Call Meeting to Order - Roll Call

1. Public Comment
   Each member of the public is welcome to speak and we ask that you keep your comments to five (5) minutes or less. If the proceedings become lengthy, the Chair may ask that comments be focused on any new facts or evidence not already presented.

2. Approve Meeting Minutes

3. Action Items
   a) Demolition and Façade Structure Modification Reviews
      i. 7708 6th St SW—Primary and Accessory Structure Demolition
   b) Certificate of Appropriateness
      i. 1727 2nd Avenue SE – Fence
   c) Demolition Applications Under Hold
      i. 410 2nd St SW, demolition—60 day hold, expires June 4, 2019
      ii. 5909 6th St SW, demolition—60 day hold, expires June 4, 2019

4. Discussion Items
   a) Proactive Preservation

5. Announcements

6. Adjournment
Call Meeting to Order
- Mark Stoffer Hunter called the meeting to order at 4:30 p.m.
- Seven Commissioners were present. One was absent.

1. Public Comment
   There were no public comments.

2. Approve Meeting Minutes – March 14, 2019
   Diana Pagan made a motion to approve the minutes, on the condition that the 3rd Avenue SE one-way to two-way conversion presentation is added. Seconded by Ron Lower. The motion passed unanimously.

3. Action Items
   a) Demolition and Façade Structure Modification Reviews
      i. 2129 33rd Ave SW – Primary Structure Demolition
         - Todd McNall motioned to approve the demolition application for 2129 33rd Ave SW. Seconded by Pagan. The motion passed unanimously.
ii. 410 2nd St SW – Primary Structure Demolition
   - Arthur Kim motioned to place a 60-day hold on the Primary Structure Demolition application for 410 2nd St SW. Seconded by McNall. The motion passed unanimously.

iii. 5909 6th St SW – Primary Structure Demolition
   - Pagan motioned to place a 60-day hold on the Primary Structure Demolition application for 5909 6th St SW. Seconded by Kim. The motion passed unanimously.

iv. 1615 K Ave NE – Accessory Structure Demolition
   - Ron Mussman motioned to approve the Accessory Structure Demolition application for 1615 K Ave NE. Seconded by McNall. The motion passed unanimously.

v. 74 16th Ave SW – Façade Structure Modification
   - McNall motioned to approve the Façade Structure Modification for 74 16th Ave SW, with the recommendation to set a frame line at the bottom of the transom and above the lower windows. Seconded by Pagan. The motion passed unanimously.

b) Certificate of Appropriateness
   i. 359 17th Street SE
      - McNall motioned to approve the Certificate of Appropriateness for 359 17th Street SE, on the condition that vinyl is used for the rear window and wood on the front. Both should match the style of the adjacent windows and shall not modify the size of the window openings. Seconded by Kim. The motion passed unanimously.

   c) Local Historic Landmark Designation Application – Central Park Presbyterian Church (Mission of Hope)
      - McNall motioned to advance the Local Historic Landmark Designation application for the Central park Presbyterian Church to the State Historic Preservation Office for review. Seconded by Mussman. The motion passed unanimously.

5. Adjournment
   a) McNall made a motion to adjourn the meeting. Seconded by Pagan. The motion passed unanimously and the meeting adjourned at 5:40pm.

Respectfully Submitted,

Jillane Gilmour, Administrative Assistant
Community Development
Historic Preservation Commission Agenda Item Cover Sheet

Meeting Date: April 25, 2019

Property Location: 7708 6th Street SW
Property Owner/Representative: TH Development LLC
Demolition Contact: Hunter Construction Corporation
Year Built: 1950
Description of Agenda Item: ☑ Demolition Application ☐ COA ☐ Other

Background and Previous HPC Action: The structure for demolition is a 40’ x 30’ one-story single family residential structure built in 1950. Its condition is above normal, per City Assessor.

City Assessor Information on the parcel: https://cedarrapids.iowaassessors.com/parcel.php?parcel=192010200100000

Historic Eligibility Status: Eligible ☐ Not Eligible ☐ Unknown ☑ N/A ☐
Explanation (if necessary): This property has never been surveyed.

