion carried with 6 ayes and 0 nays.

MOTION: Councilmember Killough moved to appoint board member to the Historic Preservation Board and accept new applications. Councilmember Jordan seconded the motion.

Historic Preservation Commission: Robert Lykins to be reappointed to a 2 year term expiring 2019.

VOTE: Ayes: Mayor Doug Gaul
Mayor Pro-tem Tom Hines
Councilmember Scott Rose
Councilmember Nathan Killough
ACTION: The motion carried with 6 ayes and 0 nays.

MOTION: Councilmember Killough moved to appoint board member to the Library Advisory Board. Mayor Pro-tem Hines seconded the motion.

Library Advisory Board: Tara Chappell to be reappointed to a 3 year term expiring 2020. Della Owen to be appointed to a 3 year term expiring 2020. Dwight Baker to be appointed to a term expiring 2020. David Westbrook to be appointed to a term expiring 2018.

VOTE:

Ayes: Mayor Doug Gaul
Mayor Pro-tem Tom Hines
Councilmember Scott Rose
Councilmember Nathan Killough
Councilmember Tim Jordan
Councilmember Lucio Valdez
Councilmember Terri Grimm
None

Nays: None
Abstain: None
Absent: Lucio Valdez

ACTION: The motion carried with 6 ayes and 0 nays.

MOTION: Councilmember Killough moved to appoint board member to the Parks Advisory Board. Mayor Pro-tem Hines seconded the motion.

Parks Advisory Board: Rose McMillan to be reappointed to a 3 year term expiring 2020. Kelly Gaydos to be reappointed to a 3 year term expiring 2020. Michael Orman to be appointed to a 3 year term expiring 2020. David Lively to be appointed to a term expiring 2019.

VOTE:

Ayes: Mayor Doug Gaul
Mayor Pro-tem Tom Hines
Councilmember Scott Rose
Councilmember Nathan Killough
Councilmember Tim Jordan
Councilmember Lucio Valdez
Councilmember Terri Grimm
None

Nays: None
Abstain: None
Absent: Lucio Valdez

ACTION: The motion carried with 6 ayes and 0 nays.

MOTION: Councilmember Grimm moved to appoint board members to the Planning and Zoning Board. Mayor Pro-tem Hines seconded the motion.

Planning and Zoning Board: Davey Robinson to be reappointed to a 2 year term expiring 2019.
Jessica Romigh to be reappointed to a 2 year term expiring 2019.
Tony Wertz to be reappointed to a 2 year term expiring 2019.
Steven Harris to be appointed to a term expiring 2018.
Linda Ortiz to be appointed to a term expiring 2018.

VOTE:
Ayes: Mayor Doug Gaul
Mayor Pro-tem Tom Hines
Councilmember Scott Rose
Councilmember Nathan Killough
Councilmember Tim Jordan
Councilmember Lucio Valdez
Councilmember Terri Grimm
None
Nays: None
Abstain: None
Absent: Lucio Valdez

ACTION: The motion carried with 6 ayes and 0 nays.

MOTION: Councilmember Grimm moved to appoint board members to the Zoning Board of Adjustment. Mayor Pro-tem Hines seconded the motion.
Zoning Board of Adjustments: Thomas McGowan to be reappointed to a 2 year term expiring 2019.
Randal Clark to be appointed to a 2 year term expiring 2019.
Rick Hudson to be appointed to a 2 year term expiring 2019.
Dana Lively to be appointed to a 2 year term expiring 2019

**VOTE:**

Ayes: Mayor Doug Gaul
      Mayor Pro-tem Tom Hines
      Councilmember Scott Rose
      Councilmember Nathan Killough
      Councilmember Tim Jordan
      Councilmember Lucio Valdez
      Councilmember Terri Grimm
      None

Nays: None

Abstain: None

Absent: Lucio Valdez

**ACTION:**  The motion carried with 6 ayes and 0 nays.

13C. Consideration and possible action regarding the Manville contract.

*No action*

14. **ADJOURNMENT**

There being no further business, the meeting was adjourned at 10:34 p.m.

CITY OF HUTTO

______________________________________________
Doug Gaul, Mayor

**ATTEST:**

______________________________________________
Lisa L. Brown, City Secretary
AGENDA ITEM NO.: 8B.                  AGENDA DATE: February 15, 2018

PRESENTED BY: Carolyn Horner, AICP, Planning Director
of Business/Development Services

ITEM: Consideration and possible action on a resolution approving the proposed Hutto Highlands Section 2 Phase 1 Final Plat, 73.30 acres, more or less, of land, 274 residential lots, located east of FM 1660 North at CR 132. (Carolyn Horner)

STRATEGIC GUIDE POLICY: Well Balanced & Diversified Economy

ITEM BACKGROUND:
The Hutto Highlands Section 2 Phase 1 Final Plat is located east of Hutto Highlands Section 1, along County Road 132. The Final Plat is approximately 73 acres and proposes 274 residential lots, one open space lot, one drainage lot, and approximately 14 acres of right-of-way.

The proposed subdivision is located within the Jonah Special Utility District (SUD) CCN for both water and sewer. Services for water and sewer will be provided by Jonah Special Utility District (SUD).

The proposed Final Plat is in compliance with the approved Preliminary Plat. The phasing as identified on the approved Preliminary Plat is revised with this Final Plat, but the revised phasing is in compliance with the subdivision regulations and fire needs.

A Traffic Impact Analysis study was completed by the applicant with the Preliminary Plat. With that study it was determined that the developer would be required to pay a proportion of future improvements to be constructed by the City or the Texas Department of Transportation. The funds are to be collected on a per lot proportionate basis. The applicant has paid the amount due for this phase of development.

All comments have been addressed.

BUDGETARY AND FINANCIAL SUMMARY:
Not applicable.
RELATED COUNCIL COMMITTEE OR ADVISORY BOARD RECOMMENDATIONS:

The Planning and Zoning Commission recommended approval to City Council on February 6, 2018. The motion passed unanimously.

CITY ATTORNEY REVIEW:

Not applicable.

STAFF RECOMMENDATION:

Staff recommends that the City Council approve the resolution.

SUPPORTING MATERIAL:
1. Resolution - Hutto Highlands Section 2 Phase 1 Final Plat
2. Exhibit A - Hutto Highlands Section 2 Phase 1 Final Plat
RESOLUTION NO.

A RESOLUTION APPROVING THE FINAL PLAT KNOWN AS “HUTTO HIGHLANDS SECTION 2 PHASE 1 FINAL PLAT”; IN THE CITY OF HUTTO, WILLIAMSON COUNTY, TEXAS.

WHEREAS, the Texas Local Government Code Chapter 212 and the City of Hutto Subdivision Ordinance requires the Planning and Zoning Commission to take action to recommend to the City Council whether or not to approve or disapprove a subdivision plat within thirty (30) days of the date an application is accepted, and;

WHEREAS, the Texas Local Government Code Chapter 212 and the City of Hutto Subdivision Ordinance requires the City Council take action to approve or disapprove a subdivision plat within thirty (30) days of the date of presentation at Planning and Zoning Commission, and;

WHEREAS, the Development Services Department and the City Engineer have reviewed the above referenced plat for compliance with statute and engineering standards, and;

WHEREAS, if City Council fails to take action on this plat within the prescribed thirty (30) day period, the plat is granted statutory approval, Now therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HUTTO, TEXAS:

that the Hutto City Council hereby approves the resolution for the final plat known as “Hutto Highlands Section 2 Phase 1 Final Plat”, a copy of same being attached hereto as “Exhibit A” and incorporated herein for all purposes.

CONSIDERED and RESOLVED on this the 15th day of the month February, 2018.

THE CITY OF HUTTO, TEXAS

________________________________________
Doug Gaul, Mayor

ATTEST:

_______________________________________
Lisa L. Brown, City Secretary
RESOLUTION NO.

A RESOLUTION APPROVING THE FINAL PLAT KNOWN AS “HUTTO HIGHLANDS SECTION 2 PHASE 1 FINAL PLAT”; IN THE CITY OF HUTTO, WILLIAMSON COUNTY, TEXAS.

WHEREAS, the Texas Local Government Code Chapter 212 and the City of Hutto Subdivision Ordinance requires the Planning and Zoning Commission to take action to recommend to the City Council whether or not to approve or disapprove a subdivision plat within thirty (30) days of the date an application is accepted, and;

WHEREAS, the Texas Local Government Code Chapter 212 and the City of Hutto Subdivision Ordinance requires the City Council take action to approve or disapprove a subdivision plat within thirty (30) days of the date of presentation at Planning and Zoning Commission, and;

WHEREAS, the Development Services Department and the City Engineer have reviewed the above referenced plat for compliance with statute and engineering standards, and;

WHEREAS, if City Council fails to take action on this plat within the prescribed thirty (30) day period, the plat is granted statutory approval, Now therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HUTTO, TEXAS:

that the Hutto City Council hereby approves the resolution for the final plat known as “Hutto Highlands Section 2 Phase 1 Final Plat”, a copy of same being attached hereto as “Exhibit A” and incorporated herein for all purposes.

CONSIDERED and RESOLVED on this the 15th day of the month February, 2018.

THE CITY OF HUTTO, TEXAS

____________________________________
Doug Gaul, Mayor

ATTEST:

____________________________________
Lisa L. Brown, City Secretary
CITY OF HUTTO
CITY COUNCIL AGENDA

AGENDA ITEM NO.: 8C. AGENDA DATE: February 15, 2018

PRESENTED BY: Carolyn Horner, AICP, Planning Director of Business/Development Services

ITEM:
Consideration and possible action on a resolution approving the proposed Hansons Corner Addition Resubdivision of Lots 3A and 3B Block A Final Plat, 8.201 acres, more or less, of land, four commercial lots, located at the northeast corner of US 79 West and Ed Schmidt Boulevard (in the Home Depot center). (Carolyn Horner)

STRATEGIC GUIDE POLICY: Well Balanced & Diversified Economy

ITEM BACKGROUND:
The Hanson’s Corner Addition Resubdivision of Lots 3A and 3B, Block A Final Plat is proposing a 8.201 acre subdivision consisting of 4 non-residential lots. The proposed subdivision is located on the eastern side of Ed Schmidt Boulevard, just north of Highway 79. The lots are part of the Hanson’s Corner development.

These new pad sites will connect to the existing Hanson’s Corner retail sites with joint access easements. There will be one driveway access point to Ed Schmidt. Utilities within the Hanson’s Corner development are private. The existing drainage pond on the southern boundary of the development will be used for this portion of the development.

All comments have been addressed.

BUDGETARY AND FINANCIAL SUMMARY:
Not applicable.

RELATED COUNCIL COMMITTEE OR ADVISORY BOARD RECOMMENDATIONS:
The Planning and Zoning Commission recommended approval to City Council on February 6, 2018. The motion passed unanimously.

CITY ATTORNEY REVIEW:
Not applicable.

**STAFF RECOMMENDATION:**

Staff recommends that the Council approve the resolution.

**SUPPORTING MATERIAL:**

1. Resolution - Hansons Corner Resubdivision of Lots 3A-3B Block A
2. Exhibit A - Hansons Corner Addition Resubdivision of Lots 3A-3B Block A Final Plat
RESOLUTION NO.

A RESOLUTION APPROVING THE FINAL PLAT KNOWN AS “HANSONS CORNER ADDITION RESUBDIVISION OF LOTS 3A AND 3B BLOCK A”; IN THE CITY OF HUTTO, WILLIAMSON COUNTY, TEXAS.

WHEREAS, the Texas Local Government Code Chapter 212 and the City of Hutto Subdivision Ordinance requires the Planning and Zoning Commission to take action to recommend to the City Council whether or not to approve or disapprove a subdivision plat within thirty (30) days of the date an application is accepted, and;

WHEREAS, the Texas Local Government Code Chapter 212 and the City of Hutto Subdivision Ordinance requires the City Council take action to approve or disapprove a subdivision plat within thirty (30) days of the date of presentation at Planning and Zoning Commission, and;

WHEREAS, the Development Services Department and the City Engineer have reviewed the above referenced plat for compliance with statute and engineering standards, and;

WHEREAS, if City Council fails to take action on this plat within the prescribed thirty (30) day period, the plat is granted statutory approval, Now therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HUTTO, TEXAS:

that the Hutto City Council hereby approves the resolution for the final plat known as “Hansons Corner Addition Resubdivision of Lots 3A and 3B Block A”, a copy of same being attached hereto as “Exhibit A” and incorporated herein for all purposes.

CONSIDERED and RESOLVED on this the 15th day of the month February, 2018.

THE CITY OF HUTTO, TEXAS

______________________________
Doug Gaul, Mayor

ATTEST:

______________________________
Lisa L. Brown, City Secretary
HANSON'S CORNER ADDITION RESUBDIVISION OF LOTS 3A AND 3B, BLOCK "A"

CITY OF HUTTO, COUNTY OF WILLIAMSON, STATE OF TEXAS


TO CERTIFY WHOSE, WITNESS BY MY HAND THIS _Day_ of _January_ 2018.

DAVID RODER, EXECUTIVE VICE PRESIDENT
HIPPO PARTNERS LLC, A TEXAS LIMITED LIABILITY COMPANY
1000 S 6TH STREET, SUITE 700
AUSTIN, TEXAS 78701

BY: EBP REAL ESTATE MANAGEMENT, LLC, A TEXAS LIMITED LIABILITY COMPANY ITS GENERAL PARTNER

STATE OF TEXAS

COUNTY OF TRAVIS


KNOWING TO ME TO BE THE PERSONAL NAME IS SUBMITTED TO THE FOREGOING INSTRUMENT AND HAS ACKNOWLEDGED TO ME THAT PERSONAL NAME WAS E XECUTED IN THE PERSONAL NAME IS SUBMITTED TO THE FOREGOING INSTRUMENT AND IN THE CAPACITY HEREIN GIVEN UNDER MY HAND AND SEAL OF OFFICE, THIS _Day_ of _January_ 2018.

NOTARY PUBLIC
FOR THE STATE OF TEXAS

ENGINEER'S CERTIFICATION:

LANCE R. ORT, REGISTERED PROFESSIONAL ENGINEER IN THE STATE OF TEXAS, DO HEREBY CERTIFY THAT THIS PLAT IS IN COMPLIANCE WITH THE UNITED DEVELOPMENT CODE (U.D.C.) CODES AND ORDINANCES OF THE CITY OF HUTTO, TEXAS.

TO CERTIFY WHOSE, WITNESS BY MY HAND AND SEAL AT AUSTIN, TRAVIS COUNTY, TEXAS, THIS _Day_ of _January_ 2018.

CAIN & ASSOCIATES
1905 ALLEN STREET, SUITE 300
AUSTIN, TEXAS 78723

SURVEYOR'S CERTIFICATION:

I, MARK J. JEBSEN, REGISTERED PROFESSIONAL LAND SURVEYOR IN THE STATE OF TEXAS, DO HEREBY CERTIFY THAT THIS PLAT IS IN COMPLIANCE WITH THE UNITED DEVELOPMENT CODE (U.D.C.) CODES AND ORDINANCES OF THE CITY OF HUTTO, TEXAS.

TO CERTIFY WHOSE, WITNESS BY MY HAND AND SEAL AT AUSTIN, TRAVIS COUNTY, TEXAS, THIS _Day_ of _January_ 2018.

MARK J. JEBSEN, R.L.S.
TEXAS REGISTRATION NO. 3023
STATIC CONSULTING SERVICES, INC.
1605 ALBRECHT STREET, SUITE 300
AUSTIN, TEXAS 78733

COUNTY CIVIL TOWN AND CITY SECRETARY SIGNATURES:


Doug Gaul, Mayor
Lucretia Alvarez, City Secretary

Received 1/22/18

HANSON'S CORNER ADDITION RESUBDIVISION OF LOTS 3A AND 3B, BLOCK "A"
AGENDA ITEM NO.: 8D. AGENDA DATE: February 15, 2018

PRESENTED BY:

ITEM: Consideration and possible action on a resolution approving purchase of a storage array network with Freeit Data Solutions for an amount not to exceed $61,000.00. (David Mason)

STRATEGIC GUIDE POLICY: Infrastructure & Growth

ITEM BACKGROUND:
This continues the upgrade of our core network, following the new switches last fall. Our current storage array is nearing end-of-life, and this new storage array will work faster and more efficiently. It will triple our data storage capacity and will also include "snapshots" of data we can schedule for backup and disaster recovery. It is scalable and should take us well into the foreseeable future. It was approved in this year’s budget, and is within the budget for this item. This is a DIR contract quote, which meets bid requirements.

