

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

April 28, 2020

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, April 28, 2020.

CALL TO ORDER

The meeting was called to order at 8:30 a.m. by Board Chair Roger Falk. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, John Horner, and Russell Walker. Jack Swanson and Daryl Wicklund attended through WebEx. Staff present were Joleen Kezar and Rich Gross. Others attending through WebEx were Jeff Pelowski, Martie Monsrud, Brian Ketring, Sue Grafstrom, Pam Grand, Diane Gregerson, Kristy Kjos, Karla Langaas, Liz Lund, Chris Stauffer, Cindy Tangen, and Julie Pahlen.

APPROVAL OF AGENDA

Coordinator Pelowski requested the addition of a LifeCare Public Health and Roseau County Law Enforcement Center Joint Agreement under Delegations. Board Chair Falk requested adding the establishment of a "Magnusson Land Committee" to County Board Items. A motion to approve the amended Agenda was made by Commissioner Walker, seconded by Commissioner Swanson, and carried unanimously, (roll call vote).

COMMENTS AND ANNOUNCEMENTS

Coordinator Pelowski confirmed with the Board that the Operations Committee/Board Work Session scheduled for May 5, 2020, would be converted to a Special Board Meeting.

APPROVE BILLS

A motion was made by Commissioner Horner, seconded by Commissioner Walker, and carried unanimously (roll call vote) to approve the payment of the following warrants:

Warrants Approved For Payment 4/16/2020 (Warrant #143076-143086)

<u>Vendor Name</u>	<u>Amount</u>
11 Payments less than 2,000.00	5,864.78
Final Total:	5,864.78

Warrants Approved For Payment 4/23/2020 (Warrant #143087-143092)

<u>Vendor Name</u>	<u>Amount</u>
6 Payments less than 2,000.00	476.84
Final Total:	476.84

Warrants Approved For Payment 4/30/2020 (Warrant #143093-143101)

<u>Vendor Name</u>	<u>Amount</u>
AFLAC	3,355.88
LIFECARE MEDICAL CENTER	27,153.50
MN JUDICIAL BRANCH	25,865.68
ROSEAU CO TRAILBLAZERS	31,949.91
5 Payments less than 2,000.00	1,517.58
Final Total:	89,842.55

Warrants Approved On 4/28/2020 For Payment 5/01/2020 (Warrant #143103-143160)

<u>Vendor Name</u>	<u>Amount</u>
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BERGSTROM ELECTRIC INC	2,309.95
CDW GOVERNMENT INC	2,926.16
DELL MARKETING LP	6,702.80
GARTNER REFRIGERATION CO	12,000.00
HOUSTON ENGINEERING	6,949.00
MAR-KIT LANDFILL	37,158.00
MN COUNTIES COMPUTER COOP	2,981.50
PEMBERTON LAW, PLLP	8,932.00
ROSEAU CO COOP ASSN	3,705.39
ROSEAU CO TREASURER	24,774.78
SUMMIT FOOD SERVICE-DBA	14,070.91
TITAN MACHINERY	16,900.00
WATCH GUARD VIDEO	2,170.00
WIDSETH SMITH NOLTING	28,260.00
44 Payments less than 2,000.00	20,149.46
Final Total:	189,989.95

CONSENT AGENDA

A motion to approve the Consent Agenda was made by Commissioner Swanson, seconded by Commissioner Wicklund, and carried unanimously, (roll call vote). The Board, by adoption of its Consent Agenda, approved the April 14, 2020, Regular Board Proceedings; approved the April 21, 2020, Special Meeting Board Proceedings; approved the Payroll Change Request for the HSEM/Emergency Management Director (step increase from 9B to 9C, and vacation time accrual increase from 4 hours/pay period to 6 hours/pay period); approved the Roseau County Trailblazers FY2020 Grant Application; and, approved the Roseau County Trailblazers 4th Benchmark in the amount of \$6,389.97.

COUNTY BOARD ITEMS

COVID-19 Situation Update

Emergency Manager Grafstrom provided a detailed update for the Board; including, some of “non-critical” small manufacturing companies and businesses that consist of primarily office settings are now allowed to re-open; and, she provided a Roseau County COVID-19 Response Plan that includes contact tracing and case management. She noted that the County Emergency Operation Center (EOC) would need to be formally activated to provide case management of positive COVID19 cases, if necessary. Following review of the Roseau County COVID-19 Response Plan, Commissioner Swanson made a motion, seconded by Commissioner Horner, and carried unanimously, (roll call vote), to adopt the Plan as presented.

