Board of Selectmen
Ware Town Hall, 126 Main Street, Meeting Room

Meeting Notice Agenda
Tuesday, December 20, 2016 at 7:00 p.m.

Meeting Opened

Opening Remarks, Announcements, and Agenda review by Chair

Consent Agenda
- Approval of BOS December 6, 2016 Meeting Minutes

Comments and Concerns of Citizens

Scheduled Appearances
- 7:05 p.m. Public Hearing:
  - #20318147 National Grid/Verizon New England to install new pole on Campbell Road
  - #20318200 National Grid/Verizon New England to install poles and wires on Dugan Road
  - #20318200-B National Grid/Verizon New England to install poles and wires on Anderson Road

Old Business
- Slum & Blight Designation – Follow Up
- Review of Dog Complaint
- Police Chief Search Process, Discussion

New Business
- Request to Increase Ambulance Fees
- Appointment of Fire Chief as Forest Warden
- Approval for Change of Manager Application for License #29, JHN Enterprises, Inc. d/b/a Snow’s Restaurant, 136 Pleasant Street, Ware
  - Proposed New Manager: Teneille A. Chaisson
- Approval of Annual Licenses for 2017: Common Victuallers, Entertainment, Automatic Amusement Devices, Lodging, Car Dealers, and Liquor License #29
- Vote to NOT RENEW License #42 Avalino, Inc. Annual Package Store Wine & Malt (Original license approved December 1, 2015 never picked up, business closed)

Town Manager Report

Adjournment
Meeting Opened at 7:00 p.m. by Chairman Carroll

Opening Remarks, Announcements, and Agenda review by Chair

Consent Agenda
- BOS Meeting Minutes October 4, 2016
- BOS Meeting Minutes November 29, 2016

Selectman Talbot moved to approve, with various grammatical changes, the BOS minutes of October 4, 2016 and November 29, 2016; motion seconded by Selectman Whitney. The motion passed unanimously (5-0).

Comments and Concerns of Citizens
Selectman Desmond noted a request for a policy manual as public record. The craft show was well attended.

Scheduled Appearances

- Police Chief Kovitch – Quarterly Report
  Chief Kovitch read his quarterly report (attached). Chief Kovitch noted that patrol rifle was not part of past training. A $1,000 grant from Walmart was received to purchase Tasers; cost per Taser is $850-$1,000, would like to purchase ten in total. Hardwick has used Tasers. Country Bank for Savings gave a $3,000 donation. The total received is $4,000 toward the purchase of Tasers.

Selectman Desmond moved to approve of the Quarterly Report of Police Chief Kovitch; motion seconded by Selectman Whitney. The motion passed unanimously (5-0).

- 7:15 p.m. Public Hearing, CDBG, Slum and Blight Designation
  Town Manager Beckley presented Ted Harvey, PVPC, and John O’Leary. Mr. Beckley noted the designation is an important component of the town’s future plans. The designation also helps to apply for grant funds.

Mr. Harvey presented the report (attached). Mr. Beckley noted that the town had this designation in 2001 with a positive effect. Selectman Desmond questioned how this designation will affect property values. Paul Opalinski and Tracy Opalinski of CDA spoke in favor of this designation.

Following the report, Selectman Talbot moved to approve Designation of Slum and Blight Area for the Town of Ware, MA; motion seconded by Selectman Whitney. The motion passed unanimously (5-0).
• Discussion with Daniel Saad, President, JHN Enterprises, Inc. d/b/a Snow’s Restaurant regarding Change of Manager application submission

Mr. Beckley noted the owner was unable to attend this meeting. Selectmen questioned whether the bar manager was living in the area and who was physically on premises. After a brief discussion, Selectmen instructed Mr. Beckley to visit the premises several times before the December 20, 2016 Board of Selectmen meeting to report back as to who is running the business. Mr. Beckley may take police and/or ABCC investigator with him to these visits.

Selectman Talbot moved to approve the action of Mr. Beckley to visit the premises; motion seconded by Selectman Whitney. The motion passed unanimously (5-0).

Old Business
None.

New Business
• Application for One-Day Liquor License – Workshop 13
  Event Date: Saturday, December 10, 2016
Selectman Talbot moved to approve the license; motion seconded by Selectman Whitney. The motion passed unanimously (5-0).

• Request for Bike Race – Michael Norton
  Event Date: Saturday, April 29, 2017
Selectman Talbot moved to approve the event, pending approval by Police Chief Kovitch; motion seconded by Selectman Fountain. The motion passed unanimously (5-0).

• Approval of Special Event Permit Application – Ware Tree & Wreath Stroll
  Event Date: Saturday, December 10, 2016
Selectman Desmond moved to approve the permit; motion seconded by Selectman Talbot. The motion passed unanimously (5-0).

• Approval of Board of Selectmen Meeting Dates for 2017
Selectman Desmond moved to approve the Board of Selectmen Meeting Dates for 2017; motion seconded by Selectman Whitney. The motion passed unanimously (5-0).

• Approval for Winter Parking Ban December 1, 2016 – March 30, 2017
Town Manager Beckley noted approval was not needed, this is just a reminder to residents.

• Schedule Public Hearings for Tuesday, December 20, 2016 for the following:
  • #20318147 National Grid/Verizon New England to install new pole on Campbell Road
  • #20318200 National Grid/Verizon New England to install poles and wires on Dugan Road
  • #20318200-B National Grid/Verizon New England to install poles and wires on Anderson Road
Selectman Talbot moved to approve a hearing date of Tuesday, December 20, 2016 at 7:05 p.m.; motion seconded by Selectman Whitney. The motion passed unanimously (5-0).
• Approval for Housing Rehabilitation Loan Forgiveness Request
Selectman Desmond moved to approve the Housing Rehabilitation Loan Forgiveness Request; motion seconded by Selectman Whitney. The motion passed on a vote of 4 Yes, 1 No (Selectman Carroll voting no).

• Approval of Annual Liquor Licenses for 2017
Selectman Desmond moved to approve Annual Liquor Licenses for 2017, excepting License #29 JHN Enterprises, Inc./Snow’s Restaurant, to be determined on December 20, 2016; motion seconded by Selectman Whitney. The motion passed unanimously (5-0).

Town Manager Report
Mr. Beckley gave his report (attached), and answered Selectmen’s questions.

Selectman Talbot Move To Adjourn Regular Session At 8:04 P.M., To Move Into Executive Session Per MGL C. 30A, §21(A) (3) To Discuss Strategy With Respect To Collective Bargaining Or Litigation If An Open Meeting May Have A Detrimental Effect On The Bargaining Or Litigating Position Of The Public Body And The Chair So Declares, NOT TO RECONVENE IN OPEN SESSION; Selectman Whitney Seconded.

<table>
<thead>
<tr>
<th>Name</th>
<th>Vote</th>
</tr>
</thead>
<tbody>
<tr>
<td>John E. Carroll</td>
<td>Yes</td>
</tr>
<tr>
<td>John A. Desmond</td>
<td>Yes</td>
</tr>
<tr>
<td>Nancy J. Talbot</td>
<td>Yes</td>
</tr>
<tr>
<td>Michael Fountain</td>
<td>Yes</td>
</tr>
<tr>
<td>Alan G. Whitney</td>
<td>Yes</td>
</tr>
</tbody>
</table>

At 8:04 p.m., The Motion To Adjourn Regular Session To Enter Into Executive Session, Passed Unanimously (5-0).

Attest: ____________________________
Mary L. Midura, Executive Assistant
Town of Ware  
Board of Selectmen  
Ware, MA  
Meeting of December 6, 2016

Please sign in:

<table>
<thead>
<tr>
<th>NAME</th>
<th>ADDRESS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Paul Opalski</td>
<td>68 Old Gilbertville Rd, Ware</td>
</tr>
<tr>
<td>Tracy Opalski</td>
<td>68 Old Gilbertville Rd, Ware</td>
</tr>
<tr>
<td>Lucie Whitney</td>
<td>32 Webster Rd, Ware</td>
</tr>
<tr>
<td>Chris Murphy</td>
<td>AVPC</td>
</tr>
<tr>
<td>John O'Leary</td>
<td>PVPC</td>
</tr>
<tr>
<td>Ted Harvey</td>
<td>PVPC</td>
</tr>
</tbody>
</table>


To: Town Manager Stuart Beckley  
Board of Selectman  
126 Main Street

Date:

Police Department Productivity Report

The School Resource Officer, Officer Bonnayer, has been on duty since the start of the school year and has been performing her duties with a high degree of professionalism. She has attended some training and has taken the position with pride. As other trainings opportunitites become available and as time and finances allow, she will be attending additional training. Officer Bonnayer is a self, motivated officer, needs no guidance and appears to work well with the students and staff.

Kyle Whitcomb has successfully graduated from the State Police Municipal Police Academy and has been assigned to the midnight shift.

All of our part time officers have attended several segments of training and are fully qualified with their firearms.

All Full time officers have completed their firearms recertification which this year involved the handgun, shotgun and the patrol Rifles.

We are heading in the right direction to get up to date with all training requirements for full and part time officers and to have all the Sergeants complete their required amount of training specifically designed for supervisors.

We are in the process of trying to raise enough money to outfit the officers with well needed Tasers. Over the past several months there were several close calls where this piece of equipment would have been utilized and officers either had to use a hand’s on approach or were lucky enough to have an assisting agency present who deployed their Taser to assist our officers. This is a vital piece of equipment that most every department utilizes as a less than lethal tool. At this point I have applied for and received a $1000.00 Grant from the Ware Walmart to be used towards the purchase of Tasers and we have received several donation promises from other agencies but they have not yet been received.

To show the police departments support for domestic violence programs, Officers have donated $900.00 of their own money to the Behavioral Health Services and for their participation, those officers are allowed to wear Gotees. These donations will be on a yearly basis if we chose to continue with this program.
The Ware Police Department received a $117.00 donation towards domestic violence from the Stanley M. Koziol Elementary school Staff. Each Friday, the school staff, places a Dollar into a glass jar and are allowed to dress down for the day. This money was donated to the Ware Police Department to support the domestic violence program which was forwarded to Behavioral Health Services for the program.