BUDGETARY AND FINANCIAL SUMMARY:
This will expend $43,200.00 from account 10-010-005-6605, $15,224.74 from account 10-010-005-6412, and $2,125.00 from account 10-010-005-6405. All of these amounts are available in the budget.

RELATED COUNCIL COMMITTEE OR ADVISORY BOARD RECOMMENDATIONS:
N/A

CITY ATTORNEY REVIEW:
N/A

STAFF RECOMMENDATION:
Staff recommends approval of this purchase.

**SUPPORTING MATERIAL:**
1. Bid
2. Resolution
City of Hutto
David Reeves
401 W Front St
Hutto, TX 78634-4203
Ph: (512) 759-4026
david.reeves@huttotx.gov

Freeit Data Solutions, Inc.
1214 W. 6th St., Ste. 210
Austin, TX 78703
PH: (800) 478-5161 / FAX: (888) 416-0471

Quote Number: 120815821
Quote Date: 1/8/2018
Expiration Date: 2/7/2018

Freeit Contact: Joe White
(216) 235-7816 Joe@freeitdata.com

<table>
<thead>
<tr>
<th>Qty</th>
<th>Part Number</th>
<th>Description</th>
<th>Unit Price</th>
<th>Ext Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>C1K-QG-42T-E</td>
<td>CS1000, 2X10GBASET, QUAD 1GBE (QTY. 1 PAIR), 21 X 2TB HDD, QTY 1 X 3 X 960GB SSDS</td>
<td>$43,200.00</td>
<td>$43,200.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Capacity: 42TB Raw/ Approx. 33.27-49.9TB Usable</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>INCLUDED SOFTWARE CAPABILITIES:</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Thin Provisioning, Zero Copy Cloning, Inline Compression</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Efficient Snapshots, Efficient Replication with Compression</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>- VMWare Integration – Plugins, VAAI, Snap/Restore integration</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>- NPM: Nimble Protection Manager</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Microsoft Integration – HyperV, SQL, Exch, SP, VSS, Snap/Restore integration</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>SLA-4HR</td>
<td>4HR PARTS DEL, SW SUP &amp; INFOSIGHT - NEXTGEN ARRAYS</td>
<td>$15,224.74</td>
<td>$15,224.74</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Support Period Duration: 60 Months</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>FDS-SMTSRT</td>
<td>Freeit Smart Start Installation</td>
<td>$2,125.00</td>
<td>$2,125.00</td>
</tr>
</tbody>
</table>

List Total: $121,627.84
DIR Discounted Total: $112,318.25
Shipping and Tax not applicable: $0.00
Additional Discount: ($51,768.51)
Grand Total: $60,549.74

Customer Signature of Acceptance
PO#

By issuance of a PO, I acknowledge that I have the authority on behalf of my company to make purchasing decisions to order the items in this quote and to begin project initiation. This quote is subject to and will be governed by the terms and conditions and RMA policy located at www.freeitdata.com and will govern our relationship and any PO issued in relation to this quote. Any and all competing or conflicting terms and conditions are hereby unconditionally rejected.
RESOLUTION NO. R-___________

A RESOLUTION AUTHORIZING PURCHASE OF STORAGE ARRAY NETWORK WITH FREEIT DATA SOLUTIONS FOR A TOTAL AMOUNT OF $60,549.74

WHEREAS, City of Hutto desires to continue the upgrading of our core network, as the current storage array is nearing the end-of-life and a new storage array will work faster and more efficiently; and

WHEREAS, the upgrade of a storage array will triple the City’s data storage capacity and is scalable and will support the City well into the foreseeable future; and

WHEREAS, the purchase a storage array network from Freeit Data Solutions is within the budget and meets bid requirements;

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF HUTTO, TEXAS,

The bid by Freeit Data Solutions is approved for the purchase described on quote number 120815821 for a total amount of $60,549.74.

RESOLVED on this the 15th day of the month of February, 2018.

CITY OF HUTTO, TEXAS

DOUG GAUL, MAYOR

ATTEST:

Lisa L. Brown, City Secretary
CITY OF HUTTO CITY
COUNCIL AGENDA

AGENDA ITEM NO.: 9D. AGENDA DATE: November 02, 2017

PRESENTED BY: Odis Jones, City Manager

ITEM: Consideration and possible action on a resolution authorizing the City Manager to negotiate and execute a Certificate of Convenience and Necessity (CCN) agreement with Jonah Water Special Utility District (Odis Jones)

STRATEGIC GUIDE POLICY: Infrastructure & Growth

ITEM BACKGROUND:

BUDGETARY AND FINANCIAL SUMMARY:
Not applicable.

RELATED COUNCIL COMMITTEE OR ADVISORY BOARD RECOMMENDATIONS:
Not applicable.

CITY ATTORNEY REVIEW:
Not applicable.

STAFF RECOMMENDATION:
Staff recommends approval of the resolution.

SUPPORTING MATERIAL:
1. Resolution - CCN Agreement with Jonah
Consideration and possible action on a resolution concerning the purchase of a John Deere 310L Backhoe from RDO Equipment Company under BuyBoard (TASB) contract # 515-16 for an amount not to exceed $92,000.00. (David Mason)

STRATEGIC GUIDE POLICY: Infrastructure & Growth

ITEM BACKGROUND:
This authorizes the purchase of a John Deere 310 L backhoe for use by the Streets and Drainage Department. This purchase will be under an BuyBoard Contract 515-16 and meets bidding requirements as allowed by LGC 271.102 and GC 791 Interlocal Cooperation Contracts.

BUDGETARY AND FINANCIAL SUMMARY:
This item will expend no more than $91,600.00 from budgeted line item 62-040-060-6603 Capital Equipment.

RELATED COUNCIL COMMITTEE OR ADVISORY BOARD RECOMMENDATIONS:
N/A

CITY ATTORNEY REVIEW:
N/A

STAFF RECOMMENDATION:
Staff recommends the purchase of this backhoe.
SUPPORTING MATERIAL:
1. Quote
2. Resolution
Investment Proposal (Quote)

RDO Equipment Co.
16415 N IH-35
Pflugerville TX, 78660
Phone: (512) 272-4141 - Fax: (512) 272-9365

Investment Proposal Date: 5/15/2017
Pricing Valid Until: 6/14/2017
Deal Number: 974031
Customer Account#: 1011014
Sales Professional: Laurie Bush
Phone: (512) 272-4141
Fax: (512) 272-9365
Email: LBUSH@rdoequipment.com

Proposal for:
CITY OF HUTTO
401 W FRONT ST
HUTTO, TX, 78634-4203
WILLIAMSON

Comments
Buyboard Contract #515-16

This machine does not have aux. hyd. on the front. I had to add a valve for the 2 way flow for the swinger coupler price increased because of that.

Equipment Information

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Serial Number</th>
<th>Hours (approx.)</th>
<th>Status / Year / Make / Model Additional Items</th>
<th>Cash Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>TBD</td>
<td>0</td>
<td>New 2018 JOHN DEERE 310L</td>
<td>$157,460.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Freight In frt. in</td>
<td>$1,800.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Prep / Reconditioning pdi</td>
<td>$943.21</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Other TASB DIS. 46%</td>
<td>($72,431.60)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Warranty -John Deere MFG. Base-12 Months, 1000</td>
<td>0.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Hours,Deductible: 0, Exp Date: 1/22/2019</td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>TBD</td>
<td>0</td>
<td>Attachment - New 2017 WAIN-ROY INC 310SJCPLR</td>
<td>$2,600.00</td>
</tr>
<tr>
<td>1</td>
<td>TBD</td>
<td>0</td>
<td>Attachment - New 2017 TAG MANUFACTURING 2430Q2</td>
<td>$0.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>24&quot; tag bkt.</td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>TBD</td>
<td>0</td>
<td>Attachment - New 2018 JOHN DEERE AT194368 Auxiliary Backhoe Hydraulic Plumbing Kit</td>
<td>$1,225.20</td>
</tr>
</tbody>
</table>

Equipment Subtotal: $91,596.81

Purchase Order Totals

<table>
<thead>
<tr>
<th></th>
<th>Balance:</th>
<th>$91,596.81</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tax Rate 3: (TXEG 0%)</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Sales Tax Total:</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Sub Total:</td>
<td>$91,596.81</td>
<td>$91,596.81</td>
</tr>
<tr>
<td>Cash with Order:</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Balance Due:</td>
<td>$91,596.81</td>
<td>$91,596.81</td>
</tr>
</tbody>
</table>

D974031 Page 1 of 2
<table>
<thead>
<tr>
<th>Qty</th>
<th>Serial Number</th>
<th>Year / Make / Model</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>TBD</td>
<td>2018 JOHN DEERE 310L</td>
<td>0A60T 310L BACKHOE LOADER</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>1065 ENGINE FT4</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>170C JDLINK 5YR TEMP LICENSE 50HR</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>2035 CAB STANDARD</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>2401 DECAL ENG W/ENG PACKET</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>3065 AXLE MFWD W/LIMITED SLIP</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>4464 TIRE GAL 19.5L24 12.5/80-18</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>5285 CONTROL PILOT</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>5400 COUPLER LESS</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>5500 BUCKET BHO LESS</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>6020 DIPPER EXTENDABLE</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>6240 HYD AUX W/ONE &amp; TWO WAY FLOW</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>7025 LDR 1 LEVER HYD NO AUX</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>7635 LDR BKT 1.12CY LG LIP BUCKET</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>8485 COUNTERWEIGHT 1250LB</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>8635 BATTERY SINGLE W/JUMP POST</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>9095 MACHINE SECURITY</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>9110 RIDE CONTROL</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>9505 GUARD FULL MFWD</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>9515 OIL SAMPLING PORTS</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>9917 RADIO BASIC PACKAGE</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>9919 SUN VISOR</td>
</tr>
<tr>
<td>1</td>
<td>TBD</td>
<td>2017 WAIN-ROY INC 310SJCPLR</td>
<td>1001921 wr swinger coupler.</td>
</tr>
<tr>
<td>1</td>
<td>TBD</td>
<td>2017 TAG MANUFACTURING 2430Q2</td>
<td>2430Q2 24&quot; tag bkt 2430Q2 24&quot; tag bkt</td>
</tr>
<tr>
<td>1</td>
<td>TBD</td>
<td>2018 JOHN DEERE AT194368 Auxiliary Backhoe Hydraulic Plumbing Kit</td>
<td>AT194368 Auxiliary Backhoe Hydraulic Plumbing Kit (2 way) for Thumb, Clamp, Swinger or Jaw Bucket</td>
</tr>
</tbody>
</table>


RESOLUTION NO. ____________________

A RESOLUTION REGARDING THE PURCHASE OF EQUIPMENT FOR THE CITY OF HUTTO, TEXAS.

WHEREAS, City of Hutto desires to enter into Purchase Agreement with RDO Equipment Company for the purchase of a John Deere Backhoe.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HUTTO, TEXAS:

SECTION 1. That the City will enter into a Purchase Agreement with RDO Equipment Company for the Purchase of a John Deere Backhoe

SECTION 2: That the City Manager or his designee is hereby authorized and directed to issue on behalf of the City of Hutto a Purchase Order to RDO Equipment Company not to exceed $91,600.

CONSIDERED AND RESOLVED on this the 15th day of the month of February, 2018.

THE CITY OF HUTTO, TEXAS

________________________
Doug Gaul, Mayor

ATTEST:

________________________
Lisa Brown, City Secretary
AGENDA ITEM NO.: 9A.  
AGENDA DATE: February 15, 2018

PRESENTED BY: Carolyn Horner, AICP, Planning Director of Business & Development Services

ITEM: Consideration of a public hearing and possible action on the first reading of an ordinance amending the Code of Ordinances (2014 Edition), Chapter 16, Article 16.02 Unified Development Code (UDC) Chapter Two, Section 10.203.9. (Carolyn Horner)

STRATEGIC GUIDE POLICY: Well Balanced & Diversified Economy

ITEM BACKGROUND:
The following is a City initiated amendment of the Code of Ordinances (2014 edition), Chapter 16, Article 6.02 Unified Development Code (UDC), Chapter Two, Section 10.203.9: Minor Modification to revise the approval authority.

On December 21, 2017, the City Council voted to approve an amendment to Chapter Two, Section 10.203.9: Minor Modification, of the Unified Development Code (UDC). This amendment was intended to simplify the approval process for Minor Modifications (previously known as Warrants). Prior to this amendment, a Minor Modification, which was similar to a Specific Use Permit, was approved by different authorities. With the amendment in December, City Council streamlined this process so that Minor Modifications and Specific Use Permits are approved by the same authority.

In the December amendment, staff proposed approval of Minor Modifications in the Old Town Historic District by the Planning and Zoning Commission (PZ) with recommendation from the Historic Preservation Commission (HPC). Any appeals of this decision would be made to City Council.

Summary of Changes

At the request of City Council, Chapter Two, Section 10.203.9 further refines the approval process for a Minor Modification in Old Town. Since the majority of Minor Modifications in Old Town are use related, HPC has been removed as a recommending body. In the case where PZ would like to hear a recommendation from HPC, Section 10.208.5.4 of the UDC allows for PZ to require HPC review.

Staff also reorganized the section and amended some language to make further clarify the types of Minor Modifications, but no other approval authorities have been amended.

The following is a summary of the types of Minor Modifications that can be requested and the approval authority.

- If the request is for a deviation from a numerical value of less than 10%, it can be approved by the Planning Director or designee.
- If the request is for a deviation from a numerical value of more than 10%, a variance is required.
- All other types of deviations, other than numerical, will be considered by PZ.
- Appeals to determinations made by staff or PZ will be to City Council.

**BUDGETARY AND FINANCIAL SUMMARY:**

Not applicable.

**RELATED COUNCIL COMMITTEE OR ADVISORY BOARD RECOMMENDATIONS:**

The Planning and Zoning Commission recommended approval to City Council on February 6, 2018. The motion passed unanimously.
CITY ATTORNEY REVIEW:

Not applicable.

STAFF RECOMMENDATION:

Staff recommends that the Council approve the ordinance. The Council may dispense with the second reading of the ordinance.

SUPPORTING MATERIAL:
1. Notice Posted
2. Ordinance - Unified Development Code Amendment
3. Exhibit A - UDC ordinance amendment language
NOTICE IS HEREBY GIVEN TO ALL INTERESTED PERSONS THAT THE HUTTO CITY COUNCIL WILL HOLD A PUBLIC HEARING REGARDING:

AN ORDINANCE OF THE CITY OF HUTTO, TEXAS AMENDING THE CODE OF ORDINANCES (2014 EDITION), CHAPTER 16, ARTICLE 16.02 UNIFIED DEVELOPMENT CODE (UDC) CHAPTER TWO SECTION 10.203: DEVELOPMENT REVIEW PROCESS; REPEALING CONFLICTING ORDINANCES AND RESOLUTIONS, AND ESTABLISHING AN EFFECTIVE DATE.

A public hearing will be held on February 15, 2018 at 7:00 p.m.

Hutto City Hall
401 W. Front St., Hutto, Texas

For additional information the public may contact Development Services at 512-759-3479 or planning@huttotx.gov
ORDINANCE NO.

AN ORDINANCE OF THE CITY OF HUTTO, TEXAS AMENDING THE CODE OF ORDINANCES (2014 EDITION), CHAPTER 16, ARTICLE 16.02 UNIFIED DEVELOPMENT CODE (UDC) CHAPTER TWO, SECTION 10.203.9: MINOR MODIFICATION; REPEALING CONFLICTING ORDINANCES AND RESOLUTIONS, AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an amendment has been presented to the City Council of the City of Hutto, Texas to amend the Code of Ordinances (2014 Edition), Chapter 16, Article 16.02 Unified Development Code (UDC), incorporating amendments into Chapters Two, Section 10.203.9, and;

WHEREAS, the Planning and Zoning Commission recommended approval of the proposed amendment on the 6th day of February, 2018, and;

WHEREAS, on the 15th day of February, 2018, after proper notification, the City Council held a public hearing on the proposed amendment, and;

WHEREAS, the City Council determines that the amendment provided for herein promotes the health, safety, morals and protects and preserves the general welfare of the community, and;

WHEREAS, each and every requirement set forth in Chapter 211, Sub-Chapter A., Texas Local Government Code concerning public notices, hearings, and other procedural matters has been fully complied with, Now therefore

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUTTO, TEXAS:

SECTION I.

