

# PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

February 25, 2020

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, February 25, 2020.

## CALL TO ORDER

The meeting was called to order at 8:30 a.m. by Board Chair Roger Falk. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, John Horner, Jack Swanson, and Daryl Wicklund. Commissioner Walker was excused. Others present were Jeff Pelowski, Joleen Kezar, Kristy Kjos, Martie Monsrud, Sue Grafstrom, and Pam Grand.

## APPROVAL OF AGENDA

Coordinator Pelowski requested the addition of Recorder's Office Operations to Department Reports. Commissioner Horner requested the addition of a Resolution of Support for the Warroad Point Park and Harbor Project to County Board Items. A motion to approve the amended Agenda was made by Commissioner Horner, seconded by Commissioner Wicklund, and carried unanimously.

## COMMENTS AND ANNOUNCEMENTS

Commissioner Swanson mentioned that the Kittson County Engineer has resigned and they may request to hire/contract with Brian Ketring on an as needed basis until they can fill the position. The Board will discuss this item at the next County Board Work Session. Commissioner Swanson informed the Board that the National Association of Counties (NACo) Annual Conference is starting on Sunday in Washington D.C. and President Trump will be speaking at the Conference. Coordinator Pelowski shared Thank You Notes received from the Roseau Food Shelf and the Warroad Rescue Unit, and reviewed a draft of next week's Operations Committee/Board Work Session Agenda. Commissioner Wicklund stated the NW MN Household Hazardous Waste Joint Powers Board quarterly meeting in Bagley was positive and that it is a well-run program. Auditor Monsrud reminded the Board that the Association of Township Officers Annual Meeting is this evening at the Roseau City Center.

## APPROVE BILLS

A motion was made by Commissioner Swanson, seconded by Commissioner Wicklund, and carried by a 3 to 0 vote, (Commissioner Falk abstained from voting due to a personal connection to a beaver payment), to approve the payment of the following warrants:

### Warrants Approved For Payment 2/13/2020 (Warrant #142605-142620)

<u>Vendor Name</u>	<u>Amount</u>
CENTURYLINK	2,983.81
CO-OP SERVICE INC	2,054.25
ROSEAU CITY	12,437.11
ROSEAU CO TREASURER	331,065.06
SUN LIFE ASSURANCE COMPANY OF CANADA	2,235.71
11 Payments less than 2,000.00	6,336.15
<b>Final Total:</b>	<b>357,112.09</b>

### Warrants Approved For Payment 2/20/2020 (Warrant #142621-142624)

<u>Vendor Name</u>	<u>Amount</u>
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4 Payments less than 2,000.00	1,533.87
<b>Final Total:</b>	<b>1,533.87</b>

**Warrants Approved On 2/25/2020 For Payment 2/28/2020(Warrant #142625-142691)**

<u>Vendor Name</u>	<u>Amount</u>
B & B PLUMBING & HEATING INC	2,277.22
FARMERS UNION OIL CO-WARROAD	5,551.05
JOHNSON CONTROLS	3,832.20
LIFECARE MEDICAL CENTER-HOME HEALTH	2,693.62
MJ ARCHITECTURAL STUDIOS INC	40,771.60
MSOP-MN SEX OFFENDER PROGRAM-D 46	9,746.40
NORTHERN RESOURCES COOPERATIVE	12,658.23
POLK COUNTY HIGHWAY DEPARTMENT	3,000.00
RDO EQUIPMENT COMPANY	2,513.91
ROSEAU CO COOP ASSN	9,334.86
ROSEAU CO HWY DEPT	6,643.61
SEACHANGE	7,093.64
SUMMIT FOOD SERVICE-DBA	3,524.47
WARROAD CITY	3,897.00
53 Payments less than 2,000.00	23,720.99
<b>Final Total:</b>	<b>137,258.80</b>

**CONSENT AGENDA**

A motion to approve the Consent Agenda was made by Commissioner Wicklund, seconded by Commissioner Swanson, and carried unanimously. The Board, by adoption of its Consent Agenda, approved the February 11, 2020, Board Proceedings; and, approved an Application for Exempt Permit for the LOW Chapter of the Ruffed Grouse Society.

