

REGULAR BOARD MEETING AGENDA

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on **August 11, 2020, at 8:30 a.m.**, in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

8:30 Call to Order

1. Presentation of Colors
2. Approve Agenda
3. Comments and Announcements
4. Approve Bills

8:40 Delegations/Board Appointments/Public Comments

8:45 Consent Agenda

1. July 28, 2020 Regular Board Meeting Proceedings
2. August 4, 2020 Special Board Meeting Proceedings
3. Operational Enhancement Grant – Veteran Services Office
4. Veteran Services Office – Approval of Donation

8:50 Committee Reports

8:55 Department Reports

1. Building Maintenance
 - a. Building Maintenance Supervisor Job Description Revision / MRA Rating

9:00 County Board Items

1. Road Vacation Process
2. Warroad River Watershed District Appointments
3. COVID-19 Pandemic - Update
4. Commissioner Committee Reports

10:00 Unfinished Business

10:00 Adjourn

NOTE: Pursuant to MN Statute 13D.021; and, in order to accommodate the COVID-19 social distancing requirement, in-person attendance at this meeting for the general public and County Staff will be allowed by appointment only. Contact the County Coordinator's Office, (218-463-4248), or by email (joleen.kezar@co.roseau.mn.us), to schedule an in-person appointment with the Board.

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

July 28, 2020

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, July 28, 2020.

CALL TO ORDER

The meeting was called to order at 8:30 a.m. by Board Chair Roger Falk. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, John Horner, Jack Swanson, Russell Walker, and Daryl Wicklund. Others present were Martie Monsrud, Jeff Pelowski, Joleen Kezar, Kristy Kjos, Sue Grafstrom, Diane Gregerson, Liz Lund, Daryle Dahl, Ryan Murray, Charity Brault, Heather Harbott, and John Wynne.

APPROVAL OF AGENDA

Commissioner Swanson requested the addition of a road reversion in Jadis Township to Department Reports. Coordinator Pelowski requested the addition of the Highway Facility HVAC Repairs to Department Reports; and, requested the addition of the Board of Architecture findings regarding a complaint filed against our County Engineer to County Board Items. A motion to approve the amended Agenda was made by Commissioner Horner, seconded by Commissioner Walker, and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

Coordinator Pelowski requested Board direction regarding the upcoming August 4, 2020, Operations Committee/County Board Work Session. Board consensus was to hold a Special Board Meeting, but to include a Roundtable Discussion with the Department Heads as a part of the meeting Agenda. This meeting will be held at the Roseau City Center, 2nd Floor Council Chambers, to accommodate the social distancing requirement. Coordinator Pelowski requested direction from the Board regarding the proposed "Quiet Zone Project" in the City of Warroad and Lake Township. The County will be represented by Commissioner Horner and Assistant Engineer Daryle Dahl at the next Project meeting. Auditor/Recorder Monsrud informed the Board that the July property tax settlement checks will be distributed early next week.

APPROVE BILLS

A motion was made by Commissioner Swanson, seconded by Commissioner Wicklund, and carried unanimously to approve the payment of the following warrants:

Warrants Approved For Payment 7/16/2020 (Warrant #143675-143685)

<u>Vendor Name</u>	<u>Amount</u>
CENTURYLINK	3,115.22
CO-OP SERVICE INC	2,085.06
ROSEAU/LOW SPORTSMAN CLUB	29,058.44
SATHER LAW OFFICE	6,904.45
VERIZON WIRELESS	2,151.34
6 Payments less than 2,000.00	1,671.58
Final Total:	44,986.09

Warrants Approved For Payment 7/23/2020 (Warrant #143686-143693)

<u>Vendor Name</u>	<u>Amount</u>
KNIFE RIVER MATERIALS	203,679.12
OLSON CONSTRUCTION TRF INC	77,065.90

SATHER LAW OFFICE	5,650.14
5 Payments less than 2,000.00	2,126.72
Final Total:	288,521.88

