TOWNSHIP OF DENVILLE
MUNICIPAL COUNCIL
BUDGET WORKSHOP MEETING

JANUARY 25, 2020

The Meeting was called to order at 10:31 A.M. by Council President Murphy. The Salute to the Flag was recited, followed by an Invocation by Councilman Gabel. Municipal Clerk Tara Pettoni read the Notice of Compliance with the Open Public Meetings Act and noted that this is a non-smoking facility. The Clerk requested that all electronics be silenced.

ROLL CALL: Coté, Bcrowiec, Gabel, Buie, Fahrer, President Murphy
ABSENT: None

ALSO, IN ATTENDANCE: Thomas W. Andes, Mayor; Steven Ward, Business Administrator; John J. Egbert, Director of Public Works; Jim Crothers, Fire Chief; Joe Andes, First Assistant Chief; Dan Gilberti, Second Assistant Chief; Troy Decker, Third Assistant Chief and Kevin Manning, Firefighter.

OPEN PUBLIC PORTION
No one wished to be heard.

CLOSE PUBLIC PORTION

Administrator Ward stated that the budget books would be presented to Council by the following week. He advised that he met with various department heads to go over the department’s capital budgets as well as the Township’s Auditors. He mentioned that the next budget hearings are scheduled for Tuesday, January 28th and Thursday, February 6th. He offered his help to new Council Members when reviewing the budget.

Mayor Andes and Administrator Ward briefly explained the process of bonding. Administrator Ward stated that for the last 8 years, the Township has increased cash contributions towards capital purchases. A portion of capital purchases will be made using cash while the remainder will be made using bond anticipation notes (BANS).

DENVILLE VOLUNTEER FIRE DEPARTMENT AND RESCUE SQUAD
Fire Chief Crothers referenced the Denville Volunteer Fire Department and Rescue Squad (“Department”) PowerPoint presentation, which can be found at the end of these minutes. Chief Crothers explained that most of his capital items that were being requested were needed for the safety of the residents as well as the 93 volunteers that make up the Denville Fire Department.

DEPARTMENT OF PUBLIC WORKS Public Works Director, John J. Egbert presented the Council with a PowerPoint presentation, which can be found at the end of these minutes. Director Egbert went on to mention that the Public Works Department responded to 6,200 water service calls in 2019. He also mentioned that the Beacon Hill Water Tower needs maintenance, including painting. He briefly explained DPW’s plan for when the work is being performed.

Mayor Andes stated that the administration supports everything as presented.

MOTION TO ADJOURN:
MOVED BY MEMBER GABEL, SECONDED BY MEMBER BUIE
AYES: UNANIMOUS

pg. 1
Township Council
1-25-20

Meeting adjourned at 12:32 P.M.

Tara M. Pettoni, RMC
Municipal Clerk
Denville Volunteer Fire and Rescue Department
93 dedicated and highly trained volunteers providing an array of services to our community
Fire Suppression
Emergency Medical Service and Heavy Rescue
Ice and High Water Rescue
Flood Recovery and Water Salvage Operations
Fire Prevention Education
Establish NJ State Police Medivac Landing Zones
Capital Projects 2020 and Beyond.
Scott Self Contained Breathing Apparatus Bottle Replacement Program

- Bottles are on a mandatory retirement program due to NFPA and POSHA guidelines.
- Bottles are hydrostatically high pressure tested for leaks and structural integrity. Bottles that fail the test are replaced.
- Bottles sustain damage due to the nature of our work and need to be replaced.
- We budget $5,000 continuous to replace retired and or damaged bottles.
Pager Replacement and Upgrades

- All members are issued a pager which is our primary source for receiving notification of emergency calls.
- Technology changes and upgrades at the communication centers require us to continuously upgrade and replace our pagers.
- Morris County Communication Center will be used as a back up to our communication center in the event ours goes down. Pagers need to be replaced and or upgraded to received dispatch notice from the County.
- We are requesting $11,000 in 2020 and 2021.
- Pager Replacement is continuous and we expect this amount to be reduced to $5,000 in 2022, 2023, 2024, 2025
Radio Replacement and Upgrades

