ORDINANCES FOR ADOPTION

NONE

ORDINANCES FOR INTRODUCTION

01-16: Calendar Year 2016 Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank Pursuant to N.J.S.A. 40A:4-45.14

02-16: Ordinance Authorizing Execution of Right-of-Way Use Agreement with Verizon Wireless for Purposes of Providing Telecommunication Services
RESOLUTIONS

CONSENT AGENDA:

R-16-16: Resolution Authorizing Refunds of Dog License Fee
R-16-17: Resolution Authorizing Raffle Licenses in the Township of Denville
R-16-18: Resolution Authorizing the Place to Place Transfer for an Extension of Premises for New Jersey Plenary Retail Consumption License 1408-33-001-006
R-16-19: Resolution Authorizing the Release of Various Performance Bonds
R-16-20: Resolution Authorizing Participation in the Year 2016 Morris County Adaptive Recreation Program (McARP)
R-16-21: Resolution Authorizing the Refund of Money Due to the Redemption of a Tax Sale Certificate in the Amount of $499.40
R-16-22: Resolution Refunding the Payment of 2015 Taxes
R-16-23: Resolution of Support Authorizing the Sustainable Jersey Grant Application
R-16-24: Resolution Refunding the Payment of Taxes Overpaid Due to Judgment by the Tax Court of New Jersey for a Total Amount of $794.82
R-16-25: Resolution Authorizing the Waiver of Fees for Police Services for Events Held by Community Groups, Civic Organizations and Schools for the Overall Benefit of the Township of Denville

NON-CONSENT AGENDA:

R-16-26: Resolution Authorizing the Refund of Money Due to the Redemption of a Tax Sale Certificate in the Amount of $13,534.10
R-16-27: Resolution Authorizing the Refund of Money Due to the Redemption of a Tax Sale Certificate in the Amount of $56,940.08
R-16-28: Resolution Authorizing the Refund of Money Due to the Redemption of a Tax Sale Certificate in the Amount of $52,254.15

R-16-29: Resolution Authorizing the Refund of Money Due to the Redemption of a Tax Sale Certificate in the Amount of $4,325.14

R-16-30: Resolution Authorizing the Refund of Money Due to the Redemption of a Tax Sale Certificate in the Amount of $4,097.94

R-16-31: Resolution Authorizing the Refund of Money Due to the Redemption of a Tax Sale Certificate in the Amount of $14,874.53

R-16-32: Resolution Authorizing the Refund of Money Due to the Redemption of a Tax Sale Certificate in the Amount of $14,794.57

R-16-33: Resolution Refunding the Payment of Taxes Overpaid Due to Judgment by the Tax Court of New Jersey for a Total Amount of $30,536.73

R-16-34: Resolution Refunding the Payment of Taxes Overpaid Due to Judgment by the Tax Court of New Jersey for a Total Amount of $9,241.33

R-16-35: Resolution Refunding the Payment of Taxes Overpaid Due to Judgment by the Tax Court of New Jersey for a Total Amount of $14,945.63

R-16-36: Resolution Authorizing the Award of a Professional Services Contract for Municipal Attorney for the Year 2016

R-16-37: Resolution Authorizing the Award of a Professional Services Contract for Auditing Services for the Year 2016

R-16-38: Resolution Authorizing the Award of a Professional Services Contract for Special Legal Counsel Services for the Year 2016

R-16-39: Resolution Authorizing the Award of a Professional Services Contract for Bond Counsel Services for the Year 2016

R-16-40: Resolution Authorizing the Award of a Professional Services Contract for Special Labor Counsel Services for the Year 2016

R-16-41: Resolution Authorizing the Award of a Professional Services Contract for Engineering Services for the Year 2016

R-16-42: Resolution Authorizing the Award of a Professional Services Contract for Professional Planning Services for the Year 2016
R-16-43: Resolution Authorizing the Award of a Professional Services Contract for Municipal Public Defender Services for the Year 2016

R-16-44: Resolution Authorizing a Contract for Grant Research and Grant Application Consulting Services for the Year 2016

MINUTES FOR ADOPTION

- December 15, 2015
- December 29, 2015
- January 1, 2016

MOTION TO ADJOURN
Dated: 01-19-2016

BE IT RESOLVED that an Ordinance entitled:

Calendar Year 2016 Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank Pursuant to N.J.S.A. 40A:4-45.14

Be Introduced and Read by Title on First Reading:

COUNCIL PRESIDENT: MOTION TO INTRODUCE DISCUSSION ON ORDINANCE ROLL CALL ON INTRODUCTION

BE IT RESOLVED that an Ordinance entitled:

Calendar Year 2016 Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank Pursuant to N.J.S.A. 40A:4-45.14

Be Passed on First Reading

BE IT FURTHER RESOLVED that said ordinance shall be considered for final passage at a meeting of the Municipal Council of the Township of Denville on 2-16-2016 at 7:30 p.m. in the evening, prevailing time, at the municipal building in said Township of Denville at which time and place all persons interested shall be given an opportunity to be heard concerning said ordinance.

BE IT FURTHER RESOLVED that the Municipal Clerk be authorized and directed to advertise this ordinance in The Citizen newspaper according to law.

COUNCIL PRESIDENT: MOTION TO PASS ON FIRST READING ROLL CALL

Dated: 01-19-2016
NOW, THEREFORE, BE IT ORDAINED, by the Municipal Council of the Township of Denville, in the County of Morris, a majority of the full authorized membership of this governing body affirmatively concurring, that in the CY 2016 budget year the final appropriations of the Township of Denville shall in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to $546,642 and that the CY 2016 municipal budget for the Township of Denville be approved and adopted in accordance with this ordinance; and

BE IT FURTHER ORDAINED, amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 0% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

WHEREAS, the Municipal Council of the Township of Denville in the County of Morris finds it advisable and necessary to increase its CY 2016 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

WHEREAS, the Municipal Council hereby determines that a 3.5% increase in the budget for said year, amounting to $546,642 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and

WHEREAS, the Municipal Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.
BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

BY ORDER OF THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF DENVILLE

Attest: ___________________________  Approved: ___________________________

Kathryn Bowditch-Leon, Municipal Clerk  Thomas W. Andes, Mayor

CERTIFICATIONS

Introduction:

I hereby certify the foregoing to be a true copy of an ordinance introduced by the Municipal Council of the Township of Denville at its meeting held on _____________, 2016.

Ayes: ___________________________
Nays: ___________________________
Absent: ___________________________

Certification Date: ___________________________
Kathryn Bowditch-Leon, RMC Municipal Clerk

Adoption:

I hereby certify the foregoing to be a true copy of an ordinance adopted by the Municipal Council of the Township of Denville at its meeting held on _____________, 2016.

Ayes: ___________________________
Nays: ___________________________
Absent: ___________________________

Certification Date: ___________________________
Kathryn Bowditch-Leon, RMC Municipal Clerk
ORDINANCE #02-16

BE IT RESOLVED that an Ordinance entitled:

Ordinance Authorizing Execution of Right-of-Way Use Agreement with Verizon Wireless for Purposes of Providing Telecommunications Services

Be Introduced and Read by Title on First Reading:

COUNCIL PRESIDENT: MOTION TO INTRODUCE
DISCUSSION ON ORDINANCE
ROLL CALL ON INTRODUCTION

BE IT RESOLVED that an Ordinance entitled:

Ordinance Authorizing Execution of Right-of-Way Use Agreement with Verizon Wireless for Purposes of Providing Telecommunications Services

Be Passed on First Reading

BE IT FURTHER RESOLVED that said ordinance shall be considered for final passage at a meeting of the Municipal Council of the Township of Denville on 2-16-2016 at 7:30 p.m. in the evening, prevailing time, at the municipal building in said Township of Denville at which time and place all persons interested shall be given an opportunity to be heard concerning said said ordinance.

BE IT FURTHER RESOLVED that the Municipal Clerk be authorized and directed to advertise this ordinance in The Citizen newspaper according to law.

COUNCIL PRESIDENT: MOTION TO PASS ON FIRST READING
ROLL CALL

Dated: 01-19-2016
ORDINANCE # 02-16
ORDINANCE AUTHORIZING EXECUTION OF RIGHT-OF-WAY USE AGREEMENT WITH VERIZON WIRELESS FOR PURPOSES OF PROVIDING TELECOMMUNICATIONS SERVICES

WHEREAS, New York SMSA Limited Partnership db/a Verizon Wireless ("Verizon Wireless") is a provider of commercial mobile service subject to regulation by the Federal Communications Commission; and

WHEREAS, Verizon Wireless has entered into agreements with parties that have the lawful right to maintain poles in the public rights-of-way pursuant to which Verizon Wireless may jointly use such poles erected within the public rights-of-way in the Township of Denville for purposes of providing telecommunications services; and

WHEREAS, Verizon Wireless has requested the consent of the Township to place, service and maintain telecommunications facilities on jointly used poles located in the public rights-of-way managed and under the control of the Township; and

WHEREAS, New Jersey law permits such joint use provided that the municipality consents; and

WHEREAS, the Municipal Council deems it to be in the best interests of the citizens of Denville to grant consent to Verizon Wireless to install telecommunications equipment in the public rights-of-way.

NOW, THEREFORE, BE IT ORDAINED, by the Municipal Council of the Township of Denville, in the County of Morris, and State of New Jersey, as follows:

SECTION 1. The Municipal Council hereby consents to the request of Verizon Wireless to jointly use poles erected by parties that have the lawful right to maintain poles within the public rights-of-way within the Township for the purpose of construction, installation, operation, repair, maintenance and replacement of a telecommunications system, subject to the following:
a. Verizon Wireless, and its successors and assigns, shall adhere to all applicable Federal, State and local laws regarding safety requirements related to the use of the public rights-of-way.

b. Verizon Wireless, and its successors and assigns, shall comply with all applicable Federal, State and local laws requiring permits prior to beginning construction, and shall obtain any applicable permits that may be required by the Township of Denville.

c. Such permission be and is hereby given upon the condition and provision that Verizon Wireless, and its successors and assigns, shall indemnify, defend and hold harmless the Township of Denville, its officers, agents, and servants from any claim of liability or loss or bodily injury or property damage resulting from or arising out of the acts or omissions of Verizon Wireless or its agents in connection with the use and occupancy of poles located within the public rights-of-way.

d. Verizon Wireless shall, at its own cost and expense, maintain commercial general liability insurance with limits not less than $1,000,000 for injury to or death of one or more persons in any one occurrence and $500,000 for damage or destruction to property in any one occurrence. Verizon Wireless shall include the Township of Denville as an additional insured and provide the Township with a certificate of insurance.

e. Verizon Wireless shall be responsible for the repair of any damage to paving, existing utility lines, or any surface or subsurface installations, arising from its construction, installation or maintenance of its facilities.

f. Notwithstanding any provision contained herein, neither the Township of Denville nor Verizon Wireless shall be liable to the other for consequential, incidental, exemplary or punitive damages on account of any activity pursuant to this agreement.
g. The permission and authority hereby granted shall continue for the same period of time as the grant to parties whose poles Verizon Wireless is using.

SECTION 2. This Ordinance shall take effect twenty (20) days after final passage, approval, and publication as required by law.

TOWNSHIP OF DENVILLE
COUNTY OF MORRIS
STATE OF NEW JERSEY

ATTEST:

Kathryn Bowditch-Leon, Clerk

By: _____________________________

Thomas W. Andes, Mayor

CERTIFICATION

I, Kathryn Bowditch-Leon, Clerk of the Township of Denville, do hereby certify the foregoing to be a true copy of an Ordinance adopted by the Township at a meeting held on , 2016.

Dated:

Kathryn Bowditch-Leon, RMC, Clerk
November 19, 2015

Township of Denville
ATTN: Kathryn Bowditch-Leon, Township Clerk
1 Saint Mary’s Place
Denville, NJ 07834

Dear Ms. Bowditch-Leon,

Verizon Wireless is requesting consent from the Township Council of the Township of Denville to jointly use existing facilities lawfully erected in the public right of way for small network nodes, and respectfully requests to be placed on the next available agenda for consideration of this request by the Township Council. To facilitate this request, Verizon Wireless has provided a fact sheet with details of the proposal, a proposed form of resolution for adoption by the Township Council and relevant statutes for reference.

Verizon Wireless hereby authorizes employees of Tilson Technology Management, Inc. to deliver this request, to represent Verizon Wireless at meetings of the Township Council and to discuss this proposal with officials of the Township of Denville on its behalf.

