TOWNSHIP OF DENVILLE  
MUNICIPAL COUNCIL  
REGULAR MEETING  
NOVEMBER 1, 2011

The Meeting was called to order by President Kuser at 7:32 p.m. The Salute to the Flag was recited, followed by an Invocation given by Councilman Fitzpatrick. The Open Public Meetings Act Statement was read by Deputy Clerk Kathy Costello. Mrs. Costello reminded everyone that this is a non-smoking facility and asked that all cell phones be silenced.

ROLL CALL: ANDES, FITZPATRICK, GOLINSKI, SMITH, KUSER  
ABSENT: STECKY  
ALSO IN ATTENDANCE: MAYOR HUSSA, ADMINISTRATOR WARD, TOWNSHIP ATTORNEY DiYANNI

CEREMONIAL MATTERS AND/OR PRESENTATIONS

Knights of Columbus Council #3359 - Charlie Conklin

Mr. Conklin came forward and introduced Mr. David Gallagher, the current District Deputy. Mr. Conklin stated that he was away when Hurricane Irene struck but was able to contact Mr. Gallagher, who got the ball rolling and formed work parties to help on Riverside Drive and Myers Avenue. He noted that, wanting to be of as much assistance as possible to the victims of the Hurricane, they decided to do a can shake. Mr. Conklin advised that the Knights received permission from Foodtown, Dunkin Donuts, the A & P, Denville Bagel, Route 46 Bagel and also set up at various intersections in town. Mr. Conklin stated that the collections at the intersections were done with the utmost safety to the members of the Knights as well as the drivers. Mr. Conklin said that he would like to present a check in the amount of $9,705.00 to the Mayor and Council, which represents the proceeds of Council #3359's can shake. The Mayor and Council accepted the check and thanked Mr. Conklin and the Knights of Columbus Council for their efforts. Mr. Conklin had an enlarged replica of the check which he presented and a photo was taken of Mr. Conklin, Mr. Gallagher, the Mayor, Administrator and Council.

Mr. Conklin again thanked Mr. Gallagher for spear-heading the efforts after the Hurricane and the public for their generosity. President Kuser thanked Mr. Conklin and all of the members of his organization for their time and generosity during Denville’s time of need.

Mr. Conklin then displayed one of the signs that were used during the can shake, which was signed by members of Council #3359. He said that he would like to present it to the Deputy Clerk to be given to Clerk Donna Costello whose father Joe Izzo was an active member of the Knights. Mr. Conklin added that he would also like Donna Costello to have the copy of the check.

2011 ARBOR/EARTH DAY AWARDS
Mayor Hussa noted that it appears there are not many of the winners present. He called two members of the Committee forward. The Mayor advised that the Green Committee held an Earth Day back in April, part of which was a poster contest among the school children. He said that the posters were supposed to depict the ways that trees contribute to our life. Mayor Hussa noted that 3rd Place Winner Chris Kern is present but assumes that the other two winners must have thought there was no meeting due to the power outage.

Mayor Hussa presented Mr. Kern with a $25 gift card to Barnes & Noble for third place in the contest and noted that Mr. Kern had created a wonderful poster. He noted that the posters had been displayed in Town Hall for two or three weeks and every one of them was beautifully done. Pictures were taken of Mr. Kern with the Mayor and Committee members.

President Kuser suggested that Mr. Kern tell the Council a little bit about his project. Mr. Kern expressed his surprise that he was awarded a prize. He noted that his teacher had emphasized to the class the importance of recycling and made a big impact on his life. Mr. Kern said that he will no longer take recycling for granted. He said that the poster contest helped him to understand the importance of trees and recycling in our lives. Mr. Kern thanked the Council for making this possible.

LIAISON REPORTS:
Councilman Golinski reported that the 85th Anniversary Dinner of the Fire Department was postponed on Saturday. He noted that on Friday, in order to learn more about our emergency services, he did a ride-along with the Police Dept. Mr. Golinski added that Friday night was a very different night than Saturday.

Councilman Shaw reported that the Senior Center was used as a warming center for those who were without power. He said that food was served and cots were brought in to accommodate those who had to stay. Mr. Shaw commented that he learned from this storm that disasters can hit back-to-back and we just have to deal with them.

