



# Town of Emmitsburg

Mayor Donald N. Briggs

**Board of Commissioners**  
Timothy O'Donnell, *President*  
Clifford Sweeney, *Vice President*  
Glenn Blanchard, *Treasurer*  
Joseph Ritz III  
Elizabeth Buckman

**Town Manager**  
Cathy Willets

**Town Clerk**  
Madeline Shaw

**TOWN MEETING AGENDA  
SPECIAL MEETING – FY2019 BUDGET  
MAY 21, 2018 – 7:30 P.M.**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. FUTURE MEETINGS**

*Pool Grand Opening Ceremony: Saturday June 2, 2018 at Noon*

*Town Council Meeting: Monday June 4, 2018 at 7:30 p.m.*

**4. MEETING ITEMS**

**A. COMMISSIONER COMMENTS**

**B. MAYOR'S COMMENTS**

**C. PUBLIC COMMENTS**

**D. CONSENT AGENDA: NONE**

**E. AGENDA ITEMS**

I. Fiscal Year 2019 Three Year Trash Services Contract for Consideration

II. Fiscal Year 2019 Budget for Discussion and Possible Consideration

**5. SET AGENDA FOR NEXT MEETING: JUNE 4, 2018**

**6. SIGN APPROVED TEXT AMENDMENTS AND/OR RESOLUTIONS**

**7. ADJOURN**

**A. COMMISSIONER COMMENTS**

**B. MAYOR'S COMMENTS**

**C. PUBLIC COMMENTS**

**D. CONSENT AGENDA: NONE**

**E. AGENDA ITEMS**

**I. Fiscal Year 2019 Three Year Trash Services Contract for Consideration:** Presentation by town staff.

**Staff Recommends:** Republic Services

**Term:** 3 year contract (FY2019, FY2020, FY2021)

The Trash Services Request for Proposal (RFP):

- Put out to bid on: 04/06/2018
- Bids due on: 04/30/2018 at 4:00 p.m.
- Four (4) total bids were received

The RFP was advertised in the following methods:

- Public Notice Under RFP Tab on Town's Website: 04/06/2018 to 05/01/2018
- Frederick News Post Publication: Sun. 04/08/2018 & Mon. 04/09/2018

Trash Services RFP Opened: May 1, 2018 at 9:00 AM				
Attendance: Cathy Willets				
Maddy Shaw				
Terri Ray				
	Key Sanitation	Waste Management	J&J Trash Service	Republic Services
Curbside (total for year)	\$81,750.00	\$133,939.20	\$75,210.00	\$72,463.20
Yard Waste Dumpster (6 hauling's):	\$1,500.00	\$4,776.00	\$1,500.00	\$810.00
Bulk Trash Pick-Up (total for a year)	\$2,071.00	\$5,232.00	\$5,722.50	\$1,090.00
<b>Total:</b>	<b>\$85,321.00</b>	<b>\$143,947.20</b>	<b>\$82,432.50</b>	<b>\$74,363.20</b>

**AGENDA ITEMS CONTINUED**

- II. Fiscal Year 2019 Budget for Discussion and Possible Consideration:** Presentation by Mayor Briggs and town staff.

**F. SET AGENDA FOR NEXT TOWN MEETING: JUNE 4, 2018**

- 1.
- 2.
- 3.
- 4.
- 5.

*Administrative Business:*

- A.
- B.
- C.
- D.