Questions about this proposal can be directed to Maureen Hopkins at (207) 749-7374, or mhopkins@tilsontech.com. Notices regarding this proposal and hearing date should be sent electronically to mhopkins@tilsontech.com, or by mail to:

Tilson
ATTN: Maureen Hopkins
245 Commercial Street, Suite 203
Portland, ME 04101

VERIZON WIRELESS

By: Steven J. Weiss
Title: Manager – Real Estate, NNJ
Date: 11/19/15
What is Verizon Wireless Planning in the Township of Denville?

Verizon Wireless is deploying small network nodes in the municipal and county right of ways in New Jersey, which enables it to increase network data capacity. Small network node technology involves the use of antennas, two to three feet long, which are mounted on existing utility poles or light poles. Other telecommunications carriers also use this technology, which is becoming widespread. It is generally regarded as an excellent way to improve network capacity to augment more general coverage provided by existing and new tower and rooftop sites.

What is Verizon Wireless seeking from the Township of Denville?

A provision of the New Jersey Public Utility Act, N.J.S.A. 48:3-18 (copy enclosed), permits any company (not necessarily public utilities) to jointly use poles that have been lawfully erected in the public right-of-way. Where the second company is not itself a franchised utility, which is the case with Verizon Wireless, the consent of the municipality is required under N.J.S.A. 48:3-19 (copy enclosed). A form of proposed resolution for adoption to formalize such consent is attached.

Can the Township of Denville Reject the Request?

Under Federal law, specifically Section 253 of the Federal Telecommunications Act, 47 U.S.C. 253 (copy enclosed), the Township of Denville may not withhold approval, but it may impose reasonable conditions, such as requiring insurance and repair to any damage caused, which have been included in the attached proposed resolution.

What Sort of Fee is Allowable?

The Township of Denville may not impose a tax on these facilities, but it is entitled to recover the reasonable costs for actual services that it incurs in reviewing and approving Verizon Wireless’ request. The relevant state statute is N.J.S.A. 54:30A-124 (copy enclosed).
RESOLUTION AUTHORIZING REFUNDS OF DOG LICENSE FEE

WHEREAS, each of the two (2) individuals listed below paid a fee for one (1) 2016 Dog License in an amount totaling $18.00; and

WHEREAS, such fees were collected by the Denville Health Department, with $13.80 deposited into the Animal Control Trust Fund and $4.20 remitted to the State of New Jersey as required; and

WHEREAS, the licensed dogs died on or before the commencement of the subject 2016 licensing period; and

WHEREAS, Administration recommends that the individuals identified below be refunded the $13.80 local portion for the licenses obtained but never utilized.

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of the Township of Denville that a refund from the Animal Control Trust Fund is hereby authorized to be paid to the individuals captioned below as follows:

<table>
<thead>
<tr>
<th>Individual</th>
<th>Amount</th>
<th>Revenue Account Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nancy Rappaport</td>
<td>$13.80</td>
<td>12-299-56-851-020</td>
</tr>
<tr>
<td>25 Delaware Trail</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Denville, NJ 07834</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Irene Wirth</td>
<td>$13.80</td>
<td>12-299-56-851-020</td>
</tr>
<tr>
<td>3 Kathay Ter</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Denville, NJ 07834</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

BY ORDER OF THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF DENVILLE

I, Kathryn Bowditch-Leon, Municipal Clerk for the Township of Denville do hereby certify the above to be a true and exact copy of the resolution adopted by the Municipal Council of the Township of Denville at their regular Council meeting held on January 19, 2016.
BE IT RESOLVED by the Municipal Council of the Township of Denville that the applications for the following RAFFLES be approved and the Municipal Clerk be authorized to issue said licenses on behalf of the Municipality.

<table>
<thead>
<tr>
<th>NAME OF ORGANIZATION</th>
<th>TYPE OF RAFFLE</th>
<th>DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>11th Hour Animal Rescue, Inc.</td>
<td>On-Premise 50/50</td>
<td>2/20/2016</td>
</tr>
<tr>
<td>PTA Wm. E. Davenport</td>
<td>On-Premise 50/50</td>
<td>3/12/2016</td>
</tr>
<tr>
<td>PTA Wm. E. Davenport</td>
<td>Tricky Tray</td>
<td>3/12/2016</td>
</tr>
<tr>
<td>PTA Wm. E. Davenport</td>
<td>Off-Premise 50/50</td>
<td>3/12/2016</td>
</tr>
</tbody>
</table>

... (additional rows) ...

BY ORDER OF THE MUNICIPAL COUNCIL
OF THE TOWNSHIP OF DENVILLE

I, Kathryn Bowditch-Leon, Municipal Clerk for the Township of Denville do hereby certify the above to be a true and exact copy of the resolution adopted by the Municipal Council of the Township of Denville at their regular Council meeting held on January 19, 2016.

Certification Date: ____________________________
Kathryn Bowditch-Leon, RMC
Municipal Clerk
RESOLUTION AUTHORIZING THE PLACE TO PLACE TRANSFER FOR AN EXTENSION OF PREMISES OF NEW JERSEY PLENARY RETAIL CONSUMPTION LICENSE 1408-33-001-006

WHEREAS, an application has been filed for a place-to-place transfer of Plenary Retail Consumption License 1408-33-001-006, heretofore issued to LLD LLC (Casa Bella), for the purpose of expanding the premises under license wherein the sale, service and storage of alcoholic beverages are authorized; and

WHEREAS, the submitted application form is complete in all respects, the transfer fees have been paid and the license has been properly renewed for the current license term.

NOW, THEREFORE, BE IT RESOLVED that the Municipal Council of the Township of Denville does hereby approve, effective January 20, 2016, the expansion of the aforementioned Plenary Retail Consumption Licensed premises located at 300 Route 46 West, Denville, New Jersey, to place under license the area delineated in the application form and the sketch of the licensed premises attached thereto.

BY ORDER OF THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF DENVILLE

I, Kathryn Bowditch-Leon, Municipal Clerk for the Township of Denville do hereby certify the above to be a true and exact copy of the resolution adopted by the Municipal Council of the Township of Denville at their regular Council meeting held on January 19, 2016.

Certification Date: ___________________________ Kathryn Bowditch-Leon, RMC Municipal Clerk
RESOLUTION

WHEREAS, numerous entities posted performance guarantees for improvements and other matters by way of performance bonds as listed on the attached Schedule A; and

WHEREAS, the Township wishes to formally release the subject performance bonds; and

WHEREAS, the Township Engineer and Administration, as applicable, have confirmed that the improvements and/or activities for which the bonds were posted have been satisfactorily completed.

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of the Township of Denville, in the County of Morris, and State of New Jersey, that the performance bonds listed in Schedule A are hereby released.

This resolution shall take effect immediately.

BY ORDER OF THE MUNICIPAL COUNCIL
OF THE TOWNSHIP OF DENVILLE

I, Kathryn Bowditch-Leon, Municipal Clerk of the Township of Denville do hereby certify the above to be a true and exact copy of the resolution adopted by the Municipal Council at their meeting held on January 19, 2016.

Certification Dated: ________________________  Kathryn Bowditch-Leon, RMC
Municipal Clerk
### PERFORMANCE BONDS TO BE RETURNED BY RESOLUTION:

<table>
<thead>
<tr>
<th>NAME</th>
<th>BOND NUMBER</th>
<th>BOND AMOUNT</th>
<th>ASSOCIATED PROJECT</th>
<th>DATE OF BOND</th>
</tr>
</thead>
<tbody>
<tr>
<td>Artam Association (Vuolo Agency)</td>
<td>470J5061</td>
<td>$87,006.00</td>
<td>Final Map – Astro Place Ext.</td>
<td>3/4/1994</td>
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<tr>
<td>Baker Residential</td>
<td>66SB101074937BCM</td>
<td>$77,366.00</td>
<td>Berkshire Hills, Phase II</td>
<td>10/21/1996</td>
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<tr>
<td>Baker Residential</td>
<td>66SB101129541BCM</td>
<td>$87,183.00</td>
<td>Berkshire Hills, Phase IV</td>
<td>6/27/1997</td>
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<tr>
<td>Carco Construction, Inc.</td>
<td>L01174</td>
<td>$145,530.00</td>
<td>Canterbury Point Section I</td>
<td>10/26/1993</td>
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<tr>
<td>Chadwick Developers, Inc.</td>
<td>626111</td>
<td>$23,652.00</td>
<td>Wood Estates</td>
<td>12/11/1989</td>
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<tr>
<td>Denville Park Associates</td>
<td>S02835</td>
<td>$71,874.00</td>
<td>Pleasant Valley</td>
<td>2/6/1995</td>
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<tr>
<td>Foreman Development Company</td>
<td>9674</td>
<td>$76,668.66</td>
<td>Puddington Heights II, North Ridge Road</td>
<td>3/24/1987</td>
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<tr>
<td>Hergon Homes, Inc. (Hertzberg)</td>
<td>612773</td>
<td>$54,335.98</td>
<td>Robin Hill Section 5D</td>
<td>7/9/1984</td>
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<tr>
<td>Hertz Homes, Inc. (Hertzberg)</td>
<td>S02055</td>
<td>$169,560.00</td>
<td>Chestnut Hill</td>
<td>9/28/1993</td>
</tr>
<tr>
<td>K. Hovnanian at Denville, LLC</td>
<td>929276447</td>
<td>$4,316,664.00</td>
<td>The Forges – Townhouses</td>
<td>1/10/2003</td>
</tr>
<tr>
<td>Leonard Marucci</td>
<td>S03423</td>
<td>$28,105</td>
<td>Comanche Trail</td>
<td>4/1/1996</td>
</tr>
<tr>
<td>Meola Builders</td>
<td>B188808</td>
<td>$57,669.00</td>
<td>Final Subdivision Approval (60601/142,182,186 &amp; 61505/30)</td>
<td>6/20/2002</td>
</tr>
<tr>
<td>Sunrise at Denville, LLC</td>
<td>S05245</td>
<td>$53,028.00</td>
<td>Sunrise at Denville</td>
<td>1/31/2000</td>
</tr>
</tbody>
</table>
RESOLUTION AUTHORIZING PARTICIPATION IN THE YEAR 2016 MORRIS COUNTY ADAPTIVE RECREATION PROGRAM (McARP)

WHEREAS, there has been created a Morris County Adaptive Recreation Program (McARP); and

WHEREAS, said program intends to provide recreational services for persons with disabilities of all ages, and further to give said persons an opportunity to explore new leisure time skills in conjunction with their age and abilities; and

WHEREAS, the total project cost is estimated to exceed $300,000; and

WHEREAS, the Township of Denville’s costs with respect thereto will be approximately $2,460.00 in accordance with the Fair Share Ratio schedule.

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of the Township of Denville as follows:

1. That the Township of Denville hereby intends to join the Morris County Adaptive Recreation Program (McARP) as described above and contribute thereto in an amount not in excess of the Fair Share Assessment for one year.

2. This Resolution shall take effect immediately.

BY ORDER OF THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF DENVILLE

Kathryn Bowditch-Leon, Municipal Clerk for the Township of Denville do hereby certify the above to be a true and exact copy of the resolution adopted by the Municipal Council of the Township of Denville at their regular Council meeting held on January 19, 2016.
December 22, 2015

Don Bogardus, Director of Recreation
Township of Denville
1 St. Mary's Place
Denville, N.J. 07834

Dear Mr. Bogardus:

We would like to thank you for your municipality's participation in the 2015 Recreation Program sponsored by The Arc/Morris Chapter, known as McARP. We hope we can count on your continued participation for 2016. We are proud of our tradition of serving individuals with intellectual and related developmental disabilities and providing them with a year round array of social and recreational activities as well as the largest training programs for Special Olympics in Morris County.

To assure your continued participation a resolution, a copy of which is attached, confirming your intention to participate in the program for this year must be completed by the township council. Secondly, an invoice for participation in the amount of $2,460.00 is attached to this letter. Please send payment to the following address:

The Arc, Morris Chapter
P.O. Box 123
Morris Plains, NJ 07950-0123
Attention: Bookkeeping Department

If the person to whom this letter should be sent has changed, or if you have any questions about the FSA process or the enclosed information please do not hesitate to contact me at a.espada@arcmorris.org or at (973) 428-5136 x116. We are grateful for your municipality's continued participation in our program, and are already planning some terrific events for the New Year.