That the Code of Ordinances (2014 Edition), Chapter 16, Article 16.02 Hutto Unified Development Code (UDC), Chapter Two, Section 10.203.9 is hereby amended, is being attached hereto and incorporated herein, as Exhibit “A”.

SECTION II. Publication Clause

The City Secretary of the City of Hutto is hereby authorized and directed to publish the caption of this ordinance in the manner and for the length of time prescribed by law.

SECTION III. Severability Clause

The provisions of this ordinance are severable, and if any sentence, section, or other parts of this ordinance should be found to be invalid, such invalidity shall not affect the remaining provisions, and the remaining provisions shall continue in full force and effect.

SECTION IV. Repealing Clause

All ordinances and resolutions and parts thereof in conflict herewith are hereby expressly repealed insofar as they conflict.
SECTION V. Open Meeting Clause

The City Council hereby finds and declares that written notice of the date, hour, place, and subject of the meeting at which this ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this ordinance and the subject hereof were discussed, considered, and formerly acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

SECTION VI. Effective Date

This ordinance shall take effect and be in force from and after its passage.

READ and APPROVED on first reading on this the 15th day of February, 2018 at a meeting of the Hutto, Texas City Council; there being a quorum present.

By motion duly made, seconded and passed with an affirmative vote of all the Councilmembers present, the requirement for reading this ordinance on two separate days was dispensed with.

READ, PASSED and ADOPTED on first reading of ordinance this 15th day of February, 2018 at a meeting of the Hutto, Texas City Council; there being a quorum present.

THE CITY OF HUTTO, TEXAS

_________________________
Doug Gaul, Mayor

Attest:

_________________________
Lisa L. Brown, City Secretary
UDC Amendment for Minor Modification Approval Authority

10.203 Development review process

10.203.1 Applicability

The following is a general review structure for this Section:

<table>
<thead>
<tr>
<th>Type of: Application / Permit / Request</th>
<th>Planning</th>
<th>Engineering</th>
<th>Building</th>
<th>HPC</th>
<th>PZ</th>
<th>CC</th>
<th>ZBA</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minor Modification – OT zoning district</td>
<td>RV†††</td>
<td></td>
<td></td>
<td>R</td>
<td>D</td>
<td>A</td>
<td></td>
</tr>
</tbody>
</table>

A=Appeal  D=Decision  I=Inspection  R=Recommendation  RV=Review

††† = See Section 10.203.9 for administrative approval requirements

10.203.9 Minor Modification

10.203.9.2 OT Old Town

10.203.9.2.1 Definition
A minor modification shall be a small modification to any established standard that still meets the purpose and intent of the District but is needed to address a site specific condition or context. shall be a small deviation from specific provisions in this zoning district but are wholly in keeping with the purpose and intent.

10.203.9.2.2 Approval Authority

10.203.9.2.2.1 Staff Approval: Any minor modification that is 10% or less of a numerical standard shall be reviewed and approved by the Planning Director or designee.

10.203.9.2.2.2 Planning and Zoning Commission Approval: All other types of minor modifications, such as use, shall be considered by the Planning and Zoning Commission (PZ) subject to the criteria below, with a recommendation from the Historic Preservation Commission (HPC). PZ may impose conditions on a minor modification.

Minor Modification Criteria (shall meet all the criteria below):
- The proposed use will not generate traffic levels that are higher than the adjacent roadways are designed for;
- The proposed use will not disturb nearby uses with excessive noise, lighting, or obnoxious odors;
- For new construction and redevelopment, the densities proposed and scale of the building will not conflict with that of the surrounding area;
- The proposed building and use meets the Purpose and Intent of this District, the Old Town Hutto Master Plan, and Building Design and Architectural Standards, and other adopted city policies;
- Where applicable, a Certificate of Appropriateness has been approved or is being considered by the Historic Preservation Commission.

10.203.9.2.3 If the minor modification is specific to use, its approval does not run with the land and expires at the end of the approved use.

10.203.9.2.4 Appeals: All appeals to a determination made on a minor modification request by Development Services or PZ shall be made to the City Council.

10.203.9.2.5 Revocation for Minor Modifications: (Use only): A minor modification for a use may be revoked if it is found the use violates the conditions imposed by PZ.

10.203.9.2.6 All other modifications to any established standards in this Section, other than Minor Modifications, Minor Modifications over 10% of a numerical development standard, shall be processed as Variances per Section 10.203.24 of the UDC.
Consideration and possible action on a resolution authorizing the City Manager to prepare a Municipal Service Plan for the proposed annexation of the Neal Tracts, 167.375 acres, more or less, of land, out of the William Gatlin Survey, Abstract No. 271, located on the south side of CR 199. (Carolyn Horner)

STATEGIC GUIDE POLICY: Well Balanced & Diversified Economy

ITEM BACKGROUND:
Per the Texas Local Government Code, a Municipal Service Plan (MSP) is required to be prepared for proposed annexation areas. This MSP essentially states that the annexed land will receive services from the City, including but not limited to Police and patrol services, utility service, planning and building inspection services, code enforcement, library privileges, and street maintenance. Only annexed land into the city limits is entitled to full services by the City. This MSP has gone through the applicable departments for review.

BUDGETARY AND FINANCIAL SUMMARY:
Not applicable.

RELATED COUNCIL COMMITTEE OR ADVISORY BOARD RECOMMENDATIONS:
Not applicable.

CITY ATTORNEY REVIEW:
Not applicable.

STAFF RECOMMENDATION:
Staff recommends that the Council approve the resolution.

**SUPPORTING MATERIAL:**
1. Resolution - Neal Tracts Annexation (167.375 acres) - Municipal Service Plan
2. Exhibit A - Property Description
3. Exhibit B - Municipal Service Plan
RESOLUTION NO.

A RESOLUTION AUTHORIZING THE CITY MANAGER TO PREPARE A MUNICIPAL SERVICE PLAN FOR THE ANNEXATION OF THE PROPERTY KNOWN AS THE “NEAL TRACTS” (167.375 ACRES), MORE OR LESS, OF LAND, MORE PARTICULARLY DESCRIBED IN EXHIBIT “A”, AND ATTACHED HERETO.

WHEREAS, Section 43.065(a) of the Texas Local Government Code requires that, within certain specified statutory timeframes, the Hutto City Council must authorize the City Manager to prepare a service plan that provides for the extension of full municipal services to the areas which are proposed for annexation, and;

WHEREAS, the service plan has been prepared and described in Exhibit “B”, and attached hereto.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HUTTO, TEXAS, hereby authorizes the City Manager to immediately prepare a service plan that provides for the extension of full municipal services, and described in Exhibit “B”, a copy of same being attached hereto and incorporated herein for all purposes.

The City Council hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this Resolution was adopted was posted and that such meeting was open to the public as required by law at all times during which this Resolution and the subject matter hereof were discussed, considered and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

RESOLVED this 15th day of February, 2018.

CITY OF HUTTO, TEXAS

_____________________________
Doug Gaul, Mayor

ATTEST:

_____________________________
Lisa L. Brown, City Secretary
METES AND BOUNDS DESCRIPTION

BEING 167.39 ACRES OF LAND OUT OF THE WILLIAM GATLIN SURVEY, ABSTRACT NUMBER 271 IN WILLIAMSON COUNTY, TEXAS, AND BEING THAT SAME TRACT OF LAND CALLED 167.375 ACRES AS CONVEYED TO ROBERT DERRELL NEAL, TRUSTEE BY INSTRUMENT OF RECORD IN VOLUME 2481, PAGE 383 OF THE OFFICIAL RECORDS OF WILLIAMSON COUNTY, TEXAS, AND BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGINNING at a 1/2” rebar found for the northwest corner of said 167.375 acre tract, being the northeast corner of a 4.46 acre tract of land conveyed to the City of Hutto, Texas by instrument of record in Document Number 2003018508 of the Official Public Records of Williamson County, Texas and also being in the south right-of-way line of Williamson County Road Number 199 (R.O.W. unspecified);

THENCE along the north line of the 167.375 acre tract and the south right-of-way line of said Williamson County Road Number 199 the following two (2) courses:

1. North 77°10'16" East a distance of 105.46 feet (record: North 79°21'45" East a distance of 105.46 feet) to a 1/2” set with plastic cap, stamped “BASELINE, INC.”;

2. South 82°37'14" East a distance of 1534.95 feet (record: South 80°25'45" East a distance of 1534.95 feet) to a 1/2” rebar set with plastic cap, stamped “BASELINE, INC.” for the northeast corner of the 167.375 acre tract, being the northwest corner of a 46.14 acre tract of land conveyed in percentage to Leschber Investments, LP by instrument of record in Document Number 2010007503 and to Myron Thomas Johnston, II by instrument of record in Document Number 2011057142; both of the Official Public Records of Williamson County, Texas; from which a 1/2” rebar found with an illegible cap bears North 47°53'50" East a distance of 55.20 feet;

THENCE South 07°45'57" West (record: South 09°56'45" West), along the east line of the 167.375 acre tract and the west line of said 46.14 acre tract, passing at a distance of 2590.62 feet (record: 2604.35 feet) a 1/2” rebar set with plastic cap, stamped “Baseline, Inc.” for the southwest corner of the 46.14 acre tract, being an angle point in the west line of the remainder of a 372.72 acre tract of land conveyed in percentage to Hutto 372, Ltd. by instruments of record in Documents Numbered 2003097296, 2003097297 and 2003219598; all of the Official Public Records of Williamson County, Texas and continuing along the east line of the 167.375 acre tract and the west line of the remainder of a 372.72 acre tract for a total distance of 4156.71 feet (record: 4157.08 feet) to a 1/2” rebar set with plastic cap, stamped “BASELINE, INC.” for an angle point in the east line of the 167.375 acre tract, being in the west line of said remainder of a 372.72 acre tract;

THENCE South 07°32'42" West (record: South 09°43'30" West), along the east line of the 167.375 acre tract and the west line of the remainder of a 372.72 acre tract, passing at a distance of 643.33 feet (record: 643.49 feet) a 1/2” rebar found for the northwest corner of Lot 32, Block L, Glenwood...
Phase 5; a subdivision of record in Document Number 2015064417 of the Official Public Records of Williamson County, Texas and continuing for a total distance of 854.58 feet (record: 854.58 feet) to a 1/2 rebar found with cap, stamped “RJ” for the southeast corner of the 167.375 acre tract, being the southwest corner of said Lot 32, Block L, Glenwood Phase 5 and being the northwest corner of Lot 26, Block L, Glenwood Phase 5 and also being the northeast corner of Lot 25, Block L, Glenwood Phase 6A; a subdivision of record in Document Number 2014095379 of the Official Public Records of Williamson County, Texas;

THENCE North 82°12'38" West (record: North 80°00'45" West), along the south line of the 167.375 acre tract and the north line of Lots 18 through said Lot 25, Block L of said Glenwood Phase 6A and the north line of the remainder of a 35.444 acre tract of land conveyed to FB, Ltd. by instrument of record in Document Number 2005027389 of the Official Public Records of Williamson County, Texas a distance of 791.28 feet (record: 791.27 feet) to a 1/2” rebar found with cap, stamped “RJ” for the southwest corner the 167.375 acre tract, being in the north line of said remainder of a 35.444 acre tract, and being the southeast corner of a 20’ wide Public Roadway dedicated to the public of Williamson County, Texas by instrument of record in Volume 271, Page 110 of the Deed Records of Williamson County, Texas;

THENCE North 07°49'21" East (record: North 10°00'00" East), along the west line of the 167.375 acre tract and the east line of said 20’ wide Public Roadway a distance of 20.45 feet (record: 20’) to a 1/2” rebar found with cap, stamped “RJ” for the northeast corner of the 20’ wide Public Roadway, being the southeast corner of Lot 14, Block “K”, Creek Bend, Section Two; a subdivision of record in Document Number 2003111865 of the Official Public Records of Williamson County, Texas and being the southerly terminus of a line described by metes and bounds in that certain Boundary Agreement between Larry W. Beran and wife, Sharon A. Beran (“Owner One”) and Helmer Dahl and wife Kathryn Dahl (“Owner Two”) of record in Volume 2481, Page 376 of the Official Records of Williamson County, Texas;

THENCE continue North 07°49'21" East (record: North 10°00'00" East), along the west line of the 167.375 acre tract, as defined per said Boundary Agreement and the east line of said Lot 14, Block “K”, Creek Bend, Section Two, passing at a distance of 120.15 feet (record: 119.97 feet) a 1/2” rebar found with cap, stamped “LENZ & ASSOC.” for the northeast corner of Lot 14, Block “K”, Creek Bend, Section Two and being the southeast corner of the area designated as right-of-way for Mossy Rock Drive (50’ R.O.W.) and continuing along the west line of the 167.375 acre tract as defined per Boundary Agreement and the east line of the right-of-way of said Mossy Rock Drive, passing at an additional distance of 49.77 feet (record: 50.00’) a 1/2” rebar found with cap, stamped “G&R SURVEYING” for the northeast corner of the area designated as right-of-way for Mossy Rock Drive, being the southeast corner of Lot 1, Block “G”, Creek Bend, Section Two and continuing 120.30 feet further (record: 120.00 feet) to an iron pipe found for the northeast corner of said Lot 1, Block “G”, Creek Bend, Section Two, being the southeast corner of Lot 12, Block “G”, Creek Bend Section Two and continuing for a total distance of 558.30 feet (record: 558.24 feet) to a 1/2” rebar set with plastic cap, stamped “BASELINE, INC” for an angle point in the west line of the 167.375 acre tract, being the northeast corner of said Lot 12, Block “G” Creek Bend, Section Two;

THENCE North 30°05'39" West (record: North 27°55'00" West), along the west line of the 167.375 acre tract as defined per Boundary Agreement and the northeast line of Lot 12, Block “G”, Creek Bend, Section Two, the east line of the area designated as right-of-way for Carl Stern Drive (R.O.W. varies) and the east line of Lot 28, Block “B”, Creek Bend, Section Five; a subdivision of record in Document Number 2007058323 of the Official Public Records of Williamson County, Texas a distance of 499.67 feet (record: 499.67 feet) to a 1/2” rebar set with plastic cap, stamped
"BASELINE, INC." for an angle point in the east line of said Lot 28, Block "B", Creek Bend, Section five;

THENCE continue along the west line of the 167.375 acre tract as defined per Boundary Agreement and the east and north lines of said Lot 28, Block "B", Creek Bend, Section Five the following nine (9) courses:

1. North 01°41'29" East a distance of 187.78 feet (record: North 03°20'20" East a distance of 187.09 feet) to a 1/2" rebar set with plastic cap, stamped "BASELINE, INC.;"

2. North 06°15'17" East a distance of 175.60 feet (record: North 08°22'30" East a distance of 175.60 feet) to a 1/2" rebar found;

3. North 18°52'13" West a distance of 226.12 feet (record: North 16°45'00" West a distance of 226.20 feet) to a 1/2" rebar found;

4. North 05°31'43" West a distance of 296.90 feet (record: North 03°28'00" West a distance of 297.08 feet) to a 1/2" rebar found for the northeast corner of Lot 28, Block "B", Creek Bend, Section Five;

5. North 58°02'33" West a distance of 73.65 feet (record: North 55°58'50" West a distance of 73.65 feet) to a 1/2" rebar set with plastic cap, stamped "BASELINE, INC.;"

6. North 62°13'27" West a distance of 172.45 feet (record: North 60°30'40" West a distance of 173.13 feet) to a 1/2" rebar found with cap, stamped "M MEADOWS RPLS 1966;"

7. North 62°02'37" West a distance of 132.71 feet (record: North 59°45'00" West a distance of 132.69 feet) to a 1/2" rebar found;

8. North 60°06'13" West a distance of 94.63 feet (record: North 57°59'40" West a distance of 94.64 feet) to a 1/2" rebar found;

9. North 46°10'55" West a distance of 133.46 feet (record: North 44°31'00" West a distance of 133.67 feet) to a 1/2" rebar found for the northwest corner of Lot 28, Block "B", Creek Bend, Section Five, being an angle point in the east line of Lot 16, Block "B", Creek Bend Section Four; a subdivision of record in Document Number 2005093870 of the Official Public Records of Williamson County, Texas;

THENCE continue along the west line of the 167.375 acre tract as defined per Boundary Agreement and the east line of said Lot 16, Block "B", Creek Bend, Section Four the following two (2) courses:

1. North 10°27'56" West a distance of 73.65 feet (record: North 08°14'40" West a distance of 73.46 feet) to a 1/2" rebar set with plastic cap, stamped "BASELINE, INC.;"