Warrants Approved On 7/28/2020 For Payment 7/31/2020 (Warrant #143694-143768)

<u>Vendor Name</u>	<u>Amount</u>
DELL MARKETING LP	8,670.81
DEPARTMENT OF CORRECTIONS	36,268.64
HDR ENGINEERING INC.	5,011.00
HOUSTON ENGINEERING	16,862.00
JOHNSON CONTROLS	7,952.00
LIFECARE MEDICAL CENTER-HOME HEALTH	2,043.13
M & R SIGN CO INC	18,871.72
MAR-KIT LANDFILL	46,583.50
MN COUNTIES COMPUTER COOP	2,130.00
MN DEPT OF EMPLOYMENT	5,088.17
MSOP-MN SEX OFFENDER PROGRAM-D	4,716.00
NINTH JUDICIAL DISTRICT	32,543.86
PENNINGTON CO SHERIFF	4,898.35
R & Q TRUCKING INC	3,283.25
RDO TRUCK CENTER CO.	6,717.40
ROSEAU CO COOP ASSN	12,390.75
ROSEAU CO HWY DEPT	14,591.96
SUMMIT FOOD SERVICE-DBA	5,640.49
TAFT STETTINIUS & HOLLISTER LLP	10,472.80
TRITECH SOFTWARE SYSTEMS	8,000.00
TRUE NORTH STEEL	36,003.35
UNIVERSITY OF NORTH DAKOTA	3,092.65
WYNNE CONSULTING INC	22,500.00
ZIEGLER INC	237,891.89
51 Payments less than 2,000.00	22,439.85
Final Total:	574,663.57

DELEGATIONS/BOARD APPOINTMENTS/PUBLIC COMMENTS

Charity Brault, Executive Director – NW MN Multi-County HRA

Ms. Brault, accompanied by Heather Harbott and John Wynne, provided a program update to the Board on the activities the HRA is involved with in Roseau County. There was no Board action taken.

CONSENT AGENDA

A motion to approve the Consent Agenda was made by Commissioner Wicklund, seconded by Commissioner Swanson, and carried unanimously. The Board, by adoption of its Consent Agenda, approved the July 14, 2020, Regular Board Proceedings; approved the Roseau River Watershed District Board Appointment Advertisement; approved the Two Rivers Watershed Board Appointment Advertisement; approved the UCare Medicare Group Plan for retired County employees; and, approved a temporary on-sale liquor license for the American Legion Post #24 to serve a private event.

DEPARTMENT REPORTS

Highway

Final Payment – S & R Reinforcing, Inc.

Assistant Engineer Dahl requested Board approval to make final payment, in the amount of \$21,430.75, to S & R Reinforcing, Inc. for the bridge replacement project in Hereim Township. Following discussion, Commissioner Walker made a motion, seconded by Commissioner Wicklund, and carried unanimously to approve the final payment request.

2019 Fall Flood Disaster Gravel Projects Contracts

Assistant Engineer Dahl requested Board approval to accept bids for gravel projects contracts in the Greenbush, Wannaska, and Roseau areas. The lowest bid for the Wannaska area was from Conn Trucking for \$36,439.20. Commissioner Walker made a motion, seconded by Commissioner Horner, and carried unanimously to accept the contract with Conn Trucking. The lowest bid for the Roseau area was from R & Q Trucking for \$26,460.00. Commissioner Swanson made a motion, seconded by Commissioner Walker, and carried unanimously to accept the contract with R & Q Trucking. The lowest bid for the Greenbush area was from R & Q Trucking for \$58,800.00. Commissioner Wicklund made a motion, seconded by Commissioner Walker, and carried unanimously to accept the bid from R & Q Trucking.

Road Reversion in Jadis Township

Commissioner Swanson requested Board approval for a Road Reversion in Jadis Township. The road is currently where old Highway 11 and County Road 15 meet. The property owners are Dennis Johnson and Chad Bakke. Following discussion, Board consensus was to refer this item to Attorney Kjos for review, and then take possible action at a future County Board Meeting.