Coordinator Pelowski provided an update that included discussion on property tax relief options. According to the Association of MN Counties (AMC), 17 Counties have taken some sort of action, most dealing with delaying penalties on late payments for 2 months (ie. May 15th to July 15th). In addition, he stated that the State Legislature is working on legislation to provide additional assistance to small businesses; and, any Federal CARES funding will be distributed to the State, and they will have to figure out how to distribute those funds to local units of government. Following discussion, the Board decided to continue their ongoing dialogue concerning the property tax relief issue at the May 5, 2020, Special Board Meeting. Finally, Mr. Pelowski noted that the Northwest Regional Library Board will be allowing curbside library services in Roseau and Greenbush beginning April 30, 2020, and in Warroad sometime next week.

Auditor Monsrud discussed the upcoming August and November elections. She has discussed the issue of mail ballots VS polling place voting with a number of Townships. If all the applicable Townships agreed to go to mail ballots, the only remaining polling places would be in the cities of Greenbush, Roseau, and Warroad. The Roseau County Courthouse would be the only available polling place for all other precincts in the County. Board consensus was to continue working towards implementation of a mail-in ballot system for this election year only.

Magnusson Land Committee

Board Chair Falk received a request from Iden Magnusson to meet with County representatives regarding selling their land, which is adjacent to the existing County Highway Department facilities in Roseau, to the County. Commissioner Swanson made a motion, seconded by Commissioner Walker, to appoint Commissioner Falk and Commissioner Wicklund to meet with Iden Magnusson to discuss this potential land purchase. The motion carried by a 3 to 1 vote, (roll call vote), with Commissioners Swanson, Walker, and Falk voting aye, and Commissioner Horner voting nay. Commissioner Wicklund was not available to vote due to technical difficulties.

Commissioner Committee Reports (April 14 to April 28, 2020)

Commissioner Falk reported on the following committee(s): Highway Committee Meeting; Northwest Community Action Board Meeting; Social Services Board Meeting; County Board Special Meeting; Association of Minnesota Counties (AMC) COVID-19 Webinar.

Commissioner Horner reported on the following committee(s): Highway Committee Meeting; Warroad City Council Meeting(s); Roseau County Stakeholders Teleconference; Social Services Board Meeting; County Board Special Meeting; AMC COVID-19 Webinar.

Commissioner Swanson reported on the following committee(s): Highway Committee Meeting; Roseau Community Meeting(s); AMC Public Safety Policy Committee Webinar; Domestic Violence CCR Webinar; Roseau County Stakeholders Teleconference(s); Roseau City Council Meeting; Roseau School Board Meeting; Social Services Board Meeting; County Board Special Meeting; National Association of Counties Webinar; AMC COVID-19 Webinar; Roseau City Council Special Meeting.

Commissioner Walker reported on the following committee(s): Highway Committee Meeting; AMC Environment/Natural Resources Policy Committee Meeting; Social Services Board Meeting; County Board Special Meeting; One Watershed One Plan (1W1P) Organizational Meeting; AMC COVID-19 Webinar.

Commissioner Wicklund was not available to provide his Committee Report due to technical difficulties.

DELEGATIONS – BOARD APPOINTMENTS

Julie Pahlen, Roseau County Public Health – Roseau County Public Health Service Agreement

Julie Pahlen presented the proposed Agreement to the Board for review and potential renewal. Following review of the Agreement, a motion was made by Commissioner Walker, seconded by Commissioner Swanson, and carried unanimously, (roll call vote), to approve the updated Roseau County Public Health Service Agreement. (Note: The Agreement is available for public review by contacting the Roseau County Coordinator's Office)

Julie Pahlen, Roseau County Public Health – Roseau County Law Enforcement Center and LifeCare Medical Center Joint Agreement

Julie Pahlen presented a revised Joint Agreement to the Board for review and possible approval. The Agreement outlines the community nursing services provided by LifeCare Medical Center to the inmates of the Roseau County Jail. Following review of the Agreement, Commissioner Horner made a motion, seconded by Commissioner Wicklund, and carried unanimously, (roll call vote), to approve the Roseau County Law Enforcement Center and LifeCare Medical Center Joint Agreement.

(Note: The Joint Agreement is available for public review by contacting the Roseau County Coordinator's Office).

UNFINISHED BUSINESS

As a follow up to the previous mail balloting discussion, Auditor Monsrud presented a sample Resolution for review prior to the next Board meeting.

Upon motion carried, the Board adjourned the Regular meeting at 10:40 a.m. The next Regular meeting of the Board is scheduled for Tuesday, May 12, 2020, at 8:30 a.m.

Attest:

Date: _____

Jeff Pelowski, County Coordinator
Roseau County, Minnesota

Roger Falk, Chair
Board of County Commissioners
Roseau County, Minnesota