TOWNSHIP OF DENVILLE MUNICIPAL COUNCIL
REGULAR MEETING
January 16, 2018, 7:30 P.M.

Salute to Our Flag led by the Webelos Pack 31
• Invocation
• Statement of Compliance with Open Public Meetings Act
• Roll Call:

Council Members
_____ Murphy  _____ Buie  _____ Witte
_____ Bergen  _____ Lyden  _____ Borowiec
_____ Gabel, Council President

In Attendance
_____ Mayor Andes  _____ Administrator Ward
_____ Township Attorney Jansen  _____ Other: ____________________

PRESENTATIONS / CEREMONIAL MATTERS
(Presentations are coordinated in advance with the Council President and are limited to thirty (30) minutes or less)

ADMINISTRATION OF THE OATH OF OFFICE
PROMOTION TO SERGEANT
Dennis Subrizi

Interview Candidates for
Zoning Board of Adjustment Vacancy

R-18-17: Resolution Appointing a Board of Adjustment Member for the Township of Denville Effective January 17, 2018

Council Liaison/Committee Reports
Mayor’s Report
Administrator’s Report
Correspondence

Public Portion (Please limit comments to a maximum of three (3) minutes)

Matters of Old/New Business

ORDINANCES FOR ADOPTION
NONE
**ORDINANCES FOR INTRODUCTION**

01-18: An Ordinance to Exceed the Municipal Budget Appropriations Limits and to Establish a Cap Bank Pursuant to N.J.S.A. 40A:4-45.14 for Calendar Year 2018

02-18: Ordinance Appropriating $128,000 from the Open Space Trust Fund of the Township of Denville for the Muriel Hepner Bridge Replacement

**ITEMS FOR DISCUSSION AND/OR ACTION**

NONE

**CONSENT AGENDA:**

R-18-18: Resolution Authorizing Raffle Licenses in the Township of Denville

R-18-19: Resolution Authorizing Reinstatement of the Original Sewer Assessment Installment Plan for Certain Properties in the Township of Denville

R-18-20: Resolution Authorizing the Refund of Money Due to the Redemption of Tax Sale Certificates Totaling $2,081.45 Plus Premiums

R-18-21: Resolution Refunding the Overpayment of Taxes Due to a Judgement by the Morris County Board of Taxation

**NON-CONSENT AGENDA:**

R-18-22: Resolution Authorizing Submission of a Renewal Grant Application for the Denville Municipal Alliance Grant for Fiscal Year 2019

R-18-23: Resolution Authorizing the Transfer of Funds from the Affordable Housing Trust Fund to the Denville Township General Trust Fund for Affordable Housing Related Administrative Costs

R-18-24: Resolution Authorizing the Award of Professional Services Contracts Exceeding $17,500

R-18-25: Resolution Authorizing the Award of Professional Services Contracts Not to Exceed $17,500

R-18-26: Resolution Authorizing an E.U.S. Agreement for Risk Management Consultant Services for the Year 2018
R-18-27: Resolution Authorizing the Preliminary 2018 Capital Budget Pursuant to N.J.S.A. 40A:4-45

R-18-28: Resolution Authorizing the Refund of Money Due to the Redemption of Tax Sale Certificates Totaling $83,442.78 Plus Premiums

MINUTES FOR ADOPTION

- December 5, 2017
- December 12, 2017
- December 19, 2017
- January 2, 2018

MOTION TO ADJOURN
RESOLUTION APPOINTING A BOARD OF ADJUSTMENT MEMBER FOR THE TOWNSHIP OF DENVILLE EFFECTIVE JANUARY 17, 2018

WHEREAS, Township of Denville Board of Adjustment Regular Member Brian Bergen was elected to the Municipal Council and was sworn in as a Council Member on January 2, 2018; and

WHEREAS, Resolution R-18-12, Resolution Appointing Zoning Board of Adjustment Members, was adopted at the Municipal Council’s Reorganization meeting and appointed Alternate #1 to fill the unexpired term created by the resignation of Mr. Bergen, appointed Alternate #2 to fill the unexpired term of Alternate #1 and created a vacancy for the unexpired term of Alternate #2; and

WHEREAS, the Municipal Council has conducted interviews of interested citizens and wishes to proceed with the appointment of Alternate #2.

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of the Township of Denville that the following appointment to the Board of Adjustment is hereby made, effective January 17, 2018:

__________________________ is appointed to fill the unexpired term of former Alternate #2, expiring December 31, 2018.

BY ORDER OF THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF DENVILLE

I, Kathryn Bowditch-Leon, Municipal Clerk for the Township of Denville do hereby certify the above to be a true and exact copy of the resolution adopted by the Municipal Council of the Township of Denville at their regular Council meeting held on January 16, 2018.

Certification Date: _______________________________ Kathryn Bowditch-Leon, RMC Municipal Clerk
ORDINANCE NO. 01-18

BE IT RESOLVED that an Ordinance entitled:

An Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank Pursuant to N.J.S.A. 40A:4-45.14 for Calendar Year 2018

Be Introduced and Read by Title on First Reading:

COUNCIL PRESIDENT:  MOTION TO INTRODUCE
DISCUSSION ON ORDINANCE
ROLL CALL ON INTRODUCTION

BE IT RESOLVED that an Ordinance entitled

An Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank Pursuant to N.J.S.A. 40A:4-45.14 for Calendar Year 2018

Be Passed on First Reading

BE IT FURTHER RESOLVED that said ordinance shall be considered for final passage at the meeting of the Municipal Council of the Township of Denville on 02-06-2018 at 7:30 p.m. in the evening, prevailing time, at the municipal building in said Township of Denville at which time and place all persons interested shall be given an opportunity to be heard concerning said ordinance.

BE IT FURTHER RESOLVED that the Municipal Clerk be authorized and directed to advertise this ordinance in The Citizen newspaper according to law.

COUNCIL PRESIDENT:  MOTION TO PASS ON FIRST READING
ROLL CALL

Dated: 01-16-2018
ORDINANCE NO. 01-18

AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK PURSUANT TO N.J.S.A. 40A: 4-45.14 FOR CALENDAR YEAR 2018

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

WHEREAS, the Municipal Council of the Township of Denville in the County of Morris finds it advisable and necessary to increase its CY 2018 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

WHEREAS, the Municipal Council hereby determines that a 3.5% increase in the budget for said year, amounting to $551,314 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and

WHEREAS, the Municipal Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE, BE IT ORDAINED by the Municipal Council of the Township of Denville, in the County of Morris, a majority of the full authorized membership of this governing body affirmatively concurring, that in the CY 2018 budget year the final appropriations of the Township of Denville shall in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to $551,314 and that the CY 2018 municipal budget for the Township of Denville be approved and adopted in accordance with this ordinance; and

BE IT FURTHER ORDAINED that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and

BE IT FURTHER ORDAINED that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and
BE IT FURTHER ORDAINED that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

BY ORDER OF THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF DENVILLE

Attest: ____________________________ Approved: ____________________________

Kathryn Bowditch-Leon, Municipal Clerk Thomas W. Andes, Mayor

CERTIFICATIONS

Introduction:
I hereby certify the foregoing to be a true copy of an ordinance introduced by the Municipal Council of the Township of Denville at its meeting held on January 16, 2018.

Ayes:
Nays:
Absent:

Certification Date: ____________________________ Kathryn Bowditch-Leon, RMC Municipal Clerk

Adoption:
I hereby certify the foregoing to be a true copy of an ordinance adopted by the Municipal Council of the Township of Denville at its meeting held on __________, 2018.

Ayes:
Nays:
Absent:

Certification Date: ____________________________ Kathryn Bowditch-Leon, RMC Municipal Clerk
ORDINANCE NO. 02-18

BE IT RESOLVED that an Ordinance entitled:

Ordinance Appropriating $128,000 from the Open Space Trust Fund of the Township of Denville for the Muriel Hepner Bridge Replacement

BeIntroduced and Read by Title on First Reading:

COUNCIL PRESIDENT: MOTION TO INTRODUCE
DISCUSSION ON ORDINANCE
ROLL CALL ON INTRODUCTION

BE IT RESOLVED that an Ordinance entitled

Ordinance Appropriating $128,000 from the Open Space Trust Fund of the Township of Denville for the Muriel Hepner Bridge Replacement

Be Passed on First Reading

BE IT FURTHER RESOLVED that said ordinance shall be considered for final passage at the meeting of the Municipal Council of the Township of Denville on 02-06-2018 at 7:30 p.m. in the evening, prevailing time, at the municipal building in said Township of Denville at which time and place all persons interested shall be given an opportunity to be heard concerning said ordinance.

BE IT FURTHER RESOLVED that the Municipal Clerk be authorized and directed to advertise this ordinance in The Citizen newspaper according to law.

COUNCIL PRESIDENT: MOTION TO PASS ON FIRST READING
ROLL CALL

Dated: 01-16-2018
ORDINANCE NO. 02-18

ORDINANCE APPROPRIATING $128,000 FROM THE OPEN SPACE TRUST FUND OF THE TOWNSHIP OF DENVILLE FOR THE MURIEL HEPNER BRIDGE REPLACEMENT

BE IT ORDAINED by the Municipal Council of the Township of Denville, in the County of Morris and State of New Jersey as follows:

SECTION 1. The sum of $128,000 is hereby appropriated from the Open Space Trust Fund of the Township of Denville for the purposes set forth in Section 2 of this Ordinance.

SECTION 2. The improvement authorized to be paid by this Ordinance is the replacement of the Muriel Hepner Park Bridge located in and for the Township and all work necessary in connection therewith.

SECTION 3. No debt is to be authorized by the enactment and passage of this Ordinance.

SECTION 4. The capital budget of the Township of Denville is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Municipal Clerk and is available there for public inspection.

SECTION 5. All Ordinances of the Township of Denville which are inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistency.

SECTION 6. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance.

SECTION 7. This Ordinance shall take effect immediately upon final passage, approval and publication as required by law.

BY ORDER OF THE MUNICIPAL COUNCIL
OF THE TOWNSHIP OF DENVILLE

ATTEST: _______________________________ APPROVED: _______________________________

Kathryn Bowditch-Leon, RMC Municipal Clerk Mayor Thomas Andes
Municipal Clerk Township of Denville

Adopted: _______________________________
RESOLUTION AUTHORIZING RAFFLE LICENSES IN THE TOWNSHIP OF DENVILLE

BE IT RESOLVED by the Municipal Council of the Township of Denville that the applications for the following raffles be approved and the Municipal Clerk be authorized to issue said licenses on behalf of the Municipality.