Highway Facility HVAC System

Assistant Engineer-Maintenance Ryan Murray met with the Board to discuss the quotes received for a new HVAC system for the Highway facility in Roseau. Quotes were received from Northwoods Heating & Cooling and Dvergsten Heating & Cooling. The lowest bid was from Dvergsten for \$41,130.00. After discussion, a motion to approve the contract with Dvergsten Heating & Cooling was made by Commissioner Wicklund, seconded by Commissioner Swanson, and carried unanimously. There was also discussion on the need for window and door replacements. Assistant Engineer Dahl will request quotes for window and door replacements at the facility and present that information to the County Board at a future meeting.

Auditor

Joint Powers Agreement with the Secretary of State

Auditor/Recorder Monsrud requested Board approval to execute a Joint Powers Agreement with the Secretary of State for a possible recount for the 2020 Primary Election and the 2020 General Election. Following discussion, a motion to approve the Joint Powers Agreement was made by Commissioner Swanson, seconded by Commissioner Walker, and carried unanimously.

COUNTY BOARD ITEMS

Engineering Agreement

Assistant Engineer Dahl requested the Board defer the Engineering Agreement with Pennington County to the August 4, 2020, Special Board Meeting due to a delay in receiving the Agreement from Pennington County.

Interim Highway Department Supervisor

Coordinator Pelowski requested Board approval to appoint Assistant Engineer Dahl as the interim Supervisor of the County Highway Department, and increase his current salary of \$38.68 per hour to \$48.68 per hour during the time spent as the Department Supervisor. The appointment and salary adjustment would be effective July 27, 2020, and remain in effect until a Highway Engineer is hired. Following discussion, Commissioner Swanson made a motion, seconded by Commissioner Horner, and carried by a 3 to 2 vote, with Commissioners Swanson, Horner, and Walker voting yes and Commissioners Wicklund and Falk voting no, to approve the appointment of Daryle Dahl as the interim Supervisor of the County Highway Department, and to increase his salary to \$48.68 per hour during the time spent as the Department Supervisor.

COVID-19 Situation Update

Emergency Manager Grafstrom provided an update for the Board; including, discussions with LifeCare regarding the Inside Mapping software installation for their ambulance services; Roseau Fire Department will be working with the Warroad Fire Department to get their Inside Mapping software installed; Townships have submitted their damage reports resulting from recent flood events; a camper was provided for a COVID positive person that had nowhere to live; Governor Walz's Executive Order mandates face coverings in certain circumstances; LifeCare does have rapid testing available; and, the Department of Education will be making a decision concerning the operation of school districts by July 30, 2020.

Coordinator Pelowski presented a draft Administrative Services Contract with Northwest Community Action (NWCA) to administer/distribute the CARES Act funding received by the County. Following discussion, a motion to approve the Administrative Services Contract with NWCA was made by Commissioner Wicklund, seconded by Commissioner Swanson, and carried unanimously.

Due to the recent face-covering mandate, Coordinator Pelowski provided a revised COVID-19 Facility Preparedness Plan for County facilities. Following review of the Plan, Commissioner Walker made a motion to approve the revised Plan, seconded by Commissioner Wicklund, and carried unanimously.

Board of Architecture Ruling

On March 23, 2020, Mr. James Jenson filed a complaint against County Engineer Ketring to the MN Board of Architecture, Engineering, Land Surveying, Landscape Architecture, Geoscience & Interior Design, (BOARD). The complaint alleged misconduct by Mr. Ketring in regards to a construction bid that occurred in the City of Greenbush, (ie. City of Greenbush-Roseau County Joint Facility). Mr. Ketring had no choice but to respond to the complaint as the BOARD has the authority to revoke or suspend licensure, issue fines and/or reprimands, etc. On April 23, 2020, Engineer Ketring submitted a comprehensive response to the BOARD.

On July 21, 2020, the BOARD notified Engineer Ketring that all allegations filed against him by Mr. Jenson were dismissed.

