Fines and Fees Policy  
of the  
Sam T. Wilson Public Library

I.  The Sam T. Wilson Public Library has adopted the following fines and fees for its materials:

Fees

- $1.00 for VHS cassettes/DVDs
- $2.00 for adult audio books
- $.50 for music CDs
- $5.00 processing fee plus the cost of the book for lost or damaged books
- $1.00 for library card replacement on the first occasion, $5.00 thereafter
- $.25 per page printed in black and white
- $1.00 per page printed in color
- $50.00 fee per card for non-resident
- $25.00 fee per card for non-resident senior
- $1.00 per hour of computer use

Overdue Fines

- $.10 per day per item for juvenile print and audio materials
- $.20 per day per item for adult print and audio materials
- $1.00 per day per item for adult/ and juvenile visual materials

II. Maximum fine per item is $25.00.

III. A patron may carry a fine balance up to the maximum allowable balance of $10.00 before being blocked from checking out materials. All checkout fees for materials must be paid upon checkout. Only overdue fines may be carried over. Blocked patrons must clear balance before having checkout privileges restored.

IV. Fines may be waived in special circumstances. Supervisor approval is required to waive amounts greater than $5.00.

V. Patrons with handicaps can have fees waived. This does not apply to overdue fines. The patron must fill out an ADA form. The library will make a notation on the patron’s record to indicate a fee-free checkout status.

VI. The library accepts cash and check forms of payment.

VII. Overdue fines apply to lost or damaged items as well.

VIII. Any materials with an initial checkout fee will have that same fee upon renewal. If the patron renewes the materials online, the fee will be charged to the patron’s account.

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IX. Parents/Guardians who authorize the application for a child’s library card will be responsible for paying any fine incurred by the child. The authorizing parent and siblings residing in the same household may be blocked as a user until payment is made.