<table>
<thead>
<tr>
<th>NAME OF ORGANIZATION</th>
<th>TYPE OF RAFFLE</th>
<th>DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>11th Hour Animal Rescue, Inc.</td>
<td>On-Premise 50/50</td>
<td>02/24/2018</td>
</tr>
<tr>
<td>11th Hour Animal Rescue, Inc.</td>
<td>Tricky Tray</td>
<td>02/24/2018</td>
</tr>
<tr>
<td>PTA A Richard Spinola School</td>
<td>On Premise 50/50</td>
<td>02/10/2018</td>
</tr>
<tr>
<td>PAL Denville</td>
<td>Off Premise 50/50</td>
<td>07/04/2018</td>
</tr>
</tbody>
</table>

I, Kathryn Bowditch-Leon, Municipal Clerk for the Township of Denville do hereby certify the above to be a true and exact copy of the resolution adopted by the Municipal Council of the Township of Denville at the Council meeting held on January 16, 2018.

Certification Date: ___________________________  Kathryn Bowditch-Leon, RMC
                                      Municipal Clerk
RESOLUTION AUTHORIZING REINSTATEMENT OF THE ORIGINAL SEWER ASSESSMENT INSTALLMENT PLAN FOR CERTAIN PROPERTIES IN THE TOWNSHIP OF DENVILLE

WHEREAS, on February 14, 2012, the Municipal Council confirmed sewer assessments for certain properties in the Township of Denville; and

WHEREAS, the resolution confirming said assessments authorized the payment of the assessments in yearly installments over a twenty year period commencing April 14, 2012; and

WHEREAS, certain property owners have failed to make their installment payments when they became due; and

WHEREAS, N.J.S.A. 40:56-35 provides in pertinent part that if any such installment shall remain unpaid for 30 days after the time when said payment shall become due, either the whole assessment shall immediately become due, or the governing body may, by resolution, permit any person who is delinquent in the payment of such an installment to pay only the amount of the delinquent payment due, plus accrued interest, and have the payment of said assessment placed back on the regular installment payment schedule; and

WHEREAS, the following property owners:

Halibey

have petitioned the Council to permit the reinstatement of their original installment plan and have tendered to the Tax Collector the requisite amount to bring their accounts current in accordance with the above-referenced statute; and

WHEREAS, the Municipal Council wishes to allow the above referenced property owners to resume payment of their assessments on the original installment schedules approved for their properties.

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of the Township of Denville, in the County of Morris and State of New Jersey, that the Tax Collector be authorized to accept payment of the delinquent installments due, plus interest, from the above referenced property owners for their sewer assessments and that said property owners be permitted to pay all subsequent installments established for their properties over the balance of the twenty year installment period previously authorized by the Municipal Council.

BE IT FURTHER RESOLVED, that should any of the above referenced property owners default on any future installments, the full amount of the sewer assessment shall become due.

BY ORDER OF THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF DENVILLE

I, Kathryn Bowditch-Leon, Municipal Clerk for the Township of Denville do hereby certify the above to be a true and exact copy of a resolution approved by the Municipal Council at their meeting held on January 16, 2018.
RESOLUTION AUTHORIZING THE REFUND OF MONEY DUE TO THE REDEMPTION OF TAX SALE CERTIFICATES

BE IT RESOLVED by the Municipal Council of the Township of Denville, in the County of Morris and State of New Jersey, that the Tax Collector is hereby authorized and directed to prepare vouchers to refund the amounts shown below to the named lien holders; and

BE IT FURTHER RESOLVED that the Chief Financial Officer is hereby authorized and directed to forward the checks to the Tax Collector to be delivered to the following lien holders after proper notation has been made on the Tax Records.

<table>
<thead>
<tr>
<th>Cert #</th>
<th>Block</th>
<th>Lot</th>
<th>Address</th>
<th>Purchaser of Lien</th>
<th>Refund Amt.</th>
<th>Premium Amt.</th>
</tr>
</thead>
<tbody>
<tr>
<td>2017-015</td>
<td>40810</td>
<td>491</td>
<td>64 Highland Trl</td>
<td>TFS Cust for FIG CAP INV NJ13, LLC</td>
<td>$677.75</td>
<td>$1,100.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>PO Box 54472</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>New Orleans, LA 70154</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2017-012</td>
<td>31205</td>
<td>11</td>
<td>16 Memory Ln</td>
<td>US Bank Cust for PC7 Firstrust</td>
<td>$945.16</td>
<td>$700.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Bank</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>50 South 16th St.-Ste 2050</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Philadelphia, PA 19102</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2017-033</td>
<td>60503</td>
<td>2</td>
<td>28 Edgewater Dr</td>
<td>TFS Cust for FIG CAP INV NJ13, LLC</td>
<td>$458.54</td>
<td>$1,100.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>PO Box 54472</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>New Orleans, LA 70154</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>TOTAL</td>
<td>$2,081.45</td>
<td></td>
</tr>
</tbody>
</table>

I, Kathryn Bowditch-Leon, Municipal Clerk for the Township of Denville do hereby certify the above to be a true and exact copy of the resolution adopted by the Municipal Council of the Township of Denville at their regular Council meeting held on January 16, 2018.

Certification Date: ____________

Kathryn Bowditch-Leon, RMC Municipal Clerk
RESOLUTION REFUNDING THE OVERPAYMENT OF TAXES DUE TO A JUDGMENT BY THE MORRIS COUNTY BOARD OF TAXATION

WHEREAS, it has been found that the amount of 2017 taxes due relative to an added assessment was reduced by a Judgment of the Morris County Board of Taxation.

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of the Township of Denville, in the County of Morris and State of New Jersey, that the Tax Collector is hereby authorized and directed to prepare a voucher in the following name to refund said overpayment; and

BE IT FURTHER RESOLVED that the Chief Financial Officer is hereby authorized and directed to forward the check to the Tax Collector to be delivered to said taxpayer after the refunds have been recorded in the taxpayer's history file.

<table>
<thead>
<tr>
<th>BLOCK/LOT</th>
<th>OWNER /MORTGAGE CO.</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>41003 14</td>
<td>Dana Regan</td>
<td>$226.38</td>
</tr>
<tr>
<td></td>
<td>10 Wood Chase Ln</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Kinnelon, NJ 07405</td>
<td></td>
</tr>
</tbody>
</table>

Loc: 45 North Shore Rd

I, Kathryn Bowditch-Leon, Municipal Clerk for the Township of Denville do hereby certify the above to be a true and exact copy of the resolution adopted by the Municipal Council of the Township of Denville at their regular Council meeting held on January 16, 2018.

Certification Date: ________________________________

Kathryn Bowditch-Leon, RMC
Municipal Clerk
RESOLUTION AUTHORIZING SUBMISSION OF A RENEWAL GRANT APPLICATION FOR THE DENVILLE MUNICIPAL ALLIANCE GRANT FOR FISCAL YEAR 2019

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey; and

WHEREAS, the Municipal Council of the Township of Denville, County of Morris and State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages and; and

WHEREAS, the Municipal Council further recognizes that it is incumbent upon not only public officials, but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Municipal Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Morris.

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of the Township of Denville, County of Morris and State of New Jersey as follows:

1. The Municipal Council does hereby authorize the submission of a renewal grant application for the Denville Municipal Alliance grant for fiscal year 2019 in the following amounts:
   i. Alliance DEDR Allocation $13,642.00
   ii. Cash Match $ 3,410.50
   iii In-Kind Match $10,231.50
   TOTAL Alliance Budget $27,284.00

2. The Municipal Council acknowledges the terms and conditions for administering the Municipal Alliance Grant, including the administrative compliance and audit requirements.

   BY ORDER OF THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF DENVILLE

I, Kathryn Bowditch-Leon, Municipal Clerk for the Township of Denville do hereby certify the above to be a true and exact copy of the resolution adopted by the Municipal Council of the Township of Denville at their regular Council meeting held on January 16, 2018.
**STRATEGIC PLAN FOR FUNDING MUNICIPAL ALLIANCES**

Grant Year: Fiscal Year 2019  
(July 1, 2018-June 30, 2019)

<table>
<thead>
<tr>
<th>APPLICANT MUNICIPALITY/IES: Denville</th>
<th>COUNTY: Morris</th>
</tr>
</thead>
<tbody>
<tr>
<td>ALLIANCE NAME: Denville Municipal Alliance</td>
<td>ALLIANCE WEBSITE: <a href="http://www.denvillenj.org">www.denvillenj.org</a></td>
</tr>
<tr>
<td>ALLIANCE STREET ADDRESS: 1 St. Mary’s Place</td>
<td></td>
</tr>
<tr>
<td>TOWN: Denville</td>
<td>STATE: NJ</td>
</tr>
<tr>
<td>TELEPHONE: (973) 625-8300 Ext. 296</td>
<td>FAX: (973) 625-7260</td>
</tr>
<tr>
<td>ALLIANCE CHAIRPERSON: Margaret McCluskey</td>
<td>ALLIANCE COORDINATOR: Darlene Price</td>
</tr>
<tr>
<td>STREET ADDRESS: 35 Birch Run</td>
<td>STREET ADDRESS: 1 St. Mary’s Place</td>
</tr>
<tr>
<td>TOWN: Denville</td>
<td>STATE: NJ</td>
</tr>
<tr>
<td>EMAIL: <a href="mailto:peg3510@gmail.com">peg3510@gmail.com</a></td>
<td>EMAIL: <a href="mailto:dprice@denvillenj.org">dprice@denvillenj.org</a></td>
</tr>
<tr>
<td>DATE OF RESOLUTION AUTHORIZING THE STRATEGIC PLAN (MM/DD/YYYY): 01/16/2018</td>
<td></td>
</tr>
</tbody>
</table>

A) Alliance DEDR Allocation $13,642.00  
B) Cash Match (must be 25% of DEDR Allocation) $3,410.50  
C) In-Kind Match (must be 75% of the DEDR Allocation) $10,231.50  
TOTAL ALLIANCE BUDGET (add A+B+C) $27,284.00  

Township of Denville Thomas W. Andes  
*MUNICIPALITY* NAME/MAYOR SIGNATURE  
Township of Denville Glenn R. Buie  
*MUNICIPALITY* NAME/TITLE OF GOVERNING BODY REPRESENTATIVE SIGNATURE  

Margaret McCluskey  
ALLIANCE CHAIRPERSON SIGNATURE DATE  

* If a municipality is part of a consortium, a signature and resolution is required from all participating municipalities entering into the agreement. Signatures hereby accept all components of this grant including membership terms, Statement of Assurances and Fiscal Requirements.*
STATEMENT OF ASSURANCES

In accepting this grant it is understood that the grantee agrees to abide by the following rules and conditions:

1. The activities proposed herein will be conducted in compliance with the provisions of P.L. 1989, c. 51, and in accordance with state and Federal statutes, as well as regulations and policies promulgated by either the state or Federal government.