Commissioner Swanson made a motion to submit a "Letter to the Editor" from the County Board concerning the ruling, seconded by Commissioner Walker, and carried unanimously.

Commissioner Committee Reports (July 14 – July 28, 2020)

Commissioner Falk reported on the following committee(s): Highway Committee Meeting; Social Services Board Meeting; Tax Court Committee Meeting; Insurance Committee Meeting; Building Committee Meeting; Joint Powers Natural Resources Board Meeting.

Commissioner Horner reported on the following committee(s): Highway Committee Meeting; Social Services Board Meeting; Lake Township Board Meeting; Emergency Management Stakeholders Meeting; Warroad City Council Meeting.

Commissioner Swanson reported on the following committee(s): Highway Committee Meeting; Jadis Township Board Meeting(s); Northwest Minnesota Housing & Redevelopment

Authority Meeting; Polaris Community Meeting; Statewide Emergency Communications Board Finance Committee Meeting; Insurance Committee Meeting; CARES Act Committee Meeting; Emergency Management Stakeholders Meeting; National Association of Counties (NACo) Annual Business Meeting; Association of MN Counties (AMC) Economic Development, Workforce, Housing Committee Meeting; Roseau School Board Meeting; Social Services Board Meeting; Domestic Violence Advisory Committee Meeting; NACo Community, Economic and Workforce Development Committee Meeting; AMC Blue Ribbon Commission Meeting; Building Committee Meeting; Statewide Emergency Communication Board Regional Leadership Meeting.

Commissioner Walker reported on the following committee(s): Highway Committee Meeting; Social Services Board Meeting; Joint Powers Natural Resources Board Meeting.

Commissioner Wicklund reported on the following committee(s): Highway Committee Meeting; Social Services Board Meeting; CARES Act Committee Meeting.

Upon motion carried, the Board adjourned the Regular meeting at 10:50 a.m. The next Special meeting of the Board is scheduled for Tuesday, August 4, 2020, at 8:30 a.m., and the next Regular meeting of the Board is scheduled for Tuesday, August 11, 2020, at 8:30 a.m.

Attest:

Date: _____

Jeff Pelowski, County Coordinator
Roseau County, Minnesota

Roger Falk, Chair
Board of County Commissioners
Roseau County, Minnesota

DRAFT

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

August 4, 2020

The Board of Commissioners of Roseau County, Minnesota met in Special Session held at the Roseau City Center in the City of Roseau, Minnesota on Tuesday, August 4, 2020.

CALL TO ORDER

The Special Meeting was called to order at 8:30 a.m. by Board Chair Roger Falk. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, John Horner, Jack Swanson, Russell Walker, and Daryl Wicklund. Staff present were Jeff Pelowski, Joleen Kezar, Daryle Dahl, Sue Grafstrom, Diane Gregerson, Steve Gust, Martin Howes, Kristy Kjos, Karla Langaas, Liz Lund, Martie Monsrud, Matt Restad, Pam Shaw, Chris Stauffer, and Mike Trinkka.

APPROVAL OF AGENDA

Board Chair Falk proposed adding a Tax Court-related discussion to County Board Items, which would require the Board to close the meeting per MN Statute 13D.05, Subd. 3(b), and proposed removing the "Housing Rental Agreement" from the meeting Agenda. A motion to approve the amended Agenda was made by Commissioner Walker, seconded by Commissioner Wicklund, and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

There were no comments or announcements.

COUNTY BOARD ITEMS

Roundtable Discussion – Commissioners / Department Heads

Auditor/Recorder – To-date, the voting returns have been low --- 5,424 ballots were mailed out with only 910 completed. The 2020 Budget-to-Actual Report through July 31, 2020, looks positive, and the Department Heads are working on their 2021 departmental budgets.

Building Maintenance - The COVID-related duct cleaning project is scheduled to begin on August 17th.

