Call Meeting to Order
- Amanda McKnight-Grafton called the meeting to order at 4:31 p.m.
- Seven (7) Commissioners were present and two (2) absent.

Public Comment
- Members of the public introduced themselves and gave reasons for attending the meeting.

1. Approve Meeting Minutes
- The minutes were not discussed and will be addressed at the June 27th meeting.

2. Action Items
   a. NEW Demolition Applications
      i. 1508 6th Avenue SE – Private Property
         - Dave O’Clair stated the property has been unoccupied for three years and they would like to demolish it but currently have no plans for future use of the property. Mr. O’Clair stated they are willing to work with ReStore for salvage opportunities.
Todd McNall made a motion to approve demolition of 1508 6th Avenue SE. Candy Nanke seconded the motion. The motion passed with a vote of four (4) to one (1) with Bob Grafton and Amanda McKnight-Grafton abstaining.

ii. 1527 2nd Avenue SE–Private Property – WITHIN LOCAL HISTORIC DISTRICT
- Ms. McKnight-Grafton stated the property is a contributing structure to a local historic district and the Historic Preservation Commission should not set a precedent for demolishing structures in local historic districts.
- Discussion also included options for selling the property, salvaging the materials if the structure will be demolished and the potential for having someone rehabilitate the structure. Discussion also included the fact several homes have been in poor condition but have been restored.
- A statement identified in the Guidelines for Cedar Rapids Historic Districts was discussed, “The Historic Preservation Commission will approve the demolition of a contributing structure if it is proved to be structurally unsound and irretrievably lost, and that the denial of a demolition permit would create a significant economic hardship for the applicant.”
- The commission did not feel the structure was irretrievably lost and suggested assigning a liaison to work with the property owner to identify other options. Mr. Smith stated a COA is necessary for demolition and if the HPC denies the issuance of a COA it can go before the City Council for review. In the interim of going before City Council a liaison can contact the owner to discuss other options. The property will remain on upcoming agendas until options have been exhausted at which point the HPC will revisit the COA for demolition. The property owner can at any time request this property go before the City Council.
- Bob Grafton volunteered to serve as the liaison for 1527 2nd Avenue SE.
- Todd McNall made a motion to deny the COA of demolition for 1527 2nd Avenue SE and designate a liaison. Tim Oberbroeckling seconded the motion. The motion passed unanimously.

iii. 902 17th Street NE – Private Property
- Wade Wamre stated some of the Terex building would be demolished and a portion would remain. The demolished portions will be used for athletic fields and the CEMAR Trail will run through the property.
- Todd McNall made a motion to approve demolition of 902 17th Street NE. Tim Oberbroeckling seconded the motion. The motion passed unanimously with Moira Blake abstaining.

b. COA Applications
i. 1829 Grande Avenue SE – Replace Fence
- Thomas Smith stated the property owner would like to replace the current chain link fence with a 6’ dog eared wooden fence and it would only be in the backyard.
- Tim Oberbroeckling made a motion to approve the installation of a fence at the back of the property at 1829 Grande Avenue SE. Barbara Westercamp seconded the motion. The motion passed unanimously.

ii. 1720 3rd Avenue SE – Replace Fence
- Mr. Smith stated the property owner would like to replace the current chain link fence with a 6’ dog eared wooden fence.
- Tim Oberbroeckling made a motion to approve the installation of a fence at the back of the property at 1720 3rd Avenue SE. Todd McNall seconded the motion. The motion passed unanimously.
iii. 1707 2nd Avenue SE – Replace front porch

- Chris Huberty stated he would like to replace the front porch of the property with wood materials and it will look like the original porch.
- Tim Oberbroeckling made a motion to approve the replacement of the front porch for property at 1707 2nd Avenue SE. Barbara Westercamp seconded the motion. The motion passed unanimously.

3. New Business

a. Endorsement of B Avenue National Register Historic District Nomination

- Mr. Smith stated the State Nominations Review Committee will meet on June 14th for consideration of a B Avenue National Register Historic District Nomination. Mr. Smith provided a letter for the commission to consider for submission to the review committee.
- Tim Oberbroeckling moved to endorse the B Avenue National Register Historic District Nomination. Todd McNall seconded the motion. The motion passed unanimously.

b. Wellington Heights Neighborhood Plan DRAFT Review

- Mr. Smith provided a draft Wellington Heights Neighborhood plan and asked the commission to review the plan before the next meeting for discussion.
- Discussion included the fact little notice was given to the neighborhood residents that neighborhood plan meetings were taking place.

Todd McNall left the meeting at 5:49 p.m.

c. Demolition ordinance update: Accessory structure review

- Mr. Smith stated based on past discussions there was interest for the commission to start reviewing accessory structure demolition applications. The applications would include garages, carriage houses, sheds, etc. If the commission would like to review accessory structure applicants the ordinance would need to be changed to include the language pertaining to accessory structures.
- Tim Oberbroeckling made a motion for the commission to review demolition applications for accessory structures. Barbara Westercamp seconded the motion. The motion passed unanimously.

4. Old Business

a. Demo applications UNDER REVIEW

i. 345 27th Street Drive SE – Private Property – July 22, 2013

- Mr. Grafton stated he met with the General Manager of the country club to tour the 345 27th Street Drive SE property and there would be salvage opportunities.


b. COA applications UNDER REVIEW

i. 1726 Park Avenue SE – Replace Porch Windows – July 22, 2013

- Mr. Grafton stated he is still working to locate windows for the property.

c. 800 G Avenue NW Walkthrough Update

- Mr. Smith stated nine people toured 800 G Avenue NW on June 6th and of the nine people no one was interested in the property.
d. Auto Row Historic District Update
   • Maura Pilcher identified a series of events that took place pertaining to the Auto Row Historic District. Ms. Pilcher pointed out the majority of the property owners in the potential Auto Row Historic District are interested in pursuing the district.
   • Discussion included the fact the property owners that attended an informational meeting were not interested in the district. Discussion also included the potential demolition of properties in the district and how the nomination would not prevent the properties from being demolished.
   • Mr. Smith pointed out the Auto Row Historic District was meant to make up for the loss of the 1st Street Parkade. After a series of events and discussions it was determined the Kirkwood Preservation Curriculum was better suited for the MOA as it benefits more of the community. The property owners of the potential Auto Row Historic District can still pursue the district with the support of the Historic Preservation Commission but it would not be through the MOA.

5. Adjournment
   • Barbara Westercamp made a motion to adjourn the meeting at 6:15 p.m. Tim Oberbroeckling seconded the motion. The motion passed unanimously.

Respectfully Submitted,

Alicia Abernathey, Administrative Assistant II
Community Development