2. All proposed prevention/early intervention efforts have been coordinated with existing services and systems in the community and demonstrate strong linkages with existing alcoholism, drug abuse and related agencies and services.

3. The activities proposed herein identify and address identified logic model problem sequence.

4. The Municipal Alliance Committee has been consulted in the development of this strategic plan.

5. The proposed project is designed to be one component within a larger context of planning for alcoholism and drug abuse prevention, education and intervention in the community.

6. The proposal includes provisions for the training of key alliance members. The municipal alliance shall consult with the County Alliance Steering Subcommittee to plan such training.

7. The municipality has committed the necessary financial resources and administrative support to accomplish the activities proposed herein.

8. The municipality shall use the proposed funding to increase the level of funds that would, in the absence of such a grant, be made available by the municipality for the purposes described herein. In no case will funds supplant, or will efforts funded pursuant to section 2 of P.L. 1983, C.531 be duplicated.

9. The municipality shall provide data to the Governor's Council on Alcoholism and Drug Abuse for the purpose of evaluating the effectiveness of the projects funded by this grant program.

10. If the use of funds changes from the uses proposed herein, the municipality shall request a budget revision pursuant to guidelines established by its County Alliance Steering Subcommittee.

11. The municipality shall keep such records and provide such information to the Governor's Council on Alcoholism and Drug Abuse and/or the County Alliance Steering Subcommittee as may be required for fiscal audit.

12. The municipality shall provide a plan to the County Alliance Steering Subcommittee to the use of unused or accrued portions of the grant. If such a plan is not presented and accepted, the municipality shall return those funds to the Governor's Council on Alcoholism and Drug Abuse.

13. The facts, figures and representations made in this strategic plan, including exhibits and attachments hereto, are true and correct to the best of my knowledge.
FORM 1D

FISCAL REQUIREMENTS

In accepting this grant it is understood that the grantee agrees to abide by the following rules and conditions:

1. The applicant agrees to repay any portion of the amount granted which is not used for the purpose of the grant.

2. The applicant agrees to develop a comprehensive plan to provide matching funds equivalent to the amount of the award.

3. The applicant agrees to submit full and complete records on the manner in which the community intends to acquire matching funds in accordance with County Steering Subcommittee regulations.

4. The applicant agrees to submit detailed and accurate accounting of the expenditures to the funding source in accordance with County Steering Subcommittee regulations.

5. The applicant agrees to submit periodic reports of the progress made in accomplishing the purpose of the grant and the method adopted to satisfy the fundraising goals as requested by the County Alliance Steering Subcommittee.

6. The applicant agrees not to use any of the funds to directly influence legislation or the outcome of an election or to undertake any activity for any purpose foreign to the purpose of this grant.

7. In the event the applicant fails to generate matching funds at the end of the contract period, the applicant shall submit documentation explaining the failure.

8. At the end of the fiscal year in which this grant falls, the applicant shall submit a financial statement explaining its use as well as any statistics and narrative which will indicate what this grant has accomplished in accordance with County Alliance Steering Subcommittee regulations.

9. The municipality or lead municipality will maintain information required about cash and in-kind match.
RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS FROM THE AFFORDABLE HOUSING TRUST FUND TO THE DENVILLE TOWNSHIP GENERAL TRUST FUND FOR AFFORDABLE HOUSING RELATED ADMINISTRATIVE COSTS

WHEREAS, the Township has collected fees from Developers pursuant to the approval of the Council on Affordable Housing ("COAH") and a Development Fee Ordinance approved by COAH; and

WHEREAS, the collected funds may only be expended in accordance with the approved spending plan; and

WHEREAS, the spending plan provides for the use of up to twenty percent (20%) of such funds for administrative costs, including but not limited to consulting and legal fees; and

WHEREAS, the Township desires to transfer $10,000 for administrative costs for calendar year 2018 actual and anticipated expenses to the Denville General Trust Fund; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available in the Affordable Housing Trust Fund for these purposes.

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of the Township of Denville, in the County of Morris, and State of New Jersey, as follows:

1. That the sum of $10,000 be transferred from the Affordable Housing Trust Fund to the Denville General Trust Fund for COAH related administrative costs.

2. This resolution shall take effect immediately.

BY ORDER OF THE MUNICIPAL COUNCIL
OF THE TOWNSHIP OF DENVILLE

I, Kathryn Bowditch-Leon, Municipal Clerk of the Township of Denville do hereby certify the above to be a true and exact copy of the resolution adopted by the Municipal Council at their meeting held on January 16, 2018.

Certification Dated: ___________________________  Kathryn Bowditch-Leon, RMC
                           Municipal Clerk
RESOLUTION AUTHORIZING THE AWARD OF PROFESSIONAL SERVICES CONTRACTS EXCEEDING $17,500

WHEREAS, the Township of Denville has a need to acquire professional services without competitive bidding pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Township Administrator has determined and certified in writing that the value of the services will exceed $17,500; and

WHEREAS, the anticipated term of these contracts is for one (1) year; and

WHEREAS, the following professionals have submitted proposals indicating they will provide the noted services for a sum to exceed $17,500; and

WHEREAS, the listed professionals have completed and submitted Business Entity Disclosure Certifications which certify they have not made any reportable contributions to a political or candidate committee of the Municipal Council of the Township of Denville in the previous one (1) year, and that the contracts will prohibit them from making any reportable contributions through the term of the contracts; and

WHEREAS, the Chief Financial Officer has certified that funds are available for these purposes; and

WHEREAS, the Township wishes to retain the following professionals for the services as noted; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "professional services" without competitive bids and the contracts themselves must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of the Township of Denville, County of Morris and State of New Jersey as follows:

1. The Municipal Council hereby authorizes execution by the Mayor and Municipal Clerk of professional services agreements with the following professionals for the year 2018:

   John P. Jansen, Esq.                      Township Attorney
   Dorsey & Semrau
   714 Main Street
   Boonton, NJ 07005

   Fred Semrau, Esq.                       Special Tax Attorney
   Dorsey & Semrau
   714 Main Street
   Boonton, NJ 07005

   McManimon, Scotland & Baumann, LLC      Bond Counsel Services
   75 Livingston Avenue
   Roseland, NJ 07068
I, Kathryn Bowditch-Leon, Municipal Clerk for the Township of Denville do hereby certify the above to be a true and exact copy of the resolution adopted by the Municipal Council of the Township of Denville at their regular Council meeting held on January 16, 2018.

BY ORDER OF THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF DENVILLE

I, Kathryn Bowditch-Leon, Municipal Clerk for the Township of Denville do hereby certify the above to be a true and exact copy of the resolution adopted by the Municipal Council of the Township of Denville at their regular Council meeting held on January 16, 2018.
The Honorable Thomas W. Andes  
Mayor, Township of Denville  
1 St. Mary's Place  
Denville, NJ 07834  

Re: 2018 Legal Fees  

Dear Mayor Andes:

We are certain that you can appreciate that the cost of providing legal services goes up each year. Salaries, health benefits, utilities, automobile expenses and other costs continue to increase. Consequently, we respectfully request that the hourly rate be increased from $153 per hour to $156 per hour. This is a 1.96% increase. Paralegal services will continue to be billed at one-half the attorney rate. We remind you that we do not bill for secretarial or clerical time, nor do we bill for travel time or travel expenses. Denville's rate will still be the lowest charged to any of my municipal clients.

I also ask that the Township consider an increase in the retainer. A modest increase of $146.66 per month ($1760 for the year) is requested. This would bring the retainer to $89,760 or $7480 per month. The retainer was last increased in 2014. 2017 has been a very busy year. The current retainer agreement contemplates that the Township would receive 575 hours of retainer work. As of October 31, 2017, 575.8 hours had been recorded.

We respectfully request your favorable consideration of this proposal. Fred and I and the entire staff here at Dorsey & Semrau would like to thank the Township for the opportunity to serve as legal counsel and for the confidence and loyalty the Township has shown in and to us over the years. We look forward to serving you in the coming year.

Very truly yours,

John P. Jansen

JPJ:sdj

Cc: Steve Ward, Township Administrator

RECEIVED DEC 04 2017
TOWNSHIP OF DENVILLE

Request For And Certification As To The Availability
Of Adequate Funds For A Contract Which Is Pending Approval
By The Governing Body

Date of Request 01/08/18

Dorsey & Semrau, LLC
714 Main Street
Boonton, NJ 07005
Name and Address of Contractor

Tax & Special Litigation Council
Name of Description of Pending contract

Rates per Contract
Amount per Contract

This contract will be charged to the following budget appropriations as per the detailed budget:

<table>
<thead>
<tr>
<th>DEPT., ACCT. #, ORD. #</th>
<th>Legal Fees</th>
<th>TOTAL</th>
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<tbody>
<tr>
<td>01-201-20-155-254</td>
<td>Rates per Contract</td>
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</table>

TOTAL Rates per Contract

Signed: ____________________________
Department or Division Head

PLEASE ATTACH A COPY OF PROPOSED CONTRACT

I hereby certify that adequate funds are available in the Current Fund under the following line item account(s):

01-201-20-155-254 Rates per Contract

All Certification Payments should be placed on white vouchers with the Certification Number shown on the voucher.

COMMENTS:
Fund availability are predicated on available budget

Michael J. Guarino
Chief Financial Officer

CERT18-05
TOWNSHIP OF DENVILLE

Request For And Certification As To The Availability
Of Adequate Funds For A Contract Which Is Pending Approval
By The Governing Body

Date of Request 01/08/18

Dorsey & Semrau, LLC
714 Main Street
Boonton, NJ 07005
Name and Address of Contractor

Legal Counsel
Name of Description of Pending contract

This contract will be charged to the following budget appropriations as per the detailed budget:

<table>
<thead>
<tr>
<th>DEPT., ACCT. #, ORD. #</th>
<th>Legal Fees</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>01-201-20-155-254</td>
<td>Rates per Contract</td>
<td>Rates per Contract</td>
</tr>
</tbody>
</table>


TOTAL Rates per Contract

Signed: ____________________________
Department or Division Head

PLEASE ATTACH A COPY OF PROPOSED CONTRACT

I hereby certify that adequate funds are available in the Current Fund under the following line item account(s):

| 01-201-20-155-254 | Rates per Contract |

All Certification Payments should be placed on white vouchers with the Certification Number shown on the voucher.