Councilwoman Smith had no report. She stated that bad things come in threes and we have had an earthquake, a hurricane and a freak snow-storm in October. Mrs. Smith said that she is praying that this is the end of it.

Councilman Fitzpatrick also had no report but reminded everyone that the Library is doing a great job being a source for forms for hurricane relief.

Councilman Andes added that Mrs. Kanouse advised him that yesterday 750 people came to the Library and normally it would be about 350 to 400. He said that people are coming in and charging their phones and warming up. Mr. Andes added that the Library is doing a great job. He advised that the Senior Social that was to be held on Sunday was cancelled.

Mr Andes gave an update on the Hurricane Relief and thanked his brother-Knights for their fine work with the can shake. He advised that, with that check and what cash is on hand with the Police and the PAL, the total comes to about $330,000 with another $70,000 outstanding. Mr. Andes noted that they are just waiting for organizations to cut
the checks. Councilman Andes commented that there will be a pancake breakfast on Saturday at Applebee’s, sponsored by the Women’s Club, and the Culinary Quest will be held on November 14th.

President Kuser asked if Mr. Ciardi could post on the website the roads that are still closed in Denville.

The Mayor replied that there is a running list of what roads are closed and Mr. Ciardi will post it.

President Kuser commented on the second devastating event to hit Denville in a short period of time. He said that it shows how fragile we are but also demonstrates that Denville can “take a punch”. Mr. Kuser advised that he spoke with some linemen from JCP & L and they told him that they will be sinking poles tomorrow and hope to clear up Parks Road. Mr. Kuser was advised by someone in the audience that Birch Run came on at 6 p.m. tonight.

MAYOR’S REPORT:
Mayor Hussa stated that we should not be using the term “500-year flood”. He said that it was NOT a 500-year flood, it was a 100-year flood. The Mayor noted that if anyone needs proof of that, they should look at the Flood Insurance Rate Map. He said that it was a “classic” 100-year flood and goes exactly where the 100-year flood goes.

Councilwoman Smith commented that the gentlemen from the DEP and the Lt. Governor both stated that it was a 500-year flood.

The Mayor replied that it was not, it was a 100-year flood and all you have to do is look at the map.

Mayor Hussa commented that there has been a lot of talk about having an organization that would lobby on behalf of flood-control issues. He said that there has been an attempt at this in the past and they did achieve some limited results. The Mayor noted that his thinking is that having an official Mayor’s Advisory Board on rivers and streams might achieve something. He said that his suggestion is that they have their meetings immediately preceding the first Council meeting of every month. The Mayor mentioned some of the issues that have been addressed by prior groups.

Mayor Hussa stated that the Board will consist of randomly chosen people who have expressed an interest in serving. He said that there is no limit to the number of people that can be members of this Board. The Mayor noted that the Mission Statement is to meet monthly, discuss issues of flood control and to lobby officials to achieve real flood control around town. He said that the solution may not even lie in Denville, it may be upstream. Mayor Hussa commented that he does not see any of the prospective members here but he told them all that they need to come down and be sworn in. He asked the Council to give Advice and Consent for this Board and added that the first meeting will be on November 15th at 7:30 p.m.

MOTION TO GIVE ADVICE AND CONSENT FOR THE MAYOR’S ADVISORY BOARD ON RIVERS AND STREAMS: MOVED BY MEMBER GOLINSKI, SECONDED BY MEMBER ANDES
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AYES: GOLINSKI, ANDES, SHAW, SMITH, FITZPATRICK, KUSER  
ABSENT: STECKY  

The Mayor stated that he has provided the Council with a copy of a congratulatory letter from FEMA indicating that Denville now has a Class 9 rating, which provides a 5% discount to everyone in Denville who has flood insurance. He said that there needs to be a pro-active, on-going initiative by the town in order to keep this Class 9 rating.  
The Mayor noted that Denean Probasco has been working on applying for this and taking the FEMA people around town. He said that he challenges the town to maintain the flood control measures that are already in place.  
Mayor Hussa reported that he and Mr. Ward have been on the phone all day with J C P & L and the only update he can give is that they are working in teams of tree-cutters and linemen. He said that JCP & L is encouraging everyone to report outages in order for them to get people out to repair the lines. The Mayor advised that residents may contact Chief Wagner, Administrator Ward or himself to report outages.  
Mayor Hussa reported that, because of Denville’s robust OEM and CERT programs, the Township has been awarded an CERT/OEM trailer by the State Police. He said that the trailer will serve as an OEM headquarters. Mr. Hussa noted that the trailer and its equipment are valued at $10,000 and only four (4) municipalities in the State have received one.  