Sincerely,

Ann M. Espada
Assistant Executive Director

Cc: Bookkeeping Department
The Arc, Morris County Chapter  
P.O. Box 123  
1 Executive Drive  
Morris Plains, NJ 07950  
Phone: (973) 326-9750  
Fax: (973) 326-1976

Bill to:  
Denville Township  
1 St. Mary's Place  
Denville, NJ 07834

Ship to:  
Denville Township  
1 Mary's Place  
Denville, NJ 07824

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Item Number</th>
<th>Description</th>
<th>Unit</th>
<th>Rate</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>FSA</td>
<td>Fair Share Assessment</td>
<td>Each</td>
<td>$2,460.00</td>
<td>$2,460.00</td>
</tr>
</tbody>
</table>

TOTAL: $2,460.00
RESOLUTION AUTHORIZING THE REFUND 
OF MONEY DUE TO THE REDEMPTION 
OF A TAX SALE CERTIFICATE

WHEREAS, the Township of Denville held a Tax Lien Sale on 10/6/2015 for Delinquent 2014 Calendar Year Sewer and a Tax Sale Certificate was purchased by US Bank Cust BV001 Trst & Crdtrs on Block 20901 Lot 1C1102; and

WHEREAS, the owner of said property has paid to the Tax Collector all moneys due for the Redemption of said Tax Sale Certificate.

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of the Township of Denville, in the County of Morris and State of New Jersey, that the Tax Collector is hereby authorized and directed to prepare a voucher to refund the amount shown below to the named lien holder; and

BE IT FURTHER RESOLVED that the Chief Financial Officer is hereby authorized and directed to forward the check to the Tax Collector to be delivered to said lien holder after proper notation has been made on the Tax Records.

<table>
<thead>
<tr>
<th>BLOCK /LOT</th>
<th>PURCHASER OF LIEN</th>
<th>REFUND</th>
</tr>
</thead>
<tbody>
<tr>
<td>20901 1C1102</td>
<td>US Bank Cust BV001 Trst &amp; Crdtrs</td>
<td>$499.40</td>
</tr>
<tr>
<td></td>
<td>50 South 16th St. St 2050</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Philadelphia, PA 19102-2513</td>
<td></td>
</tr>
</tbody>
</table>

Certificate #2015-004  
Loc: 1102 Worthington Ct.  
Premium Returned $200.00

I, Kathryn Bowditch-Leon, Municipal Clerk for the Township of Denville do hereby certify the above to be a true and exact copy of the resolution adopted by the Municipal Council of the Township of Denville at their regular Council meeting held on January 19, 2016.
RESOLUTION REFUNDING THE PAYMENT
OF 2015 TAXES

WHEREAS, it has been determined that the following 2015 taxes were overpaid due to homeowner paying when there is a Mortgage Company paying.

NOW, THEREFORE, BE IT RESOLVED that the Tax Collector is hereby authorized and directed to prepare a voucher in the following name to refund said overpayment made in error; and

BE IT FURTHER RESOLVED that the Chief Financial Officer is hereby authorized and directed to deliver the check to the Tax Collector to be delivered to said taxpayer after the refund has been recorded in the taxpayer’s history file.

TAXES

<table>
<thead>
<tr>
<th>BLOCK/LOT</th>
<th>OWNER /MORTGAGE CO.</th>
<th>REFUND</th>
</tr>
</thead>
<tbody>
<tr>
<td>20602 7</td>
<td>Sophia Heng/Kristian Dyer 514 Openaki Rd. Denville, NJ 07834</td>
<td>$2,077.96</td>
</tr>
</tbody>
</table>

Loc: 514 Openaki Rd.

I, Kathryn Bowditch-Leon, Municipal Clerk for the Township of Denville do hereby certify the above to be a true and exact copy of the resolution adopted by the Municipal Council of the Township of Denville at their regular Council meeting held on January 19, 2016.

Certification Date: ____________________________

Kathryn Bowditch-Leon, RMC
Municipal Clerk

R-16-22
RESOLUTION OF SUPPORT AUTHORIZING THE SUSTAINABLE JERSEY GRANT APPLICATION

WHEREAS, a sustainable community seeks to optimize quality of life for its residents by ensuring that its environmental, economic and social objectives are balanced and mutually supportive; and

WHEREAS, the Township of Denville strives to save tax dollars, assure clean land, air and water, improve working and living environments; and

WHEREAS, the Township of Denville is participating in the Sustainable Jersey Program as a certified Bronze Member; and

WHEREAS, one of the purposes of the Sustainable Jersey Program is to provide resources to municipalities to make progress on sustainability issues, and they have created a grant program called the Sustainable Jersey Small Grants Program; and

WHEREAS, the Municipal Council of the Township of Denville has determined that the Township of Denville should apply for the aforementioned Grant in the amount of $20,000 in order to purchase and distribute recycling containers for the residents of the Township.

NOW, THEREFORE, BE IT RESOLVED that the Municipal Council of the Township of Denville, County of Morris, State of New Jersey, authorize the submission of the aforementioned Sustainable Jersey Grant.

BY ORDER OF THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF DENVILLE

I, Kathryn Bowditch-Leon, Municipal Clerk for the Township of Denville do hereby certify the above to be a true and exact copy of the resolution adopted by the Municipal Council of the Township of Denville at their regular Council meeting held on January 19, 2016.

Certification Date: ____________________
Kathryn Bowditch-Leon, RMC
Municipal Clerk
RESOLUTION REFUNDING THE PAYMENT
OF TAXES OVERPAID DUE TO JUDGMENT
BY THE TAX COURT OF NEW JERSEY

WHEREAS, it has been found that the following 2014 taxes have been overpaid due to a Judgment by the Tax Court of New Jersey.

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of the Township of Denville, in the County of Morris and State of New Jersey, that the Tax Collector is hereby authorized and directed to prepare a voucher in the following name to refund said overpayment; and

BE IT FURTHER RESOLVED that the Chief Financial Officer is hereby authorized and directed to forward the check to the Tax Collector to be delivered to said taxpayer after the refund has been recorded in the taxpayer history files.

<table>
<thead>
<tr>
<th>BLOCK/LOT</th>
<th>OWNER /MORTGAGE CO.</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>60101 17</td>
<td>Spiotti &amp; Esposito, PC Attorney Trust Acct. for Robert J Jr. / Amy E Singley 271 U.S. Highway 46 STE F105-106 Fairfield, NJ 07004</td>
<td>$794.82</td>
</tr>
</tbody>
</table>

Property Location- 239 Diamond Spring Rd.

I, Kathryn Bowditch-Leon, Municipal Clerk for the Township of Denville do hereby certify the above to be a true and exact copy of the resolution adopted by the Municipal Council of the Township of Denville at their regular Council meeting held on January 19, 2016.
RESOLUTION AUTHORIZING THE WAIVER OF FEES FOR POLICE SERVICES FOR EVENTS HELD BY COMMUNITY GROUPS, CIVIC ORGANIZATIONS AND SCHOOLS FOR THE OVERALL BENEFIT OF THE TOWNSHIP OF DENVILLE

WHEREAS, the Township of Denville (hereinafter “Township”) has historically waived the Police Service fees associated with eleven (11) events organized by community groups, civic organizations and schools to ensure the safety and security for the participants of these events that serve to benefit the Township as a whole; and

WHEREAS, the Mayor and Administration support providing Police Services to these eleven (11) annual events as the overall benefit to the local businesses and Township residents, both financially and inspirationally, far exceed these costs; and

WHEREAS, the Police Department has provided an estimate, based upon the historic scope of these annual events, of the total estimated 2016 Police Service cost associated therewith; and

WHEREAS, the annual events and the estimated 2016 Police Service fee, based upon the average hourly rate of overtime compensation for a Denville Police Officer of $80.00 per hour, are as follows:

St. Mary's 5K Run – $ 2,045.00
Morris Catholic 5K Run – $ 2,045.00
Morris Knolls 5K Run (MK5K) – $ 2,045.00
Little League Parade – $ None Ant.
Joey Bella Denville Triathlon – $ 3,407.00
Rotary Street Festival – $ 2,045.00
Fire Department’s Carnival – $ 4,429.00
Kiwanis Circus (if held) $ 640.00
St. Francis Fall Festival – $ 5,450.00
Fire Department’s Halloween Parade – $ 340.00
Chamber of Commerce Holiday Parade $ 2,045.00;

WHEREAS, a change in scope of the historic activity for any of the above listed events which results in an increase in the amount for Police Services for any such event shall require the organization to submit a request to the Mayor/Administrator for their review/recommendation and the Township Council for ultimate approval; and

WHEREAS, any new community groups, civic organizations and schools seeking to promote an event for the overall benefit of the Township shall be required to submit a request to the Mayor/Administrator for review/recommendation and the Township Council for ultimate approval.

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of the Township of Denville, in the County of Morris and State of New Jersey, that the fees associated with the Police Services in connection with the St. Mary’s 5K Run, Morris Catholic 5k Run, Morris Knolls 5k Run, the Little League Parade, the Rotary Street Festival, Joey Bella Denville Triathlon, Fire Department’s Carnival, Kiwanis Circus,
the St. Francis Fall Festival, the Fire Department's Halloween Parade and the Chamber of Commerce Holiday Parade are hereby waived.

BY ORDER OF THE MUNICIPAL COUNCIL
OF THE TOWNSHIP OF DENVILLE

I, Kathryn Bowditch-Leon, Municipal Clerk for the Township of Denville do hereby certify the above to be a true and exact copy of the resolution adopted by the Municipal Council of the Township of Denville at their regular Council meeting held on January 19, 2016.

Certification Date: ____________________________  Kathryn Bowditch-Leon, RMC
Municipal Clerk
RESOLUTION AUTHORIZING THE REFUND
OF MONEY DUE TO THE REDEMPTION
OF A TAX SALE CERTIFICATE

WHEREAS, the Township of Denville held a Tax Lien Sale on 10/14/2009 for Delinquent 2008 Calendar Year Taxes and a Tax Sale Certificate was purchased by Cedar Lake Property Owners, Inc. on Block 70503 Lot 13; and.

WHEREAS, the owner of said property has paid to the Tax Collector all moneys due for the Redemption of said Tax Sale Certificate.

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of the Township of Denville, in the County of Morris and State of New Jersey, that the Tax Collector is hereby authorized and directed to prepare a voucher to refund the amount shown below to the named lien holder; and

BE IT FURTHER RESOLVED that the Chief Financial Officer is hereby authorized and directed to forward the check to the Tax Collector to be delivered to said lien holder after proper notation has been made on the Tax Records.

<table>
<thead>
<tr>
<th>BLOCK /LOT</th>
<th>PURCHASER OF LIEN</th>
<th>REFUND</th>
</tr>
</thead>
<tbody>
<tr>
<td>70503 13</td>
<td>Cedar Lake Property Owners, Inc</td>
<td>$13,534.10</td>
</tr>
<tr>
<td></td>
<td>91 Cedar Lake East</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Denville, NJ 07834</td>
<td></td>
</tr>
</tbody>
</table>

Certificate #2009-043
Loc: 42 Fox Glen Rd.

Premium Returned $0.00

I, Kathryn Bowditch-Leon, Municipal Clerk for the Township of Denville do hereby certify the above to be a true and exact copy of the resolution adopted by the Municipal Council of the Township of Denville at their regular Council meeting held on January 19, 2016.

Certification Date: ___________________________ Kathryn Bowditch-Leon, RMC
Municipal Clerk
RESOLUTION AUTHORIZING THE REFUND OF MONEY DUE TO THE REDEMPTION OF A TAX SALE CERTIFICATE

WHEREAS, the Township of Denville held a Tax Lien Sale on 11/15/2013 for Delinquent 2012 Calendar Year Taxes and a Tax Sale Certificate was purchased by Ridgeback Ventures LLC on Block 50303 Lot 56; and

WHEREAS, the owner of said property has paid to the Tax Collector all moneys due for the Redemption of said Tax Sale Certificate.

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of the Township of Denville, in the County of Morris and State of New Jersey, that the Tax Collector is hereby authorized and directed to prepare a voucher to refund the amount shown below to the named lien holder; and

BE IT FURTHER RESOLVED that the Chief Financial Officer is hereby authorized and directed to forward the check to the Tax Collector to be delivered to said lien holder after proper notation has been made on the Tax Records.

<table>
<thead>
<tr>
<th>BLOCK/LOT</th>
<th>PURCHASER OF LIEN</th>
<th>REFUND</th>
</tr>
</thead>
<tbody>
<tr>
<td>50303</td>
<td>Ridgeback Ventures, LLC</td>
<td>$56,940.08</td>
</tr>
<tr>
<td>Lot 56</td>
<td>PO Box 503</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Mount Freedom, NJ 07970</td>
<td></td>
</tr>
</tbody>
</table>

Certificate #2013-024
Loc: 50 Broadway.