2. North 36°23'16" West a distance of 4.89 feet (record: North 34°10'00" West a distance of 4.89 feet) to a 1/2" rebar found for the northerly terminus of the line described by metes and bounds per the Boundary Agreement, being the northeast corner of Lot 16, Block "B", Creek Bend, Section Four and being the southeast corner of Lot 21, Block "B", Creekside Estates Section One; a subdivision of record in Document Number 199984644 of the Official Public Records of Williamson County, Texas;
THENCE continue along the west line of the 167.375 acre tract, departing the east line of said Lot 21 and Lot 22, Block "B", Creekside Estates Section One the following two (2) courses:

1. North 19°34'16" West a distance of 73.44 feet (record: North 17°13'45" West a distance of 73.44 feet) to a 1/2" rebar set with plastic cap, stamped "BASELINE, INC.";

2. North 12°18'31" West a distance of 120.00 feet (record: North 09°58'00" West a distance of 120.00 feet) to a 1/2" rebar set with plastic cap, stamped "BASELINE, INC." for an angle point in the west line of the 167.375 acre tract and being an angle point in the east line of said Lot 22, Block "B", Creekside Estates Section One;

THENCE North 60°41'53" East (record: North 63°00'00" East), along the west line of the 167.375 acre tract and the east line of Lot 22, Block "B", Creekside Estates Section One a distance of 95.67 feet (record: 96.00 feet) to a 1/2" rebar found for an angle point in the west line of the 167.375 acre tract and the east line of Lot 22, Block "B", Creekside Estates Section One;

THENCE continue along the west line of the 167.375 acre tract, departing the east line of Lot 22, Block "B", Creekside Estates Section One the following two (2) courses:

1. North 23°05'09" East a distance of 95.15 feet (record: North 25°11'00" East a distance of 95.00 feet) to a 1/2" rebar set with plastic cap, stamped "BASELINE, INC.";

2. North 07°20'43" East a distance of 701.65 feet (record: North 09°32'15" East a distance of 701.65 feet) to a 1/2" rebar set with plastic cap, stamped "BASELINE, INC." for an angle point in the west line of the 167.375 acre tract and the east line of Lot 22, Block "B", Creekside Estates, Section One;

THENCE continue along the west line of the 167.375 acre tract and the east line of Lot 22, Block "B", Creekside Estates Section One and the east line of the 60.738 acre tract the following two (2) courses:

1. North 59°29'47" West a distance of 79.15 feet (record: North 57°18'15" West a distance of 79.15 feet) to a 1/2" rebar found;

2. North 02°11'55" East a distance of 69.50 feet (record: North 04°14'00" East a distance of 69.18 feet) to a 1/2" rebar found for an angle point in the west line of the 167.375 acre tract and being the southwest corner of a 14.463 acre tract of land conveyed to the City of Hutto, Texas by instrument of record in Document Number 2010009249 of the Official Public Records of Williamson County, Texas;

THENCE North 44°58'10" East (record: North 47°06'45" East), along the west line of the 167.375 acre tract, the south line of said 14.463 acre tract and the south line of the remainder of a 15.52 acre tract of land conveyed to the City of Hutto, Texas by instrument of record in Volume 875, Page 443 of the Deed Records of Williamson County, Texas a distance of 678.63 feet (record: 678.63 feet) to a 1/2" rebar set with plastic cap, stamped "BASELINE, INC." for an angle point in the west line of the 167.375 acre tract and being the southeast corner of said remainder of a 15.52 acre tract;
THENCE continue along the west line of the 167.375 acre tract and the east and north lines of the remainder of a 15.52 acre tract the following three (3) courses:

1. North 17°07'13" East a distance of 35.11 feet (record: North 19°29'15" East a distance of 35.39 feet) to a 1/2" rebar found;

2. North 03°27'42" West a distance of 217.99 feet (record: North 01°17'45" West a distance of 218.23 feet) to a 1/2" rebar set with plastic cap, stamped "BASELINE, INC." for the northeast corner of the remainder of a 15.52 acre tract;

3. North 77°02'29" West a distance of 66.00 feet (record: North 74°51'00" West a distance of 66.00 feet) to a 1/2" rebar found for an angle point in the west line of the 167.375 acre tract, and being the southeast corner of said 4.46 acre tract;

THENCE North 06°32'01" East (record: North 08°43'30" East), along the west line of the 167.375 acre tract and the east line of the 4.46 tract a distance of 890.76 feet (record: 891.12 feet) to the POINT OF BEGINNING.

This tract contains 167.39 acres of land, more or less, out of the William Gatlin Survey, Abstract Number 271 in Williamson County, Texas.

Bearing Basis: Texas State Plane Coordinates, Central Zone, NAD 83\96CORS.

Ronnie Wallace 17 June 2016
Registered Professional Land Surveyor
State of Texas No. 5222

File: S:\Projects\Hutto East\Docs\Fieldnotes\Boundary Neal_fn.doc
CITY OF HUTTO
MUNICIPAL SERVICE PLAN
FOR PROPOSED ANNEXATION OF

167.375 acres, more or less, of land, out of the
William Gatlin Survey, Abstract No. 271, in Williamson County, Texas.

The City of Hutto, Texas will provide for the extension of full municipal services into the area proposed to be annexed in accordance with Texas Local Government Code §43.056.

FIRE
Existing Services: Williamson County Emergency Service District #3

Services to be Provided:
Provides fire suppression and emergency services to the area. Primary fire response will be provided by Williamson County Emergency Service District #3, located at the following address: 501 Exchange Boulevard. Fire code inspections and enforcement will be handled by Williamson County Emergency Services District #3 on behalf of the City of Hutto.

POLICE
Existing Services: Williamson County Sheriff’s Department

Services to be Provided:
Upon annexation, the City of Hutto Police Department will extend regular and routine patrols to the area. It is anticipated that the implementation of police patrol activities can be effectively accommodated within the current budget and staff appropriations.

BUILDING INSPECTION
Existing Services: None

Services to be Provided:
The Development Services Department will provide Code Enforcement Services upon annexation. This includes issuing building, electrical and plumbing permits for any new construction and remodeling, and enforcing all other applicable codes that regulate building construction within the City of Hutto. Fire code inspections and enforcement will be handled by Williamson County Emergency Services District #3 on behalf of the City of Hutto.

PLANNING AND ZONING
Existing Services: Review of subdivision development plans under City’s Subdivision Ordinance. No municipal zoning or land use controls except for those imposed by State Law.

Services to be Provided:
The Hutto Development Services Department has responsibility for regulating development and land use through the administration of the City of Hutto’s Zoning Ordinance, and this will extend to the area on the effective date of the annexation. The property will also continue to be regulated under the requirements of the City of Hutto’s Subdivision Ordinance. These services may be provided within the departments’ current budgets with additional staffing as needed.

LIBRARY
Existing Services: None

Services to be Provided:
City Library privileges will be available to future residents in this area.
**HEALTH DEPARTMENT - HEALTH CODE ENFORCEMENT SERVICE**  
*Existing Services:* Williamson Cities and County Health District  

*Services to be Provided:*  
Williamson Cities and County Health District will continue to implement enforcement of the health districts regulations on the effective date of annexation. Animal control services will also be provided to the area as needed by Hutto Animal Control Division of the Police Department.

**STREET MAINTENANCE**  
*Existing Services:* Williamson County  

*Services to be Provided:*  
Maintenance and access to adjacent existing street facilities will be provided/overseen by appropriate City of Hutto departments.

**STORM WATER MANAGEMENT**  
*Existing Services:* Williamson County Flood Plain Administrator  

*Services to be Provided:*  
Developers will provide storm water drainage facilities as required of their development at their own expense and such will be inspected by the City’s engineers at time of completion. The City of Hutto will then maintain the drainage in public rights of way upon approval of the construction. Property owners and/or Home Owner’s Associations or similar entities will maintain drainage facilities located on private property. All construction within the flood plain will be through the appropriate Hutto department(s) and will meet FEMA Flood Plain regulations.

**STREET LIGHTING**  
*Existing Services:* Oncor Electric Delivery  

*Services to be Provided:*  
There are no existing street lights in this area. The Developer will be responsible for initial installation and maintenance of street lighting, if required, within the development until such time as any internal streets have been accepted by the City Council.

**TRAFFIC ENGINEERING**  
*Existing Services:* None  

*Services to be Provided:*  
The City of Hutto, through its appropriate departments, will be able to provide any necessary additional traffic control devices after the effective date of annexation.

**WATER SERVICE**  
*Existing Services:* None  

*Services to be Provided:*  
Water service to the properties will be provided by City of Hutto.

**SANITARY SEWER SERVICE**  
*Existing Services:* None  

*Services to be Provided:*
Sanitary sewer service to the properties will be provided by City of Hutto.

**SOLID WASTE SERVICES**

*Existing Services:* None

*Services to be Provided:*
Solid waste collection shall be provided to the area of annexation in accordance with current ordinances. Service shall comply with existing City of Hutto policies, beginning with occupancy of structures.

**PARKS AND TRAILS**

*Existing Service:* None

*Services to be Provided:*
All City operated parks and trail systems will be available to the residents of this area upon annexation.

**MISCELLANEOUS**

*Existing Services:* None

*Services to be Provided:*
All other applicable municipal services will be provided to the area in accordance with the City of Hutto’s established policies governing extension of municipal services to newly-annexed areas.
AGENDA ITEM NO.: 10B.  AGENDA DATE: February 15, 2018

PRESENTED BY: Carolyn Horner, AICP, Planning Director, Business & Development Services

ITEM:
Consideration and possible action on a resolution authorizing the City Manager to prepare a Municipal Service Plan for the proposed annexation of the Wallin Family Hutto Investments Tract, 136.0 acres, more or less, of land, out of the John Dykes Survey, Abstract No. 186, located on the west side of FM 1660 North, along the northern boundary of the Huttoparke Subdivision. (Carolyn Horner)

STRATEGIC GUIDE POLICY: Well Balanced & Diversified Economy

ITEM BACKGROUND:
Per the Texas Local Government Code, a Municipal Service Plan (MSP) is required to be prepared for proposed annexation areas. This MSP essentially states that the annexed land will receive services from the City, including but not limited to Police and patrol services, utility service, planning and building inspection services, code enforcement, library privileges, and street maintenance. Only annexed land into the city limits is entitled to full services by the City. This MSP has gone through the applicable departments for review.

BUDGETARY AND FINANCIAL SUMMARY:
Not applicable.

RELATED COUNCIL COMMITTEE OR ADVISORY BOARD RECOMMENDATIONS:
Not applicable.

CITY ATTORNEY REVIEW:
Not applicable.
STAFF RECOMMENDATION:

Staff recommends that the Council approve the resolution.

SUPPORTING MATERIAL:

1. Resolution - Wallin Family Hutto Investments Tract Annexation (136.0 acres) - Municipal Service Plan
2. Exhibit A - Property Description
3. Exhibit B - Municipal Service Plan
RESOLUTION NO.

A RESOLUTION AUTHORIZING THE CITY MANAGER TO PREPARE A MUNICIPAL SERVICE PLAN FOR THE ANNEXATION OF THE PROPERTY KNOWN AS THE "WALLIN FAMILY HUTTO INVESTMENTS TRACT" (136.0 ACRES), MORE OR LESS, OF LAND, MORE PARTICULARLY DESCRIBED IN EXHIBIT "A", AND ATTACHED HERETO.

WHEREAS, Section 43.065(a) of the Texas Local Government Code requires that, within certain specified statutory timeframes, the Hutto City Council must authorize the City Manager to prepare a service plan that provides for the extension of full municipal services to the areas which are proposed for annexation, and;

WHEREAS, the service plan has been prepared and described in Exhibit "B", and attached hereto.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HUTTO, TEXAS, hereby authorizes the City Manager to immediately prepare a service plan that provides for the extension of full municipal services, and described in Exhibit "B", a copy of same being attached hereto and incorporated herein for all purposes.

The City Council hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this Resolution was adopted was posted and that such meeting was open to the public as required by law at all times during which this Resolution and the subject matter hereof were discussed, considered and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

RESOLVED this 15th day of February, 2018.

CITY OF HUTTO, TEXAS

_____________________________
Doug Gaul, Mayor

ATTEST:

_____________________________
Lisa L. Brown, City Secretary
This map was produced for the sole purpose of aiding the City of Hutto in planning purposes and is not warranted for any other use. No warranty is made by creator or city regarding its accuracy or completeness.
All those three certain tracts or parcels of land, a part of the JOHN DYCHES SURVEY in Williamson County, Texas, known as Blocks Numbers 3, 4 and 5 of the Elizabeth C. McElroy Subdivision of said John Dyches Survey; being 45 acres of land in Block No. 3 and 91 acres of land in Blocks Nos. 4 and 5; the tract herein conveyed being described by metes and bounds as follows, to-wit:

BEGINNING at the S. E. corner of Block No 2 of said Sub-division;

THENCE South 71 West, 944 varas to the Southwest corner of said Block No 2;

THENCE South 19 East, 568-1/2 varas to a stake for corner in the North line of road, same being a corner of Block No 5;

THENCE South 80-1/2 East, 982 varas to a stake in road 7 varas North 10 East from McElroy's Southeast corner;

THENCE North 10 East, 165 varas to another corner of said McElroy's tract;

THENCE North 19 West, 892-1/2 varas to the place of BEGINNING and containing 136 acres of land; and being the same land heretofore conveyed to F. P. Walker by C. O. Johnson and wife, Selma Johnson, by deed dated January 13th 1922 and recorded in VOL 204, PAGE 400, Deed Records, Williamson County, Texas, to which said deed and record reference is here made for all pertinent purposes.

This conveyance is made subject to existing public utility easements now of record over, under and upon the above described tract of land.

FILED AND RECORDED
OFFICIAL PUBLIC RECORDS

[Signature]

07-10-2003 11:29 AM 2003064875
CARRILLO $13.00
NANCY E. RISTER ,COUNTY CLERK
WILLIAMSON COUNTY, TEXAS

EXHIBIT “A”
CITY OF HUTTO
MUNICIPAL SERVICE PLAN
FOR PROPOSED ANNEXATION OF

136.0 acres, more or less, of land, out of the
John Dykes Survey, Abstract No. 186, in Williamson County, Texas.

The City of Hutto, Texas will provide for the extension of full municipal services into the area
proposed to be annexed in accordance with Texas Local Government Code §43.056.

FIRE
Existing Services: Williamson County Emergency Service District #3

Services to be Provided:
Provides fire suppression and emergency services to the area. Primary fire response will be provided
by Williamson County Emergency Service District #3, located at the following address: 501
Exchange Boulevard. Fire code inspections and enforcement will be handled by Williamson County
Emergency Services District #3 on behalf of the City of Hutto.

POLICE
Existing Services: Williamson County Sheriff’s Department

Services to be Provided:
Upon annexation, the City of Hutto Police Department will extend regular and routine patrols to the
area. It is anticipated that the implementation of police patrol activities can be effectively
accommodated within the current budget and staff appropriations.

BUILDING INSPECTION
Existing Services: None

Services to be Provided:
The Development Services Department will provide Code Enforcement Services upon annexation.
This includes issuing building, electrical and plumbing permits for any new construction and
remodeling, and enforcing all other applicable codes that regulate building construction within the
City of Hutto. Fire code inspections and enforcement will be handled by Williamson County
Emergency Services District #3 on behalf of the City of Hutto.

PLANNING AND ZONING
Existing Services: Review of subdivision development plans under City’s Subdivision Ordinance. No
municipal zoning or land use controls except for those imposed by State Law.

Services to be Provided:
The Hutto Development Services Department has responsibility for regulating development and land
use through the administration of the City of Hutto’s Zoning Ordinance, and this will extend to the
area on the effective date of the annexation. The property will also continue to be regulated under the
requirements of the City of Hutto’s Subdivision Ordinance. These services may be provided within
the departments’ current budgets with additional staffing as needed.

LIBRARY
Existing Services: None

Services to be Provided:
City Library privileges will be available to future residents in this area.
HEALTH DEPARTMENT - HEALTH CODE ENFORCEMENT SERVICE
Existing Services: Williamson Cities and County Health District

Services to be Provided:
Williamson Cities and County Health District will continue to implement enforcement of the health districts regulations on the effective date of annexation. Animal control services will also be provided to the area as needed by Hutto Animal Control Division of the Police Department.

