Town of Arlington
Invitation to Bid

For the supply of
Rock, crushed stone, sand and gravel

Sealed Bids will be received by the Town of Arlington at the office of the Town Recorder, Town Hall, 5854 Airline Rd, Arlington, TN 38002 until 2:00 o’clock P.M. local time, on March 26th, 2020 then at said office publicly opened and read aloud.

The instructions to bidders and all bid related documents may be obtained at Arlington Town Hall, 5854 Airline Road, Arlington TN 38002

The Town reserves the right to waive any informalities or to reject any or all bids.

INFORMATION:

In order to meet the Town’s need for service, Town crews travel in and around the Town of Arlington to repair and maintain streets, drainage systems and other public structures. The Town stockpiles limited amounts of various aggregate for this purpose. It is the desire of the Town to purchase aggregate for pickup or delivery from time to time as required and on an as needed basis.

INTERNET:

The intent of this bid is to establish a source of supply where rock, crushed stone, sand and gravel may be purchased on an as needed and when required basis at a firm fixed price. NO SPECIFIC QUANTITY IS GUARANTEED.

Term of Contract:

The Initial Term of this Contract shall be from the date of signature by an authorized Town of Arlington representative and remain in force until June 30, 2020. This contract shall automatically renew for additional one year terms thereafter (“Renewal Term”) for (2) additional terms unless either party gives the other written notice of nonrenewal not later than 60 days before the expiration of the Initial Term or any Renewal Term; if such notice of nonrenewal is given this Contract will expire at the end of its then-current term.

FIRM BID PRICE PERIOD:

Prices shall be firm for the duration of the contract, except in the event an unexpected charge is imposed on the contract holder by federal, state, county, or city government entity during the
term of the contract. The vendor may invoice the Town for the imposed charge amount as long
it provides proof (invoice or statement, etc.) of the imposed charge to the user agency. The
Town shall be advised of and receive the benefit of any price decrease in excess of five (5)
percent automatically. The vendor must provide written price reduction information within ten
(10) days of its effective date.

PRICING:

The Town is requesting unit bid pricing for:
Part 1 – Aggregate, plant pickup (cost per ton)
Part 2 – Aggregate, delivered price (cost per ton)

Bidders must submit their lowest net, per ton, bid prices for the commodities and services
specified on the bid form, guaranteed firm for the contract duration.

FREIGHT F.O.B. DELIVERED AND PICK-UP AT VENDOR’S SITE

A. Freight on Board (F.O.B.) Destination (when delivery is required by vendor)

When delivery is required, the net unit price per ton will include delivery charges, F.O.B.
destination, to any job site located within the Town of Arlington. Most deliveries will be to
11491 Memphis Arlington Road, Arlington, TN 38002, and will be for a full truckload.
All deliveries by bidder will be made between the hours of 8:00 am and 2:30 pm, Monday
through Friday, excluding Town holidays, unless special arrangements have been made with the
vendor, or in the event of an emergency. Delivery locations other than 11491 Memphi
Arlington Road, will be at a mutually agreed upon time.

In the event of an emergency, contractor will deliver immediately.

B. Freight Origin (Pick-up at vendor’s site, delivery not required)

It will be the vendors responsibility to supply any necessary equipment and labor to load
materials onto Town vehicles. The Town will be responsible for supplying equipment and labor
to haul requested product to delivery point. Quantities will vary with the needs of the
department, and may not be for a full truckload.

The Town will pick-up at vendor’s location during normal business hours, and will notify vendor
at least 24 hours in advance of our intent to make a purchase. The Town will reserve the right
to purchase from other vendors any aggregate not in sufficient stock at the time the Town
determines the need for such aggregate.

Delivered Price shall include all charges and be net 30, F.O.B. destination any Town site within
the Town of Arlington limits as designated by the Public Works Director or his designee. The
term F.O.B. destination shall mean delivered and unloaded in-house or on-site to the Town of Arlington Public Works Department or other authorized departments of the Town, with all charges for transportation and unloading prepaid by the contractor.

**Pick-up price** shall include all charges, including loading of materials onto Town owned vehicles, and be net 30, F.O.B. origin.

**DISCOUNTS FOR EARLY PAYMENT:**

Bidders may offer discounts for prompt payment of invoices; however, such discounts will not be used in determining the final net prices offered.

**EMERGENCY SERVICES:**

After hours emergency service, if required, will be provided by bidder on an as needed and when required basis. As part of the bid, vendor will provide the name, after hours phone number and email address of an emergency contact that is familiar with this contract, and has the ability to provide the services required.

**PURCHASING OFF CONTRACT:**

During the term of this agreement, and any subsequent extension of this agreement, the Town may require aggregates other than those listed on the attached bid form. In the event the Town requires a different type or size of aggregate, such materials may be purchased on the open market or, at the option of the Town, be added to the contract by requesting firm pricing from contracted vendor.

Vendor must be fully licensed and insured to make bulk deliveries. Bidders must, upon request of the Town, furnish satisfactory evidence of their ability to furnish products or services in accordance with the terms and conditions and specifications as outlined. The Town reserves the right to make the final determination as to a bidder’s ability to perform.

