TOWNSHIP OF DENVILLE MUNICIPAL COUNCIL
WORKSHOP MEETING
June 18, 2019, 7:30 P.M.

- Salute to the Flag
- Compliance with Open Public Meetings Act
- Roll Call:

Council Members:

_____ Murphy
_____ Bergen
_____ Gabel, Council President

_____ Buie
_____ Lyden

_____ Witte
_____ Borowiec

In Attendance:

_____ Mayor Andes
_____ Administrator Ward
_____ Other: ______________

Public Portion (Please limit comments to a maximum of three (3) minutes)

PRESENTATIONS / DISCUSSIONS

- Water Meter Replacement Program
  o John Egbert, Director Department of Public Works
  o Tom Andes, Superintendent of Public Works

- Review of Proposed Bid Structure for Garbage & Recycling Bid

- Draft Ordinance – Length of Service Awards Program (LOSAP) for
  Denville Volunteer Fire Department and First Aid Squad

Motion to Adjourn
LENGTH OF SERVICE AWARD PROGRAM (LOSAP) FOR DENVILLE VOLUNTEER
FIRE DEPARTMENT AND FIRST AID SQUAD.

Program Created.

A Length of Service Awards Program (LOSAP) is herewith created in accordance with Chapter 388 of the Laws of 1997, to reward members of the Volunteer Fire Departments and First Aid Squads for their loyal, diligent, and devoted services to the people of the municipality and surrounding communities.

Contribution to Plan; Administration of Plan.

The LOSAP shall provide for fixed annual contributions to a deferred income account for each volunteer member who meets the criteria set forth below; that such contributions shall be made in accordance with a plan that shall be established by the Governing Body of the Township pursuant to P.L. 1997, c.388; and that such plan shall be administered in accordance with the laws of the State of New Jersey, the U.S. Internal Revenue Code, and this section. To be eligible to participate, an individual must be an active member of the Denville Fire Department and First Aid Squad. For newer members, an individual must have successfully completed their probationary period during the contributory year and shall have served a minimum of six (6) months as an active member of the Denville Fire Department and First Aid Squad.

Criteria for Contributions; Point Schedule.

DENVILLE FIRE DEPARTMENT AND FIRST AID SQUAD POINT SYSTEM

1. Fire Department and First Aid Responses - 60 points maximum:

Points are credited upon the following schedule of percent attendance at the Fire Department and First Aid responses to which volunteers have been dispatched. Percentage attendance shall be calculated for all participants upon the entire year's' applicable call volume. Fractional percentages will be rounded to the nearest whole percentage.

<table>
<thead>
<tr>
<th>Attendance</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>0% - 10% Attendance</td>
<td>0 Points</td>
</tr>
<tr>
<td>11% - 20% Attendance</td>
<td>10 Points</td>
</tr>
<tr>
<td>21% - 30% Attendance</td>
<td>20 Points</td>
</tr>
<tr>
<td>31% - 40% Attendance</td>
<td>30 Points</td>
</tr>
<tr>
<td>41% - 50% Attendance</td>
<td>45 Points</td>
</tr>
<tr>
<td>51% or Greater</td>
<td>60 Points</td>
</tr>
</tbody>
</table>
2. Drills – 10 points maximum:

Points are credited for participation in special General Company, Fire Company, First Aid Squad, Mutual Aid Drills. No points awarded for requisite weekly maintenance.

Drills 2 Points per Drill attended

3. Training - 30 points maximum:

Points are credited for certified Firematic training courses or First Aid training courses upon receipt of a certification of completion.

Authorized Course where attendance required is 10 hours or less 1 point for each 3 hours of courses attended and successfully completed.

4. Holder of an Elected Position with the Denville Fire Department and First Aid Squad - 60 Points maximum:

Points are credited for completion for each year an individual serves in an elected or appointed position. If an officer or elected position serves for only a partial year, the points will be pro-rated based upon the number of months served in the position, rounded to the 1st day of the nearest month.

Department Chief 60 Points
First Aid Captain 50 Points
Department Asst. Chiefs 45 Points
Company Captains 35 Points
Company Lieutenants 30 Points

5. Meetings - 12 points maximum:

Points will be credited for attendance at regular and special Denville Fire Department and First Aid Squad meetings.

1 point per meeting
6. **Miscellaneous Activities - 10 points maximum:**

Points will be credited for active participation in Official Fire Department Activities not otherwise covered above as authorized by the Department Chief or his authorized Acting Representative (i.e. - standby events, carnivals, street fest, local parades, etc.). No points awarded for Association Meetings or activities.

1 point per activity

**Point Review.** On or before January 31st of each year, a committee of three (3) individuals shall meet to discuss and verify the total points for each eligible member of the Denville Fire Department and First Aid Squad for the previous calendar year. The committee shall consist of the Department Chief, First Aid Captain and Township Chief Finance Officer.

**Contributions Based Upon Total Points.** An eligible member shall be awarded an annual LOSAP contribution based upon the following schedule:

<table>
<thead>
<tr>
<th>Total Points</th>
<th>Percentage of Maximum Contribution</th>
</tr>
</thead>
<tbody>
<tr>
<td>60 and over</td>
<td>100%</td>
</tr>
<tr>
<td>40 - 59</td>
<td>75%</td>
</tr>
<tr>
<td>25 - 39</td>
<td>50%</td>
</tr>
<tr>
<td>10 - 25</td>
<td>25%</td>
</tr>
<tr>
<td>1 - 9</td>
<td>$100.00</td>
</tr>
</tbody>
</table>

Five (5) years of service from the date of enactment of the LOSAP are required for vesting.

**Minimum and Maximum Annual Contributions.**

a. The proposed initial minimum annual contribution for an active volunteer member shall be $100.00 per year.

b. The proposed initial maximum annual contribution for an active volunteer member shall be $1,150.00 per year, the maximum allowable by State law for a new LOSAP program.

c. The maximum contribution shall be subject to annual inflationary adjustments as provided by State law.
Cost of Program

The estimated cost of the LOSAP has been computed as follows:

a. For the calendar year 2020, the estimated annual contribution is $58,500.
b. For the calendar year 2021, the estimated annual contribution is $59,670.
c. For the calendar year 2022, the estimated annual contribution is $60,863.

Effective Date of Program.

The LOSAP Program, as prescribed herein, shall not take effect unless approved by the voters as a public question at the next general election, and if approved, shall become effective on January 1, 2020.