The police department started a new program called COFFEE WITH A COP which is held at the senior center. The program is designed to allow the public personal interaction with police officers, get to know some of the officers and to discuss issues in their neighborhood and learn ways to resolves these issues and how to actively assist police with solving any problems in their area. The first meeting was small do to short notice but was well received. There are additional meetings planned and it is expected that there will be a meeting every other month. The next meeting is scheduled to be held on December 6th. For additional information, anyone can call Officers Bertini or Talbot at the Ware Police Department.

It should be noted that Dunkin Donuts has agreed to supply the coffee and snacks for these meetings.

The TRIAD meetings have started up again which is also being held at the Senior Center. Meetings are normally held on the second Thursday of the month. Officer Bertini can be called at the police department with any times, dates or questions in regards to these meetings.

Some Officers have taken the initiative to paint our dispatch center on their own time and They should be commended for their dedication.

We had a surprise inspection of our cell block area and there were several violations which I believe have been corrected. 1) Blankets not fire retardant. 2) Gap in faucet which may allow prisoner access for suicide attempt. 3) Water Temperature too low. 4) Cleanliness

The new cruiser has been received and has been placed into the duty rotation.

The parking lot paving work has been completed but we still have a few touch up things to do before it is complete.

We once again have participated in the Drug Take Back Program and the officers received 3 large cardboard boxes of prescription drugs to be destroyed. Total of approx. 75 pounds from our community

The department has a new Cabinet and display case which houses file cabinets, mail boxes for the officers, shelving and a glass case displaying an antique Machine Gun that was manufactured in 1921
The Ware Police Department K-9 Unit is being featured in a non-profit Calendar by Vested Interest in K-9’s Incorporated. Officer Dianna Gliniecki and K-9 Sampson’s photograph will be in the calendar and the calendars are sold to raise money for bullet and stab protective vests for K-9 units. A copy of the photograph is included in your packet. The calendars are $15.00 each and for additional information, you can contact Officer Gliniecki or to place an order, go to the vested Interest website at WWW.vik9s.org.

We have received several quotes for the Sally Port extension, insulation for the ceiling in the police department and a replacement door and window that is as old as the building and hope to get some of this work done in the near future.

In order to try and accommodate more Ware residents with applying for their F.I.D. and L.T.C permits, starting December 1st, 2016 we will be changing and increasing the hours of operation for applying for these permits. The new hours will be

Monday, Tuesday and Wednesday from 8:30AM – 2:00PM
Thursdays from 12 Noon to 8:00PM

Being available until 8:00PM on Thursdays will hopefully accommodate those residents who work during the day and find it difficult to come in to apply.

Respectfully Submitted;

Chief Kenneth A. Kovitch
"PROTECTING K9s IS OUR PRIORITY"
Vested Interest in K9s, Inc. P.O. Box 9 East Taunton, MA 02718
www.vik9s.org

October 27 2016

FOR RELEASE: IMMEDIATELY

PHOTO ATTACHED & CAPTION: Featured in the 2017 Vested Interest in K9s, Inc. calendar: Ware, MA- Officer Diana Gliniecki and K9 Sampson of the Ware, MA Police Department. Photo by Scott Diagle
Photography courtesy of Vested Interest in K9s, Inc.

Ware Police Department K9 team featured in 2017 non-profit calendar

Vested Interest in K9s, Inc. announces their 2017 color calendar featuring the Ware Police Department K9 team of Officer Diana Gliniecki and K9 Sampson.

K-9 Sampson is a 2-year-old German Shepherd from the Netherlands who is certified in patrol and narcotics detection and is partnered with Officer Diana Gliniecki of the Ware Police Department in Massachusetts. Sampson came to the Ware Police Department in September 2015. His vest was donated by Vested Interest in K9s, Inc. in 2016 through a sponsorship by Kennedy Excavation in Williston, Vermont in 2016.

2017 Calendars are available online for $15 plus shipping via the Vested Interest in K9s, Inc. website at www.vik9s.org. For mail orders contact 508-824-6978.

100% of the proceeds from the sales will provide bullet and stab protective vests for K9s actively working without the lifesaving equipment. All goods and services for the calendar were donated by generous sponsors, photographers and participating law enforcement agencies.

“We’re really excited to offer this nationwide calendar, as it shows a great variety: different law enforcement departments, police dog breeds, and general activities of K9 teams. For example, we have German Shepherd Dogs, Labrador retriever, Dutch Shepherd, Belgian Malinois and a Bloodhound in the calendar. In addition to Massachusetts Police Dogs, K9s from Alaska, California, Washington, New Jersey, Connecticut, Oklahoma, North Carolina, Pennsylvania, Colorado and Rhode Island are featured” explains Sandy Marcal, President of the East Taunton non-profit, Vested Interest in K9s, Inc. (VIK9s).

Marcal continues, “Over the past seven and a half years, with generous donations from individuals, organizations and businesses and lots of volunteer hours, we’ve helped vest over 2100 law enforcement dogs in all 50 states. Each donation of $1050 allows for the provision of one state-of-the art ballistic vest which comes with a 5- year warranty.”

Tax deductible donations for VIK9s are welcomed via the website or by mail: Vested Interest in K9s, Inc. P.O. Box 9, East Taunton MA 02718.

For more information, please call 508-824-6978 or visit the website www.vik9s.org
TOWN OF WARE

Public Hearing – Tuesday, December 6, 2016
7:15 PM at the Board of Selectmen Meeting Room
Town Hall, 126 Main Street, Ware, MA

CDBG Slum & Blight Report

The Town of Ware, Massachusetts, with the assistance of the Pioneer Valley Planning Commission (PVPC), has completed an inventory of the Ware Town Center in order to determine if the area qualifies as “slum and blighted.” The designation will allow the Town to apply for funding critical to revitalizing the area. This current inventory is meant to be a tool for the Town to continue eliminating the current conditions of blight on an area wide basis. It will also prevent further blight by addressing marginal properties that could, if left unassisted, deteriorate further. Specifically, the designation will allow Ware to continue with its work on infrastructure improvements, housing rehabilitation and other activities that support neighborhood revitalization.

The Ware Board of Selectmen will be asked to vote to approve and submit the Slum & Blight Report to DHCD for the Town’s CDBG Program.
Slum and Blight Inventory for Ware, MA Town Center

Funded In Part by the Massachusetts Department of Housing & Community Development through the Community Development Block Grant Program

Report compiled by the Pioneer Valley Planning Commission for the Town of Ware, Massachusetts October 2016
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Introduction

The Town of Ware, Massachusetts, with the assistance of the Pioneer Valley Planning Commission (PVPC), has completed an inventory of the Ware Town Center in order to determine if the area qualifies as "slum and blighted." The designation will allow the Town to apply for funding critical to revitalizing the area. A smaller area around Vigeant Street was previously designated "Slum and Blighted" in 2001, such a designation is good for 10 years. This current inventory is meant to update the designation, allowing the Town to continue eliminating the current conditions of blight on an area wide basis. It will also prevent further blight by addressing marginal properties that could, if left unassisted, deteriorate further. Specifically, the designation will allow Ware to continue with its work on infrastructure improvements, housing rehabilitation and other activities that support neighborhood revitalization.

Inventory results show that Ware Town Center meets the definition and criteria to be considered a "Slum and Blighted" area. The specific study area is the Ware Town Center. More than 25% of the properties within the Ware Town Center have experienced physical deterioration of buildings and abnormally low property values. In addition, more than 51% of the public infrastructure is in poor or fair condition and is in a general state of deterioration based on an infrastructure assessment conducted by PVPC.

Figure 1: Ware Town Center, Massachusetts (target area for the 2016 Slum and Blight Assessment outlined in red)
Background

At one time the Town of Ware had a thriving service industry which shifted to industrial at the beginning of the 18th century. Saw and grist mills were developed on the banks of the Ware River, utilizing the river to power the mills. The most notable products produced in Ware during the Industrial Revolution were textiles, clothing, and shoes by Otis, Stevens and Gilbert, respectively. These mills employed nearly 6,000 people by the 20th century.

With the arrival of the Great Depression, the mills in the Town of Ware barely had a chance. The citizens of Ware decided to buy out shares the struggling companies to form the publically-owned Ware industries. This was the first employee buy-out in the United States of a major manufacturer. LIFE magazine covered this momentous occasion in a 1938 article titled "Life Goes to a Party: Ware, Mass. Celebrates Comeback."

The major road way, Route 9, traverses the town center which is inclusive of downtown Ware. The proposed town center slum and blight target area extends north four blocks to Dale and Prospect Street, south to Pulaski and Maple Street, east to Knox Avenue, and ends along Vernon Street (See Figure 1 or Appendix E). This area belongs in the U.S. Census Tract 72845.

Within the target area, there are:

- 468 structures,
- 30,250 linear feet of roads,
- 46,273 linear feet of sidewalks

Within the Ware Town Center, there are two National Register Historic Districts and four parcels that have been inventoried that are possibly eligible for listing (See Appendix E, Figure 9). The Church Street National Register Historic District and the Ware Millyard National Register Historic District area fall partially into the proposed target area for slum and blight inventory. The two cover about 20% of the proposed target area.

A part of this area was previously designated "Slum and Blighted" in 2001. Such a designation is good for 10 years. The Town has successfully applied for grant funding since 2001 to work towards eliminating slum and blight. Since this designated area encompasses much of the town center and improvements have been incremental over the past 15 years, additional enhancements and improvements are needed.

Methodology of Slum and Blight Inventory

In order to determine the level of deterioration of buildings in the target area, PVPC staff completed field surveys of all the properties in July/August 2016. Assessing slum and blight requires viewing certain structure components including: roofing, windows and doors, exterior walls, porch/stairs/deck, foundation, storefront and signage, and parking lots. PVPC staff evaluated each structure component as excellent, good, fair, or poor, according to the MA DHCD guidelines. After assessing each individual component, staff gave each structure an overall property rating. Conditions
were documented through photographs and notes. Staff also used property cards from the Town of Ware's database to assess each structure's age and the respective property's total assessed value.