Coordinator – Coordinator Pelowski reminded the Board that there is a Regular Board Meeting scheduled for Tuesday, August 11th in the Courthouse Board Room. He requested direction from the Board concerning the County Engineer hiring process. To-date, only one application has been received. The Board asked Pelowski to set up an initial "virtual interview" with the applicant. In addition, Coordinator Pelowski thanked the Department Heads for submitting their COVID-related expenditures on a timely basis.

Court Administration – The State of MN has approved the Roseau County Preparedness Plan for conducting jury trials.

4H/Extension – Over 200 kids shared their project work with judges virtually; there are many virtual programming opportunities available for the kids; 4H will continue with virtual programming through the winter; and Kelsey Berger was hired as a 50% Extension Educator. It was noted that U of M Extension may be able to assist with COVID testing activities.

Highway – Assistant Engineer Dahl stated that Knife River will be completing the CR 9 project shortly, and a box culvert project was recently completed.

IT – The first submission for the Next Gen 911 Mapping Project was submitted to the State of MN for approval; there are seven phases to be approved in the process; and, that the County map should be 100% correct when the process is complete. IT Administrator Stauffer recently began a 12-week Cyber Security course sponsored by the National Association of Counties.

Sheriff – The Minnesota Department of Corrections (DOC) has been insisting that the Sheriff's Office significantly increase staffing in the jail. DOC is requiring that the County hire five additional full-time employees in order to be in full compliance, and is requiring that the County submit a plan to DOC within 60 days. Sheriff Gust and Jail Administrator Restad will prepare a list of options available to the Board.

Social Services – Director Langaas commented on the free food drop in Roseau and Warroad last week. There is hope that the schools will be able to open this Fall, as the pressure on Social Services should lessen if children are allowed to return to school.

Treasurer – Approximately 58% of the anticipated property tax revenues for payable 2020 have been collected to-date.

Veterans Service Office – The annual VSO Grant Agreement will be presented to the Board at their August 11, 2020 Board meeting.

COVID-19 Situation Update

Emergency Management Director Grafstrom provided an update; including, a camper that was used for the positive COVID case is no longer needed; a permanent rental unit(s) has been rented by LifeCare Public Health for possible future COVID positive cases that need to be isolated; and, outlined Governor Walz' plan for the Fall school year.

Coordinator Pelowski noted that the CARES Act Committee would be meeting with John Wynne today following the County Board Special Meeting.

Engineering Agreement

The Pennington County Board approved and signed the Engineering Agreement. They agreed to two months at \$12,000 per month plus mileage. Following discussion, Commissioner Swanson made a motion to approve the Engineering Agreement, seconded by Commissioner Horner, and carried unanimously.

Highway Department – Window/Door Replacement Project

Assistant Engineer Dahl has been working on getting quotes. A quote was received from Seth Novotny for eight overhead doors in the amount of \$7,349.00. One quote for the walk-in doors was received and they are waiting to receive a quote for the windows. An electrician is willing to provide the services for wiring the heating system but was not able to provide a quote until they know the scope of the project. Following discussion, Commissioner Walker made a motion, seconded by Commissioner Horner, and carried unanimously to approve the bid for the overhead door replacement and to authorize proceeding with the electrical work associated with the heating system replacement project.

Closed Meeting – Tax Court Discussion

Commissioner Swanson made a motion to close the meeting at 10:00 a.m. pursuant to MN Statute 13D.05, Subd.3(b), seconded by Commissioner Walker, and carried unanimously. A motion to re-open the meeting at 10:50 a.m. was made by Commissioner Swanson, seconded by Commissioner Wicklund, and carried unanimously. There was no Board action taken.

Upon motion carried, the Board adjourned the Special meeting at 10:51 a.m. The next Regular meeting of the Board is scheduled for Tuesday, August 11, 2020, at 8:30 a.m.