STREET MAINTENANCE
Existing Services: Williamson County

Services to be Provided:
Maintenance and access to adjacent existing street facilities will be provided/overseen by appropriate City of Hutto departments.

STORM WATER MANAGEMENT
Existing Services: Williamson County Flood Plain Administrator

Services to be Provided
Developers will provide storm water drainage facilities as required of their development at their own expense and such will be inspected by the City’s engineers at time of completion. The City of Hutto will then maintain the drainage in public rights of way upon approval of the construction. Property owners and/or Home Owner’s Associations or similar entities will maintain drainage facilities located on private property. All construction within the flood plain will be through the appropriate Hutto department(s) and will meet FEMA Flood Plain regulations.

STREET LIGHTING
Existing Services: Oncor Electric Delivery

Services to be Provided:
There are no existing street lights in this area. The Developer will be responsible for initial installation and maintenance of street lighting, if required, within the development until such time as any internal streets have been accepted by the City Council.

TRAFFIC ENGINEERING
Existing Services: None

Services to be Provided:
The City of Hutto, through its appropriate departments, will be able to provide any necessary additional traffic control devices after the effective date of annexation.

WATER SERVICE
Existing Services: None

Services to be Provided:
Per the executed Development Agreement, water service to the properties will be provided by City of Hutto.

SANITARY SEWER SERVICE
Existing Services: None
Services to be Provided:
Per the executed Development Agreement, sanitary sewer service to the properties will be provided by City of Hutto.

SOLID WASTE SERVICES
Existing Services: None

Services to be Provided:
Solid waste collection shall be provided to the area of annexation in accordance with current ordinances. Service shall comply with existing City of Hutto policies, beginning with occupancy of structures.

PARKS AND TRAILS
Existing Service: None

Services to be Provided:
All City operated parks and trail systems will be available to the residents of this area upon annexation.

MISCELLANEOUS
Existing Services: None

Services to be Provided:
All other applicable municipal services will be provided to the area in accordance with the City of Hutto’s established policies governing extension of municipal services to newly-annexed areas.

NOTE:
Capital improvements sufficient for providing municipal services for the annexed area are in place such that the costs associated with the extension of service lines to proposed building sites within the area will be borne by owners and/or developers.
ITEM:
Consideration and possible action on a resolution authorizing the City Manager to prepare a Municipal Service Plan for the proposed annexation of the Overton-Wolter Tracts, 181.33 acres, more or less, of land, out of the John Dykes Survey, Abstract No. 186, located on the east side of CR 119, adjacent to the northeast boundary of the HuttoParke Subdivision. (Carolyn Horner)

STRATEGIC GUIDE POLICY: Well Balanced & Diversified Economy

ITEM BACKGROUND:
Per the Texas Local Government Code, a Municipal Service Plan (MSP) is required to be prepared for proposed annexation areas. This MSP essentially states that the annexed land will receive services from the City, including but not limited to Police and patrol services, utility service, planning and building inspection services, code enforcement, library privileges, and street maintenance. Only annexed land into the city limits is entitled to full services by the City. This MSP has gone through the applicable departments for review.

BUDGETARY AND FINANCIAL SUMMARY:
Not applicable.

RELATED COUNCIL COMMITTEE OR ADVISORY BOARD RECOMMENDATIONS:
Not applicable.

CITY ATTORNEY REVIEW:
Not applicable.
STAFF RECOMMENDATION:

Staff recommends that the Council approve the resolution.

SUPPORTING MATERIAL:
1. Resolution - Overton-Wolter Tracts Annexation (181.33 acres) - Municipal Service Plan
2. Exhibit A - Property Description
3. Exhibit B - Municipal Service Plan
RESOLUTION NO.

A RESOLUTION AUTHORIZING THE CITY MANAGER TO PREPARE A MUNICIPAL SERVICE PLAN FOR THE ANNEXATION OF THE PROPERTY KNOWN AS THE “OVERTON-WOLTER TRACTS” (181.33 ACRES), MORE OR LESS, OF LAND, MORE PARTICULARLY DESCRIBED IN EXHIBIT “A”, AND ATTACHED HERETO.

WHEREAS, Section 43.065(a) of the Texas Local Government Code requires that, within certain specified statutory timeframes, the Hutto City Council must authorize the City Manager to prepare a service plan that provides for the extension of full municipal services to the areas which are proposed for annexation, and;

WHEREAS, the service plan has been prepared and described in Exhibit “B”, and attached hereto.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HUTTO, TEXAS, hereby authorizes the City Manager to immediately prepare a service plan that provides for the extension of full municipal services, and described in Exhibit “B”, a copy of same being attached hereto and incorporated herein for all purposes.

The City Council hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this Resolution was adopted was posted and that such meeting was open to the public as required by law at all times during which this Resolution and the subject matter hereof were discussed, considered and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

RESOLVED this 15th day of February, 2018.

CITY OF HUTTO, TEXAS

_________________________________________
Doug Gaul, Mayor

ATTEST:

_________________________________________
Lisa L. Brown, City Secretary
STATE OF TEXAS  
COUNTY OF WILLIAMSON  

181.329 ACRES  

June 1, 2005  

These notes describe that certain tract of land located in the JOHN C. DYKES SURVEY, ABSTRACT NO. 186, subject tract being all of the following: a 25% Interest conveyed in a Surface Only Warranty Deed from Louise Saul Overton to Frances Overton Wolter, dated 9-26-84 and recorded in Volume 1082, Page 425, of the Official Records of Williamson County, Texas, (ORWC); a 25% Interest conveyed in a Correction Surface Only Warranty Deed from Louise Saul Overton to Patsy Overton Williams, dated 12-5-84 and recorded in Volume 1109, Page 854, (ORWC); an 18% Interest conveyed in a Surface Only Warranty Deed from Louise Saul Overton to Patsy Overton Williams, dated 1-17-85 and recorded in Volume 1132, Page 155, (ORWC); an 18% Interest conveyed in a Surface Only Warranty Deed from Louise Saul Overton to Frances Overton Wolter, dated 1-17-85 and recorded in Volume 1132, Page 159, (ORWC); a 7% Interest conveyed in a Surface Only Warranty Deed from Louise Saul Overton to Frances Overton Wolter, dated 1-2-87 and recorded in Volume 1469, Page 714, (ORWC); a 7% Interest conveyed in a Surface Only Warranty Deed from Louise Saul Overton to Patsy Louise Overton, dated 1-2-87 and recorded in Volume 1469, Page 716, (ORWC); also, being the same tract of land referenced as “181.6 Acres”, conveyed in a Gift Mineral Deed from Louise Saul Overton to Josephine Overton Kirk, et al, dated 5-26-88 and recorded in Volume 1665, Page 296, (ORWC); being surveyed on the ground under the direct supervision of Bruce Lane Bryan, Registered Professional Land Surveyor No. 4249, on June 1, 2005; subject tract being more fully described as follows:  

BEGINNING at a 3/8” Iron Rod found, being the apparent Northwest corner of said “181.6 Acres”, same being the apparent Southwest corner of a called “44.7 Acres” conveyed in a Warranty Deed with Vendor’s Lien from Hutto State Bank to Ronald Albert Smith, et ux, dated 3-4-93 and recorded in Volume 2267, Page 16, (ORWC), same being in the East line of a called “57.901 Acres”, conveyed in a Warranty Deed from Ella Kruger Kokel, et al, to Kruger Subdivision, LTD., dated 6-3-98 and recorded in Document No. 9838804, (ORWC); same being the Northwest corner of subject tract;  

THENCE North 68°37’05” East, with a line for the common line of said “181.6 Acres” and said “44.7 Acres”, a distance of 722.95 feet, to a 3/8” Iron Rod found (not recorded), being in the North line of said “181.6 Acres” (as fenced), same being in the South line of said “44.7 Acres” (as fenced), same being an exterior corner of subject tract;  

THENCE North 68°44’31” East, with a line for the common line of said “181.6 Acres” and said “44.7 Acres” (as fenced), a distance of 983.32 feet, to a ½” Iron Rod found, being in the apparent North line of said “181.6 Acres”, same being the Southeast corner of said “44.7 Acres”, same being for the Southwest corner of a called “200.00 Acres”, owned presently or formerly by Howard Leon Peterson, recorded in Volume 662, Page 162, of the Deed Records of Williamson County, Texas, (DRWC); same being an exterior corner of subject tract;  

THENCE North 68°24’48” East, with a line for the common line of said “181.6 Acres” and said “200.00 Acres”, a distance of 1138.59 feet, to a 1 ½” Iron Pipe found, being for the Northeast corner of said “181.6 Acres”, same being in the South line of said “200.00 Acres”, same being the apparent Northwest corner of a called “62.956 Acres”, conveyed in a Deed with
Vendor's Lien from Valborg R. Anderson to Marvin Sturm, et ux, dated 5-2-85 and recorded in Volume 1174, Page 282, (ORWC); same being the Northeast corner of subject tract;

THENCE South 21°19'57" East, with a line for the common line of said "181.6 Acres" and said "62.956 Acres", a distance of 1521.97 feet, to a 1" Iron Pipe found, being in the East line of said "181.6 Acres", same being the Southwest corner of said "62.956 Acres", same being the Northwest corner of a called "136 Acres" conveyed in a Warranty Deed from Doris Gwendolyn Wallin to Wallin Family Hutto Investments, L.P., dated 6-11-03 and recorded in Document No. 2003064877, of the Official Public Records of Williamson County, Texas, (OPRWC), same being an exterior corner of subject tract;

THENCE South 21°19'57" East, with a line for the common line of said "181.6 Acres" and said "136 Acres", passing at a distance of 1577.80 feet, a ½" Iron Rod set (with cap), being in the East line of said "181.6 Acres", same being the Southwest corner of said "136 Acres", same being the Northwest corner of a called "1.209 Acres" (surveyed this date), and continuing for a total distance of 1588.82 feet, to a ½" Iron Rod set (with cap), being the Easternmost corner of said "181.6 Acres", same being a 19.44' wide centerline beginning point of said "1.209 Acres", same being in the North line of a called "164.266 Acres" conveyed in a Warranty Deed with Vendor's Lien from Hugh S. Davenport, Jr., Executor, to Hutto Development, LTD., dated 9-21-01 and recorded in Document No. 2001071798, (OPRWC), same being the Easternmost corner of subject tract;

THENCE North 83°13'11" West, with a line for the common line of said "181.6 Acres" and said "164.266 Acres", a distance of 789.25 feet, to a ½" Iron Rod found, being an interior corner of said "181.6 Acres", same being the Northwest corner of said "164.266 Acres", same being the Northeast corner of a called "103.4 Acres" conveyed in a Deed from S. G. Downing, et ux, to Harry E. Hanson, dated 12-11-11 and recorded in Volume 147, Page 32, (DRWC); same being an interior corner of subject tract;

THENCE South 68°08'30" West, with a line for the common line of said "181.6 Acres" and said "103.4 Acres", a distance of 2121.21 feet, to a Concrete Monument found, being the Southwest corner of said "181.6 Acres", same being the Northwest corner of said "103.4 Acres", same being in the East line of a called "101.8 Acres" conveyed in a Deed of Gift from A. M. Oleander, et ux, to Gary Oleander, et al, dated 12-29-97 and recorded in Document No. 9728013, (OPRWC); same being the Southwest corner of subject tract;

THENCE North 21°54'23" West, with the West line of said "181.6 Acres", same being with the East line of said "101.8 Acres", same being with the aforementioned East line of said "57.901 Acres", a distance of 2754.09 feet, to the PLACE OF BEGINNING, containing according to the dimensions herein stated, an area of 181.329 Acres.

Surveyor's Note: Attention is invited to accompanying plat for location of improvements, adjoiners, visible utilities and roadways. Bearings are based on Texas State plane coordinates, Central Zone NAD83/93 adjustment.

Bruce Lane Bryan  Registered Professional Land Surveyor No. 4249

05-310-TRACT ONE.doc
CITY OF HUTTO
MUNICIPAL SERVICE PLAN
FOR PROPOSED ANNEXATION OF

181.33 acres, more or less, of land, out of the
John Dykes Survey, Abstract No. 186, in Williamson County, Texas.

The City of Hutto, Texas will provide for the extension of full municipal services into the area proposed to be annexed in accordance with Texas Local Government Code §43.056.

FIRE
Existing Services: Williamson County Emergency Service District #3

Services to be Provided:
Provides fire suppression and emergency services to the area. Primary fire response will be provided by Williamson County Emergency Service District #3, located at the following address: 501 Exchange Boulevard. Fire code inspections and enforcement will be handled by Williamson County Emergency Services District #3 on behalf of the City of Hutto.

POLICE
Existing Services: Williamson County Sheriff’s Department

Services to be Provided:
Upon annexation, the City of Hutto Police Department will extend regular and routine patrols to the area. It is anticipated that the implementation of police patrol activities can be effectively accommodated within the current budget and staff appropriations.

BUILDING INSPECTION
Existing Services: None

Services to be Provided:
The Development Services Department will provide Code Enforcement Services upon annexation. This includes issuing building, electrical and plumbing permits for any new construction and remodeling, and enforcing all other applicable codes that regulate building construction within the City of Hutto. Fire code inspections and enforcement will be handled by Williamson County Emergency Services District #3 on behalf of the City of Hutto.

PLANNING AND ZONING
Existing Services: Review of subdivision development plans under City’s Subdivision Ordinance. No municipal zoning or land use controls except for those imposed by State Law.

Services to be Provided:
The Hutto Development Services Department has responsibility for regulating development and land use through the administration of the City of Hutto’s Zoning Ordinance, and this will extend to the area on the effective date of the annexation. The property will also continue to be regulated under the requirements of the City of Hutto’s Subdivision Ordinance. These services may be provided within the departments’ current budgets with additional staffing as needed.

LIBRARY
Existing Services: None

Services to be Provided:
City Library privileges will be available to future residents in this area.
HEALTH DEPARTMENT - HEALTH CODE ENFORCEMENT SERVICE
Existing Services: Williamson Cities and County Health District

Services to be Provided:
Williamson Cities and County Health District will continue to implement enforcement of the health districts regulations on the effective date of annexation. Animal control services will also be provided to the area as needed by Hutto Animal Control Division of the Police Department.

STREET MAINTENANCE
Existing Services: Williamson County

Services to be Provided:
Maintenance and access to adjacent existing street facilities will be provided/overseen by appropriate City of Hutto departments.

STORM WATER MANAGEMENT
Existing Services: Williamson County Flood Plain Administrator

Services to be Provided
Developers will provide storm water drainage facilities as required of their development at their own expense and such will be inspected by the City’s engineers at time of completion. The City of Hutto will then maintain the drainage in public rights of way upon approval of the construction. Property owners and/or Home Owner’s Associations or similar entities will maintain drainage facilities located on private property. All construction within the flood plain will be through the appropriate Hutto department(s) and will meet FEMA Flood Plain regulations.

STREET LIGHTING
Existing Services: Oncor Electric Delivery

Services to be Provided:
There are no existing street lights in this area. The Developer will be responsible for initial installation and maintenance of street lighting, if required, within the development until such time as any internal streets have been accepted by the City Council.

TRAFFIC ENGINEERING
Existing Services: None

Services to be Provided:
The City of Hutto, through its appropriate departments, will be able to provide any necessary additional traffic control devices after the effective date of annexation.

WATER SERVICE
Existing Services: None

Services to be Provided:
Per the executed Development Agreement, water service to the properties will be provided by City of Hutto.

SANITARY SEWER SERVICE
Existing Services: None

Services to be Provided:
Per the executed Development Agreement, sanitary sewer service to the properties will be provided by City of Hutto.

**SOLID WASTE SERVICES**  
*Existing Services: None*

*Services to be Provided:*
Solid waste collection shall be provided to the area of annexation in accordance with current ordinances. Service shall comply with existing City of Hutto policies, beginning with occupancy of structures.

**PARKS AND TRAILS**  
*Existing Service: None*

*Services to be Provided:*
All City operated parks and trail systems will be available to the residents of this area upon annexation.

**MISCELLANEOUS**  
*Existing Services: None*

*Services to be Provided:*
All other applicable municipal services will be provided to the area in accordance with the City of Hutto’s established policies governing extension of municipal services to newly-annexed areas.