**Results of the Slum and Blight Inventory**

This assessment was conducted in accordance with the guidelines established by the Massachusetts Department of Housing and Community Development (DHCD) and the United States Department of Housing and Urban Development (HUD). PVPC, with help from the Town of Ware, also assessed the public infrastructure as part of the Slum and Blight Inventory. The staff of the Community Development department at PVPC conducted the building and public infrastructure inventory during July/August 2016. In order to be considered as “Slum and Blighted,” an area must meet the following criteria:

1. The area must meet the Massachusetts’s definition of substandard, blighted, or decadent areas as stated in MGL Ch. 121B.
2. Additionally, the area must meet either one of the two conditions specified below:
   a. The area must also have at least 25% of its properties experience one or more of the following conditions:
      i. Physical deterioration of buildings or improvements;
      ii. Abandonment of properties;
      iii. Chronic high occupancy turnover rates or chronic high vacancy rates in commercial or industrial buildings;
      iv. Significant declines in property values or abnormally low property values relative to other areas in the community; or
      v. Known or suspected environmental contamination;
   
   OR

   vi. The public improvements throughout the area are in a general state of deterioration.

Both criteria 1 and 2 have been met in the Ware Town Center. Massachusetts General Law chapter 121B defines a **slum, blighted or decadent area** as “an area which is detrimental to safety, health, morals, welfare or sound growth of a community because of the existence of buildings which are out of repair, physically deteriorated, unfit for human habitation, or obsolete, or in need of major maintenance or repair.” By viewing Table 1, it is clear that the proposed slum and blight target area of Ware Town Center has met the criteria set by DHCD and HUD.
Table 1: Criteria Checklist for Ware Town Center

<table>
<thead>
<tr>
<th>Criteria Number</th>
<th>Met Criteria?</th>
<th>Criteria for Slum and Blight Designation</th>
<th># of Buildings</th>
<th>% of Buildings</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Yes</td>
<td>Physical deterioration of buildings or properties</td>
<td>191</td>
<td>40.81%</td>
</tr>
<tr>
<td>2</td>
<td>Yes</td>
<td>Abandonment of Property</td>
<td>46</td>
<td>9.82%</td>
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<tr>
<td>3</td>
<td></td>
<td>Chronic high occupancy turnover rates, OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Chronic high vacancy rates</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td></td>
<td>Significant decline in property values, OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Abnormally low property values</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td></td>
<td>Known or suspected environmental contamination</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Yes</td>
<td>Public improvements throughout the Area are in a general state of deterioration</td>
<td>20</td>
<td>57.1%</td>
</tr>
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</table>

From the assessment, PVPC calculated that of the 468 structures within the target area, 191 of those structures are considered to be in fair or poor condition (see Table 2), according to the definitions provided by DHCD and HUD. Industrial, Mixed Use, and Residential land use in the Ware Town Center have the highest percentage of fair/poor structures.

Table 2: Total Percent of Blighted Structures by Property Land Use in Target Area

<table>
<thead>
<tr>
<th></th>
<th>Residential</th>
<th>Commercial</th>
<th>Inst/Gov't</th>
<th>Mixed Use</th>
<th>Industrial</th>
<th>Total</th>
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<tr>
<td>Total Structures</td>
<td>354</td>
<td>48</td>
<td>23</td>
<td>26</td>
<td>17</td>
<td>468</td>
</tr>
<tr>
<td>Total Blighted</td>
<td>146</td>
<td>16</td>
<td>3</td>
<td>13</td>
<td>13</td>
<td>191</td>
</tr>
<tr>
<td>% Blighted</td>
<td>41.24%</td>
<td>33.33%</td>
<td>13.04%</td>
<td>50.00%</td>
<td>76.47%</td>
<td>40.81%</td>
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</tbody>
</table>
Supporting documentation as well as infrastructure and individual property evaluation sheets are provided in the Appendices. Figures 2, 3, 4, and 5 located below provide a sample of some of the properties that fall under fair or poor condition.

Figure 2 (Upper Left): A residential structure at 7 Church Street
Figure 3 (Upper Right): A commercial structure at 116 Main Street
Figure 4 (Bottom Left): A commercial structure at 9 E. Main Street
Figure 5 (Bottom Right): A residential structure at 33 Vigeant Street
Street listing of properties located in the Slum and Blight Study Area

<table>
<thead>
<tr>
<th>Street Name</th>
<th>Street Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aspen Court</td>
<td>Maple Street</td>
</tr>
<tr>
<td>Aspen Street</td>
<td>North Street</td>
</tr>
<tr>
<td>Bank Street</td>
<td>Otis Avenue</td>
</tr>
<tr>
<td>Buckley Court</td>
<td>Park Avenue</td>
</tr>
<tr>
<td>Canal Street</td>
<td>Park Street</td>
</tr>
<tr>
<td>Cherry Street</td>
<td>Parker Street</td>
</tr>
<tr>
<td>Church Street</td>
<td>Pine Street</td>
</tr>
<tr>
<td>Dale Street</td>
<td>Pleasant Street</td>
</tr>
<tr>
<td>East Court</td>
<td>Prospect Street</td>
</tr>
<tr>
<td>East Street</td>
<td>Pulaski Street</td>
</tr>
<tr>
<td>East Main Street</td>
<td>South Street</td>
</tr>
<tr>
<td>Eddy Court</td>
<td>Spring Street</td>
</tr>
<tr>
<td>Eddy Street</td>
<td>Storrs Street</td>
</tr>
<tr>
<td>Grove Street</td>
<td>Vernon Street</td>
</tr>
<tr>
<td>High Street</td>
<td>Vigean Street</td>
</tr>
<tr>
<td>Knox Avenue</td>
<td>Webb Court</td>
</tr>
<tr>
<td>Main Street</td>
<td>West Street</td>
</tr>
<tr>
<td></td>
<td>West Main Street</td>
</tr>
</tbody>
</table>
October 2016

Based on information provided in the Slum and Blight Inventory for Ware, Massachusetts dated October 2016, the Ware Board of Selectmen hereby certifies that the designated Town Center area is in disrepair with recognizable and patterns of disinvestment. As such, the area meets the Commonwealth's definition of substandard, blighted, or decadent areas as stated in MGL Chapter 121A and 121B.

Motion by: Nancy J Talbot
Second: Alon J Whitney
Vote: 5 Yes 0 No

Certified by: John E. Carroll, Chairman
Ware Board of Selectmen

Date: 12/6/2016
Town Manager Updates
December 6, 2016

Pending and Dates

Wreath and Tree Stroll, Town Hall – December 10 & 11, 11 a.m. to 3 p.m.

Ware Flair – The Ware Holiday Flair was a huge success, with an estimated couple of thousand attending. Thanks to the Decorating Committee of Peter Harder, Kathy Deschamps, and Gail Moryl and their families, friends and volunteers. Thank you to the Ware Café and Senior Center for providing refreshments. Thank you to Santa for bringing in the season.

The Senior Center held a nice tribute lunch for Richard Towlson honoring his many hours of service.

The Ware Business and Civic Association hosted a very good presentation on the proposed rail stop in Palmer for train service connecting Springfield and Boston. There is strong support for this line, and a nearby stop will bring opportunities for travel and tourism.

Van System update – The vans are functional and will be painted and decorated in the coming week. Drivers will receive training. Outreach and advertising will begin through the paper and WARE radio. Links to the student internship program and other student employment opportunities are being explored.

Attachments:
1. List of vacant properties from Registrar of Deeds Mary Olberding (foreclosure)
2. Tax rate recap
<table>
<thead>
<tr>
<th>ADDRESS</th>
<th>ORDER NOTICE DATE</th>
<th>ORDER NOTICE RGPO</th>
<th>AUCTION DATE</th>
<th>PD DATE</th>
<th>PD RGPO</th>
<th>From PD to People</th>
<th>FROM PD TO BANK</th>
<th>BP TO PEOPLE</th>
<th>DATE</th>
<th>as of DATE VACANT</th>
<th>DAYS UNTIL VACANT</th>
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</thead>
<tbody>
<tr>
<td>23 Walnut St</td>
<td>5/15/2015</td>
<td>112081/324</td>
<td>10/23/2015</td>
<td>10/27/2016</td>
<td>121840/51</td>
<td>*</td>
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<tr>
<td>152 Upper Church St</td>
<td>11/10/2014</td>
<td>11736/861</td>
<td>10/15/2015</td>
<td>2/11/2016</td>
<td>121960/03</td>
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<td>123060/28</td>
<td>#239</td>
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<td>29 Fisherick Rd</td>
<td>2/12/2015</td>
<td>11067/242</td>
<td>10/15/2015</td>
<td>2/20/2016</td>
<td>122070/55</td>
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<tr>
<td>48 Bacon Rd</td>
<td>8/23/2013</td>
<td>11421/316</td>
<td>1/15/2016</td>
<td>3/30/2016</td>
<td>112311/159</td>
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<td>12384/77</td>
<td>#223</td>
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<td>73 North St</td>
<td>10/26/2015</td>
<td>12110/959</td>
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<td>4/25/2016</td>
<td>12253/780</td>
<td>*</td>
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<tr>
<td>19 Shoreline Dr</td>
<td>4/23/2015</td>
<td>11973/132</td>
<td>2/23/2016</td>
<td>5/20/2016</td>
<td>122590/06</td>
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<td></td>
</tr>
<tr>
<td>14 Williams St</td>
<td>10/14/2015</td>
<td>12097/227</td>
<td>3/19/2016</td>
<td>5/9/2016</td>
<td>12266/149</td>
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<td>12385/281</td>
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<tr>
<td>18 Park Ave</td>
<td>10/20/2015</td>
<td>12109/274</td>
<td>4/14/2016</td>
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<td>70 Eagle St</td>
<td>12/12/2015</td>
<td>12149/419</td>
<td>4/28/2016</td>
<td>5/22/2016</td>
<td>12311/274</td>
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<tr>
<td>413 Belcherstown Rd</td>
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<td>11586/188</td>
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<td>7/25/2016</td>
<td>12329/65</td>
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<tr>
<td>2-6 Ross Ave</td>
<td>1/15/2013</td>
<td>11522/248</td>
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<td>7/12/2016</td>
<td>12336/16</td>
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<td>151 Pleasant St</td>
<td>1/2/2015</td>
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<tr>
<td>419 Belcherstown Rd</td>
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<td>12055/159</td>
<td>5/12/2016</td>
<td>7/27/2019</td>
<td>12340/349</td>
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<tr>
<td>56 Old Belcherstown Rd</td>
<td>12/10/2015</td>
<td>12149/118</td>
<td>5/24/2016</td>
<td>7/29/2010</td>
<td>12355/272</td>
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<td>7 Williams St</td>
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<td>7/29/2016</td>
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<tr>
<td>79 Eagle St</td>
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<td>12161/154</td>
<td>6/22/2016</td>
<td>8/16/2019</td>
<td>12374/231</td>
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<td>44-46 Park St</td>
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<td>8/9/2019</td>
<td>12377/185</td>
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<td>10 Mattson Blvd</td>
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<td>12377/253</td>
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<tr>
<td>39 Highland St</td>
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<td>12178/225</td>
<td>7/14/2016</td>
<td>9/12/2016</td>
<td>12401/193</td>
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<tr>
<td>14 Walnut St</td>
<td>3/23/2016</td>
<td>12259/105</td>
<td>7/15/2016</td>
<td>9/12/2016</td>
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<tr>
<td>10 Maple Ave</td>
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<td>4/8/2016</td>
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<tr>
<td>20 Prospect St</td>
<td>7/21/2015</td>
<td>12090/331</td>
<td>7/13/2015</td>
<td>9/27/2016</td>
<td>12419/268</td>
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<tr>
<td>51 Waverbrook Vlg</td>
<td>9/24/2015</td>
<td>12077/247</td>
<td>6/1/2016</td>
<td>10/12/2016</td>
<td>12433/160</td>
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</table>
# TAX RATE RECAPITULATION