If eligible, which criteria is met:
☐ Associated with significant historical events (Criteria A)
☐ Associated with significant lives of person (Criteria B)
☐ Signifies distinctive architectural character/era (Criteria C)
☐ Archaeologically significant (Criteria D)

Other Action by City: Yes ☐ No ☑ N/A ☐
Explanation (if necessary): 
Recommendation: Immediate release

Rationale: Poor candidate for local landmarking. No evidence of historic significance.
City of Cedar Rapids
Building Services Department
500 15th Avenue SW, Cedar Rapids, IA 52404
Main Phone: (319) 286-5831  Fax: (319) 286-5830

DEMOILITION PERMIT APPLICATION
**Permit is valid for 30 days from date of issue**

Address of Demolition:
7708 6th Street SW

GPN:
192010100300000

Property Owner’s Name:
TH Development LLC

Phone:
319-366-8800

Property Owner’s Address:
P.O. Box 1826
Cedar Rapids, IA 52406

Contractor’s Name:
Hunter Construction Corporation

Phone:
319-366-8800

Contractor’s Address:
P.O. Box 1826
Cedar Rapids, IA 52406

Type of Building: [ ] Single Family  [ ] Multi Family  

Units [ ] Commercial  [ ] Accessory Building

Size of Building: Dimensions are: 40 X 30  Number of Stories: 01  Height: +/- 16’

Building has Basement: [ ] Yes  [ ] No  If Yes, What Dimensions: 40 x 30

Any other structure on the parcel? [ ] Yes  [ ] No  If Yes, describe:  Ag Out Buildings

DISPOSAL OF DEMOLITION MATERIALS
[ ] City of Cedar Rapids Landfill  [ ] Private Landfill – Contact:  

Phone #: 

It is the Responsibility of the Permit Holder to adhere to all local, state and federal regulations regarding proper inspections and removal of asbestos prior to any demolition.

UTILITIES INFORMATION

All utilities shall be abandoned in accordance with City requirements and verified and/or inspected before Demolition Permit is issued and demolition begins.

I hereby certify that I have read and examined this application and affirm the above information as true and correct and also agree to comply with the provisions of the City of Cedar Rapids Codes and any other applicable Federal & State laws concerning the demolition process and/or disposal of demolition debris. I also certify that I am authorized to demolish this building as owner or agent of the owner and agree to assume complete responsibility for any liability arising from demolition of the above building. I also agree that no burning or burying of materials shall be done within the Corporate City Limits of Cedar Rapids.

APPLICANT SIGNATURE (Please print legibly):

DATE:

APPLICANT PHONE NUMBER:
319-366-8800

CONTRACTOR PHONE NUMBER:
319-366-8800

CONTRACTOR SIGNATURE (Please print legibly):

DATE:

PLEASE PROVIDE SIGNATURES FOR EACH FIELD BELOW
**UTILITIES DISCONNECTION INFORMATION & APPROVALS**

Water:  [ ] Check  4/18/19  Alliant Energy:

Sewer:  Mid-American Energy:

HPC:  MediaCom:

Zoning:  CenturyLink:

BSD: 

Revised 05/18
To: Historic Preservation Commission Members  
From: Lauren Freeman, Community Development Program Coordinator  
Subject: COA Request at 1727 2nd Ave SE  
Date: April 25, 2019

Applicant Name(s): Life Time Fence

Local Historic District: 2nd and 3rd Avenue Historic District

Year Built: Primary structure – 1922

Description of Project:
The applicant would like to install a 7 feet tall cedar wood privacy fence at the back, east side, and part of the west side of the property and a 4 feet tall galvanized chain link fence on the remaining west side and across the driveway of the property with the following layout:
Information from Historic Surveys on property:
The 1995 Site Inventory Form from the District Nomination survey lists the integrity of the primary housing structure as “fair.” The defining features are: side-gable roof with shed roofed porch and gable dormer; wide eaves with exposed roof rafter and knee brace brackets; narrow clapboard siding; 2/3 width front porch centered on façade with large piers, closed balustrade; 4/1 double-hung windows (vertical upper lights) including group of three small windows in attic dormer.

The home contributes to the historic district, but is not individually eligible for the National Register of Historic Places.

Options for the Commission:
1. **Approve** the application as submitted; or
2. **Modify, then Approve** the application – only if applicant agrees to modifications made; or
3. **Disapprove** the application; or
4. **Table the item to a future, specified meeting date** in order to receive additional information.

Criteria* for Commission decision on application:

i. If any defining features of the building or structure as indicated, but not limited to those included on the Site Inventory Form(s) are proposed to be modified as a result of the proposal indicated on the application for Certificate.

ii. If the proposal is consistent with the Guidelines for Cedar Rapids Historic Districts and/or the most recent edition of the Secretary of Interior’s Standards for Rehabilitating Historic Buildings.

iii. If the proposal mitigates adverse effects on the aesthetic, historic, or architectural significance of either the building or structure or of the local historic district or local historic landmark.