COMMENTS:
Fund availability are predicated on available budget

CERT18-04

Michael J Guarino
Chief Financial Officer

01/08/18
C. When the Client determines to issue bonds or notes, Counsel will prepare the necessary resolutions or other operative documents to set up the bond or note sale and will submit them to the Client's general counsel for review. Counsel will seek the advice of the Client's financial advisor and/or auditor in connection with the appropriate maturity schedule for the bonds or notes to be sold and will review legal issues relating to the structure of the bond or note issue. Counsel will assist the Client in seeking from other governmental authorities such approvals, permissions and exemptions as Counsel determines are necessary or appropriate in connection with the authorization, issuance and delivery of bonds or notes. Counsel will review those sections of the official statement, private placement memorandum or other form of offering or disclosure document to be disseminated in connection with the sale of the bonds or notes and will arrange for the printing and the distribution of such offering or disclosure document. Counsel will prepare and review the notice of sale pertaining to the competitive sale of the bonds or notes and will arrange for the printing of such notice of sale in The Bond Buyer, as applicable, and will answer inquiries made by the investment community concerning the bond or note sale. Counsel will assist the Client in presenting information to bond rating organizations and providers of credit enhancement relating to legal issues affecting the issuance of bonds or notes. Counsel will render legal advice as necessary.
concerning the submission of bids for the bonds or notes in accordance with the notice of sale and the requirements of law. After the bond or note sale, Counsel will prepare the bonds or notes for execution, will prepare and see to the execution of the necessary closing certificates, including the continuing disclosure undertaking of the Client, and will establish the time and the place for the delivery of the bonds or notes to the successful bidder. Counsel will coordinate the closing, at which time the bonds or notes will be delivered, payment will be made for the bonds or notes, and Counsel will issue a final approving legal opinion with respect to the validity and binding effect of the bonds or notes, the source of payment and security for the bonds or notes and the excludability of interest on the bonds or notes from gross income for federal and New Jersey income tax purposes, if applicable.

D. Counsel will provide basic advice in regard to the effect of the federal arbitrage regulations on the issuance of bonds or notes and the investment of the proceeds thereof.

E. Counsel will provide such other services as may be requested from time to time by the Client including any referendum, validation proceedings or other action relating to the Client or the authorization and issuance of a financing instrument by the Client.

2. The Client will make payment to Counsel for services rendered in accordance with the following schedule:

A. For services rendered in connection with each bond sale, a fee of $3,500, plus $1.00 per thousand dollars of bonds issued for the first $15,000,000 of bonds issued and $.75 per thousand dollars of bonds issued in excess of $15,000,000. If there is more than 1 series of bonds issued, there will be an additional charge of $1,000 for each such additional series.

B. For services rendered in connection with (i) the preparation or review of each bond ordinance and (ii) the compiling and review of a certified record of proceedings in connection therewith, an aggregate fee of $600.

C. For services rendered in connection with each note sale, a fee equal to the greater of (i) $.50 per thousand dollars of notes issued up to $15,000,000 of notes issued and $.40 per $1,000 of notes in excess of $15,000,000 or (ii) $1,000. If more than one series of notes are issued, there will be an additional charge of $500 for each such additional series.

D. For services rendered in connection with arbitrage compliance and related tax analysis, a fee of $500.

E. In the event that a letter of credit, bond insurance, or similar credit enhancement facility is used in connection with either a bond or note issue, an additional fee of $1,000 will be charged.
F. In the event of a refunding bond issue consistent with the provisions of the Internal Revenue Code to provide for the payment of a prior issue of bonds, there will be an additional fee of $5,000 for each refunded issue.

G. Services rendered on an hourly basis, including preparation of an application to and an appearance before the Local Finance Board, attendance at meetings, litigation, continuing disclosure undertakings and preliminary and final official statement or other offering or disclosure document work, will be billed at the blended hourly rate of $215 per hour for attorneys and $135 per hour for legal assistants. Counsel shall not charge the Client for administrative work and services performed by secretarial staff.

H. Counsel's fee is usually paid at the closing of the bonds or notes, and Counsel customarily does not submit any statement until the closing unless there is a substantial delay in completing the financing. In the event that legal services described herein are provided in connection with a bond or note sale and the bond or note sale is not consummated or is completed without the delivery of Counsel's bond opinion as bond counsel, or this Agreement is terminated prior to the sale of bonds or notes, the fee for services to be charged shall be based on the hourly rates as set forth in paragraph I(2)(G).

I. Reasonable and customary out of pocket expenses and other charges, including but not limited to, photocopying, express delivery charges, travel expenses, telecommunications, telecopy, filing fees, computer-assisted research, book binding, messenger service or other costs advanced on behalf of the Client, shall be added to the fees referred to in this Agreement and shall be itemized in each invoice presented to the Client.

II. Redevelopment, Environmental, Litigation and Non-Public Finance Services

1. To the extent that the Client desires to engage Counsel for general legal services in connection with (i) redevelopment projects, (ii) environmental issues including the giving of advice or preparation of work product at the direction of the Client related to or concerning the identification, investigation, remediation or preparing of grant applications to assist the Client in responding to potential or actual environmental conditions, (iii) litigation, including representation in any and all action authorized by the Client and relating to a threatened, pending or actual legal proceeding or any condemnation or alternate dispute resolution matters or (iv) any other legal services, such services shall be billed as follows:

2. The Client will make payment to Counsel for such general legal services at the blended hourly rates set forth in paragraph I(2)(G). Services rendered to the Client the cost of which is reimbursed by a developer through a developer-funded escrow account pursuant to an escrow agreement between the developer and the Client shall be billed at the blended hourly rate of $325 for attorneys and $180 for legal assistants. In addition to the hourly time charges described above, Counsel will be reimbursed for out-of-pocket expenses as set forth in paragraph I(2)(I).
3. Counsel and the Client hereby incorporate into this contract the mandatory language of N.J.A.C. 17:27-3.4(a) and the mandatory language of N.J.A.C. 17:27-3.6(a) promulgated pursuant to N.J.S.A. 10:5-31 to 38 (P.L. 1975, c. 127, as amended and supplemented from time to time), and Counsel agrees to comply fully with the terms, the provisions and the conditions of N.J.A.C. 17:27-3.4(a) and N.J.A.C. 17:27-3.6(a), provided that N.J.A.C. 17:27-3.4(a) shall be applied.

III. General Provisions

1. Upon execution of this Agreement, the Client will be Counsel’s client and an attorney-client relationship will exist between Client and Counsel. Counsel assumes that all other parties will retain such counsel, as they deem necessary and appropriate to represent their interests in the transactions contemplated hereby. Counsel’s services are limited to those contracted for in this Agreement; the Client’s execution of this Agreement will constitute an acknowledgment of those limitations. Counsel’s representation of the Client will not affect, however, our responsibility to render an objective bond opinion. Counsel’s representation of the Client and the attorney-client relationship created by this Agreement will be concluded upon termination of this Agreement.

2. At the request of the Client, papers and property furnished by the Client will be returned promptly upon receipt of payment for outstanding fees and Client charges. Counsel’s own files, including lawyer work product, pertaining to the transactions contemplated hereby will be retained by Counsel. For various reasons, including the minimization of unnecessary storage expenses, Counsel reserves the right to dispose of any documents or other materials retained by Counsel after the termination of this Agreement.

3. Counsel and the Client hereby incorporate into this contract the mandatory language of N.J.A.C. 17:27-3.4(a) and the mandatory language of N.J.A.C. 17:27-3.6(a) promulgated pursuant to N.J.S.A. 10:5-31 to 38 (P.L. 1975, c. 127, as amended and supplemented from time to time), and Counsel agrees to comply fully with the terms, the provisions and the conditions of N.J.A.C. 17:27-3.4(a) and N.J.A.C. 17:27-3.6(a), provided that N.J.A.C. 17:27-3.4(a) shall be applied.
4. Counsel and the Client hereby incorporate into this contract the provisions of Title 11 of the Americans With Disabilities Act of 1990 (the "Act") (42 USC §121 01 et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs and activities provided or made available by public entities, and the rules and regulations promulgated thereunder.

5. The primary contact attorney for services performed pursuant to this Agreement shall be Matthew D. Jessup.

6. Counsel hereby represents that it has filed with the Client proof of professional liability insurance with coverage amounts acceptable to the Client.

7. This Agreement shall be in full force and effect until such time as either party gives written notice to the other of termination.
TOWNSHIP OF DENVILLE

Request For And Certification As To The Availability
Of Adequate Funds For A Contract Which Is Pending Approval
By The Governing Body

Date of Request 01/08/18

McManimon, Scotland & Bauman
75 Livingston Ave
Roseland, NJ 07068
Name and Address of Contractor

Municipal Bond Counsel
Name of Description of Pending contract

Rates per Contract
Amount of Contract

This contract will be charged to the following budget appropriations as per the detailed budget:

<table>
<thead>
<tr>
<th>DEPT., ACCT. #, ORD. #</th>
<th>Misc. Contractual Services</th>
<th>TOTAL</th>
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<tr>
<td>Per Capital Ordinance</td>
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TOTAL Rates per Contract

Signed: ___________________________ Department or Division Head

PLEASE ATTACH A COPY OF PROPOSED CONTRACT

I hereby certify that adequate funds are available in the Ordinance Passed under the following line item account(s):

<table>
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<tr>
<th>Per Capital Ordinance</th>
<th>Rates per Contract</th>
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All Certification Payments should be placed on white vouchers with the Certification Number shown on the voucher.

COMMENTS:
Fund availability are predicated on available budget

Michael J Guarino
Chief Financial Officer

CERT18-10
December 5, 2017

Dear Steve:

I appreciate the opportunity to serve the Township as Special Counsel in relation to affordable housing matters during 2018. I propose a modest increase of slightly less than 2% to $156/hour.

I have enclosed a proposed Professional Services Agreement for 2018, as well as an authorizing Resolution for consideration at the 2018 Reorganization meeting.

I look forward to continuing my relationship with the Township as Special Counsel in the coming year.

Very truly yours,

Paula J. DeBona
TOWNSHIP OF DENVILLE

Request For And Certification As To The Availability
Of Adequate Funds For A Contract Which Is Pending Approval
By The Governing Body

Date of Request 01/08/18

Edward Wacks & Associates, LLC (Wacks DeBona Belbin & Weber)
55 Madison Ave Suite 320A
Morristown, NJ 07960
Name and Address of Contractor

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<tr>
<th>Name of Description of Pending contract</th>
<th>Rates per Contract</th>
<th>Amount of Contract</th>
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<tr>
<td>Special Legal Council COAH</td>
<td>Rates per Contract</td>
<td>Amount of Contract</td>
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This contract will be charged to the following budget appropriations as per the detailed budget:

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<th>DEPT., ACCT. #, ORD. #</th>
<th>Budgets</th>
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TOTAL Rates per Contract

Signed: __________________________
Department or Division Head

PLEASE ATTACH A COPY OF PROPOSED CONTRACT

I hereby certify that adequate funds are available in the Fund Budgets under the following line item account(s):

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<th>Rates per Contract</th>
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All Certification Payments should be placed on white vouchers with the Certification Number shown on the voucher.