**Fiscal Year 2017**

<table>
<thead>
<tr>
<th>CLASS</th>
<th>UJ Property Value (from LA3)</th>
<th>(C) B Pursuant to LA Section 37</th>
<th>(D) Assessor's Ballot (From LA3)</th>
<th>(E) Tax Rates (C)/(D) x 1000</th>
<th>(F) Tax Levy (E) x 1000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Residential</td>
<td>40,000</td>
<td>9,000</td>
<td>57,126</td>
<td>30.77</td>
<td>1,743,620</td>
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<tr>
<td>Non-Exempt</td>
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<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other</td>
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<tr>
<td>Commercial</td>
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<td>Non-Residental</td>
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<tr>
<td>Industrial</td>
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<tr>
<td>Business</td>
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<td></td>
</tr>
<tr>
<td>Residual</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>40,000</td>
<td>9,000</td>
<td>57,126</td>
<td>30.77</td>
<td>1,743,620</td>
</tr>
</tbody>
</table>

**MUST EQUAL 1**

---

**Board of Assessors**

Peter D. Harder, Chairman, Ware, wareassessors@yahoo.com 413-967-9648 | 11/21/2016 3:28 PM  
Comment:

Theodore P Balicki, Assessor, Ware, wareassessors@yahoo.com 413-967-9648 | 11/22/2016 9:17 AM  
Comment:

---

Do Not Write Below This Line — For Department of Revenue Use Only

Reviewed By: Henry Williams  
Date: 11/28/2016  
Approved: Deborah Wagner  
Director of Accounts: Mary Jane Handy

![Signature](signature.png)

**NOTE:** The information was Approved on 11/28/2016
# Tax Rate Recapitulation

**Fiscal Year 2017**

## II. Amounts to be Raised

### IIA. Appropriations (col (b) through col (g) from page 4)

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Amounts certified for tax liitle purposes</td>
<td>10,000.00</td>
</tr>
<tr>
<td>2. Debt and interest charges not included on page 4</td>
<td>0.00</td>
</tr>
<tr>
<td>3. Final court judgements</td>
<td>0.00</td>
</tr>
<tr>
<td>4. Total overlay deficits of prior years</td>
<td>0.00</td>
</tr>
<tr>
<td>5. Total cherry sheet offsets (see cherry sheet 1-ER)</td>
<td>326,385.00</td>
</tr>
<tr>
<td>6. Revenue deficits</td>
<td>0.00</td>
</tr>
<tr>
<td>7. Offset receipts deficits Ch. 44, Sec. 53E</td>
<td>0.00</td>
</tr>
<tr>
<td>8. CPA other unappropriated/unreserved</td>
<td>0.00</td>
</tr>
<tr>
<td>9. Snow and ice deficit Ch. 44, Sec. 31D</td>
<td>98,392.46</td>
</tr>
<tr>
<td>10. Other (specify on separate letter)</td>
<td>127,577.16</td>
</tr>
<tr>
<td><strong>TOTAL IIA (Total lines 1 through 10)</strong></td>
<td>29,837,512.54</td>
</tr>
</tbody>
</table>

### IIB. State and county cherry sheet charges (C.S. 1-EC)

- 1,193,753.00

### IIC. Allowance for abatements and exemptions (overlay)

- 150,000.00

### IID. Total amount to be raised (Total IIA through IID)

- 31,743,620.18

## III. Estimated receipts and other revenue sources

### IIIA. Estimated receipts - State

- Cherry sheet estimated receipts (C.S. 1-ER Total)
  - 11,023,493.00
- Massachusetts school building authority payments
  - 776,456.00

**TOTAL IIIA**

- 12,399,949.00

### IIIB. Estimated receipts - Local

- Local receipts not allocated (page 3, col (b) Line 24)
  - 2,327,611.25
- Offset Receipts (Schedule A-1)
  - 0.00
- Enterprise Funds (Schedule A-2)
  - 1,916,456.00
- Community Preservation Funds (See Schedule A-4)
  - 0.00

**TOTAL IIIB**

- 4,244,070.25

### IIIC. Revenue sources appropriated for particular purposes

- Free cash (page 4, col (c))
  - 611,842.54
- Other available funds (page 4, col (di))
  - 179,500.00

**TOTAL IIIC**

- 791,342.54

### IIID. Other revenue sources appropriated specifically to reduce the tax rate

- Free cash...appropriated on or before June 30, 2016
  - 0.00
- Free cash...appropriated on or after July 1, 2016
  - 0.00
- Municipal light source
  - 0.00
- Other source:
  - 0.00

**TOTAL IIID**

- 0.00

### IIIE. Total estimated receipts and other revenue sources

(Total IIIA through IIID)

- 17,435,361.79

## IV. Summary of total amount to be raised and total receipts from all sources

- Total amount to be raised (from IIIE)
  - 31,743,620.18
- Total estimated receipts and other revenue sources (from IIIE)
  - 17,435,361.79
- Total real and personal property tax levy (from Ic)
  - 14,308,258.39
- Total receipts from all sources (total IVb plus IVc)
  - 31,743,620.18
## TAX RATE Recapitulation

### Fiscal Year 2017

<table>
<thead>
<tr>
<th>Receipt Type Description</th>
<th>(a) Actual Receipts Fiscal 2016</th>
<th>(b) Estimated Receipts Fiscal 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>MOTOR VEHICLE EXCISE</td>
<td>1,010,187.33</td>
<td>900,000.00</td>
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<tr>
<td>OTHER EXCISE</td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Meals</td>
<td>98,862.36</td>
<td>90,000.00</td>
</tr>
<tr>
<td>b. Room</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>c. Other</td>
<td>5,206.97</td>
<td>5,000.00</td>
</tr>
<tr>
<td>PENALTIES AND INTEREST ON TAXES AND EXCISES</td>
<td>83,373.88</td>
<td>70,000.00</td>
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<tr>
<td>PAYMENTS IN LIEU OF TAXES</td>
<td>13,130.60</td>
<td>12,000.00</td>
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<tr>
<td>CHARGES FOR SERVICES - WATER</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>CHARGES FOR SERVICES - SEWER</td>
<td>0.00</td>
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<tr>
<td>CHARGES FOR SERVICES - HOSPITAL</td>
<td>0.00</td>
<td>0.00</td>
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<tr>
<td>CHARGES FOR SERVICES - SOLID WASTE FEES</td>
<td>0.00</td>
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<tr>
<td>OTHER CHARGES FOR SERVICES</td>
<td>676,027.10</td>
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<td>FEES</td>
<td>243,735.91</td>
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<tr>
<td>RENTALS</td>
<td>930.00</td>
<td>500.00</td>
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<tr>
<td>DEPARTMENTAL REVENUE - SCHOOLS</td>
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<td>0.00</td>
</tr>
<tr>
<td>DEPARTMENTAL REVENUE - LIBRARIES</td>
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<td>0.00</td>
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<tr>
<td>DEPARTMENTAL REVENUE - CEMeteries</td>
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<td>DEPARTMENTAL REVENUE - RECREATION</td>
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<td>OTHER DEPARTMENTAL REVENUE</td>
<td>55,221.40</td>
<td>15,211.00</td>
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<td>LICENSES AND PERMITS</td>
<td>152,147.80</td>
<td>127,500.00</td>
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<td>SPECIAL ASSESSMENTS</td>
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<td>FINES AND FORFEITS</td>
<td>40,385.50</td>
<td>40,000.00</td>
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<tr>
<td>INVESTMENT INCOME</td>
<td>6,158.50</td>
<td>5,000.00</td>
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<tr>
<td>MEDICAID REIMBURSEMENT</td>
<td>132,465.33</td>
<td>130,000.00</td>
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<tr>
<td>MISCELLANEOUS RECURRING (PLEASE SPECIFY)</td>
<td>355,534.07</td>
<td>150,000.00</td>
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<tr>
<td>MISCELLANEOUS NON-RECURRING (PLEASE SPECIFY)</td>
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<td>0.00</td>
</tr>
<tr>
<td>Totals</td>
<td>2,879,451.75</td>
<td>2,327,611.00</td>
</tr>
</tbody>
</table>

I hereby certify that the actual receipts as shown in column (a) are, to the best of my knowledge correct and complete, and I further certify that I have examined the entries made on page 4 of the Fiscal 2017 tax rate recapitulation form by the City, Town or District Clerk and hereby acknowledge that such entries correctly reflect the appropriations made and the sources from which such appropriations are to be met.