ADMINISTRATOR’S REPORT:  
Administrator Ward commented that he was vacationing overseas and heard on an international radio station that the East Coast of the United States was hit by a huge storm so, although shocked to hear it there, he had an inkling of what he was coming home to. He said that, at the height of the emergency, it was estimated that 56 - 70% of the residents were without power and, as of this afternoon, that figure is down to 40-50%. Mr. Ward noted that, by all accounts, our DPW has done an excellent job removing the snow and removing trees that are in the right-of-way but not tangled up in electrical wires. He urged everyone to avoid downed wires since they may be live and dangerous. Mr. Ward advised that a shelter was opened at Morris Knolls H. S. but they lost power and the shelter was moved to the Senior Center. He noted some of the roads that were closed due to the storm, downed trees and downed wires.  
Administrator Ward commented that, to a degree, this storm was more wide-spread than the hurricane. Mr. Ward explained that, as of November 1st, the municipality is permitted to transfer funds between accounts. He said that the transfer on tonight’s agenda is moving money around to cover cost overruns as a result of Hurricane Irene; he added that it does not take into account the overtime and expenses involved with this most recent storm, which were significant. Mr. Ward reported that permission has been given to use up to $20,000.00 of the Clean Communities Grant money for tree removal. He added that it will be permitted just this one time. The Administrator further explained that the original transfer was going to be $22,500.00 and that was just to cover Hurricane Irene. He said that we will now be short in that line item due to the
snow storm, requiring an additional transfer at one of the up-coming meetings.
Mr. Ward noted that, from all of the reports that he has received, it appears that everyone responded exceptionally well during the storm crisis.

OPEN PUBLIC PORTION. No one wished to be heard.
CLOSE PUBLIC PORTION.

CORRESPONDENCE: All copied to Council.

MATTERS OF OLD AND/OR NEW BUSINESS:

DEER MANAGEMENT PLAN FOR DENVILLE
President Kuser noted that Mary McAleer and Stan Sebastian are here representing the Deer Management Committee. It was called to Mr. Kuser’s attention that Bunny Riker is also present.
Mayor Hussa praised the Committee and the plan that they have devised. He said that it will be a model plan that will be used by other towns and his hat is off to all the members of the Deer Committee.
President Kuser asked the Mayor for a quick synopsis of the report.
Mayor Hussa stated that, in the very beginning of the report, it talks about the various things that we need to look out for. He said that early in the report they mention that the purpose of the hunt is to protect the safety and welfare of the residents. The Mayor noted that the report then explores issues such as lyme disease, highway safety, invasive species that the deer won’t eat and the fact that there are 20 times too many deer in Denville for the land to support. The Mayor explained that the deer ruin the habitat of small animals so that there are no more small animals in our parks. He said that property damage is the fourth issue that they cover. Mayor Hussa stated that he feels the Committee took a very mature approach to the problem and, very importantly, we are not locked into lethal means. He said that it has been left open so that, if other methods come along, we will consider them. Mr. Hussa commented that contraception and relocation are two methods that are not effective.
Stan Sebastian came forward and noted that Mayor Hussa has summed up the major points in the plan. He said that the entire Committee worked very hard on this plan.
Mr. Sebastian advised that a lot of the research paperwork is included in the report as an appendix to the major plan. He noted that on Page 7 of the Plan are detailed recommendations from the Committee. Mr. Sebastian explained that one of the recommendations concerns the formal adoption by the Council of the Township Deer Management Plan. He said that the Committee drafted the resolution that is included in the Plan from the resolutions of various other towns. Mr. Sebastian noted that the resolution is not cast in stone and the Council may want to review it and perhaps make adjustments to it. Mr. Sebastian commented that the State has changed their method of counting new Lyme Disease cases, resulting in a lower number of cases being
counted. He said that New Jersey is #3 in the number of Lyme Disease cases. Councilwoman Smith noted that she is a Lyme Disease victim and she commented on the deer that travel through her property. She commended the Committee on the statement in the plan that focuses on the fact that we have intruded on the deer’s land and caused this problem. Mrs. Smith stated that she does not like to see anything killed but we are faced with a situation that we have created and are left to manage it. Councilman Andes recommended that the resolution found on page 22 of the Plan be put on the agenda. He said that he thinks it is very important that the Council pass it. Councilman Fitzpatrick noted that he thinks if would be helpful to put this report on line. Councilman Shaw suggested that an effort be made to be sure that new cases of Lyme Disease are reported. Mr. Sebastian advised that the disease is reportable to the State when diagnosed but it is believed that it is greatly under-reported. Councilwoman Smith spoke briefly about Lyme Disease and the instances of it being missed because the patient does not have any symptoms. She suggested that it would be wise if physicians included the test for Lyme Disease in their annual check-up.

