TOWNSHIP OF DENVILLE MUNICIPAL COUNCIL
REGULAR MEETING
March 3, 2020, 7:30 P.M.

- Salute to the Flag
- Invocation
- Statement of Compliance with Open Public Meetings Act
- Roll Call:
  Council Members
  _____ Borowiec    _____ Coté    _____ Gabel
  _____ Buie        _____ Fahrer   _____ Golinski
  _____ Murphy, Council President

In Attendance
  _____ Mayor Andes  _____ Administrator Ward
  _____ Township Attorney Jansen   _____ Other: ____________________

PROCLAMATIONS / PRESENTATIONS / CEREMONIAL MATTERS
(Presentations are coordinated in advance with the Council President and are limited to thirty (30) minutes or less)

- Council Liaison/Committee Reports
- Mayor’s Report
- Administrator’s Report
- Correspondence

Public Portion (Please limit comments to a maximum of three (3) minutes)

Matters of Old/New Business

R-20-56: Introduction of the Township of Denville 2020 Municipal Budget

ORDINANCES FOR ADOPTION

02-20: An Ordinance of the Township of Denville, in the County of Morris, State of New Jersey, to Amend Chapter 7, Traffic, to Designate a Three-Way Stop Sign at the Intersection of Station Road, Lackawanna Avenue and Parks Road

ORDINANCES FOR INTRODUCTION
NONE

ITEMS FOR DISCUSSION AND/OR ACTION
NONE

RESOLUTIONS

CONSENT AGENDA:
NON-CONSENT AGENDA:

R-20-58: Resolution Authorizing the Refund of Money Due to the Redemption of a Tax Sale Certificate

R-20-59: Resolution Authorizing the Waiver of Fees for Police Services for the Events Held by Community Groups, Civic Organizations and Schools for the Overall Benefit of the Township of Denville

R-20-60: Resolution Authorizing the Award of a Contract for Gardner Field Sports Complex Lighting Upgrades with Musco Sports Lighting, LLC in Accordance with Sourcewell National Cooperative Pricing Agreement, Contract #071618-MSL, Master Project #199030

MINUTES FOR ADOPTION

- January 21, 2020

MOTION TO ADJOURN
(MUST ACCOMPANY 2020 BUDGET)

MUNICIPALITY: Township of Denville  
COUNTY: Morris  
Resolution 20-56

Thomas Andes  
Mayor's Name  
12/31/2023
Term Expires

Municipal Officials  
1/1/2020

Tara M. Pettoni  
Date of Orig. Appt.  
C-1950

Municipal Clerk  
Cert. No.

Anne Marie Hopler  
Cert. No.

Tax Collector  
T-1267

Michael J. Guarino  
Cert. No.

Chief Financial Officer  
N-0600

Registered Municipal Accountant  
563

John P. Jansen  
Lic. No.

Municipal Attorney

Governing Body Members
Name  
Term Expires

Douglas Gabel  
12/31/21

Christopher Golinski  
11/10/20

Glenn R. Buie  
12/31/21

Gary Borowiec  
12/31/21

Angela Cote  
12/31/23

Harry Fahrer  
12/31/23

John Murphy  
12/31/23

Official Mailing Address of Municipality

Township of Denville

1 St. Mary's Place
Denville, NJ 07834

Phone #: 973-625-8300 x 232
Fax #: 673-627-2709

Please attach this to your 2020 Budget and Mail to:

Director
Division of Local Government Services
Department of Community Affairs
P.O. BOX 803
Trenton, NJ 08625

Division Use Only
Municode: 
Public Hearing: 

Sheet A
2020
MUNICIPAL BUDGET

Municipal Budget of the Township of Denville, County of Morris for the Fiscal Year 2020

It is hereby certified that the Budget and Capital Budget annexed hereto and hereby made a part herof is a true copy of the Budget and Capital Budget approved by resolution of the Governing Body on the

3rd day of March, 2020

and that public advertisement will be made in accordance with the provisions of N.J.S.A. 40A:4-6 and N.J.A.C. 5:30-4.4(d).