**NOTE:**  
Capital improvements sufficient for providing municipal services for the annexed area are in place such that the costs associated with the extension of service lines to proposed building sites within the area will be borne by owners and/or developers.
AGENDA ITEM NO.: 10D.  
AGENDA DATE: February 15, 2018

PRESENTED BY: Carolyn Horner, AICP, Planning Director, Business & Development Services

ITEM: Consideration and possible action on a resolution authorizing the City Manager to prepare a Municipal Service Plan for the proposed annexation of the Packsaddle Tracts, 169.99 acres, more or less, of land located on the east side of FM 1660 North and adjacent to the northern boundary of the Rivers Crossing Subdivision. (Carolyn Horner)

STRATEGIC GUIDE POLICY: Well Balanced & Diversified Economy

ITEM BACKGROUND:
Per the Texas Local Government Code, a Municipal Service Plan (MSP) is required to be prepared for proposed annexation areas. This MSP essentially states that the annexed land will receive services from the City, including but not limited to Police and patrol services, utility service, planning and building inspection services, code enforcement, library privileges, and street maintenance. Only annexed land into the city limits is entitled to full services by the City. This MSP has gone through the applicable departments for review.

BUDGETARY AND FINANCIAL SUMMARY:
Not applicable.

RELATED COUNCIL COMMITTEE OR ADVISORY BOARD RECOMMENDATIONS:
Not applicable.

CITY ATTORNEY REVIEW:
Not applicable.
STAFF RECOMMENDATION:

Staff recommends that the Council approve the resolution.

SUPPORTING MATERIAL:
1. Resolution - Packsaddle Tracts Annexation (169.99 acres) - Municipal Service Plan
2. Exhibit A - Property Description
3. Exhibit B - Municipal Service Plan
RESOLUTION NO.

A RESOLUTION AUTHORIZING THE CITY MANAGER TO PREPARE A MUNICIPAL SERVICE PLAN FOR THE ANNEXATION OF THE PROPERTY KNOWN AS THE “PACKSADDLE TRACTS” (169.99 ACRES), MORE OR LESS, OF LAND, MORE PARTICULARLY DESCRIBED IN EXHIBIT “A”, AND ATTACHED HERETO.

WHEREAS, Section 43.065(a) of the Texas Local Government Code requires that, within certain specified statutory timeframes, the Hutto City Council must authorize the City Manager to prepare a service plan that provides for the extension of full municipal services to the areas which are proposed for annexation, and;

WHEREAS, the service plan has been prepared and described in Exhibit “B”, and attached hereto.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HUTTO, TEXAS, hereby authorizes the City Manager to immediately prepare a service plan that provides for the extension of full municipal services, and described in Exhibit “B”, a copy of same being attached hereto and incorporated herein for all purposes.

The City Council hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this Resolution was adopted was posted and that such meeting was open to the public as required by law at all times during which this Resolution and the subject matter hereof were discussed, considered and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

RESOLVED this 15th day of February, 2018.

CITY OF HUTTO, TEXAS

____________________________
Doug Gaul, Mayor

ATTEST:

____________________________
Lisa L. Brown, City Secretary
EXHIBIT ‘A’

METES AND BOUNDS DESCRIPTION

BEING 169.99 ACRES OF LAND OUT OF THE JOHN DYKES SURVEY, ABSTRACT NO. 186, WILLIAMSON COUNTY, TEXAS. BEING A PORTION OF THE REMAINDER OF THAT CERTAIN 238 ACRE TRACT, CALLED TRACT 1, AND THE REMAINDER OF THAT CERTAIN 100 ACRE TRACT, CALLED TRACT 2, CONVEYED TO IVER E. WALLIN IN DOCUMENT 2001059720 OF THE OFFICIAL PUBLIC RECORDS OF WILLIAMSON COUNTY, TEXAS. THE SAID 169.99 ACRES OF LAND BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGINNING AT AN IRON PIPE FOUND IN THE EAST RIGHT-OF-WAY LINE OF FARM TO MARKET ROAD 1660, BEING THE NORTHWEST CORNER OF THAT CERTAIN 0.50 OF AN ACRE TRACT CONVEYED TO JONAH WATER SPECIAL UTILITY DISTRICT IN DOCUMENT 2000040392 OF THE OFFICIAL PUBLIC RECORDS OF WILLIAMSON COUNTY, TEXAS AND THE SOUTHWEST CORNER OF SAID REMAINDER OF TRACT 1, BEING THE POINT OF BEGINNING OF THE HEREIN DESCRIBED TRACT;

THENCE, NORTH 22° 34' 00" WEST, ALONG SAID EAST RIGHT-OF-WAY LINE OF FARM TO MARKET ROAD, AND THE WEST LINE OF SAID REMAINDER OF TRACT 1, FOR A DISTANCE OF 937.19 FEET TO CONCRETE MONUMENT FOUND FOR AN ANGLE POINT OF THE HEREIN DESCRIBED TRACT;

THENCE, CONTINUING ALONG SAID EAST RIGHT-OF-WAY LINE, NORTH 20° 53' 50" WEST, A DISTANCE OF 1585.78 FEET TO AN IRON ROD FOUND IN SAID EAST RIGHT-OF-WAY LINE, BEING THE SOUTHWEST CORNER OF THAT CERTAIN 65.00 ACRE TRACT CONVEYED TO HUTTO ISD IN DOCUMENT 200904814 OF THE OFFICIAL PUBLIC RECORDS OF WILLIAMSON COUNTY, TEXAS, AND BEING THE NORTHWEST CORNER OF SAID REMAINDER OF TRACT 1 AND THE HEREIN DESCRIBED TRACT (FROM WHICH A TXDOT CONCRETE RIGHT-OF-WAY MONUMENT BEARS NORTH 21° 31' 02" WEST, AT A DISTANCE OF 1767.21 FEET);

THENCE, LEAVING SAID EAST RIGHT-OF-WAY LINE, NORTH 68° 21' 20" EAST, ALONG THE SOUTH LINE OF SAID HUTTO ISD TRACT AND ALONG THE NORTH LINE OF THE SAID REMAINDER OF TRACT 1 AND TRACT 2, FOR A DISTANCE OF 2,601.32 FEET TO AN IRON ROD FOUND IN THE WEST LINE OF THAT CERTAIN 41.36 ACRE TRACT CONVEYED TO HOWARD SLADEK IN VOLUME 866, PAGE 661 (27.36 ACRES) AND VOLUME 867, PAGE 747 (14.00 ACRES) BOTH OF THE DEED RECORDS OF WILLIAMSON COUNTY, TEXAS, BEING THE SOUTHEAST CORNER OF SAID HUTTO ISD TRACT, AND THE NORTHEAST CORNER OF SAID REMAINDER OF TRACT 2 AND THE HEREIN DESCRIBED TRACT (FROM WHICH AN IRON ROD FOUND AT THE NORTHEAST CORNER OF SAID HUTTO ISD TRACT BEARS NORTH 21° 41' 15" WEST, FOR A DISTANCE OF 1,087.61 FEET);

THENCE, SOUTH 21° 38' 22" EAST, ALONG THE WEST LINES OF SAID SLADEK TRACT, AND THE REMAINDER OF A CERTAIN 107 ACRE TRACT CONVEYED TO HARVEY I. JOHNSON IN VOLUME 309, PAGE 269, OF THE DEED RECORDS OF WILLIAMSON COUNTY, TEXAS (W.C.A.D SHOWS CURRENT OWNERS AS ALBERT JOHNSON AND NANCY WENDLAND), AND THAT CERTAIN 10.00 ACRE TRACT CONVEYED TO LEANN FERROW IN DOCUMENT 2008053240 OF THE OFFICIAL PUBLIC RECORDS OF WILLIAMSON COUNTY, TEXAS ALSO BEING ALONG THE EAST LINE OF SAID REMAINDER OF TRACT 1 AND SAID REMAINDER OF TRACT 2, FOR A DISTANCE OF 3370.41 FEET TO AN IRON ROD FOUND IN THE NORTH LINE OF RIVERS CROSSING SUBDIVISION PHASE 3 RECORDED IN CABINET X, SLIDE 249
OF THE PLAT RECORDS OF WILLIAMSON COUNTY, TEXAS, BEING THE SOUTHWEST CORNER OF SAID PERROW TRACT, AND THE SOUTHEAST CORNER OF SAID REMAINDER OF TRACT 1 AND THE HEREIN DESCRIBED TRACT (FROM WHICH AN IRON ROD FOUND IN THE NORTH RIGHT-OF-WAY LINE OF COUNTY ROAD 132, BEING THE NORTHEAST CORNER OF SAID RIVERS CROSSING SUBDIVISION, PHASE 3 BEARS SOUTH 82°25'10" EAST, FOR A DISTANCE OF 510.52 FEET);

THENCE, ALONG THE NORTH LINE OF SAID RIVERS CROSSING SUBDIVISION PHASE 3 AND SAID JONAH WATER SPECIAL UTILITY DISTRICT TRACT, ALSO BEING THE SOUTH LINE OF SAID REMAINDER OF TRACT 1 AND THE HEREIN DESCRIBED TRACT, THE FOLLOWING FOUR (4) COURSES AND DISTANCES:
1) NORTH 82°25'10" WEST, FOR A DISTANCE OF 653.47 FEET TO AN IRON ROD FOUND;
2) NORTH 83°19'35" WEST, FOR A DISTANCE OF 452.97 FEET TO AN IRON ROD FOUND;
3) SOUTH 79°28'28" WEST, FOR A DISTANCE OF 895.03 FEET TO AN IRON ROD FOUND;
4) SOUTH 78°53'12" WEST, FOR A DISTANCE OF 772.35 FEET TO THE POINT OF BEGINNING AND CONTAINING 169.99 ACRES, MORE OR LESS.

THE UNDERSIGNED DOES HEREBY CERTIFY THAT THE PROPERTY DESCRIBED HEREIN WAS DETERMINED BY A SURVEY MADE ON THE GROUND, TOGETHER WITH RECORD INFORMATION, UNDER MY SUPERVISION. THIS SURVEY SUBSTANTIALLY COMPLIES WITH THE CURRENT TEXAS SOCIETY OF PROFESSIONAL SURVEYORS STANDARDS AND SPECIFICATIONS.

TIMOTHY E. HAYNIE  
R.P.L.S. No. 2380, State of Texas  
Haynie Consulting, Inc.  
Engineers – Surveyors  
1010 Provident Lane  
Round Rock, Texas 78664  
TBPLS Firm No. 100250-00

Date: 10-02-17
CITY OF HUTTO
MUNICIPAL SERVICE PLAN
FOR PROPOSED ANNEXATION OF

169.99 acres, more or less, of land, out of the
693, Williamson County, Texas.

The City of Hutto, Texas will provide for the extension of full municipal services into the area
proposed to be annexed in accordance with Texas Local Government Code §43.056.

FIRE
Existing Services: Williamson County Emergency Service District #3

Services to be Provided:
Provides fire suppression and emergency services to the area. Primary fire response will be provided
by Williamson County Emergency Service District #3, located at the following address: 501
Exchange Boulevard. Fire code inspections and enforcement will be handled by Williamson County
Emergency Services District #3 on behalf of the City of Hutto.

POLICE
Existing Services: Williamson County Sheriff’s Department

Services to be Provided:
Upon annexation, the City of Hutto Police Department will extend regular and routine patrols to the
area. It is anticipated that the implementation of police patrol activities can be effectively
accommodated within the current budget and staff appropriations.

BUILDING INSPECTION
Existing Services: None

Services to be Provided:
The Development Services Department will provide Code Enforcement Services upon annexation.
This includes issuing building, electrical and plumbing permits for any new construction and
remodeling, and enforcing all other applicable codes that regulate building construction within the
City of Hutto. Fire code inspections and enforcement will be handled by Williamson County
Emergency Services District #3 on behalf of the City of Hutto.

PLANNING AND ZONING
Existing Services: Review of subdivision development plans under City’s Subdivision Ordinance. No
municipal zoning or land use controls except for those imposed by State Law.

Services to be Provided:
The Hutto Development Services Department has responsibility for regulating development and land
use through the administration of the City of Hutto’s Zoning Ordinance, and this will extend to the
area on the effective date of the annexation. The property will also continue to be regulated under the
requirements of the City of Hutto’s Subdivision Ordinance. These services can be provided within the
departments’ current budgets.

LIBRARY
Existing Services: None
Services to be Provided:
City Library privileges will be available to future residents in this area.

HEALTH DEPARTMENT - HEALTH CODE ENFORCEMENT SERVICE
Existing Services: Williamson Cities and County Health District

Services to be Provided:
Williamson Cities and County Health District will continue to implement enforcement of the health districts regulations on the effective date of annexation. Animal control services will also be provided to the area as needed by Hutto Animal Control Division of the Police Department.

STREET MAINTENANCE
Existing Services: Williamson County

Services to be Provided:
Maintenance and access to adjacent existing street facilities will be provided/overseen by appropriate City of Hutto departments.

STORM WATER MANAGEMENT
Existing Services: Williamson County Flood Plain Administrator

Services to be Provided
Developers will provide storm water drainage facilities as required of their development at their own expense and such will be inspected by the City’s engineers at time of completion. The City of Hutto will then maintain the drainage in public rights of way upon approval of the construction. Property owners and/or Home Owner’s Associations or similar entities will maintain drainage facilities located on private property. All construction within the flood plain will be through the appropriate Hutto department(s) and will meet FEMA Flood Plain regulations.

STREET LIGHTING
Existing Services: Oncor Electric Delivery

Services to be Provided:
There are no existing street lights in this area. The Developer will be responsible for initial installation and maintenance of street lighting, if required, within the development until such time as any internal streets have been accepted by the City Council.

TRAFFIC ENGINEERING
Existing Services: None

Services to be Provided:
The City of Hutto, through its appropriate departments, will be able to provide any necessary additional traffic control devices after the effective date of annexation.

WATER SERVICE
Existing Services: None

Services to be Provided:
Water service to the properties will be provided by Jonah S.U.D.

SANITARY SEWER SERVICE
Existing Services: None
Services to be Provided:
Sanitary sewer service to the properties will be provided by Jonah S.U.D.

SOLID WASTE SERVICES
Existing Services: None

Services to be Provided:
Solid waste collection shall be provided to the area of annexation in accordance with current ordinances. Service shall comply with existing City of Hutto policies, beginning with occupancy of structures.

PARKS AND TRAILS
Existing Service: None

Services to be Provided:
All City operated parks and trail systems will be available to the residents of this area upon annexation.

MISCELLANEOUS
Existing Services: None

Services to be Provided:
All other applicable municipal services will be provided to the area in accordance with the City of Hutto’s established policies governing extension of municipal services to newly-annexed areas.

NOTE:
Capital improvements sufficient for providing municipal services for the annexed area are in place such that the costs associated with the extension of service lines to proposed building sites within the area will be borne by owners and/or developers.
AGENDA ITEM NO.: 10E. AGENDA DATE: February 15, 2018

PRESENTED BY:

ITEM: Consideration and possible action on a resolution regarding a Policy for Donations, Grants, Sponsorships, and Fundraising. (Eliska Padilla)

STRATEGIC GUIDE POLICY: Fiscal Responsibility

ITEM BACKGROUND: The Library is partnering with Downtown Events & Tourism, and Parks & Recreation departments in fundraising to allow donors to support the City's facilities, events, and properties. This policy is necessary to encourage and support not only these departments, but any department at the City in developing partnerships to aid in revenue generation, fundraising and sponsorship efforts that are consistent with existing City policies and procedures.

The policy has general provisions that outline circumstances under which the City may want to accept donations. It also has a provision giving the City Manager the authority to accept donations, grants, and sponsorships not exceeding $50,000.00. Contributions greater than $50,000.00 would require City Council approval, and financial services will bring budget amendments to Council showing the additional revenue source.

BUDGETARY AND FINANCIAL SUMMARY: Not applicable.

RELATED COUNCIL COMMITTEE OR ADVISORY BOARD RECOMMENDATIONS: Library Advisory Board recommends approval.

CITY ATTORNEY REVIEW: Not applicable.
STAFF RECOMMENDATION:

Staff recommends approval.

SUPPORTING MATERIAL:
1. Policy for donations
2. Resolution for donations
Purpose:
To encourage and support departments in the development of partnerships to aid in revenue generation, fundraising and sponsorship efforts that are consistent with existing City policies and procedures.

Definitions:
1. Donations and Grants: a contribution made to the City without expectation of goods, services, or significant benefit or recognition in return. Donations and grants may be in the form of money or in-kind contributions of products, services, investment securities, real property (land), or any combination thereof. A donation or grant may be unrestricted, where the donor has placed no limitation on its use, or restricted, where the donor has restricted its use to a specified purpose. Donations that, if accepted, would obligate the City to enter into a service, procurement, or other agreement shall not be considered a donation.