R-11-240 RESOLUTION APPROVING THE ACCEPTANCE OF THE DEER MANAGEMENT PLAN AS PRESENTED BY THE DENVILLE TOWNSHIP DEER MANAGEMENT COMMITTEE

MOTION TO APPROVE R-11-240: MOVED BY MEMBER SHAW, SECONDED BY MEMBER ANDES
AYES: SHAW, ANDES, GOLINSKI, SMITH, FITZPATRICK, KUSER
ABSENT: STECKY

ORDINANCE(S) FOR ADOPTION:
President Kuser asked for a motion to table Ord. #22-11 to December 6th because the Council is lacking supporting documentation.

MOTION TO TABLE #22-11: MOVED BY MEMBER SMITH, SECONDED BY MEMBER ANDES
AYES: SMITH, ANDES, GOLINSKI, SHAW, FITZPATRICK, KUSER
ABSENT: STECKY

ORDINANCE(S) FOR INTRODUCTION:
#25-11 ACQUISITION OF OPEN SPACE
President Kuser advised that the Council will be going into Executive Session to discuss this ordinance and they may or may not take action after that Session.

President Kuser asked if anyone from the Council or the public would like anything removed from the Consent Agenda. No one responded.

CONSENT AGENDA:
R-11-231 RESOLUTION AUTHORIZING ADVERTISING FOR BID FOR TURF MANAGEMENT
R-11-232 RESOLUTION AUTHORIZING ADVERTISING FOR BID FOR WATER
Fittings and Valves

R-11-233 Resolution Authorizing Reinstatement of the Original Sewer Assessment Installment Plan for Certain Properties in the Township of Denville

R-11-234 Resolution Authorizing a Refund of a Building Permit Fee in Various Amounts

R-11-235 Resolution Authorizing a Refund of a Zoning Fee in the Amount of $125.00

R-11-236 Resolution Authorizing Acceptance of Funds for United States Department of Justice Bulletproof Vest Partnership Grant (BVP)

Motion to Approve Consent Agenda: Moved by Member Smith, Seconded by Member Fitzpatrick
Ayes: Smith, Fitzpatrick, Golinski, Shaw, Anedes, Kuser
Absent: Stecky

Non-Consent Agenda Resolutions

R-11-237 Resolution Awarding Contract for Emergency Tree Removal and Stump Grinding to Andy Matt, Inc.

Motion to Approve R-11-237: Moved by Member Smith, Seconded by Member Anedes

Discussion: Councilman Golinski asked about the length of the contract, the amount and how much more expensive this one is than the other bids. Attorney DiYanni responded that he does not have the bid package with him so he cannot supply the difference between the first and second bidders. Mr. Golinski asked again about the term of the contract. Mr. DiYanni replied that it is a one-year contract with the option of two renewals of one year each.

Mr. Golinski asked if it is an hourly rate. Deputy Clerk Costello replied that it is based on the diameter of the tree. Mr. Kuser asked if Seneca is currently our provider. Mr. Ward replied that they are and noted that he has had experience with Andy Matt five or so years ago and they were good. Mr. Kuser asked if Andy Matt was the low bidder. Mr. Ward replied that they were the lowest responsible bidder. Mr. Golinski interjected that they were not the lowest on this contract. Mr. Ward repeated that they were the lowest responsible bidder. Councilwoman Smith added that Seneca’s bid was missing a bid bond in their bid package. Attorney DiYanni explained that it is a fatal defect in contract law and the law says that it has to be rejected.