Certified by me, this 3rd day of March, 2020

Tara M. Peltoni
Clerk
1 St. Mary’s Place
Address
Denville, NJ 07834
Phone Number
973-625-8300 x 232

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof and the total of anticipated revenues equals the total of appropriations and the budget is in full compliance with the Local Budget Law, N.J.S.A. 40A:4-1 et seq.

Certified by me, this 3rd day of March, 2020

Raymond Sarinelli of Nisivocia LLP
Registered Municipal Accountant
Mount Arlington, NJ 07856
Address
973-328-1925
Phone Number

Michael J. Guarino
Chief Financial Officer

DO NOT USE THESE SPACES

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the amount to be raised by taxation for local purposes has been compared with the approved Budget previously certified by me and any changes required as a condition to such approval have been made. The adopted budget is certified with respect to the foregoing only.

STATE OF NEW JERSEY
Department of Community Affairs
Director of the Division of Local Government Services

Dated: 2020 By:

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the Approved Budget made part hereof complies with the requirements of law, and and approval is given pursuant to N.J.S.A. 40A:4-79.

STATE OF NEW JERSEY
Department of Community Affairs
Director of the Division of Local Government Services

Dated: 2020 By:

Sheet 1
Section 1.

Municipal Budget of the ________________ Township ________________ of ________________ Denville ________________, County of ________________ Morris ________________ for the Fiscal Year 2020

Be it Resolved, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2020;

Be it Further Resolved, that said Budget be published in the Citizen of Morris County ________________

In the issue of ________________ March ________________ 11 ________________, 2020

The Governing Body of the ________________ Township ________________ of ________________ Denville ________________ does hereby approve the following as the Budget for the year 2020.

RECORDED VOTE
(Insert last name) Ayes Nays

Absent

Notice is hereby given that the Budget and the Tax Resolution was approved by the ________________ Governing Body ________________ of the ________________ Township ________________ of ________________ Denville ________________, County of ________________ Morris ________________, on ________________ March 3 ________________, 2020

A Hearing on the Budget and Tax Resolution will be held at Municipal Building ________________, on ________________ April 7 ________________, 2020 at ________________ 7:30 ________________ o’clock (P.M.) (Cross out one)

at which time and place objections to said Budget and Tax Resolution for the year 2020 may be presented by taxpayers or other interested persons.

Sheet 2
<table>
<thead>
<tr>
<th>Summary of Current Fund Section of Approved Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>General Appropriations For:</strong> (Reference to Item and sheet number should be omitted in advertised budget)</td>
</tr>
<tr>
<td><strong>YEAR 2020</strong></td>
</tr>
<tr>
<td>1. Appropriations within &quot;CAPS&quot;</td>
</tr>
<tr>
<td>xxxxxxxxxxxxxxxx</td>
</tr>
<tr>
<td>2. Appropriations excluded from &quot;CAPS&quot;</td>
</tr>
<tr>
<td>xxxxxxxxxxxxxxxx</td>
</tr>
<tr>
<td>(a) Municipal Purposes ((Item H-1, Sheet 19) (N.J.S.A. 40A:4-45.2))</td>
</tr>
<tr>
<td>16,377,593.00</td>
</tr>
<tr>
<td>(b) Local District School Purposes in Municipal Budget (Item K, Sheet 29)</td>
</tr>
<tr>
<td>xxxxxxxxxxxxxxxx</td>
</tr>
<tr>
<td>(a) Municipal Purposes ((Item H-2, Sheet 28) (N.J.S.A. 40A:4-45.3 as amended))</td>
</tr>
<tr>
<td>4,484,747.50</td>
</tr>
<tr>
<td>3. Reserve for Uncollected Taxes (Item M, Sheet 29)- Based on Estimated</td>
</tr>
<tr>
<td>97.85% 97.85%  Percent of Tax Collections</td>
</tr>
<tr>
<td>2,252,089.32</td>
</tr>
<tr>
<td>4. Total General Appropriations (Item 9, Sheet 29)</td>
</tr>
<tr>
<td>Building Aid Allowance for Schools-State Aid</td>
</tr>
<tr>
<td>2020 - $ 2019 - $</td>
</tr>
<tr>
<td>23,114,429.92</td>
</tr>
<tr>
<td>5. Less: Anticipated Revenues Other Than Current Property Tax (Item 5, Sheet 11)</td>
</tr>
<tr>
<td>(i.e. Surplus, Miscellaneous Revenues and Receipts from Delinquent Taxes)</td>
</tr>
<tr>
<td>8,411,583.00</td>
</tr>
<tr>
<td>6. Difference: Amount to be Raised by Taxes for Support of Municipal Budget (as follows)</td>
</tr>
<tr>
<td>xxxxxxxxxxxxxxxx</td>
</tr>
<tr>
<td>(a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes (Item 6(a), Sheet 11)</td>
</tr>
<tr>
<td>13,602,802.10</td>
</tr>
<tr>
<td>(b) Addition to Local District School Tax (Item 6(b), Sheet 11)</td>
</tr>
<tr>
<td>1,100,244.72</td>
</tr>
<tr>
<td>(c) Minimum Library Tax</td>
</tr>
<tr>
<td>Sheet 3</td>
</tr>
</tbody>
</table>
ORDINANCE NO. 02-20