Premium Returned $00.00

I, Kathryn Bowditch-Leon, Municipal Clerk for the Township of Denville do hereby certify the above to be a true and exact copy of the resolution adopted by the Municipal Council of the Township of Denville at their regular Council meeting held on January 19, 2016.
RESOLUTION AUTHORIZING THE REFUND
OF MONEY DUE TO THE REDEMPTION
OF A TAX SALE CERTIFICATE

WHEREAS, the Township of Denville held a Tax Lien Sale on 11/15/2013 for Delinquent 2012 Calendar Year Taxes and a Tax Sale Certificate was purchased by US Bank Cust/ Emp VI on Block 50303 Lot 216; and

WHEREAS, the owner of said property has paid to the Tax Collector all moneys due for the Redemption of said Tax Sale Certificate.

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of the Township of Denville, in the County of Morris and State of New Jersey, that the Tax Collector is hereby authorized and directed to prepare a voucher to refund the amount shown below to the named lien holder; and

BE IT FURTHER RESOLVED that the Chief Financial Officer is hereby authorized and directed to forward the check to the Tax Collector to be delivered to said lien holder after proper notation has been made on the Tax Records.

<table>
<thead>
<tr>
<th>BLOCK / LOT</th>
<th>PURCHASER OF LIEN</th>
<th>REFUND</th>
</tr>
</thead>
<tbody>
<tr>
<td>50303 216</td>
<td>US Bank Cust/ Emp VI</td>
<td>$52,254.15</td>
</tr>
<tr>
<td></td>
<td>50 S 16th St. Suite 1950 Philadelphia, PA 19102-2513</td>
<td></td>
</tr>
</tbody>
</table>

Certificate #2013-025
Loc: 65 Broadway.

Premium Returned $1,000.00

I, Kathryn Bowditch-Leon, Municipal Clerk for the Township of Denville do hereby certify the above to be a true and exact copy of the resolution adopted by the Municipal Council of the Township of Denville at their regular Council meeting held on January 19, 2016.

Kathryn Bowditch-Leon, RMC
Municipal Clerk
RESOLUTION AUTHORIZING THE REFUND
OF MONEY DUE TO THE REDEMPTION
OF A TAX SALE CERTIFICATE

WHEREAS, the Township of Denville held a Tax Lien Sale on 11/15/2013 for Delinquent 2012
Calendar Year Water & Sewer and a Tax Sale Certificate was purchased by US Bank Cust/ Pro Capital III,
LLC on Block 60503 Lot 3; and

WHEREAS, the owner of said property has paid to the Tax Collector all moneys due for the
Redemption of said Tax Sale Certificate.

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of the Township of
Denville, in the County of Morris and State of New Jersey, that the Tax Collector is hereby authorized and
directed to prepare a voucher to refund the amount shown below to the named lien holder; and

BE IT FURTHER RESOLVED that the Chief Financial Officer is hereby authorized and directed
to forward the check to the Tax Collector to be delivered to said lien holder after proper notation has been
made on the Tax Records.

<table>
<thead>
<tr>
<th>BLOCK /LOT</th>
<th>PURCHASER OF LIEN</th>
<th>REFUND</th>
</tr>
</thead>
<tbody>
<tr>
<td>60503 3</td>
<td>US Bank Cust/Pro Capital III, LLC</td>
<td>$4,325.14</td>
</tr>
<tr>
<td></td>
<td>50 South 16th St. St 1950</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Philadelphia, PA 19176-6276</td>
<td></td>
</tr>
</tbody>
</table>

Certificate #2013-032
Loc: 26 Edgewater Dr.

Premium Returned $500.00

I, Kathryn Bowditch-Leon, Municipal Clerk for the Township of Denville do hereby certify the above to be
a true and exact copy of the resolution adopted by the Municipal Council of the Township of Denville at their
regular Council meeting held on January 19, 2016.

_Kathryn Bowditch-Leon, RMC
Municipal Clerk_
RESOLUTION AUTHORIZING THE REFUND OF MONEY DUE TO THE REDEMPTION OF A TAX SALE CERTIFICATE

WHEREAS, the Township of Denville held a Tax Lien Sale on 11/15/2013 for Delinquent 2012 Calendar Year Water & Sewer and a Tax Sale Certificate was purchased by US Bank Cust/Pro Capital III, LLC on Block 61002 Lot 278; and

WHEREAS, the owner of said property has paid to the Tax Collector all moneys due for the Redemption of said Tax Sale Certificate.

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of the Township of Denville, in the County of Morris and State of New Jersey, that the Tax Collector is hereby authorized and directed to prepare a voucher to refund the amount shown below to the named lien holder; and

BE IT FURTHER RESOLVED that the Chief Financial Officer is hereby authorized and directed to forward the check to the Tax Collector to be delivered to said lien holder after proper notation has been made on the Tax Records.

<table>
<thead>
<tr>
<th>BLOCK/LOT</th>
<th>PURCHASER OF LIEN</th>
<th>REFUND</th>
</tr>
</thead>
<tbody>
<tr>
<td>61002 278</td>
<td>US Bank Cust/Pro Capital III, LLC 50 South 16th St. St 1950 Philadelphia, PA 19176-6276</td>
<td>$4,097.94</td>
</tr>
</tbody>
</table>

Certificate #2013-042
Loc: 15 Cypress Dr.
Premium Returned $900.00

I, Kathryn Bowditch-Leon, Municipal Clerk for the Township of Denville do hereby certify the above to be a true and exact copy of the resolution adopted by the Municipal Council of the Township of Denville at their regular Council meeting held on January 19, 2016.

Kathryn Bowditch-Leon, RMC Municipal Clerk
RESOLUTION AUTHORIZING THE REFUND OF MONEY DUE TO THE REDEMPTION OF A TAX SALE CERTIFICATE

WHEREAS, the Township of Denville held a Tax Lien Sale on 10/14/2009 for Delinquent 2008 Calendar Year Taxes and a Tax Sale Certificate was purchased by Robert Northfield on Block 70502 Lot 359; and

WHEREAS, the owner of said property has paid to the Tax Collector all moneys due for the Redemption of said Tax Sale Certificate.

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of the Township of Denville, in the County of Morris and State of New Jersey, that the Tax Collector is hereby authorized and directed to prepare a voucher to refund the amount shown below to the named lien holder; and

BE IT FURTHER RESOLVED that the Chief Financial Officer is hereby authorized and directed to forward the check to the Tax Collector to be delivered to said lien holder after proper notation has been made on the Tax Records.

<table>
<thead>
<tr>
<th>BLOCK / LOT</th>
<th>PURCHASER OF LIEN</th>
<th>REFUND</th>
</tr>
</thead>
<tbody>
<tr>
<td>70502 359</td>
<td>Robert Northfield</td>
<td>$14,874.53</td>
</tr>
<tr>
<td></td>
<td>10 Roosevelt Rd.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Maplewood, NJ 07040</td>
<td></td>
</tr>
</tbody>
</table>

Certificate #2009-039
Loc: 146 Hillcrest Dr.
Premium Returned $1,000.00

I, Kathryn Bowditch-Leon, Municipal Clerk for the Township of Denville do hereby certify the above to be a true and exact copy of the resolution adopted by the Municipal Council of the Township of Denville at their regular Council meeting held on January 19, 2016.

Certification Date: ________________________________ Kathryn Bowditch-Leon, RMC Municipal Clerk
RESOLUTION AUTHORIZING THE REFUND OF MONEY DUE TO THE REDEMPTION OF A TAX SALE CERTIFICATE

WHEREAS, the Township of Denville held a Tax Lien Sale on 10/14/2009 for Delinquent 2008 Calendar Year Taxes and a Tax Sale Certificate was purchased by Cedar Lake Property Owners, Inc. on Block 70503 Lot 4; and

WHEREAS, the owner of said property has paid to the Tax Collector all moneys due for the Redemption of said Tax Sale Certificate.

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of the Township of Denville, in the County of Morris and State of New Jersey, that the Tax Collector is hereby authorized and directed to prepare a voucher to refund the amount shown below to the named lien holder; and

BE IT FURTHER RESOLVED that the Chief Financial Officer is hereby authorized and directed to forward the check to the Tax Collector to be delivered to said lien holder after proper notation has been made on the Tax Records.

<table>
<thead>
<tr>
<th>BLOCK / LOT</th>
<th>PURCHASER OF LIEN</th>
<th>REFUND</th>
</tr>
</thead>
<tbody>
<tr>
<td>70503 4</td>
<td>Cedar Lake Property Owners, Inc</td>
<td>$14,794.57</td>
</tr>
<tr>
<td></td>
<td>91 Cedar Lake East</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Denville, NJ 07834</td>
<td></td>
</tr>
</tbody>
</table>

Certificate #2009-040
Loc: 17 Great Bear Rd.

Premium Returned $0.00

I, Kathryn Bowditch-Leon, Municipal Clerk for the Township of Denville do hereby certify the above to be a true and exact copy of the resolution adopted by the Municipal Council of the Township of Denville at their regular Council meeting held on January 19, 2016.

Certification Date: ____________________________
Kathryn Bowditch-Leon, RMC Municipal Clerk
RESOLUTION REFUNDING THE PAYMENT
OF TAXES OVERPAID DUE TO JUDGMENT
BY THE TAX COURT OF NEW JERSEY

WHEREAS, it has been found that the following 2011, 2012, 2013 & 2014 taxes have been overpaid due to a Judgment by the Tax Court of New Jersey.

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of the Township of Denville, in the County of Morris and State of New Jersey, that the Tax Collector is hereby authorized and directed to prepare a voucher in the following name to refund said overpayment; and

BE IT FURTHER RESOLVED that the Chief Financial Officer is hereby authorized and directed to forward the check to the Tax Collector to be delivered to said taxpayer after the refund has been recorded in the taxpayer history files.

<table>
<thead>
<tr>
<th>BLOCK/LOT</th>
<th>OWNER /MORTGAGE CO.</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>21301</td>
<td>Michael A Vespasiano Attorney</td>
<td>$7,246.00 - 2011</td>
</tr>
<tr>
<td></td>
<td>For Denville Realty, LLC</td>
<td>$7,528.32 - 2012</td>
</tr>
<tr>
<td></td>
<td>331 Main Street</td>
<td>$7,771.42 - 2013</td>
</tr>
<tr>
<td></td>
<td>Chatham, NJ 07928</td>
<td>$7,990.99 - 2014</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$30,536.73 - Total</td>
</tr>
</tbody>
</table>

Property Location – 3055-3057 Route 10

I, Kathryn Bowditch-Leon, Municipal Clerk for the Township of Denville do hereby certify the above to be a true and exact copy of the resolution adopted by the Municipal Council of the Township of Denville at their regular Council meeting held on January 19, 2016.

Certification Date:                                                                                                        Kathryn Bowditch-Leon, RMC
                                                                      Municipal Clerk
RESOLUTION REFUNDING THE PAYMENT
OF TAXES OVERPAID DUE TO JUDGMENT
BY THE TAX COURT OF NEW JERSEY

WHEREAS, it has been found that the following 2013 & 2014 taxes have been overpaid due to a Judgment by the Tax Court of New Jersey.

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of the Township of Denville, in the County of Morris and State of New Jersey, that the Tax Collector is hereby authorized and directed to prepare a voucher in the following name to refund said overpayment; and

BE IT FURTHER RESOLVED that the Chief Financial Officer is hereby authorized and directed to forward the check to the Tax Collector to be delivered to said taxpayer after the refund has been recorded in the taxpayer history files.

<table>
<thead>
<tr>
<th>BLOCK/LOT</th>
<th>OWNER /MORTGAGE CO.</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>20801 42</td>
<td>Michael I Schneck, Trustee for 3170 Route 10, LLC</td>
<td>$7,789.25 - 2013</td>
</tr>
<tr>
<td></td>
<td>301 South Livingston Ave. Suite 105 Livingston, NJ 07039</td>
<td>$1,452.08 - 2014</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$9,241.33 - Total</td>
</tr>
</tbody>
</table>

Property Location-3170 Route 10

I, Kathryn Bowditch-Leon, Municipal Clerk for the Township of Denville do hereby certify the above to be a true and exact copy of the resolution adopted by the Municipal Council of the Township of Denville at their regular Council meeting held on January 19, 2016.

