NEW HOUSE/REBUILD OR ADDITION CHECKLIST

PLEASE USE THIS CHECKLIST TO ENSURE ALL REQUIRED ITEMS ARE SUBMITTED

___ ZONING APPLICATION (WITH A CHECK FOR $100.00 MADE PAYABLE TO THE TOWNSHIP OF DENVILLE)
___ COPY OF SURVEY (MUST BE SCALABLE SHOWING ALL IMPROVEMENTS AND LOCATION OF PROPOSED IMPROVEMENT

___ COPY OF ZONING/PLANNING BOARD RESOLUTION – (IF APPLICABLE) WITH DOCUMENTATION DEMONSTRATING RESOLUTION COMPLIANCE
___ MORRIS COUNTY SOILS CERTIFICATION – (IF DISTURBING MORE THAN 5000 SQ. FT. OF SOIL)
___ DEP APPROVAL (IF APPLICABLE)
___ TREE REMOVAL PERMIT (IF PROPERTY IS OVER 1 ACRE)
___ RVRS FORM FOR SEWER CONNECTION (WITH CHECK)
    CHECK MADE PAYABLE TO RVRS $30.00 FOR REBUILDS $60.00 FOR NEW CONSTRUCTION

___ BUILDING SUBCODE FORM
___ PLUMBING SUBCODE FORM
___ ELECTRICAL SUBCODE FORM
___ FIRE SUBCODE FORM
___ UCC FOLDER – COMPLETED AND SIGNED ON THE INSIDE FRONT COVER
___ ARCHITECTURAL PLANS – 3 SETS REQUIRED FROM ARCHITECT 2 COPIES MUST BE SEALED
___ HOMEOWNER PLANS (OWNER OCCUPIED ONLY & RESIDENTIAL) MUST SIGN EACH PAGE
___ ENERGY CALCULATIONS
___ GAS RISER DIAGRAM
___ PLEASE SUBMIT A SEPARATE BUILDING SUBCODE FOR THE CONSTRUCTION OF A DECK
___ SEPARATE PLUMBING AND/OR ELECTRIC SUBCODE(S) FOR HVAC INCLUDE MANUAL J
___ MANUFACTURER’S SPECS ON ALL APPLIANCES (FIREPLACES, WOOD STOVES, AC, ETC)

___ COAH APPLICATION – SIGNED BY HOMEOWNER
___ MODULAR HOMES – PLEASE INDICATE COSTS FOR ONLY THOSE ITEMS THAT WILL BE INSTALLED ON SITE. EXAMPLES INCLUDE SIDING, ROOFING, PORCHES, DECKS, AND THE SETTING COST FOR THE MODULAR

THE FOLLOWING ITEMS MUST BE PROVIDED TO THE BUILDING DEPARTMENT PRIOR TO THE ISSUANCE OF A TEMPORARY CERTIFICATE OF OCCUPANCY (TCO) OR FINAL CERTIFICATE OF OCCUPANCY. PLEASE SEE THE BUILDING DEPARTMENT WHEN NEARING THE END OF YOUR PROJECT FOR EXPLANATION/CLARIFICATION OF THESE ITEMS.

___ CO APPLICATION (PROVIDED BY THE BUILDING DEPARTMENT)
___ WARRANTY PAPERS (IF APPLICABLE)
___ FINAL MORRIS SOILS REPORT OF COMPLIANCE (IF APPLICABLE)
___ FINAL COAH PAYMENT
___ FINAL SURVEY (UNLESS A FOUNDATION LOCATION WAS SUBMITTED PRIOR)
___ ALL DOCUMENTATION DEMONSTRATING RESOLUTION COMPLIANCE