**Accounting Officer**

I hereby certify that the actual receipts as shown in column (a) are, to the best of my knowledge correct and complete, and I further certify that I have examined the entries made on page 4 of the above-indicated fiscal year tax rate recapitulation form by the City / Town / District Clerk and hereby acknowledge that such entries correctly reflect the appropriations made and the sources from which such appropriations are to be met.

Tracy Meehan, Accountant, Ware, tmeehan@townofware.com 413-967-9648 | 11/17/2016 8:16 AM

**Comment:**

*Do not include receipts in columns (a) or (b) that were voted by the City / Town / District Council or Town Meeting as offset receipts on Schedule A-1, enterprise funds on Schedule A-2, or revolving funds on Schedule A-3. Written documentation should be submitted to support increases / decreases of estimated receipts.

**Written documentation should be submitted to support increases/ decreases of FY 2017 estimated receipts to FY 2016 estimated receipts to be used in calculating the Municipal Revenue Growth Factor (MRGF).**

**NOTE:** The information was Approved on 11/28/2016
# TAX RATE Recapitulation

## Fiscal Year 2017

### Appropriations

<table>
<thead>
<tr>
<th>City/Town Council or Town Meeting Dates</th>
<th>FY*</th>
<th>(a) Total Appropriations Of Each Meeting</th>
<th>(b) From Raise and Appropriate</th>
<th>(c) From Free Cash (See B-1)</th>
<th>(d) From Other Available Funds (See B-2)</th>
<th>(e) From Offset Receipts (See A-1)</th>
<th>(f) From Enterprise Funds (See A-2)</th>
<th>(g) From Community Preservation Funds (See A-4)</th>
<th>(h) Revolving, Funds (See A-3)</th>
<th>(i) Borrowing Authorization (Other)</th>
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<tbody>
<tr>
<td>05/09/2016</td>
<td>2016</td>
<td>35,193.25</td>
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<td>35,193.25</td>
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<td>0.00</td>
<td>0.00</td>
</tr>
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<td>05/09/2016</td>
<td>2017</td>
<td>29,414,470.00</td>
<td>27,486,861.00</td>
<td>248,800.00</td>
<td>119,500.00</td>
<td>0.00</td>
<td>1,559,309.00</td>
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<td>245,000.00</td>
<td>434,339.00</td>
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<td>11/14/2016</td>
<td>2017</td>
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<td>327,849.29</td>
<td>60,000.00</td>
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<td>0.03</td>
<td>883,000.00</td>
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<tr>
<td><strong>Total</strong></td>
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<td>29,837,512.54</td>
<td>27,486,861.00</td>
<td>611,642.54</td>
<td>179,500.00</td>
<td>0.00</td>
<td>1,559,309.00</td>
<td>0.00</td>
<td><strong>Total</strong></td>
<td></td>
</tr>
</tbody>
</table>

* Enter the fiscal year to which the appropriation relates, i.e., fiscal year 2016 or fiscal 2017.
** Appropriations included in column (b) must not be reduced by local receipts or any other funding source.
** Appropriations must be entered gross to avoid a duplication in the use of estimated or other sources of receipts.
*** Include only revolving funds pursuant to Chapter 44, Section 53 E 1/2.

Clerk

I hereby certify that the appropriations correctly reflect the votes taken by City / Town / District Council.

Nancy J. Talbot, Town Clerk, Ware, ntalbot@townofware.com 413-967-9648 | 11/15/2016 2:24 PM

Comment:

---

NOTE: The information was Approved on 11/28/2016
Levy Limit  
Fiscal Year 2017  

FOR BUDGET PLANNING PURPOSES

I. TO CALCULATE THE FY 2016 LEVY LIMIT
   A. FY 2015 Levy Limit  
      A1. ADD Amended FY 2015 Growth  
   B. ADD (IA + IA1)*2.5%  
   C. ADD FY 2016 New Growth  
      C1. ADD FY 2016 New Growth Adjustment  
   D. ADD FY 2016 Override  
   E. FY 2016 Subtotal  
   F. FY 2016 Levy Ceiling  
      I. FY 2016 Levy Limit  

II. TO CALCULATE THE FY 2017 LEVY LIMIT
   A. FY 2016 Levy Limit from I  
      A1. ADD Amended FY 2016 Growth  
   B. ADD (IIA + II A1)*2.5%  
   C. ADD FY 2017 New Growth  
      C1. ADD FY 2017 New Growth Adjustment  
   D. ADD FY 2017 Override  
   E. ADD FY 2017 Subtotal  
   F. FY 2017 Levy Ceiling  
      II. FY 2017 Levy Limit  

III. TO CALCULATE THE FY 2017 MAXIMUM ALLOWABLE LEVY
   A. FY 2017 Levy Limit from II  
   B. FY 2017 Debt Exclusion(s)  
   C. FY 2017 Capital Expenditure Exclusion(s)  
   D. FY 2017 Stabilization Fund Override  
   E. FY 2017 Other Adjustment  
   F. FY 2017 Water/Sewer  
   G. FY 2017 Maximum Allowable Levy  

Signatures  

Board of Assessors  
Peter D. Harder, Chairman, Ware, wareassessors@yahoo.com 413-967-9646 | 11/21/2016 3:38 PM  

Comment:  

NOTE: The information was Approved on 11/28/2016
PUBLIC HEARING NOTICE

The Board of Selectmen will conduct a Public Hearing on Tuesday, December 20, 2016 at 7:05 P.M., Selectmen's Meeting Room, 126 Main St. Ware. The purpose of the Public Hearing is to hear petitions from National Grid and Verizon New England for joint or identical pole locations at Campbell Road (#20318147), Dugan Road (#20318200) and Anderson Road (#20318200B). Copies of the petitions are available at the office of the Town Manager, 126 Main Street, Ware, MA.

All interested parties are invited to attend.

John Carroll
Chairman
Board of Selectmen
December 7, 2016
Questions contact – Jason Farrar 508-935-1624

PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS

North Andover, Massachusetts

To the Board of Selectmen
Of Ware Massachusetts

NATIONAL GRID and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Campbell Road-National Grid is relocation pole 8 on Campbell Road in Ware, approximately 30 feet north installing new stub pole for support.
Location approximately as shown on plan attached

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – Campbell Road-Ware Massachusetts , 20318147 September 26, 2016

Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

NATIONAL GRID
BY
Engineering Department

VERIZON NEW ENGLAND, INC.
BY
Manager / Right of Way

Questions contact – Jason Farrar- 508-935-1624
ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS
In the Town of the Board of Selectmen of Ware Massachusetts

Notice having been given and public hearing held, as provided by law,
IT IS HEREBY ORDERED:
that NATIONAL GRID and VERIZON NEW ENGLAND INC. (formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH COMPANY) be and they are hereby granted joint or identical locations for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated the 26th day of September 2016.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Campbell Road-Ware Massachusetts.

20318147 Dated September 26, 2016. Filed with this order
There may be attached to said poles by NATIONAL GRID and Verizon New England Inc. such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

Campbell Road-National Grid is relocation pole 8 on Campbell Road in Ware, approximately 30 feet north installing new stub pole for support.
Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the
Of the City/Town of , Massachusetts held on the day of 20.

City/Town Clerk.

Massachusetts 20.

Received and entered in the records of location orders of the City/Town of
Book Page

Attest: City/Town Clerk
Questions contact – Jason Farrar 508-935-1624
PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS

North Andover, Massachusetts

To the Board of Selectmen
Of Ware Massachusetts

NATIONAL GRID and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Anderson Road- National Grid is installing 5 new midspan poles along Anderson road and 1 new stub pole. Pole installs are part of a project to increase system reliability. Location approximately as shown on plan attached

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – Anderson road-Ware Massachusetts ,

20318200-B September 26, 2016

Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

NATIONAL GRID
BY ____________________________
Engineering Department

VERIZON NEW ENGLAND, INC
BY ____________________________
Manager / Right of Way
ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS

In the Town of the Board of Selectmen of Ware Massachusetts

Notice having been given and public hearing held, as provided by law,
IT IS HEREBY ORDERED:
that NATIONAL GRID and VERIZON NEW ENGLAND INC. (formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH COMPANY) be and they are hereby granted joint or identical locations for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated the 26th day of September 2016.

All construction under this order shall be in accordance with the following conditions:
Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Anderson road-Ware Massachusetts.

20318200-B Dated September 26, 2016. Filed with this order
There may be attached to said poles by NATIONAL GRID and Verizon New England Inc. such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

Anderson Road- National Grid is installing 5 new midspan poles along Anderson road and 1 new stub pole. Pole installs are part of a project to increase system reliability.

Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the
Of the City/Town of Massachusetts held on the day of 20 .

City/Town Clerk.

Massachusetts 20 .

Received and entered in the records of location orders of the City/Town of
Book Page

Attest:
City/Town Clerk
FELIX CRISTIAN J & HELEN F
302 BELCHERTOWN RD,
WARE 01082
Property ID: 21-0-1

FELIX CRISTIAN J & HELEN F
302 BELCHERTOWN RD,
WARE 01082
Property ID: 21-0-2

nationalgrid

SKETCH TO ACCOMPANY PETITION FOR INSTALLATION OF
PROPOSED POLES P.37 AND P.39 ALONG
ANDERSON RD IN
WARE, MA

DRAWN BY: FJE
ENGINEER: Jason Ferrar
PHONE: 508-936-1642
DATE: 09/26/2010

LEGEND

PROPOSED JO POLE
EXISTING JO POLE
ROAD
LOT LINES
OVERHEAD LINE
Questions contact – Jason Farrar 508-935-1624  
PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS  

North Andover, Massachusetts

To the Board of Selectmen  
Of Ware Massachusetts

NATIONAL GRID and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Dugan Road-National Grid is installing 2 new poles on Dugan Road to break up long span lengths. Pole installs are part of a project to increase system reliability. Location approximately as shown on plan attached

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – Dugan Road-Ware Massachusetts,

20318200  September 26, 2016

Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

NATIONAL GRID  
BY  
Engineering Department

VERIZON NEW ENGLAND, INC.  
BY  
Manager / Right of Way
ORDER FOR JOIN T OR IDENTICAL POLE LOCATIONS
In the Town of the Board of Selectmen of Ware Massachusetts

Notice having been given and public hearing held, as provided by law,
IT IS HEREBY ORDERED:
that NATIONAL GRID and VERIZON NEW ENGLAND INC. (formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH COMPANY) be and they are hereby granted joint or identical locations for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated the 26th day of September 2016.