COMMENTS:
Fund availability are predicated on available budget

CERT18-12

Michael Guarino
Chief Financial Officer
01/08/18

01-08-18
December 18, 2017

Via FedEx Standard Overnight
Ms. Kathryn Bowditch-Leon, RMC
Municipal Clerk
Township of Denville
1 St. Mary’s Place
Denville, New Jersey 07834

Re: Qualification Statement and Proposal for:
Professional Legal Services - Special Labor Counsel

Dear Ms. Bowditch-Leon:

Thank you for the opportunity to submit the qualifications of our Firm, Cleary Giacobbe Alfieri Jacobs, LLC, to the Township of Denville (the “Township”) for consideration as Special Labor Counsel.

As you may be aware, I have served as Special Labor Counsel for more than seven (7) years. During this time, I successfully assisted the Township in various matters, including labor and employment law matters, litigation, collective bargaining and negotiations, and personnel and disciplinary matters. The Firm represents approximately one hundred (100) public entities throughout New Jersey. Our extensive experience in Labor and Employment Law puts our Firm in a unique position to continue to assist the Township of Denville with its present and future labor law issues.

Additionally, I, along with other members of the Firm, will be available to attend regularly scheduled meetings and special meetings, as needed. As a Firm, we strive to respond quickly and efficiently to our clients’ needs. If appointed as Special Labor Counsel we can continue to provide legal services at the rate of $140.00 per hour for all attorneys, including partners, counsel, and associates. I have enclosed our resume and fee proposal for your review and invite you to visit our website at www.cgajlaw.com. Please feel free to contact me directly with any questions or concerns that you may have.

Thank you for your consideration.

Very truly yours,

[Signature]

Matthew J. Giacobbe
Encl.
CERTIFICATION

TOWNSHIP OF DENVILLE

Request For And Certification As To The Availability
Of Adequate Funds For A Contract Which Is Pending Approval
By The Governing Body

Date of Request 01/08/18

Matthew Giacobbe, Esq
1689 Ramapo Valley Road Upper Level 105
Oakland, NJ 07436
Name and Address of Contractor

Special Labor Counsel
Rates per Contract
Name of Description of Pending contract
Amount of Contract

This contract will be charged to the following budget appropriations as per the detailed budget:

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<thead>
<tr>
<th>DEPT., ACCT. #, ORD. #</th>
<th>Audit Budget</th>
<th>TOTAL</th>
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<tbody>
<tr>
<td>01-201-20-155-254</td>
<td>Rates per Contract</td>
<td>Rates per Contract</td>
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TOTAL Rates per Contract

Signed: ____________________________
Department or Division Head

PLEASE ATTACH A COPY OF PROPOSED CONTRACT

I hereby certify that adequate funds are available in the Current Fund under the following line item account(s):

01-201-20-155-254 Rates per Contract

All Certification Payments should be placed on white vouchers with the Certification Number shown on the voucher.

COMMENTS:
Fund availability are predicated on available budget

Signature: ____________________________
Date: 01/08/18
Michael J Guarino
Chief Financial Officer

CERT18-07
January 2, 2018

The Honorable Mayor and Members of
The Township Committee
Township of Denville
One Saint Mary Place
Denville, NJ 07834

We are pleased to confirm our understanding of the services we are to provide the Township of Denville for the year ended December 31, 2018. We will audit the financial statements — regulatory basis — of the various funds of the Township of Denville, including the related notes to the financial statements, as of and for the years ended December 31, 2018 and 2017.

We have also been engaged to report on supplementary information that accompanies the Township of Denville’s regulatory basis financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the regulatory basis financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the various funds financial statements or to the various funds financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and we will provide an opinion on it in relation to the regulatory basis financial statements as a whole in a report combined with our auditors’ report on the financial statements:

1) Schedules of expenditures of federal and state awards.
2) Supplementary Data Schedules

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements — regulatory basis - are fairly presented, in all material respects, in accordance with accounting practices prescribed or permitted by the Department of Community Affairs, Division of Local Government Services, State of New Jersey (the “Division”) and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the regulatory basis financial statements as a whole. The objective also includes reporting on —

- Internal control over financial reporting and compliance with the provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the regulatory basis financial statements in accordance with Government Auditing Standards.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal and state statutes, regulations and the terms and conditions of federal and state awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996, Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance) and New Jersey’s OMB Circular 15-08, Single Audit Policy for Recipients of Federal Grants, State Grants, and State Aid (NJ OMB 15-08).

www.nisivoccia.com
Independent Member of BKR International
Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and Government Auditing Standards. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the regulatory basis financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of
management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the regulatory basis financial statements; schedules of expenditures of federal and state awards; federal and state award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Controls

Our audit will include obtaining an understanding of the Township and its environment, including internal control, sufficient to assess the risks of material misstatement of the regulatory basis financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the regulatory basis financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the regulatory basis financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to Government Auditing Standards.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal and state award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, Government Auditing Standards, Uniform Guidance and NJ OMB 15-08.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the regulatory basis financial statements are free of material misstatement, we will perform tests of the Township of Denville's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to Government Auditing Standards.

The Uniform Guidance and NJOMB 15-08 require that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal and state statutes, regulations, and the terms and conditions of federal and state awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the OMB Compliance Supplement and the New Jersey
Management Responsibilities

Management is responsible for (1) designing, implementing, establishing and maintaining effective internal controls, including internal controls over federal and state awards, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements, and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the regulatory basis financial statements, the schedules of expenditures of federal and state awards, and related notes previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You are responsible for including all informative disclosures that are appropriate for the regulatory basis financial statements prepared in accordance with accounting practices prescribed or permitted by the Division. Those disclosures will include (1) a description of the accounting policies of the Township which are in accordance with the accounting practices applicable to municipalities which have been prescribed or permitted by the Division, including a summary of significant accounting policies, and how this basis of accounting differs from GAAP; (2) informative disclosures similar to those required by GAAP; and (3) additional disclosures beyond those specifically required that may be necessary for the regulatory basis financial statements to achieve fair presentation.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the regulatory basis financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the Township from whom we determine it necessary to obtain audit evidence.
The Honorable Mayor and Members of the Township Committee
Township of Denville
Page 5
January 2, 2018

Your responsibilities include adjusting the regulatory basis financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the regulatory basis financial statements as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the Township involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the regulatory basis financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the Township received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the Township complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provision of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by the Uniform Guidance and NJ OMB 15-08, it is management’s responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review on January 1, 2019.

You are responsible for identifying all federal and state awards received and understanding and complying with the compliance requirements and for preparation of the schedules of expenditures of state and federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance and NJ OMB 15-08. You agree to include our report on the schedules of expenditures of state and federal awards in any document that contains and indicates that we have reported on the schedules of expenditures of federal and state awards. You also agree to include the audited financial statements with any presentation of the schedules of expenditures of federal and state awards that includes our report thereon OR make the audited financial statements readily available to intended users of the schedules of expenditures of federal and state awards no later than the date the schedules of expenditures of state and federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedules of expenditures of federal and state awards in accordance with the Uniform Guidance and NJ OMB 15-08; (2) you believe the schedules of expenditures of federal and state awards, including its form and content, are fairly presented in accordance with the Uniform Guidance and NJ OMB 15-08; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedules of expenditures of federal and state awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in accordance with accounting practices prescribed or permitted by the Division. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited regulatory basis financial statements with any presentation of the supplementary information that includes our report thereon OR make the audited regulatory basis financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with accounting practices prescribed or permitted by the Division; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with accounting practices prescribed or permitted by the Division; (3) the methods of measurement or presentation
We will schedule the engagement based in part on deadlines, working conditions, and the availability of your key personnel. We will plan the engagement based on the assumption that your personnel will cooperate and provide assistance by performing tasks such as preparing requested schedules, retrieving supporting documents, and preparing confirmations. If for whatever reason your personnel are unavailable to provide the necessary assistance in a timely manner, it may substantially increase the work we have to do to complete the engagement within the established deadlines, resulting in an increase in fees over our original fee estimate.

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

We will schedule the engagement based in part on deadlines, working conditions, and the availability of your key personnel. We will plan the engagement based on the assumption that your personnel will cooperate and provide assistance by performing tasks such as preparing requested schedules, retrieving supporting documents, and preparing confirmations. If for whatever reason your personnel are unavailable to provide the necessary assistance in a timely manner, it may substantially increase the work we have to do to complete the engagement within the established deadlines, resulting in an increase in fees over our original fee estimate.
At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form, if applicable, that summarizes our audit findings. It is management's responsibility to submit the reporting package (including regulatory basis financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. If applicable, we will provide copies of our report for you to include with the reporting package you will submit to pass-through entities. The Data Collection Form and the reporting package must be submitted within the earlier of 20 days after receipt of the auditors' reports or nine months after the end of the audit period.

We will provide copies of our reports to the Township of Denville and the Division; however, management is responsible for distribution of the reports and the regulatory basis financial statements to any other required parties. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Nisivoccia LLP and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to a Cognizant or Oversight Agency for Audit or its designee, a federal or state agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Nisivoccia LLP personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of seven years after the report release date or for any additional period requested by a Cognizant Agency, Oversight Agency for Audit, or Pass-through entity. If we are aware that a federal or state awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to issue our report no later than June 30, 2019. Raymond G. Sarinelli is the engagement partner and is responsible for supervising the engagement and signing the reports.

We are not financial advisors under the SEC's definition related to debt issuances and we will not be performing those services.