BE IT RESOLVED that an Ordinance entitled:

An Ordinance of the Township of Denville, in the County of Morris, and State of New Jersey, to Amend Chapter 7, Traffic, to Designate a Three-Way Stop at the Intersection of Station Road, Lackawanna Avenue and Parks Road

Be Read by Title on Second Reading and a Hearing Held Thereon:

COUNCIL PRESIDENT:  
MOTION TO READ BY TITLE
ROLL CALL
OPEN PUBLIC HEARING
CLOSE PUBLIC HEARING

BE IT RESOLVED that an Ordinance entitled:

An Ordinance of the Township of Denville, in the County of Morris, and State of New Jersey, to Amend Chapter 7, Traffic, to Designate a Three-Way Stop at the Intersection of Station Road, Lackawanna Avenue and Parks Road

Be passed on Final Reading and that a Notice of Final Passage be published in the 03-11-2020 edition of The Citizen newspaper.

COUNCIL PRESIDENT:  
MOTION TO ADOPT
ROLL CALL ON ADOPTION

Dated:  03/03/2020
ORDINANCE NO. 02-20

AN ORDINANCE OF THE TOWNSHIP OF DENVILLE, IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY, TO AMEND CHAPTER 7, TRAFFIC, TO DESIGNATE A THREE-WAY STOP AT THE INTERSECTION OF STATION ROAD, LACKAWANNA AVENUE AND PARKS ROAD

WHEREAS, at the request of the public, the Denville Township Police Department performed a safety review of the intersection of Station Road, Lackawanna Avenue and Parks Road; and

WHEREAS, currently, there are stop signs on Parks Road and Lackawanna Avenue at the intersection, but there is no stop sign on Station Road on the west side of the intersection (cul-de-sac side); and

WHEREAS, as a result of the review, the Police Department has determined that it is in the best interest of public and motorist safety to designate the intersection as a three-way stop and install a stop sign on Station Road.

NOW, THEREFORE, BE IT ORDAINED, by the Municipal Council of the Township of Denville, in the County of Morris and State of New Jersey, as follows:

SECTION 1. Chapter 7, Traffic, Subsection 7-6.2, Stop Intersection, Schedule VIII, Stop Intersections, Section VIII-1, Stop Intersections, is hereby amended to add the following intersection, to be incorporated alphabetically:

"Station Road, Lackawanna Avenue and Parks Road
A stop sign shall be installed on Station Road, on the west side of the intersection with Lackawanna Avenue and Parks Road (cul-de-sac side)"

SECTION 2. An appropriate sign shall be erected and maintained as required by the New Jersey Department of Transportation.