All construction under this order shall be in accordance with the following conditions:
Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Dugan Road- Ware Massachusetts.
20318200 Dated September 26, 2016. Filed with this order
There may be attached to said poles by NATIONAL GRID and Verizon New England Inc. such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

Dugan Road-National Grid is installing 2 new poles on Dugan Road to break up long span lengths. Pole installs are part of a project to increase system reliability.

Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the City/Town of ,Massachusetts held on the day of 20 .

City/Town Clerk.

Massachusetts 20 .

Received and entered in the records of location orders of the City/Town of
Book Page

Attest:
City/Town Clerk
SKETCH TO ACCOMPANY PETITION FOR INSTALLATION OF PROPOSED POLES P.30, P.32, P.34, P.35-84, P.1-50 AND P.2-50 ALONG ANDERSON AND DUGAN RD IN WARE, MA

ENGINEER: Jason Farnar
PHONE: 508-935-1642
DATE: 09/06/2016

LEGEND

PROPOSED JO POLE
PROPOSED SH POLE
EXISTING JO POLE
ROAD
LOT LINES
OVERHEAD LINE
Looks like we should have the dog on the agenda.

Good afternoon Stuart,

Thank you for reaching out to me.

I am happy to report that the dog went silent since the last Selectmen’s meeting.

I am planning to attend next Tuesday, to read a short statement (about 20 seconds) in order to express my gratitude to you, to the Board of Selectmen, to the Dog Officer, and to the Messier’s as well, for resolving this situation.

I certainly keep no grudge against the Messier’s, they seem like very decent people, and I would look forward to be good neighbor with them again.

It should be understood that if the situation deteriorates badly in the future, I would certainly complain again, but as long as the barking remains at an acceptable level, we are happy.

I did discuss the situation last Sunday with my neighbor, Phil Ethier, and we are on the same page.

I should also mention that I know at least one other neighbor that was bothered by that dog’s barking, but chose to remain silent, and furthermore, I should point out that contrary to what Mrs. Messier said at the last meeting, I never sent them a letter, this tells me that someone else was bothered by the excessive barking, but chose to remain anonymous.

On another matter, I will probably see you this Thursday on the special permit application.

Thank you again for everything you do, I am quite impressed.

Best regards.

Robert
413-262-6321
Good day Mr. Heon,

I am just checking in on the status of the dog barking at the Messier’s home. Have you noticed any difference? I ask because the Selectmen are scheduled to review the situation next Tuesday.

Thank you,

Stuart
November 8, 2016

William Messier
203 Monson Turnpike
Ware, MA 01082

Dear Mr. Messier:

In accordance with Massachusetts General Law, Chapter 140, Section 157, the Ware Board of Selectmen will hold a hearing as to whether your dog is a nuisance due to barking based on complaints of neighbors.

You are requested to attend the hearing on Tuesday, November 15 at 7:05 p.m. at the Selectmen’s meeting room, Ware Town Hall, 126 Main Street.

Please contact me with any questions.

Sincerely,

Stuart Beckley, Town Manager

CC: Animal Control
    Neighbors
11/4/2016

I have received several complaints from three different individuals around Beaver lake about Max, a yellow Labrador who resides at 203 Monson Tpk. Rd. The complaints have all been the same, regarding Max’s incessant barking.

Most of the complaints were made during the summer of 2015, though some still continued into 2016. I have been unsuccessful in meeting Mr. Messier face to face, though have had extensive conversations with his voicemail and front door.

In October, the police visited Mr. Messier's home after a confrontation between him and one of the complaining parties regarding the dogs barking. Both parties were addressed due to the incident, and Mr. Messier made it very clear that he was aware of the barking issue and that, “nothing could be done about it.”

The dog in question is not a bad dog, just a loud and noisy one. He is a nuisance. A simple bark collar should suffice in quieting Max. I am unaware of any other method that actually works when it comes to a barking dog.

Thank you,

Sara Prideaux

Ware Animal Control.
To : Board of Selectmen
From : Stuart Beckley, Town Manager
Subject: Police Chief Search

Civil Service will not be holding a written exam for Police Chief in 2017. I will be able to discuss with the Board on Tuesday. The option to move forward in the near future is to hold an assessment center. A question will be whether to do as an internal promotional assessment or an open competitive. The cost per applicant will be approximately $2500.

Prior to the Board meeting, I will discuss with the union and Police Chief.
Hi Tom and Stuart~

This is in follow up to our conversation on Monday.

1.) I reached out to PCG on the CPE program and they said all is well and were going to send you and email directly.

2.) Here is the information on the contract.

“The term of this agreement shall be for three one-year periods commencing on July 1, 2014 through June 30, 2017. Provider may also extend this agreement under appropriate procurement rules and regulations.”

NEMB can send an addendum to extend for 2 more years if agreed by the Town of Ware. Let me know which route you want to take.

3.) As far as the projection for additional revenue generated by the recommended fee increase the following criteria was used:

- non-contracting insurance category
- data on actual activity for 5 months of FY 17 July to November
- projected monthly increase and annual

<table>
<thead>
<tr>
<th>Projection Town of Ware Ambulance (fee increase)</th>
<th>(July to November 2016)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Charges</td>
<td></td>
</tr>
<tr>
<td>$3,357.00</td>
<td></td>
</tr>
<tr>
<td>$30,213.00</td>
<td></td>
</tr>
<tr>
<td>$10,362.00</td>
<td></td>
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<tr>
<td>$23,550.00</td>
<td></td>
</tr>
<tr>
<td>$0.00</td>
<td></td>
</tr>
<tr>
<td><strong>$67,482.00</strong></td>
<td>72% chgs from trips</td>
</tr>
<tr>
<td>$26,243.00</td>
<td>28% chg generated other services</td>
</tr>
<tr>
<td><strong>$93,725.00</strong></td>
<td><strong>Projected total Chgs</strong></td>
</tr>
<tr>
<td>63% collection Rate</td>
<td></td>
</tr>
<tr>
<td>$59,046.75</td>
<td>projected payments</td>
</tr>
<tr>
<td>$44,458.64</td>
<td>actual Payments</td>
</tr>
<tr>
<td>$14,588.11</td>
<td>Projected Increase</td>
</tr>
<tr>
<td>July to Nov</td>
<td></td>
</tr>
<tr>
<td><strong>$2,917.62</strong></td>
<td><strong>projected monthly increase</strong></td>
</tr>
<tr>
<td><strong>$35,011.46</strong></td>
<td><strong>projected annual Increase</strong></td>
</tr>
<tr>
<td>Description</td>
<td>Ware Current Fees</td>
</tr>
<tr>
<td>------------------------------------</td>
<td>-------------------</td>
</tr>
<tr>
<td>BLS: Base Rate</td>
<td>$700.00</td>
</tr>
<tr>
<td>ALS1: Base Rate</td>
<td>$850.00</td>
</tr>
<tr>
<td>ALS2: Base Rate</td>
<td>$1,150.00</td>
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<tr>
<td>BLS: Non-Emergency Base Rate</td>
<td>$700.00</td>
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<tr>
<td>ALS Non-Emergency Base Rate</td>
<td>$850.00</td>
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<tr>
<td>Mileage</td>
<td>$20.00</td>
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<tr>
<td>Cardiac Monitoring</td>
<td>$250.00</td>
</tr>
</tbody>
</table>
MEMORANDUM

To: Heads of Fire Departments

From: Peter J. Ostroskey
State Fire Marshal

Date: October 5, 2016

RE: Regulation Updates
527 CMR 1.00:1.12.8.1 (Table)
527 CMR 1.00:10.11
527 CMR 1.00:10.11.16

I am forwarding the following updated regulations which can also be found on our website at www.mass.gov/dfs. Below is a summary however, these codes should be downloaded and reviewed in their entirety.

Summary of Amendments:

527 CMR 1.00: 1.12.8.1 (table) correctly identifies the permit issuing authority for Open Burning as the Forest Warden who derives authority from M.G.L. c. 48 § 13.

527 CMR 1.00:10.11 is amended with new language and a new table to reflect the appropriate authority for Outdoor Fires. The amendments eliminate confusion about permit requirements for outdoor fires used for cooking and recreational purposes and is consistent with the provisions of M.G.L. c. 48 § 13. In general such requirements are within the scope of the rules and regulations of the State Forester and the Department of Environmental Protection (DEP), rather than the State Fire Code.

527 CMR 1.00: 10.11.6 is amended to expand the permissible use of certain outdoor heating and cooking appliances (such as grills which use solid fuel or gas) on balconies and decks. The current code limited the use of such appliances to only decks of single family
dwellings. The new amended language was initiated by public comment. BFPR reviewed
the history of the cooking regulations in the national standard and determined 527 CMR
1.00 was too stringent when the cooking appliances are used and maintained in a safe
manner. The revised regulation allows for more situations where the cooking/heating
equipment may be used based upon the building's characteristics, adequate clearances, and
fire protection capabilities. A new table (10.11.6) makes determining allowable locations
and uses easier.