Certification Date:       Kathryn Bowditch-Leon, RMC
                          Municipal Clerk
RESOLUTION REFUNDING THE PAYMENT OF TAXES OVERPAID DUE TO JUDGMENT BY THE TAX COURT OF NEW JERSEY

WHEREAS, it has been found that the following 2009, 2010 & 2011 taxes have been overpaid due to a Judgment by the Tax Court of New Jersey.

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of the Township of Denville, in the County of Morris and State of New Jersey, that the Tax Collector is hereby authorized and directed to prepare a voucher in the following name to refund said overpayment; and

BE IT FURTHER RESOLVED that the Chief Financial Officer is hereby authorized and directed to forward the check to the Tax Collector to be delivered to said taxpayer after the refund has been recorded in the taxpayer history files.

<table>
<thead>
<tr>
<th>BLOCK/LOT</th>
<th>OWNER /MORTGAGE CO.</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>41202 1</td>
<td>Skoloff &amp; Wolfe, PC for</td>
<td>$1,309.94 - 2009</td>
</tr>
<tr>
<td></td>
<td>China Oval by Charlie Browns, Inc</td>
<td>$6,023.77 - 2010</td>
</tr>
<tr>
<td></td>
<td>293 Eisenhower Parkway</td>
<td>$7,611.92 - 2011</td>
</tr>
<tr>
<td></td>
<td>Livingston, NJ 07039</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>$14,945.63 - Total</td>
</tr>
</tbody>
</table>

Property Location – 167 W Main St.

1, Kathryn Bowditch-Leon, Municipal Clerk for the Township of Denville do hereby certify the above to be a true and exact copy of the resolution adopted by the Municipal Council of the Township of Denville at their regular Council meeting held on January 19, 2016.

Certification Date: ___________________________ Kathryn Bowditch-Leon, RMC
Municipal Clerk
RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT FOR MUNICIPAL ATTORNEY FOR THE YEAR 2016

WHEREAS, the Township of Denville has a need to acquire the professional services of a municipal attorney without competitive bidding pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Business Administrator has determined and certified in writing that the value of the services will exceed $17,500; and

WHEREAS, the anticipated term of the contract is one (1) year; and

WHEREAS, John P. Jansen, Esq. has submitted a proposal for 2016 indicating he will provide legal services for an amount projected to exceed $17,500; and

WHEREAS, John P. Jansen, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that he and the firm, Jansen & DeBona, LLC, have not made any reportable contributions to a political or candidate committee in the Township of Denville in the previous one (1) year, and that the contract will prohibit him and the firm from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer has certified that funds are available for this purpose; and

WHEREAS, the Township wishes to retain John P. Jansen, Esq. of the firm Jansen & DeBona, LLC as Municipal Attorney; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "professional services" without competitive bids and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of the Township of Denville, County of Morris, State of New Jersey, as follows:

1. The Municipal Council hereby authorizes execution by the Mayor and Municipal Clerk of a professional service agreement with John P. Jansen, Esq. of the firm Jansen & DeBona, LLC, 413 Main Street, Boonton, New Jersey 07005 as Municipal Attorney for the year 2016.

2. This contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because said services are exempt from the provisions of the bidding statutes in that they are services rendered or performed by a person authorized by law to
practice a recognized profession and are services which require knowledge of an advanced type in a field of learning acquired by a prolonged course of specialized instruction as distinguished from general academic instruction or apprenticeship and training.

3. The Business Entity Disclosure Certification and the Determinations of Value shall be placed on file with this resolution.

4. This resolution shall take effect as provided herein.

5. A notice of this action shall be printed once in the Citizen of Morris County as required by law.

BY ORDER OF THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF DENVILLE

I, Kathryn Bowditch-Leon, Municipal Clerk for the Township of Denville do hereby certify the above to be a true and exact copy of the resolution adopted by the Municipal Council of the Township of Denville at their regular Council meeting held on January 19, 2016.

Certification Date: ____________________________

Kathryn Bowditch-Leon, RMC
Municipal Clerk
TOWNSHIP OF DENVILLE

Request For And Certification As To The Availability
Of Adequate Funds For A Contract Which Is Pending Approval
By The Governing Body

Date of Request 01/06/16

Jansen & Debona, LLC
413 West Main Street
Boonton, NJ 07005
Name and Address of Contractor

Legal Council __________________________ Rates per Contract __________________________
Name of Description of Pending contract __________________________ Amount of Contract __________________________

This contract will be charged to the following budget appropriations as per the detailed budget:

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<thead>
<tr>
<th>DEPT., ACCT. #, ORD. #</th>
<th>Legal Fees</th>
<th>TOTAL</th>
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</thead>
<tbody>
<tr>
<td>01-201-20-155-254-</td>
<td>Rates per Contract</td>
<td>Rates per Contract</td>
</tr>
</tbody>
</table>


TOTAL Rates per Contract

Signed: __________________________
Department or Division Head

PLEASE ATTACH A COPY OF PROPOSED CONTRACT

I hereby certify that adequate funds are available in the Current Fund under the following line item account(s):

<table>
<thead>
<tr>
<th>Rates per Contract</th>
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</thead>
<tbody>
<tr>
<td>01-201-20-155-254-</td>
</tr>
</tbody>
</table>

All Certification Payments should be placed on white vouchers with the Certification Number shown on the voucher.

COMMENTS:
Fund availability are predicated on available budget

Michael J Guarino
Chief Financial Officer

CERT16-1
AGREEMENT

THIS AGREEMENT, made this day of January, 2016, by and between:

THE TOWNSHIP OF DENVILLE, a municipal corporation of the State of New Jersey, with offices at the Municipal Building, 1 St. Mary's Place, Denville, New Jersey 07834,

(Hereinafter, "Township")

and:

JOHN P. JANSSEN, ESQ., of the firm of JANSEN & DeBONA, LLC, with offices at 413 West Main Street, Boonton, New Jersey 07005,

(Hereinafter, "Counsel")

WITNESSETH:

WHEREAS, the Township wishes to retain and appoint John P. Jansen, Esq. of the firm of JANSEN & DeBONA, LLC, 413 West Main Street, Boonton, New Jersey 07005, as legal counsel; and

WHEREAS, N.J.S.A. 40A:11-1 et seq. requires that all contracts be in writing; and

WHEREAS, the Township wishes to enter into a written contract.

NOW, THEREFORE, IN CONSIDERATION OF the mutual covenants and agreements herein contained, the parties agree as follows:

1. Counsel shall be paid a retainer of $88,000 to cover all "general services" for 2016. "General services" shall include all legal services historically provided by the Township Attorney, with the exception of litigation (as described herein), services rendered in connection with subdivisions and developments, affordable housing related matters, land acquisitions (including easements and rights-of-way), services related to the construction or renovation of the municipal building, services related to the expansion of the sanitary sewer
system, and any project that has a separate funding source (temporary or permanent financing). Payment in the amount of $7,333.33 shall be made monthly on the first of the month. (Note: The defense of matters covered by insurance, labor relations services, bond counsel services, and municipal court prosecutions have not historically been provided by the Township Attorney.)

2. Litigation, which shall include Federal, State and Municipal Court matters, tax appeals (including County Board matters), administrative hearings, In Rem foreclosures, condemnations, bankruptcy matters, the investigation and coordination of a defense in matters that are subject to a Notice of Claim pursuant to the Tort Claims Act, and the preparation of the annual litigation status report, shall be billed at $150.00 per hour for attorney time and $75.00 per hour for paralegal time. This billing shall be in addition to the $7,333.33 per month for general services.

3. Services rendered in connection with subdivisions and developments, affordable housing related matters, land acquisitions (including easements and rights-of-way), services related to the construction or renovation of the municipal building, services related to the expansion of the sanitary sewer system, and any project that has a separate funding source (temporary or permanent financing) shall be billed at $150.00 per hour for attorney time and $75.00 per hour for paralegal time. This billing shall also be in addition to the $7,333.33 per month for general services.

4. Counsel shall provide a reasonably itemized monthly summary of work performed under the general services category.

Counsel shall further provide the Township with a separate itemized bill and voucher for all services not covered under the general services category.

5. The retainer contemplates that 587 hours of general services legal work will be provided to the Township. If the actual number of general services hours provided
during the year is less than 558 (587 - 5%), Counsel will either offer a refund of the difference between 558 and the actual number of hours billed multiplied by $150.00 per hour or a credit against 2017 billings. On the other hand, if the actual number of general services hours provided for the year exceeds 646 (587 + 10%), Counsel shall be compensated for the additional hours over 646 at $150.00 per hour.

6. Although John P. Jansen, Esq. has been appointed Township Attorney, it is understood and agreed that he will be assisted in his responsibilities to the Township by attorneys and paralegals within his firm.

7. Counsel shall be entitled to be reimbursed for actual out-of-pocket costs for all postage, parking fees, express mail, photocopies ($0.10 per copy); facsimile charges ($0.10 per fax), long distance telephone calls, filing fees, recording fees, and other disbursements made on behalf of the Township under this Agreement.

8. During the term of this agreement, the parties hereto agree to comply with the Affirmative Action requirements set forth in N.J.A.C. 17:27, and hereby incorporate by reference the mandatory Affirmative Action language set forth in Exhibit A which is attached hereto and made a part hereof.

9. A copy of Counsel's New Jersey Business Registration Certificate is attached hereto as Exhibit B.

10. Political Contribution Disclosure. This contract has been awarded to Counsel based on the merits and abilities of Counsel to provide the goods or services as described herein. This contract was not awarded through a “fair and open process” pursuant to N.J.S.A. 19:44A-20.4 et seq. As such, the undersigned does hereby attest that Counsel, its subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution, that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding the award of
the contract that would, pursuant to P.L. 2004, c.19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of the contract to any political party committee in the Township of Denville if a member of that political party is serving in an elective public office of that municipality when the contract is awarded, or to any candidate committee of any person serving in an elective public office of that municipality when the contract is awarded.

11. The term of this Agreement shall be for one year from January 1, 2016, to December 31, 2016.

ATTEST:  

Kathryn Bowditch-Leon, Municipal Clerk  

TOWNSHIP OF DENVILLE  

Thomas W. Andes, Mayor  

WITNESS:  

Debra L. Westenberger  

By:  

John P. Jansen
JOHN P. JANSEN personally came before me and acknowledged under oath, to my satisfaction, that: (a) this person is named in and personally signed the attached document; and (b) this person signed, sealed and delivered this document as his or her act and deed.

STATE OF NEW JERSEY, COUNTY OF MORRIS: SS:

I CERTIFY that on December 15, 2015, JOHN P. JANSEN personally came before me and acknowledged under oath, to my satisfaction, that this person (or if more than one, each person): (a) is named in and personally signed the attached document; and (b) signed, sealed and delivered this document as his or her act and deed.

Debra L. Westenberger
A Notary Public of New Jersey
My Commission expires 6/27/18
MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE
N.J.A.C. 17:27

GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.
The contractor and its subcontractors shall furnish such reports or other documents to the Division of Public Contracts Equal Employment Opportunity Compliance as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Public Contracts Equal Employment Opportunity Compliance for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval
Certificate of Employee Information Report
Employee Information Report Form AA302 (electronically provided by the Division and distributed to the public agency through the Division's website at www.state.nj.us/treasury/contract_compliance)

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Public Contracts Equal Employment Opportunity Compliance as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Public Contracts Equal Employment Opportunity Compliance for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.

COMPANY ____________________________

(Signature) ____________________________ (Title) ____________________________

(Date) ____________________________
TAXPAYER NAME: JANSEN & DEBONA, LLC
ADDRESS: 413 WEST MAIN STREET
BOONTON NJ 07005
EFFECTIVE DATE: 10/28/09

TRADE NAME:
SEQUENCE NUMBER: 1521311
ISSUANCE DATE: 10/29/09

JANSEN & DEBONA, LLC
413 WEST MAIN STREET
BOONTON NJ 07005

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

Certificate: 16376

CERTIFICATE OF EMPLOYEE INFORMATION REPORT

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of 15-APR-2018 to 15-APR-2022.