2. Donor: Any organization or individual who provides the City with a donation.

3. Donation Agreement: An agreement between the City and the donor that details any restrictions on a donation as well as the respective obligations of the donor and the City.

4. Fundraising: Any activity conducted with the intent of generating donations to the City. Fundraising activities may include, but are not limited to, promoting giving, program adoption or pledge drives, and contacting individuals, companies, foundations, or other entities with a request for a donation to the City.

5. Sponsorship: A "Sponsorship" typically means a person or entity that provides the City with financial support for an activity, City program or City facility, typically in exchange for the City providing more than nominal recognition of its financial support, which distinguishes a Sponsorship from a Donation. Financial assistance provided by a Sponsor may consist of cash and/or in-kind contributions.

General Provisions:
1. The City welcomes donations, grants and sponsorships that enhance City services, reduce costs that the City would incur in the absence of the donation, or that otherwise provide a benefit to the City. The City may decline any donation without comment or cause.

2. Donors shall not expect, nor shall the City grant, any extra consideration to the donor in relation to City procurement, regulatory matters, or any other business, services, or operations of the City.
3. Donations, grants and sponsorships must be directly related to providing goods or services to the public or for another valid public purpose. Donations may not be used for personal financial gain of any City elected or appointed official or employee.

4. The net benefit of a donation should be considered when determining whether to accept a donation. Net benefit includes all lifecycle costs of ownership, including maintenance, repair, clean-up, administrative, and any potential liability or expenses that may be associated with the donation.

5. Any Department considering acceptance of a donation, grant or sponsorship contribution shall consult with other departments that could be affected by acceptance of the contribution. For example, other departments may incur costs to provide management, support, maintenance, and repair or enforcement activity in relation to a donation, grant or sponsorship.

Authority to Accept Contributions

1. All donations, grants and sponsorships must be directly related to providing goods or services to the public or for another valid public purpose.

2. The City may accept donations, grants and sponsorships that enhance services or reduce costs.

3. The City Manager is authorized to accept donations, grants and sponsorships not exceeding $50,000. The City Council must accept donations, grants and sponsorships of greater than $50,000.

4. Since sponsorships, grants, and sponsorships constitute additional receipt of funds, the revenue must be approved by Council via an amended budget.

5. Upon notification of funds, Financial Services will create a revenue and expense line item to receive and expend funds.

6. It will be the responsibility of the respective Department Director to ensure that proper City officials are informed of donations, grants and sponsorships, and that such contributions are properly acknowledged, that timely reports are made, and that proper recognition is afforded the donor.

Sponsorship Recognition may include the following:

1. Placement of logos and/or company names in signage and publicity, including press releases and materials posted on social media and/or websites maintained by the City.

2. Certificates, plaques / memorials affixed on a donated item, on a Donor wall, on a paving stone or memorial bench.
3. Public recognition and thanking of contributors by the City Council or City Staff at public meetings or events.

4. Other acknowledgements, public or private, including media release and online recognition.

**Accounting and Record Keeping**

1. All revenue, products, donations, grants, sponsorships and services received from Donors and Sponsors by the City of Hutto, shall be recorded and maintained.

2. A record of all grants, sponsorships and Donations including name, type, contact name if a company, amount, and disposition of contribution shall be kept up-to-date and accurate by both the receiving Department and the Finance Department.

3. Donations, grants, or sponsorships paid for with a monetary contribution shall not be paid to staff in cash unless approved, in advance, by the Department Director and receipt of cash is properly documented.

**Disclaimers**

1. Any accepted donation, grant or sponsorship which would obligate the City to enter into a service or procurement agreement should be reviewed under the City procurement process and shall not be considered a donation.

2. The City encourages donations and grants of materials with the understanding that such items have a useful life, and that the City assumes no responsibility for replacement or upkeep. Once a contribution is accepted, it becomes City property and the City may maintain, replace or dispose of the item unless the Donation is explicitly restricted.

3. The City cannot guarantee the tax deductibility of a donation, but may provide the donating party with a letter of acknowledgement and a statement of the City's intended use.

4. City employees who have primary responsibility for the procurement of services, supplies, materials and equipment and/or Finance Departments, should not engage in fundraising solicitations.
RESOLUTION NO. ______________________

A RESOLUTION FOR THE ACCEPTANCE AND APPROVAL OF A POLICY FOR DONATION, GRANTS, SPONSORSHIPS & FUNDRAISING FOR THE CITY OF HUTTO, TEXAS.

WHEREAS, City Council of the City of Hutto in its desire to encourage and support departments in the development of partnerships to aid in the revenue generation and fundraising efforts for the City; and

WHEREAS, the City Council welcomes donations, grants, sponsorships that enhance City services, reduce costs that the City would incur in the absence of a donation, or that would otherwise provide a benefit to the City.

WHEREAS, the City Council desires to create a Donation, Grants, Sponsorship & Fundraising to include general provisions, authority to accept contributions, and ways to recognize our donor partners;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HUTTO, TEXAS: that the Hutto City Council hereby accepts and approves the Policy for Donations, Grants, Sponsorships & Fundraising.

CONSIDERED AND RESOLVED on this the 15th day of the month of February, 2018.

THE CITY OF HUTTO, TEXAS

________________________________________
Doug Gaul, Mayor

ATTEST:

________________________________________
Lisa L. Brown, City Secretary
Consideration and possible action on a resolution regarding an amended Policy for Naming Facilities, Events, and Properties. (Eliska Padilla and Larry Foos)

Quality of Life & Services

In 2009, by Resolution No. 2009-006-00, the City Council approved a resolution for naming of the Parks and Recreation Facilities for the City of Hutto. Parks and Recreation, Downtown Events and Tourism, and the Hutto Public Library are collaborating on seeking community support to sponsor events and name spaces in the new City of Hutto City Hall and Library. A revised naming policy is needed to be more inclusive and establish policy for how we manage and approve naming rights for those who contribute significantly monetarily or in kind.

No budgetary implications.

Recommended for approval from the Parks & Recreation Advisory Board and the Library Advisory Board.

Not applicable.

Staff recommends approval.
SUPPORTING MATERIAL:
1. Redline Naming Policy Amendment
2. Clean Naming Policy Amendment
3. Resolution - Naming Policy for Facilities, Events & Properties
CITY OF HUTTO

POLICY FOR NAMING FACILITIES, EVENTS AND PROPERTIES

(Approved By Hutto City Council per Resolution #2009-006-00)

PROPOSED Amendment to City Council 2/15/2018

PURPOSE

To establish a systematic, fair, and consistent policy and process for the official naming of City facilities, events and properties such as public parklands, KOKEFEST, recreational areas, the library, rooms, municipal buildings, and property. The policy provides for citizen input, recommendations from a diverse committee, and City Council approval to adopt all names.

No commercial activity as defined or allowed by this policy shall be associated in any way with, among other things, the sale of tobacco, alcohol, illegal drugs, or weapons; contain vulgar and plainly offensive, obscene, or sexually explicit language; advocate the violation of law or City policy; advance any religious or political organization; promote, favor, or oppose a candidate for elected office or a ballot measure; or be associated with any company or individual whose actions are otherwise in violation of law. The City has the exclusive discretion to determine whether to pursue, accept or decline an opportunity to name facilities. The factors to be considered by the City include, but are not limited to:

- The extent to which a naming opportunity limits or restrains the City’s discretion or its ability to pursue other opportunities;
- The duration of the arrangement or agreement and the City’s ability/discretion to terminate the arrangement/agreement;
- The extent to which the naming opportunity imposes any obligation on the City, either presently or in the future, financial or otherwise and whether the opportunity is subject to conditions acceptable to the City;
- The extent to which the naming opportunity constitutes a conflict of interest or creates the appearance of or potential for a conflict of interest; and
- The extent to which the naming opportunity affects the appearance of City property or disrupts the operation of the City.

PROCEDURES TO ESTABLISH NAMING RIGHTS

The City Manager or his designee, City Council, Board or Commission, City Council Subcommittee (if constituted) may submit proposed naming rights to be implemented as approved by resolution of the City Council.

1. All requests for naming and renaming city facilities, events, and properties shall be made in writing to the respective City Board, Commission, City Manager or his designee.
2. The Chairman of the respective board, i.e. Hutto Parks and Recreation Advisory Board, Library Advisory Board, Economic Development Corporation Board, shall name a subcommittee that will be responsible for recommending a name for the park lands, facilities, event, and/or properties to the Board.
3. The committee shall be responsible for research, study and recommendation of a proposed name to the Advisory Board. Rationale for the selection of the recommended name shall be given in writing.
4. The respective Board shall approve or disapprove of the name recommended by the subcommittee.
5. If the sub-committee’s recommendation is disapproved by the Advisory Board, then the matter may be referred back to the sub-committee for further action.

6. Upon approval, the recommended name will be forwarded to the City Council for their final consideration and action.

**NAMING CRITERIA**

**For Parks**

1. Regional / City level parks may be named after a geographical designation, a predominant physical feature of the land, a historical name, historical event, organizations, or the name of an individual.

2. Community and neighborhood level parks should be named after the subdivision, which dedicated the land, the name of the neighborhood, organizations, or the name of an individual.

3. The suffix “park” should be added to the name of the park.

4. Areas, facilities, and accessories such as playgrounds, pavilions or sport fields within a park can be named differently using the above stated criteria.

**For Facilities & Properties**

1. Consideration is given for naming for financial contributions, sponsorship or other commercial transactions, including the provision or supply of equipment, materials, land or services.

2. The City may partner with other community organizations, or Boards, to raise funds.

3. Major donations/sponsorships for physical spaces are given consideration, including, but not limited to: Amphitheatres/Auditoriums/Theaters, Libraries, Park Amenities, Gardens/Walks/City-owned streets and ways, Classrooms, Meeting Rooms, Conference Rooms, and Foyers.

4. Other criteria may be based on the following:
   1. A monetary, grant, donation or bequest to the City;
   2. A substantial community service that has had a major impact or benefit to a large sector of the City from an individual who:
      a. Demonstrates dedication to service in ways that brings special credit to the City, or
      b. Volunteers and gives extraordinary help to individuals, families, groups, or community service;
3. Memoriam for an individual, who may be considered only after he/she has been deceased for a minimum of one year;
4. Honoring a living individual which will be subject to the most careful examination; and/or
5. Honoring City officials, management, staff or appointed public officials who may be considered after the employment or public service has concluded for a minimum of one year.

DURATION OF NAMING RIGHTS
The duration of naming rights shall be decided or negotiated on a case-by-case basis. However, all naming rights may be approved for a specific term, which shall not be longer than the useful life of the property or facility, as determined by the City Council, unless otherwise established in the contract with the donor and approved by the City Council and the donor. The duration of naming rights shall be proportionate to the value of a donation, endowment or other significant contributions to the City.

RENAMEING OF A CITY FACILITIES OR PARK LANDS
Renaming of a City facility or parkland is strongly discouraged. Once it is named after an individual, the name of the public property should not be changed unless there are compelling reasons presented for the change. Requests to change a name should be subject to the most critical examination so as not to diminish the original justification for the name or discount the value of the prior contributors.

Physical Display of Naming Rights
The physical display of the naming rights shall be decided or negotiated on a case-by-case basis. In the case of buildings, the physical display of the naming rights will take into account the identification of the City and comply with all applicable laws and regulations including, but not limited to, zoning and sign requirements.

Transferability
Naming rights may only be transferred to any other naming rights by mutual agreement between all the named parties.

Assignment
"Naming Rights in Consideration" may be assigned by mutual agreement between all parties. Assigned is defined as “to exchange one naming right for another.” For example when a company changes its name the naming right may be changed to reflect the new name.

LIMIT OF NAMING RIGHTS

On the part of the City
The City’s right to use the name and other brand elements of the named party shall only be permitted by express agreement with the named party.

On the part of the Named Party
The named party after whom a building or part of a building is named shall have no right to use or control the use of that building or part of the building. Use will ordinarily be determined consistent with the City’s facility use policy. The use of that building or part of the building may, however, be the subject of negotiated agreement in the specific contract between the parties. The City will not agree to any condition in a contract that could unnecessarily limit the following: progress towards the City’s mission and purpose, statutory obligations, or the local authority of the City Council for the City of Hutto.
In turn, the named party shall bear no liability in respect of that building or part of a building unless provided for in a specific contract between the parties. Any limits should be included in any Naming Rights agreement.

EARLY TERMINATION OF NAMING RIGHTS
In the event of this policy and any specific contract entered into being breached, the parties may terminate a naming rights agreement in advance of the scheduled date, under the following conditions:

Termination by the City
The City reserves the right, in accordance with the terms of the applicable contract, to terminate naming rights without refund of consideration, prior to the scheduled termination date, should it feel it is necessary to do so to avoid the City being brought into disrepute.

Termination by the Named Party
The named party may without refund of consideration, in accordance with the terms of the applicable contract, terminate its acceptance of the naming rights prior to the scheduled termination date, in the event that the City directly brings the named party into disrepute.

In accordance with the terms of the applicable contract and this policy, the City Council shall have discretionary authority to rescind a naming right at any time based on any action by a private individual or corporate entity that is deemed by the City Council to be inappropriate and/or in conflict with the City’s values.

GENERAL
1. When naming a City facility, event, or property, consideration must be given to any legal agreement or promises made when originally named.
2. City facilities, events, and property shall not be given the same name as existing school or public facility sites except where sites are adjacent to one another.
3. A recommendation to name a City facility, event, or property after an individual(s) should not be publicized (or assumed to be approved) until final action has been taken by the City Council.
4. Names, whenever possible, should be concise, easy to spell, and easily understood.
5. City facilities, events, and property previously named for individuals should not be renamed.
6. City facilities, events, and property may be named or renamed for deceased or living persons. For a living person to be considered, they must have established the most credible service to the community and the City of Hutto.

NAMING RIGHTS AS SPONSORSHIP OF CITY FACILITIES
The City of Hutto reserves the right to seek sponsorship for the naming rights to a City facility, event, or property such as a park or athletic facility, structure, playground or entire park, amphitheater, auditoriums, library, classroom, meeting room, conference room, and lover as a method of obtaining funds to aid in the maintenance and operation of said facility, property, or event. This process may be done through a RFP (Request For Proposal) that is coordinated through the City. If a Board or Commission Chairperson is solicited with the request to obtain these naming rights, the Chairperson must notify the Staff Liaison of said interest. The existing committee will be utilized as well as City staff members to evaluate potential corporate and/or local sponsors if naming rights are sought. Careful scrutiny will be used in this process and a

{0.1 pt, Tabs: 0.57", Left 0.08", Right: 0.57", Space Before: 0.1 pt, Space After: 0.32"}
recommendation from the sub-committee to the Advisory Board as well as an evaluation and approval by City Council will be necessary for such action to occur.
CITY OF HUTTO
POLICY FOR NAMING FACILITIES, EVENTS AND PROPERTIES
(Approved By Hutto City Council per Resolution #2009-006-00)
PROPOSED Amendment to City Council 2/15/2018

PURPOSE
To establish a systematic, fair, and consistent policy and process for the official naming of City facilities, events and properties such as public parklands, KOKEFEST, recreational areas, the library, rooms, municipal buildings, and property. The policy provides for citizen input, recommendations from a diverse committee, and City Council approval to adopt all names.

No commercial activity as defined or allowed by this policy shall be associated in any way with, among other things, the sale of tobacco, alcohol, illegal drugs, or weapons; contain vulgar and plainly offensive, obscene, or sexually explicit language; advocate the violation of law or City policy; advance any religious or political organization; promote, favor, or oppose a candidate for elected office or a ballot measure; or be associated with any company or individual whose actions are otherwise in violation of law.

The City has the exclusive discretion to determine whether to pursue, accept or decline an opportunity to name facilities. The factors to be considered by the City include, but are not limited to:

- The extent to which a naming opportunity limits or restrains the City’s discretion or its ability to pursue other opportunities;
- The duration of the arrangement or agreement and the City’s ability/discretion to terminate the arrangement/agreement;
- The extent to which the naming opportunity imposes any obligation on the City, either presently or in the future, financial or otherwise and whether the opportunity is subject to conditions acceptable to the City;
- The extent to which the naming opportunity constitutes a conflict of interest or creates the appearance of or potential for a conflict of interest; and
- The extent to which the naming opportunity affects the appearance of City property or disrupts the operation of the City.

PROCEDURES TO ESTABLISH NAMING RIGHTS
The City Manager or his designee, City Council, Board or Commission, City Council Subcommittee (if constituted) may submit proposed naming rights to be implemented as approved by resolution of the City Council.