Further assistance is always available from the Division of Fire Safety on this and similar
issues. If you have further questions, please contact the Code Compliance Help Desk at
(978) 567-3375.
### Table 1.12.8.1 Permits Required

<table>
<thead>
<tr>
<th>Chapters 10</th>
<th>General Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Work/Activity</strong></td>
<td><strong>Issuing Authority</strong></td>
</tr>
<tr>
<td>Open Air Burning</td>
<td>Forest Warden</td>
</tr>
<tr>
<td>Burning demolition/building debris.</td>
<td>Head of Fire Department</td>
</tr>
<tr>
<td>Ceremonial Bonfires.</td>
<td></td>
</tr>
<tr>
<td>Use of candles, open flames, and portable cooking in assembly areas, dining areas of restaurants, and drinking establishments.</td>
<td></td>
</tr>
<tr>
<td>Burning of Christmas trees.</td>
<td></td>
</tr>
<tr>
<td>Use of a torch or other flame or heat producing device.</td>
<td></td>
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<tr>
<td>Use of canine guards.</td>
<td></td>
</tr>
<tr>
<td>Fumigation and insecticidal fogging.</td>
<td></td>
</tr>
<tr>
<td>Storage of combustible goods &gt; 2500 c.u. ft (70.8 m³) gross volume.</td>
<td></td>
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</tbody>
</table>

#### 1.12.8.2 Oil Burners and Fuel-oil.

##### 1.12.8.2.1 Permit Requirements.

1.12.8.2.1.1 In accordance with M.G.L. c. 148, § 38J, on a form approved by the State Fire Marshal, a document indicating that each fuel line is enclosed with a continuous non-metallic sleeve or is otherwise equipped with an oil safety valve, shall be submitted with the application for permit, when applicable.

##### 1.12.8.2.1.2 Inspection.

1.12.8.2.1.2.1 If an inspection is not conducted, the delivery of fuel oil shall not be prohibited for lack of a permit to store.

##### 1.12.8.2.2 Permit Not Required.

1.12.8.2.2.1 A permit shall not be required for routine maintenance, such as the replacement of nozzles, ignition electrodes, or filters; however, a combustion performance test shall be conducted.

##### 1.12.8.2.3 Emergency Conditions.

1.12.8.2.3.1 If an oil burner installation is made under emergency conditions, said application shall be made within 24 hours thereafter, excluding Saturdays, Sundays and holidays.

##### 1.12.8.2.4 Fuel Oil Deliveries.

1.12.8.2.4.1 Fuel oil shall not be delivered to any storage tank unless the deliverer has knowledge that a permit has been obtained.

1.12.8.2.4.1.1 Such knowledge may be considered to consist of any of the following:

1. Verification by the Head of the Fire Department that such a permit is in effect.
2. Written verification from the owner or customer that the permit is either in his possession or is posted on the premises.
3. Observation that such a permit is in the possession of the owner or customer, or is posted on the premises.
Memo

To: Board of Selectmen

From: Mary L. Midura

cc: Name

Date: December 7, 2016

Re: Daniel Saad, Snow's Restaurant

The attached letter and enclosure will be sent to Mr. Saad by certified mail.

This morning, I spoke with Ralph Sacramone, Executive Director of ABCC. At the hearing on December 20, 2016, the Board has the right to ask who is on premise as manager and the number of hours to be worked as manager.

Mr. Saad can serve as the manager as long as he submits an application for Change of Manager in good faith.

The Board has the right to give Mr. Saad a deadline to submit the Change of Manager application – for example, the Board can give a deadline of January 6, 2017 so that we can include that application for Change of Manager on the January 10, 2017 agenda of the Board of Selectmen.

If the Board determines on December 20, 2016 that it does not approve Renewal of the License for 2017, this vote and decision must be sent in writing to Mr. Saad with further information as to his right to appeal this decision to the ABCC. In that decision, the Board can cite "Numerous Attempts to Contact, Discuss, Meet..." and/or not complying with the Fire Safety Inspector to complete the inspection for 2017.

The Board can deny renewal of the license if there is no completed Certificate of Inspection for 2017. [Inspection: Passed 12/9/2016 per Building Dept. + Fire Safety Inspector]

Please see the attached page from ABCC regarding procedures for hearing and appeal process.
December 7, 2016

JHN Enterprises, Inc.
d/b/a Snow's Restaurant
136 Pleasant Street
Ware, MA  01082

Dear Mr. Saad:

You are requested to attend the Board of Selectmen meeting on Tuesday, December 20, 2016. The meeting begins at 7:00 p.m. in the meeting room of the Board of Selectmen at 126 Main Street.

The Board of Selectmen will hold a hearing to discuss your intentions regarding a Change of Manager application for your Liquor License #132600029. Specifically, the Board would like to know the hours in total in which you will be on the premises, and the anticipated amount of time before the Change of Manager application is submitted to this Board for consideration.

Enclosed is copy of Massachusetts General Laws Chapter 138, Section 26 regarding requirements for a manager on premise.

Based on this discussion with you on December 20, 2016, the Board of Selectmen will decide whether to approve or deny your application for renewal of Liquor License 132600029 for 2017.

If you have any questions or concerns regarding this request, please contact this office.

Sincerely,

[Signature]

Stuart Beckley
Town Manager

Enclosure
SENT VIA CERTIFIED MAIL 7000 1670 0003 2251 6097
Section 26: Issuance of license and permit to aliens; appointment of local manager or principal representative by foreign corporations

Section 26. No license for the sale of alcoholic beverages or alcohol and no vehicle permit for the transportation thereof shall be issued to any person who is not, at the time of his application therefor, a citizen of the United States, or to any agent of any such person, or to any corporation a majority of whose directors are in fact aliens, and no person not such a citizen shall be appointed as manager or other principal representative of any licensee; provided, that nothing herein shall prevent the granting of a license under section eighteen A to any corporation organized under the laws of a foreign country or the granting of a vehicle permit to such a corporation so licensed.

No corporation, organized under the laws of the commonwealth or of any other state or foreign country, shall be given a license to sell in any manner any alcoholic beverages unless such corporation shall have first appointed, in such manner as the licensing authorities by regulation prescribe, as manager or other principal representative, a citizen of the United States, and shall have vested in him by properly authorized and executed written delegation as full authority and control of the premises, described in the license of such corporation, and of the conduct of all business therein relative to alcoholic beverages as the licensee itself could in any way have and exercise if it were a natural person resident in the commonwealth, nor unless such manager or representative is, with respect to his character, satisfactory to the licensing authorities.

No provision of this chapter shall impair any right growing out of any treaty to which the United States is a party.
Local Licensing Authority (LLA) Violations

LLA holds hearing and issues written decision containing statement of reasons

Aggrieved party may appeal to ABCC within 5 business days of receipt of decision

ABCC Hearing and Decision

ABCC Approves LLA Decision

Note: LLA responsible for setting time for suspension or revocation

Licensee appeals ABCC decision to superior court within 30 days of receipt of the ABCC decision.

ABCC Disapproves the Action of the LLA

ABCC remands to LLA recommending further action

LLA must take action recommended within 5 days of receipt of ABCC Decision

LLA Acts and Decides

LLA issues decision affirming original decision

Licensee may file suit against LLA in Court (M.G.L. c. 294 §4) or Aggrieved party who has been denied renewal or has had license revoked or declared forfeited may appeal to ABCC within 5 days.

LLA issues decision accepting/implementing recommendation from ABCC

Note: Appeals to the ABCC or Superior Court do not automatically stay a penalty (e.g. suspension or revocation). The ABCC does not grant such stays, LLA’s may in their discretion grant such stays.
The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission

LOCAL LICENSING AUTHORITY REVIEW RECORD

ABCC License Number: 00029-RS-1326
City/Town: Ware
Date Filed with LLA: 12/12/2016

TRANSACTION TYPE (Please check all relevant transactions):
- [ ] New License
- [ ] Change Corporate Name
- [ ] Pledge of Collateral (i.e., Licensor/Stock)
- [ ] Change of Collateral (i.e., Annual/Seasonal)
- [x] Change of Manager
- [ ] Alteration of Licensed Premises
- [ ] Change of License Type (i.e., DBA/Restaurant)
- [ ] Change of Category (i.e., All Alcohol/Wine, Malt)
- [ ] Change Corporate Structure (i.e., Corp./LLC)
- [ ] Change of Hours
- [ ] Issuance/Transfer of Stock/New Stockholder
- [ ] Management/Operating Agreement

APPLICANT INFORMATION
Name of Licensee: JHN ENTERPRISES INC.
D/B/A: Snows Restaurant
ADDRESS: 136 Pleasant Street
CITY/TOWN: Ware
STATE: MA
ZIP CODE: 01087

Manager: TENEILLE A. CHAISON

RESTAURANT
Type (i.e., restaurant, package store): Annual
Class (Annual or Seasonal): All Alcoholic Beverages
Category (i.e., Wines and Malt/All Alcohol):

LOCAL LICENSING AUTHORITY DECISION
Please indicate the decision of the Local Licensing Authority:

If Approving With Modifications, please indicate below what changes the LLA is making:

- Please indicate if the LLA is downgrading the License Category (approving only Wines and Malt/All Alcohol)

  - Changes to the Premises Description
  - Indoor Area Total Square Footage
  - Patio/Deck/Outdoor Area Total Square Footage
  - Seating Capacity
  - Number of Entrances
  - Number of Exits

Abutters Notified: Yes [x] No [ ]
Date of Abutter Notification: N/A
Date of Advertisement: N/A

Please add any additional remarks or conditions here:

☑ Check here if you are attaching additional documentation

The Local Licensing Authorities By:

Date APPROVED by LLA
All Licenses to be Approved
FOR 2017
Selectmen’s Meeting
December 20, 2016
| Liquor License  | Snows Restaurant  
|                 | 136 Pleasant St.  
|                 | Ware, Ma 01082    
|                 | License #29       | All paperwork received and in order |
| Entertainments  | Knights of Columbus #183 
| Licenses (Total 10) | 126 West St  
|                 | Ware, Ma 01082    
|                 | License #1        | All paperwork received and in order |
|                 | Aspen St. Rod & Gun Club 
|                 | 58 Aspen St.      
|                 | Ware, Ma 01082    
|                 | License #2        | All paperwork received and in order |
|                 | Gabryel Narutowicz 
|                 | 11 East Main St   
|                 | Ware, Ma 01082    
|                 | License #3        | All paperwork received and in order |
|                 | Teresa’s Restaurant 
|                 | 315 Palmer Rd/Rt 32 
|                 | Ware, Ma 01082    
|                 | License #4        | All paperwork received and in order |
|                 | St. Mary’s Parish  
|                 | 60 South St.      
|                 | Ware, Ma 01082    
|                 | License #5        | All paperwork received and in order |
|                 | Weir River Club   
|                 | 6 East St         
|                 | Ware, Ma 01082    
<p>|                 | License #6        | All paperwork received and in order |</p>
<table>
<thead>
<tr>
<th>Name</th>
<th>Address</th>
<th>License #</th>
<th>Notes</th>
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</thead>
<tbody>
<tr>
<td>Janine Frostee</td>
<td>149 East St, Ware, MA 01082</td>
<td>#7</td>
<td>All paperwork received and in order</td>
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<tr>
<td>Snow's Restaurant</td>
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<tr>
<td>Workshop 13</td>
<td>13 Church Street, Ware, MA 01082</td>
<td>#9</td>
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<tr>
<td>Hanna Devine</td>
<td>91 Main Street, Ware, MA 01082</td>
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<td>Common Victualler’s Licenses (Total 27)</td>
<td>Mcdonald’s Restaurant 117-119 West St Ware, Ma 01082 License #1</td>
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<td>Astronaut Pizza 197 West St Ware, Ma 01082 License #2</td>
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<td>Lazers Pizza 41 Main St Ware, Ma 01082 License #3</td>
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<td>T &amp; W Subway 352 Palmer Road Ware, Ma 01082 License #4</td>
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<tr>
<td>Janines Frostee 149 East St Ware, Ma 01082 License #5</td>
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<td>Debbie Wong Restaurant 54 West Main St Ware, Ma 01082 License #6</td>
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<td>Crystal Springs Dairy Bar</td>
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<td>Teresa’s Restaurant</td>
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<tr>
<td>St Mary’s Parish</td>
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<td>Weir River Social Club</td>
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<td>United China</td>
<td>164 West St</td>
<td>#17</td>
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<tr>
<td>JRZ Enterprises Inc</td>
<td>Hanna Devines</td>
<td>#19</td>
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<td>Ware Café &amp; Catering</td>
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<td>148 West Street</td>
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<td>KATE Corp.</td>
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<td>db/a Cumberland Farms</td>
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<td>195 West Street</td>
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<td>License #27</td>
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<td>Lodging License (Total 1)</td>
<td>Corrine &amp; Edward Campbell 31 Campbell Rd Ware, MA 01082 License #1</td>
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<td><strong>Automatic Amusement Licenses (Total 4)</strong></td>
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<td>Gabryel Narutowicz 11 East Main St Ware, Ma 01082 License #2</td>
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<td>Snows Restaurant 136 Pleasant St Ware, Ma 01082 License #3</td>
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<td>Alan S. Josefiak Roll-A-Way Bowling Lanes 140 West Street Ware, Ma 01082 License #4</td>
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<td>Type</td>
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<td><strong>Paperwork</strong></td>
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<td>(Total 1)</td>
<td>Richard Guzik</td>
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<td><strong>Paperwork</strong></td>
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<td>License #1</td>
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<td></td>
<td>Scotts Auto Body</td>
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<td></td>
<td>118 West Main St.</td>
<td>REC'D</td>
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<td>Ware, MA 01082</td>
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<td>License #2</td>
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<td>Apex Automotive LLC</td>
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<td>License #3</td>
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<td>Deida Auto World, LLC</td>
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<td>2 Vernon Street</td>
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<td>License #4</td>
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<td>Don's Auto Body</td>
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<td>36 Bacon Rd</td>
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<td></td>
<td>License #5</td>
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<tr>
<td></td>
<td>Joseph Barrett</td>
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<td></td>
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<tr>
<td></td>
<td>(Good Ole Days)</td>
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<td></td>
<td>287 Palmer Rd</td>
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<td>Ware, MA 01082</td>
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<td>License #6</td>
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<td>Cookies Car Connection LLC</td>
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<td>13 West Street</td>
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<td>License #7</td>
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<td>Status</td>
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<tr>
<td>Richard O’Riley &amp; Joan O’Riley</td>
<td>D/B/A Allied Auto Sales 184 West Street Ware, MA 01082 License #8</td>
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<td>All paperwork received and in order</td>
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<tr>
<td>RT's Welding Fabrication &amp; Auto Repair Inc.</td>
<td>730 Belchertown Road Ware, MA 01082 License #9</td>
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<tr>
<td><strong>Class III</strong></td>
<td><strong>(Total 7)</strong></td>
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<tr>
<td>Michael Balicki</td>
<td>29 1/2 Maple Street Ware, MA 01082 License #1</td>
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<td>All paperwork received and in order</td>
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<tr>
<td>Scott's Auto Body</td>
<td>118 West Main St. Ware, MA 01082 License #2</td>
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<tr>
<td>Joseph Barrett</td>
<td>287 Palmer Rd Ware, MA 01082 License #3</td>
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<td>Desantis &amp; Son's</td>
<td>69 Greenwich Plains Rd Ware, MA 01082 License #4</td>
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<td>All paperwork received and in order</td>
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<tr>
<td>David Skoczylas &amp; Brian Skoczylas</td>
<td>417 Palmer Rd. Ware, MA 01082 License #5</td>
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<td>All paperwork received and in order</td>
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</tbody>
</table>
| Wayne Hendrichon d/b/a The Big Boys Toys  
17 River Rd  
Ware, MA 01082  
License #6 | All paperwork received and in order |
|------------------------------------------|----------------------------------|
| RT's Welding Fabrication & Auto Repair Inc.  
730 Belchertown Road  
Ware, MA 01082  
License #7 | REC'D ✓ |
Memo

To: Board of Selectmen

From: Mary L. Midura

cc: Name

Date: December 9, 2016

Re: License #42 Avalino, Inc.

Please take a vote on December 20, 2016 to NOT RENEW License #42 Annual Package Store Wine & Malt for Avalino, Inc. 30 West Main Street, Ware.

The license was approved on December 1, 2015 by the Board of Selectmen. The owner never picked up or paid for the license. The previous Executive Assistant made numerous calls and left messages, which were never answered. The owner closed the business and did not inform the Town Manager’s office.
Town Manager Updates  
December 20, 2016

Pending and Dates

Town Hall is closed December 23 and 26 and January 2 for holidays. Also closed from noon to 1:30 on Wednesday, December 21 (all posted on website)

January 10 – Budget projections

Budget 2018 – Budget season for the next fiscal year will begin this week. After anticipated personnel costs, a level funded budget will be requested. The budget start cover letter is attached.

As in the past few years, Town Accountant Tracy Meehan and I are planning to present budget impacts and projections at the January 10th meeting. The Finance Committee and School Committee will be invited. In addition to sharing of information, a purpose of the meeting is to welcome the Boards’ thoughts on budget priorities.

Capital. The Town has ordered the DPW dump truck approved at Town Meeting. The order for Parks tractor will be placed soon. It was decided to wait until Spring to bid the Senior Center pavement project.

Proposals were received for the design of Bank and Spring Street under the CDBG program. DPW has reviewed these and recommended an engineering firm for the work.

GPS. I would recommend that the Board, department heads and staff see a presentation regarding available GPS technology as a method for tracking the Town’s fleet. GPS has evolved beyond tracking of location, as it can also monitor fuel use, idling and speed. This may be a useful tool for savings. The benefits would be weighed against an approximate $5,000 annual cost.

Happy Holidays to All.
December 15, 2016

To: Department Heads, Boards, Committees

From: Stuart Beckley, Town Manager

Subject: FY 2018 Budget Preparation

Thank you for all your work and efforts to provide services and a balanced budget for the current fiscal year. It is now already time to commence the budget process for Fiscal Year 2018. Within the next week or so, you will receive budget forms for personnel and expense cost requests.

Based on current financial projections and given known costs increases of salaries and benefits, tight funds for the FY 2018 budget year are expected. There is a consistent gap between revenues and expenses for the foreseeable future and it will remain a budget goal to limit use of reserve funds for recurring operating expenses. The Town has recently adopted policies to reflect this goal.

I ask that each department please prepare an FY18 budget that reflects increases in personnel costs, but is otherwise level-funded and that includes:

- Notation where level funding will mean a decrease in level service
- A list of any needed small capital items – less than $25,000 in cost
- A list of needed trainings for your department
- Departmental Goals for FY 2018

The budget schedule is:

<table>
<thead>
<tr>
<th>Event</th>
<th>Dates</th>
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<tbody>
<tr>
<td>Board of Selectmen, Finance Committee, School Committee Objectives</td>
<td>December 20 – January 10</td>
</tr>
<tr>
<td>Distribution of Budget message and schedule and forms</td>
<td>December 21</td>
</tr>
<tr>
<td>Department requests due to Town Manager</td>
<td>Friday, January 27</td>
</tr>
<tr>
<td>School budget to Town Manager</td>
<td>February 25</td>
</tr>
<tr>
<td>Review with Departments</td>
<td>January 30 – February 17</td>
</tr>
<tr>
<td>Recommendations with departments</td>
<td>February 22-25</td>
</tr>
<tr>
<td>Submit Budget to the Finance Committee and Board of Selectmen</td>
<td>Wednesday, March 1</td>
</tr>
<tr>
<td>Finance Committee Review</td>
<td>March</td>
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<tr>
<td>Selectmen Presentation</td>
<td>April</td>
</tr>
<tr>
<td>Town Meeting</td>
<td>Monday, May 8</td>
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</tbody>
</table>
Please note that the Town Accountant and I will present budget impacts and projections at the Selectmen's meeting on January 10th for the Selectmen, Finance Committee and School Committee. All are most welcome to attend.

*Thank you. I look forward to working with you to submit a balanced and thoughtful budget.*