Town of Arlington
Invitation to Bid

For the construction of poured in place concrete
Sidewalks, curb and gutters

Sealed Bids will be received by the Town of Arlington at the office of the Town Recorder, Town Hall, 5854 Airline Rd, Arlington, TN 38002 until 2:00 o’clock P.M. local time, on March 26th, 2020 then at said office publicly opened and read aloud.

The instructions to bidders and all bid related documents may be obtained at Arlington Town Hall, 5854 Airline Road, Arlington TN 38002

The Town reserves the right to waive any informalities or to reject any or all bids.

INFORMATION:

The Town of Arlington occasionally needs the assistance of outside contractors to construct, repair, or replace poured in place concrete sidewalks, and/or curbs and gutters. The amount of work annually will vary and is not guaranteed. This work is done on an as needed basis and dependent upon the workload of the Arlington Public Works Department.

Term of Contract:

The Initial Term of this Contract shall be from the date of signature by an authorized Town of Arlington representative and remain in force until June 30, 2020. This contract shall automatically renew for additional one year terms thereafter (“Renewal Term”) for (2) additional terms unless either party gives the other written notice of nonrenewal not later than 60 days before the expiration of the Initial Term or any Renewal Term; if such notice of nonrenewal is given this Contract will expire at the end of its then-current term.

FIRM BID PRICE PERIOD:

Prices shall be firm for the duration of the contract, except in the event an unexpected charge is imposed on the contract holder by federal, state, county, or city government entity during the term of the contract. The vendor may invoice the Town for the imposed charge amount as long it provides proof (invoice or statement, etc.) of the imposed charge to the user agency. The Town shall be advised of and receive the benefit of any price decrease in excess of five (5) percent automatically. The vendor must provide written price reduction information within ten (10) days of its effective date.
DISCOUNTS FOR EARLY PAYMENT:

Bidders may offer discounts for prompt payment of invoices; however, such discounts will not be used in determining the final net prices offered.

BID REJECTION:

Bids may be rejected for lack of apparent ability to perform the proposed contract.

Bids which are, in the opinion of the purchasing agent, unbalanced may be rejected.

CLARIFICATION: The term “unbalanced” shall be interpreted as meaning; Any unit price contained in the bid schedule which is obviously unbalanced either above or below reasonable cost analysis and or unreasonably disproportionate to current market prices as determined by the purchasing agent, or if such unbalanced prices are contrary to the interest of the Town.

PAYMENT:

By submitting a bid, the vendor agrees that timeframe for payment (and any discounts) begins when the City has received services, and is in receipt of a correct invoice.

Instructions To Bidders:

Unless otherwise specified by the Town of Arlington Public Works Director or is designee, all concrete sidewalks, curbs and gutters shall be constructed of a minimum of 4,000 psi, 5% air entrained, poured in place concrete. All work shall be done in accordance with Town of Arlington Standard Details for sidewalks, curb and gutters (provided in this document).

The bidder hereby agrees to furnish all material to faithfully perform and execute the work in accordance with the specifications relating thereto, and to furnish all the labor, tools, implements, transportation, and materials necessary and proper for the said purpose, at the price named below for the various items of work.

The bidder awarded this contract is expected to clean and prep the work area and remove and dispose of the affiliated materials prior to constructing sidewalks, curb and gutters. Pricing is included in the itemized bid portion of this document for associated excavation, removal, and disposal of the abovementioned spoils.

The bidder declares that the unit prices bid covers all expenses of every kind incidental to the completion of the work and the contract.
**Description of Services / Bid Specifications:**

Concrete sidewalks:

Dimensions of concrete sidewalks vary. Unless otherwise indicated by the Arlington Public Works Director or his designee, sidewalks to be constructed or repaired/replaced, by the bidder awarded this contract will be a minimum of 4” thick of 4000 psi poured in place concrete (limestone mix). Sidewalk sections in front of driveways will be a minimum of 6” thick at 4000 psi poured in place concrete (limestone mix). Foundation material shall be dry and thoroughly compacted. All other specifications noted in the Town of Arlington Standard Details for concrete sidewalks (provided in this document) shall also be adhered to. Pricing per square foot for 4” and 6” poured in place concrete sidewalks is provided in the itemized bid portion of this document.

Forms utilized to hold the concrete in place while setting shall be made of substantial materials with suitable dividing plates and sufficient strength to satisfactorily resist distortion when fastened together and secured in place. Forms shall be cleaned of old concrete and thoroughly lubricated. Forms and dividing plates shall be of a depth not less than that of the concrete sidewalk, shall be properly located with tops set to the designated sidewalk surface and shall be left in place until the concrete is hardened.

All sidewalks shall be sloped and/or textured where required to meet the latest Americans with Disabilities Act requirements.

