Meeting was called to order at 3:30 p.m. by Council Member Scott Olson, Chair

Committee Members Present: Council Members Scott Olson and Scott Overland
Committee Members Absent: Council Member Tyler Olson

City Director Team: Jen Winter, Public Works Director; Steve Hershner, Utilities Director; Emily Breen, Communications Coordinator; Sandra Fowler, Deputy City Manager; Jeff Pomeranz, City Manager

1. Approval of Minutes from January 15, 2019 meeting.
   **ACTION:** All in favor. Note that the April 16, 2019 meeting will be at 9:00 a.m. to allow Council Members to attend a reception in Des Moines.

2. **Update** – Upcoming Utilities Department Projects – Bruce Jacobs
   Upcoming Utilities Department projects anticipated to have plans and specification for 2019 was provided.
   Responses to committee questions:
   Is historical building past ability to repair and interested parties aware? It has been out of service for over 40-years and yes it has been made clear that building is non-repairable.

3. **Update** – Railroad Crossings and Quiet Zones – Matt Myers
   A presentation on the railroad crossings and work towards quiet zones in the city was presented.
   Responses to committee questions:
   What is the timeline for completion? Myers to respond.
   How is this funded? Myers to respond.
   How is the relationship with the railroads? It has improved over the years due to the number of joint projects.
   Are we committed to accomplish this project? Public Works and Community Development are working together and confident that project goals are achievable and will be completed.
   Comment – really helps with development in the area and increases safety at crossings.

4. **Update** – Potholes on City Streets – Jen Winter
   With the harsh winter and freeze thaw cycles, crews have been working on daily routes to patch city streets with a cold patch. No permanent patching will begin until mid-April when asphalt plants open.
Responses to committee questions:
   Comment – Noticed that the Paving for Progress streets are pothole free!
   How many shifts/crews are patching? Three shifts with overnight crews working in downtown areas when traffic and parking is least impacted.

5. **Public input**
   None.

6. **Next meeting**
   Tuesday, April 16, 2019, 9:00 a.m.

The meeting adjourned at 4:20 p.m.

Respectfully submitted,
Kathy Holmes, Administrative Assistant III
City of Cedar Rapids, Public Works Department