Andrew P. Sidamon-Eristoff
State Treasurer
RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT FOR AUDITING SERVICES FOR THE YEAR 2016

WHEREAS, there is a requirement pursuant to New Jersey Statute N.J.S.A. 40A:5-4 for the Township to retain the services of a registered municipal accountant or enter into an agreement with the Department of the Treasury to conduct an annual audit of the Township books, accounts and financial transactions for the year ended 2015; and

WHEREAS, the Township has provided for expenditures dealing with an annual audit of its books, accounts and financial transactions; and

WHEREAS, the accounting firm of Nisivoccia, LLP has the qualifications set forth in N.J.S.A. 40A:5-9 and they have agreed to accept the responsibility to satisfy the requirements of the State Statute for a fee to be agreed upon when the 2016 budget is prepared; and

WHEREAS, the Township of Denville may be in need of special reports and special accounting services during the year 2016; and

WHEREAS, the accounting firm of Nisivoccia, LLP has agreed to provide said accounting services, when required, on an hourly basis as per their agreement proposal; and

WHEREAS, the Township of Denville deems the hourly compensation to be fair and equitable for said professional services; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i) requires that the resolution authorizing the award of contracts for "professional services" without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, the Chief Financial Officer has certified that the value of these services will exceed $17,500 and a copy of the written certification is on file in the Office of the Municipal Clerk; and

WHEREAS, Nisivoccia, LLP has executed a certification, which is attached hereto and made a part hereof that the business entity has not made a contribution that would bar the award of this contract, and the business entity will continue to report to the Election Law Enforcement Commission any contribution that would violate the Pay-To-Play Law (N.J.S.A. 19:44A-20.4 et seq,) during the term of this contract.

NOW, THEREFORE BE IT RESOLVED by the Municipal Council of the Township of Denville, in the County of Morris, State of New Jersey, as follows:

1. The Municipal Council hereby authorizes execution by the Mayor and Municipal Clerk of professional services agreement with Raymond Sarinelli, CPA of Nisivoccia, LLP, Mount Arlington Corporate Center, 200 Valley Road, Suite 300, Mt. Arlington, New Jersey 07856, as registered municipal accountant and auditor for the year 2016.

2. This contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because said
services are exempt from the provisions of the bidding statutes in that they are services rendered of performed by a person authorized by law to practice a recognized profession and are services which require knowledge of an advances type in a field of learning acquired by a prolonged course of specialized instruction as distinguished from general academic instruction or apprenticeship and training.

3. The Business Entity Disclosure Certification and the Determination of Value shall be placed on file with this resolution.

4. A notice of this action shall be printed once in the Citizen as required by law.

BY ORDER OF THE MUNICIPAL COUNCIL OF
THE TOWNSHIP OF DENVILLE

I, Kathryn Bowditch-Leon, Municipal Clerk for the Township of Denville do hereby certify the above to be a true and exact copy of the resolution adopted by the Municipal Council of the Township of Denville at their regular Council meeting held on January 19, 2016.

Certification Date: ____________________________
Kathryn Bowditch-Leon, RMC
Municipal Clerk
TOWNSHIP OF DENVILLE

Request For And Certification As To The Availability
Of Adequate Funds For A Contract Which Is Pending Approval
By The Governing Body

Date of Request 01/06/16

Nisivocia, LLP
200 Valley Road
Mt Arlington, NJ 07856

Name and Address of Contractor

Audit of Township Records
Name of Description of Pending contract

This contract will be charged to the following budget appropriations as per the detailed budget:

<table>
<thead>
<tr>
<th>DEPT., ACCT. #, ORD. #</th>
<th>Audit Budget</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>01-201-20-135-258</td>
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TOTAL Rates per Contract

Signed: ___________________________
Department or Division Head

PLEASE ATTACH A COPY OF PROPOSED CONTRACT

I hereby certify that adequate funds are available in the Current Fund under the following line item account(s):

<table>
<thead>
<tr>
<th>01-201-20-135-258</th>
<th>Rates per Contract</th>
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<tr>
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All Certification Payments should be placed on white vouchers with the Certification Number shown on the voucher.

COMMENTS:
Fund availability are predicated on available budget

CERT16-03
AGREEMENT

THIS AGREEMENT, made this day of , 2016, by and between:

TOWNSHIP OF DENVILLE,
a municipal corporation of the State of New Jersey, with offices at the Municipal Building, 1 St. Mary's Place Denville, New Jersey 07834

(Hereinafter, "Township")

and:

NISIVOCCIA, LLP
200 Valley Road
Suite 300
Mt. Arlington, New Jersey 07856

(Hereinafter, "Firm")

WITNESSETH:

WHEREAS, the Township of Denville desires to enter into an agreement with Nisivoccia, LLP for professional auditing services; and

WHEREAS, N.J.S.A. 40A:11-1, et seq. requires that all contracts be in writing; and

WHEREAS, the Township desires to retain Nisivoccia, LLP, of Mt. Arlington, New Jersey to provide the above-referenced services.

NOW, THEREFORE, IN CONSIDERATION OF the mutual covenants and agreements herein contained, the parties hereto, for themselves, their successors and assigns, hereby agree as follows:
1. The Firm agrees to provide professional auditing services as outlined in the firm's proposal dated December 22, 2015, attached hereto as Exhibit "A", to the extent that it is consistent with this Agreement.

2. The firm shall be compensated in accordance with the fees established in the attached Proposal. Payment shall be made to the firm upon submission of vouchers to be provided by the Township. There shall be no retainer. The Firm shall not be entitled to interest on payments that are past due or any collection costs incurred as a result of this Agreement.

3. The Firm shall be entitled to be reimbursed for actual out-of-pocket costs for all postage, parking fees, express mail, photocopies ($0.10 per copy); facsimile charges ($0.10 per fax), long distance telephone calls, filing fees, recording fees, and other disbursements made on behalf of the Township under this Agreement.

4. The Firm shall furnish the Township with a Certificate of Insurance, which shall clearly show that policies with the following minimum limits of liability will be in effect for the duration of this agreement:

   Professional Liability: $1,000,000 per occurrence

5. During the term of this agreement, the parties hereto agree to comply with the Affirmative Action requirements set forth in N.J.A.C. 17:27, and hereby incorporate by reference the mandatory Affirmative Action language set forth in Exhibit "B" which is attached hereto and made a part hereof.

6. The term of this agreement shall be for one year unless sooner terminated by either party upon 90 days' prior written notice.

7. A copy of the Firm's New Jersey Business Registration Certificate is attached hereto as Exhibit "C".

8. The Firm is advised of the responsibility to file an annual statement on political contributions with the New Jersey Election Law Enforcement Commission when fees
in excess of $50,000 are paid pursuant to a contract with a public entity in a calendar year. It is the Firm’s responsibility to determine if filing is necessary.

9. Political Contribution Disclosure. This contract has been awarded to Firm based on the merits and abilities of Firm to provide the goods or services as described herein. This contract was not awarded through a “fair and open process” pursuant to N.J.S.A. 19:44A-20.4 et seq. As such, the undersigned does hereby attest that the Firm and its subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution, that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c.19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of the contract to any political party committee in the Township of Denville if a member of that political party is serving in an elective public office of that municipality when the contract is awarded, or to any candidate committee of any person serving in an elective public office of that municipality when the contract is awarded.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first above written.

ATTEST: ____________________________________________________________

Kathryn Bowditch-Leon, Clerk

TOWNSHIP OF DENVILLE

By: _______________________________________________________________

Thomas W. Andes, Mayor

ATTEST: ____________________________________________________________

_______________________________

NISIVOCCIA, LLP

By: ________________________________
STATE OF NEW JERSEY:

COUNTY OF MORRIS:

I CERTIFY that on , 2016, KATHRYN M. BOWDITCH-LEON personally came before me and acknowledged under oath, to my satisfaction, that: (a) this person is the Municipal Clerk of the TOWNSHIP OF DENVILLE, the municipal corporation named in the attached document; (b) this person is the attesting witness to the signing of this document by the proper municipal officer who is THOMAS W. ANDES, the Mayor of the municipal corporation; (c) this document was signed and delivered by the municipal corporation as its voluntary act duly authorized by a proper resolution of the Committee; (d) this person knows the proper seal of the municipal corporation which was affixed to this document; and (e) this person signed this proof to attest to the truth of these facts.

Kathryn M. Bowditch-Leon, Municipal Clerk

Sworn and Subscribed to before me this day of , 2016.

(Notary sign, seal, stamp)

STATE OF NEW JERSEY:

COUNTY OF MORRIS:

I CERTIFY that on 2016, person acknowledged under oath, to my satisfaction, that this person (or if more than one, each person):
(a) is named in and personally signed the attached document; and
(b) signed, sealed and delivered this document as his or her act and deed.

A Notary Public of New Jersey
My Commission expires
Township of Denville

2016 Audit Rates

Hourly rates for any additional services:

- Staff to Senior Accountant: $75 - $130 per hour
- Supervisor to Manager: $130 - $155 per hour
- Partner: $160 - $175 per hour

NOTE: An audit fee will be agreed upon for 2016 when the 2016 budget is prepared.
December 22, 2015

The Honorable Mayor and Members of the Township Committee  
Township of Denville  
One Saint Mary Place  
Denville, NJ  07834

We are pleased to confirm our understanding of the services we are to provide the Township of Denville for the year ended December 31, 2016. We will audit the financial statements — regulatory basis — of the various funds of the Township of Denville, including the related notes to the financial statements, as of and for the years ended December 31, 2016 and 2015.

We have also been engaged to report on supplementary information that accompanies the Township of Denville’s regulatory basis financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the regulatory basis financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the various funds financial statements or to the various funds financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and we will provide an opinion on it in relation to the regulatory basis financial statements as a whole:

1) Schedules of expenditures of federal and state awards.
2) Supplementary Data Schedules

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements — regulatory basis — are fairly presented, in all material respects, in conformity with accounting practices prescribed or permitted by the Department of Community Affairs, Division of Local Government Services, State of New Jersey (the “Division”) and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the regulatory basis financial statements as a whole. The objective also includes reporting on —

- Internal control over financial reporting and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the regulatory basis financial statements in accordance with Government Auditing Standards.

- Internal control related to major programs and an opinion (or disclaimer of opinion) on compliance with federal and state statutes, regulations and the terms and conditions of federal and state awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996, Title 2 U.S. Code of Federal Regulations (CFR) and New Jersey’s OMB Circular 15-08, Single Audit Policy for Recipients of Federal Grants, State Grants, and State Aid.
The Honorable Mayor and Members of the Township Council
Township of Denville
Page 2
December 22, 2015

The Government Auditing Standards report on internal control over financial reporting and on compliance and other matters will include a paragraph that states that the purpose of the report is solely to (1) describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity’s internal control or on compliance, and (2) that the report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity’s internal control and compliance.

The OMB Circular A-133 and NJ OMB 15-08 report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133 and NJ OMB 15-08. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of OMB Circular A-133 and NJ OMB 15-08 and, and will include tests of accounting records, a determination of major program(s) in accordance with OMB Circular A-133 and NJ OMB 15-08, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our single audit. Our reports will be addressed to the Honorable Mayor and Members of the Township Council. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the regulatory basis financial statements or the Single Audit compliance opinions are other than unmodified, we will discuss the reasons with you in advance. If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the regulatory basis financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming an opinion on the regulatory basis financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express an opinion or issue a report, or withdrawing from the engagement.

Management Responsibilities

Management is responsible for the regulatory basis financial statements, schedules of expenditures of federal and state awards, and all accompanying information as well as all representations contained therein. Management is also responsible for identifying all federal and state awards received and understanding and complying with the compliance requirements, and for preparation of the schedules of expenditures of federal and state awards (including notes and noncash assistance) in accordance with the requirements of OMB Circular A-133. In addition, we will assist with preparation of your regulatory basis financial statements, schedules of expenditures of federal and state awards, and related notes. These nonaudit services do not constitute an audit under Government Auditing Standards and such services will not be conducted in accordance with Government Auditing Standards. You agree to assume all management responsibilities relating to the regulatory basis financial statements, schedules of expenditures of federal and state awards, and related notes and any other nonaudit services we provide. You will be required to acknowledge in the written representation letter our assistance with preparation of the regulatory basis financial statements and schedules of expenditures of federal and state awards and related notes and that you have reviewed and approved the regulatory basis financial statements, schedules of expenditures of federal and state awards,
and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them. We understand that you have designated the Chief Financial Officer, Michael Guarino, to be responsible and accountable for overseeing our services.