If deemed necessary by the Public Works Director or his designee, concrete shall be protected from severe weather and frost damage by non-staining plastic covering, or other approved method. The covering shall be held securely in place and weighted down to completely cover the edges, as well as the top of the sidewalk.

Pricing per square foot price is provided for the excavation, removal and disposal of corresponding grass, tree roots, top soil, old sidewalk, brush, etc. by the contractor is included in the itemized bid portion of this document.

Concrete Curb and Gutter:

Dimensions of concrete curb and gutter may vary by location. Unless otherwise indicated by the Arlington Public Works Director or his designee, curb and gutters to be constructed or repaired/replaced, by the bidder awarded this contract will be a minimum of 4000 psi poured in place concrete (limestone mix). All other specifications noted in the Town of Arlington Standard Details for concrete curb and gutters (provided in this document) shall also be adhered to. Pricing to install 6-18 curb and gutter, and 6-30 curb and gutter is included in the line items for price per lineal foot to install 6-18 and 6-30 curb and gutter respectively.
The Bidder awarded this contract shall utilize wood and/or metal forms to mold the poured in place concrete while it cures.

Asphalt and the gravel that lies underneath and excavated spoils such as topsoil, grass, brush etc. shall be first removed as necessary and disposed of by the contractor. Pricing per square foot for the cost of excavation, removal, and disposal of old curb and gutter, asphalt, gravel, top soil etc. is provided in the itemized bid portion of this contract. All asphalt that needs to be removed and replaced in order to emplace new poured in place concrete curb and gutter shall be saw cut prior to commencement of excavation in order to minimize jagged joint marks where old asphalt meets new construction.

The contractor awarded this bid will be required to replace all bituminous asphalt along the edge of the road that was removed as a result of work site excavation associated with curb and gutter construction. Therefore, a line item for asphalt restoration is provided in the itemized bid portion of this contract.

All asphalt emplaced by the contractor shall follow Town of Arlington Standard Details for Asphalt Pavement Section (provided in this document). Compaction of asphalt so emplaced shall be included in the per-ton price line item for asphalt restoration in the itemized bid portion of this contract.

The contractor awarded this bid will be required to backfill any landscaped areas disturbed in the work site from excavation and construction with clean top soil and to place grass seed and mulch over the site with hay after concrete forms have been pulled and the work site has been cleaned by the contractor at the end of the job. The contractor will provide clean top soil; grass seed and hay mulch and the price for this shall be included in the line item for top soil and seed shown in the itemized bid portion of this contract.

Work Site Safety:

The contractor awarded this contract is responsible for maintaining a safe work site. This includes the set up and emplacement of any traffic control devices (i.e. safety cones, barricades, signs, etc.) needed and the provision of traffic control personnel as needed. When a resident’s driveway is to be temporarily closed to facilitate the repair/replacement of a sidewalk or curb and gutter, the contractor is expected to make contact with the affected resident(s) to inform them of the work to be done and allow them the opportunity to move any vehicles to a more accessible location before commencement of the work.

The contractor is responsible for making calls for locate prior to any digging, allowing for proper time frame for utilities to be marked.
Having Carefully examined the specifications and other contract documents, and having familiarized ourselves with all the requirements. We hereby propose to furnish the supervision, labor, materials, equipment, delivery, and services, for the amounts shown on the attached bid form(s):

Firm Name: ____________________________

Official Address: ____________________________

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(By) __________________________________________________________________________ (Name Printed) __________________________________________________________________________

>Title) __________________________________________________________________________

(Date) __________________________________________________________________________ (Phone) __________________________________________________________________________

>Email Address) __________________________________________________________________________
Town of Arlington
Bid Form

1. Price per square foot to install poured in place Concrete sidewalk, 4” thick. $________________

2. Price per square foot to install poured in place concrete sidewalk, 6” thick. $________________

3. Price per square foot to excavate, remove, and disposal of grass, tree roots, top soil, old sidewalk etc. associated with sidewalk repair/replacement $________________

4. Price per lineal foot to install 6-18 curb and gutter $________________

5. Price per lineal foot to install 6-30 curb and gutter $________________

6. Price per square foot for excavation, removal and disposal of old curb and gutter, asphalt, gravel, top-soil etc. $________________

7. Price per square foot to provide, replace, and compact hot mix asphalt to restore areas abutting repaired/replaced curb and gutter $________________

8. Price per square foot to emplace top soil, grass seed and hay mulch to areas within or abutting the work zone that were disturbed as a result of construction activities $________________

Add prices given in items 1 through 8 above $________________

DIVIDE THE SUM OF THE PRICES ON THE LINE ABOVE BY 8. $________________

The resulting number will form the basis upon which this contract will be awarded.