SECTION 3. All ordinances of the Township of Denville that are inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistency.

SECTION 4. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance.
SECTION 5. This Ordinance shall take effect as required by law, upon the posting of appropriate signs.

BY ORDER OF THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF DENVILLE

ATTEST:  

APPROVED:

_____________________________  ______________________________
TARA M. PETTONI, RMC  MAYOR THOMAS W. ANDES
MUNICIPAL CLERK  TOWNSHIP OF DENVILLE

I hereby certify the foregoing to be a true copy of an ordinance adopted by the Municipal Council of the Township of Denville at its meeting held on _____________, 2020.

_____________________________, RMC
Tara M. Pettoni, Municipal Clerk
RESOLUTION GRANTING ADVICE AND CONSENT TO THE MAYORAL
APPOINTMENT OF A TAX ASSESSOR FOR THE TOWNSHIP OF DENVILLE

WHEREAS, Jason Cohen was previously appointed to serve as Tax Assessor, with a four-year term commencing on July 1, 2017 and expiring June 30, 2021; and

WHEREAS, Jason Cohen has tendered his resignation from the Township of Denville effective February 25, 2020; and

WHEREAS, Irene Stefanacci is a certified Tax Assessor in the State of New Jersey pursuant to N.J.S.A. 54:1-35.25 et seq; and

WHEREAS, pursuant to N.J.S.A. 40A:9-146, the Mayor shall provide for the appointment of the tax assessor; and

WHEREAS, it is the desire of the Mayor to appoint Irene Stefanacci to the position of Tax Assessor, effective March 2, 2020 for the unexpired term of Jason Cohen expiring on June 30, 2021.

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of the Township of Denville, County of Morris and State of New Jersey, as follows:

1. Advice and consent is hereby given to the appointment of Irene Stefanacci to the position of Tax Assessor of the Township of Denville.

2. This resolution shall take effect immediately.

BY ORDER OF THE MUNICIPAL COUNCIL
OF THE TOWNSHIP OF DENVILLE

I, Tara M. Pettoni, Municipal Clerk of the Township of Denville do hereby certify the above to be a true and exact copy of a resolution adopted by the Municipal Council at their meeting held on March 3, 2020.

Certification Date: ____________________________   Tara M. Pettoni, RMC
                                            Municipal Clerk
RESOLUTION AUTHORIZING THE REFUND OF MONEY DUE TO THE REDEMPTION OF A TAX SALE CERTIFICATE

BE IT RESOLVED by the Municipal Council of the Township of Denville, in the County of Morris and State of New Jersey, that the Tax Collector is hereby authorized and directed to prepare a voucher to refund the amount shown below to the named lien holder; and

BE IT FURTHER RESOLVED that the Chief Financial Officer is hereby authorized and directed to forward the check to the Tax Collector to be delivered to the following lien holder after proper notation has been made on the tax records.

<table>
<thead>
<tr>
<th>Cert #</th>
<th>Block</th>
<th>Lot</th>
<th>Address</th>
<th>Purchaser of Lien</th>
<th>Refund Amt</th>
<th>Premium Amt</th>
</tr>
</thead>
<tbody>
<tr>
<td>2019-011</td>
<td>40807</td>
<td>387</td>
<td>19 Cliffside Trl</td>
<td>Christiana T C/f CE1/Firstrust PO Box 5021 Philadelphia, PA 19111-5021</td>
<td>$23,602.19</td>
<td>$20,100.00</td>
</tr>
</tbody>
</table>

BY ORDER OF THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF DENVILLE

I, Tara M. Pettoni, Municipal Clerk for the Township of Denville do hereby certify the above to be a true and exact copy of the resolution adopted by the Municipal Council of the Township of Denville at their regular Council meeting held on March 3, 2020.