*See 18.08.C.2.a of the Cedar Rapids Municipal Code

Excerpt(s) from Design Guidelines Applicable to Project:

Fences

**Appropriate:**
- Wooden picket fence
- Wooden privacy fence
- Ornamental metal fences (e.g. wrought iron)
- Maximum of 6 feet high in the rear and side yards
- Maximum of 3 feet high in the front of the property
- Wood rails of the fence should face the interior of the property

**Not Appropriate:**
- Chain link fence
- Non-ornamental metal fence
- Plastic or shiny resin, vinyl
**Staff Recommendation:** Staff recommends denial of the application for chain link fence and 7’ privacy fence. Staff recommends modification of the application to meet the design guidelines, with a maximum fence height of 6’ and wooden picket or privacy fence in place of chain link.
LOCAL HISTORIC DISTRICT/LANDMARK EXTERIOR WORK APPLICATION
Cedar Rapids Municipal Code, Section 18.08

The following information is necessary for all requests for exterior modifications to local historic landmarks or buildings within a designated local historic district as per Chapter 18, Historic Preservation in the Cedar Rapids Municipal Code. Please answer all questions. Failure to provide accurate and complete information will delay review.

<table>
<thead>
<tr>
<th>Owner Information</th>
<th>Applicant Information (skip if owner)</th>
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<tbody>
<tr>
<td>Name</td>
<td>Name/Company</td>
</tr>
<tr>
<td>Tammy Schladetzky</td>
<td>Life Time Fence</td>
</tr>
<tr>
<td>Address</td>
<td>Email</td>
</tr>
<tr>
<td>1127 2nd Ave SE</td>
<td><a href="mailto:lifetimefence@gmail.com">lifetimefence@gmail.com</a></td>
</tr>
<tr>
<td>City</td>
<td>Address</td>
</tr>
<tr>
<td>Cedar Rapids</td>
<td>PO Box 5144</td>
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<tr>
<td>State</td>
<td>City</td>
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<tr>
<td>IA</td>
<td>Cedar Rapids</td>
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<tr>
<td>Zip</td>
<td>Phone</td>
</tr>
<tr>
<td>52403</td>
<td>319-396-3232</td>
</tr>
<tr>
<td>Email</td>
<td>Phone</td>
</tr>
<tr>
<td><a href="mailto:johnnichp3@icloud.com">johnnichp3@icloud.com</a></td>
<td>319-396-3232</td>
</tr>
</tbody>
</table>

Address of Property where work will occur: **Back of House**

Project Type: □ House □ Garage □ Shed □ Fence □ Other

Project Description and Location on the property/structure (please be as detailed as possible):
Install 172' 'T' solid wood fence and 51' of 4' chain link

Description of existing materials (e.g. wood, metal, asphalt shingles):
Cedar wood, galvanized chain link

Description of proposed materials (e.g. wood, metal, asphalt shingles):

Will you be permanently removing architectural detailing/ornamentation from the exterior of the structure (e.g. corbel(s), trim, molding, newel post caps)? Yes □ No X

If Yes, describe what architectural detailing/ornamentation you are removing and why:-
**Description of how project meets the Guidelines for Cedar Rapids Historic Districts or rationale for why the project is not consistent with the Guidelines for Cedar Rapids Historic Districts:**

<table>
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<tr>
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**Supplemental Materials Required:**

For all projects, include at least one of the following applicable materials:

- [ ] Physical Material(s) Sample
- [ ] Product Catalog, indicating chosen product
- [ ] Photo of exact product which will be installed

For new construction only, include at least one of the following:

- [ ] Sketches
- [ ] Renderings
- [ ] Construction Drawings

I, the owner or designated representative of the property, have read the application and acknowledge the Guidelines for Cedar Rapids Historic Districts, as they relate to my project will be used to determine if my project is approved. If the area where the work on the project is not readily visible from a public right-of-way (alley or street), I also authorize a staff member of the Community Development Department to come onto the property to obtain photo(s) of the area where the work will occur.

I acknowledge that the information provided in this application, including all attachments, are accurate and correct, and that an incomplete application will not be accepted.

I have included the required applicable attachments with this application: [ ] Yes [ ] No

Owner/applicant signature: 

For staff use only:

Date and time completed application received: __________________________
Project Address:
1727 2ND AVE SE

SITE PLAN FOR FENCE PERMIT
Zoning -
Corner Lot - Yes/No  Reverse - Yes/No
T-Intersection - Yes/No
Fence Type:
Height:  Total Length:

ATTENTION: Setbacks are measured from lot lines or proposed right-of-ways. Not city sidewalks, streets, curbs, or fences. APPLICANT IS RESPONSIBLE FOR LOCATING LOTS LINES. THANKS!