Management is responsible for (1) establishing and maintaining effective internal controls, including internal controls over compliance, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring the management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles/practices; for the preparation and fair presentation of the regulatory basis financial statements in conformity with accounting practices prescribed or permitted by the Department of Community Affairs, Division of Local Government Services, State of New Jersey (the "Division"); and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

You are responsible for including all informative disclosures that are appropriate for the regulatory basis financial statements prepared in conformity with accounting practices prescribed or permitted by the Division. Those disclosures will include (1) a description of the accounting policies of the Township which conform to the accounting practices applicable to municipalities which have been prescribed or permitted by the Division, including a summary of significant accounting policies, and how this basis of accounting differs from GAAP; (2) informative disclosures similar to those required by GAAP; and (3) additional disclosures beyond those specifically required that may be necessary for the regulatory basis financial statements to achieve fair presentation.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the regulatory basis financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities also include identifying significant vendor relationships in which the vendor has responsibility for program compliance and for the accuracy and completeness of that information. Your responsibilities include adjusting the regulatory basis financial statements to correct material misstatements and confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the regulatory basis financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are
management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address

You are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provision of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by OMB Circular A-133 and NJ OMB 15-08, it is management’s responsibility to follow up and take corrective action on reported audit findings and to prepare a summary schedule of prior audit findings and a corrective action plan. The summary schedule of prior audit findings should be available for our review on January 1, 2016.

You are responsible for preparation of the schedule of expenditures of state and federal awards in conformity with OMB Circular A-133 and NJ OMB 15-08. You agree to include our report on the schedule of expenditures of state and federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedules of expenditures of federal and state awards that includes our report thereon or make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of state and federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedules of expenditures of federal and state awards in accordance with OMB Circular A-133 and NJ OMB 15-08; (2) you believe the schedules of expenditures of federal and state awards, including its form and content, are fairly presented in accordance with OMB Circular A-133 and NJ OMB 15-08; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedules of expenditures of federal and state awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with accounting practices prescribed or permitted by the Division. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on the supplementary information. You also agree to include the audited regulatory basis financial statements with any presentation of the supplementary information that includes our report thereon or make the audited regulatory basis financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with accounting practices prescribed or permitted by the Division; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with accounting practices prescribed or permitted by the Division; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to
Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the regulatory basis financial statements; schedules of expenditures of federal and state awards; federal and state award statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

**Audit Procedures—General**

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the regulatory basis financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the regulatory basis financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the regulatory basis financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of abuse is subjective, Government Auditing Standards do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and Government Auditing Standards. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the regulatory basis financial statements or major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the regulatory basis financial statements; schedules of expenditures of federal and state awards; federal and state award
Engagement Administration, Fees, and Other

OMB Circular A-133 and NJOMB 15-08 require that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with applicable laws and regulations and the provisions of contracts and grant agreements applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the OMB Circular A-133 Compliance Supplement and the State Aid/Grant Compliance Supplement for the types of compliance requirements that could have a direct and material effect on each of Township of Denville’s major programs. The purpose of these procedures will be to express an opinion on Township of Denville’s compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to OMB Circular A-133 and NJ OMB 15-08.

Audit Procedures—Internal Controls

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the regulatory basis financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the regulatory basis financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the regulatory basis financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to Government Auditing Standards.

As required by OMB Circular A-133, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal and state award program. However, our tests will be less in scope than would be necessary to render an opinion on compliance and, accordingly, no opinion will be expressed in our report on compliance issued pursuant to OMB Circular A-133.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, Government Auditing Standards, OMB Circular A-133 and NJ OMB 15-08.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the regulatory basis financial statements are free of material misstatement, we will perform tests of the Township of Denville’s compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to Government Auditing Standards.

OMB Circular A-133 and NJOMB 15-08 require that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with applicable laws and regulations and the provisions of contracts and grant agreements applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the OMB Circular A-133 Compliance Supplement and the State Aid/Grant Compliance Supplement for the types of compliance requirements that could have a direct and material effect on each of Township of Denville’s major programs. The purpose of these procedures will be to express an opinion on Township of Denville’s compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to OMB Circular A-133 and NJ OMB 15-08.

Engagement Administration, Fees, and Other
We expect to issue our reports no later than June 30, 2016. Raymond Sarinelli is the engagement partner and is responsible for supervising the engagement and signing the reports.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the a Cognizant Agency, Oversight Agency for Audit, or Pass-through Entity. If we are aware that a federal or state awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We are not financial advisors under the SEC’s definition related to debt issuances and we will not be performing those services.

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form, if applicable, that summarizes our audit findings. It is management’s responsibility to submit the reporting package (including regulatory basis financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors’ reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. If applicable, we will provide copies of our report for you to include with the reporting package you will submit to pass-through entities. The Data Collection Form and the reporting package must be submitted within the earlier of 30 days after receipt of the auditors’ reports or nine months after the end of the audit period, unless a longer period is agreed to in advance by the cognizant or oversight agency for audits.

We will provide copies of our reports to the Township of Denville and the Division; however, management is responsible for distribution of the reports and the regulatory basis financial statements to any other required parties. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Nisivoccia LLP and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to a Cognizant or Oversight Agency for Audit or its designee, a federal or state agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Nisivoccia LLP personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the a Cognizant Agency, Oversight Agency for Audit, or Pass-through Entity. If we are aware that a federal or state awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to issue our reports no later than June 30, 2016. Raymond Sarinelli is the engagement partner and is responsible for supervising the engagement and signing the reports.
Nisivoccia LLP will not act as dissemination agent for the Township of Denville in connection with the Township of Denville's obligations, if any, to provide secondary market disclosure. Our work to prepare secondary market disclosure documents shall consist of and be limited to (1) distribution of the Township of Denville's audited regulatory basis financial statements to the Township of Denville or its designated dissemination agent in an electronic format that complies with the requirements of the Municipal Securities Rulemaking Board's Electronic Municipal Market Access Data Port, and (2) preparation of certain operating data, customarily consisting of the financial information, readily available in the regulatory basis financial statements of the Township, contained in Appendix A to an Official Statement, and distribution of that data to the Township of Denville or its designated dissemination agent in an electronic format that complies with the requirements of the Municipal Securities Rulemaking Board's Electronic Municipal Market Access Data Port. The Township of Denville, or its designated dissemination agent, shall remain responsible for filing required secondary market disclosure information and "material event" notices in accordance with any prior undertakings, and Nisivoccia LLP shall not have any responsibility for liability for the failure of the Township of Denville, or its designated dissemination agent, to comply with the Township of Denville's secondary market disclosure undertakings.

With regard to the electronic dissemination of audited regulatory basis financial statements, including regulatory basis financial statements published electronically on your website and on the Municipal Securities Rulemaking Board's Electronic Municipal Market Access Data Port, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

MSRB Municipal Advisor Rule:

On September 18, 2013, the Securities and Exchange Commission (the "SEC") adopted a rule requiring that "municipal advisors" register with the Securities and Exchange Commission. A "municipal advisor" is someone that "provides advice to or on behalf of a municipal entity with respect to municipal financial products or the issuance of municipal securities, including advice with respect to the structure, timing, terms, and other similar matters concerning such financial products or issues." Nisivoccia LLP is not a registered Municipal Advisor and is not subject to the fiduciary duty established in Section 15B(c)(1) of the Exchange Act with respect to the municipal financial product or issuance of municipal securities. Accordingly, pursuant to the new Municipal Advisor rule and absent the available exception to the rule discussed below, Nisivoccia LLP cannot provide the Township of Denville with advice or recommendations regarding the issuance of municipal securities.

Under the Municipal Advisor rule, the Township of Denville may continue to receive advice from its auditor, bond counsel and other professionals, provided both the Township of Denville and the professional satisfy the "Issuer Has Hired an Independent Municipal Advisor Exemption". First, as municipal issuer, the Township of Denville needs to have (i) engaged an independent registered municipal advisor and (ii) made such engagement known in writing to the person seeking to rely on the exemption and/or post this declaration on the Township of Denville's web site. Second, the person relying on this exemption, such as us, your bond counsel and others, must:
We appreciate the opportunity to be of service to Township of Denville and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

1. obtain a written representation from the Township of Denville that it is represented by, and will rely on the advice of, an independent registered municipal advisor. The written representation from the Township of Denville may be a declaration posted on the Township of Denville's website as long as the posting states that the representation is intended to establish the independent municipal advisor exemption pursuant to the Municipal Advisor rule;

2. provide written disclosure to the Township of Denville and its independent registered municipal advisor that, by obtaining such representation from the Township of Denville, the firm is not a municipal advisor and is not subject to the fiduciary duty established in Section 15B(c)(1) of the Exchange Act with respect to the municipal financial product or issuance of municipal securities; and

3. provide the written disclosure described above at a time and in a manner reasonably designed to allow the Township of Denville to assess the material incentives and conflicts of interest that such person may have in connection with the municipal advisory activities.

If the Township of Denville has engaged the services of a registered Municipal Advisor, we encourage you to notify us in accordance with paragraph 1 above. We have already provided to you in this letter the disclosure contained in paragraph 2 above, which we trust is being provided to you in the time and manner set forth in paragraph 3 above. If the Township of Denville has not engaged the services of a registered Municipal Advisor, or has, but has not satisfied the requirements of the “Issuer Has Hired an Independent Municipal Advisor Exemption”, then any services performed by us in connection with the issuance of municipal securities shall be performed pursuant to the Statements on Standards for Attestation Engagements and related Attestation Interpretations as issued by the American institute of Certified Public Accountants, then currently in effect.

Other Matters:

Our fee for these services will be agreed upon when the budget is approved. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 120 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to Township of Denville and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.
The Honorable Mayor and Members of the Township Council
Township of Denville
Page 10
December 22, 2015

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our 2014 peer review report is included with this letter.

Very truly yours,

NISIVOCCIA LLP

Raymond G. Sarinelli, Partner

RESPONSE:

This letter correctly sets forth the understanding of the Township of Denville.

By: ____________________________

Title: __________________________

Date: __________________________
December 11, 2014

To the Partners of Nisivocia LLP
and the Peer Review Committee of the New Jersey Society of CPAs

We have reviewed the system of quality control for the accounting and auditing practice of Nisivocia LLP (the firm) in effect for the year ended June 30, 2014. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. As a part of our peer review, we considered reviews by regulatory entities, if applicable, in determining the nature and extent of our procedures. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm’s compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at http://www.aicpa.org/peerreview.

As required by the standards, engagements selected for review included engagements performed under Government Auditing Standards; audits of employee benefit plans, and examinations of service organizations [SOC 1 engagements].

In our opinion, the system of quality control for the accounting and auditing practice of Nisivocia LLP in effect for the year ended June 30, 2014, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of pass, pass with deficiency(ies) or fail. Nisivocia LLP has received a peer review rating of pass.

Deluzio and Company LLP
MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE
N.J.S.A. 10:5-31 ET SEQ., N.J.A.C. 17:27

GOODS, PROFESSIONAL SERVICES AND GENERAL SERVICE CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation. Except with respect to affectional or sexual orientation, the contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex. Such action shall include, but not limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provision of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex.

The contractor or subcontractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers’ representative of the contractor’s commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq, as amended and supplemented from time to time and the American with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to employ minority and women workers consistent with the applicable county employment goals established in accordance with N.J.A.C. 17:27-5.2, or a binding determination of the applicable county employment goals determined by the Division pursuant to N.J.A.C.17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus,
The contractor and its subcontractor shall furnish such reports or other documents to the Division of Contract Compliance & EEO as may be requested by the Division from time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Contract Compliance & EEO for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code as N.J.A.C.17:27.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documentations:

- Letter of Federal Affirmative Action Plan Approval
- Certificate of Employee Information Report
- Employee Information Report Form AA302

The contractor and its subcontractor shall furnish such reports or other documents to the Division of Contract Compliance & EEO as may be requested by the Division from time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Contract Compliance & EEO for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code as N.J.A.C.17:27.

Raymond G. Santonelli, Partner
Nisivocci LLP
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RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT FOR SPECIAL LEGAL COUNSEL SERVICES FOR THE YEAR 2016

WHEREAS, the Township of Denville has a need to acquire professional services for special counsel tax attorney services without competitive bidding pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the business administrator has determined and certified in writing that the value of the services will exceed $17,500; and

WHEREAS, the anticipated term of the contract is one (1) year; and

WHEREAS, Dorsey and Semrau, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that he and the firm have not made any reportable contribution to a political or candidate committee in the Township of Denville in the previous one (1) year, and that the contract will prohibit him and the firm from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer has certified that funds are available for this purpose; and

WHEREAS, the Township wishes to retain Fred C. Semrau, Esq. of the firm Dorsey and Semrau, LLC as Special Legal Counsel; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "professional services" without competitive bids and the contract itself must be available for public inspection.

NOW THEREFORE, BE IT RESOLVED by the Municipal Council of the Township of Denville, County of Morris, State of New Jersey, as follows:

1. The Municipal Council hereby authorizes execution by the Mayor and Municipal Clerk of a professional services agreement with Fred C. Semrau, Esq., Dorsey and Semrau, LLC, 714 Main Street, Boonton, New Jersey 07005 as Special Legal Counsel for the year 2016.