Certification Date: ____________  Tara M. Pettoni, RMC  Municipal Clerk
RESOLUTION AUTHORIZING THE WAIVER OF FEES FOR POLICE SERVICES FOR THE EVENTS HELD BY COMMUNITY GROUPS, CIVIC ORGANIZATIONS AND SCHOOLS FOR THE OVERALL BENEFIT OF THE TOWNSHIP OF DENVILLE

WHEREAS, the Township of Denville (hereinafter "Township") has historically waived the Police Services fees associated with certain events organized by community groups, civic organizations and schools to ensure the safety and security of the participants of these events that serve to benefit the Township as a whole; and

WHEREAS, the Mayor and Administration support providing Police Services to the following nine (9) annual events as the overall benefit to the local businesses and Township residents, both financially and inspirationally, far exceed these costs; and

WHEREAS, the Police Department has provided an estimate, based upon the historic scope of these annual events, of the total estimated 2020 Police Services cost associated therewith; and

WHEREAS, the annual events and the estimated 2020 Police Services fee, based upon the average hourly rate of overtime compensation for a Denville Police Officer of $83.15 per hour (1st Step Sgt.), are estimated as follows:

<table>
<thead>
<tr>
<th>Event</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Morris Catholic 5K Run</td>
<td>$2,328.20</td>
</tr>
<tr>
<td>Morris Knolls 5K Run (MK5K)</td>
<td>$2,328.20</td>
</tr>
<tr>
<td>Joey Bella Denville Triathlon</td>
<td>$3,991.20</td>
</tr>
<tr>
<td>Rotary Street Festival</td>
<td>$4,989.00</td>
</tr>
<tr>
<td>Fire Department Carnival</td>
<td>$5,404.75</td>
</tr>
<tr>
<td>Rotary 5K Run</td>
<td>$2,328.20</td>
</tr>
<tr>
<td>Food Truck Festival Fundraiser</td>
<td>$4,989.00</td>
</tr>
<tr>
<td>Holiday Parade</td>
<td>$2,743.95; and</td>
</tr>
</tbody>
</table>

WHEREAS, a change in scope of the historic activity in the above listed events resulting in an increased amount for Police Services for any of the above listed events shall require the organization to submit a request to the Mayor/Administrator for their review/recommendation and the Township Council for ultimate approval; and

WHEREAS, any new community groups, civic organizations and schools seeking to promote an event for the overall benefit of the Township shall be required to submit a request to the Mayor/Administrator for review/recommendation and the Township Council for ultimate approval.

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of the Township of Denville, in the County of Morris and State of New Jersey, that the fees associated with the Police Services in connection with the Morris Catholic 5K Run, Morris Knolls 5K Run, the Rotary Street Festival, Joey Bella Denville Triathlon, Fire Department's Carnival, Food
Truck Festival Fundraiser, Rotary 5K, the Holiday Parade and the BID Open House are hereby waived.

BY ORDER OF THE MUNICIPAL COUNCIL
OF THE TOWNSHIP OF DENVILLE

I, Tara M. Pettoni, Municipal Clerk of the Township of Denville do hereby certify the above to be a true and exact copy of a resolution adopted by the Municipal Council at their meeting held on March 3, 2020.

Certification Date: ___/___/___

Tara M. Pettoni, RMC
Municipal Clerk
RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR GARDNER FIELD
SPORTS COMPLEX LIGHTING UPGRADES WITH MUSCO SPORTS LIGHTING, LLC
IN ACCORDANCE WITH SOURCETOWN NATIONAL COOPERATIVE PRICING
AGREEMENT, CONTRACT #071619-MSL, MASTER PROJECT #199030

WHEREAS, the Township of Denville may, as a contracting unit, without advertising for bids, purchase any materials, supplies or equipment through the use of nationally recognized and accepted cooperative purchasing agreements that have been developed utilizing a competitive bidding process by another contracting unit within the State of New Jersey, or within any other state; and

WHEREAS, the Council has, by separate resolution, authorized the Township of Denville to renew a Cooperative Pricing Agreement with Sourcetown for the purchase of goods and services; and