Nisivoccia LLP will not act as dissemination agent for the Township of Denville in connection with the Township of Denville's obligations, if any, to provide secondary market disclosure. Our work to prepare secondary market disclosure documents shall consist of and be limited to (1) distribution of the Township of Denville's audited regulatory basis financial statements to the Township of Denville or its designated dissemination agent in an electronic format that complies with the requirements of the Municipal Securities Rulemaking Board's Electronic Municipal Market Access Data Port, and (2) preparation of certain operating data, customarily consisting of the financial information, readily available in the regulatory basis financial statements of the Township, contained in Appendix A to an Official Statement, and distribution of that data to the Township of Denville or its designated dissemination agent in an electronic format that complies with the requirements of the Municipal Securities Rulemaking Board's Electronic Municipal Market Access Data Port. The Township of Denville, or its designated dissemination agent, shall remain responsible for filing required secondary market disclosure information and "material event" notices in accordance with any prior undertakings, and Nisivoccia LLP shall not have any
If the Township of Denville has engaged the services of a registered Municipal Advisor, we encourage you to notify us in accordance with paragraph 1 above. We have already provided to you in this letter the disclosure contained in paragraph 2 above, which we trust is being provided to you in the time and manner set forth in paragraph 3 above. If the Township of Denville has not engaged the services of a registered Municipal Advisor, or has, but has not satisfied the requirements of the "Issuer Has Hired an Independent Municipal Advisor Exemption", then any services performed by us in connection with the issuance of municipal securities shall be

MSRB Municipal Advisor Rule:

On September 18, 2013, the Securities and Exchange Commission (the "SEC") adopted a rule requiring that "municipal advisors" register with the Securities and Exchange Commission. A "municipal advisor" is someone that "provides advice to or on behalf of a municipal Township with respect to municipal financial products or the issuance of municipal securities, including advice with respect to the structure, timing, terms, and other similar matters concerning such financial products or issues[.]" Nisivoccia LLP is not a registered Municipal Advisor and is not subject to the fiduciary duty established in Section 15B(c)(1) of the Exchange Act with respect to the municipal financial product or issuance of municipal securities. Accordingly, pursuant to the new Municipal Advisor rule and absent the available exception to the rule discussed below, Nisivoccia LLP cannot provide the Township of Denville with advice or recommendations regarding the issuance of municipal securities.

Under the Municipal Advisor rule, the Township of Denville may continue to receive advice from its auditor, bond counsel and other professionals, provided both the Township of Denville and the professional satisfy the "Issuer Has Hired an Independent Municipal Advisor Exemption". First, as municipal issuer, the Township of Denville needs to have (i) engaged an independent registered municipal advisor and (ii) made such engagement known in writing to the person seeking to rely on the exemption and/or post this declaration on the Township of Denville's website. Second, the person relying on this exemption, such as us, your bond counsel and others, must:

1. obtain a written representation from the Township of Denville that it is represented by, and will rely on the advice of, an independent registered municipal advisor. The written representation from the Township of Denville may be a declaration posted on the Township of Denville's website as long as the posting states that the representation is intended to establish the independent municipal advisor exemption pursuant to the Municipal Advisor rule;

2. provide written disclosure to the Township of Denville and its independent registered municipal advisor that, by obtaining such representation from the Township of Denville, the firm is not a municipal advisor and is not subject to the fiduciary duty established in Section 15B(c)(1) of the Exchange Act with respect to the municipal financial product or issuance of municipal securities; and

3. provide the written disclosure described above at a time and in a manner reasonably designed to allow the Township of Denville to assess the material incentives and conflicts of interest that such person may have in connection with the municipal advisory activities.

If the Township of Denville has engaged the services of a registered Municipal Advisor, we encourage you to notify us in accordance with paragraph 1 above. We have already provided to you in this letter the disclosure contained in paragraph 2 above, which we trust is being provided to you in the time and manner set forth in paragraph 3 above. If the Township of Denville has not engaged the services of a registered Municipal Advisor, or has, but has not satisfied the requirements of the "Issuer Has Hired an Independent Municipal Advisor Exemption", then any services performed by us in connection with the issuance of municipal securities shall be
performed pursuant to the Statements on Standards for Attestation Engagements and related Attestation Interpretations as issued by the American Institute of Certified Public Accountants, then currently in effect.

Our fee for these services will be agreed upon when the budget is approved. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 120 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to Township of Denville and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the contract period. Accordingly, our 2014 peer review report accompanies this letter.

Very truly yours,

NISIVOCCIA LLP

Raymond G. Sarinelli, Partner

RESPONSE:

This letter correctly sets forth the understanding of the Township of Denville.

By: ____________________________

Title: __________________________

Date: __________________________
Township of Denville

2018 Audit Rates

Hourly rates for any additional services:

- Staff to Senior Accountant: $75 - $130 per hour
- Supervisor to Manager: $130 - $160 per hour
- Partner: $165 - $180 per hour

Note: An audit fee will be agreed upon for 2018 when the 2018 budget is prepared.
December 11, 2014

To the Partners of Nisivocia LLP
and the Peer Review Committee of the New Jersey Society of CPAs

We have reviewed the system of quality control for the accounting and auditing practice of Nisivocia LLP (the firm) in effect for the year ended June 30, 2014. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. As a part of our peer review, we considered reviews by regulatory entities, if applicable, in determining the nature and extent of our procedures. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm’s compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at http://www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included engagements performed under Government Auditing Standards; audits of employee benefit plans, and examinations of service organizations [SOC 1 engagements].

In our opinion, the system of quality control for the accounting and auditing practice of Nisivocia LLP in effect for the year ended June 30, 2014, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of pass, pass with deficiency(ies) or fail. Nisivocia LLP has received a peer review rating of pass.

Deluzio and Company LLP
Township of Denville

2018 Audit Rates

Hourly rates for any additional services:

- Staff to Senior Accountant: $75 - $130 per hour
- Supervisor to Manager: $130 - $160 per hour
- Partner: $165 - $180 per hour

Note: An audit fee will be agreed upon for 2018 when the 2018 budget is prepared.
TOWNSHIP OF DENVILLE

Request For And Certification As To The Availability
Of Adequate Funds For A Contract Which Is Pending Approval
By The Governing Body

Date of Request 01/08/18

Nisivoccia, LLP
200 Valley Road
Mt Arlington, NJ 07856
Name and Address of Contractor

Audit of Township Records
Name of Description of Pending contract

This contract will be charged to the following budget appropriations as per the detailed budget:

<table>
<thead>
<tr>
<th>DEPT., ACCT. #, ORD. #</th>
<th>Audit Budget</th>
<th>TOTAL</th>
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<tbody>
<tr>
<td>01-201-20-135-258</td>
<td>Rates per Contract</td>
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TOTAL Rates per Contract

Signed: ________________________________
Department or Division Head

PLEASE ATTACH A COPY OF PROPOSED CONTRACT

I hereby certify that adequate funds are available in the Current Fund under the following line item account(s):

<table>
<thead>
<tr>
<th>01-201-20-135-258</th>
<th>Rates per Contract</th>
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All Certification Payments should be placed on white vouchers with the Certification Number shown on the voucher.

COMMENTS:
Fund availability are predicated on available budget.

CERT18-06

Chief Financial Officer

01/08/18
PROPOSED SCOPE OF SERVICE

Kasler Associates, PA proposes to provide professional planning services and consultations to any authorized municipal official and property owner within the Township with appropriate escrow established pursuant to Township Ordinance.

PROPOSED PAYMENT SCHEDULE

A. Municipal hourly rate $110.00 per hour
B. Nightly meeting rate (under two hours) $240.00 per meeting
C. Nightly meeting rate (two hours or more) $110.00 per hour
D. Postage no fee
E. Travel no fee

Any additional work not identified in this agreement $110.00 per hour

All billing will be in 15 minute increments.
TOWNSHIP OF DENVILLE

Request For And Certification As To The Availability Of Adequate Funds For A Contract Which Is Pending Approval By The Governing Body

Date of Request 01/08/18

Kasler Associates Pa.
34 Little Brook Ave
Springfield, NJ 07081
Name and Address of Contractor

<table>
<thead>
<tr>
<th>Municipal Planner</th>
<th>Rates per Contract</th>
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<tr>
<th>Rate of Description of Pending Contract</th>
<th>Amount of Contract</th>
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</table>

This contract will be charged to the following budget appropriations as per the detailed budget:

<table>
<thead>
<tr>
<th>DEPT., ACCT. #, ORD. #</th>
<th>Public Events</th>
<th>TOTAL</th>
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</thead>
<tbody>
<tr>
<td>01-201-20-180-285</td>
<td>Rates per Contract</td>
<td>Rates per Contract</td>
</tr>
</tbody>
</table>

TOTAL $0.00

Signed: ___________________________ Department or Division Head

PLEASE ATTACH A COPY OF PROPOSED CONTRACT

I hereby certify that adequate funds are available in the Current Fund under the following line item account(s):

<table>
<thead>
<tr>
<th>Name of Description of Pending Contract</th>
<th>Amount of Contract</th>
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</thead>
<tbody>
<tr>
<td>01-201-20-180-285</td>
<td>$0.00</td>
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</table>

All Certification Payments should be placed on white vouchers with the Certification Number shown on the voucher.

COMMENTS:
Fund availability are predicated on available budget

CERT18-11

Michael J Guarino
Chief Financial Officer
Invoices are payable within 30 days of invoice date. Delinquent bills are subject to finance charges of 1.5% per month. The client shall pay attorney fees, court costs, and related expenses incurred in the collection of delinquent accounts.

EXPENSES

Personal Auto / Company Auto ......................................................... $0.54¹/mile
Company Vans / Company Pick-Up .................................................... $0.65/mile
Photocopies & Offset Reproduction .................................................. Variable
UPS / Federal Express /Postage /Messenger Service .............................. Variable
Subcontractors (including Contract Laboratory) .................................... Direct + 15%
Telephone ........................................................................................ Variable
Field Equipment .............................................................................. Variable
Travel Lodging Per Diem .................................................................. As Incurred

¹ per IRS standard mileage rate (rate as of January 1, 2016 is shown – subject to change)
CERTIFICATION AS TO THE AVAILABILITY OF ADEQUATE FUNDS

TOWNSHIP OF DENVILLE

Request For And Certification As To The Availability
Of Adequate Funds For A Contract Which Is Pending Approval
By The Governing Body

Date of Request: 01/08/18

Mott MacDonald
412 Mt Kemble Ave Suite G22
Morristown, NJ 07960
Name and Address of Contractor

Municipal Engineering Services
Name of Description of Pending contract

Rates per Contract

This contract will be charged to the following budget appropriations as per the detailed budget:

<table>
<thead>
<tr>
<th>DEPT, ACCT, #, ORD, #</th>
<th>Misc. Contractual Services</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>01-201-20-165-286</td>
<td>Rates per Contract</td>
<td>Rates per Contract</td>
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<tr>
<td>0</td>
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<td></td>
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<td>TOTAL</td>
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<tr>
<td></td>
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<td>Rates per Contract</td>
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</tbody>
</table>

Signed: ____________________________
Department or Division Head

PLEASE ATTACH A COPY OF PROPOSED CONTRACT

I hereby certify that adequate funds are available in the Current Fund under the following line item account(s):

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<thead>
<tr>
<th>DEPT, ACCT, #, ORD, #</th>
<th>Rates per Contract</th>
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<tbody>
<tr>
<td>01-201-20-165-286</td>
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All Certification Payments should be placed on white vouchers with the Certification Number shown on the voucher.

COMMENTS:
Fund availability are predicated on available budget

CERT18-09

Michael Guarino
Chief Financial Officer

01/09/18
2. These contracts are awarded without competitive bidding as "professional services" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because said services are exempt from the provisions of the bidding statues in that they are services rendered or performed by a person authorized by law to practice a recognized profession and are services which require knowledge of an advanced type in a field of learning acquired by a prolonged course of specialized instruction as distinguished from general academic instruction or apprenticeship and training.