- Radios need replacement for the same reason as the pagers. Ever changing technologies with the Communication/Dispatch Centers.
- These Changes make current radios obsolete and require upgrades and eventual replacements
- We are requesting $18,000 in 2020 and 2021 for the purchase of 6 units annually
- We anticipate this amount to be reduced to $5K in 2022, 2023, 2024, 2025.
Scott Packs
Self Contained Breathing Apparatus (SCBA) Replacement Program

- SCBA are on a retirement program due to NFPA and POSHA regulations.
- SCBA are subjected to a weekly inspection and are pulled from service at the first sign of trouble.
- SCBA do sustain damage due to the nature of our work and need to be replaced.
- We have budgeted $36,000 continuous replacement and upgrades
Firefighter Turnout Gear

10-year Life span POSHA and NFPA recommend/require replacement

Gear is often damaged and torn during the normal course of emergency responses and need to be replaced.

Helmets, Gloves, Hoods, Pants, Coats, Emergency Pass Alarms

10 complete sets per year at $60,000 annually
Bail Out Packs

- These proposed units would be provided to each interior structural firefighter for escape from high floor in the event that our exist is blocked. The only way out might be through a window.

- Requesting $14,500 in 2020 to outfit these members
First Aid Stretchers

- Federal Law mandates all new ambulances will be required to have an automatic lifting Stretcher.
- We have experienced a number back and shoulder strains and injuries with members from lifting heavy patients.
- Enables us to respond with few members.
- New Stretchers have a 600 pound lifting capacity with no strain or effort on personnel. One person can now load a 600 pound patient into the ambulance.
- Reduces liability on the town and department as there is no longer a risk of dropping the patient.
- One unit was purchased in 2019.
- Requesting a purchase in 2020 for second unit at $60K.
Command Vehicle
Crown Vic 1998 Replacement Rationalization

- We purchased it used in 2005 from Parsippany District 4 Fire District for fire prevention official. Then handed off to fire department.
- Township mechanic has deemed pulled it from road for safety issues.
- Front control arms and bushings are shot.
- Radiator core supports are rusted out.
- Axle noises
- Back window leaks and rust is forming
Chief Command

Vehicle

Replacement Plan

- 2020 Replacement the 1998 with a Ford Explorer

- Assign new Explorer to Fire Chief

- Rotate Existing Vehicles

- 2020 Request is for $60,000 which includes the cost of the vehicle as well as the mobile incident command center installation
Future Capital Projects

- Ambulance Replacement 231: 2021 $250K supplied with the new gurney

- Ambulance Replacement 227: 2022 $190K excluding new gurney as the one being purchased with approval will be transferred to new rig.

- First Aid Captain Vehicle: 2022 $60K

- Fire Engine #225: 2023 $650K (subject to truck committee and town mechanic input as we are trying to save taxpayer dollars by extending service life beyond the 20 years replacement cycle.

- Utility Truck #224: 2025 $60,000
2020 DPW Budget Proposal

Denville

Director John J. Egbert, C.P.W.M., C.C.C.
Mission Statement

Public Works serves all of the residents of Denville Township by enhancing the quality of life and relationships within our community.
2019 Accomplishments

- 17 water main breaks
- 7 sewer back ups
- 25 winter weather events - 12 salting events and 13 plowing events
- 89 catch basin repairs
- 83 catch basin repairs on road paving projects
- 1655 utility mark outs
- 66 curb stops repairs
- 398 meter appointments
- 2664 work orders completed
2020 Capitals Request

- 2 Pick Up Trucks
- 2 Used Trucks chassis for remounting salters bodies
- Brush Hog
- WQAA Requirements – Hydrants/Valves
- Water Meter Replacement Program
2004 F-350 Pick Up Frame Rotted
Upgrades to SCADA System Needed
Partial Updates Done
Neptune Meter and Radio Box
Future Improvements
Beacon Hill Water Tank 2021
Upper Hillcrest Tank 2024
Thank You for the opportunity to highlight the achievements of our department as well as our upcoming needs.

2020 Budget Proposal
January 25, 2020

Director John J. Egbert, C.P.W.M., C.C.C.