Mrs. Smith asked if we know if the difference is sizable and if there was a way to re-bid or do a short-term contract. Deputy Costello advised that the bid must go to the next lowest responsible bidder. Attorney DiYanni said that is correct but the Township could have the contract for this year and opt out of any extension at the end of the contract. He explained that there are a number of line items involved with the pricing and his recollection is that the difference is only about $20 or so in some of those items.
Councilman Fitzpatrick commented that he would like to see the bids with the prices before voting on it.
Councilman Shaw agreed that, if there are doubts about this, the Council should not vote on it.
Councilman Golinski asked if we have an existing contract. Attorney DiYanni replied that he believes that the current contract expires on November 30, 2011. Mr. Ward said that they are checking right now to determine the status.
Councilman Fitzpatrick commented that his instinct is to delay this but he wants to be sure that it will not cause a major situation because it is a needed service. President Kuser stated that there is no real decision because the lowest bidder had a fatal flaw in their bid so we have no choice but to go to the next lowest responsible bidder. Mrs. Smith agreed but noted that it is nice to have a re-cap of the differences in the bids before it comes to them for a vote. She suggested that, if we have the time to get the back-up and have a comfort level, it would be good to hold it until the next meeting. President Kuser commented that it would be cutting it a little short.
Administrator Ward then read the two sets of bid prices, which indicated that Andy Matt was quite a bit higher for tree removal but lower for stump grinding.
Councilman Golinski asked if, when the time comes to extend the contract, the Council will be advised of a re-bid.
Councilwoman Smith asked Attorney DiYanni if we could just go out and re-bid. Mr. DiYanni replied that they cannot. He said that there are a limited number of reasons that would allow rejecting all bids and re-bidding. Mr. DiYanni noted that, if the Township had a certain amount appropriated for the contract and all bidders came in over that amount, the Township could reject all bids. Mr. Ward interjected that this bid is not structured that way. Mr. DiYanni noted that another way would be if the bids came in and the municipality discovered that they could get the service cheaper through a co-op or a State bid.
Mr. Kuser suggested that Mr. Ward check with the County.
Mrs. Smith stated that, under the current conditions, it would be an added burden on the budget and, if we can join a co-op and get lower rates, we should look into that. Councilwoman Smith said that she feels that it behooves us to know the date of the contract and, since Mr. Ward has been away, that we check into the availability of a co-op. She suggested that the Council can either table the resolution or vote no on it and she asked for the Attorney’s opinion. Attorney DiYanni advised that the Council has 60 days to award it, so they don’t have to do it tonight. He said that he is almost positive that the contract with Seneca expires on November 30th. Mr. Ward interjected that he agrees with Mr. DiYanni about the termination date and, if the Council tables this tonight, he would have time to explore the availability of a co-op.
Councilwoman Smith made a motion to table this resolution.
MOTION TO TABLE R-11-237: MOVED BY MEMBER SMITH, SECONDED BY
MEMBER ANDES
AYES: SMITH, ANDES, GOLINSKI, FITZPATRICK, KUSER
ABSENT: STECKY
Note: Before casting his vote Mr. Golinski asked if checking for a co-op before going out
to bid is a standard practice. He stated that, if it is not, it should be.

R-11-238 RESOLUTION AUTHORIZING THE TRANSFER OF CALENDAR YEAR 2011 BUDGET APPROPRIATIONS
MOTION TO APPROVE R-11-238: MOVED BY MEMBER SMITH, SECONDED BY MEMBER SHAW
Councilwoman Smith commented that, when the Council sees these transfers they like
to see the details of the transfers. She said that she knows these are related to
Hurricane Irene and most are going to O & E, but she would like to see specific details.
Mr. Ward replied that on the accounts that are being transferred to, the main one is
Solid Waste Disposal because we went over by more than $100,000. He said that there
will likely be another transfer in December. Mr. Ward noted that there is actually a
transfer out of Health’s salary and wage line because the salaried Health Officer is
being replaced by a contract position. H added that gasoline prices were higher as well.
Administrator Ward advised that he and CFO Guarino went to each department, looking
at their budget and speaking with the Department Heads. He noted that there has been
a spending freeze in place since Hurricane Irene and we knew this was inevitable. Mr.
Ward commented that they took a little from each of the various line items in each
department. Mrs. Smith asked for a little more detail on the transfers in the future.
AYES: SMITH, SHAW, GOLINSKI, FITZPATRICK, ANDES, KUSER
ABSENT: STECKY

R-11-239 RESOLUTION AUTHORIZING CLOSED SESSION TO DISCUSS LAND ACQUISITION
MOTION TO APPROVE R-11-239: MOVED BY MEMBER FITZPATRICK, SECONDED BY MEMBER SMITH
President Kuser advised that the Council may, or may not, take action after coming out
of Closed Session.
AYES: FITZPATRICK, SMITH, GOLINSKI, SHAW, ANDES, KUSER
ABSENT: STECKY
President Kuser thanked all in attendance as well as the Deer Committee and the
representatives of the Knights of Columbus.