2. This contract is awarded without competitive bidding as a “professional service” in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because said services are exempt from the provisions of the bidding statutes in that they are services rendered or performed by a person authorized by law to practice a recognized profession and are services with require knowledge of an advanced type in a field of learning acquired by a prolonged course of specialized instruction as distinguished from general academic instruction or apprenticeship and training.

3. The Business Entity Disclosure Certification, when received, and the Determination of Value shall be placed on file with this resolution.

4. This resolution shall take effect as provided herein.

5. A notice of this action shall be printed once in the Citizen as required by law.
I, Kathryn Bowditch-Leon, Municipal Clerk for the Township of Denville do hereby certify the above to be a true and exact copy of the resolution adopted by the Municipal Council of the Township of Denville at their regular Council meeting held on January 19, 2016.

Certification Date: ____________________________  Kathryn Bowditch-Leon, RMC
Municipal Clerk
REQUEST FOR AND CERTIFICATION AS TO THE AVAILABILITY OF ADEQUATE FUNDS FOR A CONTRACT WHICH IS PENDING APPROVAL

By The Governing Body

Dorsey & Semrau, LLC
413 West Main Street
Boonton, NJ 07005
Name and Address of Contractor

Tax & Special Litigation Counsel
Name of Description of Pending Contract
Rates per Contract

Amount of Contract

This contract will be charged to the following budget appropriations as per the detailed budget:

<table>
<thead>
<tr>
<th>DEPT., ACCT. #, ORD. #</th>
<th>Legal Fees</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>01-201-20-155-254</td>
<td>Rates per Contract</td>
<td>Rates per Contract</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Name and Address of Contractor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dorsey &amp; Semrau, LLC</td>
</tr>
<tr>
<td>413 West Main Street</td>
</tr>
<tr>
<td>Boonton, NJ 07005</td>
</tr>
</tbody>
</table>

Signed: ____________________________
Department or Division Head

PLEASE ATTACH A COPY OF PROPOSED CONTRACT

I hereby certify that adequate funds are available in the Current Fund under the following line item account(s):

<table>
<thead>
<tr>
<th>01-201-20-155-254</th>
<th>Rates per Contract</th>
</tr>
</thead>
</table>

All Certification Payments should be placed on white vouchers with the Certification Number shown on the voucher.

COMMENTS:
Fund availability are predicated on available budget

Michael J Guarino
Chief Financial Officer

07/06/16
AGREEMENT

THIS AGREEMENT, made this day of , 2016, by and between:

TOWNSHIP OF DENVILLE,
a municipal corporation of the State of New Jersey, with offices at the Municipal Building, 1 St. Mary's Place Denville, New Jersey 07834

(Hereinafter, "Township")

and:

DORSEY AND SEMRAU, LLC
714 Main Street Boonton, New Jersey 07005

(Hereinafter, "Firm")

WITNESSETH:

WHEREAS, the Township of Denville desires to enter into an agreement with Dorsey and Semrau, LLC for professional special counsel tax attorney services; and

WHEREAS, N.J.S.A. 40A:11-1, et seq. requires that all contracts be in writing; and

WHEREAS, the Township desires to retain Dorsey and Semrau, LLC of Boonton, New Jersey to provide the above-referenced services.

NOW, THEREFORE, IN CONSIDERATION OF the mutual covenants and agreements herein contained, the parties hereto, for themselves, their successors and assigns, hereby agree as follows:

1. The Firm agrees to provide professional tax attorney services as outlined in 2016 fee schedule, attached hereto as Exhibit "A", to the extent that it is consistent with this Agreement.
2. The firm shall be compensated in accordance with the fees established in the attached Proposal. Payment shall be made to the firm upon submission of vouchers to be provided by the Township. There shall be no retainer. The Firm shall not be entitled to interest on payments that are past due or any collection costs incurred as a result of this Agreement.

3. The Firm shall be entitled to be reimbursed for actual out-of-pocket costs for all postage, parking fees, express mail, photocopies ($0.10 per copy); facsimile charges ($0.10 per fax), long distance telephone calls, filing fees, recording fees, and other disbursements made on behalf of the Township under this Agreement.

4. The Firm shall furnish the Township with a Certificate of Insurance, which shall clearly show that policies with the following minimum limits of liability will be in effect for the duration of this agreement:

   Professional Liability: $1,000,000 per occurrence

5. During the term of this agreement, the parties hereto agree to comply with the Affirmative Action requirements set forth in N.J.A.C. 17:27, and hereby incorporate by reference the mandatory Affirmative Action language set forth in Exhibit "B" which is attached hereto and made a part hereof.

6. The term of this agreement shall be for one year unless sooner terminated by either party upon 90 days’ prior written notice.

7. A copy of the Firm’s New Jersey Business Registration Certificate is attached hereto as Exhibit “C”.

8. The Firm is advised of the responsibility to file an annual statement on political contributions with the New Jersey Election Law Enforcement Commission when fees in excess of $50,000 are paid pursuant to a contract with a public entity in a calendar year. It is the Firm’s responsibility to determine if filing is necessary.
9. Political Contribution Disclosure. This contract has been awarded to Firm based on the merits and abilities of Firm to provide the goods or services as described herein. This contract was not awarded through a "fair and open process" pursuant to N.J.S.A. 19:44A-20.4 et seq. As such, the undersigned does hereby attest that the Firm and its subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution, that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c.19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of the contract to any political party committee in the Township of Denville if a member of that political party is serving in an elective public office of that municipality when the contract is awarded, or to any candidate committee of any person serving in an elective public office of that municipality when the contract is awarded.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first above written.

ATTEST:

Kathryn Bowditch-Leon, Clerk

TOWNSHIP OF DENVILLE

By: ________________________________

Thomas W. Andes, Mayor

ATTEST:

By: ________________________________

Fred C. Semrau, Esq.
STATE OF NEW JERSEY:  
COUNTY OF MORRIS:  

I CERTIFY that on , 2016, FRED C. SEMRAU personally came before me and acknowledged under oath, to my satisfaction, that: (a) this person is named in and personally signed the attached document; (b) this person signed, sealed and delivered this document as his or her act and deed.

A Notary Public of New Jersey
My Commission expires
Darlene Price, Purchasing Agent  
Township of Denville  
1 St. Mary's Place  
Denville, NJ 07834

Re: Dorsey & Semrau, LLC – Legal Services

Dear Darlene:

Thank you for your email of December 18, 2015. Please accept this letter in response to your request for a proposal for services. Our firm would be happy to continue to represent the Borough under the same terms, conditions and rate as provided in 2015. Please find the following documentation per your request:

1. A copy of our current business registration certificate;
2. Form C271 Political Contribution Disclosure Form  
3. Stockholder Disclosure Certification;
4. Business Entity Disclosure Certification;
5. Copy of our Affirmative Action Certificate;
6. Exhibit “A” Affidavit; and

If you have any questions, or require any additional information, please do not hesitate to contact me. Best wishes for a Happy Holiday Season!

Very truly yours,

DORSEY & SEMRAU

Fred Semrau

FCS:smk
Enclosures
December 19, 2014

DORSEY & SEMRAU
ATTORNEYS AT LAW
714 MAIN STREET
P.O. BOX 228
BOONTON, NJ 07005
973-334-1900
FACSIMILE 973-334-3408

PRIVILEGED AND CONFIDENTIAL
Darlene Price, Purchasing Agent
Township of Denville
1 St. Mary's Place
Denville, NJ 07834

Re: Legal Services-Proposal

Dear Darlene:

Thank you for your letter of 12/15/2014. Please be advised that I would be very pleased to accept the consideration of appointment as Special Tax Council for 2015.

Please be advised that our fee for representing the Township in the defense of its Tax Appeals would be $145/hr for attorneys and $75/hr for paralegals.

It has been my pleasure to serve as the Township's Special Tax Council. If you have any questions, please do not hesitate to contact me.

Very truly yours,

DORSEY AND SEMRAU

Fred Semrau

FCS:smk
Enclosures
The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.
The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted employment goals established in accordance with N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

- Letter of Federal Affirmative Action Plan Approval
- Certificate of Employee Information Report
- Employee Information Report Form AA302 (electronically provided by the Division and distributed to the public agency through the Division's website at www.state.nj.us/treasury/contract_compliance)

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Public Contracts Equal Employment Opportunity Compliance as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such Information as may be requested by the Division of Public Contracts Equal Employment Opportunity Compliance for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.

I am aware that if my assertions on behalf of the Contractor made in this Affirmative Action Affidavit are false, I am subject to punishment.

(Signature) [Signature]
(Title) [Title]

SWORN AND SUBSCRIBED TO BEFORE ME THIS 23rd DAY OF DEC., 2013.

Susan L. DeJessa
Notary Public of New Jersey
My Commission Expires: May 20, 2019
EEO/AFFIRMATIVE ACTION COMPLIANCE NOTICE
N.J.S.A. 10:5-31 and N.J.A.C. 17:27
GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS
All successful bidders are required to submit evidence of appropriate affirmative action compliance to the Township of Denville and Division of Public Contracts Equal Employment Opportunity Compliance. During a review, Division representatives will review the Township of Denville files to determine whether the affirmative action evidence has been submitted by the vendor/contractor. Specifically, each vendor/contractor shall submit to the Township of Denville, prior to execution of the contract, one of the following documents:

Goods and General Service Vendor
1. Letter of Federal Approval indicating that the vendor is under an existing Federally approved or sanctioned affirmative action program. A copy of the approval letter is to be provided by the vendor to the Township of Denville and the Division. This approval letter is valid for one year from the date of issuance.

Do you have a federally-approved or sanctioned EEO/AA program? Yes ☑ No ☐
If yes, please submit a photostatic copy of such approval.

2. A Certificate of Employee Information Report (hereafter "Certificate"), issued in accordance with N.J.A.C. 17:27-1.1 et seq. The vendor must provide a copy of the Certificate to the Township of Denville as evidence of its compliance with the regulations. The Certificate represents the review and approval of the vendor's Employee Information Report, Form AA-302 by the Division. The period of validity of the Certificate is indicated on its face. Certificates must be renewed prior to their expiration date in order to remain valid.

Do you have a State Certificate of Employee Information Report Approval? Yes ☑ No ☐
If yes, please submit a photostatic copy of such approval.

3. The successful vendor shall complete an Initial Employee Report, Form AA-302 and submit it to the Division with $150.00 Fee and forward a copy of the Form to the Township of Denville. Upon submission and review by the Division, this report shall constitute evidence of compliance with the regulations. Prior to execution of the contract, the EEO/AA evidence must be submitted.

The successful vendor may obtain the Affirmative Action Employee Information Report (AA302) on the Division website www.state.nj.us/treasury/contract_compliance.

The successful vendor(s) must submit the AA302 Report to the Division of Public Contracts Equal Employment Opportunity Compliance, with a copy to Public Agency.

The undersigned vendor certifies that he/she is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27 and agrees to furnish the required forms of evidence.

The undersigned vendor further understands that his/her bid shall be rejected as non-responsive if said contractor fails to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27.

COMPANY: Dorsay & Semrow 
SIGNATURE: ____________________________
PRINT NAME: Fred Semrow 
TITLE: Partner 
DATE: 12/23/15
Dear Business Representative:

Congratulations! You are now registered with the New Jersey Division of Revenue.

Use the Taxpayer Identification Number listed above on all correspondence with the Divisions of Revenue and Taxation, as well as with the Department of Labor (if the business is subject to unemployment withholdings). Your tax returns and payments will be filed under this number, and you will be able to access information about your account by referencing it.

Additionally, please note that State law requires all contractors and subcontractors with Public agencies to provide proof of their registration with the Division of Revenue. The law also amended Section 92 of the Casino Control Act, which deals with the casino service industry.

We have attached a Proof of Registration Certificate for your use. To comply with the law, if you are currently under contract or entering into a contract with a State agency, you must provide a copy of the certificate to the contracting agency.

If you have any questions or require more information, feel free to call our Registration Hotline at (609)292-1730.

I wish you continued success in your business endeavors.

Sincerely,

John E. Tully, CPA
Director

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

TAXPAYER NAME:
DORSEY & SEMRAU LLC

TRADE NAME:

ADDRESS:
714 MAIN STREET
BOONTON NJ 07005

EFFECTIVE DATE:
12/03/03

SEQUENCE NUMBER:
1086037

ISSUANCE DATE:
01/18/06

This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address.