Attest:

Date: _____

Jeff Pelowski, County Coordinator
Roseau County, Minnesota

Roger Falk, Chair
Board of County Commissioners
Roseau County, Minnesota

DRAFT



Roseau County Request for Board Action

Agenda Item #: Consent 4 <small>(for office use only)</small>		
Requested Board Date:	August 11, 2020	Originating Department: Veteran Services Office
Subject Title (as it will appear on the Agenda): Veteran Services Office – Approval of Donation		Presenter: Martin Howes
		Estimated Amount of Time Needed for Discussion: <input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes
Board Action Requested: Request the Board accept a donation from HELPP, Inc. in the amount of \$1,000.00 for the betterment and support of our local Veterans and their families in their time of need, for the purpose of fuel cards, food cards, or anything deemed necessary by the CVSO.		
Background:		
Supporting Documentation: <input type="checkbox"/> Attached <input checked="" type="checkbox"/> None		
Agenda Classification for County Board Meeting: <input type="checkbox"/> Delegations/Board Appointments <input checked="" type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		



Roseau County Request for Board Action

Agenda Item #: Department Report 1a <small>(for office use only)</small>		
Requested Board Date:	August 11, 2020	Originating Department: Building Maintenance
Subject Title (as it will appear on the Agenda): Building Maintenance Supervisor Job Description Revision / MRA Rating	Presenter: Mike Trinka / Jeff Pelowski	
	Estimated Amount of Time Needed for Discussion: <input type="checkbox"/> < 5 minutes <input checked="" type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes	
Board Action Requested: Requesting Board approval of: 1) The revised position job description; 2) The MRA rating of 326 points, which is a Center Grade 8; Extended Range 7 & 9; and 3) Move the Building Maintenance Supervisor to a Grade 8, Step C, effective 8/10/20.		
Supporting Documentation: <input type="checkbox"/> Attached <input checked="" type="checkbox"/> None		
Agenda Classification for County Board Meeting: <input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda <input checked="" type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		



Roseau County Request for Board Action

Agenda Item #: County Board Item 1 <small>(for office use only)</small>		
Requested Board Date:	August 11, 2020	Originating Department: Attorney
Subject Title (as it will appear on the Agenda): Road Vacation Process		Presenter: Kristy Kjos
		Estimated Amount of Time Needed for Discussion: <input type="checkbox"/> < 5 minutes <input checked="" type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes
Board Action Requested: Attorney Kjos will outline the process involved when vacating a designated roadway.		
Background:		
Supporting Documentation: <input type="checkbox"/> Attached <input checked="" type="checkbox"/> None		
Agenda Classification for County Board Meeting: <input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input checked="" type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		

WARROAD RIVER WATERSHED MANAGER APPOINTEE QUESTIONNAIRE

Name of Nominating Agency:	Roseau County Board of Commissioners
Name of Nominee:	

Mailing Address		Work Phone	
City		Home Phone	
Zip Code		Cell Phone	
County		E-Mail Address	

1. Do you reside within the boundaries of the watershed? YES NO

2. How long have you been a resident of the Warroad River Watershed District?

3. What is your physical address?

4. Is this the address where you receive mail? YES NO

5. What is the address on your driver's license?

6. Are you a registered voter? YES NO

7. In which precinct are you registered to vote?

8. Why are you interested in serving on the watershed board?

WARROAD RIVER WATERSHED MANAGER APPOINTEE QUESTIONNAIRE

Name of Nominating Agency:	Roseau County Board of Commissioners
Name of Nominee:	<i>William R Thompson</i>

Mailing Address	<i>61670 City Rd 136</i>	Work Phone	
City	<i>Warroad</i>	Home Phone	<i>386-1551</i>
Zip Code	<i>56763</i>	Cell Phone	<i>242-4183</i>
County	<i>Roseau</i>	E-Mail Address	<i>wrt@centurylink.net</i>

1. Do you reside within the boundaries of the watershed? YES NO
2. How long have you been a resident of the Warroad River Watershed District?