WHEREAS, the Township’s Purchasing Agent has reviewed the bidding process for Sourcetown with regard to the purchase of sports lighting upgrades, specifically MUSCO Sports Lighting, LLC, (REC) Remote Equipment Controllers, (CLC) Control Link Central Service and associated equipment and determined that the national cooperative agreement has met the requirements of using a fair and open process and that the use of their contract #071619-MSL for sports lighting and related supplies will result in a cost savings after all factors have been considered; and

WHEREAS, a Notice of Intent to Award Contract under a National Cooperative Purchasing Agreement was published on February 5, 2020 in The Citizen and Daily Record newspapers; and

WHEREAS, the Municipal Council wishes to authorize the purchase of MUSCO Sports Lighting, LLC (REC) Remote Equipment Controllers, (CLC) Control Link Central Service and associated equipment to be installed at 7 (seven) Gardner Field Complex locations through the Sourcetown National Cooperative Pricing Agreement contract # 071619-MSL; and

WHEREAS, the Chief Financial Officer of the Township of Denville has certified in Certification # 20-17, which is annexed hereto and made a part hereof, that this contract will be charged to the following budget appropriation and that adequate funds are available under the following line item account:

04-216-55-576-903 $39,850.00

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of the Township of Denville, in the County of Morris and State of New Jersey, as follows:

1. The purchase of MUSCO Sports Lighting, LLC lighting upgrades through Sourcetown National Cooperative Pricing Agreement, Contract #071619-MSL, is hereby authorized.

2. The MUSCO Sports Lighting, LLC, Remote Equipment Controllers, Control Link Central Service, related equipment and warranty will be acquired from MUSCO Sports Lighting, LLC 100 1st Avenue West, Oskaloosa, IA 52577-3244 in accordance with and pursuant to the
Sourcewell National Cooperative Pricing Agreement, Contract #071619-MSL valid August 27, 2019 through August 27, 2023 and related documentation submitted to the Township.

3. The Mayor and Municipal Clerk are authorized to execute any and all documents, including Sourcewell National Cooperative Pricing Agreement documentation, necessary for the purchase of MUSCO Sports Lighting, LLC (REC) Remote Equipment Controllers, (CLC) Control Link Central Service and associated equipment and a contract is hereby awarded for the total cost of $39,850.00.

BY ORDER OF THE MUNICIPAL COUNCIL
OF THE TOWNSHIP OF DENVILLE

I, Tara M. Pettoni, Municipal Clerk for the Township of Denville do hereby certify the above to be a true and exact copy of the resolution adopted by the Municipal Council of the Township of Denville at their regular Council meeting held on March 3, 2020.

Certification Date: ________________________________ Tara M. Pettoni, RMC

Municipal Clerk
TOWNSHIP OF DENVILLE

Request For And Certification As To The Availability
Of Adequate Funds For A Contract Which Is Pending Approval
By The Governing Body

Date of Request 02/25/20

MUSCO Sports Lighting, LLC
100 1st Avenue West
Oskaloosa, IA 52577-3244
Name and Address of Contractor

GARDNER FIELD COMPLEX SPORTS LIGHTING UPGRADE
Name of Description of Pending contract
$39,850.00
Amount of Contract

This contract will be charged to the following budget appropriations as per the detailed budget:

<table>
<thead>
<tr>
<th>DEPT., ACCT. #, ORD. #</th>
<th>Current</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>04-216-55-576-903</td>
<td></td>
<td>$39,850.00</td>
</tr>
</tbody>
</table>

Signed: ____________________________
Department or Division Head

PLEASE ATTACH A COPY OF PROPOSED CONTRACT

I hereby certify that adequate funds are available in the Funds under the following line item account(s):

<table>
<thead>
<tr>
<th>04-216-55-576-903</th>
<th>Rates per Contract</th>
</tr>
</thead>
</table>

All Certification Payments should be placed on white vouchers with the Certification Number shown on the voucher.

COMMENTS:
Fund availability are predicated on available & Adopted budget

Michael J. Guarino
Chief Financial Officer

CERT20-17