3. A Notice of this action shall be printed once in the Citizen of Morris County as required by law.

BY ORDER OF THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF DENVILLE

I, Kathryn Bowditch-Leon, Municipal Clerk for the Township of Denville do hereby certify the above to be a true and exact copy of the resolution adopted by the Municipal Council of the Township of Denville at their regular Council meeting held on January 16, 2018.
### APPRAISAL FEES: (Cumulative by Size)

<table>
<thead>
<tr>
<th>Type</th>
<th>Up to 15,000 SF</th>
<th>Next 35,000 SF</th>
<th>Next 50,000 SF</th>
<th>Next 100,000 SF</th>
<th>Next 100,000 SF</th>
<th>Next 300,000 SF</th>
</tr>
</thead>
<tbody>
<tr>
<td>Retail Commercial</td>
<td>$4,000</td>
<td>$50/1000 SF</td>
<td>$40/1000 SF</td>
<td>$30/1000 SF</td>
<td>$20/1000 SF</td>
<td>$10/1000 SF</td>
</tr>
<tr>
<td>Commercial Office</td>
<td>$4,000</td>
<td>$50/1000 SF</td>
<td>$40/1000 SF</td>
<td>$20/1000 SF</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Industrial</td>
<td>$4,000</td>
<td>$50/1000 SF</td>
<td>$40/1000 SF</td>
<td>$25/1000 SF</td>
<td></td>
<td>$10/1000 SF</td>
</tr>
<tr>
<td>MF Residential Rental</td>
<td>Up to 25 DU's</td>
<td>$4,000</td>
<td></td>
<td>$50/DU</td>
<td>$40/DU</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Next 50 DU's</td>
<td></td>
<td></td>
<td>$30/DU</td>
<td></td>
<td>$20/DU</td>
</tr>
<tr>
<td></td>
<td>Next 100 DU's</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Next 200 DU's</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hotel/Motel</td>
<td>Up to 50 RM's</td>
<td>$4,000</td>
<td></td>
<td>$45/RM</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Next 50 RM's</td>
<td></td>
<td></td>
<td>$35/RM</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Next 100 RM's</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Special Purpose</td>
<td>Gas Stations</td>
<td>$4,500</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Branch Banks</td>
<td>$4,500</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Fast Food</td>
<td>$4,500</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Vacant Land</td>
<td>Site</td>
<td>$2,000</td>
<td></td>
<td>$9,500+</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Subdivision</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$3,500+</td>
</tr>
</tbody>
</table>

Feasibility Reports:
- (as part of appraisal for proposed construction) $3,500 (additional fee)

Special assignments to be negotiated; all fees subject to specific negotiations.
PER DIEM FEE SCHEDULE - PROFESSIONAL SERVICES
FOR DENVILLE TOWNSHIP
JANUARY 2018

PRINCIPAL APPRAISER: $175 per hour
    Jon P. Brody, MAI, CRE

MARKET ANALYSTS: $100 per hour
    Debra Ripoli
    Cheryl S. Nobile
    Jill H. Brody

STAFF: $75 per hour

When more than one principal appraiser/analyst work in concert with each other (at the request of the client or the client's attorney), hourly billings for their aggregated time shall not exceed 150% of the hourly rate of a single principal appraiser/analyst. Billing rates are based upon current salary ranges and overhead costs within the firm. Billing rates shall remain effective for one year from the date of this proposal. Billing rates are reviewed periodically and subject to market adjustment by the firm.

Terms: All appraisal, conference, testimony and consultation fees are due and payable upon presentation of the invoice. A service charge of one and a half percent (1.5%) per month will be charged on all overdue accounts. If the need arises for unpaid bills to go to collection, all attorneys' fees, collection agents' fees, court costs, etc., shall be included in any settlement.
TOWNSHIP OF DENVILLE

Request For And Certification As To The Availability
Of Adequate Funds For A Contract Which Is Pending Approval
By The Governing Body

Date of Request 01/08/18

Appraisal Consultants Corp
293 Eisenhower Parkway Suite 200
Livingston, NJ 07039
Name and Address of Contractor

Litigation for Appeals $17,500.00
Name of Description of Pending contract

This contract will be charged to the following budget appropriations as per the detailed budget:

<table>
<thead>
<tr>
<th>DEPT., ACCT. #, ORD. #</th>
<th>Capital</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>01-201-20-150-256</td>
<td>$17,500.00</td>
<td>$17,500.00</td>
</tr>
</tbody>
</table>

TOTAL $17,500.00

Signed: ____________
Department or Division Head

PLEASE ATTACH A COPY OF PROPOSED CONTRACT

I hereby certify that adequate funds are available in the Current Fund under the following line item account(s):

<table>
<thead>
<tr>
<th>Description of Pending contract</th>
<th>Amount of Contract</th>
</tr>
</thead>
<tbody>
<tr>
<td>Litigation for Appeals</td>
<td>$17,500.00</td>
</tr>
</tbody>
</table>

All Certification Payments should be placed on white vouchers with the Certification Number shown on the voucher.

COMMENTS:
Fund availability are predicated on available budget

Michael J. Guarino
Chief Financial Officer
01/08/18

CERT18-03
CERT18-03
<table>
<thead>
<tr>
<th>TITLE</th>
<th>KEY PERSONNEL</th>
<th>HOURLY RATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Principal-in-Charge</td>
<td>Randall Gottesman, P.P.</td>
<td>$145</td>
</tr>
<tr>
<td>Vice Presidents</td>
<td>David Gerkens, P.P.</td>
<td>$145</td>
</tr>
<tr>
<td></td>
<td>Megan York, P.P.</td>
<td></td>
</tr>
<tr>
<td>Senior Grant-Writer</td>
<td>Patrice Loehle, P.P.</td>
<td>$145</td>
</tr>
<tr>
<td></td>
<td>Michelle Lamar, Esq.</td>
<td></td>
</tr>
<tr>
<td>Grant-writing Assistants</td>
<td>John Burton</td>
<td>$79</td>
</tr>
<tr>
<td></td>
<td>Stephanie Rubin</td>
<td></td>
</tr>
</tbody>
</table>
TOWNSHIP OF DENVILLE

Request For And Certification As To The Availability
Of Adequate Funds For A Contract Which Is Pending Approval
By The Governing Body

Date of Request 01/11/18

CGP & H LLC.
101 Interchange Plaza Suite 301
Cranbury, NJ 08512

Name and Address of Contractor

Municipal Grant Writer Rates per Contract
Name of Description of Pending Contract Amount of Contract

This contract will be charged to the following budget appropriations as per the detailed budget:

<table>
<thead>
<tr>
<th>DEPT., ACCT. #, ORD. #</th>
<th>Misc. Contractual Services</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>01-201-20-110-256</td>
<td>Rates per Contract</td>
<td>Rates per Contract</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
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<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>TOTAL</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Rates per Contract</td>
</tr>
</tbody>
</table>

Signed: ___________________________ Department or Division Head

PLEASE ATTACH A COPY OF PROPOSED CONTRACT:

I hereby certify that adequate funds are available in the Current Fund under the following line item account(s):

01-201-20-110-256 Rates per Contract

All Certification Payments should be placed on white vouchers with the Certification Number shown on the voucher.

CERTIFICATION:
Fund availability are predicated on available budget

CERT18-13

Michael J Guarino
Chief Financial Officer

01/11/18
RESOLUTION AUTHORIZING THE AWARD OF PROFESSIONAL SERVICES CONTRACTS NOT TO EXCEED $17,500

WHEREAS, the Township of Denville has a need to acquire professional services without competitive bidding pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Township Administrator has determined and certified in writing that the value of the services will not exceed $17,500; and

WHEREAS, the anticipated term of these contracts is for one (1) year; and

WHEREAS, the following professionals have submitted proposals indicating they will provide the noted services for a sum not to exceed $17,500; and

WHEREAS, the Chief Financial Officer has certified that funds are available for these purposes; and

WHEREAS, the Township wishes to retain the following professionals for the services as noted; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "professional services" without competitive bids and the contracts themselves must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of the Township of Denville, County of Morris and State of New Jersey as follows:

1. The Municipal Council hereby authorizes execution by the Mayor and Municipal Clerk of professional services agreements with the following professionals for the year 2018:

   Associated Appraisal Group
   6 Commerce Drive, Suite 303
   Cranford, New Jersey 07016

   Appraisal Services
   2018 Commercial Added Assessments

2. These contracts are awarded without competitive bidding as "professional services" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because said services are exempt from the provisions of the bidding statues in that they are services rendered or performed by a person authorized by law to practice a recognized profession and are services which require knowledge of an advanced type in a field of learning acquired by a prolonged course of specialized instruction as distinguished from general academic instruction or apprenticeship and training.

3. A Notice of this action shall be printed once in The Citizen of Morris County as required by law.

BY ORDER OF THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF DENVILLE

I, Kathryn Bowditch-Leon, Municipal Clerk for the Township of Denville do hereby certify the above to be a true and exact copy of the resolution adopted by the Municipal Council of the Township of Denville at their regular Council meeting held on January 16, 2018.

Kathryn Bowditch-Leon, RMC
Municipal Clerk
Associated Appraisal Group shall assist the Municipality by providing an expert witness at the County Tax Board and State Tax Court level. Services include negotiation, preliminary analysis, conferences, complete appraisal reports, preparation of exhibits and expert testimony.

**COUNTY TAX BOARD APPRAISAL SERVICES:**

- Class 2 Properties—Comparable Sales Analysis: $100.00 / case
- Class 4A, 4B, & 4C Properties: Fees to be determined on a case-by-case basis
- Testimony, Meetings, Conferences, Depositions, etc.: Included in case fee.