**DEPARTMENT REPORTS**

**Auditor**

2020 Canvassing Board

Auditor Monsrud met with the Board to request the appointment of two Commissioners to serve on the 2020 County Canvassing Board. Commissioners Horner and Wicklund volunteered to serve on the Board. A motion was made by Commissioner Swanson, seconded by Commissioner Falk, and carried unanimously to approve the appointment of Commissioners Horner and Wicklund to the 2020 County Canvassing Board.

**Recorder**

Letter of Resignation

County Recorder Pam Grand met with the Board to request acceptance of her official Letter of Resignation. If approved by the Board, her last day in office would be May 22, 2020. The Board thanked Ms. Grand for her years of service to the County and for the advanced notice of her resignation. Following discussion, a motion was made by Commissioner Swanson, seconded by Commissioner Wicklund, and carried unanimously to accept the Letter of Resignation.

**COUNTY BOARD ITEMS**

Joint Powers Agreement (JPA) – Wetland Program Administration

The Roseau County Soil and Water Conservation District (SWCD) and Roseau County have been renewing this JPA annually since the inception of the Wetland Conservation Act in 1991. Following discussion, a motion was made by Commissioner Horner, seconded by Commissioner Swanson, and carried unanimously to approve the JPA as presented.

City of Warroad – Regional Park or Trail Designation Application Resolution of Support

Commissioner Horner requested the Board approve a Resolution of Support for the City of Warroad Point Park and Harbor Project. The City of Warroad is requesting Regional Park or Trail Designation by the State of Minnesota. Following discussion, a motion was made by Commissioner Horner, seconded by Commissioner Swanson, and carried unanimously to approve the following Resolution:

2020-02-03

**RESOLUTION SUPPORTING REGIONAL PARK OR TRAIL DESIGNATION  
APPLICATION IN GREATER MINNESOTA for:  
Warroad Point Park and Harbor**

**BE IT RESOLVED** that the City of Warroad, as lead applicant, has the authority to act as legal public sponsor for the application described in the Request for Designation as a Regional Park or Trail in Greater Minnesota. As joint applicant/partner the Roseau County Commissioners formally support and authorize(s) the applicant's submission on behalf of the partnership.

**BE IT FURTHER RESOLVED** that as lead applicant and joint applicant/partner we are fully aware of the information provided in the application and associated responsibilities, including long-term commitments as defined in the application and related master plan and supporting information as submitted.

**BE IT FURTHER RESOLVED** that, should the Warroad Point Park and Harbor receive formal designation as a Regional park or trail in Greater Minnesota by the Commission, that as the lead applicant or joint applicants/partners we have the legal authority to enter into formal designation and funding agreements with the Commission for the referenced park or trail.

**BE IT FURTHER RESOLVED** that listed applicant and joint applicants/partners certify they will comply with all applicable laws and regulations associated with regional designation and any future grant funding for their respective portions of any project.

Commissioner Committee Reports (February 11 – February 25, 2020)

Commissioner Falk reported on the following committee(s): Highway Committee Meeting; Two Rivers Watershed Board Meeting; Hay Creek Landowner Meeting; Joint Counties Natural Resources Board Meeting; Safety Committee Meeting; Social Services Board Meeting; Northwest Community Action Meeting; Red River Basin Commission Meeting.

Commissioner Horner reported on the following committee(s): Highway Committee Meeting; Lake Township Meeting; Warroad City Council Meeting; Social Services Board Meeting.

Commissioner Swanson reported on the following committee(s): Highway Committee Meeting; Jadis Township Board Meeting; SECB Finance Committee Teleconference; Juvenile Detention Alternatives Initiative Collaboration Meeting; Team EPIC Meeting; Social Services Board Meeting; Building Committee Meeting; Association of Minnesota Counties Board of Directors Meeting; Roseau County 125<sup>th</sup> Anniversary Committee Meeting.

Commissioner Wicklund reported on the following committee(s): Soil and Water Conservation District Meeting; Highway Committee Meeting; Two Rivers Watershed Board Meeting; Social Services Board Meeting; NW MN Household Hazardous Waste JPB Quarterly Meeting; Roseau River Watershed Board Meeting.

Upon motion carried, the Board adjourned the Regular meeting at 9:50 a.m. The next Regular meeting of the Board is scheduled for Tuesday, March 10, 2020 at 8:30 a.m.

Attest:

Date: \_\_\_\_\_

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Jeff Pelowski, County Coordinator  
Roseau County, Minnesota

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Roger Falk, Chair  
Board of County Commissioners  
Roseau County, Minnesota