65 yrs

3. What is your physical address?

same as above

4. Is this the address where you receive mail? YES NO

5. What is the address on your driver's license?

same as above

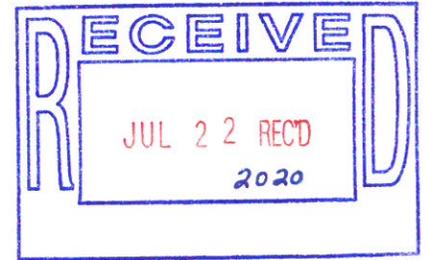
6. Are you a registered voter? YES NO

7. In which precinct are you registered to vote?

clear river

8. Why are you interested in serving on the watershed board?

have been serving and wish to continue to work on projects and representation on LOWWTPB



**WARROAD RIVER WATERSHED MANAGER APPOINTEE
QUESTIONNAIRE**

9. What qualifies you to serve as a manager of the watershed district?

Have served 1 full term and
am currently Board President
as well as LOUWJPB representative

10. How would you/do you respond to issues that come before the watershed board that personally affect your situation?

recuse myself

11. Water is a controversial topic. How will you/do you handle disputes on the watershed board and with other entities such as county, state, or other watersheds?

listen to all sides and make
decisions that hopefully have
positive outcomes for all sides

12. What in your opinion is the Warroad River Watershed currently doing well? How could the Warroad River Watershed improve?

work together well as a board and
are actively seeking out ways to move
forward with our goals.
could stand more public info output

Do you have any other comments you wish to share?

I think I've done a good job and
have a very good attendance having
only missed 1 mtg in 3 yrs.

THANK-YOU FOR TAKING THE TIME TO COMPLETE THIS QUESTIONNAIRE



Roseau County Request for Board Action

Agenda Item #: County Board Item 3 <small>(for office use only)</small>		
Requested Board Date:	August 11, 2020	Originating Department: Commissioners
Subject Title (as it will appear on the Agenda): COVID-19 Pandemic - Update	Presenter: Commissioners/Department Heads	
	Estimated Amount of Time Needed for Discussion: <input type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input checked="" type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes	
Board Action Requested: Discussion of the County's ongoing response to the COVID-19 pandemic.		
Supporting Documentation: <input type="checkbox"/> Attached <input checked="" type="checkbox"/> None		
Agenda Classification for County Board Meeting:		
<input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input checked="" type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		



Roseau County Request for Board Action

Agenda Item #: County Board Item 4 <small>(for office use only)</small>		
Requested Board Date:	August 11, 2020	Originating Department: Coordinator
Subject Title (as it will appear on the Agenda): Commissioner Committee Reports		Presenter: Commissioners
		Estimated Amount of Time Needed for Discussion: <input type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input checked="" type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes
Board Action Requested: Commissioners will present their Committee Reports.		
Background:		
Supporting Documentation: <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None		
Agenda Classification for County Board Meeting: <input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input checked="" type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		

JACK SWANSON COMMITTEES REPORT

JULY 29, 2020 - ROSEAU ECONOMIC DEVELOPMENT AUTHORITY; met w/ Marty Seifert, Coalition of Greater Minnesota Cities

JULY 31, 2020 - POLARIS COMMUNITY MEETING; last regularly scheduled meeting

AUGUST 3, 2020 - EMERGENCY MANAGEMENT COVID STAKEHOLDERS

AUGUST 3, 2020 - ROSEAU CITY COUNCIL

AUGUST 4, 2020 - OPERATIONS COMMITTEE

AUGUST 4, 2020 - COMMITTEE OF THE WHOLE/ SPECIAL BOARD MEETING

AUGUST 4, 2020 - ROSEAU COUNTY "CARES" COMMITTEE

AUGUST 5, 2020 - COMMUNITY JUSTICE COORDINATING COMMITTEE

AUGUST 5, 2020 - ASSOCIATION OF MINNESOTA COUNTIES BLUE RIBBON TASK FORCE; housing issues

AUGUST 6, 2020 – NATIONAL ASSOCIATION OF COUNTIES "CARES" ACT WEBINAR

AUGUST 10, 2020 - ROSEAU COUNTY EXTENSION COMMITTEE