**STATE TAX COURT APPRAISAL SERVICES:**

Our fees for providing the following services are based on the hourly rates as follows:

- Consulting Services & Preliminary Analysis: $125 / hour
- Testimony, Meetings, Conferences, Depositions, etc.: $125 / hour
- Class 2 Preliminary Analysis Report: $350 / case

**PREPARATION OF COMPLETE APPRAISAL REPORTS:**

- Class 2 Properties: $1,000 - $2,500
- Class 4A, 4B & 4C Properties: $3,000 - $5,000
- Class 1 & Special Purpose Properties: Fees to be determined on a case-by-case basis
## Added Assessments:

### Class 2 Properties:

- Decks, Porches, CAC, Siding/Windows, Bath/Kitchen Renovations, Fin. Bsmt & All Other Misc.: $50.00
- Additions: $70.00
- Additions Over 1,000 sf: $80.00
- New Construction: $100.00
- New Construction Over 5,000 sf: $150.00

### Class 4A Properties:

- Up to $250,000 Value Added (Improvement): $200.00
- $250,000 to $500,000 Value Added: $250.00
- $500,000 to $1,000,000 Value Added: $500.00
- $1,000,000 to $5,000,000 Value Added: $750.00
- Over $5,000,000: $1,000.00

### Class 4B Properties:

- Up to $250,000 Value Added (Improvement): $200.00
- $250,000 to $500,000 Value Added: $250.00
- $500,000 to $1,000,000 Value Added: $500.00
- $1,000,000 to $3,000,000 Value Added: $750.00
- Over $3,000,000: $1,000.00

### Class 4C Properties:

- 4 to 8 Units: $200.00
- 9 to 16 Units: $250.00
- 17 to 32 Units: $300.00
- 33 to 64 Units: $350.00
- Over 64 Units: $400.00

### Class 15 Properties:

- All Types: $150.00

## Updates on Permits in Progress:

- All Types: $25.00

## Defense of Appeals:

- All Types: $100.00 / hour
TOWNSHIP OF DENVILLE

Request For And Certification As To The Availability
Of Adequate Funds For A Contract Which Is Pending Approval
By The Governing Body

Date of Request 01/08/18

Associated Appraisal Group (aka Appraisal Systems, Inc.)

6 Commerce Drive Suite 303
Cranford, NJ 07016
Name and Address of Contractor

2016 Commercial Added Assessments $10,500.00
Name of Description of Pending contract Amount of Contract

This contract will be charged to the following budget appropriations as per the detailed budget:

<table>
<thead>
<tr>
<th>DEPT., ACCT. #, ORD. #</th>
<th>Misc. Contractual Services</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>01-201-20-150-256</td>
<td>$10,500.00</td>
<td>$10,500.00</td>
</tr>
</tbody>
</table>

Signed: ____________________________

Department or Division Head

PLEASE ATTACH A COPY OF PROPOSED CONTRACT

I hereby certify that adequate funds are available in the Current Fund under the following line item account(s):

<table>
<thead>
<tr>
<th>DEPT. ACCT. #, ORD. #</th>
<th>Name of Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>01-201-20-150-256</td>
<td>2016 Commercial Added Assessments</td>
<td>$10,500.00</td>
</tr>
</tbody>
</table>

All Certification Payments should be placed on white vouchers with the Certification Number shown on the voucher.

COMMENTS:
Fund availability are predicated on available budget

CERT18-02

Michael J Guarino
Chief Financial Officer

Date 07/06/16
RESOLUTION AUTHORIZING AN E.U.S. AGREEMENT FOR RISK MANAGEMENT CONSULTANT SERVICES FOR THE YEAR 2018

WHEREAS, there exists a need for Risk Management Consultant Services in the Township of Denville; and

WHEREAS, said services are of such a specialized and qualitative nature that it renders competitive bidding impractical; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., particularly N.J.S.A. 40A:11-5(1)(m) specifically provides that insurance, including insurance consultant services, is not subject to the requirements of public bidding; and

WHEREAS, the Township of Denville wishes to appoint David J. Sgalia as the Township’s Risk Management Consultant; and

WHEREAS, the amount of the Risk Management Consultant’s contract is four and one-half (4 1/2%) percent of the annual assessment imposed on the Township by the Morris County Municipal Joint Insurance Fund, plus any brokerage commissions paid by insurance companies on policies authorized by the Township which are outside the Joint Insurance Fund; and

WHEREAS, the Chief Financial Officer of the Township has certified as to the availability of funds for this purpose.

NOW THEREFORE BE IT RESOLVED, by the Municipal Council of the Township of Denville, in the County of Morris and State of New Jersey as follows:

1. The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with David J. Sgalia for Risk Management Consultant services, which contract is on file in the Office of the Municipal Clerk.

2. This contract is awarded without competitive bidding in accordance with the specific exemption for such services found in N.J.S.A. 40A:11-5(1)(m) of the Local Public Contracts Law, and because the services to be provided are extremely specialized in nature and require a degree of expertise, training and experience in the insurance industry. Additionally, the services to be provided are by their nature qualitative and thus not susceptible of being described by written specifications.

3. A notice of this action shall be printed once in The Citizen according to law.

BY ORDER OF THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF DENVILLE

I, Kathryn Bowditch-Leon, Municipal Clerk for the Township of Denville do hereby certify the above to be a true and exact copy of the resolution adopted by the Municipal Council of the Township of Denville at their regular Council meeting held on January 16, 2018.

Certification Date: ____________________ Kathryn Bowditch-Leon, RMC Municipal Clerk
December 26, 2017

Township of Denville
ATTN: Kathy Bowditch-Leon, Township Clerk
1 Saint Mary's Place
Denville, NJ 07834

RE: 2018 Risk Management Consultant

Dear Ms. Bowditch-Leon,

With the approval of the Mayor and Council, it would be my privilege to continue as the Risk Management Consultant for 2018. As in the past years, I am requesting the fee of 4.5% of the Morris County Joint Insurance Fund’s Annual assessment, payable quarterly.

If there are any questions or concerns, please don’t hesitate to give me a call.

Sincerely,

[Signature]

David J. Scatia
Accredited Risk Manager
TOWNSHIP OF DENVILLE

Request For And Certification As To The Availability
Of Adequate Funds For A Contract Which Is Pending Approval
By The Governing Body

Date of Request 01/09/18

David J. Sgalia of Cupo Insurance Agency
50 Mt. Prospect Avenue
Clifton, NJ 07013
Name and Address of Contractor

Risk Management Services
Name of Description of Pending contract
$26,524.00
Amount of Contract

This contract will be charged to the following budget appropriations as per the detailed
budget:

<table>
<thead>
<tr>
<th>DEPT., ACCT. #, ORD. #</th>
<th>BUDGETS</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>01-201-23-201-200</td>
<td>$15,914.00</td>
<td>$15,914.00</td>
</tr>
<tr>
<td>05-201-55-500-536</td>
<td>$5,305.00</td>
<td>$5,305.00</td>
</tr>
<tr>
<td>07-201-55-700-536</td>
<td>$5,305.00</td>
<td>$5,305.00</td>
</tr>
</tbody>
</table>

TOTAL $26,524.00

Signed: ________________________________
Department or Division Head

PLEASE ATTACH A COPY OF PROPOSED CONTRACT

I hereby certify that adequate funds are available in the Fund in which the account designates under the
following line item account(s):

01-201-23-201-200 $15,914.00
05-201-55-500-536 $5,305.00
07-201-55-700-536 $5,305.00

All Certification Payments should be placed on white vouchers with the Certification
Number shown on the voucher.

COMMENTS:
Fund availability are predicated on adopted budget

Michael J. Guarino
Chief Financial Officer
01/09/18

CERT18-01
RESOLUTION AUTHORIZING A PRELIMINARY 2018 CAPITAL BUDGET PURSUANT TO N.J.S.A. 40A:4-45

WHEREAS, the Township of Denville desires to establish a preliminary 2018 Capital budget of said municipality for an Open Space Project.

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of the Township of Denville as follows:

1. The Preliminary 2018 Capital Budget of the Township of Denville is hereby established by the adoption of a schedule to read as follows:

   Capital Budget of
   The Township of Denville
   County of Morris, New Jersey

   Project Scheduled for 2018
   Open Space Project

   Method of Financing

<table>
<thead>
<tr>
<th>Project</th>
<th>Budget Appropriation</th>
<th>Capital Improvement Fund</th>
<th>Grants and Other Funds</th>
<th>General Bonds</th>
</tr>
</thead>
<tbody>
<tr>
<td>PRIOR TOTAL</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Muriel Hepner Bridge</td>
<td>$128,000</td>
<td>$0</td>
<td>$128,000</td>
<td>$128,000</td>
</tr>
</tbody>
</table>

2. The Municipal Clerk be and is authorized and directed to file a certified copy of this resolution with the Division of Local Government Services, Department of Community Affairs, State of New Jersey, within three (3) days after the adoption of this project for the 2018 Temporary Capital Budget, to be included in the 2018 Permanent Capital Budget as adopted.

BY ORDER OF THE MUNICIPAL COUNCIL
OF THE TOWNSHIP OF DENVILLE

I, Kathryn Bowditch-Leon, Municipal Clerk for the Township of Denville do hereby certify the above to be a true and exact copy of the resolution adopted by the Municipal Council of the Township of Denville at their regular Council meeting held on January 16, 2018.

Certification Date

Kathryn Bowditch-Leon, RMC
Municipal Clerk

ROLL CALL:
Ayes:
Nays:
Abstain:
RESOLUTION AUTHORIZING THE REFUND OF MONEY DUE TO THE REDEMPTION OF TAX SALE CERTIFICATES

BE IT RESOLVED by the Municipal Council of the Township of Denville, in the County of Morris and State of New Jersey, that the Tax Collector is hereby authorized and directed to prepare vouchers to refund the amounts shown below to the named lien holders; and

BE IT FURTHER RESOLVED that the Chief Financial Officer is hereby authorized and directed to forward the checks to the Tax Collector to be delivered to the following lien holders after proper notation has been made on the Tax Records.

<table>
<thead>
<tr>
<th>Cert #</th>
<th>Block</th>
<th>Lot</th>
<th>Address</th>
<th>Purchaser of Lien</th>
<th>Refund Amt.</th>
<th>Premium Amt.</th>
</tr>
</thead>
<tbody>
<tr>
<td>2015-019</td>
<td>40807</td>
<td>387</td>
<td>19 Cliffside Tri</td>
<td>Christiana Trust as Cust GSRAN-Z PO Box 71276 Philadelphia, PA 19176-6276</td>
<td>$33,475.48</td>
<td>$31,800.00</td>
</tr>
<tr>
<td>2016-014</td>
<td>41307</td>
<td>4.2</td>
<td>25 Broad St</td>
<td>TWR as Cst for Ebury Fund 1 NJ LLC PO Box 37695 Baltimore, MD 21297</td>
<td>$3,285.62</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>2016-029</td>
<td>60905</td>
<td>6</td>
<td>1 Pine Lane</td>
<td>US Bank Cust BV002 Trst &amp; Crdtrs 50 South 16th St. Suite 2050 Philadelphia, PA 19102-2513</td>
<td>$24,432.77</td>
<td>$25,100.00</td>
</tr>
</tbody>
</table>

TOTAL $83,442.78

BY ORDER OF THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF DENVILLE

I, Kathryn Bowditch-Leon, Municipal Clerk for the Township of Denville do hereby certify the above to be a true and exact copy of the resolution adopted by the Municipal Council of the Township of Denville at their regular Council meeting held on January 16, 2017.