Council went into Closed Session at 8:41 p.m.
Council came out of Closed Session at 9:21 p.m.

Township Council
President Kuser observed that action will be taken on #25-11.

#25-11 ACQUISITION OF OPEN SPACE - McGinnis

BE IT RESOLVED THAT AN ORDINANCE ENTITLED:
AN ORDINANCE OF THE TOWNSHIP OF DENVILLE, COUNTY OF MORRIS AND
STATE OF NEW JERSEY AUTHORIZING THE ACQUISITION OF BLOCK 60303, LOT
39, JOHNS AVENUE
BE INTRODUCED AND READ BY TITLE ON FIRST READING:
MOTION TO INTRODUCE: MOVED BY MEMBER SHAW, SECONDED BY MEMBER
SMITH
DISCUSSION: Councilman Andes commented that, as much as he likes this property
and would like to acquire it for the Township, he believes that we should wait and
attempt to get funding from the Morris County Open Space Fund. He said that he feels
it would be more prudent to wait until the County money is available in the Spring.
President Kuser noted that he would also like to go on the record as saying that this is a
fantastic piece of property which is contiguous to Muriel Hepner Park. He said that the
Mayor has advised that it would be a perfect property for County Open Space. Mr.
Kuser stated that he feels that it would save the taxpayers money if we listed it to apply
for County Open Space next year and he will be voting no on this ordinance.
Councilwoman Smith added, for the record, that her feeling is that it is a “bird in the
hand is worth two in the bush” and, the added costs of going to the County would be the
appraisal and the costs that the County would require us to contribute. She said that,
given the current circumstances, the County may have bigger fish to fry than this.
Councilman Fitzpatrick agreed with Mrs. Smith and stated that he thinks that we have
bigger properties that we could submit to the County.
AYES: SHAW, SMITH, GOLINSKI, FITZPATRICK
NAYS: ANDES, KUSER
ABSENT: STECKY

BE IT RESOLVED THAT AN ORDINANCE ENTITLED:
AN ORDINANCE OF THE TOWNSHIP OF DENVILLE, COUNTY OF MORRIS AND
STATE OF NEW JERSEY AUTHORIZING THE ACQUISITION OF BLOCK 60303, LOT
39, JOHNS AVENUE
BE PASSED ON FIRST READING
AND BE IT FURTHER RESOLVED THAT SAID ORDINANCE SHALL BE
CONSIDERED FOR FINAL PASSAGE AT THE MEETING OF THE MUNICIPAL
COUNCIL OF THE TOWNSHIP OF DENVILLE ON 12-6-11 AT 7:30 P.M. IN THE
EVENING, PREVAILING TIME, AT WHICH TIME AND PLACE ALL PERSONS
INTERESTED SHALL BE GIVEN AN OPPORTUNITY TO BE HEARD CONCERNING
SAID ORDINANCE.
BE IT FURTHER RESOLVED THAT THE MUNICIPAL CLERK BE AUTHORIZED AND
DIRECTED TO ADVERTISE THIS ORDINANCE IN THE CITIZEN ACCORDING TO
LAW
MOTION TO PASS ON FIRST READING: MOVED BY MEMBER SMITH, SECONDED
BY MEMBER SHAW
AYES: SMITH, SHAW, GOLINSKI, FITZPATRICK
NAYS: ANDES, KUSER
ABSENT: STECKY

MOTION TO ADJOURN: MOVED BY MEMBER SMITH, SECONDED BY MEMBER
FITZPATRICK
AYES: UNANIMOUS
ABSENT: STECKY

MEETING ADJOURNED AT 9:25 P.M.

Respectfully submitted:

Kathleen A. Costello
Deputy Township Clerk