1. All requests for naming and renaming city facilities, events, and properties shall be made in writing to the respective City Board, Commission, City Manager or his designee.
2. The Chairman of the respective board, i.e. Hutto Parks and Recreation Advisory Board, Library Advisory Board, Economic Development Corporation Board, shall name a subcommittee that will be responsible for recommending a name for the park lands, facilities, event, and/or properties to the Board.
3. The committee shall be responsible for research, study and recommendation of a proposed name to the Advisory Board. Rationale for the selection of the recommended name shall be given in writing.
4. The respective Board shall approve or disapprove of the name recommended by the sub-
committee.
5. If the sub-committee’s recommendation is disapproved by the Advisory Board, then the matter may be referred back to the sub-committee for further action.
6. Upon approval, the recommended name will be forwarded to the City Council for their final consideration and action.

NAMING CRITERIA

For Parks
1. Regional / City level parks may be named after a geographical designation, a predominant physical feature of the land, a historical name, historical event, organizations, or the name of an individual.
2. Community and neighborhood level parks should be named after the subdivision, which dedicated the land, the name of the neighborhood, organizations, or the name of an individual.
3. The suffix “park” should be added to the name of the park.
4. Areas, facilities, and accessories such as playgrounds, pavilions or sport fields within a park can be named differently using the above stated criteria.

For Facilities & Properties
1. Consideration is given for naming for financial contributions, sponsorship or other commercial transactions, including the provision or supply of equipment, materials, land or services.
2. The City may partner with other community organizations, or Boards, to raise funds.
3. Major donations/sponsorships for physical spaces are given consideration, including, but not limited to: Amphitheaters/Auditoriums/Theaters, Libraries, Park Amenities, Gardens/Walks/City-owned streets and ways, Classrooms, Meeting Rooms, Conference Rooms, and Foyers.
4. Other criteria may be based on the following:
   1. A monetary, grant, donation or bequest to the City;
   2. A substantial community service that has had a major impact or benefit to a large sector of the City from an individual who:
      a. Demonstrates dedication to service in ways that brings special credit to the City, or
      b. Volunteers and gives extraordinary help to individuals, families, groups, or community service;
   3. Memoriam for an individual, who may be considered only after he/she has been deceased for a minimum of one year;
   4. Honoring a living individual which will be subject to the most careful examination; and/or
   5. Honoring City officials, management, staff or appointed public officials who may be considered after the employment or public service has concluded for a minimum of one year.
DURATION OF NAMING RIGHTS
The duration of naming rights shall be decided or negotiated on a case-by-case basis. However, all naming rights may be approved for a specific term, which shall not be longer than the useful life of the property or facility, as determined by the City Council, unless otherwise established in the contract with the donor and approved by the City Council and the donor. The duration of naming rights shall be proportionate to the value of a donation, endowment or other significant contributions to the City.

RENAMEING OF A CITY FACILITIES OR PARK LANDS
Renaming of a City facility or parkland is strongly discouraged. Once it is named after an individual, the name of the public property should not be changed unless there are compelling reasons presented for the change. Requests to change a name should be subject to the most critical examination so as not to diminish the original justification for the name or discount the value of the prior contributors.

Physical Display of Naming Rights
The physical display of the naming rights shall be decided or negotiated on a case-by-case basis. In the case of buildings, the physical display of the naming rights will take into account the identification of the City and comply with all applicable laws and regulations including, but not limited to, zoning and sign requirements.

Transferability
Naming rights may only be transferred to any other naming rights by mutual agreement between all the named parties.

Assignment
"Naming Rights in Consideration" may be assigned by mutual agreement between all parties. Assigned is defined as "to exchange one naming right for another." For example when a company changes its name the naming right may be changed to reflect the new name.

LIMIT OF NAMING RIGHTS

On the part of the City
The City’s right to use the name and other brand elements of the named party shall only be permitted by express agreement with the named party.

On the part of the Named Party
The named party after whom a building or part of a building is named shall have no right to use or control the use of that building or part of the building. Use will ordinarily be determined consistent with the City’s facility use policy. The use of that building or part of the building may, however, be the subject of negotiated agreement in the specific contract between the parties. The City will not agree to any condition in a contract that could unnecessarily limit the following: progress towards the City’s mission and purpose, statutory obligations, or the local authority of the City Council for the City of Hutto.

In turn, the named party shall bear no liability in respect of that building or part of a building unless provided for in a specific contract between the parties. Any limits should be included in any Naming Rights agreement.
EARLY TERMINATION OF NAMING RIGHTS

In the event of this policy and any specific contract entered into being breached, the parties may terminate a naming rights agreement in advance of the scheduled date, under the following conditions:

Termination by the City
The City reserves the right, in accordance with the terms of the applicable contract, to terminate naming rights without refund of consideration, prior to the scheduled termination date, should it feel it is necessary to do so to avoid the City being brought into disrepute.

Termination by the Named Party
The named party may without refund of consideration, in accordance with the terms of the applicable contract, terminate its acceptance of the naming rights prior to the scheduled termination date, in the event that the City directly brings the named party into disrepute.

In accordance with the terms of the applicable contract and this policy, the City Council shall have discretionary authority to rescind a naming right at any time based on any action by a private individual or corporate entity that is deemed by the City Council to be inappropriate and/or in conflict with the City’s values.

GENERAL

1. When naming a City facility, event, or property, consideration must be given to any legal agreement or promises made when originally named.
2. City facilities, events, and property shall not be given the same name as existing school or public facility sites except where sites are adjacent to one another.
3. A recommendation to name a City facility, event, or property after an individual(s) should not be publicized (or assumed to be approved) until final action has been taken by the City Council.
4. Names, whenever possible, should be concise, easy to spell, and easily understood.
5. City facilities, events, and property previously named for individuals should not be renamed.
6. City facilities, events, and property may be named or renamed for deceased or living persons. For a living person to be considered, they must have established the most credible service to the community and the City of Hutto.

NAMING RIGHTS AS SPONSORSHIP OF CITY FACILITIES

The City of Hutto reserves the right to seek sponsorship for the naming rights to a City facility, event, or property such as a park or athletic facility, structure, playground or entire park, amphitheater, auditoriums, library, classroom, meeting room, conference room, and foyer as a method of obtaining funds to aid in the maintenance and operation of said facility, property, or event. This process may be done through a RFP (Request For Proposal) that is coordinated through the City. If a Board or Commission Chairperson is solicited with the request to obtain these naming rights, the Chairperson must notify the Staff Liaison of said interest. The existing committee will be utilized as well as City staff members to evaluate potential corporate and/or local sponsors if naming rights are sought. Careful scrutiny will be used in this process and a recommendation from the sub-committee to the Advisory Board as well as an evaluation and approval by City Council will be necessary for such action to occur.
RESOLUTION NO. ______________________

A RESOLUTION FOR THE ACCEPTANCE AND APPROVAL OF A POLICY FOR NAMING FACILITIES, EVENTS, AND PROPERTIES FOR THE CITY OF HUTTO, TEXAS.

WHEREAS, City Council of the City of Hutto in its desire to improve and enhance facilities, events and property assets of the City; and

WHEREAS, the City Council desires to provide buildings, events, spaces, and resources to meet the community needs into the next decade and beyond; and

WHEREAS, the City Council desires to amend the Parks and Recreation Facility Naming Policy to include not only the naming of facilities and parks, but all City facilities, events, and properties both existing and in the future;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HUTTO, TEXAS: that the Hutto City Council hereby accepts and approves the Policy for Naming Facilities, Events, and Properties.

CONSIDERED AND RESOLVED on this the 15th day of the month of February, 2018.

THE CITY OF HUTTO, TEXAS

_______________________________
Doug Gaul, Mayor

ATTEST:

_______________________________
Lisa L. Brown, City Secretary
CITY OF HUTTO
CITY COUNCIL AGENDA

AGENDA ITEM NO.: 10G.  AGENDA DATE: February 15, 2018

PRESENTED BY: Lisa L. Brown, City Secretary

ITEM:
Consideration and possible action on a resolution for the appointment of a City Council Member to represent the City of Hutto on the Clean Air Coalition of the Capital Area Council of Governments. (Eliska Smith Padilla)

STRATEGIC GUIDE POLICY: Leadership

ITEM BACKGROUND:
The City of Hutto has been a member of the Capitol Area Council of Governments. Representatives of the CAPCOG are typically elected officials, and Mayor Doug Gaul had represented the City of Hutto on the Clean Air Coalition. That current appointment term ended in December; therefore, the City Council will need to appoint a new member to serve as representative on the Clean Air Coalition as part of the CAPCOG.

BUDGETARY AND FINANCIAL SUMMARY:
Not applicable.

RELATED COUNCIL COMMITTEE OR ADVISORY BOARD RECOMMENDATIONS:
Not applicable.

CITY ATTORNEY REVIEW:
Not applicable.

STAFF RECOMMENDATION:
Not applicable.
SUPPORTING MATERIAL:
1. Resolution appointing a council member to CAPCOG Clean Air Coalition
RESOLUTION NO. R-

A RESOLUTION APPOINTING ____________________________, TO THE CAPITAL AREA COUNCIL OF GOVERNMENTS CENTRAL TEXAS CLEAN AIR COALITION.

WHEREAS, the Capital Area Council of Governments (CAPCOG) developed a group composed of official representatives of all member organizations which include cities, counties, school districts, chambers of commerce, non-profits and other organizations that have an interest in the Council of Governments’ programs and regionalism; and

WHEREAS, the population of each entity determines the number of General Assembly representative seats that they may fill; and

WHEREAS, the City of Hutto has a representative on the Central Texas Clean Air Coalition which was previously held by Mayor Doug Gaul, whose term has expired; and

WHEREAS, the Hutto City Council wishes to appoint__________________________to fill the current CAPCOG Central Texas Clean Air Coalition seat for the City of Hutto,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HUTTO, TEXAS:

That ____________________________ is hereby appointed to fill the vacancy on the Central Texas Clean Air Coalition of the Capital Area Council of Governments effective February 15, 2018.

RESOLVED this the 15th day of February, 2018.

CITY OF HUTTO, TEXAS

ATTEST:

Doug Gaul, Mayor

Lisa L. Brown, City Secretary
ITEM: Consideration and possible action on a resolution authorizing the City Manager to expend up to $130,000.00 for safety and necessary improvements to Fritz Park. (Anthony Host)

STRATEGIC GUIDE POLICY: Infrastructure & Growth

ITEM BACKGROUND:
Fritz Park softball, baseball complex needs to have upgrades to handle youth baseball programs, ages 13-14. At this present time, the Hutto Youth Baseball Association does not have fields large enough to accommodate this age group. Additionally, the ball field needs an outfield net to prevent softballs and baseballs from entering Hwy. 79 for health and safety reasons.

BUDGETARY AND FINANCIAL SUMMARY:
Unspent bond proceeds.

RELATED COUNCIL COMMITTEE OR ADVISORY BOARD RECOMMENDATIONS:
Not applicable.

CITY ATTORNEY REVIEW:
Not applicable.

STAFF RECOMMENDATION:
Staff recommends approval.

SUPPORTING MATERIAL:
1. Resolution - Fritz Park Improvements
2. Softball Proposal
3. Netting Proposal
RESOLUTION NO ______________

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXPEND UP TO $130,000.00 FOR SAFETY AND NECESSARY IMPROVEMENTS TO FRITZ PARK.

WHEREAS, the City of Hutto (“City”) desires to improve quality of life for its citizens by having park facilities that can be utilized for Youth Softball and Baseball programs; and

WHEREAS, the City desires to purchase netting for necessary health and safety improvements, and

WHEREAS, the City desires to contract for services to extend the existing field turf and soil to accommodate 13 and 14 youth baseball and softball, men’s, women’s and co-ed softball.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF HUTTO, TEXAS,

Authorizes the City Manager to expend up to $130,000 for safety and necessary improvements to Fritz Park.

RESOLVED this the 15th day of February, 2018.

CITY OF HUTTO, TEXAS

__________________________
Doug Gaul, Mayor

ATTEST:

__________________________
Lisa L. Brown, City Secretary
**SOFTBALL FIELD EXTENSION**

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Description</th>
<th>Quantity</th>
<th>Unit</th>
<th>Unit Cost</th>
<th>Item Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Excavation, Haul-Off and Disposal of Existing Field Turf and Soil - Retrofit</td>
<td>1</td>
<td>LS</td>
<td>$33,182.50</td>
<td>$33,182.50</td>
</tr>
<tr>
<td></td>
<td>Existing Field Irrigation and Quick Coupler Valves - 6&quot; Imported Infield Material and Grading as Needed. (6&quot; Infield Material in lieu of 8&quot; Depth)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Clean-Up Site / Sidewalks De-Mobilization</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>*Extend Field to Incorporate 90' Bases.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL COST FOR SOFTBALL FIELD EXTENSION:** $33,182.50

**Bid Notes:**

1. Includes all Applicable Taxes
2. Excludes Water Meters (and cost of water), Hand Watering, Electric Meter, Irrigation and Electrical Slewing, and Road Bores if necessary
3. Excludes Bond, if applicable add 3%
5. Proposal valid for (30) thirty days.
6. Limited Warranty - No replacements will be authorized or made without an inspection by one of Utz Environmental Services staff. Warranty is limited to replacement only, not refund. All warranties will become null and void if any of the following is determined: failure to water properly, drought, freezing insect damage, abuse or mandated water restrictions imposed by local governments.
7. It is the customer’s responsibility to maintain property if a maintenance contract is not agreed upon.

Respectfully Submitted,

Chris L. Utz  
Licensed Irrigator #5625
**Woolery Custom Fence Co.**

**P.O. BOX 986**
**Elgin, TX 78621**

**Proposal**

**Date:** 2/6/2018  
**Proposal #:** 6469

<table>
<thead>
<tr>
<th>Name / Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>City of Hutto</td>
</tr>
<tr>
<td>401 West Front Street</td>
</tr>
<tr>
<td>Hutto, TX 78634</td>
</tr>
<tr>
<td>P: 512-759-4033</td>
</tr>
</tbody>
</table>

**WOOLERY CUSTOM FENCE CO.**

**P.O. Box 986**
**Elgin, TX 78621**

**P.O. or W.O.**
**ATT:**
**PROJECT**

<table>
<thead>
<tr>
<th>P.O. or W.O.</th>
<th>ATT</th>
<th>Project</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Anthony</td>
<td>Hutto Fritz Park</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Backstop Net w/ 6” Black Posts @ 20’ O.C. - (LS)</td>
</tr>
<tr>
<td>(from Right Field Line to Left Center Field)</td>
</tr>
<tr>
<td>(posts will be 33’ out of ground w/ the net starting @ 8’ above ground / net</td>
</tr>
<tr>
<td>will be a 25’ net)</td>
</tr>
<tr>
<td>(TOTAL of 33’ coverage w/ net &amp; existing fence)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Description</th>
<th>QTY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Backstop Net</td>
<td>1</td>
</tr>
</tbody>
</table>

Thank you for the opportunity to quote!

**Total**

<table>
<thead>
<tr>
<th>Signature: ____________________________</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Phone #</th>
<th>Fax #</th>
<th>E-mail</th>
<th>Web Site</th>
</tr>
</thead>
<tbody>
<tr>
<td>512-281-2186</td>
<td>512-233-5396</td>
<td><a href="mailto:bids@wooleryfence.com">bids@wooleryfence.com</a></td>
<td><a href="http://www.woolerycustomfence.com">www.woolerycustomfence.com</a></td>
</tr>
</tbody>
</table>
AGENDA ITEM NO.: 11A.  
AGENDA DATE: February 15, 2018

PRESENTED BY:

ITEM:
Executive Session, as authorized by Texas Government Code, Section 551.071, regarding consultation with Attorney, and Section 551.072 regarding the Manville Water Contract and public infrastructure.

STRATEGIC GUIDE POLICY:

ITEM BACKGROUND:

BUDGETARY AND FINANCIAL SUMMARY:

RELATED COUNCIL COMMITTEE OR ADVISORY BOARD RECOMMENDATIONS:

CITY ATTORNEY REVIEW:

STAFF RECOMMENDATION:

SUPPORTING MATERIAL:
There are no supporting documents.
ITEM: Executive Seession, as authorized by Texas Government Code, Section 551.071, regarding consulting with an Attorney, and Section 551.087, economic development negotiations.

STAFF RECOMMENDATION:
There are no supporting documents.