The Town procurement office or its designee may inspect the facilities of any bidder or may require additional information regarding a bidder’s ability to perform the proposed contract. Bids may be rejected for a lack of apparent ability to perform the proposed contract.

**BID REJECTION:**

Bids may be rejected for lack of apparent ability to perform the proposed contract.

Bids which are, in the opinion of the purchasing agent, unbalanced may be rejected.
CLARIFICATION: The term “unbalanced” shall be interpreted as meaning; Any unit price contained in the bid schedule which is obviously unbalanced either above or below reasonable cost analysis and or unreasonably disproportionate to current market prices as determined by the purchasing agent, or if such unbalanced prices are contrary to the interest of the Town.

PAYMENT:

By submitting a bid, the vendor agrees that timeframe for payment (and any discounts) begins when the City has received and accepted the materials, and is in receipt of a correct invoice.

SPECIFICATIONS:

Specifications for crushed stone, boulders, gravel, and sand:

1.0. TDOT Requirements: All vendor provided materials are to be in conformance with Tennessee Department of Transportation – standard specifications for Road and Bridge Construction March 1, 2015, Part 1, General Provisions, Part 2 Earthworks, Part 3 Base and Subgrade Treatment and all subsequent supplements.

1.1 Public Convenience and safety: Precaution shall be exercised at all times for protection of persons and property.

1.2 Load Limitations: Vendor shall adhere to all legal load limitations.

1.3 Measurement of quantities: All materials provided under the contract will be measured according to the United States Standard measure or the International System of Units (SI, the Modernized Metric System) as indicated by the plant.

1.4 A term “ton” will mean the short ton consisting of 2,000 pounds avoirdupois. The metric ton shall consist of 1,000 kilograms.

1.5 The vendor will employ a Certified Public Weigher as defined in the Certified Public Weigher Law of 1981, Tennessee Code Annotated, Section 47-26-801, et. Seq., as amended. All applicable materials shall be measured in accordance with the Certified Public Weigh Law on approved scales. Weight (haul) tickets shall be provided by the vendor in accordance with the specifications and as directed by the Town.

1.6 The scale used to weigh the material shall be accurate within a tolerance of 0.5%.

1.7 Aggregates which require washing shall not be used sooner than 24 hours after washing until the surplus water has drained out and the material has a uniform moisture content.
Having Carefully examined the specifications and other contract documents, and having familiarized ourselves with the products, supply, and delivery requirements. We hereby propose to furnish the supervision, labor, materials, equipment, delivery, and services to provide the aggregates as stated, for the amounts shown on the attached bid form(s):

Firm Name: _________________________________

Official Address: _________________________________

_________________________________

_________________________________

(By) (Name Printed)

_______________________________

(Title)

_______________________________

(Date) (Phone)

_______________________________

(Email Address)
<table>
<thead>
<tr>
<th>Item</th>
<th>Price per Ton Picked up</th>
<th>Price Per Ton Delivered</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Gabion Machined Rip Rap</td>
<td></td>
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<tr>
<td>2 inches to 6 inches diameter.</td>
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<tr>
<td></td>
<td>Per Ton</td>
<td>Per Ton</td>
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<tr>
<td>2. R125 Machined Rip Rap</td>
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<td>2 inches to 1.25 ft. dia.</td>
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<td>no more than 20% by weight less than 4</td>
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<td></td>
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<tr>
<td>inches</td>
<td>Per Ton</td>
<td>Per Ton</td>
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<td>3. R300 Machined Rip Rap</td>
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<td>3 inches to 2.25 ft. dia.</td>
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<td>no more than 20% by weight less than 6</td>
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<tr>
<td>inches</td>
<td>Per Ton</td>
<td>Per Ton</td>
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<td>4. Mineral aggregate, Type A base (CR-610)</td>
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<tr>
<td></td>
<td>Per Ton</td>
<td>Per Ton</td>
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<td>5. Bedding Sand Class B</td>
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<tr>
<td>all of which passes 3/8 inch sieve and not</td>
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<td>more than 10% passes #200 sieve</td>
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<tr>
<td></td>
<td>Per Ton</td>
<td>Per Ton</td>
</tr>
<tr>
<td>6. Screened Sand – all of which passes 3/8</td>
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<tr>
<td>inch sieve and not more than 47% passes</td>
<td></td>
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<tr>
<td>the #50 sieve.</td>
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<tr>
<td></td>
<td>Per Ton</td>
<td>Per Ton</td>
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<tr>
<td></td>
<td>_______________ Per Ton</td>
<td>_______________ Per Ton</td>
</tr>
</tbody>
</table>

Total (1-6)  _______________  Total (1-6)  _______________

Total Price Per Ton Picked up + Total Price Per Ton Delivered  _______________

Contract award will be made to the lowest bidder based on total picked up cost per ton plus delivered cost per ton.
After Hour Emergency Contacts

1. First Point of Contact

Name: _____________________________ Title: _____________________________

After Hours Phone No: ____________________________

Email Address: _________________________________

2. Alternate

Name: _____________________________ Title: _____________________________

After Hours Phone No: ____________________________

Email Address: _________________________________