MINUTES
HISTORIC PRESERVATION COMMISSION REGULAR MEETING,
Thursday, March 8, 2018 @ 4:30 p.m.
Five Seasons Conference Room, City Services Center, 500 15th Avenue SW

Members Present:    Mark Stoffer Hunter       Chair
                      Tim Oberbroeckling       Vice-chair
                      Amanda McKnight Grafton
                      Ron Mussman
                      Barb Westercamp

Members Absent:    BJ Hobart
                      Todd McNall
                      Heather Sundermann

City Staff:               Anne Russett, Planner

Call Meeting to Order
  •  Mark Stoffer Hunter called the meeting to order at 4:36 p.m.
  •  Five Commissioners were present. Three were absent.

1. Public Comment
   a)  Public comments were heard.

2. Approve Meeting Minutes
   a)  Tim Oberbroeckling made a motion to approve the minutes from February 22, 2018.
       Barb Westercamp seconded the motion. The motion passed unanimously.

3. Action Items
   (30 minutes)
   a)  Certificate of Appropriateness
       i.  1744 3rd Ave SE – French door application and window replacement
          •  Removal of wood windows on first floor, rear and replacement with steel
            French doors.
             a.  Amanda McKnight Graton made a motion to approve with
                modifications agreeable to the applicant. Specifically that trim be
                added around the door frame to match the width of existing trim on
                the home. Oberbroeckling seconded the motion. The motion
                passed unanimously.
          •  Removal of second floor double hung windows and replacement with
            wood, double-hung window from first floor.
             a.  Oberbroeckling made a motion to approve with modifications
                agreeable to the applicant. Specifically that trim be added to
                the windows to match the trim of the existing windows and vinyl
                siding be added between the windows to create the appearance of
                two distinct windows The motion was approved by a vote of 4-1
with McKnight Grafton voting no due to the fact that the proposal reduced the size of a window opening on a very visible and heavily traveled street.

b) Demolition Applications under Review
   i. 417 1st Ave SE, Primary Structure, Private Property – hold expires 4-10-18
      • Scott Allen from OPN Architects presented information about the properties at 417 and 421 1st Ave SE. Chris Skogman was also present to answer questions.
      • Property remains on hold.
   ii. 421 1st Ave SE, Primary Structure, Private Property – hold expires 4-10-18
       • Property remains on hold.
   iii. 427 1st Ave SE, Primary Structure, Private Property – hold expires 04-10-18
        • Property remains on hold.
   iv. 113 15th St SE, Primary Structure, Private Property – hold expires 03-25-18
       • Property remains on hold.
   v. 117 15th St SE, Primary Structure, Private Property - hold expires 03-25-18
      • Property remains on hold.
   vi. 1435 1st Ave SE, Primary Structure, Private Property – hold expires 03-25-18
       • Property remains on hold.
   vii. 1439 1st Ave SE, Primary Structure & Accessory, Private Property – hold expires 03-25-2018
        • Property remains on hold.
   viii. 1443 1st Ave SE, Primary Structure, Private Property – hold expires 03-25-18
        • Property remains on hold.

c) 1445 1st Ave SE, Primary Structure, Private Property – hold expires 03-25-18

d) Funding Consideration – Historic Rehab Program
   i. 321 19th Street SE – Repairing the original front concrete entrance of the home.
      • McKnight Graton made a motion to approve funding. Westercamp seconded the motion. The motion passed unanimously.

4. Discussion Items (30 minutes)
   a) Meeting Times
   b) Preserving History Proactively

5. Announcements
   a) Announcements were heard.

6. Adjournment
   a) Westercamp made a motion to adjourn the meeting. Oberbroeckling seconded the motion. The motion passed unanimously and the meeting adjourned at 6:40 p.m.

Respectfully Submitted,

Iván Gonzalez, Planner
Community Development